



## Town of Medfield Board of Assessors

459 Main Street  
Medfield, MA 02052  
Tel: 508-906-3014  
Fax: 508-359-6182

### Personal Property – Business Closed

Please note that there is no provision in MA Personal Property Tax Law for prorating the personal property tax. If a business has taxable personal property assets in place on the assessment date (1/1) for a given fiscal year, the business owes the personal property tax for the entire fiscal year.

Example: Fiscal year 2015 runs from 7/1/2014 – 6/30/2015. The Assessment day for fiscal year 2015 is 1/1/2014. A business closes on 1/15/2014 (14 days after the assessment date for fiscal year 2015). The business is responsible for paying all personal property tax bills issued for fiscal year 2015 (7/1/2014-6/30/2015).

Property ID/Account # \_\_\_\_\_  
DBA (Doing Business as Name) \_\_\_\_\_  
Owner Name \_\_\_\_\_  
Location (at date of closure) \_\_\_\_\_  
Date of Closure \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please mark an 'X' (1 choice please) below:

The business closed on the above date and is out of business.  
Current mailing address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The business closed on the above date and re-opened in another City/Town outside of Medfield, MA on  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_. The new business location is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The business closed on the above date and re-opened in a new location in Medfield, MA. The business re-opened on \_\_\_\_/\_\_\_\_/\_\_\_\_\_. The new business location is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current mailing address (if different than location above):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please notify the Medfield Town Clerk's Office in writing that the business has closed or relocated.  
Business Owner signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Phone number: \_\_\_\_\_