



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
Gymnasium**

Monday, May 2, 2022

7:00 PM

**Prepared by
BOARD OF SELECTMEN
April 2022**

PLEASE BRING THIS REPORT TO TOWN MEETING

STAY IN TOUCH WITH US

| | |
|-----------------|--------------------------|
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GUIDELINES FOR THE CONDUCT OF THE 2022 ANNUAL TOWN MEETING

1. The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”
2. The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.
3. The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.
4. All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.
5. The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.
6. The order of the Articles will be as follows:
 - (1) Articles on the Consent Calendar.
 - (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
 - (3) Articles identified by the Moderator addressing the ‘business aspects’ of town government. These Articles are identified by the Moderator because of their subject, specific nature, and the need to provide expediency and clarity for the meeting.
 - (4) Zoning and related Articles sponsored by the Planning Board.
 - (5) Individual Articles, and groupings of Articles, as determined by our customary lottery system. Certain groupings of Articles are subject to the Moderator’s determination of order, interdependency, and linkage.
7. The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing its report (positive or negative, majority or minority, as appropriate). The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a ‘second’ from the floor on Main Motions.
8. As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

9. To avoid confusion, the Moderator will allow only one Motion to Amend be pending on the floor at any one time.
10. Any voter wishing to speak to the Town Meeting should go to the designated microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any).
11. On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers based upon his best judgment. The Moderator asks that speakers not be offended if requested to complete remarks within a limited and defined timeframe.
12. It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such a standing count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.
13. If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.
14. State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.
15. The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order." The Moderator reserves the discretion to rule on the appropriateness of any reconsideration.
16. The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."
17. The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence, and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.
18. All cell phones, portable devices, and pagers should be turned to 'off' or 'silent' throughout the Town Meeting.
19. The Moderator hopes all participants appreciate their role as a member of Medfield's legislative body and enjoy being vital to the very delicate art of democratic self-government.

MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield community:

Spring season is upon us in Medfield, so it is my pleasure to invite you to attend our Annual Town Meeting to be held on **Monday, May 2, 2022 at 7:00pm**. For the first time since 2019, after two years of legislating outside on our turf field, we will once again be conducting our Annual Town Meeting in the **Amos Clark Kingsbury High School gymnasium**.

It is an honor to ask all our voters to join us at Town Meeting. Our Annual Town Meeting is certainly woven into Medfield's historic heritage, but it has also proven to be one most effective instruments ever conceived for direct, participatory self-government. We the people are the legislative branch. Our collective determination will continue to set the course for Medfield's future. Our votes and resolutions on May 2nd become local laws and regulations. The budgets approved by the Town Meeting will determine the town's operating and capital expenditures in Fiscal Year 2023.

Our Annual Town Meeting, even with all of its imperfections, is the night we gather together to speak directly with one another. This opportunity to engage with friends and neighbors as a community has proven to be very important and profound. We deliberate as a law-making body, and demonstrate our pledge to balance and advance the initiatives that will continue to make Medfield a special place to call home.

As for procedures, the law of the Commonwealth provides: "The Moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 2nd, I will describe the guidelines for our dialogue, deliberations, and decision making. Our guidance will come from the traditional blend of law, fairness, prudence, expedience, respectful communication, and consideration of the best interests of the community.

Please carefully review the *Report of the Warrant* and bring it with you to the meeting. The *Report* provides an excellent overview of town finances and the full text of articles under consideration. Please join your neighbors at Town Meeting and be a part of the hard work, open communication, and civic commitment to the future. I look forward to seeing you on Monday evening, May 2nd.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS FROM THE WARRANT COMMITTEE CHAIR

We entered this fiscal year not really sure what was in front of us. What I said last year is still true this year: “The budgets were tightened and all members of the town, employees and citizens alike, braced for the great unknown. I’m happy to report that I truly believe that we have emerged from this fiscal year stronger in more ways than one.”

The results of the tighter budgets and influx of COVID related aid funds has put the town in a position of having a free cash balance to a degree we have not seen before. The budget before you meets our financial policies and also funds a Capital Stabilization Fund with \$2 million dollars to continue to help us climb out of the capital struggles the town faced in prior years. We are seeing the success of the Advanced Life Support (ALS) ambulance service and receiving enough revenue to help offset the fire department budget like was hoped when the town voted to begin the service in 2018.

This is my eighth year on the Warrant Committee and I can say unequivocally that this budget cycle was truly like no other in such a very positive way. The department heads worked together for the good of the town by submitting budgets that are thoughtful of the collective whole. They have led us to a point where no one has been asked to cut any services, people and programs and we have been able to even restore some positions put on hold during the pandemic and in some cases add to the services provided.

Before you this year, are only a handful of articles in regards to by-law changes, Zoning changes, Open Space, Municipal Building and Capital Stabilization Funds spending and more. The aim of each of the articles is to in their own way clarify and bring direction to issues that put us on a solid footing to move forward on the next big projects coming to future town meetings on the hospital property and Dale Street School.

As we enter the next fiscal year, I look forward to continuing building on the teamwork and positive steps forward we have made as a town as we emerge from the pandemic. I congratulate all of you for taking part in this important democratic process and bringing your informed opinions to this year’s town meeting.

Respectfully submitted,

Sharon Kingsley Tatro
Warrant Committee Chair

Warrant Committee

| | |
|---------------------|-----------------|
| Amanda Hall | Jeremy Marsette |
| Kristine Barton | Mather Eldred |
| Stephen D. Callahan | Robert Sliney |
| Jillian Rafter | Ed Vozzella |

REVIEW OF TOWN FINANCES

We are pleased to be returning to the Medfield High School gymnasium for the 2022 Annual Town Meeting, after two years of outdoor Annual Town Meetings. We would like to thank our residents for their patience over the last two years as we have navigated a global pandemic while keeping our democratic and legislative processes in place.

As we transition into this new normal we would like to once again thank the members of the Board of Health, our first responders, and all of our employees and residents who have worked to keep our Town safe. In the wake of the pandemic, we would also like to recognize the patience, creativity, and dedication of our businesses and their employees, shouldering unprecedented burdens while serving the residents of Medfield and the broader community.

Budget Overview

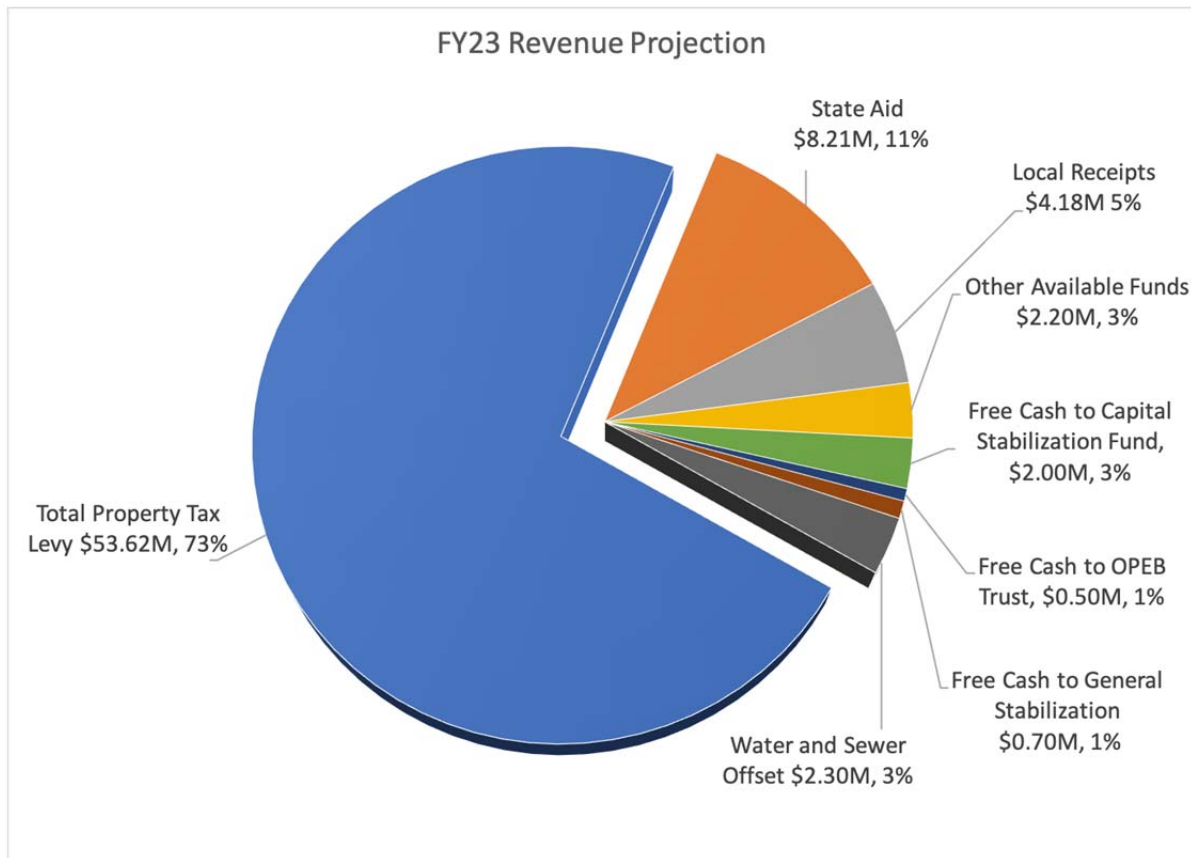
For Fiscal Years 2021 and 2022, the Town and Schools worked together to invest in Town services and high-quality education while navigating the fiscal and operational restraints posed by the impact of COVID-19 on the economy, and on the reliability and timely availability of revenue projections. Thanks to strong support from the federal government through the CARES Act, we were able to fund many COVID-related expenses with federal dollars.

The proposed Fiscal Year 2023 Balanced Budget, presented in the Warrant Report, reflects the first budget prepared in two years that does not reflect COVID-related considerations in our revenue projections. It is also the first budget in recent history that does not utilize free cash to balance the operating budget and that is also fully compliant with the Town's Financial Policy.

When developing the budget, the Town's Financial Team initially reviews its revenue projections to establish an anticipated level of available funds. While our FY2023 revenue estimates are based on pre COVID levels of economic activity, they still remain conservative to ensure we are not overestimating the FY2023 projected revenues that are available for appropriation at Town Meeting.

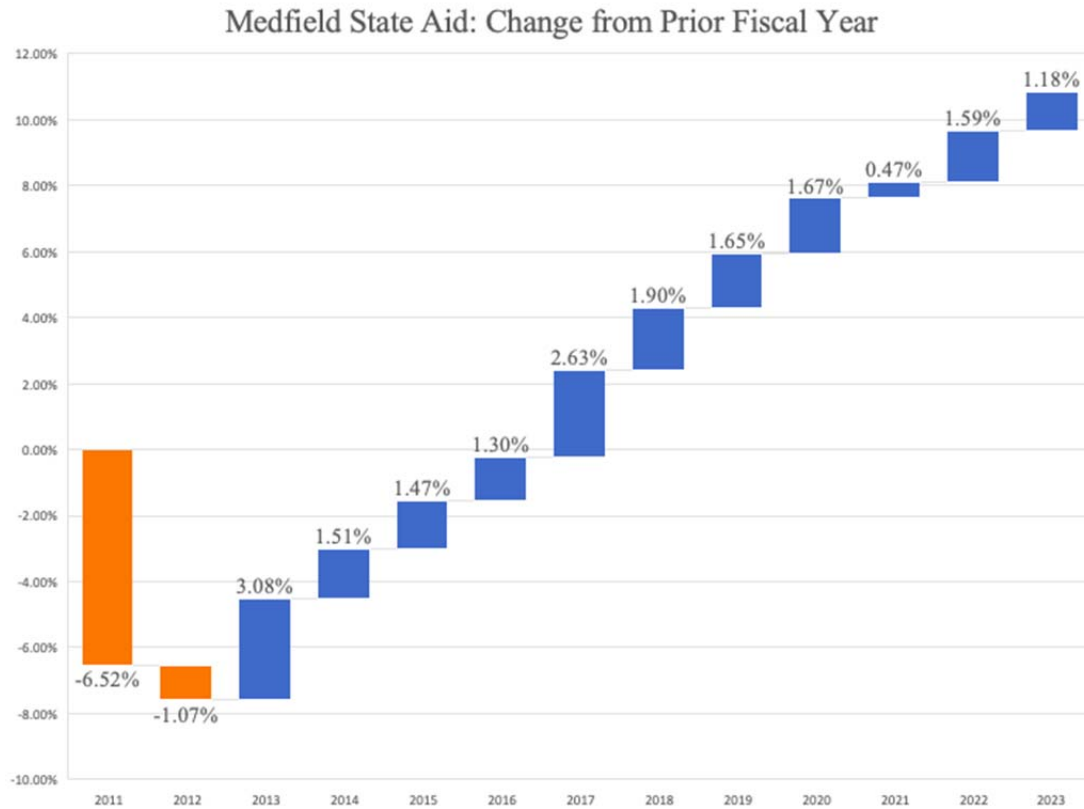
Revenue Outlook

Medfield's revenue is driven primarily by property tax collections, which provides 73% of the total anticipated revenue for the general fund operating budget.

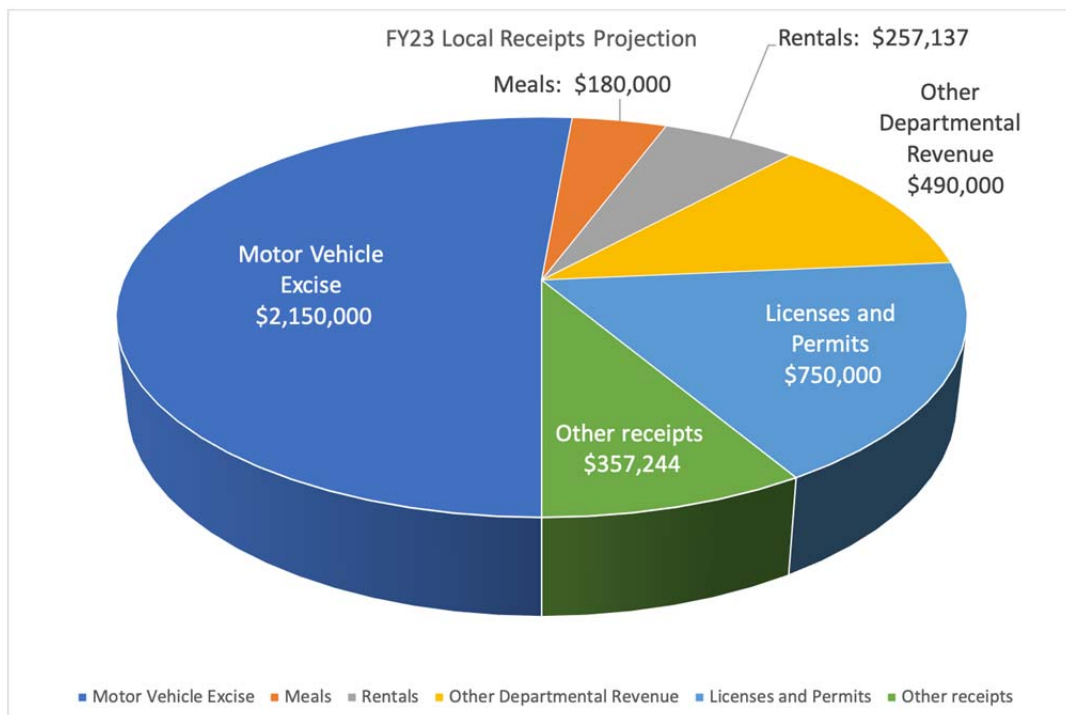


Of the Town's total property tax revenue, approximately 94% comes from residential property owners. Medfield has limited commercial and industrial properties which shifts nearly the entire property tax burden onto residential taxpayers.

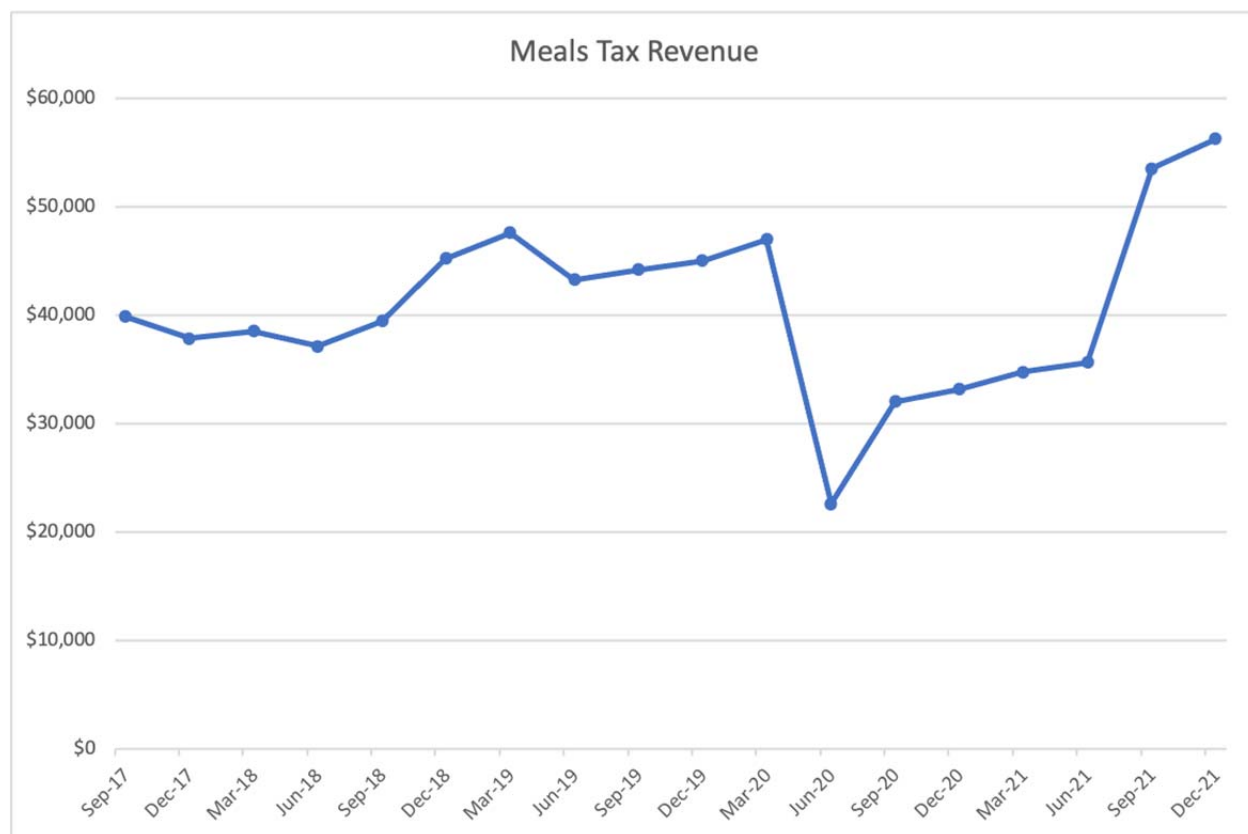
The second largest source of revenue for the Town is state aid, which is distributed to the Town for various purposes, the two main ones being Chapter 70 education aid and unrestricted general government aid. Governor Charlie Baker's Fiscal Year 2023 Budget proposal would generate \$8.2 million in state aid to Medfield, an increase of just 1.18% over Fiscal Year 2022. State aid consistently lags behind the Town's budget growth, pushing more of the burden onto Medfield taxpayers. As the chart below indicates, state aid to Medfield was cut deeply in the Great Recession and since then state aid growth has stagnated, resulting in an overall decline in state aid as a percentage of Medfield's overall annual budget. This trend shows no signs of abating in the foreseeable future.



The Town’s other significant source of revenue is collectively called, “Local Receipts,” and includes a variety of local tax, permit, and fee revenues. As the chart below shows, the largest share of local receipts comes from motor vehicle excise taxes, and license and permit fees.



One of the Town's Local Receipts is revenue from the local option meals tax, an additional 0.75% tax on meals purchased in Medfield. During the early stages of COVID-19, meals tax revenue fell sharply due to the impact on restaurants in Medfield. In the most recent quarters, the Town's revenue from the meals tax has returned to and exceeded prior year revenues. This is a great sign that Medfielders and others are again enjoying the opportunity to dine out and support our local small businesses. Thank you for continuing to buy and support local!



Expenditure Outlook

At the outset of the budget process, we anticipated several large increases in our fixed costs. Fixed costs for both Town and Schools include Health Insurance, Pension, Liability Insurance, Debt Service, and Other Post Employment Benefits (OPEB).

Health Insurance: Over the past two years, we have benefited from strong savings on health insurance premiums: in FY2021 due to a 50% savings on one month's premiums and in FY2022 a full month "premium holiday." In FY2023, the Town's health insurance premiums paid will rise by 3.5%.

Pension: Town and school employees (excluding teachers) are members of the Norfolk County Retirement System. Each year, the Town is assessed by the retirement system for

the cost of providing retirement benefits. The Town's assessment has increased an average of 7.5% over the past five years as the system moves toward being fully-funded in FY2029.

OPEB: The Town's net OPEB Liability, as of FY2021, is \$26.5 million, and has decreased from \$35.5 million since FY2019. The Town's Financial Policy requires an annual appropriation to the OPEB Trust Fund to continue progress towards reducing this liability. The proposed FY2023 Budget includes an appropriation to the OPEB Trust of \$500,000, financed from Free Cash.

Debt Service: The Town's annual debt service payments are currently declining as our debt funded projects are slowly paid off. FY2023 is the last year of debt service payments on the early 2000's school projects.

The Town's operating budget absorbed an actual cut in its FY2021 budget in the face of COVID-19 pressures and in FY2023 we have worked to restore those cuts where deemed necessary. The Town is restoring a part time position at the library, a part time position in the accounting department, and a full time position in the Public Works Department. The FY2023 Town budget also includes a proposed collective bargaining agreement with the Fire Union, a new part time position in the Town Clerk's office, and two part time staff at the Transfer Station.

The FY2023 School budget maintains current services, increases supplies, funds collective bargaining agreements with all bargaining units, and adds the equivalent of 2.2 full time positions.

Capital Budgets

There are two articles for consideration that fund capital projects. Article 9 appropriates funds for Town and School facilities projects from the Municipal Buildings Stabilization Fund. Article 11 appropriates funds for vehicles and equipment from the Capital Stabilization Fund.

These requests are consistent with our capital planning efforts to anticipate major projects and expenditures. In past years, we did not fund the capital budget at a level sufficient to maintain our capital assets and meet our anticipated replacement schedules. In order to address the Town's capital needs, we took two actions. First, in 2018, we created a Municipal Buildings Capital Stabilization Fund to set aside funds for town and school facilities projects. In June 2018, voters approved an override for an annual, dedicated source of funding for this Stabilization Fund. The level of requested expenditure from this for FY2023 is informed by the Town's long-term facilities capital plan that was completed in 2017. Article 9 would appropriate \$1,159,000 for projects, including an update to the facilities capital plan.

Second, we created a rolling five-year capital improvement planning process in 2019 to identify capital needs and better plan our capital spending. In FY2022, we established a Capital Stabilization Fund to address capital expenditure needs, not covered by the Municipal Buildings Stabilization Fund (e.g., replacement of police cruisers, IT upgrades, etc.) and appropriated approximately \$750,000 for capital projects from the fund. Article 10 proposes to move \$2,000,000 from Free Cash to the Capital Stabilization Fund. Article 11 proposes to authorize \$1,106,000 in capital spending funded by the Capital Stabilization Fund, including investments in School Information Technology, replacement of DPW equipment, a Police vehicle, and Fire Department radios.

Free Cash

In January, the Department of Revenue’s Division of Local Services (“DLS”) certified the Town of Medfield’s Free Cash balance of \$4,954,299. Medfield’s strong Free Cash balance at the close of Fiscal Year 2021 is driven by several factors: reduced use of Free Cash to subsidize the operating budget in prior fiscal years, higher than anticipated state aid, and stronger than anticipated revenue growth.

This is an opportunity that will allow the Town to further build our reserves, fund the Capital Stabilization Fund for two years, and meet our obligation to fund OPEB. This is the first time in recent years that the Town has not needed to utilize Free Cash to balance the operating budget.

Both the Board of Selectmen and the Warrant Committee unanimously support the following use of Free Cash in FY2023:

| | |
|---------------------------------------|--------------------|
| Capital Stabilization Fund | \$2,000,000 |
| OPEB Funding | \$500,000 |
| General Stabilization Fund | \$700,000 |
| Open Space and Recreation Plan | \$25,000 |
| Total Free Cash Appropriations | \$3,225,000 |
| Remaining Free Cash | \$1,729,299 |

Financial Policy

The Financial Policy, first adopted in 2018, has been a guide for the Board of Selectmen and the Warrant Committee as annual operating budgets are prepared. The Financial Policy was revised and approved by the Board of Selectmen and Warrant Committee this past year. Adherence to

the financial policy ensures the Town prepares a responsible budget while focusing on the Town's long term financial stability. In accordance with the Financial Policy, we are funding our OPEB liability, we developed a five-year capital plan to provide a long-term outlook on capital expenditure requirements, and we reduced our reliance on Free Cash to balance the operating budget. The FY2023 Budget does not rely on any free cash to balance the operating budget.

Approving a budget that adheres to our financial policies is important for three key reasons:

- First, we want to build up our reserves and stabilization funds so that we can utilize those funds during economic downturns. While other towns turned to their stabilization funds in FY2021 to stave off budget cuts, we had to make cuts to balance the FY2021 budget.
- Second, as we prepare for the potential approval of a new elementary school project in the near future, we need to maintain our reserves to ensure that we secure advantageous interest rates. A higher interest rate on projects will increase the tax burden on our residents and businesses. The Town recently borrowed for the Water Treatment Plant Project and received a favorable review from Moody's, maintaining our Aa1 bond rating.
- Third, adherence to the policies recognizes that financial decisions we make today can impose costs on future generations. Our OPEB liability, for example, arises from the fact that, in the past, the Town made promises to its employees to fund health insurance premiums after their retirement, but did not set aside funds to pay those health insurance premiums when they came due. As much as possible, we should ensure that any such costs are properly identified and funded without leaving a bill for future residents of the Town.

Financial Policy Compliance

On January 18, 2022 the Board of Selectmen reviewed the Town's Financial Policies to ensure the FY2022 Budget satisfied the measures of compliance specified in the revised Financial Policies. The Board of Selectmen voted to certify that the FY2022 Budget met the Town's Financial Policies. The FY2023 Operating Budget proposed by the Warrant Committee, if adopted by Town Meeting, will again be in compliance with the Town's Financial Policies.

The Financial Policy sets a goal for the Town's Reserves to remain at a level between 9-12% of the Town's General Fund Expenditures (all expenditures minus enterprise funds and transfers to

stabilization funds) but not allow reserves fall below 7.5%. The policy also requires a minimum level of 2.5% of general fund expenditures be held in free cash.

*FY2022 and FY2023 Financial Policy Measure of Compliance**

| | <u>FY2022</u> <u>APPROVED</u> | <u>FY2023</u> <u>ESTIMATED</u> |
|--|--|---|
| | 1-Jul-21 | 1-Jul-22 |
| General Fund Expenditures (per Financial Policy) | \$64,722,366 | \$67,605,796 |
| Total Reserves | \$5,015,273 | \$5,992,836 |
| Reserves as a % of General Fund Expenditures | 7.7% | 8.9% |
| | | |
| Total Reserves | \$5,015,273 | \$5,992,836 |
| Reserves required to meet 7.5% | \$4,854,177 | \$5,070,435 |
| Met 7.5% requirement | YES | YES |
| Excess or Shortfall in reserves to meet 7.5% | \$161,096 | \$922,402 |
| | | |
| Free Cash Balance | \$1,654,232 | \$1,729,299 |
| Free Cash as a % of General Fund Expenditures | 2.56% | 2.56% |
| Met 2.5% requirement | YES | YES |
| Free Cash Required by policy | \$1,618,059 | \$1,690,145 |
| Difference in Free Cash Balance vs. Required | \$36,173 | \$39,154 |

* The Financial Policy describes how the Town shall measure compliance. For additional information on the Reserve Fund and Financial Policy analysis, please visit the Town website: <https://www.town.medfield.net/2033/Medfield-Financial-Policies-and-Informat>

Looking Forward

The adoption and continued adherence to the financial policy are great first steps as we plan for our continued long-term financial stability. Balancing the budget and evaluating priorities with our financial resources is an annual exercise. There are several projects that we are still working towards resolution: the Medfield State Hospital and a new Elementary School Project. Planning for those projects are ongoing with a Special Town Meeting anticipated in June 2022 for the Medfield State Hospital. The Board of Selectmen and the School Committee will begin the

process of a new feasibility study with a new School Building Committee if both those articles are approved at Town Meeting.

The Town continues to work to identify additional sources of revenue and will begin reviewing the site of the former landfill for our next solar project. As part of the Town-Wide Master Planning Project the Town received a grant to review and identify potential for mixed uses opportunities along our Route 109 business corridor.

As always, we extend our appreciation to all our boards, committees and residents who help make our town government run and keep our community vibrant. We appreciate your participation and we look forward to seeing you at the Annual Town Meeting.

Board of Selectmen

Gustave H. Murby, Chair

Osler L. Peterson, Clerk

Eileen M. Murphy, Third Member

Table 1. FY2021 to FY2023 Budget Summary

| Revenues | Fiscal Year 2021 per Recap | Fiscal Year 2022 per Recap | Fiscal Year 2023 Estimated |
|--|---------------------------------------|---------------------------------------|--|
| Property Tax Levy | \$ 44,458,802 | \$ 46,047,741 | \$ 47,717,256 |
| 2 1/2 Levy Increase | 1,111,470 | 1,151,194 | 1,192,931 |
| New Growth | 477,469 | 518,321 | 475,000 |
| Debt Exclusions | 3,674,665 | 3,305,035 | 3,129,882 |
| Override for Municipal Building Stabilization Fund | 1,050,625 | 1,076,890 | 1,103,812 |
| Total Property Tax Levy | 50,773,031 | 52,099,181 | 53,618,881 |
| State Aid | 7,262,845 | 8,116,943 | 8,212,631 |
| Local Receipts | 3,720,733 | 3,845,815 | 4,184,381 |
| Other Available General Funds | 2,216,615 | 2,793,971 | 2,202,780 |
| Free Cash to Capital Stabilization Fund | | 751,000 | 2,000,000 |
| Free Cash to OPEB Trust | | 42,500 | 500,000 |
| Free Cash to General Stabilization Fund | | 700,000 | 700,000 |
| Enterprise Fund Allocated Expenses | 1,528,081 | 2,516,105 | 2,298,280 |
| Total Revenue | 65,501,305 | 70,865,515 | 73,716,953 |
| Expenses | Fiscal Year 2021 Approved | Fiscal Year 2022 Approved | Fiscal Year 2023 Recommendation |
| Insurance and School/Town Employee Benefits | 9,159,013 | 9,153,984 | 9,824,367 |
| Debt Payments | 5,604,822 | 6,238,001 | 5,270,270 |
| Town Departmental Budgets | 11,705,121 | 12,194,253 | 12,717,037 |
| Tri-County RVT High School Budget | 245,678 | 155,240 | 143,023 |
| Medfield Public Schools Budget | 36,877,290 | 38,348,229 | 39,506,948 |
| Transfer to Capital Stabilization Fund | | 751,000 | 2,000,000 |
| Capital Budget | 162,750 | 970,326 | 1,206,686 |
| Other Monetary Articles | 413,830 | 267,113 | 25,000 |
| Transfer to Municipal Buildings Stabilization Fund | 1,050,625 | 1,076,891 | 1,103,812 |
| Transfer to General Stabilization | - | 700,000 | 700,000 |
| Total Expenses | 65,219,129 | 69,855,037 | 72,497,143 |
| Expenditures Not Requiring Appropriation | Fiscal Year 2021 Approved | Fiscal Year 2022 Approved | Fiscal Year 2023 Recommendation |
| Snow Deficit/Land Damages/Tax Title | - | 42,281 | 80,000 |
| Cherry Sheet Offsets | 17,373 | 21,868 | 21,868 |
| Adjustments | | 2,129 | |
| Cherry Sheet Charges | 842,313 | 908,687 | 908,877 |
| Overlay | 198,486 | 216,327 | 200,000 |
| Total | 1,058,172 | 1,191,292 | 1,210,745 |
| Total Operating Budget | \$ 66,277,301 | \$ 71,046,329 | \$ 73,707,888 |
| Total Revenues All Sources | \$ 65,501,305 | \$ 70,865,516 | \$ 73,716,953 |
| General Fund Surplus/Deficit | (775,996) | (180,813) | 9,065 |
| Deficit Financed From Free Cash | 792,597 | 209,393 | - |
| Unexpended Tax Levy | 16,601 | 28,580 | 9,065 |

TOWN OF MEDFIELD
RESERVE FUND TRANSFER!
MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures
FISCAL YEAR 2021

01-997-2-573000 **APPROPRIATED FY 2021 \$150,000**

| | <u>DEPARTMENT</u> | | <u>TRANSFERRED</u> |
|---------------------------|-------------------|--|--------------------|
| 01-161 | Town Clerk | Elec, Tn Meeting, and Op exp (Presid elec+covid related exp) | 12,975.00 |
| 01-171-1 | Conservation | Employee retirement+onboarding of new employee | 10,079.00 |
| 01-195 | Town Rept/Tn Mtg | Higher then antic costs of Tn mtg+Tn Rpt printng | 6,500.00 |
| 01-916-2 | Treasurer | Medicare Insurance-employer's share | 7,781.12 |
| 01-151-2 | Town Counsel | Higher then usual legal bills | 4,500.00 |
| TRANSFERRED FY2021 | | | 41,835.12 |

TOWN OF MEDFIELD
Section 77of the Acts of 2006
amends M.G.L. Chapter 44 section 33B
FISCAL YEAR 2021

| <u>ORG TRF FROM:</u> | <u>TRANSFERRED TO:</u> | | <u>TRANSFER AMT</u> |
|--------------------------------------|------------------------|---|---------------------|
| 01-912-2-570100 | 01-945-2-575000 | Liability Insurance deductibles + endorsements | 7,500.00 |
| 01-491-1-510100 | 01-491-2-522030 | Cemetery Contract Service increases | 4,000.00 |
| 01-422-2-522005 | 01-294-1-510100 | Tree-OT due to multiple wind storms | 500.00 |
| 01-422-2-522005 | 01-294-2-522010 | Tree-Contract Service due to multiple wind storms | 2,500.00 |
| 01-426-2-520300 | 01-433-1-510100 | Solid Waste-Salaries Covid related add'l staffing | 8,000.00 |
| 01-426-2-520300 | 01-433-2-520200 | Solid Waste-Grounds & Buildings | 35,000.00 |
| 01-191-2-524020-200 | 01-192-1-510100 | Bldg Fac+PropMaint-addl OT | 3,900.00 |
| 01-220-7-1-510100 | 01-220-7-2--522400 | F&R-new hires due to unantic turnover+equip repairs | 10,000.00 |
| 01-292-1-510100 | 01-210-2-1-510100 | Pol Salary-employee retirement | 3,797.73 |
| TOTAL APPROPRIATION TRANSFERS | | | 75,197.73 |

TOWN OF MEDFIELD OUTSTANDING PRINCIPAL BY CATEGORY

| Principal Outstanding | as of: | School | Sewer | | Water Enterprise | Solid Waste | Town Buildings | Town Other | State Hospital Purchase |
|--------------------------|----------|------------|------------|------------|---------------------|----------------|-------------------|---------------|----------------------------|
| | | | Non-Ent | Enterprise | | | | | |
| \$7,450,000.00 | 06/30/94 | | | | | | | | |
| \$11,810,000.00 | 06/30/95 | | | | | | | | |
| \$10,800,000.00 | 06/30/96 | | | | | | | | |
| \$19,725,000.00 | 06/30/97 | | | | | | | | |
| \$18,315,000.00 | 06/30/98 | | | | | | | | |
| \$19,430,000.00 | 06/30/99 | | | | | | | | |
| \$27,329,811.00 | 06/30/00 | | | | | | | | |
| \$34,852,935.00 | 06/30/01 | 10,545,000 | 13,204,257 | - | 1,585,000 | 660,000 | 3,475,000 | 5,383,678 | |
| \$46,737,981.00 | 06/30/02 | 19,760,000 | 13,913,443 | 2,300,000 | 2,280,000 | 625,000 | 3,255,000 | 4,604,538 | |
| \$67,052,736.00 | 06/30/03 | 42,394,160 | 12,877,344 | 2,185,000 | 2,135,000 | 590,000 | 3,035,000 | 3,836,232 | |
| \$62,612,309.00 | 06/30/04 | 40,204,490 | 11,851,063 | 2,070,000 | 1,990,000 | 555,000 | 2,815,000 | 3,126,756 | |
| \$58,360,171.00 | 06/30/05 | 37,634,830 | 10,839,847 | 1,955,000 | 1,845,000 | 520,000 | 2,595,000 | 2,970,494 | |
| \$54,775,223.00 | 06/30/06 | 35,089,200 | 10,295,309 | 1,840,000 | 1,926,460 | 511,400 | 2,501,300 | 2,611,554 | |
| \$54,814,975.00 | 06/30/07 | 32,621,200 | 9,477,471 | 1,725,000 | 1,758,896 | 472,400 | 5,314,500 | 3,445,508 | |
| \$50,354,905.00 | 06/30/08 | 30,072,500 | 8,656,261 | 1,610,000 | 1,438,100 | 427,500 | 4,870,400 | 3,280,144 | |
| \$46,928,929.00 | 06/30/09 | 27,533,700 | 7,839,915 | 2,504,030 | 1,286,600 | 377,900 | 4,434,300 | 2,952,484 | |
| \$44,639,111.00 | 06/30/10 | 25,100,000 | 7,140,755 | 2,344,232 | 1,664,004 | 323,700 | 4,002,000 | 4,064,420 | |
| \$40,295,711.00 | 06/30/11 | 22,681,700 | 6,453,029 | 2,187,096 | 1,469,640 | 270,200 | 3,568,100 | 3,665,946 | |
| \$35,726,508.00 | 06/30/12 | 20,020,300 | 5,510,467 | 2,334,609 | 1,238,560 | 207,300 | 3,147,600 | 3,267,672 | |
| \$32,396,579.00 | 06/30/13 | 16,761,600 | 4,846,027 | 2,580,254 | 2,445,600 | 155,500 | 2,720,100 | 2,887,498 | |
| \$37,822,534.00 | 06/30/14 | 14,704,600 | 4,182,677 | 2,359,333 | 2,160,300 | 104,500 | 11,801,400 | 2,509,724 | |
| \$43,596,019.00 | 06/30/15 | 12,682,900 | 3,521,513 | 2,142,156 | 7,713,900 | 54,300 | 11,011,400 | 3,524,850 | 2,945,000 |
| \$56,457,403.00 | 06/30/16 | 12,421,500 | 2,867,805 | 2,468,698 | 7,143,100 | - | 25,775,000 | 3,146,300 | 2,635,000 |
| \$51,301,570.00 | 06/30/17 | 10,685,500 | 2,166,300 | 1,981,131 | 6,682,300 | - | 24,410,000 | 3,051,339 | 2,325,000 |
| \$46,089,218.00 | 06/30/18 | 8,869,900 | 1,555,600 | 1,756,629 | 6,221,500 | - | 23,035,000 | 2,635,589 | 2,015,000 |
| \$40,914,465.00 | 06/30/19 | 7,079,700 | 961,000 | 1,530,765 | 5,760,700 | - | 21,655,000 | 2,222,300 | 1,705,000 |
| \$35,801,511.00 | 06/30/20 | 5,320,000 | 366,000 | 1,308,511 | 5,299,900 | - | 20,265,000 | 1,847,100 | 1,395,000 |
| \$31,151,238.00 | 06/30/21 | 3,610,000 | 70,900 | 1,084,838 | 4,840,000 | - | 18,865,000 | 1,595,500 | 1,085,000 |
| \$37,584,516.00 | 06/30/22 | 2,045,000 | | 859,716 | 14,429,000 | | 17,413,500 | 2,062,300 | 775,000 |

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2022**

On Monday, the second of May, commencing at 7:00 PM the following Articles will be acted on in the Amos Clark Kingsbury High School Gymnasium, located at 88R South Street in said Medfield, viz.

Article 1. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 2. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, and make a refund as follows:

Perpetual Care 2021

| | |
|------------------------------------|----------|
| Robert & Betsy Conlon | 750.00 |
| Lee DeSorgher Jr & Patricia Fuller | 750.00 |
| Ryan P. O'Rourke | 600.00 |
| Donna M Gavaghan | 600.00 |
| Nancy A Hall & Raymond J Starr | 600.00 |
| Eugene & Dorothy Pineo | 750.00 |
| Wendell & Nancy Pineo | 750.00 |
| Lisa Barrett | 3,000.00 |
| David & Ann Lautz | 3,000.00 |
| David & Ann Lautz | 3,000.00 |
| John V. & Dorothy E. Cooney | 3,000.00 |
| Kathleen Menard-Murray | 750.00 |
| William & Cornelia McVicar | 750.00 |
| Joseph A Ouellette | 3,000.00 |
| George & Margaret Gray | 3,000.00 |
| Michael Harman | 3,000.00 |
| Obiajulu A Aduba | 3,000.00 |
| Shehu Polikseni | 3,000.00 |
| Elena Klimtchuk & Sergei Cher | 750.00 |
| Joseph Opiela | 3,000.00 |
| Elena Klimtchuk & Sergei Cher | 750.00 |

| | |
|----------------------------------|------------------|
| Allessandro & Rosemarie Girolamo | 600.00 |
| Eric Ludwig | 3,000.00 |
| Lorraine A. Lipsett | 3,000.00 |
| John & Barbara O'Sullivan | 600.00 |
| Robert Pray | 1,500.00 |
| Frans Weterrings | 3,000.00 |
| Lorraine Lee | 1,500.00 |
| Michael Hallett | 3,000.00 |
| Kenneth C. Heavey | 3,000.00 |
| Alan & Lorraine Paul | 3,000.00 |
| George Mathis | 3,000.00 |
| Maryann Bouchard | 3,000.00 |
| Total | 66,000.00 |

Refund in the amount of \$2,000 to Richard and Myrna Denton for the return of 10 lots to the Town.

Total transfer to the Perpetual Care Trust Fund: \$64,000.00

Or do or act anything in relation thereto.

(Cemetery Commissioners)

Each year, fifty percent of the purchase price of a cemetery plot is transferred to the Cemetery Perpetual Care Trust Fund. The other fifty percent goes to the "sale of lots fund," which can be used for capital improvements and/or expansion of the Cemetery. The balance in the Cemetery Perpetual Care Trust Fund as of December 31, 2021 was \$1,335,794.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to set Expenditure Limits for M.G.L. Chapter 44, §53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2023, as follows:

| <u>Section</u> | <u>Amount</u> |
|--|----------------------|
| 5.1 Fire Alarm Revolving Fund | \$10,000 |
| 5.2 Ambulance Revolving Fund | 35,000 |
| 5.3 Advanced Life Support Revolving Fund | 300,000 |
| 5.4 Community Gardens Revolving Fund | 3,000 |
| 5.5 CENTER at Medfield Building Maintenance Revolving Fund | 2,000 |
| 5.6 Library Revolving Fund | 5,000 |
| 5.7 Respite Care Revolving Fund | 75,000 |

| <u>Section</u> | | <u>Amount</u> |
|----------------|---|---------------|
| 5.8 | Transfer Station Recycling Revolving Fund | 10,000 |
| 5.9 | Former State Hospital Revolving Fund | 100,000 |
| Total | | \$540,000 |

Or do or act anything in relation thereto.

(Board of Selectmen)

The 2017 Annual Town Meeting created revolving funds as part of the Code of the Town of Medfield. Each year Town Meeting must authorize the amount of the expenditure that can be made from each of these Chapter 44, Section 53E ½ revolving funds as set out above. The revenue in these revolving funds is generated from fees, charges or other receipts from departmental programs and activities.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to appropriate a sum of money from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services, equipment, and programming for the Town of Medfield, or do or act anything in relation thereto.

(Board of Selectmen)

The Annual Town Meeting in 2019 passed Article 5 which created a Public, Educational, and Governmental (PEG) Access and Cable Related Fund to handle the distribution of funds received in connection with the franchise agreement between the Town and cable operators. These fees must be used to provide PEG access services and programming. This article transfers those funds collected to date to Medfield TV.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

| Officer | Present Salary | Warrant Committee Recommends |
|---------------------|-----------------------|-------------------------------------|
| Town Clerk | \$73,144 | \$74,607 |
| Selectmen, Chairman | \$900 | \$900 |
| Selectmen, Clerk | \$900 | \$900 |

| | | |
|----------------------------------|-------|-------|
| Selectmen, Third Member | \$900 | \$900 |
| Assessors, Chairman | \$900 | \$900 |
| Assessors, Clerk | \$900 | \$900 |
| Assessors, Third Member | \$900 | \$900 |
| Moderator | 0 | 0 |
| Housing Authority | 0 | 0 |
| School Committee | 0 | 0 |
| Library Trustees | 0 | 0 |
| Planning Board | 0 | 0 |
| Park and Recreation Commissioner | 0 | 0 |
| Trust Fund Commissioners | 0 | 0 |

(Board of Selectmen)

Each year the Town Meeting must vote on the salaries and compensation of Medfield's elected officers. The only elected officers receiving a salary are the Town Clerk, the Board of Assessors, and the Board of Selectmen. A 2% increase has been proposed for the Town Clerk's salary, in accordance with the cost-of-living adjustment proposed for all nonunion Town employees.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to amend the Personnel Administration Plan and Classification of Positions and Pay Schedule, effective July 1, 2022, as follows, or do or act anything in relation thereto.

PERSONNEL ADMINISTRATION PLAN CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

Police Department as per Collective Bargaining Agreement

| Sergeants | Step 1 | Step 2 | Step 3 | Step 4 (15 Yrs) | Step 5 (20 Yrs) |
|------------------|------------|------------|------------|-----------------|-----------------|
| 7/1/2020 | \$1,386.57 | \$1,429.45 | \$1,480.74 | | |
| <i>bi weekly</i> | \$2,773.14 | \$2,858.90 | \$2,961.49 | | |
| | | | | | |
| 7/1/2021 | \$1,414.30 | \$1,458.04 | \$1,510.35 | \$1,529.58 | \$1,558.42 |
| <i>bi weekly</i> | \$2,828.60 | \$2,916.08 | \$3,020.71 | \$3,059.16 | \$3,116.84 |

| Police Officer | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 (15 Yrs) | Step 8 (20 Yrs) |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------|------------------------|
| 7/1/2020 | \$1,068.57 | \$1,103.63 | \$1,135.69 | \$1,170.81 | \$1,207.01 | \$1,244.35 | | |
| <i>bi weekly</i> | \$2,137.14 | \$2,203.26 | \$2,271.38 | \$2,341.61 | \$2,414.01 | \$2,488.70 | | |
| | | | | | | | | |
| 7/1/2021 | \$1,089.94 | \$1,125.70 | \$1,158.40 | \$1,194.23 | \$1,231.15 | \$1,269.24 | \$1,288.47 | \$1,317.32 |
| <i>bi weekly</i> | \$2,179.88 | \$2,251.41 | \$2,316.81 | \$2,388.45 | \$2,462.30 | \$2,538.47 | \$2,576.94 | \$2,634.64 |

Fire Department as per Collective Bargaining Agreement

| FF/EMT | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 27.65 | \$ 28.45 | \$ 29.22 | \$ 30.08 | \$ 30.92 | \$ 31.84 | \$ 32.70 | \$ 33.63 |
| 7/1/2023 | \$ 28.43 | \$ 29.26 | \$ 30.06 | \$ 30.94 | \$ 31.81 | \$ 32.75 | \$ 33.64 | \$ 34.60 |
| 7/1/2024 | \$ 29.25 | \$ 30.10 | \$ 30.92 | \$ 31.82 | \$ 32.72 | \$ 33.69 | \$ 34.61 | \$ 35.59 |

| FF/AEMT | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 |
|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 28.57 | \$ 29.37 | \$ 30.14 | \$ 31.00 | \$ 31.84 | \$ 32.76 | \$ 33.62 | \$ 34.55 |
| 7/1/2023 | \$ 29.35 | \$ 30.18 | \$ 30.98 | \$ 31.86 | \$ 32.73 | \$ 33.67 | \$ 34.56 | \$ 35.52 |
| 7/1/2024 | \$ 30.17 | \$ 31.02 | \$ 31.84 | \$ 32.74 | \$ 33.64 | \$ 34.61 | \$ 35.53 | \$ 36.51 |

| FF/MEDIC | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 |
|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 30.17 | \$ 30.97 | \$ 31.74 | \$ 32.60 | \$ 33.44 | \$ 34.36 | \$ 35.22 | \$ 36.15 |
| 7/1/2023 | \$ 30.95 | \$ 31.78 | \$ 32.58 | \$ 33.46 | \$ 34.33 | \$ 35.27 | \$ 36.16 | \$ 37.12 |
| 7/1/2024 | \$ 31.77 | \$ 32.62 | \$ 33.44 | \$ 34.34 | \$ 35.24 | \$ 36.21 | \$ 37.13 | \$ 38.11 |

| CAPT/EMT | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 36.14 | \$ 36.83 | \$ 37.53 | \$ 38.25 | \$ 38.99 | \$ 39.74 |
| 7/1/2023 | \$ 37.19 | \$ 37.90 | \$ 38.62 | \$ 39.36 | \$ 40.11 | \$ 40.89 |
| 7/1/2024 | \$ 38.26 | \$ 38.99 | \$ 39.74 | \$ 40.50 | \$ 41.28 | \$ 42.07 |

| CAPT/AEMT | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 37.06 | \$ 37.75 | \$ 38.45 | \$ 39.17 | \$ 39.91 | \$ 40.66 |
| 7/1/2023 | \$ 38.11 | \$ 38.82 | \$ 39.54 | \$ 40.28 | \$ 41.03 | \$ 41.81 |
| 7/1/2024 | \$ 39.18 | \$ 39.91 | \$ 40.66 | \$ 41.42 | \$ 42.20 | \$ 42.99 |

| CAPT/MEDIC | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 7/1/2022 | \$ 38.66 | \$ 39.35 | \$ 40.05 | \$ 40.77 | \$ 41.51 | \$ 42.26 |
| 7/1/2023 | \$ 39.71 | \$ 40.42 | \$ 41.14 | \$ 41.88 | \$ 42.63 | \$ 43.41 |
| 7/1/2024 | \$ 40.78 | \$ 41.51 | \$ 42.26 | \$ 43.02 | \$ 43.80 | \$ 44.59 |

Public Safety Positions

| Call FF/EMT | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 |
|-------------|---------|---------|---------|---------|---------|---------|---------|---------|
| | \$26.12 | \$26.93 | \$27.71 | \$28.55 | \$29.41 | \$30.30 | \$31.18 | \$32.14 |

| Animal Control Officer/Inspector | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 |
|----------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | \$23.72 | \$24.41 | \$25.06 | \$25.80 | \$26.53 | \$27.29 | \$28.06 | \$28.85 | \$29.66 |
| Asst Animal Control* | \$2,362 | \$2,583 | \$2,801 | \$3,018 | \$3,242 | \$3,461 | \$3,629 | \$3,863 | \$3,940 |

*Annual Stipend

| Managerial Positions | Minimum | Midpoint | Maximum |
|--|---------|----------|---------|
| Grade 1 | 56,103 | 63,117 | 70,130 |
| Children's Librarian | | | |
| Technical Services Librarian | | | |
| Young Adult Librarian | | | |
| Outreach Social Worker | | | |
| Conservation Agent | | | |
| Circulation Supervisor | | | |
| Grade 2 | 61,713 | 69,427 | 77,142 |
| Assistant to the Town Administrator | | | |
| Adult Services/Technology Senior Librarian | | | |
| Grade 3 | 67,885 | 76,370 | 84,856 |
| Assistant Town Accountant/Budget Analyst | | | |
| IT Coordinator | | | |
| Grade 4 | 74,674 | 84,008 | 93,342 |
| Council on Aging Director | | | |
| Public Health Nurse | | | |
| Director of Outreach | | | |
| Building Commissioner | | | |
| Grade 5 | 83,634 | 94,008 | 104,544 |
| Library Director | | | |
| Town Planner | | | |
| Park and Recreation Director | | | |
| Grade 6 | 93,672 | 105,380 | 117,088 |
| Town Accountant | | | |
| Principal Assessor | | | |
| Treasurer/Collector | | | |
| Deputy Police Chief | | | |

| | | | |
|--------------------------|---------|---------|---------|
| Grade 7 | 104,912 | 118,026 | 131,140 |
| Asst. Town Administrator | | | |
| Grade 8 | 110,788 | 132,945 | 155,103 |
| Director of Public Works | | | |

Hourly Paid Positions

| | | | | | | | | | |
|----|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 20 | \$17.84 | \$18.34 | \$18.87 | \$19.41 | \$19.97 | \$20.54 | \$21.12 | \$21.72 | \$22.35 |
| 30 | \$19.62 | \$20.17 | \$20.77 | \$21.36 | \$21.96 | \$22.59 | \$23.23 | \$23.89 | \$24.55 |
| 40 | \$21.59 | \$22.18 | \$22.83 | \$23.47 | \$24.15 | \$24.83 | \$25.54 | \$26.27 | \$27.02 |
| 50 | \$23.74 | \$24.42 | \$25.12 | \$25.82 | \$26.56 | \$27.31 | \$28.09 | \$28.89 | \$29.72 |
| 60 | \$26.10 | \$26.85 | \$27.62 | \$28.41 | \$29.22 | \$30.06 | \$30.91 | \$31.79 | \$32.70 |
| 70 | \$28.45 | \$29.31 | \$30.19 | \$31.10 | \$32.02 | \$32.99 | \$33.98 | \$35.00 | \$36.04 |
| 80 | \$30.73 | \$31.64 | \$32.60 | \$33.57 | \$34.58 | \$35.61 | \$36.69 | \$37.80 | \$38.93 |
| 90 | \$33.18 | \$34.18 | \$35.21 | \$36.27 | \$37.36 | \$38.48 | \$39.65 | \$40.84 | \$42.06 |

| | | |
|--------------------------------|---|-------------------------------|
| Grade 20 | | |
| Police Matron | Traffic Supervisor | DPW Part Time Laborers |
| Grade 30 | | |
| Office Assistant | Library Technician | Laborer |
| Mini Bus Driver | Truck Driver | |
| Grade 40 | | |
| Senior Library Technician | Groundskeeper I | Mechanic |
| Administrative Assistant I | Maintenance Technician | Transp/Facilities Coordinator |
| Asst Adlt Svcs /Tech Librarian | Civilian Dispatcher (Non Union) | |
| Grade 50 | | |
| Payroll Coordinator | Administrative Assistant II | Volunteer Coordinator |
| Elder Outreach Worker | Equipment Operator | Water Technician |
| Field Appraiser | | |
| Grade 60 | | |
| Administrative Assistant III | Park and Recreation Program Coordinator | |
| Grade 70 | | |
| Heavy Equipment Operator | Groundskeeper II | Water/WWTP Operator |
| Tree Warden | Lead Mechanic | Facilities Coordinator |

Grade 80

Crew Chief

Grade 90

Highway Supervisor

Water Supervisor

WWTP Supervisor

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

| | | |
|--------------------------------|----------|--------|
| Veterans Agent | \$30,156 | Annual |
| Sealer of Weights and Measures | \$2,916 | Annual |
| Registrar | \$216 | Annual |
| Library Page | \$15 | Hourly |
| Police- Private Special Detail | \$36.50 | Hourly |
| Tree Climber | \$23.89 | Hourly |
| Snowplow Driver | \$30.00 | Hourly |

ON CALL FIRE

| | | |
|--------------|---------|--------|
| Deputy Chief | \$4,399 | Annual |
| Captain | \$2,640 | Annual |
| Lieutenant | \$2,112 | Annual |

INSPECTORS

| | | |
|-----------------------------|---------|----------------|
| Inspector of Buildings | \$34.19 | Per Inspection |
| Asst. Building Commissioner | \$6,000 | Annual |

PARK AND RECREATION

| | Hourly Salary Range | | |
|--------------------------|---------------------|----|------|
| Swim Pond Director | \$15 | to | \$25 |
| Swim Team Coach | \$15 | to | \$22 |
| Head Lifeguard | \$15 | to | \$23 |
| Lifeguard | \$15 | to | \$20 |
| Water Safety Instructor | \$15 | to | \$21 |
| Summer Camp Director | \$16 | to | \$25 |
| Summer Camp Specialist | \$15 | to | \$24 |
| Summer Camp Counselor | \$15 | to | \$18 |
| Summer Camp Jr Counselor | \$15 | to | \$16 |
| Program Director | \$16 | to | \$26 |

(Personnel Board)

The salaries for Town employees are set by the schedules included in the Warrant Report. School Department employees by state statute are excluded from the Town's salary schedule. Most Police, Fire, and School Department employees are covered by collective bargaining agreements (CBA). Police and Fire personnel salaries are included in this schedule according to the rates set out in the CBA. The FY2023 cost of living increase for non union personnel is two percent (2%). The CBA for the Fire Department includes a 3% cost of living increase.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This Article represents the appropriations for the operating budgets for the various Town Departments for FY2023 which runs July 1, 2022 to June 30, 2023. Additional information about the Town and School budget requests can be found on the Town's website: <https://www.town.medfield.net/231/Town-Finance>

WARRANT COMMITTEE RECOMMENDS PASSAGE

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 7 OPERATING BUDGETS

| ORGANIZATION CODE | DEPARTMENT | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|------------------------------|--|-----------------------------------|-----------------------------------|--------------------------------------|
| 01-912-2 | WORKERS COMPENSATION INSURANCE | \$ 247,713 | \$ 248,000 | \$ 248,000 |
| 01-914-2 | HEALTH & LIFE INSURANCE | \$ 4,213,124 | \$ 4,692,109 | \$ 4,692,109 |
| 01-945-2 | LIABILITY INSURANCE | \$ 321,801 | \$ 366,000 | \$ 366,000 |
| | TOTAL | \$ 4,782,638 | \$ 5,306,109 | \$ 5,306,109 |
| 01-913-2 | UNEMPLOYMENT COMPENSATION | \$ 161,788 | \$ - | \$ - |
| 01-916-2 | MEDICARE INSURANCE | \$ 579,623 | \$ 624,000 | \$ 624,000 |
| 01-911-2 | COUNTY RETIREMENT CONTRIBUTION | \$ 3,162,435 | \$ 3,394,258 | \$ 3,394,258 |
| 01-915-2 | OPEB CONTRIBUTION | \$ 467,500 | \$ 500,000 | \$ 500,000 |
| ***** | TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS | \$ 9,153,984 | \$ 9,824,367 | \$ 9,824,367 |
| 01-122-1 | SELECTMEN-SALARIES | \$ 2,700 | \$ 2,700 | \$ 2,700 |
| 01-122-2 | SELECTMEN-OPERATIONS | \$ 12,820 | \$ 12,820 | \$ 12,820 |
| | TOTAL | \$ 15,520 | \$ 15,520 | \$ 15,520 |
| 01-123-1 | TOWN ADMINISTRATOR-SALARIES | \$ 404,402 | \$ 402,802 | \$ 406,548 |
| 01-123-2 | TOWN ADMINISTRATOR-OPERATIONS | \$ 20,020 | \$ 24,340 | \$ 24,340 |
| | TOTAL | \$ 424,422 | \$ 427,142 | \$ 430,888 |
| 01-131-2 | WARRANT COMMITTEE-OPERATIONS | \$ - | \$ - | \$ - |
| 01-134-1 | TOWN ACCOUNTANT-SALARIES | \$ 189,280 | \$ 212,292 | \$ 218,376 |
| 01-134-2 | TOWN ACCOUNTANT-OPERATIONS | \$ 54,975 | \$ 58,624 | \$ 58,624 |
| | TOTAL | \$ 244,255 | \$ 270,916 | \$ 277,000 |
| 01-141-1 | ASSESSORS-SALARIES | \$ 203,262 | \$ 203,362 | \$ 207,342 |
| 01-141-2 | ASSESSORS-OPERATIONS | \$ 24,750 | \$ 27,395 | \$ 27,395 |
| | TOTAL | \$ 228,012 | \$ 230,757 | \$ 234,737 |

ARTICLE 7 OPERATING BUDGETS

| ORGANIZATION CODE | DEPARTMENT | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|------------------------------|---|-----------------------------------|-----------------------------------|--------------------------------------|
| 01-145-1 | TREASURER/COLLECTOR-SALARIES | \$ 213,568 | \$ 213,618 | \$ 217,853 |
| 01-145-2 | TREASURER/COLLECTOR-OPERATIONS | \$ 78,735 | \$ 79,920 | \$ 79,920 |
| | TOTAL | \$ 292,303 | \$ 293,538 | \$ 297,773 |
| 01-151-2 | TOWN COUNSEL-OPERATIONS | \$ 116,150 | \$ 122,150 | \$ 123,533 |
| 01-152-1 | HUMAN RESOURCE-SALARIES | \$ 31,275 | \$ 201,275 | \$ 99,956 |
| 01-152-2 | HUMAN RESOURCE-OPERATIONS | \$ 3,060 | \$ 5,060 | \$ 5,060 |
| | TOTAL | \$ 34,335 | \$ 206,335 | \$ 105,016 |
| 01-155-1 | INFORMATION TECHNOLOGY-SALARIES | \$ 78,892 | \$ 78,942 | \$ 80,509 |
| 01-155-2 | INFORMATION TECHNOLOGY-OPERATIONS | \$ 148,165 | \$ 154,700 | \$ 154,700 |
| | TOTAL | \$ 227,057 | \$ 233,642 | \$ 235,209 |
| 01-161-1 | TOWN CLERK & ELECTION REGISTR-SALARIES | \$ 82,785 | \$ 123,086 | \$ 125,782 |
| 01-161-2 | TOWN CLERK & ELECTION REGISTR-OPERATIONS | \$ 26,850 | \$ 35,050 | \$ 35,050 |
| | TOTAL | \$ 109,635 | \$ 158,136 | \$ 160,832 |
| 01-171-1 | CONSERVATION COMM.-SALARIES | \$ 37,415 | \$ 35,950 | \$ 36,669 |
| 01-171-2 | CONSERVATION COMM.-OPERATIONS | \$ 7,940 | \$ 7,940 | \$ 7,940 |
| | TOTAL | \$ 45,355 | \$ 43,890 | \$ 44,609 |
| 01-175-1 | PLANNING + ZONING - SALARIES | \$ 118,963 | \$ 119,541 | \$ 121,925 |
| 01-175-2 | PLANNING + ZONING & APPEALS-OPERATIONS | \$ 16,885 | \$ 16,885 | \$ 16,885 |
| | TOTAL | \$ 135,848 | \$ 136,426 | \$ 138,810 |
| 01-192-1 | TN PUBLIC BUILDINGS & PROPERTY MAINT-SALARIES | \$ 111,665 | \$ 115,738 | \$ 117,528 |
| 01-192-2 | TN PUBLIC BUILDINGS & PROPERTY MAINT-OPERATIONS | \$ 524,714 | \$ 529,900 | \$ 529,900 |
| | TOTAL | \$ 636,379 | \$ 645,638 | \$ 647,428 |
| 01-195-1 | TOWN REPORT/MEETING-SALARIES | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 01-195-2 | TOWN REPORT/MEETING-OPERATIONS | \$ 14,000 | \$ 14,000 | \$ 14,000 |
| | TOTAL | \$ 15,000 | \$ 15,000 | \$ 15,000 |

ARTICLE 7 OPERATING BUDGETS

| ORGANIZATION CODE | DEPARTMENT | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|------------------------------|-------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|
| 01-210-2-1 | POLICE OPERATIONS-SALARIES | \$ 2,465,228 | \$ 2,498,875 | \$ 2,504,347 |
| 01-210-2-2 | POLICE OPERATIONS-OPERATIONS | \$ 282,328 | \$ 281,999 | \$ 281,999 |
| | TOTAL | \$ 2,747,556 | \$ 2,780,874 | \$ 2,786,346 |
| 01-210-4-2 | TRAFFIC MARKINGS/SIGN-OPERATIONS | \$ 65,024 | \$ 65,024 | \$ 65,024 |
| 01-220-7-1 | FIRE & RESCUE OPERATIONS-SALARIES | \$ 1,306,965 | \$ 1,415,234 | \$ 1,417,287 |
| 01-220-7-2 | FIRE & RESCUE OPERATIONS-OPERATIONS | \$ 173,150 | \$ 173,150 | \$ 173,150 |
| | TOTAL | \$ 1,480,115 | \$ 1,588,384 | \$ 1,590,437 |
| 01-241-1 | INSPECTIONS-SALARIES | \$ 229,541 | \$ 235,591 | \$ 240,162 |
| 01-241-2 | INSPECTIONS-OPERATIONS | \$ 13,258 | \$ 14,258 | \$ 14,258 |
| | TOTAL | \$ 242,799 | \$ 249,849 | \$ 254,420 |
| 01-244-1 | SEALER-SALARIES | \$ 2,860 | \$ 2,860 | \$ 2,917 |
| 01-244-2 | SEALER-OPERATIONS | \$ 194 | \$ 200 | \$ 200 |
| | TOTAL | \$ 3,054 | \$ 3,060 | \$ 3,117 |
| 01-291-1 | EMERGENCY MGMT-SALARIES | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| 01-291-2 | EMERGENCY MGMT-OPERATIONS | \$ 7,500 | \$ 7,500 | \$ 7,500 |
| | TOTAL | \$ 11,500 | \$ 11,500 | \$ 11,500 |
| 01-292-1 | ANIMAL CONTROL-SALARIES | \$ 97,807 | \$ 97,807 | \$ 99,740 |
| 01-292-2 | ANIMAL CONTROL-OPERATIONS | \$ 14,854 | \$ 14,854 | \$ 14,854 |
| | TOTAL | \$ 112,661 | \$ 112,661 | \$ 114,594 |
| 01-294-1 | TREE CARE-SALARIES | \$ 24,011 | \$ 24,011 | \$ 24,491 |
| 01-294-2 | TREE CARE-OPERATIONS | \$ 43,600 | \$ 43,600 | \$ 43,600 |
| | TOTAL | \$ 67,611 | \$ 67,611 | \$ 68,091 |
| 01-422-1 | HIGHWAY-SALARIES | \$ 1,007,387 | \$ 1,073,366 | \$ 1,094,673 |
| 01-422-2 | HIGHWAY-OPERATIONS | \$ 466,440 | \$ 401,975 | \$ 401,975 |
| | TOTAL | \$ 1,473,827 | \$ 1,475,341 | \$ 1,496,648 |

ARTICLE 7 OPERATING BUDGETS

| ORGANIZATION CODE | DEPARTMENT | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|------------------------------|------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|
| 01-423-1 | SNOW & ICE-SALARIES | \$ 110,462 | \$ 110,463 | \$ 110,463 |
| 01-423-2 | SNOW & ICE-OPERATIONS | \$ 182,973 | \$ 182,973 | \$ 182,973 |
| | TOTAL | \$ 293,435 | \$ 293,436 | \$ 293,436 |
| 01-424-2 | STREET LIGHTING-OPERATIONS | \$ 10,000 | \$ 12,500 | \$ 12,500 |
| 01-426-1 | EQUIP REPAIR/MAINT-SALARIES | \$ 152,286 | \$ 153,979 | \$ 157,046 |
| 01-426-2 | EQUIP REPAIR/MAINT-OPERATIONS | \$ 293,513 | \$ 293,513 | \$ 293,513 |
| | TOTAL | \$ 445,799 | \$ 447,492 | \$ 450,559 |
| 01-429-2 | SIDEWALKS-OPERATIONS | \$ 35,000 | \$ 35,000 | \$ 35,000 |
| 01-433-1 | SOLID WASTE DISPOSAL-SALARIES | \$ 204,447 | \$ 230,963 | \$ 235,582 |
| 01-433-2 | SOLID WASTE DISPOSAL-OPERATIONS | \$ 404,732 | \$ 390,232 | \$ 390,232 |
| | TOTAL | \$ 609,179 | \$ 621,195 | \$ 625,814 |
| 01-491-1 | CEMETERY-SALARIES | \$ 164,589 | \$ 168,391 | \$ 171,746 |
| 01-491-2 | CEMETERY-OPERATIONS | \$ 35,640 | \$ 35,640 | \$ 35,640 |
| | TOTAL - SEE PERP CARE CREDIT BELOW | \$ 200,229 | \$ 204,031 | \$ 207,386 |
| 01-512-1 | HEALTH-SALARIES | \$ 79,928 | \$ 117,428 | \$ 119,772 |
| 01-512-2 | HEALTH-OPERATIONS | \$ 67,851 | \$ 70,823 | \$ 70,823 |
| | TOTAL | \$ 147,779 | \$ 188,251 | \$ 190,595 |
| 01-541-1 | COUNCIL ON AGING-PERSONNEL | \$ 214,314 | \$ 212,730 | \$ 216,898 |
| 01-541-2 | COUNCIL ON AGING-OPERATIONS | \$ 33,520 | \$ 33,940 | \$ 33,940 |
| | TOTAL | \$ 247,834 | \$ 246,670 | \$ 250,838 |
| 01-543-1 | VETERANS-SALARIES | \$ - | \$ - | \$ - |
| 01-543-2 | VETERANS-OPERATIONS | \$ 56,048 | \$ 55,878 | \$ 55,878 |
| | TOTAL | \$ 56,048 | \$ 55,878 | \$ 55,878 |
| 01-599-1 | OUTREACH-SALARIES | \$ 157,765 | \$ 157,815 | \$ 160,965 |
| 01-599-2 | OUTREACH-OPERATIONS | \$ 24,020 | \$ 24,380 | \$ 24,380 |
| | TOTAL | \$ 181,785 | \$ 182,195 | \$ 185,345 |

ARTICLE 7 OPERATING BUDGETS

| ORGANIZATION CODE | DEPARTMENT | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|----------------------|---------------------------------------|---------------------------|---------------------------|------------------------------|
| 01-610-1 | LIBRARY-SALARIES | \$ 554,958 | \$ 569,488 | \$ 580,581 |
| 01-610-2 | LIBRARY-OPERATIONS | \$ 219,551 | \$ 221,148 | \$ 221,148 |
| | TOTAL | \$ 774,509 | \$ 790,636 | \$ 801,729 |
| 01-630-1 | PARK & RECREATION-SALARIES | \$ 253,038 | \$ 254,659 | \$ 259,725 |
| 01-630-2 | PARK & RECREATION-OPERATIONS | \$ 51,900 | \$ 51,900 | \$ 51,900 |
| | TOTAL | \$ 304,938 | \$ 306,559 | \$ 311,625 |
| 01-650-2 | HISTORICAL COMMISSION-OPERATIONS | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 01-693-2 | MEMORIAL DAY/VETERANS DAY -OPERATIONS | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| 01-699-2 | ARTS/CULTURAL COUNCIL | \$ 6,000 | \$ 6,500 | \$ 6,500 |
| 01-997-2 | RESERVE FUND | \$ 150,000 | \$ 150,000 | \$ 170,000 |
| ***** | TOTAL TOWN DEPARTMENTS | \$ 12,194,253 | \$ 12,697,037 | \$ 12,717,037 |
| 01-996-2 | TOTAL STABILIZATION | \$ 700,000 | \$ 200,000 | \$ 700,000 |
| 01-710-2 | TOWN DEBT-PRINCIPAL | \$ 4,748,543 | \$ 3,958,200 | \$ 3,958,200 |
| 01-751-2 | TOWN DEBT-INTEREST | \$ 1,489,458 | \$ 1,312,070 | \$ 1,312,070 |
| | TOTAL DEBT PAYMENTS | \$ 6,238,001 | \$ 5,270,270 | \$ 5,270,270 |
| 01-301-2 | REGIONAL VOC SCHOOL-OPERATIONS | \$ 155,240 | \$ 143,023 | \$ 143,023 |
| 01-300-1 | SCHOOL-PERSONNEL | \$ 31,823,680 | \$ 39,706,948 | \$ 33,014,934 |
| 01-300-2 | SCHOOL ADMINISTRATION-OPERATIONS | \$ 6,524,549 | \$ 39,706,948 | \$ 6,492,014 |
| ***** | TOTAL TOWN SCHOOLS | \$ 38,348,229 | \$ 39,706,948 | \$ 39,506,948 |

| ORGANIZATION CODE | ARTICLE 7 OPERATING BUDGETS | | Appropriated 2021/2022 | DEPT REQUEST 2022/2023 | FY23 WARR COMM RECOMMENDS |
|----------------------|---|--|---------------------------|---------------------------|------------------------------|
| | DEPARTMENT | | | | |
| | S U M M A R Y | | | | |
| | TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS | | \$ 9,153,984 | \$ 9,824,367 | \$ 9,824,367 |
| | TOTAL TOWN DEPARTMENTS | | \$ 12,194,253 | \$ 12,697,037 | \$ 12,717,037 |
| | TOTAL STABILIZATION | | \$ 700,000 | \$ 200,000 | \$ 700,000 |
| | TOTAL DEBT PAYMENTS | | \$ 6,238,001 | \$ 5,270,270 | \$ 5,270,270 |
| | TOTAL REGIONAL VOC SCHOOL | | \$ 155,240 | \$ 143,023 | \$ 143,023 |
| | TOTAL SCHOOLS | | \$ 38,348,229 | \$ 39,706,948 | \$ 39,506,948 |
| | TOTAL OPERATING BUDGET | | \$ 66,789,707 | \$ 67,841,645 | \$ 68,161,645 |
| | LESS: CEMETERY- PERP CARE CREDIT | | \$ 15,000 | \$ - | \$ - |
| | LESS: FROM WAT ENT FD INDIR COSTS EFF FY23 | | \$ 1,967,936 | \$ 1,825,627 | \$ 1,825,627 |
| | LESS: FROM SEW ENT FD INDIR COSTS EFF FY23 | | \$ 548,169 | \$ 472,653 | \$ 472,653 |
| | LESS: FROM PENSION RESERVE FUND | | \$ 75,000 | \$ 200,000 | \$ 200,000 |
| | LESS: FROM UNEXPENDED COUNTY RETIREMENT | | \$ 55,445 | \$ - | \$ - |
| | LESS: FROM OVERLAY SURPLUS | | \$ - | \$ - | \$ - |
| | LESS: FROM SEW BETT STABILIZATION FUND | | \$ 40,991 | \$ - | \$ - |
| | LESS: FROM CAPITAL STABILIZATION FUND | | \$ 163,000 | \$ - | \$ - |
| | LESS: FROM BOND PREMIUM SAWMILL BROOK | | \$ 562 | \$ - | \$ - |
| | LESS: FROM BOND PREMIUM JUNE '07 | | \$ 1,751 | \$ - | \$ - |
| | LESS: FROM BOND PREMIUM RED GATE FARM | | \$ 1,983 | \$ 1,833 | \$ 1,833 |
| | LESS: FROM BOND PREMIUM HS FIELD RENOVATION | | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | LESS: FROM BOND PREMIUM TOWN GARAGE SOLAR ARRAY | | \$ 3,683 | \$ 3,683 | \$ 3,683 |
| | LESS: FREE CASH FOR OPEB | | \$ 42,500 | \$ 500,000 | \$ 500,000 |
| | LESS: FREE CASH FOR STABILIZATION | | \$ 700,000 | \$ 200,000 | \$ 700,000 |
| | LESS: USE OF SCHOOL PROPERTY REVOLVING-850 | | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | LESS: USE OF ALS REVOLVING FUND | | \$ 150,000 | \$ 245,000 | \$ 245,000 |
| | LESS: FROM TRANSPORTATION GRANT | | \$ - | \$ 535 | \$ 535 |
| | LESS: FROM MSBA BAN INT REIMB | | \$ 12,582 | \$ 4,194 | \$ 4,194 |
| | LESS: FROM MSBA GR TO OFFSET SCH DEBT | | \$ 1,003,535 | \$ 583,535 | \$ 583,535 |
| | TOTAL OTHER REVENUE SOURCE | | \$ 4,815,137 | \$ 4,070,060 | \$ 4,570,060 |
| | NET OPERATING APPROPRIATION | | \$ 61,974,570 | \$ 63,771,585 | \$ 63,591,585 |

Article 8. To see if the Town will vote to transfer a sum of money received from the Massachusetts School Building Authority for reimbursements for the Dale Street Feasibility Study, unexpended appropriation funds, or available funds, to the Municipal Buildings Capital Stabilization Fund or do or act anything in relation thereto

| <u>Source</u> | | <u>Amount</u> |
|---|-----------------------|---------------------|
| MSBA Reimbursements for Dale Street Project | | \$171,882.00 |
| Unexpended Appropriation Funds: | | |
| <i>Town Meeting Article</i> | <i>General Ledger</i> | |
| ATM 2019 Article 11 | 013009-590093 | \$299,627.10 |
| ATM 2019 Article 11 | 013009-590094 | \$2,106.00 |
| ATM 2020 Article 8 | 016309-590037 | \$75.00 |
| ATM 2020 Article 8 | 016109-590021 | \$1,145.00 |
| ATM 2014 Article 18 | 013009-590069 | \$2,025.00 |
| ATM 2017 Article 14 | 016109-590014 | \$700.00 |
| Total | | \$477,560.10 |

(Board of Selectmen)

This article moves funds into the Municipal Buildings Stabilization fund from several sources. The reimbursements from the Massachusetts School Building Authority (MSBA) are for expenses related to the Dale Street School feasibility study. The funding for the Feasibility Study was appropriated from the Municipal Building Stabilization Fund (MBSF) at the 2018 Annual Town Meeting and therefore any reimbursement must be transferred back to this fund. The unexpended appropriations are from former capital and municipal building projects that have been completed or no longer necessary.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to appropriate a sum of money and transfer said sum from the Municipal Buildings Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purpose(s) and amount(s) as set out below, or do or act anything in relation thereto:

| <u>Facility</u> | <u>Project</u> | <u>Request</u> | <u>Recommendation</u> |
|----------------------|--------------------------------|----------------|-----------------------|
| Medfield High School | Preventive Maintenance - AHU's | 10,000.00 | 10,000.00 |

| | | | |
|----------------------|--|------------|------------|
| Medfield High School | Carpet Replacement | 60,000.00 | 60,000.00 |
| Medfield High School | Preventive Maintenance - RTU's | 25,000.00 | 25,000.00 |
| Medfield High School | Gym/Misc. Lighting (funded in part by a Green Communities Grant) | 6,500.00 | 6,500.00 |
| Medfield High School | Lighting Controls (funded in part by a Green Communities) | 15,000.00 | 15,000.00 |
| Blake Middle School | Preventive Maintenance - RTU's | 25,000.00 | 25,000.00 |
| Blake Middle School | Carpet Replacement | 50,000.00 | 50,000.00 |
| Blake Middle School | VCT/Flooring Replacement | 10,000.00 | 10,000.00 |
| Blake Middle School | Boiler Replacement | 150,000.00 | 150,000.00 |
| Dale Street School | Duct Cleaning | 10,000.00 | 10,000.00 |
| Dale Street School | Ceiling Tile Replacement | 50,000.00 | 25,000.00 |
| Dale Street School | Asbestos Flooring Abatement/Replacement | 100,000.00 | 100,000.00 |
| Dale Street School | Electrical Branch Circuit Testing | 15,000.00 | 0.00 |
| Dale Street School | Interior Doors and Locks Replacement | 50,000.00 | 25,000.00 |
| Dale Street School | Brick Façade Engineering | 100,000.00 | 0.00 |
| Dale Street School | Front Portico Repair | 200,000.00 | 90,000.00 |
| Wheelock School | Preventive Maintenance – Fan Coil Units | 10,000.00 | 10,000.00 |
| Wheelock School | Preventive Maintenance – Exhaust Fans | 10,000.00 | 10,000.00 |
| Wheelock School | Flooring / VCT Abatement | 10,000.00 | 10,000.00 |
| Memorial School | Split Systems (3) Replacement | 7,500.00 | 7,500.00 |
| Memorial School | VCT Flooring Replacement | 15,000.00 | 15,000.00 |
| Memorial School | Preventive Maintenance – RTU's | 5,000.00 | 5,000.00 |
| District Wide | Equipment Replacement | 12,000.00 | 12,000.00 |
| Town Hall | Misc. Exterior Façade Repairs | 20,000.00 | 20,000.00 |
| Town Hall | Duct Cleaning | 15,000.00 | 15,000.00 |
| Town Hall | Carpet Replacement | 40,000.00 | 40,000.00 |

| | | | |
|-------------------------------|--|-----------------------|-----------------------|
| Public Safety Building | Roof Engineering / Repairs | 20,000.00 | 20,000.00 |
| Public Safety Building | Heating /Cooling Issues | 10,000.00 | 10,000.00 |
| Public Safety Building | Security and Camera Upgrades | 60,000.00 | 60,000.00 |
| Council on Aging (the CENTER) | Misc. Window/Door Repair | 5,000.00 | 5,000.00 |
| Council on Aging (the CENTER) | Wood Floor screened and refinished | 8,000.00 | 8,000.00 |
| Library | EPDM Roof Engineering | 10,000.00 | 10,000.00 |
| Library | Sealant Replacement | 20,000.00 | 20,000.00 |
| All Town Facilities | ADA Improvements | 20,000.00 | 20,000.00 |
| Town and Schools | Emergency Repair Fund, with approval of the Board of Selectmen | 175,000.00 | 175,000.00 |
| Town and Schools | Update the Facilities Capital Plan | 35,000.00 | 35,000.00 |
| Town and Schools | Project Management Services | 50,000.00 | 50,000.00 |
| Total | | \$1,434,000.00 | \$1,159,000.00 |

(Board of Selectmen/Capital Budget Committee/School Committee/Permanent Planning and Building Committee)

TWO THIRDS VOTE REQUIRED

In 2018, the Annual Town Meeting established a special purpose stabilization fund entitled, the "Municipal Buildings Capital Stabilization Fund." Voters approved a dedicated override of \$1 million for this fund in June 2018. The purpose of this fund is to fund new construction, capital repairs and improvements to municipal buildings and structural and systemic components thereof. The projects listed above have been identified, reviewed and recommended by the Capital Budget Committee to be completed utilizing funding available in the dedicated Municipal Buildings Capital Stabilization Fund. The School Committee, Board of Selectmen, and the Permanent Planning and Building Committee also reviewed and recommended projects for those facilities under their jurisdiction. Additional information about these projects can be found on the Town website:

<https://www.town.medfield.net/1895/Municipal-Buildings-Stabilization-Fund>

WARRANT COMMITTEE WILL BE HEARD

Article 10. To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of \$2,000,000, into the designated Capital Stabilization Fund or do or act anything in relation thereto.

(Capital Budget Committee)

The 2021 Annual Town Meeting approved the creation of a special purpose stabilization fund entitled "The Capital Stabilization Fund." The Capital Stabilization Fund can only be used to fund capital projects and the debt service related to capital projects, including equipment, vehicles, repairs to equipment and vehicles, public works improvements, and other non-municipal building and non-school building capital projects. The \$2,000,000 will be transferred from available certified free cash.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to appropriate a sum of money to pay costs of the capital projects described below, including all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, taxes, transfers, grants and/or otherwise, or do or act anything in relation thereto.

FY2023 Capital Budget

| <u>Department</u> | <u>Request</u> | <u>Recommended Amount</u> | <u>Recommended Source</u> |
|--------------------------|---|----------------------------------|----------------------------------|
| Fire | Lease-Purchase payment for new Fire Engine (leased in Fiscal Year 2021) | \$48,095 | FY2023 Tax Levy |
| Police | Lease-Purchase payment for three new police vehicles (leased in Fiscal Year 2021) | \$52,591 | FY2023 Tax Levy |
| Facilities | Vehicle replacement | \$45,000 | Capital Stabilization Fund |
| IT | School Information Technology | \$300,000 | Capital Stabilization Fund |
| IT | Town IT Upgrades | \$30,000 | Capital Stabilization Fund |
| Fire | Portable Radio Equipment | \$45,000 | Capital Stabilization Fund |
| Fire | AED's | \$16,000 | Capital Stabilization Fund |
| Police | Police vehicle | \$57,000 | Capital Stabilization Fund |
| DPW | Front End Loader | \$190,000 | Capital Stabilization Fund |

| | | | |
|-------------------------------|---|--------------------|--|
| DPW | Skid Steer | \$100,000 | Capital Stabilization Fund |
| DPW | Ford F550 | \$88,000 | Capital Stabilization Fund |
| DPW Pavement Management | Pavement Management and Improvement projects | \$185,000 | Capital Stabilization Fund |
| DPW | Landfill close out | \$50,000 | Capital Stabilization Fund |
| Parks and Recreation | New mower | \$85,000 | Parks and Recreation Revolving Fund |
| Water | Water Main Replacement Study / Hydraulic Model | \$100,000 | Water Enterprise Fund Free Cash |
| Water | Ford F350 | \$68,000 | Water Enterprise Fund Free Cash |
| Water | SCADA Improvements | \$100,000 | Water Enterprise Fund Free Cash |
| Water | Water Main Replacement Engineering | \$100,000 | Water Enterprise Fund Free Cash |
| Sewer | I&I Assessment | \$100,000 | Sewer Enterprise Fund Free Cash |
| Sewer | SCADA Improvements | \$100,000 | Sewer Enterprise Fund Free Cash |
| Sewer | Wastewater Treatment Plant Improvements | \$148,000 | Sewer Enterprise Fund Free Cash |
| Sewer | Charles River Interceptor Assessment | \$50,000 | Sewer Enterprise Fund Free Cash |
| | Total | \$2,057,686 | |

To be funded by:

| | |
|-------------------------------------|--------------------|
| FY2023 Tax Levy | \$100,686 |
| Capital Stabilization Fund | \$1,106,000 |
| Parks and Recreation Revolving Fund | \$85,000 |
| Water Enterprise Free Cash | \$368,000 |
| Sewer Enterprise Free Cash | \$398,000 |
| Total | \$2,057,686 |

(Capital Budget Committee / Parks and Recreation Commission / Board of Water and Sewerage)
TWO-THIRDS VOTE REQUIRED

The 2021 Annual Town Meeting created the dedicated “Capital Stabilization Fund” which began the process of setting aside funds dedicated to capital expenses. The first step in this process occurred in FY2020 with the adoption of the five-year capital improvement plan (CIP). The FY2023 Capital Budget requests are included in the five year CIP that was adopted by the Capital Budget Committee and are consistent with the Town’s financial policies. This year’s requests are funded from multiple sources including the Capital Stabilization Fund, Parks and Recreation Revolving Fund, and the Water and Sewer Enterprise Funds. As was true in FY2022, if these capital items are deemed allowable expenses under the Town’s American Rescue Plan Act stimulus funding, that will be utilized first before the funds from the Capital Stabilization Fund.

The Board of Water and Sewerage has recommended the project requests for the Water and Sewer Departments in collaboration with DPW Director Maurice Goulet. The Board of Water and Sewerage also develops a long-term capital plan that is incorporated into the Board’s water and sewer rate model.

*Additional information is available on the Town’s website here:
<https://www.town.medfield.net/280/Capital-Budget-Committee>*

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to raise, appropriate, or transfer from available funds the sum of money for the Water Enterprise Fund and the Sewer Enterprise Fund as follows, or do or act anything in relation thereto.

Water Enterprise Fund Direct Costs:

| Expense | FY2023 Amount |
|------------------------|----------------------|
| Salaries | \$488,831 |
| Operations | \$569,320 |
| Emergency Reserve Fund | \$50,000 |
| Capital Outlay | \$368,000 |
| Total | \$1,476,151 |

Water Enterprise Fund Indirect Costs:

| Expense | FY2023 Amount |
|---|----------------------|
| Debt Service | \$1,422,013 |
| Salaries, Benefits, Facilities, OPEB and other indirect costs | \$403,614 |
| Total | \$1,825,627 |

Water Enterprise Fund Total: \$3,301,778

Sewer Enterprise Fund Direct Costs:

| Expense | FY2023 Amount |
|-------------------------|----------------------|
| Salaries | \$338,433 |
| Operations | \$935,030 |
| Emergency Reserve Fund | \$50,000 |
| Infiltration and Inflow | \$25,000 |
| Capital Outlay | \$398,000 |
| Total | \$1,746,463 |

Sewer Enterprise Fund Indirect Costs:

| Expense | FY2023 Amount |
|--|----------------------|
| Debt Service | \$147,863 |
| Salaries, Benefits, Facilities, and other indirect costs | \$324,790 |
| Total | \$472,653 |

Sewer Enterprise Fund total: \$2,219,116

And further that the above listed appropriations be funded as follows:

| | |
|------------------------------------|--------------------|
| Water Fees for Service (User Fees) | \$2,925,931 |
| Water Available Funds | \$7,847 |
| Water Free Cash | \$368,000 |
| Water Enterprise Fund Total | \$3,301,778 |

| | |
|---|--------------------|
| Sewer Fees for Service (User Fees) | \$1,816,435 |
| Sewer Available Funds | \$4,681 |
| Sewer Free Cash | \$398,000 |
| Sewer Enterprise Fund Total | \$2,219,116 |
| Water and Sewer Enterprise Funds Total | \$5,520,894 |

(Water and Sewer Board/DPW Director)

The Water and Sewer Enterprise Funds were created in 1990 and allows each Enterprise Fund to account separately for all financial activities associated with the delivery of water and sewer services to the Town. The Enterprise Fund enabling statute provides that enterprise revenues may only be used for enterprise related expenses. A full copy of the water and sewer budget breakdown is included at the end of the warrant for your review.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to raise and appropriate, transfer from FY2022 available funds, or otherwise provide a sum of money for the purpose of paying the prior year bills incurred in Fiscal Year 2019 in the amount of \$250.00, in Fiscal Year 2020 in the amounts of \$868.00, \$424.00, and \$65.00, and in Fiscal Year 2021 in the amounts of \$895.53, \$1,137.50, \$125.00 and \$1,114.75 or do or act anything in relation thereto

(Board of Selectmen)

Four- Fifths Vote Required

The above bills were not received until after the close of the fiscal year for FY2019, FY2020 and in FY2021. Since the general ledger books have been closed on those fiscal years, it is now necessary to appropriate a total of \$4,879.78 in order to provide payment on these expenditures. This requires a Town Meeting vote of 80%.

Article 14. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 10 Boards, Commissions, Committees, Councils, Article IV Permanent Planning and Building Committee, § 10-20 Municipal Facilities to provide for a School Building Committee as follows:

Article IV

Permanent Planning and Building Committee and School Building Committee

§ 10-20

There shall be a Permanent Planning and Building Committee (hereinafter "Committee") responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, alteration or enlargement of all buildings owned by the Town or constructed on land owned, leased, or operated by the Town, as well as a School Building Committee responsible for school projects, as provided in Subsections O-R.

- A. The Committee shall consist of five members appointed by a majority vote of the Town of Medfield Board of Selectmen.
- B. Each member of the Committee shall be a resident in the Town of Medfield. No member of the Committee shall be a paid employee of the Town.
- C. Among the members, the Board of Selectmen should endeavor to appoint a member with expertise in architecture, building engineering, commercial or municipal construction, and/or construction law/contracts. If volunteers with this expertise are not available for appointment, the Board of Selectmen shall have the discretion to appoint instead any individual meeting the qualifications set forth in Subsection B.
- D. The Town Administrator or his/her appointed designee, the Town Facility Manager and one member of the Town Warrant Committee each shall be appointed as ex-officio members in addition to the five-member Committee.

- E. Committee members shall serve a term of three years.
- F. If a Committee member chooses to resign his or her term, the Board of Selectmen shall appoint a replacement to complete the unexpired portion of that term. Expiring terms shall end on June 30 of each calendar year. A member may hold his or her seat after his or her term expires until a successor is qualified.
- G. The Committee shall have supervisory authority and oversight for all projects (other than any School Project) that fall under MGL c. 149, MGL c. 149A, MGL c. 30, § 39M, and MGL c. 7C. The Committee may, with the consent of the Board of Selectmen, delegate its authority to another governing board, committee, commission, or Town official should the Committee's involvement be deemed unnecessary.
- H. The Committee, in consultation with the Town Facility Manager, shall be responsible for assessing the current conditions of all Town facilities and projecting their useful life.
- I. The Committee shall be responsible for projecting the need to replace and/or renovate existing facilities and maintain a Facilities Master Plan with a prioritized list of future needs.
- J. The Committee, or the SBC (as hereinafter defined), as applicable, shall, subject to Town Meeting project authorization and appropriation, conduct feasibility studies and final designs, oversee construction of projects, procure project management (if required), procure design, architectural and engineering services as it deems necessary or as required by law.
- K. Prior to commencement of a project or feasibility study, the relevant user department shall designate up to two people to serve as ex officio members to support the completion of the project or feasibility study and represent the needs of that department.
- L. Any user department seeking to construct, reconstruct, alter or enlarge a building under its jurisdiction shall file a project application with the Board of Selectmen; if the Board of Selectmen determines that the project should proceed, it shall refer the application to the Committee, or in the case of a School Project, shall initiate the formation of the SBC in accordance with Section P hereof. The Committee, or the SBC, as applicable, shall meet with the applicant department and if the project is deemed viable by the Committee, or the SBC, as applicable, shall present its findings to the Board of Selectmen for approval to start a feasibility study.
- M. If, after the completion of a feasibility study, it is deemed by the Board of Selectmen that the proposed construction project is necessary, the Committee, or the SBC, as applicable, shall conduct the final design process subject to Town Meeting approval of all funding and review of projected budgets with the Board of Selectmen and Warrant Committee.

- N. The Permanent Planning and Building Committee shall report its progress on all capital projects on an as-needed basis or as requested by the Board of Selectmen.
- O. With respect to each School Project, the requirements of this Section 10-20 shall be overseen by a School Building Committee (hereinafter "SBC")(in lieu of the Committee). The SBC shall be responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, addition or enlargement of any school building owned or to be owned by the Town (each a "School Project"). The SBC shall have supervisory authority and oversight for all School Projects that fall under MGL c. 149, MGL c. 149A, MGL c. 30, § 39M, and MGL c. 7C.
- P. With respect to each School Project, the requirements of Section 10-20(A)-(F) shall be superseded with the following:
1. SBC Composition:
 - a. The SBC shall consist of twelve (12) voting members and at least three (3) non-voting members.
 - b. Voting Members: All voting members of the SBC (or any subcommittee established thereunder) shall be Medfield residents and shall not be employees of the Town of Medfield. The voting members shall be appointed as follows:
 - i. The School Committee shall appoint four (4) voting members to the SBC. Two appointments will be current School Committee members whose terms are not coterminous. Two additional appointments will be Medfield residents with pertinent experience in education, if possible.
 - ii. The Town Moderator shall appoint four (4) voting members to the SBC. One appointment will be a current Warrant Committee member, selected by the Warrant Committee. One appointment will be a Medfield resident over sixty-five (65) years of age. Two appointments will be residents at large.
 - iii. The Board of Selectmen shall appoint four (4) voting members to the SBC. One appointment will be a current Planning Board member, selected by the Planning Board to represent the Planning Board's interests, including, without limitation, the interests of the Town-Wide Master Plan. Three (3) appointments will be residents with expertise in pertinent areas such as architecture, building engineering, commercial or municipal construction, and/or construction law/contracts, at least one (1) of which appointees shall have expertise in energy/sustainability measures (including knowledge of Medfield's energy goals to meet Net Zero). No current member of the Board of Selectmen may be appointed to the SBC, except as provided in subparagraph (c)(iv) below.
 - c. Non-Voting Members: The following individuals will be ex-officio, non-voting members of the SBC:

- i. The Superintendent of Schools and/or his/her appointed designee.
 - ii. The building Principal(s) directly affected by the School Project.
 - iii. The Town Administrator, in consultation with the appropriate Town departments (other than the School Department) and/or his/her appointed designee.
 - iv. Such additional member(s) to be appointed by the Board of Selectmen, including, without limitation, a current member of the Board of Selectmen, if and to the extent the same become required in order to obtain funding under MGL c. 70B.
 - d. Except as provided in subparagraph (e) below, the term of each member's appointment shall expire upon the completion or earlier termination of the applicable School Project.
 - e. If an SBC member's term as an elected or appointed official expires or such member chooses to resign from their appointment, the appointing authority who initially selected such member will be responsible for selecting a member for the balance of the School Project.
2. Procedural Requirements:
- a. A minimum of seven (7) voting members of the SBC shall be present at any meeting to constitute a quorum.
 - b. All actions of the SBC shall require a vote of agreement by a minimum of two-thirds (8 of 12) of the voting members of the SBC.
 - c. All meetings (including subcommittee meetings) shall be subject to the Open Meeting Law, MGL c. 30A § 18-25, and minutes shall be taken. With the exclusion of subcommittee meetings (for which the subcommittee shall be responsible for taking minutes), the Town of Medfield shall provide a Clerk (the cost of which shall be funded by the School Department's budget) to take minutes of the meeting and to endeavor to record (audio or video) the meeting. The minutes and recordings shall be available to the public on the School Department's webpage throughout the duration of the School Project.
- Q. The SBC shall hold periodic public hearings to solicit Town residents' feedback about the School Project, addressing the School Project schedule, scope and estimated cost range, including, without limitation, one (1) public hearing focused on site selection in any case where the School Project is to be located on a new site, prior to finalizing the site selection decision.
- R. The SBC shall report its progress on all School Projects, a minimum of once every (6) months during the duration of such project, to the Board of Selectmen and the School Committee.

Or do or act anything in relation thereto.

(School Building Committee Bylaw Review Committee)

A successful citizen's petition article at the 2021 Annual Town Meeting requested that a committee be formed to review and reconcile the Medfield School Committee Policy and the Medfield Permanent Planning and Building Committee bylaw to determine if a new or amended bylaw is necessary to address the appointment of members to the next School Building Committee. The Town Moderator appointed a seven-member committee to review and present an updated bylaw to Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

Article 15. To see if the Town will vote to propose amendments to the Town Charter, to be submitted to the voters at the next annual town meeting for the election of officers, for their approval pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Sections 10 and 11, as follows:

Amend Article 3 The Board of Selectmen:

Caption: Change "The Board of Selectmen" to "The Select Board"

Section 3-1 Size, term, election, vacancies:

Change "Board of Selectmen" to "Select Board" and "Selectmen" to "Select Board Member"

Section 3-2 Powers and Duties

Change "Board of Selectmen" to "Select Board"

Section 3-3 Appointments

Change "The Board of Selectmen" and "Selectmen" to "Select Board"

Section 3-4 Fiscal Procedures

Change "The Selectmen" to "The Select Board"

Amend Article 4 The Town Administrator

Section 4-1 Duties and Responsibilities

Change "Board of Selectmen" and "Selectmen" to "Select Board"

Section 4-2 Restriction on former Selectmen taking position of Town Administrator

Change "Selectmen" to "Select Board Member" in caption and "Selectmen/Selectman" to "Select Board Member" in body of section

Amend Article 10 General Provisions

Section 10-1 Definitions, Delete: "Selectmen shall mean the Board of Selectmen"

Section 10-7 Continuity of government

Change “The Board of Selectmen” to “Select Board” and “Selectmen”/”Selectman” to “Select Board Member”

Amend all other Articles and Sections to Change “Board of Selectmen” and/or “Selectmen” to “Select Board”

Or do or act anything in relation thereto.

(Board of Selectmen)

The Board of Selectmen appointed a committee in August of 2021 to determine if the Town should vote to approve a charter amendment to change the name of the Board of Selectmen to reflect the changing use of language. The Committee reported back in November unanimously recommending that the Town of Medfield change the name of the governing board from Board of Selectmen to “Select Board.” If this article successfully passes at the 2022 Annual Town Meeting it will then require a ballot question at the Annual Town Election in March 2023, in accordance with state law requirements.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 16. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the new section **in bold** as follows:

| | Use | A | RE | RT | RS | RU | B | BI | IE |
|--|--|-------------|-------------|-------------|-------------|-------------|-----------|-----------|-----------|
| 2 | Public, Semi-Public/Institutional | | | | | | | | |
| <u>PROPOSED</u> 2.2.a | Community facility for the distribution of food and necessities | SPPB | SPPB | SPPB | SPPB | SPPB | PB | PB | PB |

Or do or act anything in relation thereto.

(Planning Board)

TWO THIRDS VOTE REQUIRED

This section of the Table of Use Regulations allows “food pantry” uses by Site Plan Approval from the Planning Board in Business, Business Industrial, and Industrial Extensive zoning districts and by Special Permit in all Residential zoning districts. Abutter’s notices, public hearings, review of impacts, and conformance with specific performance standards is required for any proposed project.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17: To see if the Town of Medfield will vote to amend the Town of Medfield Zoning Map, adopted pursuant to Medfield Town Code Chapter 300, Zoning, Section 3.2, by: 1.)

locating new Well 3A and adding the 2,000 linear foot dimension as defined by Medfield Zoning Bylaw Article 16.2 definition of Well Protection District and 400' public well or wellpoint no construction radius per § 300-16.5; and 2.) fixing a display error so that the boundary of the Well Protection District coincides with the 2,000 linear foot dimension as defined by Medfield Zoning Bylaw Article 16.2 definition of Well Protection District or do or act anything in relation thereto.

(Planning Board)

TWO THIRDS VOTE REQUIRED

This amendment adds new Well 3A to the zoning map with the required buffer zone which has been incorrectly displayed by mistake for many years and it was not until a recent Zoning Board of Appeals application that the error was discovered.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 18: To see if the Town will vote to appropriate and/or transfer from available funds, the Municipal Buildings Capital Stabilization Fund, or otherwise, a sum of \$250,000, to be expended under the direction of the School Building Committee for paying the costs of a feasibility study including, but not limited to, public outreach, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, and construction alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052 or do or act anything in relation thereto.

(Board of Selectmen/School Committee)

TWO-THIRDS VOTE REQUIRED

This article would appropriate \$250,000 to the School Building Committee to reconsider the future of the Dale Street School and provide the funds to begin a new Feasibility Study for the project. If the money is not expended it would be transferred into the Municipal Building Stabilization Fund at the 2023 Annual Town Meeting.

| Source | | Amount |
|--|-----------------------|---------------------|
| Municipal Buildings Capital Stabilization Fund | | \$70,000.00 |
| <i>Account</i> | <i>General Ledger</i> | |
| MSBA Grant Reimbursement Interest Account | 01-329602 | \$180,000.00 |
| Total | | \$250,000.00 |

WARRANT COMMITTEE WILL BE HEARD

Article 19. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$25,000 for the costs associated with the preparation of an Open Space and Recreation Plan or do or act anything in relation thereto.

(Conservation Commission and Parks and Recreation Commission)

Open Space and Recreation Plans are a tool that allow a town to plan for the future of conservation and recreation resources. The plan is informed through a public participation process and reflects the needs of the community. After a plan is completed and approved by the Commonwealth the Town is eligible for grant programs for a period of up to seven years. The current Medfield Open Space and Recreation Plan expires in November 2022. This appropriation will be made from free cash.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 20. To amend existing or proposed Town Permanent Planning and Building Bylaw, and/or any proposed School Building Project bylaw, to include a requirement that at least one public hearing shall be held before the lead project committee votes on a new site for a school or town building, or do or act anything in relation thereto.

(Citizens Petition)

"Public hearing" requirement would include a notice published in a local newspaper or media outlet once in each of two successive weeks, the first publication to be not less than fourteen days before the day of the hearing, and with a town hall notice posted no less than 14 days before the day of such hearing."

WARRANT COMMITTEE WILL BE HEARD

Article 21. To see if the Town will vote to appropriate a sum of money to pay costs of replacing a portion of the roof at the Blake Middle School and a portion of the roof at the Medfield High School, including the payment of all costs incidental and related thereto; to determine whether this appropriation shall be funded from unexpended bond proceeds and the Municipal Buildings Capital Stabilization Fund, or otherwise; or to take any other action relative thereto.

(Board of Selectmen/School Committee)

Two-Thirds Vote Required

In February of this year, the facilities staff encountered extreme water damage to several rooms at Blake Middle School. This resulted in three classrooms and one office needing to be relocated within the middle school. At that time temporary partial patches to the roof were installed to attempt to stop further damage. On behalf of the Town's insurance company, an outside consultant was retained to investigate the roof damage and leaks. Their assessment indicates that a portion of the middle school roof structure has failed, not allowing the roof to drain properly. It is their recommendation to replace that section of the roof. An engineer has been hired to develop the scope of work and we anticipate public bids will be issued in April. The Blake Middle School is the priority but if the construction bids are lower than anticipated a portion of the roof at the High School will be included as well.

This project will be funded using unexpended bond proceeds from the Public Safety Building, the DPW Garage Solar project, and the Municipal Building Stabilization Fund:

To be funded by:

| Unexpended Bond Proceeds | General Ledger | Amount |
|---|----------------|------------------------------|
| Public Safety Building (2015) | 402109-590000 | \$596,254.94 |
| DPW Garage Solar (2016) | 404229-590004 | \$227,283.26 |
| Municipal Building Capital Stabilization Fund | | \$300,000.00 |
| | | Total: \$1,123,538.20 |

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the Fiscal Year 2023, or do or act anything in relation thereto.

(Board of Assessors)

Historically this article was used to appropriate certified free cash to balance the operating budget.

WATER ENTERPRISE FUND
FISCAL YEAR 2023
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

| | | |
|-----------------------|--------------|--------------|
| USER CHARGES | \$ 2,925,931 | |
| WATER AVAILABLE FUNDS | \$ 7,847 | |
| WATER FREE CASH | \$ 368,000 | |
| TOTAL WATER REVENUES | | \$ 3,301,778 |

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

| | |
|------------------------|---------------------|
| PERSONNEL | \$ 488,831 |
| OPERATIONS | \$ 569,320 |
| EMERGENCY RESERVE FUND | \$ 50,000 |
| | <u>\$ 1,108,151</u> |

INDIR/ALLOCATED EXPENSES APPROPRIATED

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

| | |
|--------------------|---------------------|
| PRINCIPAL 01-710-2 | \$ 953,000 |
| INTEREST 01-751-2 | \$ 469,013 |
| TOTAL DEBT SERVICE | <u>\$ 1,422,013</u> |

| | |
|------------------------------|-------------------|
| INSURANCE | \$ 78,410 |
| CNTY RETIREMENT CONTRIBUTION | \$ 117,205 |
| SHARED EMPLOYEES | \$ 157,649 |
| SHARED FACILITIES | \$ 31,468 |
| OPEB CONTRIBUTION | \$ 18,882 |
| SUB-TOTAL ALLOCATED EXPENSES | <u>\$ 403,614</u> |

TOTAL-ALLOCATED EXPENSES \$ 1,825,627

TOTAL COSTS OF WATER OPERATING BUDGET \$ 2,933,778

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

| | |
|--|-------------------|
| CB23-WATER MAIN REPL STUDY/HYDRAULIC MODEL | \$ 100,000 |
| CB23-FORD F350 | \$ 68,000 |
| CB23-SCADA IMPROVEMENTS | \$ 100,000 |
| CB23-WATER MAIN REPLACEMENT ENGINEERING | \$ 100,000 |
| | <u>\$ 368,000</u> |

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH

\$ -

TOTAL APPROP FR WATER FREE CASH FOR CAP PROJ \$ 368,000

ESTIMATED EXPENSES 3,301,778

ESTIMATED WATER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

| | |
|--|----------------|
| ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS | \$ (3,301,778) |
| LESS: TOTAL COSTS | \$ 3,301,778 |
| LESS: PRIOR YEAR DEFICIT | <u>\$ -</u> |

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

| | |
|---|-------------------|
| ENTERPRISE FUND REVENUES | \$ 2,925,931 |
| WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT | \$ 7,847 |
| WATER ENTERPRISE FREE CASH | <u>\$ 368,000</u> |

TOTAL SOURCES OF FUNDING FOR COSTS \$ 3,301,778

APPROPRIATED IN THE WATER ENTERPRISE FUND 3,301,778

FY22 WATER ENTERPRISE RATE STRUCTURE:

| | |
|---------------------|------------------------------------|
| 1 - 10,000 | \$66.46 BASE CHARGE EVERY 6 MONTHS |
| 10,001 - 35,000 | \$5.87 PER 1,000 GALLONS |
| 35,001 - 70,000 | \$9.34 PER 1,000 GALLONS |
| OVER 70,000 GALLONS | \$13.23 PER 1,000 GALLONS |

NOTE: FY23 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2023
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

| | | |
|-----------------------|--------------|--------------|
| USER CHARGES | \$ 1,816,435 | |
| SEWER AVAILABLE FUNDS | \$ 4,681 | |
| SEWER FREE CASH | \$ 398,000 | |
| TOTAL SEWER REVENUES | | \$ 2,219,116 |

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

| | |
|----------------------------------|--------------|
| PERSONNEL | \$ 338,433 |
| OPERATIONS | \$ 935,030 |
| INFILTRATION INFLOW | \$ 25,000 |
| EMERGENCY RESERVE FUND | \$ 50,000 |
| SUB-TOTAL SEWER DEPARTMENT COSTS | \$ 1,348,463 |

INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

| | | |
|--------------------|------------|------------|
| PRINCIPAL 01-710-2 | \$ 126,600 | |
| INTEREST 01-751-2 | \$ 21,263 | |
| TOTAL DEBT SERVICE | | \$ 147,863 |

| | |
|------------------------------|------------|
| INSURANCE | \$ 51,207 |
| CNTY RETIREMENT CONTRIBUTION | \$ 81,963 |
| SHARED EMPLOYEES | \$ 157,649 |
| SHARED FACILITIES | \$ 3,515 |
| OPEB CONTRIBUTION | \$ 30,456 |
| SUB-TOTAL ALLOCATED EXPENSES | \$ 324,790 |

| | |
|--------------------------|------------|
| TOTAL-ALLOCATED EXPENSES | \$ 472,653 |
|--------------------------|------------|

| | |
|---------------------------------------|--------------|
| TOTAL COSTS OF SEWER OPERATING BUDGET | \$ 1,821,116 |
|---------------------------------------|--------------|

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

| | |
|--|------------|
| CB23-INFILTRATION INFLOW STUDY + REPAIRS | \$ 100,000 |
| CB23-SCADA IMPROVEMENTS | \$ 100,000 |
| CB23-WASTEWATER TREATMENT PLANT IMPROVEMENTS | \$ 148,000 |
| CB23-CHARLES RIVER INTERCEPTOR ASSESSMENT | \$ 50,000 |
| | \$ 398,000 |
| TOTAL APPROP FR SEWER FREE CASH FOR CAP PROJ | \$ 398,000 |

| | |
|--------------------|--------------|
| ESTIMATED EXPENSES | \$ 2,219,116 |
|--------------------|--------------|

| | |
|--|------|
| ESTIMATED SEWER FUND SURPLUS (DEFICIT) | \$ - |
|--|------|

CALCULATION OF GENERAL FUND SUBSIDY:

| | |
|--|----------------|
| ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS | \$ (2,219,116) |
| LESS: TOTAL COSTS | \$ 2,219,116 |
| LESS: PRIOR YEAR DEFICIT | \$ - |

| | |
|----------------------|------|
| GENERAL FUND SUBSIDY | \$ - |
|----------------------|------|

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

| | |
|---|--------------|
| ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS | \$ 1,816,435 |
| SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT | \$ 4,681 |
| SEWER FREE CASH | \$ 398,000 |

| | |
|---|--------------|
| TOTAL SOURCES OF FUNDING FOR COSTS | \$ 2,219,116 |
| APPROPRIATED IN THE SEWER ENTERPRISE FUND | |

FY22 SEWER ENTERPRISE RATE STRUCTURE:

| | |
|---------------------|---|
| <u>RESIDENTIAL</u> | <u>BASED ON 75% OF WATER CONSUMPTION</u> |
| 1 - 10,000 | \$105.25 BASE CHARGE EVERY 6 MONTHS |
| 10,001 AND OVER | \$10.86 PER 1,000 GALLONS |
| <u>COMMERCIAL</u> | <u>BASED ON 100% OF WATER CONSUMPTION</u> |
| 1 - 10,000 | \$105.25 BASE CHARGE EVERY 6 MONTHS |
| 10,001 AND OVER | \$10.86 PER 1,000 GALLONS |
| SEPTIC DISPOSAL FEE | \$110.00/1000 GAL |

NOTE: FY23 SEWER RATES HAVE NOT BEEN SET

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