

| Medfield Schools | | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-------------|---------|-------------|-----------|--|
| Non Payroll Expenses - Major line items | | | | | | | | | |
| | | | | | Incr (decr) | | Incr (decr) | | |
| | 2019 | 2020 | 2021 | 2022 | from 2021 | Percent | students | from 2019 | Percent |
| Special Education | | | | | | | | | |
| Tuition Private schools | 805,325 | 754,923 | 741,138 | 1,013,584 | 272,446 | 36.8% | 16 | 208,259 | |
| Tuition Collaboratives | 346,750 | 331,001 | 175,163 | 69,794 | (105,369) | -60.2% | 3 | (276,956) | 5 students brought back from Collaboratives |
| Transportation - Special Ed | 466,934 | 1,144,410 | 505,000 | 505,000 | - | 0.0% | | 38,066 | Prepaid tuitions in 2020 |
| Special Education | 1,619,009 | 2,230,334 | 1,421,301 | 1,588,378 | 167,077 | 11.8% | 19 | (30,631) | -1.9% Net of Circuit breaker |
| Tuitions - Mass Schools | 130,707 | 202,082 | 261,976 | 108,192 | (153,784) | -58.7% | 3 | (22,515) | -17.2% 1 fewer student in 2022 |
| Operations | | | | | | | | | |
| Transportation | 1,398,819 | 1,194,466 | 1,428,704 | 1,429,404 | 700 | 0.0% | | 30,585 | 2.2% New Bus contract |
| Electricity | 545,617 | 518,501 | 635,000 | 635,000 | - | 0.0% | | 89,383 | 16.4% moved 66k into revolver in 2019 |
| Heat - Natural Gas | 247,413 | 219,365 | 292,000 | 292,000 | - | 0.0% | | 44,587 | 18.0% running over budget in 2021 |
| Maintenance contracts | 173,122 | 158,141 | 225,000 | 225,000 | - | 0.0% | | 51,878 | 30.0% Pest control and HVAC contract |
| Other Operations | 618,529 | 439,043 | 518,500 | 517,800 | (700) | -0.1% | | (100,729) | -16.3% Sewer,Water,Maintenance contracts,telephone |
| Total Operations | 2,983,500 | 2,529,516 | 3,099,204 | 3,099,204 | - | 0.0% | | 115,704 | 3.9% |
| Computer Replacement | 186,474 | 300,045 | 95,000 | 150,000 | 55,000 | 57.9% | | (36,474) | 55K moved from Capital |
| All Other Non Payroll expenses | 1,403,917 | 1,255,750 | 1,587,668 | 1,578,775 | (8,893) | -0.6% | | 174,858 | Textbook, supplies, maintenance contracts, IT ETC. |
| Total Non Payroll Expenses | 6,323,607 | 6,517,727 | 6,465,149 | 6,524,549 | 59,400 | 0.9% | | 200,942 | 3.2% |
| The purpose of this schedule is to break out some of the big expenses that are to a very large extent fixed. | | | | | | | | | |

| Medfield Public Schools | | | | | | |
|---|------------|-----------|------------|------------|---------|----------|
| Teacher Contract Increases 2021 to 2022 | | | | | | |
| Unit A | | | | | | |
| | No of FTEs | Increase | from 2021 | to 2022 | Percent | Top Step |
| BACHELORS | 7 | 26,963 | 453,227 | 480,190 | 5.9% | 1 |
| BACHELORS + 15 | 10 | 39,382 | 700,266 | 739,648 | 5.6% | 2 |
| MASTERS | 41 | 180,065 | 3,057,597 | 3,236,419 | 5.8% | 6 |
| MASTERS +15 | 25 | 93,131 | 2,129,626 | 2,222,757 | 4.4% | 6 |
| MASTERS + 30 | 43 | 155,449 | 3,868,414 | 4,023,863 | 4.0% | 23 |
| MASTERS + 45 | 25 | 74,029 | 2,383,544 | 2,457,573 | 3.1% | 14 |
| MASTERS + 60 | 96 | 278,511 | 9,799,172 | 10,077,683 | 2.8% | 77 |
| DOCTORATE | 2 | 8,957 | 159,394 | 168,351 | 5.6% | 0 |
| Total | 249 | 856,486 | 22,551,240 | 23,406,483 | 3.8% | 129 |
| LANE CHANGES | 35 | 195,253 | 3,049,149 | 3,244,402 | 6.4% | 23 |
| Total | 284 | 1,051,739 | 25,600,389 | 26,650,885 | 4.1% | 152 |

NOTES - The purpose of this schedule is only to illustrate the range of salary increases depending upon the step and lane of each teacher in accordance with the collective bargaining agreement.

This schedule is about 99 percent accurate in that there were a few FTEs I left out because I had trouble determining their next step.

OBSERVATIONS - 54% of the teachers are at top step and therefore receiving only the COLA increase of 2.1 percent.

With contractual obligations resulting in a 4.1 percent increase, it underscores the challenge the schools have in meeting with the revenues allotted.

83% of total school expenses are in payroll.

FY 2022 Council on Aging

Roberta Lynch, Director

Warrant Committee Meeting – February 8, 2021

Total Budget Request: \$241,435.10

This represents a level funded operations budget with \$3,176.10 increase requested in salaries and \$50 in longevity.

Summary: COA services Medfield residents and non-residents. It has lost some of its members during Covid and plans to rebuild through advertising and outreach. However, many of the existing members have continued to stay connected through online Zoom classes, Medfield TC and other means; and have said they look forward to being engaged.

Goal is to bring back Saturday services and restore respite program (these will require additional staffing).

Some coordination with Medfield Outreach.

Salaries: 86.12% of the requested budget

There are 3 full time employees (outreach, programming and operations, transportation, and volunteer coordination); 1 part time (17 hours) for care coordination (paid out of separate funds), and 2 part time Respit employees paid through the Respit revolving fund (parts of Respit have been suspended due to Covid).

The staff has continued to be paid for outreach efforts and ideas on programming even though COA operations have not been fully operational.

COA has voluntary workers that serve as receptionists and to shovel snow, or seniors who volunteer for tax work-off program (suspended due to Covid). COA would like a designated hire as a receptionist and an official program coordinator (neither are included in this budget).

Operations: Request \$33,520 (decrease by \$60)

All items are level funded, except for:

- Increase for Info Tech (+\$40)
- Decrease Grounds Maintenance (-\$1500)
- Increase Copier/Toner (+\$700)

- SW License (+\$200)
- Postage/stationary (+\$500)

COA is currently not open on Saturdays or running respite program.

Utilization:

- Ave duplicated use – approx. 75/day
- total number served in year (unduplicated) – approx. 1000
- many respite recipients are no longer able to participate so would need to build respite.

Budget History (Actuals):

- FY18 - \$217,592.63
- FY19 - \$228,657.55
- FY20 - \$233,805.29
- FY21 (approved)- \$238,269.00

Turnbacks: COA expects a small amount of turnback – approximately \$13-14k based on lower operations costs. Preventative maintenance and meetings/conferences tend to be below requested amounts.

- 2018 - \$4,465.54
- 2019 - \$8,373.55
- 2020 - \$13,913.69

Additional funding/revolving Accounts:

- COA Trust Acct - \$ 3,158
- COA Jenks Gift Acct - \$58,645
- COA Gift Acct - \$118,251
- Adult Respite Care - \$106155
- Center Rental - \$1,701
- COA Saturday Hours Grant - \$441
- COA Alzheimer's Grant - \$900

Miscellaneous –

- Mission: The Council on Aging mission is to foster an atmosphere of wellness by addressing the emotional, social, and physical and often, spiritual needs of individuals and their families during the aging process. Our focus is to enhance the quality of life and promote independence through the sharing of information, programming, services, and referrals to appropriate agencies.

- The COA offers services to the senior community and their families by providing transportation, meals, counseling, classes, etc. The Council on Aging is under the guidance of an appointed board. Those currently serving are Robert Heald, Chairman, Perry Constas, Richard Ryder, Katie Robinson and Heidi Groff.
- The Council on Aging staff includes Roberta Lynch R.N., Director, Lisa Marie Donovan, Outreach Coordinator, Susan Bernstein, Volunteer Coordinator, Peter Burke, Transportation Coordinator, Adult Respite Care staff Kathy Powers, Coordinator and Patricia Pembroke.

FY 2022 Parks and Rec

Kevin Ryder, Director

Warrant Committee Meeting – February 8, 2021

Total Budget Request: \$297,249.70 (.74% increase)

This represents a level funded operations budget with \$2,079.70 increase requested in salaries and \$100 in longevity.

Summary: Currently, in-person programs are Medfield residents only, virtual programs are broader. P&R was looking to adjust fees for out of town residents for programming and camps, but has not implemented yet due to Covid.

There was a \$50,000 cut included in last year's budget in connection with the running of the pond; cost was absorbed by revolving funds and kept pond fully operational. Ideally would restore this (or discuss restoring it), but acknowledge this year would be a tough year to put this back in.

Salaries: 82.54% of the requested budget

There are 3 full time employees (director, maintenance and program coordination). Other staff is hired on per program basis and out of other accounts (eg. Swim pond staff, camp, special instructors, etc).

Operations: All categories level funded. If need, P&R could look to reduce, would probably start with phone.

Utilization: Some reduction but remained operating through Covid with in-person and virtual programming, as well as MAP.

Had to cut some of its key revenue generating programs such as ski trips, movie nights, tubing, etc.

Budget History (Actuals):

- FY18 - \$324,482.94
- FY19 - \$328,778.35
- FY20 - \$318,925.70
- FY21 (approved)- \$295,070.00

Turnbacks: Expect a small amount of turnback due to reduced utilities and an open position 6-7 weeks.

- History of turnbacks:

Additional funding/revolving Accounts (approx.):

- Revolving Fund - \$180,000 (net +\$100k)
- Friends of Rec - \$1700 (reserved)
- Donations – range of small donations (runners, NIT)

Miscellaneous –

- Capital purchases planned with revolving account funds.