



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
Gymnasium**

Monday, May 2, 2022

7:00 PM

**Prepared by
BOARD OF SELECTMEN
April 2022**

PLEASE BRING THIS REPORT TO TOWN MEETING

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GUIDELINES FOR THE CONDUCT OF THE 2022 ANNUAL TOWN MEETING

1. The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”
2. The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.
3. The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.
4. All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.
5. The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.
6. The order of the Articles will be as follows:
 - (1) Articles on the Consent Calendar.
 - (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
 - (3) Articles identified by the Moderator addressing the ‘business aspects’ of town government. These Articles are identified by the Moderator because of their subject, specific nature, and the need to provide expediency and clarity for the meeting.
 - (4) Zoning and related Articles sponsored by the Planning Board.
 - (5) Individual Articles, and groupings of Articles, as determined by our customary lottery system. Certain groupings of Articles are subject to the Moderator’s determination of order, interdependency, and linkage.
7. The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing its report (positive or negative, majority or minority, as appropriate). The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a ‘second’ from the floor on Main Motions.
8. As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

9. To avoid confusion, the Moderator will allow only one Motion to Amend be pending on the floor at any one time.
10. Any voter wishing to speak to the Town Meeting should go to the designated microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any).
11. On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers based upon his best judgment. The Moderator asks that speakers not be offended if requested to complete remarks within a limited and defined timeframe.
12. It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such a standing count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.
13. If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.
14. State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.
15. The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order." The Moderator reserves the discretion to rule on the appropriateness of any reconsideration.
16. The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."
17. The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence, and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.
18. All cell phones, portable devices, and pagers should be turned to 'off' or 'silent' throughout the Town Meeting.
19. The Moderator hopes all participants appreciate their role as a member of Medfield's legislative body and enjoy being vital to the very delicate art of democratic self-government.

MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield community:

Spring season is upon us in Medfield, so it is my pleasure to invite you to attend our Annual Town Meeting to be held on **Monday, May 2, 2022 at 7:00pm**. For the first time since 2019, after two years of legislating outside on our turf field, we will once again be conducting our Annual Town Meeting in the **Amos Clark Kingsbury High School gymnasium**.

It is an honor to ask all our voters to join us at Town Meeting. Our Annual Town Meeting is certainly woven into Medfield's historic heritage, but it has also proven to be one most effective instruments ever conceived for direct, participatory self-government. We the people are the legislative branch. Our collective determination will continue to set the course for Medfield's future. Our votes and resolutions on May 2nd become local laws and regulations. The budgets approved by the Town Meeting will determine the town's operating and capital expenditures in Fiscal Year 2023.

Our Annual Town Meeting, even with all of its imperfections, is the night we gather together to speak directly with one another. This opportunity to engage with friends and neighbors as a community has proven to be very important and profound. We deliberate as a law-making body, and demonstrate our pledge to balance and advance the initiatives that will continue to make Medfield a special place to call home.

As for procedures, the law of the Commonwealth provides: "The Moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 2nd, I will describe the guidelines for our dialogue, deliberations, and decision making. Our guidance will come from the traditional blend of law, fairness, prudence, expedience, respectful communication, and consideration of the best interests of the community.

Please carefully review the *Report of the Warrant* and bring it with you to the meeting. The *Report* provides an excellent overview of town finances and the full text of articles under consideration. Please join your neighbors at Town Meeting and be a part of the hard work, open communication, and civic commitment to the future. I look forward to seeing you on Monday evening, May 2nd.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS FROM THE WARRANT COMMITTEE CHAIR

We entered this fiscal year not really sure what was in front of us. What I said last year is still true this year: "The budgets were tightened and all members of the town, employees and citizens alike, braced for the great unknown. I'm happy to report that I truly believe that we have emerged from this fiscal year stronger in more ways than one."

The results of the tighter budgets and influx of COVID related aid funds has put the town in a position of having a free cash balance to a degree we have not seen before. The budget before you meets our financial policies and also funds a Capital Stabilization Fund with \$2 million dollars to continue to help us climb out of the capital struggles the town faced in prior years. We are seeing the success of the Advanced Life Support (ALS) ambulance service and receiving enough revenue to help offset the fire department budget like was hoped when the town voted to begin the service in 2018.

This is my eighth year on the Warrant Committee and I can say unequivocally that this budget cycle was truly like no other in such a very positive way. The department heads worked together for the good of the town by submitting budgets that are thoughtful of the collective whole. They have led us to a point where no one has been asked to cut any services, people and programs and we have been able to even restore some positions put on hold during the pandemic and in some cases add to the services provided.

Before you this year, are only a handful of articles in regards to by-law changes, Zoning changes, Open Space, Municipal Building and Capital Stabilization Funds spending and more. The aim of each of the articles is to in their own way clarify and bring direction to issues that put us on a solid footing to move forward on the next big projects coming to future town meetings on the hospital property and Dale Street School.

As we enter the next fiscal year, I look forward to continuing building on the teamwork and positive steps forward we have made as a town as we emerge from the pandemic. I congratulate all of you for taking part in this important democratic process and bringing your informed opinions to this year's town meeting.

Respectfully submitted,

Sharon Kingsley Tatro
Warrant Committee Chair

Warrant Committee

Amanda Hall	Jeremy Marsette
Kristine Barton	Mather Eldred
Stephen D. Callahan	Robert Sliney
Jillian Rafter	Ed Vozzella

REVIEW OF TOWN FINANCES

We are pleased to be returning to the Medfield High School gymnasium for the 2022 Annual Town Meeting, after two years of outdoor Annual Town Meetings. We would like to thank our residents for their patience over the last two years as we have navigated a global pandemic while keeping our democratic and legislative processes in place.

As we transition into this new normal we would like to once again thank the members of the Board of Health, our first responders, and all of our employees and residents who have worked to keep our Town safe. In the wake of the pandemic, we would also like to recognize the patience, creativity, and dedication of our businesses and their employees, shouldering unprecedented burdens while serving the residents of Medfield and the broader community.

Budget Overview

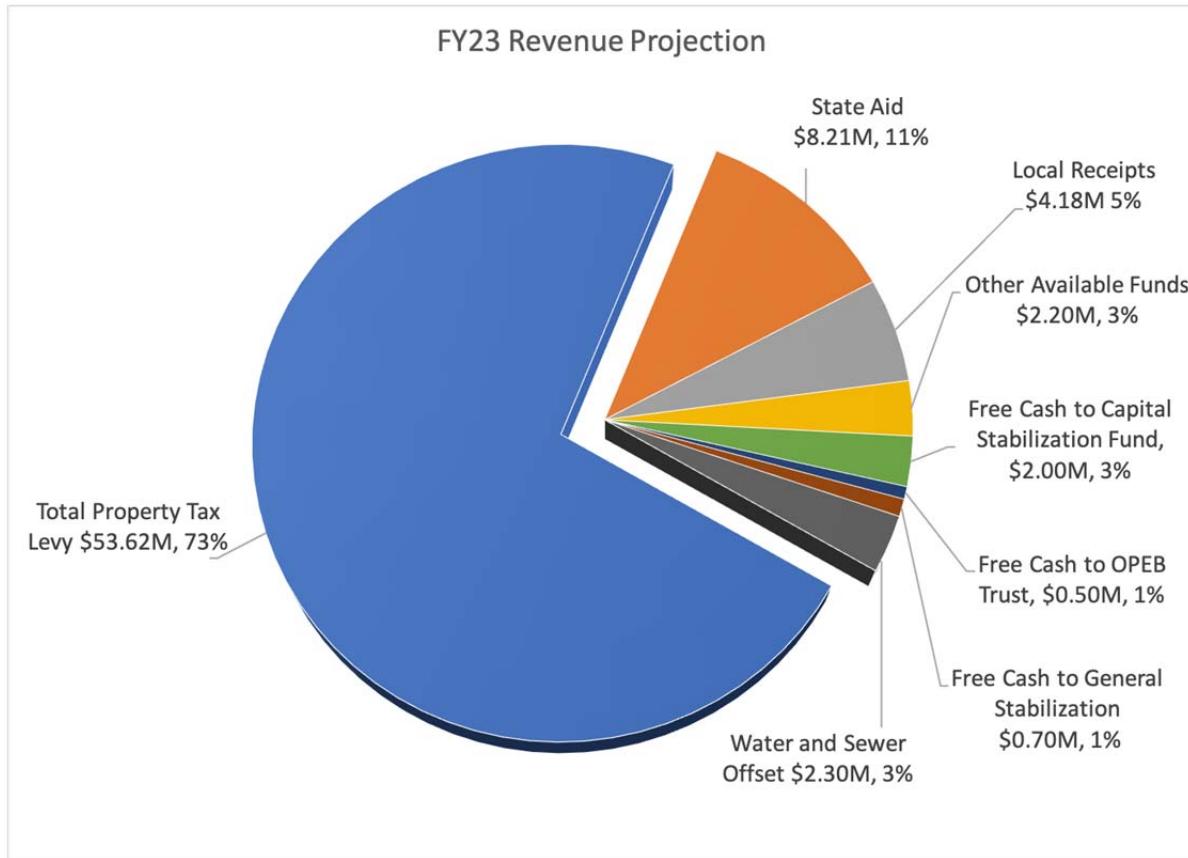
For Fiscal Years 2021 and 2022, the Town and Schools worked together to invest in Town services and high-quality education while navigating the fiscal and operational restraints posed by the impact of COVID-19 on the economy, and on the reliability and timely availability of revenue projections. Thanks to strong support from the federal government through the CARES Act, we were able to fund many COVID-related expenses with federal dollars.

The proposed Fiscal Year 2023 Balanced Budget, presented in the Warrant Report, reflects the first budget prepared in two years that does not reflect COVID-related considerations in our revenue projections. It is also the first budget in recent history that does not utilize free cash to balance the operating budget and that is also fully compliant with the Town's Financial Policy.

When developing the budget, the Town's Financial Team initially reviews its revenue projections to establish an anticipated level of available funds. While our FY2023 revenue estimates are based on pre COVID levels of economic activity, they still remain conservative to ensure we are not overestimating the FY2023 projected revenues that are available for appropriation at Town Meeting.

Revenue Outlook

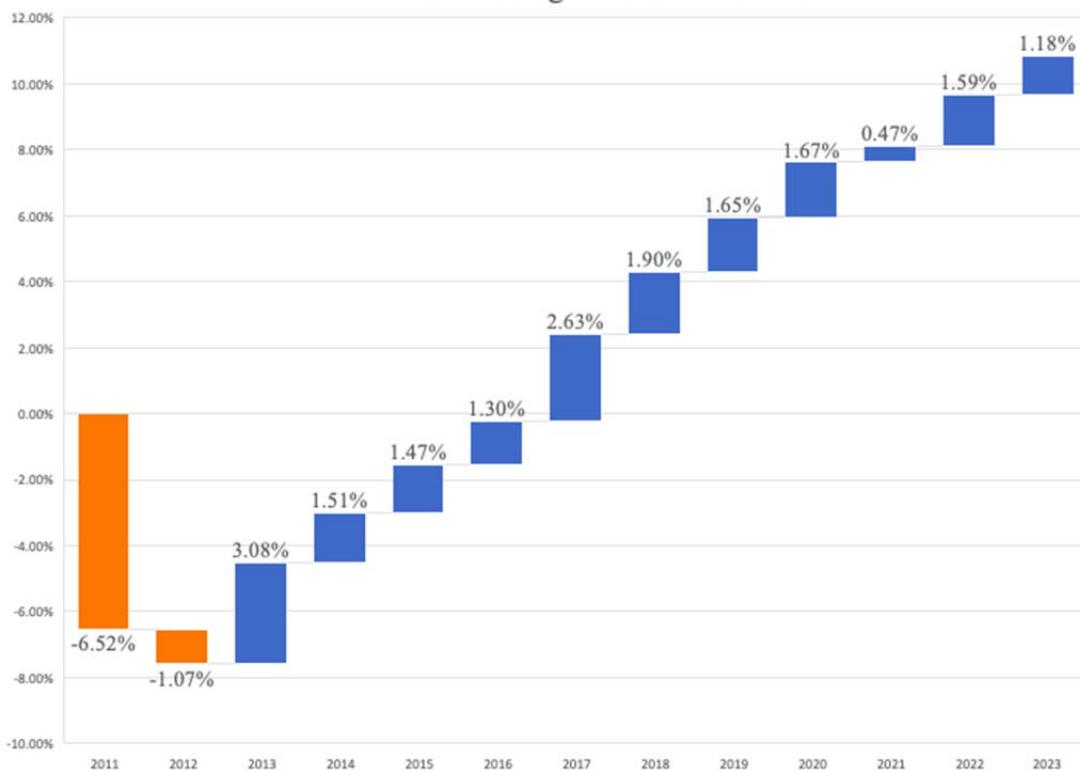
Medfield's revenue is driven primarily by property tax collections, which provides 73% of the total anticipated revenue for the general fund operating budget.



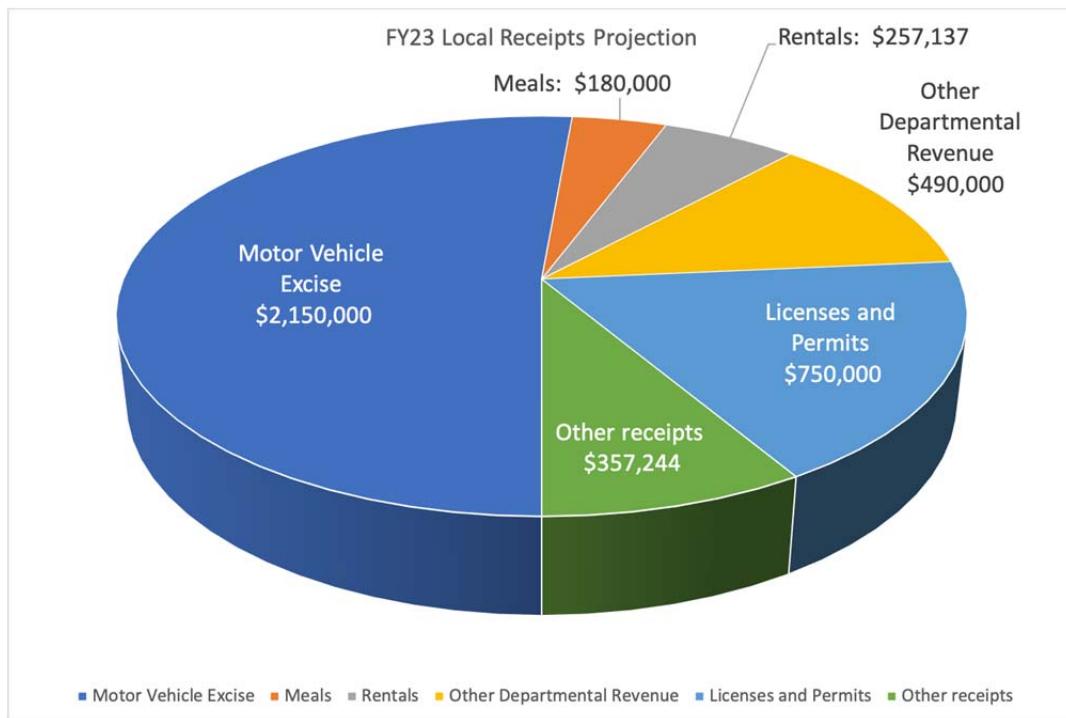
Of the Town's total property tax revenue, approximately 94% comes from residential property owners. Medfield has limited commercial and industrial properties which shifts nearly the entire property tax burden onto residential taxpayers.

The second largest source of revenue for the Town is state aid, which is distributed to the Town for various purposes, the two main ones being Chapter 70 education aid and unrestricted general government aid. Governor Charlie Baker's Fiscal Year 2023 Budget proposal would generate \$8.2 million in state aid to Medfield, an increase of just 1.18% over Fiscal Year 2022. State aid consistently lags behind the Town's budget growth, pushing more of the burden onto Medfield taxpayers. As the chart below indicates, state aid to Medfield was cut deeply in the Great Recession and since then state aid growth has stagnated, resulting in an overall decline in state aid as a percentage of Medfield's overall annual budget. This trend shows no signs of abating in the foreseeable future.

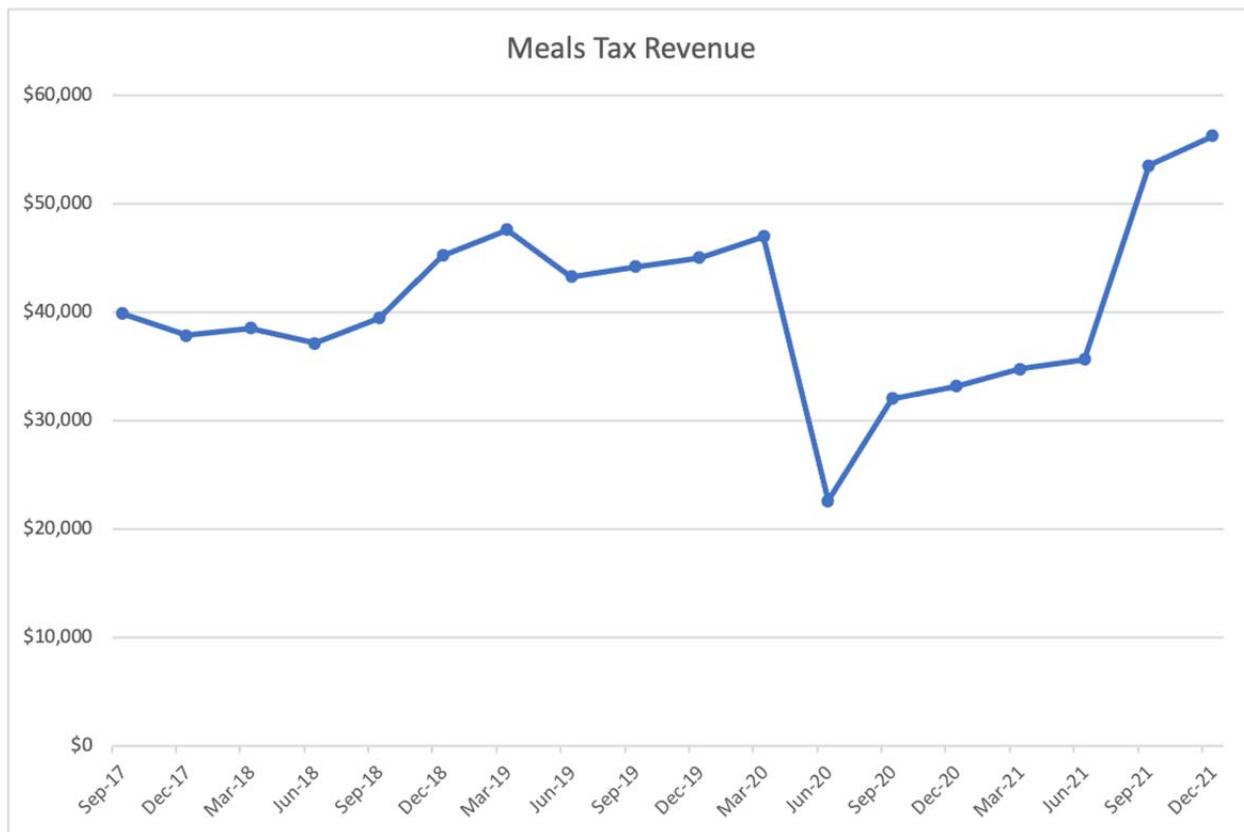
Medfield State Aid: Change from Prior Fiscal Year



The Town's other significant source of revenue is collectively called, "Local Receipts," and includes a variety of local tax, permit, and fee revenues. As the chart below shows, the largest share of local receipts comes from motor vehicle excise taxes, and license and permit fees.



One of the Town's Local Receipts is revenue from the local option meals tax, an additional 0.75% tax on meals purchased in Medfield. During the early stages of COVID-19, meals tax revenue fell sharply due to the impact on restaurants in Medfield. In the most recent quarters, the Town's revenue from the meals tax has returned to and exceeded prior year revenues. This is a great sign that Medfielders and others are again enjoying the opportunity to dine out and support our local small businesses. Thank you for continuing to buy and support local!



Expenditure Outlook

At the outset of the budget process, we anticipated several large increases in our fixed costs. Fixed costs for both Town and Schools include Health Insurance, Pension, Liability Insurance, Debt Service, and Other Post Employment Benefits (OPEB).

Health Insurance: Over the past two years, we have benefited from strong savings on health insurance premiums: in FY2021 due to a 50% savings on one month's premiums and in FY2022 a full month "premium holiday." In FY2023, the Town's health insurance premiums paid will rise by 3.5%.

Pension: Town and school employees (excluding teachers) are members of the Norfolk County Retirement System. Each year, the Town is assessed by the retirement system for

the cost of providing retirement benefits. The Town's assessment has increased an average of 7.5% over the past five years as the system moves toward being fully-funded in FY2029.

OPEB: The Town's net OPEB Liability, as of FY2021, is \$26.5 million, and has decreased from \$35.5 million since FY2019. The Town's Financial Policy requires an annual appropriation to the OPEB Trust Fund to continue progress towards reducing this liability. The proposed FY2023 Budget includes an appropriation to the OPEB Trust of \$500,000, financed from Free Cash.

Debt Service: The Town's annual debt service payments are currently declining as our debt funded projects are slowly paid off. FY2023 is the last year of debt service payments on the early 2000's school projects.

The Town's operating budget absorbed an actual cut in its FY2021 budget in the face of COVID-19 pressures and in FY2023 we have worked to restore those cuts where deemed necessary. The Town is restoring a part time position at the library, a part time position in the accounting department, and a full time position in the Public Works Department. The FY2023 Town budget also includes a proposed collective bargaining agreement with the Fire Union, a new part time position in the Town Clerk's office, and two part time staff at the Transfer Station.

The FY2023 School budget maintains current services, increases supplies, funds collective bargaining agreements with all bargaining units, and adds the equivalent of 2.2 full time positions.

Capital Budgets

There are two articles for consideration that fund capital projects. Article 9 appropriates funds for Town and School facilities projects from the Municipal Buildings Stabilization Fund. Article 11 appropriates funds for vehicles and equipment from the Capital Stabilization Fund.

These requests are consistent with our capital planning efforts to anticipate major projects and expenditures. In past years, we did not fund the capital budget at a level sufficient to maintain our capital assets and meet our anticipated replacement schedules. In order to address the Town's capital needs, we took two actions. First, in 2018, we created a Municipal Buildings Capital Stabilization Fund to set aside funds for town and school facilities projects. In June 2018, voters approved an override for an annual, dedicated source of funding for this Stabilization Fund. The level of requested expenditure from this for FY2023 is informed by the Town's long-term facilities capital plan that was completed in 2017. Article 9 would appropriate \$1,159,000 for projects, including an update to the facilities capital plan.

Second, we created a rolling five-year capital improvement planning process in 2019 to identify capital needs and better plan our capital spending. In FY2022, we established a Capital Stabilization Fund to address capital expenditure needs, not covered by the Municipal Buildings Stabilization Fund (e.g., replacement of police cruisers, IT upgrades, etc.) and appropriated approximately \$750,000 for capital projects from the fund. Article 10 proposes to move \$2,000,000 from Free Cash to the Capital Stabilization Fund. Article 11 proposes to authorize \$1,106,000 in capital spending funded by the Capital Stabilization Fund, including investments in School Information Technology, replacement of DPW equipment, a Police vehicle, and Fire Department radios.

Free Cash

In January, the Department of Revenue's Division of Local Services ("DLS") certified the Town of Medfield's Free Cash balance of \$4,954,299. Medfield's strong Free Cash balance at the close of Fiscal Year 2021 is driven by several factors: reduced use of Free Cash to subsidize the operating budget in prior fiscal years, higher than anticipated state aid, and stronger than anticipated revenue growth.

This is an opportunity that will allow the Town to further build our reserves, fund the Capital Stabilization Fund for two years, and meet our obligation to fund OPEB. This is the first time in recent years that the Town has not needed to utilize Free Cash to balance the operating budget.

Both the Board of Selectmen and the Warrant Committee unanimously support the following use of Free Cash in FY2023:

Capital Stabilization Fund	\$2,000,000
OPEB Funding	\$500,000
General Stabilization Fund	\$700,000
Open Space and Recreation Plan	\$25,000
Total Free Cash Appropriations	\$3,225,000
Remaining Free Cash	\$1,729,299

Financial Policy

The Financial Policy, first adopted in 2018, has been a guide for the Board of Selectmen and the Warrant Committee as annual operating budgets are prepared. The Financial Policy was revised and approved by the Board of Selectmen and Warrant Committee this past year. Adherence to

the financial policy ensures the Town prepares a responsible budget while focusing on the Town's long term financial stability. In accordance with the Financial Policy, we are funding our OPEB liability, we developed a five-year capital plan to provide a long-term outlook on capital expenditure requirements, and we reduced our reliance on Free Cash to balance the operating budget. The FY2023 Budget does not rely on any free cash to balance the operating budget.

Approving a budget that adheres to our financial policies is important for three key reasons:

- First, we want to build up our reserves and stabilization funds so that we can utilize those funds during economic downturns. While other towns turned to their stabilization funds in FY2021 to stave off budget cuts, we had to make cuts to balance the FY2021 budget.
- Second, as we prepare for the potential approval of a new elementary school project in the near future, we need to maintain our reserves to ensure that we secure advantageous interest rates. A higher interest rate on projects will increase the tax burden on our residents and businesses. The Town recently borrowed for the Water Treatment Plant Project and received a favorable review from Moody's, maintaining our Aa1 bond rating.
- Third, adherence to the policies recognizes that financial decisions we make today can impose costs on future generations. Our OPEB liability, for example, arises from the fact that, in the past, the Town made promises to its employees to fund health insurance premiums after their retirement, but did not set aside funds to pay those health insurance premiums when they came due. As much as possible, we should ensure that any such costs are properly identified and funded without leaving a bill for future residents of the Town.

Financial Policy Compliance

On January 18, 2022 the Board of Selectmen reviewed the Town's Financial Policies to ensure the FY2022 Budget satisfied the measures of compliance specified in the revised Financial Policies. The Board of Selectmen voted to certify that the FY2022 Budget met the Town's Financial Policies. The FY2023 Operating Budget proposed by the Warrant Committee, if adopted by Town Meeting, will again be in compliance with the Town's Financial Policies.

The Financial Policy sets a goal for the Town's Reserves to remain at a level between 9-12% of the Town's General Fund Expenditures (all expenditures minus enterprise funds and transfers to

stabilization funds) but not allow reserves fall below 7.5%. The policy also requires a minimum level of 2.5% of general fund expenditures be held in free cash.

*FY2022 and FY2023 Financial Policy Measure of Compliance**

	<u>FY2022 APPROVED</u>	<u>FY2023 ESTIMATED</u>
	1-Jul-21	1-Jul-22
General Fund Expenditures (per Financial Policy)	\$64,722,366	\$67,605,796
Total Reserves	\$5,015,273	\$5,992,836
Reserves as a % of General Fund Expenditures	7.7%	8.9%
 Total Reserves	 \$5,015,273	 \$5,992,836
Reserves required to meet 7.5%	\$4,854,177	\$5,070,435
Met 7.5% requirement	YES	YES
Excess or Shortfall in reserves to meet 7.5%	\$161,096	\$922,402
 Free Cash Balance	 \$1,654,232	 \$1,729,299
Free Cash as a % of General Fund Expenditures	2.56%	2.56%
Met 2.5% requirement	YES	YES
Free Cash Required by policy	\$1,618,059	\$1,690,145
Difference in Free Cash Balance vs. Required	\$36,173	\$39,154

* The Financial Policy describes how the Town shall measure compliance. For additional information on the Reserve Fund and Financial Policy analysis, please visit the Town website: <https://www.town.medfield.net/2033/Medfield-Financial-Policies-and-Information>

Looking Forward

The adoption and continued adherence to the financial policy are great first steps as we plan for our continued long-term financial stability. Balancing the budget and evaluating priorities with our financial resources is an annual exercise. There are several projects that we are still working towards resolution: the Medfield State Hospital and a new Elementary School Project. Planning for those projects are ongoing with a Special Town Meeting anticipated in June 2022 for the Medfield State Hospital. The Board of Selectmen and the School Committee will begin the

process of a new feasibility study with a new School Building Committee if both those articles are approved at Town Meeting.

The Town continues to work to identify additional sources of revenue and will begin reviewing the site of the former landfill for our next solar project. As part of the Town-Wide Master Planning Project the Town received a grant to review and identify potential for mixed uses opportunities along our Route 109 business corridor.

As always, we extend our appreciation to all our boards, committees and residents who help make our town government run and keep our community vibrant. We appreciate your participation and we look forward to seeing you at the Annual Town Meeting.

Board of Selectmen

Gustave H. Murby, Chair

Osler L. Peterson, Clerk

Eileen M. Murphy, Third Member

Table 1. FY2021 to FY2023 Budget Summary

Revenues	Fiscal Year 2021 per Recap	Fiscal Year 2022 per Recap	Fiscal Year 2023 Estimated
Property Tax Levy	\$ 44,458,802	\$ 46,047,741	\$ 47,717,256
2 1/2 Levy Increase	1,111,470	1,151,194	1,192,931
New Growth	477,469	518,321	475,000
Debt Exclusions	3,674,665	3,305,035	3,129,882
<u>Override for Municipal Building Stabilization Fund</u>	<u>1,050,625</u>	<u>1,076,890</u>	<u>1,103,812</u>
Total Property Tax Levy	50,773,031	52,099,181	53,618,881
State Aid	7,262,845	8,116,943	8,212,631
Local Receipts	3,720,733	3,845,815	4,184,381
Other Available General Funds	2,216,615	2,793,971	2,202,780
Free Cash to Capital Stabilization Fund		751,000	2,000,000
Free Cash to OPEB Trust		42,500	500,000
Free Cash to General Stabilization Fund		700,000	700,000
Enterprise Fund Allocated Expenses	1,528,081	2,516,105	2,298,280
Total Revenue	65,501,305	70,865,515	73,716,953
Expenses	Fiscal Year 2021 Approved	Fiscal Year 2022 Approved	Fiscal Year 2023 Recommendation
Insurance and School/Town Employee Benefits	9,159,013	9,153,984	9,824,367
Debt Payments	5,604,822	6,238,001	5,270,270
Town Departmental Budgets	11,705,121	12,194,253	12,717,037
Tri-County RVT High School Budget	245,678	155,240	143,023
Medfield Public Schools Budget	36,877,290	38,348,229	39,506,948
Transfer to Capital Stabilization Fund		751,000	2,000,000
Capital Budget	162,750	970,326	1,206,686
Other Monetary Articles	413,830	267,113	25,000
Transfer to Municipal Buildings Stabilization Fund	1,050,625	1,076,891	1,103,812
Transfer to General Stabilization	-	700,000	700,000
Total Expenses	65,219,129	69,855,037	72,497,143
Expenditures Not Requiring Appropriation	Fiscal Year 2021 Approved	Fiscal Year 2022 Approved	Fiscal Year 2023 Recommendation
Snow Deficit/Land Damages/Tax Title	-	42,281	80,000
Cherry Sheet Offsets	17,373	21,868	21,868
Adjustments		2,129	
Cherry Sheet Charges	842,313	908,687	908,877
Overlay	198,486	216,327	200,000
Total	1,058,172	1,191,292	1,210,745
Total Operating Budget	\$ 66,277,301	\$ 71,046,329	\$ 73,707,888
Total Revenues All Sources	\$ 65,501,305	\$ 70,865,516	\$ 73,716,953
General Fund Surplus/Deficit	(775,996)	(180,813)	9,065
Deficit Financed From Free Cash	792,597	209,393	-
Unexpended Tax Levy	16,601	28,580	9,065

TOWN OF MEDFIELD
RESERVE FUND TRANSFER:
MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures
FISCAL YEAR 2021

01-997-2-573000 **APPROPRIATED FY 2021** **\$150,000**

	DEPARTMENT		TRANSFERRED
01-161	Town Clerk	Elec, Tn Meeting, and Op exp (Presid elec+covid related exp)	12,975.00
01-171-1	Conservation	Employee retirement+onboarding of new employee	10,079.00
01-195	Town Rept/Tn Mtg	Higher then antic costs of Tn mtg+Tn Rpt printng	6,500.00
01-916-2	Treasurer	Medicare Insurance-employer's share	7,781.12
01-151-2	Town Counsel	Higher then usual legal bills	4,500.00
		TRANSFERRED FY2021	41,835.12

TOWN OF MEDFIELD
Section 77 of the Acts of 2006
amends M.G.L. Chapter 44 section 33B
FISCAL YEAR 2021

ORG TRF FROM:	TRANSFERRED TO:	TRANSFER AMT
01-912-2-570100	01-945-2-575000	Liability Insurance deductibles + endorsements 7,500.00
01-491-1-510100	01-491-2-522030	Cemetery Contract Service increases 4,000.00
01-422-2-522005	01-294-1-510100	Tree-OT due to multiple wind storms 500.00
01-422-2-522005	01-294-2-522010	Tree-Contract Service due to multiple wind storms 2,500.00
01-426-2-520300	01-433-1-510100	Solid Waste-Salaries Covid related add'l staffing 8,000.00
01-426-2-520300	01-433-2-520200	Solid Waste-Grounds & Buildings 35,000.00
01-191-2-524020-200	01-192-1-510100	Bldg Fac+PropMaint-addl OT 3,900.00
01-220-7-1-510100	01-220-7-2-522400	F&R-new hires due to unantic turnover+equip repairs 10,000.00
01-292-1-510100	01-210-2-1-510100	Pol Salary-employee retirement 3,797.73
	TOTAL APPROPRIATION TRANSFERS	75,197.73

TOWN OF MEDFIELD OUTSTANDING PRINCIPAL BY CATEGORY

Principal Outstanding	as of:	School	Sewer Non-Ent		Water Enterprise		Solid Waste		Town Buildings		Town Other		State Hospital Purchase		
			Sewer Enterprise	Non-Ent	Water Enterprise	Solid Waste	Town Buildings	Town Other	State Hospital Purchase	Town Buildings	Town Other	State Hospital Purchase	Town Buildings	Town Other	State Hospital Purchase
\$7,450,000.00	06/30/94														
\$11,810,000.00	06/30/95														
\$10,800,000.00	06/30/96														
\$19,725,000.00	06/30/97														
\$18,315,000.00	06/30/98														
\$19,430,000.00	06/30/99														
\$27,329,811.00	06/30/00														
\$34,852,935.00	06/30/01	10,545,000	13,204,257	-	1,585,000	660,000	3,475,000	5,383,678							
\$46,737,981.00	06/30/02	19,760,000	13,913,443	2,300,000	2,280,000	625,000	3,255,000	4,604,538							
\$67,052,736.00	06/30/03	42,394,160	12,877,344	2,185,000	2,135,000	590,000	3,035,000	3,836,232							
\$62,612,309.00	06/30/04	40,204,490	11,851,063	2,070,000	1,990,000	555,000	2,815,000	3,126,756							
\$58,360,171.00	06/30/05	37,634,830	10,839,847	1,955,000	1,845,000	520,000	2,595,000	2,970,494							
\$54,775,223.00	06/30/06	35,089,200	10,295,309	1,840,000	1,926,460	511,400	2,501,300	2,611,554							
\$54,814,975.00	06/30/07	32,621,200	9,477,471	1,725,000	1,758,896	472,400	5,314,500	3,445,508							
\$50,354,905.00	06/30/08	30,072,500	8,656,261	1,610,000	1,438,100	427,500	4,870,400	3,280,144							
\$46,928,929.00	06/30/09	27,533,700	7,839,915	2,504,030	1,286,600	377,900	4,434,300	2,952,484							
\$44,639,111.00	06/30/10	25,100,000	7,140,755	2,344,232	1,664,004	323,700	4,002,000	4,064,420							
\$40,295,711.00	06/30/11	22,681,700	6,453,029	2,187,096	1,469,640	270,200	3,568,100	3,665,946							
\$35,726,508.00	06/30/12	20,020,300	5,510,467	2,334,609	1,238,560	207,300	3,147,600	3,267,672							
\$32,396,579.00	06/30/13	16,761,600	4,846,027	2,580,254	2,445,600	155,500	2,720,100	2,887,498							
\$37,822,534.00	06/30/14	14,704,600	4,182,677	2,359,333	2,160,300	104,500	11,801,400	2,509,724							
\$43,596,019.00	06/30/15	12,682,900	3,521,513	2,142,156	7,713,900	54,300	11,011,400	3,524,850	2,945,000						
\$56,457,403.00	06/30/16	12,421,500	2,867,805	2,468,698	7,143,100	-	25,775,000	3,146,300	2,635,000						
\$51,301,570.00	06/30/17	10,685,500	2,166,300	1,981,131	6,682,300	-	24,410,000	3,051,339	2,325,000						
\$46,089,218.00	06/30/18	8,869,900	1,555,600	1,756,629	6,221,500	-	23,035,000	2,635,589	2,015,000						
\$40,914,465.00	06/30/19	7,079,700	961,000	1,530,765	5,760,700	-	21,655,000	2,222,300	1,705,000						
\$35,801,511.00	06/30/20	5,320,000	366,000	1,308,511	5,299,900	-	20,265,000	1,847,100	1,395,000						
\$31,151,238.00	06/30/21	3,610,000	70,900	1,084,838	4,840,000	-	18,865,000	1,595,500	1,085,000						
\$37,584,516.00	06/30/22	2,045,000		859,716	14,429,000		17,413,500	2,062,300	775,000						

TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2022

On Monday, the second of May, commencing at 7:00 PM the following Articles will be acted on in the Amos Clark Kingsbury High School Gymnasium, located at 88R South Street in said Medfield, viz.

Article 1. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 2. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, and make a refund as follows:

Perpetual Care 2021

Robert & Betsy Conlon	750.00
Lee DeSorgher Jr & Patricia Fuller	750.00
Ryan P. O'Rourke	600.00
Donna M Gavaghan	600.00
Nancy A Hall & Raymond J Starr	600.00
Eugene & Dorothy Pineo	750.00
Wendell & Nancy Pineo	750.00
Lisa Barrett	3,000.00
David & Ann Lautz	3,000.00
David & Ann Lautz	3,000.00
John V. & Dorothy E. Cooney	3,000.00
Kathleen Menard-Murray	750.00
William & Cornelia McVicar	750.00
Joseph A Ouellette	3,000.00
George & Margaret Gray	3,000.00
Michael Harman	3,000.00
Obiajulu A Aduba	3,000.00
Shehu Polikseni	3,000.00
Elena Klimtchuk & Sergei Cher	750.00
Joseph Opiela	3,000.00
Elena Klimtchuk & Sergei Cher	750.00

Allessandro & Rosemarie Girolamo	600.00
Eric Ludwig	3,000.00
Lorraine A. Lipsett	3,000.00
John & Barbara O'Sullivan	600.00
Robert Pray	1,500.00
Frans Weterrings	3,000.00
Lorraine Lee	1,500.00
Michael Hallett	3,000.00
Kenneth C. Heavey	3,000.00
Alan & Lorraine Paul	3,000.00
George Mathis	3,000.00
Maryann Bouchard	3,000.00
Total	66,000.00

Refund in the amount of \$2,000 to Richard and Myrna Denton for the return of 10 lots to the Town.

Total transfer to the Perpetual Care Trust Fund: \$64,000.00

Or do or act anything in relation thereto.

(Cemetery Commissioners)

Each year, fifty percent of the purchase price of a cemetery plot is transferred to the Cemetery Perpetual Care Trust Fund. The other fifty percent goes to the “sale of lots fund,” which can be used for capital improvements and/or expansion of the Cemetery. The balance in the Cemetery Perpetual Care Trust Fund as of December 31, 2021 was \$1,335,794.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to set Expenditure Limits for M.G.L. Chapter 44, §53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2023, as follows:

Section		Amount
5.1	Fire Alarm Revolving Fund	\$10,000
5.2	Ambulance Revolving Fund	35,000
5.3	Advanced Life Support Revolving Fund	300,000
5.4	Community Gardens Revolving Fund	3,000
5.5	CENTER at Medfield Building Maintenance Revolving Fund	2,000
5.6	Library Revolving Fund	5,000
5.7	Respite Care Revolving Fund	75,000

<u>Section</u>		<u>Amount</u>
5.8	Transfer Station Recycling Revolving Fund	10,000
5.9	Former State Hospital Revolving Fund	100,000
	Total	\$540,000

Or do or act anything in relation thereto.

(Board of Selectmen)

The 2017 Annual Town Meeting created revolving funds as part of the Code of the Town of Medfield. Each year Town Meeting must authorize the amount of the expenditure that can be made from each of these Chapter 44, Section 53E ½ revolving funds as set out above. The revenue in these revolving funds is generated from fees, charges or other receipts from departmental programs and activities.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to appropriate a sum of money from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services, equipment, and programming for the Town of Medfield, or do or act anything in relation thereto.

(Board of Selectmen)

The Annual Town Meeting in 2019 passed Article 5 which created a Public, Educational, and Governmental (PEG) Access and Cable Related Fund to handle the distribution of funds received in connection with the franchise agreement between the Town and cable operators. These fees must be used to provide PEG access services and programming. This article transfers those funds collected to date to Medfield TV.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$73,144	\$74,607
Selectmen, Chairman	\$900	\$900
Selectmen, Clerk	\$900	\$900

Selectmen, Third Member	\$900	\$900
Assessors, Chairman	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioners	0	0

(Board of Selectmen)

Each year the Town Meeting must vote on the salaries and compensation of Medfield's elected officers. The only elected officers receiving a salary are the Town Clerk, the Board of Assessors, and the Board of Selectmen. A 2% increase has been proposed for the Town Clerk's salary, in accordance with the cost-of-living adjustment proposed for all nonunion Town employees.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to amend the Personnel Administration Plan and Classification of Positions and Pay Schedule, effective July 1, 2022, as follows, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

Police Department as per Collective Bargaining Agreement

Sergeants	Step 1	Step 2	Step 3	Step 4 (15 Yrs)	Step 5 (20 Yrs)
7/1/2020	\$1,386.57	\$1,429.45	\$1,480.74		
bi weekly	\$2,773.14	\$2,858.90	\$2,961.49		
7/1/2021	\$1,414.30	\$1,458.04	\$1,510.35	\$1,529.58	\$1,558.42
bi weekly	\$2,828.60	\$2,916.08	\$3,020.71	\$3,059.16	\$3,116.84

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7 (15 Yrs)	Step 8 (20 Yrs)
7/1/2020	\$1,068.57	\$1,103.63	\$1,135.69	\$1,170.81	\$1,207.01	\$1,244.35		
<i>bi weekly</i>	\$2,137.14	\$2,203.26	\$2,271.38	\$2,341.61	\$2,414.01	\$2,488.70		
7/1/2021	\$1,089.94	\$1,125.70	\$1,158.40	\$1,194.23	\$1,231.15	\$1,269.24	\$1,288.47	\$1,317.32
<i>bi weekly</i>	\$2,179.88	\$2,251.41	\$2,316.81	\$2,388.45	\$2,462.30	\$2,538.47	\$2,576.94	\$2,634.64

Fire Department as per Collective Bargaining Agreement

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 27.65	\$ 28.45	\$ 29.22	\$ 30.08	\$ 30.92	\$ 31.84	\$ 32.70	\$ 33.63
7/1/2023	\$ 28.43	\$ 29.26	\$ 30.06	\$ 30.94	\$ 31.81	\$ 32.75	\$ 33.64	\$ 34.60
7/1/2024	\$ 29.25	\$ 30.10	\$ 30.92	\$ 31.82	\$ 32.72	\$ 33.69	\$ 34.61	\$ 35.59

FF/AEMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 28.57	\$ 29.37	\$ 30.14	\$ 31.00	\$ 31.84	\$ 32.76	\$ 33.62	\$ 34.55
7/1/2023	\$ 29.35	\$ 30.18	\$ 30.98	\$ 31.86	\$ 32.73	\$ 33.67	\$ 34.56	\$ 35.52
7/1/2024	\$ 30.17	\$ 31.02	\$ 31.84	\$ 32.74	\$ 33.64	\$ 34.61	\$ 35.53	\$ 36.51

FF/MEDIC	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 30.17	\$ 30.97	\$ 31.74	\$ 32.60	\$ 33.44	\$ 34.36	\$ 35.22	\$ 36.15
7/1/2023	\$ 30.95	\$ 31.78	\$ 32.58	\$ 33.46	\$ 34.33	\$ 35.27	\$ 36.16	\$ 37.12
7/1/2024	\$ 31.77	\$ 32.62	\$ 33.44	\$ 34.34	\$ 35.24	\$ 36.21	\$ 37.13	\$ 38.11

CAPT/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 36.14	\$ 36.83	\$ 37.53	\$ 38.25	\$ 38.99	\$ 39.74
7/1/2023	\$ 37.19	\$ 37.90	\$ 38.62	\$ 39.36	\$ 40.11	\$ 40.89
7/1/2024	\$ 38.26	\$ 38.99	\$ 39.74	\$ 40.50	\$ 41.28	\$ 42.07

CAPT/AEMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 37.06	\$ 37.75	\$ 38.45	\$ 39.17	\$ 39.91	\$ 40.66
7/1/2023	\$ 38.11	\$ 38.82	\$ 39.54	\$ 40.28	\$ 41.03	\$ 41.81
7/1/2024	\$ 39.18	\$ 39.91	\$ 40.66	\$ 41.42	\$ 42.20	\$ 42.99

CAPT/MEDIC	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 38.66	\$ 39.35	\$ 40.05	\$ 40.77	\$ 41.51	\$ 42.26
7/1/2023	\$ 39.71	\$ 40.42	\$ 41.14	\$ 41.88	\$ 42.63	\$ 43.41
7/1/2024	\$ 40.78	\$ 41.51	\$ 42.26	\$ 43.02	\$ 43.80	\$ 44.59

Public Safety Positions

Call FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
	\$26.12	\$26.93	\$27.71	\$28.55	\$29.41	\$30.30	\$31.18	\$32.14

Animal Control Officer/Inspector	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
	\$23.72	\$24.41	\$25.06	\$25.80	\$26.53	\$27.29	\$28.06	\$28.85	\$29.66
Asst Animal Control*	\$2,362	\$2,583	\$2,801	\$3,018	\$3,242	\$3,461	\$3,629	\$3,863	\$3,940

*Annual Stipend

Managerial Positions	Minimum	Midpoint	Maximum
Grade 1	56,103	63,117	70,130
Children's Librarian			
Technical Services Librarian			
Young Adult Librarian			
Outreach Social Worker			
Conservation Agent			
Circulation Supervisor			
Grade 2	61,713	69,427	77,142
Assistant to the Town Administrator			
Adult Services/Technology Senior Librarian			
Grade 3	67,885	76,370	84,856
Assistant Town Accountant/Budget Analyst			
IT Coordinator			
Grade 4	74,674	84,008	93,342
Council on Aging Director			
Public Health Nurse			
Director of Outreach			
Building Commissioner			
Grade 5	83,634	94,008	104,544
Library Director			
Town Planner			
Park and Recreation Director			
Grade 6	93,672	105,380	117,088
Town Accountant			
Principal Assessor			
Treasurer/Collector			
Deputy Police Chief			

Grade 7	104,912	118,026	131,140
Asst. Town Administrator			
Grade 8	110,788	132,945	155,103
Director of Public Works			

Hourly Paid Positions

20	\$17.84	\$18.34	\$18.87	\$19.41	\$19.97	\$20.54	\$21.12	\$21.72	\$22.35
30	\$19.62	\$20.17	\$20.77	\$21.36	\$21.96	\$22.59	\$23.23	\$23.89	\$24.55
40	\$21.59	\$22.18	\$22.83	\$23.47	\$24.15	\$24.83	\$25.54	\$26.27	\$27.02
50	\$23.74	\$24.42	\$25.12	\$25.82	\$26.56	\$27.31	\$28.09	\$28.89	\$29.72
60	\$26.10	\$26.85	\$27.62	\$28.41	\$29.22	\$30.06	\$30.91	\$31.79	\$32.70
70	\$28.45	\$29.31	\$30.19	\$31.10	\$32.02	\$32.99	\$33.98	\$35.00	\$36.04
80	\$30.73	\$31.64	\$32.60	\$33.57	\$34.58	\$35.61	\$36.69	\$37.80	\$38.93
90	\$33.18	\$34.18	\$35.21	\$36.27	\$37.36	\$38.48	\$39.65	\$40.84	\$42.06

Grade 20

Police Matron	Traffic Supervisor	DPW Part Time Laborers
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Grade 30

Office Assistant	Library Technician	Laborer
Mini Bus Driver	Truck Driver	

Grade 40

Senior Library Technician	Groundskeeper I	Mechanic
Administrative Assistant I	Maintenance Technician	Transp/Facilities Coordinator
Asst Adlt Svcs /Tech Librarian	Civilian Dispatcher (Non Union)	

Grade 50

Payroll Coordinator	Administrative Assistant II	Volunteer Coordinator
Elder Outreach Worker	Equipment Operator	Water Technician
Field Appraiser		

Grade 60

Administrative Assistant III	Park and Recreation Program Coordinator
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Grade 70

Heavy Equipment Operator	Groundskeeper II	Water/WWTP Operator
Tree Warden	Lead Mechanic	Facilities Coordinator

Grade 80

Crew Chief

Grade 90

Highway Supervisor

Water Supervisor

WWTP Supervisor

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Veterans Agent	\$30,156	Annual
Sealer of Weights and Measures	\$2,916	Annual
Registrar	\$216	Annual
Library Page	\$15	Hourly
Police- Private Special Detail	\$36.50	Hourly
Tree Climber	\$23.89	Hourly
Snowplow Driver	\$30.00	Hourly

ON CALL FIRE

Deputy Chief	\$4,399	Annual
Captain	\$2,640	Annual
Lieutenant	\$2,112	Annual

INSPECTORS

Inspector of Buildings	\$34.19	Per Inspection
Asst. Building Commissioner	\$6,000	Annual

PARK AND RECREATION

	Hourly Salary Range		
Swim Pond Director	\$15	to	\$25
Swim Team Coach	\$15	to	\$22
Head Lifeguard	\$15	to	\$23
Lifeguard	\$15	to	\$20
Water Safety Instructor	\$15	to	\$21
Summer Camp Director	\$16	to	\$25
Summer Camp Specialist	\$15	to	\$24
Summer Camp Counselor	\$15	to	\$18
Summer Camp Jr Counselor	\$15	to	\$16
Program Director	\$16	to	\$26

(Personnel Board)

The salaries for Town employees are set by the schedules included in the Warrant Report. School Department employees by state statute are excluded from the Town's salary schedule. Most Police, Fire, and School Department employees are covered by collective bargaining agreements (CBA). Police and Fire personnel salaries are included in this schedule according to the rates set out in the CBA. The FY2023 cost of living increase for non union personnel is two percent (2%). The CBA for the Fire Department includes a 3% cost of living increase.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This Article represents the appropriations for the operating budgets for the various Town Departments for FY2023 which runs July 1, 2022 to June 30, 2023. Additional information about the Town and School budget requests can be found on the Town's website: <https://www.town.medfield.net/231/Town-Finance>

WARRANT COMMITTEE RECOMMENDS PASSAGE

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 7 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2021/2022		DEPT REQUEST 2022/2023		FY23 WARR COMM RECOMMENDS
		2021/2022	2022/2023	2022/2023	2022/2023	
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 247,713	\$ 248,000	\$ 248,000	\$ 248,000	
01-914-2	HEALTH & LIFE INSURANCE	\$ 4,213,124	\$ 4,692,109	\$ 4,692,109	\$ 4,692,109	
01-945-2	LIABILITY INSURANCE	\$ 321,801	\$ 366,000	\$ 366,000	\$ 366,000	
	TOTAL	\$ 4,782,638	\$ 5,306,109	\$ 5,306,109	\$ 5,306,109	
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 161,788	\$ -	\$ -	\$ -	
01-916-2	MEDICARE INSURANCE	\$ 579,623	\$ 624,000	\$ 624,000	\$ 624,000	
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 3,162,435	\$ 3,394,258	\$ 3,394,258	\$ 3,394,258	
01-915-2	OPEB CONTRIBUTION	\$ 467,500	\$ 500,000	\$ 500,000	\$ 500,000	
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 9,153,984	\$ 9,824,367	\$ 9,824,367	\$ 9,824,367	
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	
01-122-2	SELECTMEN-OPERATIONS	\$ 12,820	\$ 12,820	\$ 12,820	\$ 12,820	
	TOTAL	\$ 15,520	\$ 15,520	\$ 15,520	\$ 15,520	
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 404,402	\$ 402,802	\$ 402,802	\$ 406,548	
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 20,020	\$ 24,340	\$ 24,340	\$ 24,340	
	TOTAL	\$ 424,422	\$ 427,142	\$ 427,142	\$ 430,888	
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ -	\$ -	\$ -	\$ -	
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 189,280	\$ 212,292	\$ 212,292	\$ 218,376	
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 54,975	\$ 58,624	\$ 58,624	\$ 58,624	
	TOTAL	\$ 244,255	\$ 270,916	\$ 270,916	\$ 277,000	
01-141-1	ASSESSORS-SALARIES	\$ 203,262	\$ 203,362	\$ 203,362	\$ 207,342	
01-141-2	ASSESSORS-OPERATIONS	\$ 24,750	\$ 27,395	\$ 27,395	\$ 27,395	
	TOTAL	\$ 228,012	\$ 230,757	\$ 230,757	\$ 234,737	

ARTICLE 7 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2021/2022		DEPT REQUEST 2022/2023		FY23 WARR COMM RECOMMENDS
		\$	\$	\$	\$	
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 213,568	\$ 213,618	\$ 217,853	\$ 217,853	
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 78,735	\$ 79,920	\$ 79,920	\$ 79,920	
	TOTAL	\$ 292,303	\$ 293,538	\$ 293,538	\$ 293,538	297,773
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 116,150	\$ 122,150	\$ 122,150	\$ 122,150	123,533
01-152-1	HUMAN RESOURCE-SALARIES	\$ 31,275	\$ 201,275	\$ 99,956	\$ 99,956	
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 3,060	\$ 5,060	\$ 5,060	\$ 5,060	
	TOTAL	\$ 34,335	\$ 206,335	\$ 206,335	\$ 206,335	105,016
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ 78,892	\$ 78,942	\$ 80,509	\$ 80,509	
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ 148,165	\$ 154,700	\$ 154,700	\$ 154,700	
	TOTAL	\$ 227,057	\$ 233,642	\$ 233,642	\$ 233,642	235,209
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 82,785	\$ 123,086	\$ 125,782	\$ 125,782	
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 26,850	\$ 35,050	\$ 35,050	\$ 35,050	
	TOTAL	\$ 109,635	\$ 158,136	\$ 158,136	\$ 158,136	160,832
01-171-1	CONSERVATION COMM.-SALARIES	\$ 37,415	\$ 35,950	\$ 36,669	\$ 36,669	
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 7,940	\$ 7,940	\$ 7,940	\$ 7,940	
	TOTAL	\$ 45,355	\$ 43,890	\$ 43,890	\$ 43,890	44,609
01-175-1	PLANNING + ZONING - SALARIES	\$ 118,963	\$ 119,541	\$ 121,925	\$ 121,925	
01-175-2	PLANNING + ZONING & APPEALS-OPERATIONS	\$ 16,885	\$ 16,885	\$ 16,885	\$ 16,885	
	TOTAL	\$ 135,848	\$ 136,426	\$ 136,426	\$ 136,426	138,810
01-192-1	TN PUBLIC BUILDINGS & PROPERTY MAINT-SALARIES	\$ 111,665	\$ 115,738	\$ 117,528	\$ 117,528	
01-192-2	TN PUBLIC BUILDINGS & PROPERTY MAINT-OPERATIONS	\$ 524,714	\$ 529,900	\$ 529,900	\$ 529,900	
	TOTAL	\$ 636,379	\$ 645,638	\$ 645,638	\$ 645,638	647,428
01-195-1	TOWN REPORT/MEETING-SALARIES	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	1,000
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	14,000
	TOTAL	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	15,000

ARTICLE 7 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2021/2022		DEPT REQUEST 2022/2023		FY23 WARR COMM RECOMMENDS
		\$	\$	\$	\$	
01-210-2-1	POLICE OPERATIONS-SALARIES	\$	2,465,228	\$	2,498,875	\$ 2,504,347
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$	282,328	\$	281,999	\$ 281,999
	TOTAL	\$	2,747,556	\$	2,780,874	\$ 2,786,346
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$	65,024	\$	65,024	\$ 65,024
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$	1,306,965	\$	1,415,234	\$ 1,417,287
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$	173,150	\$	173,150	\$ 173,150
	TOTAL	\$	1,480,115	\$	1,588,384	\$ 1,590,437
01-241-1	INSPECTIONS-SALARIES	\$	229,541	\$	235,591	\$ 240,162
01-241-2	INSPECTIONS-OPERATIONS	\$	13,258	\$	14,258	\$ 14,258
	TOTAL	\$	242,799	\$	249,849	\$ 254,420
01-244-1	SEALER-SALARIES	\$	2,860	\$	2,860	\$ 2,917
01-244-2	SEALER-OPERATIONS	\$	194	\$	200	\$ 200
	TOTAL	\$	3,054	\$	3,060	\$ 3,117
01-291-1	EMERGENCY MGMT-SALARIES	\$	4,000	\$	4,000	\$ 4,000
01-291-2	EMERGENCY MGMT-OPERATIONS	\$	7,500	\$	7,500	\$ 7,500
	TOTAL	\$	11,500	\$	11,500	\$ 11,500
01-292-1	ANIMAL CONTROL-SALARIES	\$	97,807	\$	97,807	\$ 99,740
01-292-2	ANIMAL CONTROL-OPERATIONS	\$	14,854	\$	14,854	\$ 14,854
	TOTAL	\$	112,661	\$	112,661	\$ 114,594
01-294-1	TREE CARE-SALARIES	\$	24,011	\$	24,011	\$ 24,491
01-294-2	TREE CARE-OPERATIONS	\$	43,600	\$	43,600	\$ 43,600
	TOTAL	\$	67,611	\$	67,611	\$ 68,091
01-422-1	HIGHWAY-SALARIES	\$	1,007,387	\$	1,073,366	\$ 1,094,673
01-422-2	HIGHWAY-OPERATIONS	\$	466,440	\$	401,975	\$ 401,975
	TOTAL	\$	1,473,827	\$	1,475,341	\$ 1,496,648

ARTICLE 7 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2021/2022		DEPT REQUEST 2022/2023		FY23 WARR COMM RECOMMENDS
		\$	\$	\$	\$	
01-423-1	SNOW & ICE-SALARIES	\$	\$	110,462	\$	110,463
01-423-2	SNOW & ICE-OPERATIONS	\$	\$	182,973	\$	182,973
	TOTAL	\$	\$	293,435	\$	293,436
01-424-2	STREET LIGHTING-OPERATIONS	\$	\$	10,000	\$	12,500
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$	\$	152,286	\$	153,979
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$	\$	293,513	\$	293,513
	TOTAL	\$	\$	445,799	\$	447,492
01-429-2	SIDEWALKS-OPERATIONS	\$	\$	35,000	\$	35,000
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$	\$	204,447	\$	230,963
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$	\$	404,732	\$	390,232
	TOTAL	\$	\$	609,179	\$	621,195
01-491-1	CEMETERY-SALARIES	\$	\$	164,589	\$	168,391
01-491-2	CEMETERY-OPERATIONS	\$	\$	35,640	\$	35,640
	TOTAL - SEE PERP CARE CREDIT BELOW	\$	\$	200,229	\$	204,031
01-512-1	HEALTH-SALARIES	\$	\$	79,928	\$	117,428
01-512-2	HEALTH-OPERATIONS	\$	\$	67,851	\$	70,823
	TOTAL	\$	\$	147,779	\$	188,251
01-541-1	COUNCIL ON AGING-PERSONNEL	\$	\$	214,314	\$	212,730
01-541-2	COUNCIL ON AGING-OPERATIONS	\$	\$	33,520	\$	33,940
	TOTAL	\$	\$	247,834	\$	246,670
01-543-1	VETERANS-SALARIES	\$	\$	-	\$	-
01-543-2	VETERANS-OPERATIONS	\$	\$	56,048	\$	55,878
	TOTAL	\$	\$	56,048	\$	55,878
01-599-1	OUTREACH-SALARIES	\$	\$	157,765	\$	157,815
01-599-2	OUTREACH-OPERATIONS	\$	\$	24,020	\$	24,380
	TOTAL	\$	\$	181,785	\$	182,195

160,965
24,380
185,345

157,815
24,380
182,195

55,878
55,878

160,965
24,380
185,345

ARTICLE 7 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2021/2022		DEPT REQUEST 2022/2023		FY23 WARR COMM RECOMMENDS
		\$	\$	\$	\$	
01-610-1	LIBRARY-SALARIES	\$ 554,958	\$ 569,488	\$ 580,581	\$ 581	
01-610-2	LIBRARY-OPERATIONS	\$ 219,551	\$ 221,148	\$ 221,148	\$ 221,148	
	TOTAL	\$ 774,509	\$ 790,636	\$ 801,729	\$ 801,729	
01-630-1	PARK & RECREATION-SALARIES	\$ 253,038	\$ 254,659	\$ 259,725	\$ 259,725	
01-630-2	PARK & RECREATION-OPERATIONS	\$ 51,900	\$ 51,900	\$ 51,900	\$ 51,900	
	TOTAL	\$ 304,938	\$ 306,559	\$ 311,625	\$ 311,625	
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	
01-693-2	MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	
01-699-2	ARTS/CULTURAL COUNCIL	\$ 6,000	\$ 6,500	\$ 6,500	\$ 6,500	
01-997-2	RESERVE FUND	\$ 150,000	\$ 150,000	\$ 170,000	\$ 170,000	
*****	TOTAL TOWN DEPARTMENTS	\$ 12,194,253	\$ 12,697,037	\$ 12,717,037	\$ 12,717,037	
01-996-2	TOTAL STABILIZATION	\$ 700,000	\$ 200,000	\$ 700,000	\$ 700,000	
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,748,543	\$ 3,958,200	\$ 3,958,200	\$ 3,958,200	
01-751-2	TOWN DEBT-INTEREST	\$ 1,489,458	\$ 1,312,070	\$ 1,312,070	\$ 1,312,070	
	TOTAL DEBT PAYMENTS	\$ 6,238,001	\$ 5,270,270	\$ 5,270,270	\$ 5,270,270	
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 155,240	\$ 143,023	\$ 143,023	\$ 143,023	
01-300-1	SCHOOL-PERSONNEL	\$ 31,823,680	\$ 39,706,948	\$ 33,014,934	\$ 33,014,934	
01-300-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 6,524,549	\$ 39,706,948	\$ 6,492,014	\$ 6,492,014	
*****	TOTAL TOWN SCHOOLS	\$ 38,348,229	\$ 39,706,948	\$ 39,506,948	\$ 39,506,948	

ORGANIZATION CODE	ARTICLE 7 OPERATING BUDGETS DEPARTMENT	Appropriated 2021/2022	DEPT REQUEST 2022/2023	FY23 WARR COMM RECOMMENDS
	S U M M A R Y			
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 9,153,984	\$ 9,824,367	\$ 9,824,367
	TOTAL TOWN DEPARTMENTS	\$ 12,194,253	\$ 12,697,037	\$ 12,717,037
	TOTAL STABILIZATION	\$ 700,000	\$ 200,000	\$ 700,000
	TOTAL DEBT PAYMENTS	\$ 6,238,001	\$ 5,270,270	\$ 5,270,270
	TOTAL REGIONAL VOC SCHOOL	\$ 155,240	\$ 143,023	\$ 143,023
	TOTAL SCHOOLS	\$ 38,348,229	\$ 39,706,948	\$ 39,506,948
	TOTAL OPERATING BUDGET	\$ 66,789,707	\$ 67,841,645	\$ 68,161,645
	LESS: CEMETERY- PERP CARE CREDIT	\$ 15,000	\$ -	\$ -
	LESS: FROM WAT ENT FD INDIR COSTS EFF FY23	\$ 1,967,936	\$ 1,825,627	\$ 1,825,627
	LESS: FROM SEW ENT FD INDIR COSTS EFF FY23	\$ 548,169	\$ 472,653	\$ 472,653
	LESS: FROM PENSION RESERVE FUND	\$ 75,000	\$ 200,000	\$ 200,000
	LESS: FROM UNEXPENDED COUNTY RETIREMENT	\$ 55,445	\$ -	\$ -
	LESS: FROM OVERLAY SURPLUS	\$ -	\$ -	\$ -
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 40,991	\$ -	\$ -
	LESS: FROM CAPITAL STABILIZATION FUND	\$ 163,000	\$ -	\$ -
	LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 562	\$ -	\$ -
	LESS: FROM BOND PREMIUM JUNE '07	\$ 1,751	\$ -	\$ -
	LESS: FROM BOND PREMIUM RED GATE FARM	\$ 1,983	\$ 1,833	\$ 1,833
	LESS: FROM BOND PREMIUM HS FIELD RENOVATION	\$ 3,000	\$ 3,000	\$ 3,000
	LESS: FROM BOND PREMIUM TOWN GARAGE SOLAR ARRAY	\$ 3,683	\$ 3,683	\$ 3,683
	LESS: FREE CASH FOR OPEB	\$ 42,500	\$ 500,000	\$ 500,000
	LESS: FREE CASH FOR STABILIZATION	\$ 700,000	\$ 200,000	\$ 700,000
	LESS: USE OF SCHOOL PROPERTY REVOLVING-850	\$ 30,000	\$ 30,000	\$ 30,000
	LESS: USE OF AL'S REVOLVING FUND	\$ 150,000	\$ 245,000	\$ 245,000
	LESS: FROM TRANSPORTATION GRANT	\$ -	\$ 535	\$ 535
	LESS: FROM MSBA BAN INT REIMB	\$ 12,582	\$ 4,194	\$ 4,194
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	\$ 1,003,535	\$ 583,535	\$ 583,535
	TOTAL OTHER REVENUE SOURCE	\$ 4,815,137	\$ 4,070,060	\$ 4,570,060
	NET OPERATING APPROPRIATION	\$ 61,974,570	\$ 63,771,585	\$ 63,591,585

Article 8. To see if the Town will vote to transfer a sum of money received from the Massachusetts School Building Authority for reimbursements for the Dale Street Feasibility Study, unexpended appropriation funds, or available funds, to the Municipal Buildings Capital Stabilization Fund or do or act anything in relation thereto

Source	Amount		
MSBA Reimbursements for Dale Street Project			\$171,882.00
Unexpended Appropriation Funds:			
<i>Town Meeting Article</i>	<i>General Ledger</i>		
ATM 2019 Article 11	013009-590093		\$299,627.10
ATM 2019 Article 11	013009-590094		\$2,106.00
ATM 2020 Article 8	016309-590037		\$75.00
ATM 2020 Article 8	016109-590021		\$1,145.00
ATM 2014 Article 18	013009-590069		\$2,025.00
ATM 2017 Article 14	016109-590014		\$700.00
Total			\$477,560.10

(Board of Selectmen)

This article moves funds into the Municipal Buildings Stabilization fund from several sources. The reimbursements from the Massachusetts School Building Authority (MSBA) are for expenses related to the Dale Street School feasibility study. The funding for the Feasibility Study was appropriated from the Municipal Building Stabilization Fund (MBSF) at the 2018 Annual Town Meeting and therefore any reimbursement must be transferred back to this fund. The unexpended appropriations are from former capital and municipal building projects that have been completed or no longer necessary.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to appropriate a sum of money and transfer said sum from the Municipal Buildings Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purpose(s) and amount(s) as set out below, or do or act anything in relation thereto:

Facility	Project	Request	Recommendation
Medfield High School	Preventive Maintenance - AHU's	10,000.00	10,000.00

Medfield High School	Carpet Replacement	60,000.00	60,000.00
Medfield High School	Preventive Maintenance - RTU's	25,000.00	25,000.00
Medfield High School	Gym/Misc. Lighting (funded in part by a Green Communities Grant)	6,500.00	6,500.00
Medfield High School	Lighting Controls (funded in part by a Green Communities)	15,000.00	15,000.00
Blake Middle School	Preventive Maintenance - RTU's	25,000.00	25,000.00
Blake Middle School	Carpet Replacement	50,000.00	50,000.00
Blake Middle School	VCT/Flooring Replacement	10,000.00	10,000.00
Blake Middle School	Boiler Replacement	150,000.00	150,000.00
Dale Street School	Duct Cleaning	10,000.00	10,000.00
Dale Street School	Ceiling Tile Replacement	50,000.00	25,000.00
Dale Street School	Asbestos Flooring Abatement/Replacement	100,000.00	100,000.00
Dale Street School	Electrical Branch Circuit Testing	15,000.00	0.00
Dale Street School	Interior Doors and Locks Replacement	50,000.00	25,000.00
Dale Street School	Brick Façade Engineering	100,000.00	0.00
Dale Street School	Front Portico Repair	200,000.00	90,000.00
Wheelock School	Preventive Maintenance – Fan Coil Units	10,000.00	10,000.00
Wheelock School	Preventive Maintenance – Exhaust Fans	10,000.00	10,000.00
Wheelock School	Flooring / VCT Abatement	10,000.00	10,000.00
Memorial School	Split Systems (3) Replacement	7,500.00	7,500.00
Memorial School	VCT Flooring Replacement	15,000.00	15,000.00
Memorial School	Preventive Maintenance – RTU's	5,000.00	5,000.00
District Wide	Equipment Replacement	12,000.00	12,000.00
Town Hall	Misc. Exterior Façade Repairs	20,000.00	20,000.00
Town Hall	Duct Cleaning	15,000.00	15,000.00
Town Hall	Carpet Replacement	40,000.00	40,000.00

Public Safety Building	Roof Engineering / Repairs	20,000.00	20,000.00
Public Safety Building	Heating /Cooling Issues	10,000.00	10,000.00
Public Safety Building	Security and Camera Upgrades	60,000.00	60,000.00
Council on Aging (the CENTER)	Misc. Window/Door Repair	5,000.00	5,000.00
Council on Aging (the CENTER)	Wood Floor screened and refinished	8,000.00	8,000.00
Library	EPDM Roof Engineering	10,000.00	10,000.00
Library	Sealant Replacement	20,000.00	20,000.00
All Town Facilities	ADA Improvements	20,000.00	20,000.00
Town and Schools	Emergency Repair Fund, with approval of the Board of Selectmen	175,000.00	175,000.00
Town and Schools	Update the Facilities Capital Plan	35,000.00	35,000.00
Town and Schools	Project Management Services	50,000.00	50,000.00
Total		\$1,434,000.00	\$1,159,000.00

(Board of Selectmen/Capital Budget Committee/School Committee/Permanent Planning and Building Committee)

TWO THIRDS VOTE REQUIRED

In 2018, the Annual Town Meeting established a special purpose stabilization fund entitled, the "Municipal Buildings Capital Stabilization Fund." Voters approved a dedicated override of \$1 million for this fund in June 2018. The purpose of this fund is to fund new construction, capital repairs and improvements to municipal buildings and structural and systemic components thereof. The projects listed above have been identified, reviewed and recommended by the Capital Budget Committee to be completed utilizing funding available in the dedicated Municipal Buildings Capital Stabilization Fund. The School Committee, Board of Selectmen, and the Permanent Planning and Building Committee also reviewed and recommended projects for those facilities under their jurisdiction. Additional information about these projects can be found on the Town website:

<https://www.town.medfield.net/1895/Municipal-Buildings-Stabilization-Fund>

WARRANT COMMITTEE WILL BE HEARD

Article 10. To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of \$2,000,000, into the designated Capital Stabilization Fund or do or act anything in relation thereto.

(Capital Budget Committee)

The 2021 Annual Town Meeting approved the creation of a special purpose stabilization fund entitled "The Capital Stabilization Fund." The Capital Stabilization Fund can only be used to fund capital projects and the debt service related to capital projects, including equipment, vehicles, repairs to equipment and vehicles, public works improvements, and other non-municipal building and non-school building capital projects. The \$2,000,000 will be transferred from available certified free cash.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to appropriate a sum of money to pay costs of the capital projects described below, including all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, taxes, transfers, grants and/or otherwise, or do or act anything in relation thereto.

FY2023 Capital Budget

<u>Department</u>	<u>Request</u>	<u>Recommended Amount</u>	<u>Recommended Source</u>
Fire	Lease-Purchase payment for new Fire Engine (leased in Fiscal Year 2021)	\$48,095	FY2023 Tax Levy
Police	Lease-Purchase payment for three new police vehicles (leased in Fiscal Year 2021)	\$52,591	FY2023 Tax Levy
Facilities	Vehicle replacement	\$45,000	Capital Stabilization Fund
IT	School Information Technology	\$300,000	Capital Stabilization Fund
IT	Town IT Upgrades	\$30,000	Capital Stabilization Fund
Fire	Portable Radio Equipment	\$45,000	Capital Stabilization Fund
Fire	AED's	\$16,000	Capital Stabilization Fund
Police	Police vehicle	\$57,000	Capital Stabilization Fund
DPW	Front End Loader	\$190,000	Capital Stabilization Fund

DPW	Skid Steer	\$100,000	Capital Stabilization Fund
DPW	Ford F550	\$88,000	Capital Stabilization Fund
DPW Pavement Management	Pavement Management and Improvement projects	\$185,000	Capital Stabilization Fund
DPW	Landfill close out	\$50,000	Capital Stabilization Fund
Parks and Recreation	New mower	\$85,000	Parks and Recreation Revolving Fund
Water	Water Main Replacement Study / Hydraulic Model	\$100,000	Water Enterprise Fund Free Cash
Water	Ford F350	\$68,000	Water Enterprise Fund Free Cash
Water	SCADA Improvements	\$100,000	Water Enterprise Fund Free Cash
Water	Water Main Replacement Engineering	\$100,000	Water Enterprise Fund Free Cash
Sewer	I&I Assessment	\$100,000	Sewer Enterprise Fund Free Cash
Sewer	SCADA Improvements	\$100,000	Sewer Enterprise Fund Free Cash
Sewer	Wastewater Treatment Plant Improvements	\$148,000	Sewer Enterprise Fund Free Cash
Sewer	Charles River Interceptor Assessment	\$50,000	Sewer Enterprise Fund Free Cash
	Total	\$2,057,686	

To be funded by:

FY2023 Tax Levy	\$100,686
Capital Stabilization Fund	\$1,106,000
Parks and Recreation Revolving Fund	\$85,000
Water Enterprise Free Cash	\$368,000
Sewer Enterprise Free Cash	\$398,000
Total	\$2,057,686

**(Capital Budget Committee / Parks and Recreation Commission / Board of Water and
Sewerage)
TWO-THIRDS VOTE REQUIRED**

The 2021 Annual Town Meeting created the dedicated “Capital Stabilization Fund” which began the process of setting aside funds dedicated to capital expenses. The first step in this process occurred in FY2020 with the adoption of the five-year capital improvement plan (CIP). The FY2023 Capital Budget requests are included in the five year CIP that was adopted by the Capital Budget Committee and are consistent with the Town’s financial policies. This year’s requests are funded from multiple sources including the Capital Stabilization Fund, Parks and Recreation Revolving Fund, and the Water and Sewer Enterprise Funds. As was true in FY2022, if these capital items are deemed allowable expenses under the Town’s American Rescue Plan Act stimulus funding, that will be utilized first before the funds from the Capital Stabilization Fund.

The Board of Water and Sewerage has recommended the project requests for the Water and Sewer Departments in collaboration with DPW Director Maurice Goulet. The Board of Water and Sewerage also develops a long-term capital plan that is incorporated into the Board’s water and sewer rate model.

*Additional information is available on the Town’s website here:
<https://www.town.medfield.net/280/Capital-Budget-Committee>*

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to raise, appropriate, or transfer from available funds the sum of money for the Water Enterprise Fund and the Sewer Enterprise Fund as follows, or do or act anything in relation thereto.

Water Enterprise Fund Direct Costs:

Expense	FY2023 Amount
Salaries	\$488,831
Operations	\$569,320
Emergency Reserve Fund	\$50,000
Capital Outlay	\$368,000
Total	\$1,476,151

Water Enterprise Fund Indirect Costs:

Expense	FY2023 Amount
Debt Service	\$1,422,013
Salaries, Benefits, Facilities, OPEB and other indirect costs	\$403,614
Total	\$1,825,627

Water Enterprise Fund Total: \$3,301,778

Sewer Enterprise Fund Direct Costs:

Expense	FY2023 Amount
Salaries	\$338,433
Operations	\$935,030
Emergency Reserve Fund	\$50,000
Infiltration and Inflow	\$25,000
Capital Outlay	\$398,000
Total	\$1,746,463

Sewer Enterprise Fund Indirect Costs:

Expense	FY2023 Amount
Debt Service	\$147,863
Salaries, Benefits, Facilities, and other indirect costs	\$324,790
Total	\$472,653

Sewer Enterprise Fund total: \$2,219,116

And further that the above listed appropriations be funded as follows:

Water Fees for Service (User Fees)	\$2,925,931
Water Available Funds	\$7,847
Water Free Cash	\$368,000
Water Enterprise Fund Total	\$3,301,778

Sewer Fees for Service (User Fees)	\$1,816,435
Sewer Available Funds	\$4,681
Sewer Free Cash	\$398,000
Sewer Enterprise Fund Total	\$2,219,116
Water and Sewer Enterprise Funds Total	\$5,520,894

(Water and Sewer Board/DPW Director)

The Water and Sewer Enterprise Funds were created in 1990 and allows each Enterprise Fund to account separately for all financial activities associated with the delivery of water and sewer services to the Town. The Enterprise Fund enabling statute provides that enterprise revenues may only be used for enterprise related expenses. A full copy of the water and sewer budget breakdown is included at the end of the warrant for your review.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to raise and appropriate, transfer from FY2022 available funds, or otherwise provide a sum of money for the purpose of paying the prior year bills incurred in Fiscal Year 2019 in the amount of \$250.00, in Fiscal Year 2020 in the amounts of \$868.00, \$424.00, and \$65.00, and in Fiscal Year 2021 in the amounts of \$895.53, \$1,137.50, \$125.00 and \$1,114.75 or do or act anything in relation thereto

(Board of Selectmen)

Four- Fifths Vote Required

The above bills were not received until after the close of the fiscal year for FY2019, FY2020 and in FY2021. Since the general ledger books have been closed on those fiscal years, it is now necessary to appropriate a total of \$4,879.78 in order to provide payment on these expenditures. This requires a Town Meeting vote of 80%.

Article 14. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 10 Boards, Commissions, Committees, Councils, Article IV Permanent Planning and Building Committee, § 10-20 Municipal Facilities to provide for a School Building Committee as follows:

Article IV

Permanent Planning and Building Committee and School Building Committee

§ 10-20

There shall be a Permanent Planning and Building Committee (hereinafter "Committee") responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, alteration or enlargement of all buildings owned by the Town or constructed on land owned, leased, or operated by the Town, as well as a School Building Committee responsible for school projects, as provided in Subsections O-R.

- A. The Committee shall consist of five members appointed by a majority vote of the Town of Medfield Board of Selectmen.
- B. Each member of the Committee shall be a resident in the Town of Medfield. No member of the Committee shall be a paid employee of the Town.
- C. Among the members, the Board of Selectmen should endeavor to appoint a member with expertise in architecture, building engineering, commercial or municipal construction, and/or construction law/contracts. If volunteers with this expertise are not available for appointment, the Board of Selectmen shall have the discretion to appoint instead any individual meeting the qualifications set forth in Subsection B.
- D. The Town Administrator or his/her appointed designee, the Town Facility Manager and one member of the Town Warrant Committee each shall be appointed as ex-officio members in addition to the five-member Committee.

- E. Committee members shall serve a term of three years.
- F. If a Committee member chooses to resign his or her term, the Board of Selectmen shall appoint a replacement to complete the unexpired portion of that term. Expiring terms shall end on June 30 of each calendar year. A member may hold his or her seat after his or her term expires until a successor is qualified.
- G. The Committee shall have supervisory authority and oversight for all projects (other than any School Project) that fall under MGL c. 149, MGL c. 149A, MGL c. 30, § 39M, and MGL c. 7C. The Committee may, with the consent of the Board of Selectmen, delegate its authority to another governing board, committee, commission, or Town official should the Committee's involvement be deemed unnecessary.
- H. The Committee, in consultation with the Town Facility Manager, shall be responsible for assessing the current conditions of all Town facilities and projecting their useful life.
- I. The Committee shall be responsible for projecting the need to replace and/or renovate existing facilities and maintain a Facilities Master Plan with a prioritized list of future needs.
- J. The Committee, or the SBC (as hereinafter defined), as applicable, shall, subject to Town Meeting project authorization and appropriation, conduct feasibility studies and final designs, oversee construction of projects, procure project management (if required), procure design, architectural and engineering services as it deems necessary or as required by law.
- K. Prior to commencement of a project or feasibility study, the relevant user department shall designate up to two people to serve as ex officio members to support the completion of the project or feasibility study and represent the needs of that department.
- L. Any user department seeking to construct, reconstruct, alter or enlarge a building under its jurisdiction shall file a project application with the Board of Selectmen; if the Board of Selectmen determines that the project should proceed, it shall refer the application to the Committee, or in the case of a School Project, shall initiate the formation of the SBC in accordance with Section P hereof. The Committee, or the SBC, as applicable, shall meet with the applicant department and if the project is deemed viable by the Committee, or the SBC, as applicable, shall present its findings to the Board of Selectmen for approval to start a feasibility study.
- M. If, after the completion of a feasibility study, it is deemed by the Board of Selectmen that the proposed construction project is necessary, the Committee, or the SBC, as applicable, shall conduct the final design process subject to Town Meeting approval of all funding and review of projected budgets with the Board of Selectmen and Warrant Committee.

- N. The Permanent Planning and Building Committee shall report its progress on all capital projects on an as-needed basis or as requested by the Board of Selectmen.
- O. With respect to each School Project, the requirements of this Section 10-20 shall be overseen by a School Building Committee (hereinafter "SBC") (in lieu of the Committee). The SBC shall be responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, addition or enlargement of any school building owned or to be owned by the Town (each a "School Project"). The SBC shall have supervisory authority and oversight for all School Projects that fall under MGL c. 149, MGL c. 149A, MGL c. 30, § 39M, and MGL c. 7C.
- P. With respect to each School Project, the requirements of Section 10-20(A)-(F) shall be superseded with the following:
 - 1. SBC Composition:
 - a. The SBC shall consist of twelve (12) voting members and at least three (3) non-voting members.
 - b. Voting Members: All voting members of the SBC (or any subcommittee established thereunder) shall be Medfield residents and shall not be employees of the Town of Medfield. The voting members shall be appointed as follows:
 - i. The School Committee shall appoint four (4) voting members to the SBC. Two appointments will be current School Committee members whose terms are not coterminous. Two additional appointments will be Medfield residents with pertinent experience in education, if possible.
 - ii. The Town Moderator shall appoint four (4) voting members to the SBC. One appointment will be a current Warrant Committee member, selected by the Warrant Committee. One appointment will be a Medfield resident over sixty-five (65) years of age. Two appointments will be residents at large.
 - iii. The Board of Selectmen shall appoint four (4) voting members to the SBC. One appointment will be a current Planning Board member, selected by the Planning Board to represent the Planning Board's interests, including, without limitation, the interests of the Town-Wide Master Plan. Three (3) appointments will be residents with expertise in pertinent areas such as architecture, building engineering, commercial or municipal construction, and/or construction law/contracts, at least one (1) of which appointees shall have expertise in energy/sustainability measures (including knowledge of Medfield's energy goals to meet Net Zero). No current member of the Board of Selectmen may be appointed to the SBC, except as provided in subparagraph (c)(iv) below.
 - c. Non-Voting Members: The following individuals will be ex-officio, non-voting members of the SBC:

- i. The Superintendent of Schools and/or his/her appointed designee.
 - ii. The building Principal(s) directly affected by the School Project.
 - iii. The Town Administrator, in consultation with the appropriate Town departments (other than the School Department) and/or his/her appointed designee.
 - iv. Such additional member(s) to be appointed by the Board of Selectmen, including, without limitation, a current member of the Board of Selectmen, if and to the extent the same become required in order to obtain funding under MGL c. 70B.
- d. Except as provided in subparagraph (e) below, the term of each member's appointment shall expire upon the completion or earlier termination of the applicable School Project.
- e. If an SBC member's term as an elected or appointed official expires or such member chooses to resign from their appointment, the appointing authority who initially selected such member will be responsible for selecting a member for the balance of the School Project.

2. Procedural Requirements:

- a. A minimum of seven (7) voting members of the SBC shall be present at any meeting to constitute a quorum.
- b. All actions of the SBC shall require a vote of agreement by a minimum of two-thirds (8 of 12) of the voting members of the SBC.
- c. All meetings (including subcommittee meetings) shall be subject to the Open Meeting Law, MGL c. 30A § 18-25, and minutes shall be taken. With the exclusion of subcommittee meetings (for which the subcommittee shall be responsible for taking minutes), the Town of Medfield shall provide a Clerk (the cost of which shall be funded by the School Department's budget) to take minutes of the meeting and to endeavor to record (audio or video) the meeting. The minutes and recordings shall be available to the public on the School Department's webpage throughout the duration of the School Project.

Q. The SBC shall hold periodic public hearings to solicit Town residents' feedback about the School Project, addressing the School Project schedule, scope and estimated cost range, including, without limitation, one (1) public hearing focused on site selection in any case where the School Project is to be located on a new site, prior to finalizing the site selection decision.

R. The SBC shall report its progress on all School Projects, a minimum of once every (6) months during the duration of such project, to the Board of Selectmen and the School Committee.

Or do or act anything in relation thereto.

(School Building Committee Bylaw Review Committee)

A successful citizen's petition article at the 2021 Annual Town Meeting requested that a committee be formed to review and reconcile the Medfield School Committee Policy and the Medfield Permanent Planning and Building Committee bylaw to determine if a new or amended bylaw is necessary to address the appointment of members to the next School Building Committee. The Town Moderator appointed a seven-member committee to review and present an updated bylaw to Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

Article 15. To see if the Town will vote to propose amendments to the Town Charter, to be submitted to the voters at the next annual town meeting for the election of officers, for their approval pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Sections 10 and 11, as follows:

Amend Article 3 The Board of Selectmen:

Caption: Change "The Board of Selectmen" to "The Select Board"

Section 3-1 Size, term, election, vacancies:

Change "Board of Selectmen" to "Select Board" and "Selectmen" to "Select Board Member"

Section 3-2 Powers and Duties

Change "Board of Selectmen" to "Select Board"

Section 3-3 Appointments

Change "The Board of Selectmen" and "Selectmen" to "Select Board"

Section 3-4 Fiscal Procedures

Change "The Selectmen" to "The Select Board"

Amend Article 4 The Town Administrator

Section 4-1 Duties and Responsibilities

Change "Board of Selectmen" and "Selectmen" to "Select Board"

Section 4-2 Restriction on former Selectmen taking position of Town Administrator

Change "Selectmen" to "Select Board Member" in caption and "Selectmen/Selectman" to "Select Board Member" in body of section

Amend Article 10 General Provisions

Section 10-1 Definitions, Delete: "Selectmen shall mean the Board of Selectmen"

Section 10-7 Continuity of government

Change “The Board of Selectmen” to “Select Board” and “Selectmen”/“Selectman” to “Select Board Member”

Amend all other Articles and Sections to Change “Board of Selectmen” and/or “Selectmen” to “Select Board”

Or do or act anything in relation thereto.

(Board of Selectmen)

The Board of Selectmen appointed a committee in August of 2021 to determine if the Town should vote to approve a charter amendment to change the name of the Board of Selectmen to reflect the changing use of language. The Committee reported back in November unanimously recommending that the Town of Medfield change the name of the governing board from Board of Selectmen to “Select Board.” If this article successfully passes at the 2022 Annual Town Meeting it will then require a ballot question at the Annual Town Election in March 2023, in accordance with state law requirements.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 16. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the new section **in bold** as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
2	Public, Semi-Public/Institutional								
<u>PROPOSED</u> 2.2.a	Community facility for the distribution of food and necessities	SPPB	SPPB	SPPB	SPPB	SPPB	PB	PB	PB

Or do or act anything in relation thereto.

(Planning Board)
TWO THIRDS VOTE REQUIRED

This section of the Table of Use Regulations allows “food pantry” uses by Site Plan Approval from the Planning Board in Business, Business Industrial, and Industrial Extensive zoning districts and by Special Permit in all Residential zoning districts. Abutter’s notices, public hearings, review of impacts, and conformance with specific performance standards is required for any proposed project.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17: To see if the Town of Medfield will vote to amend the Town of Medfield Zoning Map, adopted pursuant to Medfield Town Code Chapter 300, Zoning, Section 3.2, by: 1.)

locating new Well 3A and adding the 2,000 linear foot dimension as defined by Medfield Zoning Bylaw Article 16.2 definition of Well Protection District and 400' public well or wellpoint no construction radius per § 300-16.5; and 2.) fixing a display error so that the boundary of the Well Protection District coincides with the 2,000 linear foot dimension as defined by Medfield Zoning Bylaw Article 16.2 definition of Well Protection District or do or act anything in relation thereto.

(Planning Board)

TWO THIRDS VOTE REQUIRED

This amendment adds new Well 3A to the zoning map with the required buffer zone which has been incorrectly displayed by mistake for many years and it was not until a recent Zoning Board of Appeals application that the error was discovered.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 18: To see if the Town will vote to appropriate and/or transfer from available funds, the Municipal Buildings Capital Stabilization Fund, or otherwise, a sum of \$250,000, to be expended under the direction of the School Building Committee for paying the costs of a feasibility study including, but not limited to, public outreach, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, and construction alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052 or do or act anything in relation thereto.

(Board of Selectmen/School Committee)

TWO-THIRDS VOTE REQUIRED

This article would appropriate \$250,000 to the School Building Committee to reconsider the future of the Dale Street School and provide the funds to begin a new Feasibility Study for the project. If the money is not expended it would be transferred into the Municipal Building Stabilization Fund at the 2023 Annual Town Meeting.

Source		Amount
Municipal Buildings Capital Stabilization Fund		\$70,000.00
<i>Account</i>	<i>General Ledger</i>	
MSBA Grant Reimbursement Interest Account	01-329602	\$180,000.00
	Total	\$250,000.00

WARRANT COMMITTEE WILL BE HEARD

Article 19. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$25,000 for the costs associated with the preparation of an Open Space and Recreation Plan or do or act anything in relation thereto.

(Conservation Commission and Parks and Recreation Commission)

Open Space and Recreation Plans are a tool that allow a town to plan for the future of conservation and recreation resources. The plan is informed through a public participation process and reflects the needs of the community. After a plan is completed and approved by the Commonwealth the Town is eligible for grant programs for a period of up to seven years. The current Medfield Open Space and Recreation Plan expires in November 2022. This appropriation will be made from free cash.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 20. To amend existing or proposed Town Permanent Planning and Building Bylaw, and/or any proposed School Building Project bylaw, to include a requirement that at least one public hearing shall be held before the lead project committee votes on a new site for a school or town building, or do or act anything in relation thereto.

(Citizens Petition)

"Public hearing" requirement would include a notice published in a local newspaper or media outlet once in each of two successive weeks, the first publication to be not less than fourteen days before the day of the hearing, and with a town hall notice posted no less than 14 days before the day of such hearing."

WARRANT COMMITTEE WILL BE HEARD

Article 21. To see if the Town will vote to appropriate a sum of money to pay costs of replacing a portion of the roof at the Blake Middle School and a portion of the roof at the Medfield High School, including the payment of all costs incidental and related thereto; to determine whether this appropriation shall be funded from unexpended bond proceeds and the Municipal Buildings Capital Stabilization Fund, or otherwise; or to take any other action relative thereto.

(Board of Selectmen/School Committee)

Two-Thirds Vote Required

In February of this year, the facilities staff encountered extreme water damage to several rooms at Blake Middle School. This resulted in three classrooms and one office needing to be relocated within the middle school. At that time temporary partial patches to the roof were installed to attempt to stop further damage. On behalf of the Town's insurance company, an outside consultant was retained to investigate the roof damage and leaks. Their assessment indicates that a portion of the middle school roof structure has failed, not allowing the roof to drain properly. It is their recommendation to replace that section of the roof. An engineer has been hired to develop the scope of work and we anticipate public bids will be issued in April. The Blake Middle School is the priority but if the construction bids are lower than anticipated a portion of the roof at the High School will be included as well.

This project will be funded using unexpended bond proceeds from the Public Safety Building, the DPW Garage Solar project, and the Municipal Building Stabilization Fund:

To be funded by:

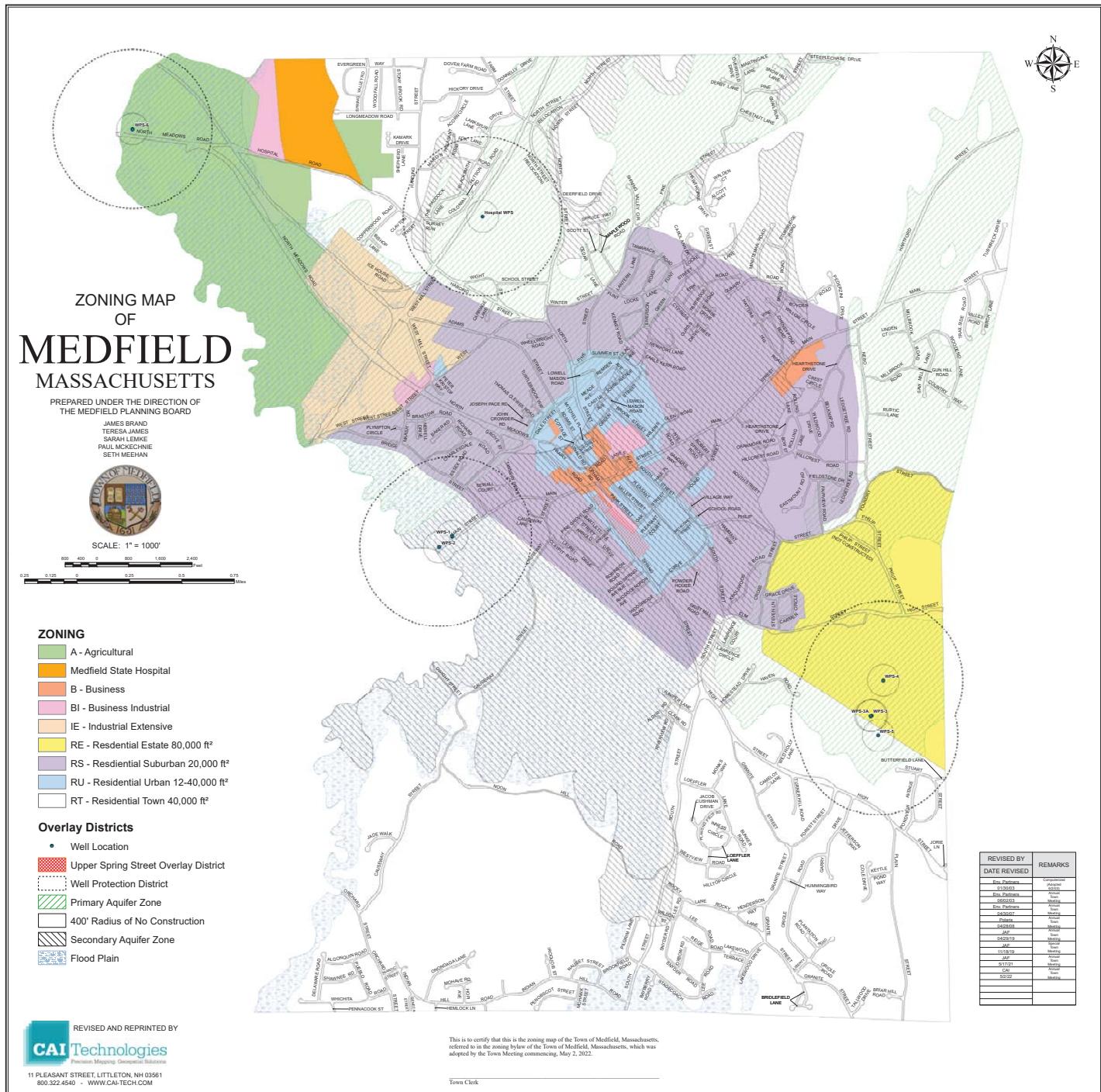
Unexpended Bond Proceeds	General Ledger	Amount
Public Safety Building (2015)	402109-590000	\$596,254.94
DPW Garage Solar (2016)	404229-590004	\$227,283.26
Municipal Building Capital Stabilization Fund		\$300,000.00
Total:		\$1,123,538.20

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the Fiscal Year 2023, or do or act anything in relation thereto.

(Board of Assessors)

Historically this article was used to appropriate certified free cash to balance the operating budget.



WATER ENTERPRISE FUND
FISCAL YEAR 2023
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 2,925,931
WATER AVAILABLE FUNDS	\$ 7,847
WATER FREE CASH	<u>\$ 368,000</u>
TOTAL WATER REVENUES	<u>\$ 3,301,778</u>

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 488,831
OPERATIONS	\$ 569,320
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>
TOTAL	<u>\$ 1,108,151</u>

INDIR/ALLOCATED EXPENSES APPROPRIATED

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 953,000
INTEREST 01-751-2	<u>\$ 469,013</u>
TOTAL DEBT SERVICE	<u>\$ 1,422,013</u>

INSURANCE	\$ 78,410
CNTY RETIREMENT CONTRIBUTION	\$ 117,205
SHARED EMPLOYEES	\$ 157,649
SHARED FACILITIES	\$ 31,468
OPEB CONTRIBUTION	<u>\$ 18,882</u>
SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 403,614</u>

TOTAL-ALLOCATED EXPENSES	\$ 1,825,627
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TOTAL COSTS OF WATER OPERATING BUDGET	\$ 2,933,778
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APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

CB23-WATER MAIN REPL STUDY/HYDRAULIC MODEL	\$ 100,000
CB23-FORD F350	\$ 68,000
CB23-SCADA IMPROVEMENTS	\$ 100,000
CB23-WATER MAIN REPLACEMENT ENGINEERING	<u>\$ 100,000</u>
TOTAL	<u>\$ 368,000</u>

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH

	\$ _____
TOTAL APPROP FR WATER FREE CASH FOR CAP PROJ	<u>\$ 368,000</u>

ESTIMATED EXPENSES

3,301,778

ESTIMATED WATER FUND SURPLUS (DEFICIT)

\$ _____

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (3,301,778)
LESS: TOTAL COSTS	\$ 3,301,778
LESS: PRIOR YEAR DEFICIT	<u>\$ _____</u>

GENERAL FUND SUBSIDY

\$ _____

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$ 2,925,931
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 7,847
WATER ENTERPRISE FREE CASH	<u>\$ 368,000</u>

TOTAL SOURCES OF FUNDING FOR COSTS

\$ 3,301,778

APPROPRIATED IN THE WATER ENTERPRISE FUND

FY22 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$66.46 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$ 5.87 PER 1,000 GALLONS
35,001 - 70,000	\$ 9.34 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$13.23 PER 1,000 GALLONS

NOTE: FY23 WATER RATES HAVE NOT BEEN SET

**SEWER ENTERPRISE FUND
FISCAL YEAR 2023
ESTIMATED REVENUES AND EXPENDITURES**

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,816,435
SEWER AVAILABLE FUNDS	\$ 4,681
SEWER FREE CASH	\$ 398,000
TOTAL SEWER REVENUES	<u>\$ 2,219,116</u>

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$ 338,433
OPERATIONS	\$ 935,030
INFILTRATION INFLOW	\$ 25,000
EMERGENCY RESERVE FUND	\$ 50,000
SUB-TOTAL SEWER DEPARTMENT COSTS	<u>\$ 1,348,463</u>

INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 126,600
INTEREST 01-751-2	\$ 21,263
TOTAL DEBT SERVICE	<u>\$ 147,863</u>

INSURANCE	\$ 51,207
CNTY RETIREMENT CONTRIBUTION	\$ 81,963
SHARED EMPLOYEES	\$ 157,649
SHARED FACILITIES	\$ 3,515
OPEB CONTRIBUTION	\$ 30,456
SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 324,790</u>

TOTAL-ALLOCATED EXPENSES	\$ 472,653
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TOTAL COSTS OF SEWER OPERATING BUDGET	\$ 1,821,116
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APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

CB23-INFILTRATION INFLOW STUDY + REPAIRS	\$ 100,000
CB23-SCADA IMPROVEMENTS	\$ 100,000
CB23-WASTEWATER TREATMENT PLANT IMPROVEMENTS	\$ 148,000
CB23-CHARLES RIVER INTERCEPTOR ASSESSMENT	\$ 50,000
TOTAL APPROP FR SEWER FREE CASH FOR CAP PROJ	<u>\$ 398,000</u>

ESTIMATED EXPENSES	<u>\$ 2,219,116</u>
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ESTIMATED SEWER FUND SURPLUS (DEFICIT)	<u>\$ -</u>
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (2,219,116)
LESS: TOTAL COSTS	\$ 2,219,116
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY	<u>\$ -</u>
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,816,435
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	<u>\$ 398,000</u>

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE SEWER ENTERPRISE FUND	<u>\$ 2,219,116</u>
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FY22 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$105.25 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$10.86 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$105.25 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$10.86 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1000 GAL

NOTE: FY23 SEWER RATES HAVE NOT BEEN SET

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