



TOWN OF MEDFIELD

# MEETING NOTICE

POSTED:

TOWN CLERK  
TOWN OF MEDFIELD, MASS.

2019 JAN -4 P 12: 54

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

OFFICE OF THE  
TOWN CLERK

Board of Selectmen

Board or Committee

PLACE OF MEETING	DAY, DATE, AND TIME
Town Hall, Chenery Meeting Room 2 <sup>nd</sup> floor	Tuesday January 8, 2019 @ 7:00 PM

### AGENDA (SUBJECT TO CHANGE)

7:00 PM Call to order

Disclosure of video recording

We want to take a moment of appreciation for our Troops serving in the Middle East and around the world

Appointments

7:00 PM Public Hearing / Eversource Electric Company petition to install one new utility pole at 71 North Street

7:30 PM Dr. Jeffrey Marsden, MSBA Feasibility Study Agreement

#### Citizen Comment

#### Action Items

Jean Mineo requests the Selectmen vote to authorize Chairman to sign updated letter addressed to the MASS Historical Commission in regard to the Chapel and Infirmary Building

Letters of resignation received from Conservation Commission members Ralph Parmigiane and Phil Burr

Vote to authorize Chairman to sign new building official certification form for Gary Pelletier, Building Commissioner

Request to appoint Nate Bazinet to the Safety Committee

#### Pending

Town Wide Master Planning Committee Charter and appointment of members

#### Town Administrator Update

#### Review Board of Selectmen Action List

#### Selectmen Report

Informational

Fire Department has been awarded \$6,754.00 grant for Student Awareness of Fire Education (S.A.F.E.)

Copy of DHCD letter regarding The Rosebay at Medfield – Project Eligibility

Invitation: Climate Community Resilience Building Workshop on January 31, 2019 at Medfield High School

Informational letter from DEP regarding Snow Disposal Guidance

From Conservation Commission copy of Determination of Applicability

Letter from Geological Field Services, Inc. regarding status of soil and groundwater at Anton's, 527 Main Street

From MIIA – list of nominees for election at the Annual Meeting on January 19, 2019

Information from Pension Reserves Investment Management Board

Information regarding decreasing speed limits

*E. Clarke*

*1-4-20*

OFFICE OF THE  
TOWN CLERK

2019 JAN -4 P 12:54

RECEIVED  
TOWN OF MEDFIELD, MASS

## Legal Notices

G SEL/NSTAR  
LEGAL NOTICE  
TOWN OF MEDFIELD

of In conformity with the  
lic requirements of Section 22  
m. of Chapter 166 of the  
9, General Laws, a public  
wn hearing will be held Tuesday  
to January 8, 2019 at 7:00 PM  
ng at the Medfield Town  
House, 459 Main Street  
li- upon petition of NSTAR  
os ELECTRIC COMPANY  
r- d/b/a EVERSOURCE  
A ENERGY and VERIZON  
g for the purpose of installing  
d) one (1) new pole (1/11A) at  
re 71 North Street. The work  
s). is necessary to provide serv-  
at ice to new eight (8) unit  
te apartment building. All  
h Town Boards and interested  
ll parties are invited to attend.  
is  
l

Michael T. Marcucci,  
Chairman  
Board of Selectmen

AD#13758411  
Medfield Press 12/28/18

November 30, 2018

Board of Selectmen  
Medfield Town Hall  
459 Main Street  
Medfield, MA 02052

RE: North Street  
Medfield, MA  
W.O. #2296506

Hearing Required

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR ELECTRIC COMPANY d/b/a as EVERSOURCE ENERGY and VERIZON for the purpose of obtaining a Grant of Location to install one (1) new pole 1/11A.

This work is necessary to provide service to new 8-unit apartment building.

If you have any further questions, contact Chris Cosby @ (508) 305-6989.  
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,



Kelly-Ann Correia, Supervisor  
Rights and permits

KAC/sky  
Attachments

**PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY AND OTHER COMPANIES FOR JOINT OR IDENTICAL LOCATIONS FOR POLES**

**To the Board of Selectmen of the Town of Medfield, Massachusetts:**

Respectfully represent **NSTAR ELECTRIC COMPANY dba Eversource Energy and VERIZON NEW ENGLAND, INC.** companies subject to Chapter 166 of the General Laws (Ter.Ed.), that they desire to construct a line upon, along and across the public way or ways hereinafter specified.

WHEREFORE, your petitioners pray that after due notice and hearing as provided by law the **Board of Selectmen** may by Order grant your petitioners joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line, said poles to be located, substantially as shown on the plans made by A. Debenedictis dated **November 20, 2018** and filled herewith, upon along and across the following public way or ways of said town:

**North Street – Northeasterly side, approximately 23± feet southeast of Mitchell Street**

**Install one (1) new pole 1/11A**

**Hearing Required**

**WO# 2296506**

Also, for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes. Your petitioners agree to reserve space for one Crossarm at a suitable point upon each of said poles for the telephone, fire and police signal wires owned by the town and used for municipal purposes.

**NSTAR ELECTRIC COMPANY  
dba EVERSOURCE ENERGY**

By: Kelly Ann Correia  
Kelly-Ann Correia  
Rights and Permits, Supervisor

**VERIZON NEW ENGLAND INC.**

By: Albert Bessette

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Town of MEDFIELD, Massachusetts

Received and filed \_\_\_\_\_ 2018

**ORDER FOR JOINT OR IDENTICAL LOCATIONS FOR POLES  
Town of MEDFIELD, Massachusetts**

WHEREAS, NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. have petitioned for joint or identical locations for the erection or construction of poles to be owned and used in common by them upon, along and across the public way or ways of the town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. be and hereby are granted joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, along and across the following public way or ways of said town:

**North Street – Northeasterly side, approximately 23± feet southeast of Mitchell Street**

**Install one (1) new pole 1/11A**

**Hearing Required**

**WO# 2296506**

All construction work under this Order shall be in accordance with the following conditions: Poles shall be of sound timber and located as shown on plans made by **A. Debenedictis** dated **November 20, 2018** on file with said petition. There may be attached to said poles by said **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** and by said **VERIZON NEW ENGLAND, INC.** wires and cables necessary for the conduct of their business. All such wires and cables shall be placed at a height of not less than eighteen feet from the ground at crossings of other ways and at not less than fourteen feet from the ground elsewhere

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held at \_\_\_\_\_ in said town on \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_\_\_ P.M.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the town of **MEDFIELD** Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2018, and recorded with records of location Orders said town, Book \_\_\_\_\_, Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
Clerk of the Town of **MEDFIELD**, Massachusetts

**ORDER FOR JOINT OR IDENTICAL LOCATIONS FOR POLES  
Town of MEDFIELD, Massachusetts**

WHEREAS, NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. have petitioned for joint or identical locations for the erection or construction of poles to be owned and used in common by them upon, along and across the public way or ways of the town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. be and hereby are granted joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, along and across the following public way or ways of said town:

**North Street – Northeasterly side, approximately 23± feet southeast of Mitchell Street**

**Install one (1) new pole 1/11A**

**Hearing Required**

**WO# 2296506**

All construction work under this Order shall be in accordance with the following conditions: Poles shall be of sound timber and located as shown on plans made by **A. DeBenedictis** dated **November 20, 2018** on file with said petition. There may be attached to said poles by said **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** and by said **VERIZON NEW ENGLAND, INC.** wires and cables necessary for the conduct of their business. All such wires and cables shall be placed at a height of not less than eighteen feet from the ground at crossings of other ways and at not less than fourteen feet from the ground elsewhere

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held at \_\_\_\_\_ in said town on \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_\_\_ P.M.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the town of **MEDFIELD** Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2018, and recorded with records of location Orders said town, Book \_\_\_\_\_, Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
Clerk of the Town of **MEDFIELD**, Massachusetts

**ORDER FOR JOINT OR IDENTICAL LOCATIONS FOR POLES  
Town of MEDFIELD, Massachusetts**

WHEREAS, NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. have petitioned for joint or identical locations for the erection or construction of poles to be owned and used in common by them upon, along and across the public way or ways of the town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY and VERIZON NEW ENGLAND, INC. be and hereby are granted joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, along and across the following public way or ways of said town:

**North Street – Northeasterly side, approximately 23± feet southeast of Mitchell Street**

**Install one (1) new pole 1/11A**

**Hearing Required**

**WO# 2296506**

All construction work under this Order shall be in accordance with the following conditions: Poles shall be of sound timber and located as shown on plans made by **A. Debenedictis** dated **November 20, 2018** on file with said petition. There may be attached to said poles by said **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** and by said **VERIZON NEW ENGLAND, INC.** wires and cables necessary for the conduct of their business. All such wires and cables shall be placed at a height of not less than eighteen feet from the ground at crossings of other ways and at not less than fourteen feet from the ground elsewhere

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held at \_\_\_\_\_ in said town on \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_\_\_ P.M.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Selectmen of  
the town of  
**MEDFIELD**

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the town of **MEDFIELD** Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2018, and recorded with records of location Orders said town, Book \_\_\_\_\_, Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_  
Clerk of the Town of **MEDFIELD**, Massachusetts

WO#2296506  
NORTH STREET  
MEDFIELD, MA

PARCEL ID: 42-092  
66 NORTH ST  
N/F  
GARVEY EDITH F TR  
DAVID A MACCREADY NOM TR  
85 ELM ST  
MEDFIELD, MA 02052

PARCEL ID: 43-016  
67 NORTH ST  
N/F  
FUTURE HOLDINGS, LLC  
P.O. BOX 377  
MEDFIELD, MA 02052

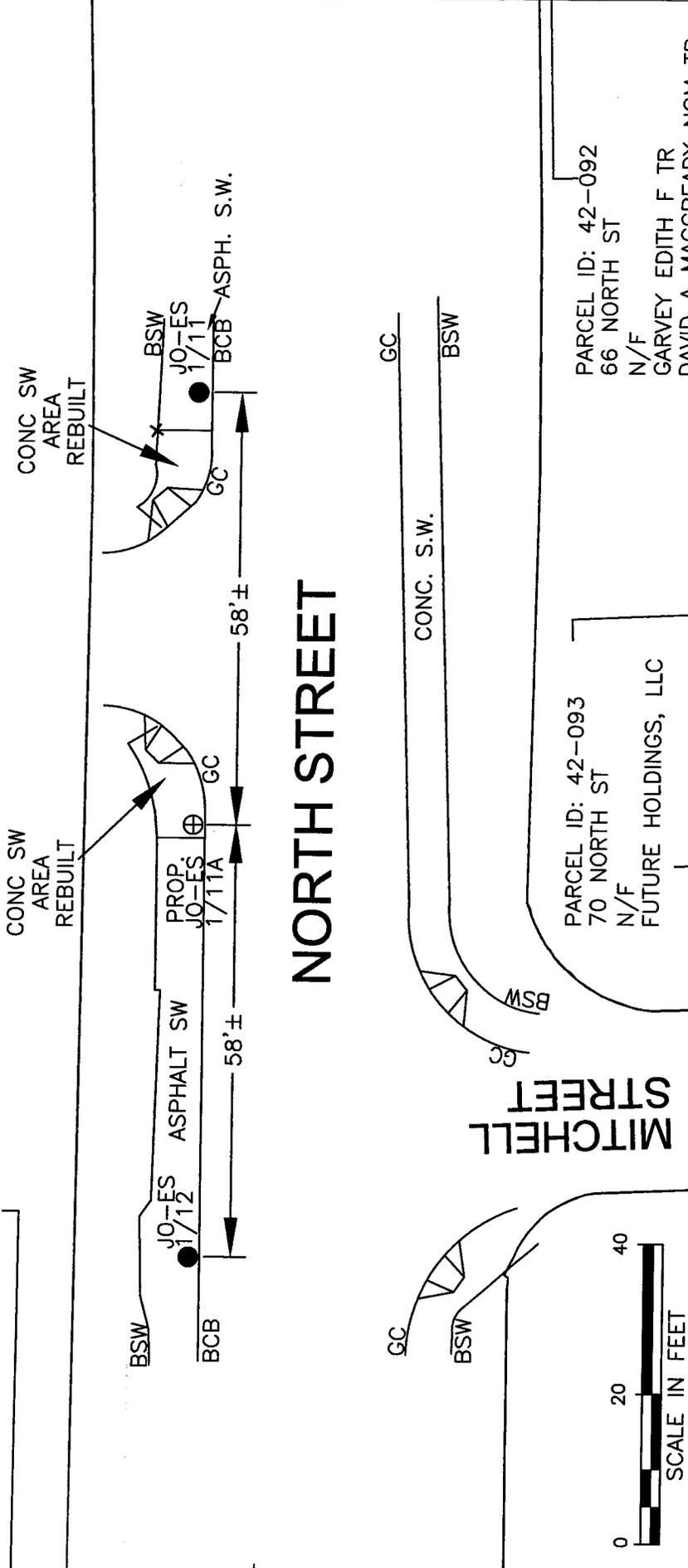
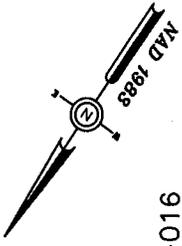
PARCEL ID: 42-093  
70 NORTH ST  
N/F  
FUTURE HOLDINGS, LLC  
P.O. BOX 377  
MEDFIELD, MA 02052

PARCEL ID: 43-015  
71 NORTH ST  
N/F  
FLEETWOOD REALTY TRUST  
C/O GRETCHEN FRAUENBERGER  
71 NORTH ST  
MEDFIELD, MA 02052

Plan to accompany petition of EVERSOURCE ENERGY to install ONE (1) POLE 1/11A to provide electric service to new 8 unit apartment building.

PARCEL ID: 43-015  
71 NORTH ST  
N/F  
FLEETWOOD REALTY TRUST  
C/O GRETCHEN FRAUENBERGER

PARCEL ID: 43-016  
67 NORTH ST  
N/F  
FUTURE HOLDINGS, LLC



# NORTH STREET

# MITCHELL STREET

PARCEL ID: 42-092  
66 NORTH ST  
N/F  
GARVEY EDITH F TR  
DAVID A MACCREADY NOM TR

PARCEL ID: 42-093  
70 NORTH ST  
N/F  
FUTURE HOLDINGS, LLC

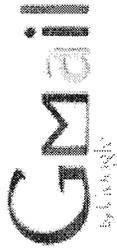
BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. EVERSOURCE ENERGY, ITS AGENTS, EMPLOYEES, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "EVERSOURCE ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE EVERSOURCE ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY. IT MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED, UNLESS OTHERWISE SPECIFIED. THE INFORMATION OR USE OF THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

Proposed pole locations shown thus	⊕	C#	
Pole locations to be abandoned, shown thus	○	Ward #	
Proposed Anchor Guy shown thus	T	Work Order #	2296506
Proposed Hip Guy shown thus	T <sub>2</sub>	Surveyed by:	PG/LM
Proposed Underground location shown thus	—	Research by:	SC/PG
Proposed Push Brace shown thus	⊕	Plotted by:	BP
Existing Pole location shown thus	●	Proposed Structures:	LM
		Approved:	A DEBENEDICTIS
		P#	
		Scale	1"=20'
		Date	11/20/18
		SHEET	1 of 1

**EVERSOURCE**  
ELECTRIC  
d/b/a  
1105 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125  
Plan of NORTH STREET, MEDFIELD

Showing PROPOSED POLE LOCATION



Evelyn Clarke <eclarke@medfield.net>

## BoS Meeting Jan. 8: request new letter of support

2 messages

**Jean Mineo** <jeanmineo@aol.com>

To: eclarke@medfield.net

Cc: ktrierweiler@medfield.net, msullivan@medfield.net

Thu, Dec 27, 2018 at 1:48 PM

Hello Evelyn,

Attached is a letter of support from the Board of Selectmen dated August, 2018 in support of the Cultural Alliance's application for state historic tax credits. I'd like to ask the Selectmen to sign an updated letter at their Jan. 8, 2019 meeting to support our next application due Jan. 15, 2019.

We just received notice that the August application was rejected (as was expected) for some minor issues (removal of steps, lack of detail on metal railings) and we were encouraged to reapply before their Jan. 15 deadline. The state has application deadlines three times a year; applicants apply each time over several years until full funding is received. The state tends to allocate the funds a little at a time over several years so we will be requesting updated letters three times a year for the foreseeable future.

Are you able to draft the updated letter for the Selectmen review and signature and include this on their agenda?

Thank you in advance,

Jean

C 617-877-5158

JeanMineo@aol.com

@JeanRMineo

<http://www.linkedin.com/in/JeanMineo>

Medfield Selectmen ltr.pdf

671K

**Jean Mineo** <jeanmineo@aol.com>

To: eclarke@medfield.net

Cc: ktrierweiler@medfield.net, msullivan@medfield.net

Wed, Jan 2, 2019 at 10:41 PM

Hi Evelyn,

Thought I'd touch base now that the holidays are over and ask if you are all set with updating the letter for the Selectmen's meeting on Jan. 8?

Thank you for your assistance,



**MICHAEL J. SULLIVAN**  
*Town Administrator*

# TOWN OF MEDFIELD

*Office of*  
**BOARD OF SELECTMEN**

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-2009

**(508) 359-8505**

January 8, 2019

Ms. Bona Simon, Executive Director  
State Historic Preservation Officer  
Massachusetts Historical Commission  
220 Morrissey Blvd  
Boston, MA 02125

Dear Ms. Simon,

We are writing on behalf of the Town of Medfield to acknowledge that we are aware and in support of the Cultural Alliance of Medfield in submitting a Massachusetts Historic Rehabilitation Tax Credit application for the Chapel (Building 25) and the Infirmary (Building 24) that are part of the Medfield State Hospital that the Town purchased in December 2014.

Sincerely,

Gustave Murby  
Medfield Board of Selectmen

December 20, 2018

Board of Selectmen,

I am resigning from the Medfield Conservation Commission as of this date.

I have enjoyed my tenure through the years as a member of the Commission.

Sincerely,

  
Ralph Parmigiane



PHIL BARR

14 SUMMER ST  
MEDFIELD MA  
DEC. 20.18

Honorable  
Selectmen

DUE to my health conditions I  
am encouraged to retire from  
the Conservation Commission Board.  
I have enjoyed my experiences  
with the Commission and the  
community

Sincerely  
Phil Barr



# Commonwealth of Massachusetts

## The Building Official Certification Committee

### New Employee Report Form

s/bbrs/nureport2017

In accordance with 780 CMR R7, the "Rules and Regulations for the Certification of Inspectors of Buildings, Building Commissioners and Local Inspectors", all municipalities are required to report to the Board the name of any individual who is appointed as a building code enforcement official. Once reported, a file is created at the Office of the Board with the individual's name and date of hire. This file serves as the individual's official record for the maintenance of his/her certification, once received. It is the responsibility of the individual seeking certification and the hiring municipality to ensure that all aspects of the certification process are met. 780 CMR R7 defines all requirements of the certification program. *Building Commissioner and Inspector of Buildings shall first be certified as a Local Inspector prior to being appointed by a municipality.*

**Return To:** Office of Public Safety . Attn: Kimberly Spencer . 50 Maple Street ~ Suite One . Milford, MA 01757  
**or email to:** [Kimberly.spencer@state.ma.us](mailto:Kimberly.spencer@state.ma.us) **or fax to:** 508-422-1954 **Questions:** 508-422-1962

Name of new employee Gary D Pelletier		Cell Number (optional)	
Name of municipality Town Of Medfield		Date of Appointment To current Position December 1 2018	
Work Address: No. & Street 459 Main Street			
City or Town Zip 02052		Medfield	Business Phone Number 508-906 3005
E Mail gpelletier@medfield.net		Business Fax Number	
Position - Please check only one: <input checked="" type="checkbox"/> Building Commissioner \ Inspector of Buildings* <input type="checkbox"/> Local Inspector			
*Must have Local Certification, at the minimum (780 CMR R7.1.7.4)			
Is the new employee certified as a building official in which the appointment is for?	Yes	Municipalities new employee is also currently employed with: Millis	

The Board of Building Regulations and Standards recognizes the appointing authority as the Mayor in a city and the Chairman of the Board of Selectmen in a town (per M.G.L. c. 143 § 3).

I \_\_\_\_\_, \_\_\_\_\_ the Appointing Authority,  
Name (please print) Title \*\*  
hereby confirm that I have read and understand the minimum requirements of M.G.L. c. 143 § 3 regarding qualifications for building code enforcement officials. In signing this form, I attest to the fact that the candidate herein identified meets/exceeds such qualifications for the position for which he/she is being appointed.

Signature of Appointing Authority \_\_\_\_\_ Date \_\_\_\_\_

**\*\* If the appointing authority is not the Mayor or Chairman a copy of the vote of appointment and the city or town bylaws, charter or ordinance showing that the appointing authority is the chief administrative officer who makes all appointments shall be submitted along with this form.**

Notary Public \_\_\_\_\_ Date \_\_\_\_\_

Expiration of Commission \_\_\_\_\_ Seal \_\_\_\_\_

**TO BE COMPLETED BY NEW EMPLOYEE ~ Conditional Inspector NOT already certified as a building code enforcement official**

MA-RMV photo release signature: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_ CSL# \_\_\_\_\_  
Or SS#: \_\_\_ - \_\_\_ - \_\_\_\_\_

**AUTHORIZATION FOR RELEASE OF RMV INFORMATION:** My signature above, or a photocopy thereof, authorizes the Office of Public Safety to electronically access my photograph from the Massachusetts Registry of Motor Vehicles database for use on this application. Individuals who do not hold a Massachusetts drivers license please submit a color Passport Photo 2 x 2 inches in size taken within the past 6 months showing current appearance.

**FOR OFFICE USE ONLY**  
Date Qualifications Accepted: \_\_\_\_\_ Date Qualifications Denied and Reason: \_\_\_\_\_



Evelyn Clarke <eclarke@medfield.net>

## Re: 12/18 BoS Meeting Follow-up

1 message

**Michael Marcucci** <selectmanmarcucci@gmail.com>  
To: tenizab <tenizab@gmail.com>

Sat, Dec 22, 2018 at 5:36 PM

Nate— I will put this on the agenda for our next meeting on January 18. Thanks very much for your interest! This is an important quality of life issue, and we need people focused on some of these details. Thanks for your work so far, it is life much appreciated. Best, Mike

Sent from my mobile phone

> On Dec 19, 2018, at 12:55 PM, tenizab <tenizab@gmail.com> wrote:

> Hi Mike,

> Thank you for your compliment and mention of support yesterday evening regarding the possibility of me serving on Medfield's Public Safety Committee.  
> With your backing, and hopefully that of Gus and Pete, I'm interested in pursuing this further.

> It seems like a great opportunity to work with a team of very experienced professionals and to positively contribute time and insight to the town.  
> Please advise what the next steps might be in order to become a member of the committee.

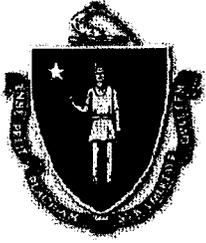
> Best Regards,

> Nate

> Nate Bazinet

> [tenizab@gmail.com](mailto:tenizab@gmail.com)

> 617-800-6011



OFFICE OF THE GOVERNOR  
COMMONWEALTH OF MASSACHUSETTS  
STATE HOUSE • BOSTON, MA 02133  
(617)725-4000

CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

December 26, 2018

Chief William C. Carrico II  
Medfield Fire Department  
112 North Street  
Medfield, MA 02052

Dear Chief Carrico II:

Congratulations! We are pleased to inform you that the Medfield Fire Department has been awarded \$6,754.00 for your Student Awareness of Fire Education (S.A.F.E.) grant. We look forward to working with you and your community on this public fire and life safety initiative.

Additional correspondence, including all the necessary documents needed to execute this award will be provided by the Executive Office of Public Safety and Security, Department of Fire Services within the next two weeks.

Feel free to contact Cynthia Ouellette at [cynthia.ouellette@mass.gov](mailto:cynthia.ouellette@mass.gov) if you have any questions.

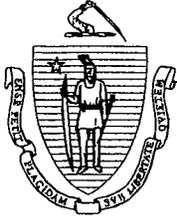
Sincerely,

A handwritten signature in black ink, appearing to read "Charles Baker", written in a cursive style.

Governor Charles D. Baker

A handwritten signature in black ink, appearing to read "Karyn E. Polito", written in a cursive style.

Lt. Governor Karyn E. Polito



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Janelle L. Chan, Undersecretary

December 31, 2018

Brian McMillin  
Rosebay at Medfield Limited Partnership  
c/o NewGate Housing LLC  
61 Blueberry Lane  
Westwood, MA 02090

RE: The Rosebay at Medfield - Medfield, MA– Project Eligibility Letter

Dear Mr. McMillin:

I am writing to inform you that your application for project eligibility determination for the proposed The Rosebay at Medfield project located in Medfield, Massachusetts, has been approved under the Low Income Housing Tax Credit (LIHTC) program. The property is located at the vacant southwest portion of the Medfield Housing Authority property located at 30 Pound Street in Medfield, Massachusetts. This approval indicates that the proposed plan is for 45 units, all of which are affordable (100%) at no more than 60% of area median income. The proposed development will consist of 37 one-bedroom and 8 two-bedroom units and the rental structure as described in the revised application received via e-mail by DHCD on September 19, 2018 is generally consistent with the standards for affordable housing to be included in the community's Chapter 40B affordable housing stock. This approval does not constitute a guarantee that LIHTC resources will be allocated to The Rosebay at Medfield project. It does create a presumption of fundability under 760 CMR 56.04, and permits Rosebay at Medfield Limited Partnership (the "Applicant") to apply to the Medfield Zoning Board of Appeals for a comprehensive permit. The applicant should note that a One Stop submission for funding for this project must conform to all Department of Housing and Community Development (DHCD) program limits and requirements in effect at the time of submission.

As part of the review process, DHCD has made the following findings:

1. The proposed project appears generally eligible under the requirements of the Low Income Housing Tax Credit program. All assisted units are proposed as LIHTC.
2. DHCD has performed an on-site inspection of the proposed Medfield project and has determined that the proposed site is an appropriate location for the project. The site is undeveloped, vacant land surrounded by the Tilden Village housing development, Medfield school property, and a single family property.

3. The proposed housing design is appropriate for the site. The proposed structure will contain an elevator, and will fill a need for accessible housing in the community. The design appears generally appropriate as a moderately-sized multi-family development. We anticipate design refinement during the public process, which will include a plan to minimize the traffic impact.
4. The proposed project appears financially feasible in the context of the Medfield housing market.
5. The revised proforma supplied to DHCD via e-mail on September 19, 2018 for the project appears financially feasible and consistent with the requirements for cost examination and limitations on profits on the basis of estimated development and operating costs. Please note again that a One Stop submission for funding for this project must conform to all DHCD program limits and requirements in effect at the time of submission. If federal LIHTC resources are allocated, the property would have a minimum of 30 years of use restrictions. If state LIHTC resources are allocated, the property would have a minimum of 45 years of use restrictions.
6. A third-party appraisal has been completed and reviewed by DHCD. The Low-Income Housing Tax Credit Program Guidelines state that the allowable acquisition value of a site with a comprehensive permit must be equal to or less than the value under pre-existing zoning, plus reasonable carrying costs.
7. Rosebay at Medfield Limited Partnership is a limited dividend organization, and meets the general eligibility standards of the Low Income Housing Tax Credit program.
8. The applicant controls the site through an executed Agreement for Option to Lease Real Estate with the Medfield Housing Authority, after a public Request for Proposals process.

In addition, DHCD received the attached comments from a couple of residents of Medfield and from the Town of Medfield's Board of Selectman during the review period. DHCD has considered such comments prior to issuing this determination of project eligibility. We expect the issues raised to be considered for further discussion amongst interested parties during the public process meetings.

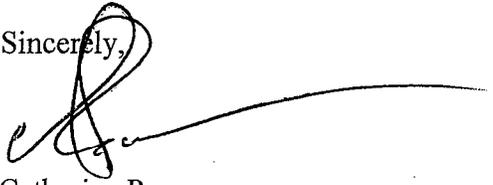
The proposed The Rosebay at Medfield project will have to comply with all state and local codes not specifically exempted by a comprehensive permit. In applying for a comprehensive permit, the Applicant should identify all aspects of the proposal that will not comply with local requirements.

If a comprehensive permit is granted, construction of this project may not commence without DHCD's issuance of Final Approval pursuant to 760 CMR 56.04 (7) and an award of LIHTC funds. This project eligibility determination letter is not transferable to any other project sponsor or housing program without the express written consent of DHCD. When construction is complete, a Chapter 40B cost certification and an executed and recorded 40B Regulatory Agreement in compliance with DHCD's requirements pertaining to Chapter 40B must be submitted and approved by DHCD prior to the release of a Low-Income Housing Tax Credit Form 8609.

This letter shall expire two years from this date, or on December 31, 2020, unless a comprehensive permit has been issued.

We congratulate you on your efforts to work with the Town of Medfield to increase its supply of affordable housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Catherine Racer', with a long horizontal flourish extending to the right.

Catherine Racer  
Associate Director

Cc: Mr. Michael J. Sullivan, Town Administrator, Town of Medfield  
Mr. Michael Marcucci, Chairman, Medfield Board of Selectmen

Rebecca Frawley Wachtel,  
DHCD Tax Credits and HOME Program Director  
Department of Housing and Community Development  
100 Cambridge Street, 3rd Floor  
Boston, MA 02114

NOV 15 2011

Dear Ms. Frawley Wachtel,

I am writing to express my strong opposition to the Rosebay project on Pound street, Medfield, Massachusetts. To be clear, **I am opposed to the construction of any multi-unit apartment building in this location.**

It doesn't take a traffic study to conclude that Pound street is already extremely congested with traffic and pedestrians and that adding more residents and cars into the area will only make this bad situation even worse. Pound street is already burdened with two schools, Tilden Village and cut through traffic from both ends of Pound street. It seems unreasonable (and unsafe) to ask residents of Pound street (and Robert Sproul and Sanders Way) to contend with the addition of dozens of more vehicles and pedestrians into this area. Thank you.

Sincerely,



Russell Gontar  
59 Pound Street  
Medfield, MA 02052

Deirdre M. Murphy  
Marc Freedgood  
45 Pound Street  
Medfield, MA 02052

December 4, 2018

Catherine Racer, Associate Director  
Division of Housing and Development  
Department of Housing and Community Development  
100 Cambridge Street, Suite 300  
Boston, MA 02114

Re: Project: The Rosebay at Medfield  
Address: 30 Pound Street, Medfield, MA  
Applicant: Newgate Housing LLC

Dear Ms. Racer,

We write as residents of the Pound Street neighborhood to comment on the Project Eligibility Application for the above-referenced project. Living at 45 Pound Street, our house is just about directly across the street from the proposed development. While we understand the desire for affordable housing for seniors in Medfield, we do not share what appears to be the view of most Town Boards that the site adjacent to Tilden Village is appropriate for the development proposed by the developer, Newgate Housing LLC.

The developer proposes a three-story, 45-unit building (all affordable rental units), plus parking, amenities and accessory uses, on a site of *less than three acres* in a residential neighborhood that already hosts, and is adjacent to, Tilden Village and the high school/middle school campus. (Tilden Village is a 60-unit elderly housing development operated by the Medfield Housing Authority. The high school/middle school campus serves 1,450 students.) Many homes are situated close to the street. Our home is a single story. Our primary concerns are the mass and design of the proposed development and the traffic impacts.

A three-story, 45-unit building would be massively out of scale and character with the neighborhood. The height and unbroken façade of the design are particularly offensive. The long, unbroken façade and height of the building would be oppressive for the neighbors on the opposite side of Pound Street and those adjacent to the proposed site. The building is not consistent with any structure in the vicinity of the neighborhood. If this type of building is necessary to serve seniors, or to make the project financially viable, then it should be built at another location (for example, the Medfield State Hospital site). The sheer size, mass and appearance of this project are unacceptable.

Regarding traffic, we understand that the Town would conduct a traffic impact study at the developer's expense. However, traffic concerns should not be underestimated in this case. The neighborhood is already heavily congested due to traffic generated by the school campus, and by the use of Pound Street as a cut through to Rt. 109. The entrance/egress to the development would be in close proximity to the

school entrance/exit on Pound Street and the intersection with South Street. At certain times of day, it can be difficult to turn safely out of our driveway into Pound Street. Crossing guards are required in three locations to regulate vehicle and pedestrian traffic, to ensure the safety of students. With any development comes increased traffic. However, the question is whether it is in the best interests of, and fair to, the Pound Street and South Street neighbors and the school children, to increase the congestion on Pound Street with a 45-unit development.

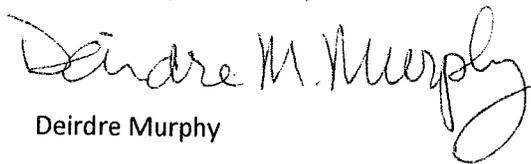
Living almost directly across the street from the proposed development, we are also concerned about light pollution emanating from the project, including the parking area. Two bedrooms in our home face Pound Street. We are concerned that light from the parking area will be a disruptive nuisance.

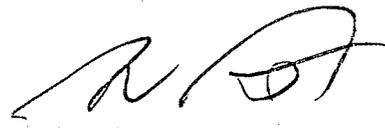
The Town raised questions regarding the financial viability of the project in its letter to you dated November 27, 2018. If this private project is to go forward, what assurance will the neighborhood have that it is financially viable, and will be maintained in good repair for the foreseeable future?

It is patently obvious that the developer's proposal is not compatible with the neighborhood. While the neighbors will have the opportunity to express their concerns if the project comes before the Medfield Zoning Board of Appeals, the scale and mass of the project as proposed is insensitive to the neighbors, suggesting that it will face opposition.

Thank you for your consideration.

Respectfully submitted,

  
Deirdre Murphy

  
Marc Freedgood

Cc: Medfield Board of Selectmen  
Sarah L. Raposa, Town Planner



# TOWN OF MEDFIELD

*Office of*

## BOARD OF SELECTMEN

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-0315

(508) 359-8505

MICHAEL J. SULLIVAN  
*Town Administrator*

November 27, 2018

Catherine Racer, Associate Director  
Division of Housing and Development  
Department of Housing and Community Development  
100 Cambridge Street, Suite 300  
Boston, Massachusetts 02114

RE: Chapter 40B Comprehensive Permit  
Project Name: The Rosebay at Medfield  
Location: 30 Pound Street, Medfield, MA, 02502  
Number of Units: 45 Units (45 affordable)  
Subsidizing Agency: DHCD  
Applicant: Newgate Housing LLC

Dear Ms. Racer,

Thank you for the opportunity to comment on the Project Eligibility Application under the Chapter 40B program for a proposed Low Income Housing Tax Credit ("LIHTC") development. The Rosebay at Medfield, a 45-unit senior housing rental development proposed by Newgate Housing LLC contains 37 one-bedroom units and 8 two-bedroom units as well as programming space for elder services. The project site is currently in partial use as a Medfield Housing Authority senior housing property ("Tilden Village"). Tilden Village includes 60 units within six two-story buildings and is served by existing municipal infrastructure. As Tilden Village is not served by elevators and none of the upper-story units are accessible, and as the proposed development includes programming space for elder services, it is logical to locate new senior housing on the undeveloped two-acre portion of the site. There is very limited available land in Medfield that is served by public water and sewer – including most undeveloped Town-owned land and the former Medfield State Hospital Site. This presents significant challenges to the provision of affordable housing on other Town-owned sites. In order to increase the supply of handicap accessible affordable senior rental housing which would provide a modest number of two-bedroom units to accommodate households with authorized home care workers the site at 30 Pound Street is ideal given its proximate location to the Town Center, existing senior housing, and local services.

The Medfield Board of Selectmen has reviewed the application and is in support of the concept to construct affordable senior housing on this site but has some reservations about the design and potential traffic impacts of the proposed building. Having recently completed a Housing Production Plan which underscored the need for more diverse housing units in terms of unit size, tenure, and cost, the Plan specifically identified both Tilden Village and the Town Center as a target area for affordable housing. The Town-

led effort to allow further development at Tilden Village has been a partnership between the Board of the Selectmen, the Medfield Affordable Housing Trust, and the Medfield Housing Authority to develop and issue an RFP for this site, and then to select the most responsible proposer [Newgate LLC]. The applicant has worked with the Town to develop a development program to create additional senior housing.

The building, which has not yet undergone local permitting, has generated concern from neighboring residents and within the Town government. Although the applicant states that much of the design issues could be worked out during the Zoning Board of Appeals (“ZBA”) process, the Town would prefer the applicant to revise their design program prior to appearing before the ZBA as incomplete applications could potentially undermine concerted efforts on the Town’s part to make the plan review process as transparent as possible. The applicant’s permitting strategy to wait until after the commencement of a hearing at the ZBA could damage newly formed public trust and lead to confusion and the spread of misinformation, which could be detrimental to an already sensitive proposal for much needed housing and add considerable time and acrimony to the process.

Due to these factors, the Board of Selectmen may opt not to support this project unless the applicant changes approach and becomes more responsive to community concerns regarding design and traffic impacts, and consequently, they may recommend that the Zoning Board of Appeals deny this project, as is their right due to the Town’s position in Safe Harbor.

In addition to the Town’s efforts to improve public perception regarding affordable housing, the Town has made significant strides to increase the actual production of affordable housing opportunities within the Town. Since the completion of the Housing Production Plan, the Town has authorized the formation of an Affordable Housing Trust (“Trust”), passed a \$1m bond to capitalize the Trust, and adopted an aggressive Inclusionary Zoning Bylaw at Annual Town Meeting in 2017. The Town has been involved in further planning efforts including the Trust’s completion of a Five-Year Action Plan and Strategy and a Master Plan for the State Hospital site, which features provisions for affordable housing opportunities. Since the adoption of the Housing Production Plan, the Town has met their targets to reach Safe Harbor by approving the following developments: Cushman House at 67 North Street (rental, 8 units, 2 affordable), 71 North Street (rental, 8 apartments, 2 affordable), Chapel Hill Landing (ownership, 49 units, 13 affordable), Hillside Village (rental, 16 apartments, 4 affordable), and is currently reviewing Medfield Green at 41 Dale Street (mixed tenure, 36 units, 27 SHI eligible units).

The Medfield Planning Board took the opportunity to comment on the proposal early in concept at their August 28, 2017 meeting and again at their September 17, 2018 meeting. The Planning Board is concerned about the design of the building; in particular with respect to the roofline and the massing. Although the school complex is a large institutional building, Tilden Village consists of modest two-story structures and the surrounding neighborhood contains single family homes. The Planning Board is concerned that the proposed building is not in keeping with the architectural vernacular of the area and would like to see more effort to appropriately mass the building so as to

## **DEPARTMENT OF PUBLIC WORKS**

Although the Department of Public Works (DPW) anticipates that all drainage, water, and sewer utilities will be shown on future plans as the project progresses, there are still some concerns about other missing elements. The current plans do not address snow removal for the planned development. It is unclear if there will be snow storage areas dedicated for winter operations or if the snow be removed from the site. DPW notes that if the snow is planned to be removed from the site, accommodations for larger removal equipment such as, loaders, trailer dumps or large blowers should be considered. Parking vehicles within the right-of-way while snow removal in the development takes place should not be entertained as the town enforces parking bans throughout the winter months. In addition, the applicant shows a driving lane and two parking spaces located within a 20' wide drainage easement held by DPW. Further discussion between the applicant and DPW will be required regarding the easement. In addition, details for handicap accessibility should be shown for each of the sidewalk approaches to the main entrance driveway on Pound Street. Lastly, DPW notes that all permits should be obtained before any work has commenced for street opening, trenching, and water and sewer connections; and believes the applicant should satisfy concerns related to increased traffic.

## **COUNCIL ON AGING**

The Council on Aging is supportive of this proposal but has some concerns about the appearance of the building, as well as the size and height.

## **MEDFIELD PUBLIC SCHOOLS**

The Medfield School Department is concerned by how close the building and parking is to adjacent Middle and High School complex. Many students at both the middle school and high school walk to school, and use an existing path that runs through the site to access the school. Maintaining the safe pedestrian access through the site for students should be a priority. There is also concern that the current road on the school side will be used as an emergency egress into the property. The school property has consistent traffic from 7am -11 pm from Sunday-Saturday for the period of September – June, and could be impacted by this project. Finally, the School Department notes that part of the Housing Authority property is currently in use as a playground for the School's daycare.

## **MEDFIELD POLICE DEPARTMENT**

The Medfield Police Department is supportive of this proposal, but would like to see more details related to site illumination and traffic impacts.

## **MEDFIELD FIRE DEPARTMENT**

The Medfield Fire Department would prefer the applicant use a lockbox at the gate for emergency egress in lieu of Opticon, a barcode scanning system.

## **RESIDENT COMMENTS**

In addition to those comments by Town Officials, a number of neighbors and residents have also submitted comments on the proposed project. Most comments related to concerns related to the Aquifer Protection District, the appropriateness of the building, the design of the building, and traffic impacts; however, not all letters spoke in opposition and several residents did issue letters of support.

## GENERAL COMMENTS

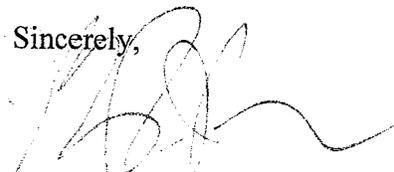
Finally, the Town has reviewed the development budget and operating pro forma for the proposed project. The Town recognizes that there are real challenges with respect to finding income eligible tenants who can afford LIHTC rents without a rental subsidy but notes that the proposal calls for 8 apartments to be "Low Income, Rental Assisted" units. The Town would like to better understand the anticipated source, amount, and duration of this partial rental subsidy as part of its assessment of project viability. While it is premature to expect the development team to stipulate a recapitalization plan for the end of the tax credit period at this very early point in the process, the Town seeks reasonable assurances regarding the long-term feasibility of the development including potentially following a transfer of control to the Housing Authority or another party if the original partnership is dissolved after the initial LIHTC compliance period ends after 15 years. Understanding the availability and likelihood of rental assistance for some of the project's units, both during and after the LIHTC compliance period, is important in this respect.

The Town also notes that the fair market rents for 2019 have been issued and should be used in Newgate LLC's pro forma calculations. Due to long-term funding challenges, the Town also recognizes that the affordable units in this development are smaller than those required by DHCD but believes this will assist with future affordability. As the project consists of three fully handicap accessible units and two hearing impaired accessible units, and the building is served by an elevator, the Town is satisfied that the units will provide significant housing opportunities for lower income senior households. Although DHCD has advised against the inclusion of two-bedroom units, the Town would like to see the two-bedroom units to remain so as to allow for the occupancy of an authorized home care worker and believes such units would provide a significant benefit to the Town.

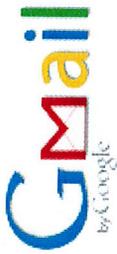
In consideration of the above comments, and those enclosed, it is our expectation that you will agree that the Rosebay at Medfield is eligible for funding by DHCD so they may proceed with applying for LIHTC credits.

Please do not hesitate to contact us with any questions that you may have.

Sincerely,



Michael Marcucci, Chairman  
Medfield Board of Selectmen



Evelyn Clarke <eclarke@medfield.net>

## Invitation: Climate Community Resilience Building Workshop 1/31/19

1 message

**Sarah Raposa** <sraposa@medfield.net>

To: "Schofield, Darci" <dschofield@mapc.org>

Cc: Michael Sullivan <msullivan@medfield.net>, "Krienweiler@medfield.net", Maurice Goulet <mgoulet@medfield.net>, "RKennedy@medfield.net" <RKennedy@medfield.net>, John Wilhelmi <jwilhelmi@medfield.net>, William Carrico <wcarrico@medfield.net>, Jeffrey Marsden <jmarsden@email.medfield.net>, Michael LaFrancesca <mLaFrancesca@email.medfield.net>, Roberta Lynch <rylnch@medfield.net>, Leslee Willitts <lwillitts@medfield.net>, Jon Cogan <jcogan@medfield.net>, Ann Thompson <annmedfield@verizon.net>, Gary Pelletier <gpelletier@medfield.net>, acolleran@email.medfield.net, Kerry Snyder <snzyder@neponset.org>, "Ian Cooke (cooke@neponset.org)" <cooke@neponset.org>, Enorton@crwa.org

Fri, Jan 4, 2019 at 10:23 AM

Dear Medfield Residents, Board/Committee Members, and Colleagues -

The fall of 2018 was the wettest meteorological rainfall on record according to data collected at the Blue Hills Observatory since the 1800s and 2014-2017 were the hottest years on record. This combined with more unpredictable and severe weather events such as the four Nor'Easters in March 2018, our community may be at greater risk to climate change.

The Town of Medfield and the Metropolitan Area Planning Council (MAPC) cordially invite you to participate in preparing and protecting our community through a Community Resilience Building Workshop.

### Climate Community Resilience Building Workshop

When: Thursday, January 31, 2019

(Snow Date: Tuesday, February 5, 2019)

Where: Medfield High School, Room 125  
88R South Street  
Medfield, MA 02052

Time: 9:30 AM to 3:00 PM

### Lunch and refreshments will be served.

The Workshop will bring together community members like you to reduce risk and improve climate resilience. It is a participatory event where your local knowledge and expertise will:

- Evaluate strengths and vulnerabilities of residents, infrastructure, and natural resources.
- Create an action plan to protect citizens, neighborhoods, and businesses.
- Prioritize climate actions most important to you and Medfield.

**Please RSVP for the Workshop by January 28, 2019 to Sarah Raposa [sraposa@medfield.net](mailto:sraposa@medfield.net)**

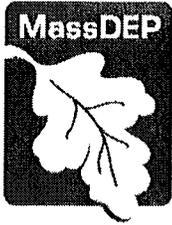
I hope you can join me at this important workshop.

Thank you for your consideration!  
Sarah

PS: Staff & Committee Chairs, please forward to your boards/committee members.  
Apologies for duplicate notices.

Sarah Raposa, AICP  
Town Planner  
459 Main Street  
Medfield, MA 02052  
(508) 906-3027  
[sraposa@medfield.net](mailto:sraposa@medfield.net)  
[www.town.medfield.net](http://www.town.medfield.net)

This email is intended for municipal use only and must comply with the Town of Medfield's policies and state/federal laws. Under Massachusetts Law, any email created or received by an employee of The Town of Medfield is considered a public record. All email correspondence is subject to the requirements of M.G.L. Chapter 66. This email may contain confidential and privileged material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient please contact the sender and delete all copies.



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

## Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Matthew A. Beaton  
Secretary

Martin Suuberg  
Commissioner

December 12, 2018

Dear Municipal Official,

MassDEP wants to work with Cities and Towns as you get ready for the winter season. We are offering the following information related to snow disposal in case we encounter a winter with significant snowfall. As we did last year, MassDEP is providing our Snow Disposal Guidance in order to assist municipalities with snow management. A copy of the Guidance can be found at: <https://www.mass.gov/guides/snow-disposal-guidance>.

MassDEP encourages that care be taken in order to ensure that collected snow is disposed of in a manner that will minimize environmental impacts. In addition, the Guidance outlines specific steps a municipal official should follow in extreme circumstances in order to receive approval for disposal in a waterbody.

Advanced identification and mapping of snow disposal sites can help facilitate each municipality's routine snow management efforts. MassDEP has a web-based point-and-click mapping application to assist municipalities in selecting snow disposal or "snow farm" sites. The mapping tool highlights sensitive environmental resources to be avoided and helps isolate preferable upland locations for snow farming.

To use the MassDEP mapping application, navigate to the following website and follow the on-line instructions: <https://maps.env.state.ma.us/dep/arcgis/js/templates/PSF/>. Identifying proposed snow disposal locations can facilitate approval you may need from your Conservation Commission or MassDEP if the disposal locations are in or near wetland resource areas. It can also help you avoid locations that may negatively impact public water supplies.

This information is available in alternate format. Contact Michelle Waters-Ekanem, Director of Diversity/Civil Rights at 617-292-5751.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

Printed on Recycled Paper

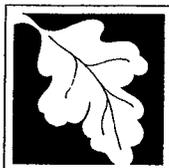
Thank you for all the work that you do and for your attention to this important matter. If you have any questions, please don't hesitate to contact Nicholas Child, MassDEP's Chief Emergency Planning & Preparedness Officer at [nick.child@mass.gov](mailto:nick.child@mass.gov) or (617) 574-6847, for further assistance as you manage snow this winter.

Sincerely,



Stephanie Cooper  
Deputy Commissioner, Policy & Planning

Cc: Local DPW Superintendents  
Local Emergency Management Directors  
Local Conservation Commissions  
Massachusetts Emergency Management Agency  
Massachusetts Association of Conservation Commissions  
Baystate Roads  
Massachusetts Municipal Association  
Association of Massachusetts Wetland Scientists



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 2 – Determination of Applicability**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

*and the Medfield Wetlands Bylaw - Chapter 290*

**A. General Information**

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



From:

Medfield Conservation Commission  
Conservation Commission

To: Applicant

Jack Rosa  
Name

322 Main Street  
Mailing Address

Medfield MA 02052  
City/Town State Zip Code

Property Owner (if different from applicant):

Name

Mailing Address

City/Town State Zip Code

1. Title and Date (or Revised Date if applicable) of Final Plans and Other Documents:

Plan Showing Proposed Shed 8/15/2018  
Title Date

Title Date

Title Date

2. Date Request Filed:

October 18, 2018

**B. Determination**

Pursuant to the authority of M.G.L. c. 131, § 40, the Conservation Commission considered your Request for Determination of Applicability, with its supporting documentation, and made the following Determination.

Project Description (if applicable):

The applicant proposes to install a pre-fab shed on concrete blocks within the 100-foot buffer zone of a Bordering Vegetated Wetlands at 322 Main Street, Medfield, MA.

Project Location:

322 Main Street  
Street Address

44  
Assessors Map/Plat Number

Medfield  
City/Town

107  
Parcel/Lot Number



## WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

### B. Determination (cont.)

The following Determination(s) is/are applicable to the proposed site and/or project relative to the Wetlands Protection Act and regulations:

#### Positive Determination

Note: No work within the jurisdiction of the Wetlands Protection Act may proceed until a final Order of Conditions (issued following submittal of a Notice of Intent or Abbreviated Notice of Intent) or Order of Resource Area Delineation (issued following submittal of Simplified Review ANRAD) has been received from the issuing authority (i.e., Conservation Commission or the Department of Environmental Protection).

1. The area described on the referenced plan(s) is an area subject to protection under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent.

2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid.

2b. The boundaries of resource areas listed below are not confirmed by this Determination, regardless of whether such boundaries are contained on the plans attached to this Determination or to the Request for Determination.

3. The work described on referenced plan(s) and document(s) is within an area subject to protection under the Act and will remove, fill, dredge, or alter that area. Therefore, said work requires the filing of a Notice of Intent.

4. The work described on referenced plan(s) and document(s) is within the Buffer Zone and will alter an Area subject to protection under the Act. Therefore, said work requires the filing of a Notice of Intent or ANRAD Simplified Review (if work is limited to the Buffer Zone).

5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by:

\_\_\_\_\_  
Name of Municipality

Pursuant to the following municipal wetland ordinance or bylaw:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Ordinance or Bylaw Citation



## WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

### B. Determination (cont.)

6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act:
- 
- 

7. If a Notice of Intent is filed for the work in the Riverfront Area described on referenced plan(s) and document(s), which includes all or part of the work described in the Request, the applicant must consider the following alternatives. (Refer to the wetland regulations at 10.58(4)c. for more information about the scope of alternatives requirements):

- Alternatives limited to the lot on which the project is located.
- Alternatives limited to the lot on which the project is located, the subdivided lots, and any adjacent lots formerly or presently owned by the same owner.
- Alternatives limited to the original parcel on which the project is located, the subdivided parcels, any adjacent parcels, and any other land which can reasonably be obtained within the municipality.
- Alternatives extend to any sites which can reasonably be obtained within the appropriate region of the state.

#### Negative Determination

Note: No further action under the Wetlands Protection Act is required by the applicant. However, if the Department is requested to issue a Superseding Determination of Applicability, work may not proceed on this project unless the Department fails to act on such request within 35 days of the date the request is post-marked for certified mail or hand delivered to the Department. Work may then proceed at the owner's risk only upon notice to the Department and to the Conservation Commission.

Requirements for requests for Superseding Determinations are listed at the end of this document.

1. The area described in the Request is not an area subject to protection under the Act or the Buffer Zone.
2. The work described in the Request is within an area subject to protection under the Act, but will not remove, fill, dredge, or alter that area. Therefore, said work does not require the filing of a Notice of Intent.
3. The work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any).  
See Attached.
- 

4. The work described in the Request is not within an Area subject to protection under the Act (including the Buffer Zone). Therefore, said work does not require the filing of a Notice of Intent, unless and until said work alters an Area subject to protection under the Act.



# WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

## B. Determination (cont.)

5. The area described in the Request is subject to protection under the Act. Since the work described therein meets the requirements for the following exemption, as specified in the Act and the regulations, no Notice of Intent is required:

Exempt Activity (site applicable statutory/regulatory provisions)

6. The area and/or work described in the Request is not subject to review and approval by:

Medfield

Name of Municipality

Pursuant to a municipal wetlands ordinance or bylaw.

Medfield Wetlands Bylaw

Name

Chapter 290

Ordinance or Bylaw Citation

## C. Authorization

This Determination is issued to the applicant and delivered as follows:

- by hand delivery on  by certified mail, return receipt requested on

December 6, 2018

Date

Date

This Determination is valid for **three years** from the date of issuance (except Determinations for Vegetation Management Plans which are valid for the duration of the Plan). This Determination does not relieve the applicant from complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.

This Determination must be signed by a majority of the Conservation Commission. A copy must be sent to the appropriate DEP Regional Office (see

<http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>) and the property owner (if different from the applicant).

Signatures:

*Michael P. Piroff*  
*Robert Dwyer*  
*Pat Hannon*  
*Nancy McCarthy*

December 6, 2018

Date



## WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

---

### D. Appeals

The applicant, owner, any person aggrieved by this Determination, any owner of land abutting the land upon which the proposed work is to be done, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate Department of Environmental Protection Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>) to issue a Superseding Determination of Applicability. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and Fee Transmittal Form (see Request for Departmental Action Fee Transmittal Form) as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Determination. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant if he/she is not the appellant. The request shall state clearly and concisely the objections to the Determination which is being appealed. To the extent that the Determination is based on a municipal ordinance or bylaw and not on the Massachusetts Wetlands Protection Act or regulations, the Department of Environmental Protection has no appellate jurisdiction.



**NEGATIVE**  
**DETERMINATION OF APPLICABILITY**  
Massachusetts Wetlands Protection Act, M.G.L. c. 131, sec. 40  
Medfield Wetlands Bylaw, Chapter 290.

Applicant: **Jack Rosa**

Location of Project: 322 Main Street  
Medfield, MA 02052

**PROJECT DESCRIPTION**

The applicant proposes to install a pre-fabricated shed on concrete blocks within the 100-Foot Buffer Zone of a Bordering Vegetated Wetlands.

**SPECIAL CONDITIONS**

1. All work shall conform to
  - A. Title: Request for Determination of Applicability  
Dated: Signed: October 17, 2018; Received: October 18, 2018  
Signed by: Jack Rosa  
on file with: Medfield Conservation Commission
  - B. Title: "Plan Showing Proposed Shed"  
Dated: August 29, 2018 ; Revised October 17, 2018  
Prepared by: D. O'Brien Land Surveying  
on file with: Medfield Conservation Commission
2. Any change from the approved plan must be reviewed by the Conservation Commission prior to the start of work. Any change in plan may require a separate filing of a Request for Determination of Applicability or Notice of Intent.
3. All work equipment related to the proposed project shall enter the site using the existing driveway.
4. Erosion controls are waived for this project.
5. To prevent contamination of the aquifer supplying water to the Town, no herbicides, pesticides (except on the person), or any other harmful chemicals shall be used on that area of the garden within the 100-foot buffer zone, and any fertilizers used on that part of the grass area shall be of the low-nitrogen variety.

6. No yard waste, including without limitation grass clippings, branches, leaves, bark mulch, and stones, shall be disposed of or placed in the resource areas shown on the Plan.
7. The Conservation Commission reserves the right to require additional conditions if it deemed necessary to protect the resource areas and interests as defined in MGL Chapter 131 Section 40, 310 CMR 10.00 and the Medfield Wetlands Bylaw, Chapter 290.
8. Within 30 days of completion of the project, the site shall be inspected by the Commission or its agent.



**GEOLOGICAL FIELD SERVICES, INC.**

---

December 12, 2018

Michael Sullivan  
Medfield Town Administrator

Nancy Bennotti  
Medfield Board of Health

Town Hall  
459 Main Street  
Medfield MA, 02052

RE: Phase V Status Report #17 (RTN 2-3015514)

Dear Public Officials;

The purpose of this letter is to notify your office, pursuant to the Massachusetts Contingency Plan (MCP) section 40.1403, that Geological Field Services had submitted that a Phase V Status Report #18 dated December 12, 2018, to the Massachusetts Department of Environmental Protection for the disposal site located at 527 Main Street in Medfield, Massachusetts.

The Status Report documents and available information regarding the release of chlorinated solvents to the soil and groundwater at 527 Main Street Medfield, Massachusetts. A copy of the status report is available at online at MADEP's website under RTN 2-3015514.

Should you have any questions please contact me.

Sincerely,  
GEOLOGICAL FIELD SERVICES, INC.

Luke A. Fabbri  
President, L.S.P.

cc: Medfield Public Library  
MADEP

14133\_pip\_Stat#18

RECEIVED

DEC 20 2018

MEDFIELD SELECTMEN

## MEMORANDUM

TO: MIIA Members

FROM: Geoffrey Beckwith, President, MIIA

DATE: December 19, 2018

SUBJECT: Report of the Nominating Committees

---

It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 19, 2019.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form for each in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Designation Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.

## MEMORANDUM

TO: MIIA, Inc. Members

FROM: **MIIA Inc. Nominating Committee:**  
Geoffrey Beckwith, Paul Cohen, William Keegan, Blythe Robinson and Kim Roy

DATE: December 18, 2018

SUBJECT: Nominating Committee Report

---

MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA has a combined membership of more than 350 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 19, 2019, members will elect two individuals to fill three-year terms to expire in January 2022. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For three-year terms expiring January 2022:

**Leon A. Gaumond, Jr., Town Manager, Weston** – Mr. Gaumond has served in local government since 2002. He was recently appointed Town Manager of Weston. Prior to his current position he has served as the Town Administrator in Sturbridge, Town Administrator in West Boylston, and Executive Secretary in East Longmeadow. Previously he worked for the Massachusetts House of Representatives for over ten years. Mr. Gaumond currently serves on the Board of Directors for MIIA, Inc.

**Kenneth Walto, Town Manager, Dalton** - Mr. Walto has served in local government for more than 35 years. He has been in his current position of Town Manager in Dalton since 2001. He currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc., MIIA Health Benefits Trust, MIIA Reinsurance Company, and MIIA Health Benefits Trust Reinsurance Company.

### **Continuing Members:**

**Paul Cohen, Town Manager, Chelmsford;** and **Blythe Robinson, Executive Director, Wellesley** will continue to serve in three-year terms until 2021. **William Keegan, Town Manager, Foxborough;** and **Kim Roy, Selectman, Halifax** will continue to serve in three-year terms until January 2020.

Enclosed are the Requirements for Voting and a Voting Delegate Designation Form to help us prepare for the voting. MIIA would greatly appreciate you designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate.

Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

**MIIA, INC.**

## MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc. Nominating Committee:**  
Geoffrey Beckwith, Paul Cohen and William Keegan

DATE: December 18, 2018

SUBJECT: Nominating Committee Report

---

Three members of the Board of Directors of the MIIA Property and Casualty Group, Inc. are to be elected this year for two-year terms expiring in 2021. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two-year terms expiring January 2021:

**Blythe Robinson, Executive Director, Wellesley** – Ms. Robinson has served in local government for over 25 years. She has been in her current position as Executive Director in Wellesley for the past two years. Prior to assuming this position, she had been the Town Manager in Upton. She currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc. and MIIA Reinsurance Company.

**Kim Roy, Selectman, Halifax** – Ms. Roy has served in Halifax in appointed and elected positions for over 20 years. She has been a Selectman since 2010 and has served on the Massachusetts Selectmen's Association Executive Committee. She currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc. and MIIA Reinsurance Company.

**Kenneth Walto, Town Manager, Dalton** - Mr. Walto has served in local government for more than 35 years. He has been in his current position of Town Manager in Dalton since 2001. He currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc., MIIA Health Benefits Trust, MIIA Reinsurance Company, and MIIA Health Benefits Trust Reinsurance Company.

### **Continuing Members:**

**Paul Cohen, Town Manager, Chelmsford; Christopher Clark, Town Administrator, Harwich; and William Keegan, Town Manager, Foxborough** will continue to serve in two-year terms expiring in January 2020.

Enclosed are the Requirements for Voting and a Voting Delegate Designation Form to help us prepare for the voting. MIIA would greatly appreciate you designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate.

Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

**MIIA P&C**

## REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 7, 2019, twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.

**VOTING DELEGATE DESIGNATION FORM**

The voting delegate for the City/Town of \_\_\_\_\_

is \_\_\_\_\_  
(Name) (Please Print)

\_\_\_\_\_

\*\*\*\*\*

Please return this form by January 7, 2019 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110

or FAX to:  
(617) 426-9546

**MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.**

**NOMINATING FORM**

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 7, 2019, twelve (12) days prior to the Annual Meeting.

\_\_\_\_\_

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Voting Delegate of \_\_\_\_\_  
Name (please print) (City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 7, 2019 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546

# MIIA PROPERTY & CASUALTY GROUP

## NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 7, 2019, twelve (12) days prior to the Annual Meeting.

\_\_\_\_\_

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF  
MIIA PROPERTY & CASUALTY GROUP.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Voting Delegate of \_\_\_\_\_  
Name (please print) (City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 7, 2019 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546



# Pension Reserves Investment Management Board

84 State Street, Suite 250  
Boston, Massachusetts 02109

Deborah B. Goldberg, Treasurer and Receiver General, Chair  
Michael G. Trotsky, CFA, Executive Director

## Town of Medfield

### State Retirees Benefits Trust Fund

November 01, 2018 to November 30, 2018

Your beginning net asset value for the period was:

Your change in investment value for the period was:

Your exchanges from (to) the Cash Fund for the period were:

Your ending net asset value for the period was:

	Month To Date	Fiscal Year To Date	Calendar Year To Date
	3,227,745.80	2,889,492.19	2,847,605.23
	21,017.22	(41,360.08)	526.88
	0.11	400,631.02	400,631.02
	<b>3,248,763.13</b>	<b>3,248,763.13</b>	<b>3,248,763.13</b>

Net Change in Investment Value represents the net change through investment activities as follows:

Gross Investment Income:	5,884.93	32,413.67	74,767.12
Less Management Fees:	(526.59)	(5,348.63)	(13,387.81)
Net Investment Income:	5,358.34	27,065.04	61,379.31
Net Fund Unrealized Gains/Losses:	10,192.59	(117,379.07)	(195,314.73)
Net Fund Realized Gains/Losses:	5,456.29	48,953.95	134,462.30
Net Change in Investment Value as Above:	<b>21,017.22</b>	<b>(41,360.08)</b>	<b>526.88</b>

As of November 30, 2018 the net asset value of your investment in the SRBT Fund was:

**\$3,248,763.13**

If you have any questions regarding your statement, please contact your Senior Client Services Officer Paul Todisco (617) 946-8423.  
A detailed statement of your account is attached to this summary sheet.



# Pension Reserves Investment Management Board

84 State Street, Suite 250  
Boston, Massachusetts 02109

Deborah B. Goldberg, Treasurer and Receiver General, Chair  
Michael G. Trotsky, CFA, Executive Director

## Town of Medfield

### Cash Investment

November 01, 2018 to November 30, 2018

	Month To Date	Fiscal Year To Date	Calendar Year To Date
Your beginning net asset value for the period was:	0.11	0.00	0.00
Your investment income for the period was:	0.00	631.02	631.02
Your total contributions for the period were:	0.00	400,000.00	400,000.00
Your total redemptions for the period were:	0.00	0.00	0.00
Your total exchanges for the period were:	(0.11)	(400,631.02)	(400,631.02)
Your state appropriations for the period were:	0.00	0.00	0.00
<b>Your ending net asset value for the period was:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

As of November 30, 2018 the net asset value of your investment in the Cash Fund was:

\$0.00

If you have any questions regarding your statement, please contact your Senior Client Services Officer Paul Todisco (617) 946-8423.  
A detailed statement of your account is attached to this summary sheet.



# Pension Reserves Investment Management Board

84 State Street, Suite 250  
Boston, Massachusetts 02109

PHITF90530002  
Commonwealth Of Massachusetts  
SRBT-MEDFIELD

Deborah B. Goldberg, Treasurer and Receiver General, Chair  
Michael G. Trotsky, CFA, Executive Director

Town of Medfield  
Investment Detail  
11/30/2018

	Investments	Units Of Participation	Cost	Price	Market Value	Unrealized Gain/Loss
17,809.015	HCST OPEB MASTER TRUST		3,204,162.49	182.4224	3,248,763.13	44,600.64
<b>Total Investment:</b>			<b>3,204,162.49</b>		<b>3,248,763.13</b>	<b>44,600.64</b>



# Pension Reserves Investment Management Board

84 State Street, Suite 250  
Boston, Massachusetts 02109

PHTF90530002  
Commonwealth Of Massachusetts  
SRBT-MEDFIELD

Deborah B. Goldberg, Treasurer and Receiver General, Chair  
Michael G. Trotsky, CFA, Executive Director

## Town of Medfield

Statement of Change In Net Assets  
11/30/2018

	Current Period		Fiscal Year		Year To Date	
	11/1/2018	11/30/2018	7/1/2018	11/30/2018	1/1/2018	11/30/2018
NET ASSETS - BEGINNING OF PERIOD						
DISBURSEMENTS:						
CASH FUND EXCHANGES		3,227,745.91		2,889,492.19		2,847,605.23
RECEIPTS:						
CONTRIBUTIONS:						
PARTICIPANTS						
INVESTMENT INCOME:						
INTEREST		0.00		400,000.00		400,000.00
UNREALIZED GAIN/LOSS-INVESTMENT		0.00		631.02		631.02
MASTER TRUST ALLOCATED EXPENSES		10,192.59		-117,379.07		-195,314.73
MASTER TRUST CHANGE IN REALIZED G/L		-94.63		-855.26		-2,012.06
MASTER TRUST INVESTMENT INCOME		5,466.29		48,953.95		134,462.30
MT ALL INVESTMENT MANAGER FEES		5,884.93		32,413.67		74,767.12
UNIT EXCHANGES		-431.96		-4,493.37		-11,375.75
		0.11		400,631.02		400,631.02
<b>Total Receipts</b>		<b>21,017.33</b>		<b>759,901.96</b>		<b>801,788.92</b>
<b>Total Disbursements:</b>		<b>0.11</b>		<b>400,631.02</b>		<b>400,631.02</b>
<b>Net Assets - End of Period:</b>		<b>3,248,763.13</b>		<b>3,248,763.13</b>		<b>3,248,763.13</b>

## STATEMENT EXPLANATION

Below you will find a description of each item posted to your statement.

### CAPITAL ACCOUNT

#### Summary of Account Activity:

Your beginning net asset value for the period:  
Your change in investment value for the period:

Your total exchanges from (to) cash fund:  
Your ending net asset value for the period:  
Gross investment income:

#### Management fees:

Net investment income:  
Net fund unrealized gains/losses:

Net fund realized gains/losses:

### CASH FUND

Your beginning net asset value for the period:  
Your investment income for the period:  
Your total contributions for the period:

Your total redemptions for the period:

Your ending net asset value for the period:

A summary statement produced for your investment in the State Retiree Benefits Trust Fund (SRBTF) includes both month-to-date and fiscal year-to-date information. This statement is also furnished to the Public Employee Retirement Administration Commission (PERAC).

The total balance of your investment as of the opening date of the statement period.  
The total increase or decrease in your investment includes net investment income, realized gains or losses, and unrealized gains or losses.

Movement of funds occurring on the first business day of each month between your Cash Fund and Capital Account (SRBTF).  
The total balance of your investment as of the closing date of the statement period.

Represents your allocable share of the SRBTF's income associated with securities and other investments (i.e. real estate), except for realized and unrealized gains or losses. It is principally interest, dividends, real estate income, and private equity income.  
Represents your allocable share of the SRBTF's expenses related to PRIM's investment advisors, consultants, custodian and operations expenses.

Represents your allocable share of the SRBTF's gross investment income, less Management Fees.

Represents your allocable share of the SRBTF's increase or decrease in value, attributed to a change in value of securities or other investments held in the PRIT Fund, relative to original cost. These gains or losses are "unrealized" because the investments have not yet been sold.

Represents your allocable share of the SRBTF's increase or decrease in value attributed to the PRIT Fund's sale of securities or other investments (i.e. real estate property). Whether you "realize" a gain or loss depends upon the price at which the investment was sold in relation to its original purchase price.

The total balance of your investment as of the opening date of the statement period.  
Interest earned for the period.

Sum of all funds (i.e. wires and/or checks) sent into your SRBTF account during the statement period. Cash contributed any day during the month except the first business day will remain in your Cash Fund until the first business day of the following month, when it will then be exchanged into the General Allocation Account (SRBTF).

Sum of all funds sent by wire from the PRIT Fund's custodian bank to your government entity during the statement period. A redemption made be made at any time throughout the month as long as your Cash Fund balance equals or exceeds the amount you wish to redeem.

The total balance of your investment as of the closing date of the statement period.

If you have any questions about this statement, please call your Senior Client Service Officer, Paul Todisco (617) 946-8423.





