



TOWN OF MEDFIELD

Office of

BOARD OF SELECTMEN

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Kristine Trierweiler
Town Administrator

To: Town of Medfield Residents
Medfield Boards and Committees

From: Kristine Trierweiler, Town Administrator
Medfield Board of Selectmen

Date: March 12, 2020

Re: Town of Medfield's Coronavirus (COVID-19) Measures

The Town of Medfield has taken actions in recent weeks to prepare for the potential spread of the novel coronavirus (COVID-19). Last week, Town Administrator Kristine Trierweiler convened a team, comprised of the Town's Board of Health, Fire Chief, Police Chief, Facilities Director, and the Superintendent of Schools to discuss the Town's preparations. In addition, on Tuesday, March 10, 2020, the Board of Health met with the Town Administrator and Fire Chief to further discuss public health measures. On Wednesday, March 11, 2020 department heads met to discuss COVID-19 and how the Town will mitigate any impact to operations.

At this time, no Medfield residents have tested positive for COVID-19. Town and school officials will continue to meet weekly and remain in close communication daily as the situation evolves. School and Town buildings are being cleaned with particular attention to touch points and high contact surfaces. Areas will continue to be cleaned and disinfected on a regular basis.

The Town is maintaining a webpage about COVID-19 on its Town website and will post additional information and announcements at this link:

<https://www.town.medfield.net/1860/Coronavirus-Info-COVID-19>

The Medfield Board of Health remains the primary point of contact for any infectious disease outbreaks and will be assisted by Fire Chief Carrico in his role as the Town's Emergency Management Director.

We ask that all Medfield residents, board and committee members, and employees do their part to prevent the spread of COVID-19 (as well as other seasonal illnesses, including the flu and the common cold) by taking the following actions:

- Wash your hands often with soap and warm water for at least 20 seconds.
- Avoid touching your eyes, nose and mouth.
- Clean things that are frequently touched (like doorknobs and countertops) with household cleaning spray or wipes.
- Cover your mouth when you cough or sneeze. Use a tissue or your inner elbow, not your hands.
- Stay home if you are sick and avoid close contact with others.

The Massachusetts Department of Public Health (DPH) has published additional recommendations, including actions that higher risk individuals, particularly the elderly, can take to reduce exposure.. More information can be found on the DPH website here: <https://www.mass.gov/info-details/covid-19-prevention-and-treatment>

The Town of Medfield has begun following these recommendations and has temporarily closed the CENTER at Medfield. The Town will consider cancelling or postponing large gatherings in the coming days and weeks – announcements will be posted to the Town’s website and on social media.

We ask that all boards and committees hold public meetings only if necessary. As a reminder, the Town has a remote participation policy that allows remote participation. Please note, open meeting laws currently require a quorum be physically present before other members can participate remotely. The policy can be found here: <https://www.town.medfield.net/DocumentCenter/View/2053/Remote-Participation-Policy-2018>.

We will continue to monitor this situation closely and provide ongoing updates on the website and on social media.