



TOWNWIDE MASTER PLANNING COMMITTEE

**June 25, 2020
MINUTES**

Members Present: Jay Duncan, Chair, Cynthia Greene, Tom Erb, Pete Peterson, Jerry Potts, Matt Triest, Laurel Scotti, Jessica Reilly, Kevin Ryder, Sarah Raposa, Ex Officio

Members Absent: Teresa James, Mary McCarthy, Roberta Lynch, William Harvey, Philip Stashenko, Mike Pastore, Sean Kay, Kristine Trierweiler, Ex Officio

Location: Virtual Meeting via Zoom

Chair Jay Duncan called the meeting to order at 7:05 PM and stated the following:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield Townwide Master Planning Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice. This meeting is being recorded.

Forum #2 Debrief

Sarah gave thanks to Daphne and the Team for their exemplary prep for the forum content, timing, and technology. The Committee agreed that the meeting went well. There was disappointment that more people didn't attend but wondered if the important and well attended solidarity march that preceded the event might have garnered more attention. Laurel remains concerned that we're not reaching most of the people in Medfield so we're hearing from the same people on senior housing. Daphne suggested that there is validation in themes but the strategies are forthcoming. Jerry suggested there is consistency in the thinking about overarching issues in Medfield (tax base, MSH, senior housing). Everyone agreed that they wanted to hear from more people. Tom and Jessica added that local government issues are not on the minds of most people so hearing from 1,000 people on long-term planning would be surprising. Plus, there is forum and survey fatigue given all of the Dale Street School planning.

The Committee reviewed the demographic info from the forum and the survey. It appeared that the range of respondents were representative of the Town. We need to figure out who we are not hearing from and how to get them to included. The survey closed on Monday and Daphne just finished the 51-page summary report. Future mini-surveys or probing elements or specific issues (i.e. undergrounding utilities, tiny houses) might be helpful as we fine-tune or frame issues. Jessica noted that there are several issues that have been evident in previously plans i.e. business zoning and senior housing.

Next Steps:

Daphne said the next step will be to put together a draft implementation plan by goal, objective, strategy, action steps with responsible parties and funding mechanisms. Additional focused forums and information gathering for that is on-going. A housing forum is contemplated. The committee noted that the HPP will be updated next year so perhaps that strategy is to prepare an HPP update and leave it at that. The next forum is targeted for October; the Committee will consider other events pending for the fall i.e. Special Town Meeting. Daphne will be working on the draft plan and format for the implementation table. A ‘sustainability evaluation tool’ is being developed by Maggie and Kim at KLA and will be forwarded to the Committee soon. We will also need to address the issues articulated by the BoS in the Committee’s Charter.

The Committee will think deeply about connecting with “the silent majority” and “meaningful gaps.”

Next Meeting: Tentatively scheduled for Thursday, July 23, 2020 *(to be confirmed)*

Minutes: The Committee reviewed and approved the May 28, 2020 minutes.

Motion: Peterson; Second: Green; roll-call vote (9-0):

JD - yes	LS - yes	KR – yes
CG - yes	JS - yes	PP - yes
JP - yes	MT – yes	
TE- yes		

Adjournment: By motion made and seconded, the meeting adjourned at 8:15 pm

Motion: Potts; Second Green; roll-call vote (9-0):

JD - yes	LS - yes	KR – yes
CG - yes	JS - yes	PP - yes
JP - yes	MT – yes	
TE- yes		

Respectfully submitted:
Sarah Raposa