



*Vinelake Cemetery*

TOWN OF MEDFIELD  
**Annual Town Report**

**FOR THE YEAR ENDING DECEMBER 31, 2018**



**368th Anniversary**

**ANNUAL REPORT**

## In Memoriam

### *Robert F. Sylvia*

<i>Warrant Committee</i>	1970-1972
<i>Zoning Board of Appeals</i>	1977-2013, resigned
<i>Blasting Study</i>	1991-1992
<i>Bylaw Review</i>	2012-2015

### *William H. Mann*

<i>Special Police Officer</i>	1956-1968
<i>Police Officer</i>	1959-1968
<i>Acting Sergeant</i>	1968-1969
<i>Police Chief</i>	1969-1989 retired

## SENATORS AND REPRESENTATIVES FOR MEDFIELD

### STATE



#### **Senator in General Court**

Norfolk, Bristol  
Paul R. Feeney  
State House Room 507  
Boston, MA 02133  
(617) 722-1222  
[paul.feeney@masenate.gov](mailto:paul.feeney@masenate.gov)

#### **Governor's Councillor**

2<sup>nd</sup> District  
Robert L. Jubinville  
State House Room 184  
Boston, MA 02133  
(617) 725-4015 x2  
[jubinville@comcast.net](mailto:jubinville@comcast.net)



#### **Representative in General Court**

13<sup>th</sup> Norfolk District, Precinct 1 & 2  
Denise Garlick  
State House Room 473G  
Boston, MA 02133  
(617) 722-2070  
[Denise.Garlick@mahouse.gov](mailto:Denise.Garlick@mahouse.gov)



#### **Representative in General Court**

9<sup>th</sup> Norfolk District, Precinct 3 & 4  
Shawn Dooley  
State House Room 167  
Boston, MA 02133  
(617) 722-2810  
[Shawn.dooley@mahouse.gov](mailto:Shawn.dooley@mahouse.gov)

### FEDERAL



#### **U.S. Representative to Congress, 4<sup>th</sup> District**

Joseph Kennedy  
29 Crafts Street  
Newton, MA 02458  
(508) 332-3333  
[www.kennedy.house.gov](http://www.kennedy.house.gov)



#### **United States Senator**

Elizabeth Warren  
2400 J.F.K. Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)



#### **United States Senator**

Edward Markey  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565 8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

**FACTS ABOUT MEDFIELD**

<b>Incorporated</b>	1651
<b>Population</b>	12,595 as of December 31, 2018
<b>County</b>	Norfolk
<b>Size</b>	14.43 square miles
<b>Miles of Highway</b>	74.72
<b>Elevation</b>	180 feet above sea level at the Town House
<b>Registered Voters</b>	8,966 as of December 31, 2018
	Democrats 1,803
	Republicans 1,327
	No Party or Designation 5,744
	Other 92
<b>Government</b>	Board of Selectmen Annual Town Election is the last Monday in March Open Town Meeting is the last Monday in April
<b>Official Notices</b>	All Town Board and Commission meetings are posted on the Town House bulletin board
<b>Tax Rate</b>	17.03 per thousand of assessed valuation (7/1/17-6/30/18) 17.87per thousand of assessed valuation (7/1/18-6/30/19)
<b>Taxes Due</b>	August 1 <sup>st</sup> , November 1 <sup>st</sup> , February 1 <sup>st</sup> , and May 1 <sup>st</sup>
<b>Town House Hours</b>	Monday, Tuesday, Wednesday, 8:30AM to 4:30PM Thursday, 8:30AM to 7:30PM Friday, 8:30AM to 1:00PM
<b>Library Hours</b>	
<i>Winter Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>September to May</i>	Tuesday, Thursday 10:00PM to 9PM Saturday 10:00AM to 5PM, Sunday 2PM to 5PM
<i>Summer Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>June to August</i>	Tuesday, Thursday 10:00AM to 9PM Saturday 10:00AM to 2PM, Sunday Closed
<b>Transfer Station</b>	Wednesday, Friday & Saturday, 9 AM to 4 PM
<i>Summer Hours</i>	Wednesday 9AM to 7PM, Friday & Saturday 9AM to 4PM

# ELECTED AND APPOINTED OFFICIALS 2018

<b><u>Elected Officials</u></b>		Seth Meehan, <i>Associate</i>	2018
<b>Moderator</b>			
Scott F. McDermott	2019		
<b>Town Clerk</b>		<b>Park and Recreation Commission</b>	
Carol A. Mayer	2021	Nicholas Brown	2019
		Mel Seibolt	2019
		Kirsten Young	2020
		Michael Parks	2020
		Robert Tatro	2021
<b>Board of Selectmen</b>			
Michael T. Marcucci	2019		
Gustave H. Murby	2020	<b>Housing Authority</b>	
Osler L. Peterson	2021	Eldred Whyte	2018
		Lisa Donovan	2019
<b>Board of Assessors</b>		Robert Canavan	2020
Jeffrey Skerry	2019	Brent Nelson, <i>State appt.</i>	2021
Kenneth Manning	2020	Eileen Desorgher	2022
Thomas Sweeney	2021		
		<b>Trust Fund Commission</b>	
<b>School Committee</b>		Gregory Reid	2019
Meghan Glenn	2019	Paul Hogan	2020
Christopher Morrison	2019	Eric Lussier	2021
Jessica Reilly	2020		
Anna M. O'Shea Brooke	2020	<b><u>Appointed by the</u></b>	
Leo Brehm	2021	<b><u>Board of Selectmen</u></b>	
<b>Trustees of the Public Library</b>		<b>Fire Chief</b>	
Steven Pelosi	2018	William C. Carrico II	2021
Deborah Merriman	2019		
Lauren Feeney	2020	<b>Chief of Police</b>	
Colleen Sullivan	2020	Robert E. Meaney, Jr.	2018
Maura Y. McNicholas	2021		
Jean Todesca	2021	<b>Deputy Chief of Police</b>	
		John W. Wilhelmi	2019
<b>Planning Board (5 Years)</b>			
Paul McKechnie	2019	<b>Sergeants</b>	
George N. Lester	2020	Ray M. Burton	2019
Sarah Lemke	2021	Daniel J. Burgess	2019
Teresa James	2022	John D. Geary	2019
Gregory Sullivan	2023	Larz Anderson	2019
Jim Brand, <i>Associate</i>	2018		

<b>Police Officers</b>		Steve Caskey	2018
Michelle Manganello	2019	Neal O'Connor	2018
Christine DiNatale	2019	Chad Boylan	2018
Robert G. Flaherty	2019	Jeff Bennotti, Ex Officio	2018
Thomas M. LaPlante	2019	Brendan McNiff, Ex Officio	2018
Wayne Sallale	2019	<b>Americans with Disabilities</b>	
Colby Roy	2019	<b>Compliance Review Committee</b>	
Ryan Maxfield	2019	Ann B. Thompson	2019
Joseph Brienze	2019	Michael J. Sullivan	2020
Patrick Kelleher	2019	Maurice Goulet	2021
<b>School Resource Officer</b>		<b>Animal Control Officer</b>	
Michelle Manganello	2019	Jennifer A. Cronin	2019
<b>Town Administrator</b>		<b>Bay Colony Rail Trail Advisory</b>	
Michael J. Sullivan	2019	<b>Committee</b>	
<b>Treasurer/Collector</b>		Christian Donner	2019
Georgia K. Colivas	2019	Eric Holm	2019
<b>Director of Public Works</b>		Graham Plonski	2019
Maurice Goulet	2019	Robert Horgan	2019
<b>Town Accountant</b>		George Hinkley	2019
Joy Ricciuto	2019	<b>Board of Appeals on Zoning (3 yr)</b>	
<b>Town Counsel</b>		Stephen M. Nolan	2019
Mark G. Cerel	2019	Jack McNicholas	2020
<b>Affordable Housing Trust</b>		Charles H. Peck	2021
Michael Marcucci	2019	William McNiff, <i>Assoc</i>	2018
Ann Thompson	2019	Michael Whitcher, <i>Assoc</i>	2018
Jack Wolfe	2019	Douglas C. Boyer, <i>Assoc</i>	2018
Adam Ameden	2020	<b>Board of Health (3 yr)</b>	
Timothy Bonfatti	2020	Jennifer M. Polinski	2019
Todd Trehubenko	2020	Marcia Aigler	2020
Jim Brand	2020	Carol Reed	2021
<b>ALS Study Committee</b>		<b>Board of Registrars (3 yr)</b>	
Gus Murby	2018	Eileen DeSorgher	2019
Robert Meaney	2018	L. David Alinsky	2020
Holly Rand	2018	William Gallagher	2021
		<b>Board of Water and Sewerage (3 yr)</b>	
		Christian Carpenter	2019

William Harvey	2020
Randall Karg	2021

#### **Capital Budget Committee**

Michael Marcucci	2019
Abby Marble	2019
Kristine Trierweiler	2019
Timothy P. Sullivan	2019
Joy Ricciuto	2019
Michael LaFrancesca	2019

#### **Cemetery Commissioners (3 yr)**

Thomas Sweeney	2019
Al Manganello	2020
Frank Iafolla	2021
David Temple, <i>Associate</i>	2019
Paul Hogan, <i>Associate</i>	2019

#### **Charles River Natural Storage Area Designees**

Maurice Goulet	2019
Michael J. Sullivan	2019

#### **Collective Bargaining Team**

Robert E. Meaney, Jr.	2019
Michael Marcucci	2019
Robert Hollingshead	2019
Thomas Marie	2019
Robert Conlon	2019
Kristine Trierweiler	2019

#### **Committee to Study Memorials**

Ronald C. Griffin	2019
Jane M. Lomax	2019
David F. Temple	2019
Michelle Doucette	2019
Jon Cogan	2019

#### **Community Gardens Committee**

Neal Sanders	2019
Betty Sanders	2019

#### **Community Preservation Act Study Committee**

Russel Hallisey	2018
Marybeth Groff	2018
Cheryl O'Malley	2018
Robert Sliney	2018

#### **Conservation Commission (3 yr)**

Robert Aigler	2019
Mary McCarthy	2019
Deborah Bero	2020
Michael Perloff	2020
Philip J. Burr	2020
Robert Kennedy, Jr.	2021
Ralph Parmigiane	2021
George Darrell, <i>Associate</i>	2019

#### **Constable for Election**

Carol A. Mayer	2019
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#### **Constables and Keepers of the Lockup**

Larz C. Anderson	2019
Michelle Manganello	2019
Daniel J. Burgess	2019
Ray M. Burton, Jr.	2019
Christine DiNatale	2019
Robert B. Flaherty	2019
John D. Geary	2019
John F. Gerlach	2019
Stephen H. Grover	2019
Thomas M. LaPlante	2019
D. Eric Pellegrini	2019
Wayne Sallale	2019
Thomas A. Tabarani	2019
John W. Wilhelmi	2019
Colby Roy	2019
Ryan Maxfield	2019
Joseph Brienze	2019
Patrick Kelleher	2019

#### **Contract Compliance Officer**

Michael J. Sullivan	2019
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**Council on Aging (3 yr)**

Gwyneth Centore	2019
Perry C. Constas	2019
Robert Heald	2020
Richard Ryder	2021
Michael Clancy	2021

**Dale Street School Building Committee**

Kristine Trierweiler	2019
Michael Marcucci	2019
Michael Sullivan	2019
Leo Brehm	2019
Dr. Jeffrey Marsden	2019
Tim Bonfatti	2019
Jerry McCarty	2019
Mike Quinlan	2019
Steve Grenham	2019
Michael LaFrancesca	2019
Sharon Tatro	2019
Walter Kincaid	2019
Michael Weber	2019
Thomas Erb	2019

**Director of Grave Markers for Veterans**

Frank Iafolla	2019
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**Economic Dev. Commission (3 yr)**

Robert Callaghan	2018
Ralph Costello	2018
Ann B. Thompson	2018
Paul E. Hinkley	2018
Alex Jowdy	2018
Joseph Scier	2018
Patrick Casey	2018

**Elderly Taxation Aid Committee**

Georgia Colivas	2019
Michael J. Sullivan	2019
Yvonne Remillard	2019
Roberta Lynch	2019

**Emergency Management Agency**

Ray M. Burton, Director	2019
Ray M. Burton, III	2019
Jon R. Cave	2019
David Cronin	2019
Sandra Cronin	2019
Neil I. Grossman	2019
Thomas S. Hamano	2019
Paul Jordan	2019
Paul Kearns	2019
Steven Krichdorfer	2019
Gary Pelletier	2019
Donald W. Reed	2019
Wayne A. Sallale	2019
James Wells	2019

**Employees Insurance Advisory Committee**

Nancy Deveno	2019
Peter Moran	2019
Susan Parker	2019
Michelle Manganello	2019
Joy Ricciuto	2019
Malcolm Gibson	2019
Michael J. Sullivan, Ex Officio	2019

**Enterprise Fund Committee**

Georgia K. Colivas	2019
Maurice Goulet	2019
Michael J. Sullivan	2019
Kristine Trierweiler	2019
Joy Ricciuto	2019
Christian Carpenter	2019
William Harvey	2019

**Fair Housing Officer**

Michael J. Sullivan	2019
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**Field Driver and Fence Viewer**

Gary Pelletier	2019
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**Fire Chief Selection Committee**

Scott McDermott	2018
Robert E. Meaney	2018
Rachel Brown	2018
Jeffrey Marsden	2018
Robert Conlon	2018
John Naff	2018
Kristine Trierweiler	2018

#### **Historic District Commission (3 yr)**

Michael Taylor	2019
John Maiona	2019
Connie Sweeney	2020
David R. Sharff	2021
Bradley Phipps	2021

#### **Historical Commission (3 yr)**

Daniel Bibel	2019
Maria C. Baler	2019
Caitlin Struble	2019
David F. Temple	2020
John Day	2020
Ancelin Wolfe	2021
William Hasapidis	2021
Robert Gregg, <i>Associate</i>	2019
David R. Sharff, <i>Associate</i>	2019
Michael R. Taylor, <i>Associate</i>	2019
John A. Thompson, <i>Associate</i>	2019
Marc Eames, <i>Associate</i>	2019
Cheryl O'Malley, <i>Associate</i>	2019

#### **Inspection Department**

Gary Pelletier, Building Comm	2019
Joseph Doyle, Alternate Building	2019
John Mee, Alternate Building	2019
Donald J. Colangelo, <i>Alt Bldg</i>	2019
John A. Rose, Jr, <i>Plumbing</i>	2019
James J. Leonard, <i>Electrical</i>	2019
Peter Diamond, <i>Alt Electrical</i>	2019
James Coakley, <i>Alt Plumbing</i>	2019
William A. Cooke, Jr., <i>Alt Elec</i>	2019

#### **Inspector of Animals**

Jennifer A. Cronin	2019
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#### **Keepers of the Town Clock**

Marc R. Tishler	2019
David P. Maxson	2019

#### **Kingsbury Pond Committee**

Richard Judge	2019
Ann Krawec	2019
George Dealy	2019
Garrett Graham	2019
Greg Testa	2019
Michael Thompson	2019
Sharon Judge	2019
Paul Trumbour	2019
Michael J. Sullivan, <i>Ex Officio</i>	2019

#### **Local Auction Permit Agent**

Evelyn Clarke	2019
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#### **Local Emergency Planning Commission**

Maurice Goulet	2019
Edward M. Hinkley	2019
Robert E. Meaney, Jr.	2019
William Carrico	2019
Michael J. Sullivan	2019
Ann B. Thompson	2019

#### **Local Water Resource Management Official**

Maurice Goulet	2019
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#### **Wildlife Management Committee**

Christine Kaldy	2021
Frank Perry	2021
Nancy Schiemer	2021
John Newell, Jr.	2021

#### **Measurer of Wood and Bark (3 yr)**

W. James Allshouse	2021
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#### **Medfield Animal Control Study Committee**

John Thompson	2019
Robert LaPlante	2019
Jenny Cronin	2019
Kevin Ryder	2019
Carol Mayer	2019
Ryan Thomas	2019
Rosemary O'Brien	2019

#### **Medfield Cultural Council (3 yr)**

Claire Shaw	2021
Liz Daly	2021
William F. Pope	2021
Susan Parker	2021
Diane Borrelli	2019
David Temple	2019
Ron Gustavson	2019

#### **Medfield Energy Committee**

Lee Alinsky	2019
Penni Conner	2019
Paul Fechtelkotter	2019
Fred Davis	2019
Cynthia Greene	2019
Marie Nolan	2019
David Temple	2019
Michael J. Sullivan, <i>Ex Officio</i>	2019
Osler P. Peterson, <i>Ex Officio</i>	2019

#### **Medfield MBTA Advisory Board Designee**

Michael J. Sullivan	2019
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#### **Memorial Day Committee**

Lorrie Guindon	2019
Robert E. Meaney	2019
Albert J. Manganello	2019
William H. Mann	2019
Ann B. Thompson	2019
Gustave Murby	2019
Michelle Doucette	2019
Ronald C. Griffin	2019
Evelyn Clarke	2019
Frank Iafolla	2019

#### **Metropolitan Area Planning Council/Three Rivers Interlocal**

Sarah Raposa	2019
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#### **Municipal Census Supervisor**

Carol A. Mayer	2019
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#### **Norfolk County Advisory Board Representative**

Maurice Goulet	2019
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#### **OPEB Trust Committee**

Georgia Colivas	2019
Peter Moran	2019
Gustave Murby	2019
Joy Ricciuto	2019
Michael Sullivan	2019

#### **Open Space and Recreation Committee**

Robert Aigler	2019
Jonathan Hinrichs	2019
Eric O'Brien	2019
Michael Perloff	2019
Mel Seibolt	2019

#### **Parking Clerk and Hearing Officer**

Carol A. Mayer	2019
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#### **Permanent Planning and Building Committee**

Timothy Bonfatti	2019
Thomas Erb	2020
Walter Kincaid	2020
Michael Quinlan	2021
Michael J. Sullivan, <i>Ex Officio</i>	2019
Robert E. Meaney, <i>Ex Officio</i>	2019
William A. Kingsbury, <i>Ex Officio</i>	2019

#### **Pocket Park Steering Committee**

Jean Mineo	2018
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Matthew McCormick	2018	Paul Fascaldo	2018
Monique Allen	2018	Ann Thompson	2018
Minta Hissong	2018	Stephen Dragotakes	2018
Neils Bodecker	2018	Roberta Lynch	2018
Kevin Ryder	2018	Tyler Brawner, <i>Ex Officio</i>	2018
Robert Kennedy	2018	Christopher Rumul, <i>Ex Officio</i>	2018
Sarah Raposa, <i>Ex Officio</i>	2018		

### **Police Matrons**

Sandra Cronin	2019
Jennifer A. Cronin	2019

### **Pound Keeper**

Jennifer A. Cronin	2019
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### **Public Weigher (3yr)**

W. James Allshouse	2019
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### **Representative to Regional Hazardous Waste Committee**

Maurice Goulet	2019
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### **Representative to Neponset Watershed Initiative Committee**

Michael J. Sullivan	2019
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### **Right-To-Know Coordinator**

Robert Hollingshead	2019
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### **Safety Committee**

Christian Donner	2021
Robert Meaney	2021
Maurice Goulet	2021
Michael J. Sullivan	2021

### **Sealer of Weights and Measures (3yr)**

W. James Allhouse	2021
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### **Senior Housing Study Committee**

Anthony Centore	2018
Gerald Kazanjian	2018
Patty Fascaldo	2018

### **Special Police Officers**

Leo Acerra (Millis)	2019
Paul J. Adams (Millis)	2019
George Bent (Norfolk)	2019
Dale Bickford (Millis)	2019
Christopher Bonadies	2019
Herbert Burr	2019
Jonathan M. Caroli (Norfolk)	2019
Jon Cave	2019
Ryan Chartrand (Norfolk)	2019
Sandra Cronin	2019
William J. Davis (Norfolk)	2019
Thomas G. Degnim (Norfolk)	2019
Robert A. Dixon (Millis)	2019
Louis Droste (Norfolk)	2019
William J. Dwyer (Millis)	2019
David J. Eberle (Norfolk)	2019
Leo Either (Norfolk)	2019
Glen R. Eykel (Norfolk)	2019
Nathan Fletcher (Norfolk)	2019
Susan Fornaciari (Norfolk)	2019
Robert Forsythe (Norfolk)	2019
Terence Gallagher (Norfolk)	2019
John Gerlach	2019
Thomas Hamano	2019
Timothy Heinz (Norfolk)	2019
John Holmes (Norfolk)	2019
David Holt (Norfolk)	2019
Robert Holst (Norfolk)	2019
Winslow Karlson III (Norfolk)	2019
Paul Kearns	2019
James C. Kozak (Norfolk)	2019
Robert LaPlante	2019
James Lopez (Millis)	2019
Peter Lown (Norfolk)	2019
Robert Maraggio (Millis)	2019

Chris MacClure (Norfolk)	2019
David R. McConnell (Norfolk)	2019
Nicholas Meleski (Millis)	2019
Robert Miller (Norfolk)	2019
Paul J. Murphy (Norfolk)	2019
Peter Opanasets (Millis)	2019
Stephen Plympton (Norfolk)	2019
Amanda Prata (Norfolk)	2019
Thomas Quinn (Millis)	2019
Kevin Roake (Norfolk)	2019
Stephen Saulnier	2019
Christina Sena (Norfolk)	2019
Viriato Sena (Norfolk)	2019
Robert Shannon (Norfolk)	2019
Paul Smith (Millis)	2019
Christopher Soffayer (Millis)	2019
Charles Stone (Norfolk)	2019
Thomas Tabarini	2019
Domenic Tiberi (Millis)	2019
Paul Treggari	2019
Eric Van Ness (Norfolk)	2019
Mark Vendetti	2019
James Wells	2019
Ryan Wilhelmi	2019

#### **State Hospital Building and Grounds Maintenance Committee**

John Thompson	2021
Robert E. Meaney	2021
William Carrico	2021
Paul Hinkley	2021
Maurice Goulet	2021
Kristine Trierweiler	2021

#### **State Hospital Development Committee**

Todd Trehubenko	2019
Johnny Martinez	2019
Adam Ameden	2019
Kenneth Richard	2019
Gus Murby	2019

#### **State Hospital Environmental**

#### **Review Committee**

Deborah T. Bero	2019
Ralph Tella	2019
John Thompson	2019
Cole Worthy	2019

#### **State Hospital Master Planning Committee**

Stephen Nolan	2019
Gil Rodgers	2019
Teresa James	2019
Randal Karg	2019
Patrick Casey	2019
Brandie Erb	2019

#### **State Hospital Mediation Committee**

John Thompson	2019
Ann B. Thompson	2019
William Massaro	2019

#### **State Hospital Negotiating Committee**

Stephen Nolan	2019
Kenneth Richard	2019
John Harney	2019
William Massaro	2019
Osler Peterson	2019

#### **State Hospital Resource Committee**

Alex Stevens	2019
John Thompson	2019
Frank Perry	2019
William Massaro	2019
Lucille Fisher	2019
Jean Mineo	2019
John Harney	2019

#### **Superintendent of Insect Pest Control**

Edward M. Hinkley	2019
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#### **Three Rivers Interlocal Council Representative (MAPC)**

Sarah Raposa 2019

**Town Bylaw Review Committee**

Cynthia Greene 2019

Russell Hallisey 2019

Stephen Nolan, resigned 2018

Neal O'Connor 2019

John McNicholas 2019

**Town Greeter**

Joseph E. Ryan 2019

**Town Historian**

2018

**Town Wide Master Plan Steering Committee**

Jay Duncan 2019

Michael Quinlan 2019

PeggySue Werthessen 2019

Robert Herbstzuber 2019

Thomas C. Marie 2019

Teresa James 2019

Jeremy Marsette 2019

**Traffic Supervisors**

Angela Brown 2019

Jennifer A. Cronin 2019

John F. Gerlach 2019

Robert T. LaPlante 2019

William H. Mann 2019

Kevin Robinson 2019

Lori Sallee 2019

Thomas E. Tabarini 2019

Lisa Visser 2019

Jennifer Dissinger 2019

**Transfer Station and Recycling Committee**

Nancy Irwin 2019

Megan Sullivan 2019

Andrea Costello 2019

Steve Catanese 2019

Rick Fink 2019

Barbara Meyer 2019

Karen Shapiro 2019

Michael Weintraub 2019

Michael J. Sullivan, *Ex Officio* 2019

Maurice Goulet, *Ex Officio* 2019

Kristine Trierweiler, *Ex Officio* 2019

**Tree Warden**

Edward M. Hinkley 2019

**Veterans' Service Officer (3)**

Jon Cogan 2019

**Wireless Communications Study Committee**

David P. Maxson 2019

Thomas Powers 2019

Michael J. Sullivan, *Ex Officio* 2019

**Zoning Enforcement Officer**

Gary Pelletier 2019

**Appointed by the Treasurer/Collector**

Susan Cronin, *Assistant* 2019

**Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator**

**Vocational School Committee Representative**

David Bento June 30, 2019

**Appointed by the Fire Chief**

David C. O'Toole, *Deputy FC* 2019

Jeffrey Bennotti, *Lt* 2019

Thomas M. LaPlante, Jr., *Lt* 2019

**Appointed by the Board of Health**

Nancy Bennotti 2019

**Appointed by the Moderator****Deputy Moderator**

Conrad J. Bletzer	2019
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**Warrant Committee**

Joanna Hilvert	2019
Abby Marble	2019
Thomas Mulvoy	2019
Barbara Gips, <i>resigned</i>	2020
Michael Pastore	2020
Sharon Kingsley Tatro	2020
Jeremy Marsette	2020
Newton Thompson	2021
Thomas C. Marie	2021
John E. Wolfe	2021

**Permanent School Building and  
Planning Committee**

David Binder	2018
C. Richard McCullough	2018
Timothy J. Bonfatti	2018

**Appointed by the Town Moderator,  
Chairman of the Board of  
Selectmen, and Chairman of the  
Warrant Committee****Personnel Board**

Robert Conlon	2020
Debra Shuman	2021

**Appointed by the Planning Board****Sign Advisory Board (3 yr)**

Thomas D. Erb	2021
Matthew McCormick	2021
Jeffrey Hyman	2021
John Messina	2021
Howard Richman	2021

**Downtown Sidewalk Design and  
Aesthetics Committee**

Michael Leuders	2019
Matthew McCormick	2019
Robert Kennedy	2019
Michael Taylor	2019

**DEPARTMENT REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2018**



## **BOARD OF SELECTMEN**

### Michael J. Sullivan

2018 was a year of transitions, most notably with the retirement of Town Administrator Michael J. Sullivan. Michael announced at our June 26 meeting that he would retire shortly after the end of 2018. Of, course, as this report is written, we know that Michael passed away on February 27, a little over a month after he ended his 44 years of service to Medfield. As he retired, we knew we were losing a dedicated public servant and the institutional memory of this Town. But we all assumed he would never be far and we would count on his counsel and friendship for years to come. That was not to be, sadly, and our condolences go out to his family and his many friends. Michael made countless tangible contributions to Medfield, but it is his friendship and how he treated everyone who crossed his path that really counts. He was our friend, and confidant, and always a steady guide through the many thorny issues that we and Selectmen past have confronted. Whether he agreed or disagreed with this or that course of action, Michael always did his best to make sure the Town was cared for and protected. Michael Sullivan was one of a kind, a gentleman and a scholar, a leader and a servant, and a talented man who devoted almost his entire professional life to this Town. We owe him our thanks and will miss him always.

### Advanced Life Support

After a debate that lasted for more than a year, and upon the recommendation of the ALS Study Committee, the Board of Selectmen placed an article on the 2018 Annual Town Meeting warrant to appropriate funds, subject to an override vote, to increase the fire department by four people to implement an Advanced Life Support (ALS or paramedic) level of care on its ambulance. The article was passed by Town Meeting and more than 60% of the Town's voters supported the override at the June election. This was a difficult and complicated debate, and the Board appreciates the efforts of the ALS Study Committee and the many residents who put in significant time (on both sides) to study this issue and give the Town Meeting and the Town's voters a chance to make an informed voice. The upgrade was implemented ahead of schedule and began before the end of 2018.

## Affordable Housing

The Town continued its efforts to comply with the Commonwealth's 40B law and to develop affordable housing consistent with the Town's Housing Production Plan. In May 2018, the state issued a certification that the Town was in compliance with the Housing Production Plan and thus would be in "safe harbor" from potential 40B projects through May 2019. The Board approved an additional project, "Medfield Green," at the corner of Dale Street and North Meadows Road as a Local Initiative Project ("LIP"). Once a comprehensive permit is issued by the Zoning Board of Appeals for Medfield Green, the Town should be in safe harbor for an additional year through May 2020.

## Capital and Reserves Policy

The Town has made great strides in recent years in quantifying its long-term obligations and developing plans to fund those costs. The Town's principal unfunded obligations relate to its OPEB ("other post-employment benefits") and capital projects, principally buildings. At the 2018 Annual Town Meeting and in the June override election, the voters of Medfield approved the creation of a Municipal Building Stabilization Fund with an annual dedicated revenue stream of \$1 million to fund repairs to our Town buildings. The current municipal building capital plan identified almost \$40 million in needed repairs over the next 20 years.

Since 2010, we have been putting aside funds to address our OPEB expenses, which are now held in the OPEB Trust Fund. For FY18, the Town approved a contribution of \$400,000 to the Trust Fund. As of 8/31/18, the balance in the Trust Fund was \$3,340,320.

In July, the Board of Selectmen adopted a policy revamping our capital budgeting process, setting minimum requirements for the Town's cash reserve accounts (including free cash and the stabilization fund), and dedicating revenue from the sale or lease of capital assets (like land) to fund capital expenses and long-term liabilities. Improvements in our cash reserve accounts will help the Town maintain its excellent bond rating as we look toward a likely renovation or replacement of the Dale Street School, and will help the Town weather a potential recession (and

accompanying downturn in certain tax revenue) without a substantial override.

Historically, the Town has underfunded its capital needs which, in addition to buildings, includes things like police and fire vehicles, highway department trucks, software, and other long-term assets that assist the Town in providing services to its residents. Once fully implemented in FY 2021, the new capital budgeting process will impose a requirement for a true five (5)-year capital budget along with a funding plan for any capital asset included within that budget. This should eliminate the potential for “surprise” last minute capital items that have occasionally cropped up over the past several years.

By investing in maintaining our buildings, we should reduce the Town’s overall operating costs for its buildings and equipment and save the Town money for major capital investments by extending the useful life of our capital assets.

#### Approval of FY19 Budget Operating and Capital Overrides

For the first time in several years, the Town approved several Operating and Capital Overrides in the FY19 Town Budget. Beyond a \$250,000 ALS operating override and a \$1,000,000 Municipal Building Stabilization Fund override supporting those two items mentioned above, the Town approved a \$1,663,103 operating override in support of the Town and school budgets, a \$150,000 capital override to fund a feasibility study for a new Parks and Recreation Facility, and a \$150,000 capital override to fund an update to the Town-Wide Master Plan (discussed below).

#### Fire Chief

In May, the Board appointed William Carrico as our Fire Chief as the permanent replacement for beloved Chief William Kingsbury. Chief Carrico directly succeeded Interim Chief Robert Hollingshead who provided steady leadership on an interim basis and assisted with the Town’s review of the proposed ALS implementation. With the Town’s approval of the ALS upgrade, Chief Carrico was responsible for carrying out that directive, which he did before the end of 2018 when the Town was approved to begin providing ALS-level emergency services.

## Medfield State Hospital

The plans for the potential redevelopment of Medfield State Hospital moved into their next phase in 2018. After four years and a truly remarkable amount of work, the Medfield State Hospital Master Planning Committee submitted its proposed Master Plan for the redevelopment of Medfield State Hospital to the Board of Selectmen in August 2018. Around the same time, the Board created and appointed the members of a Development Committee for Medfield State Hospital to evaluate responses to a Request for Information (“RFI”) issued to potential developers. The Development Committee’s charge was to obtain additional developer input on the proposed Master Plan and to evaluate the plan’s appeal to potential developers. As 2018 passed into 2019, the committee was conducting additional follow up with developers and is expected to report back some time after the 2019 Annual Town Meeting. `

We had originally planned to call a Special Town Meeting in the fall of 2018 to address the future of the MSH. Once we decided to form the Development Committee and issue the RFI, that decision was postponed, but the Special Town Meeting went forward. There, the Town Meeting authorized the Selectmen to lease the Lee Chapel and some surrounding land for the purpose of developing a non-profit arts and culture center. Special legislation has been drafted for submission to the state legislature to authorize disposition of the Lee Chapel to the Cultural Alliance of Medfield, Inc.

## Police Chief

In May, Police Chief William Meaney announced that he would step down after 13 years as Medfield’s top cop. Deputy Chief John Wilhelmi was appointed as Acting Chief, and a committee was selected to search for and make a recommendation to the Board of Selectmen for a permanent Chief of Police. Chief Meaney had returned to his hometown to serve as Police Chief after a long tenure as a police officer in Wellesley. He retired as one of Medfield’s most beloved public servants. The Board is grateful for his service to the Town which went well above and beyond that required by his job description.

## Townwide Master Plan

Town Meeting and the Town's voters endorsed an article to appropriate \$150,000 to fund expenses associated with preparing a revision to the Town's Master Plan, which was drafted in 1964. As 2018 ended, the Board had agreed upon a charter for the Townwide Master Planning Committee and appointed its first members. There will be an extensive opportunity for public input as the plan is prepared, with the expectation that the committee will finalize a recommended plan some time in 2020.

## **PUBLIC WORKS DEPARTMENT**

To the Honorable Board of Selectmen  
and the Residents of Medfield:

We hereby submit our 3rd Annual Report of the Medfield Department of Public Works under my tenure.

*The mission of the Public Works Department is to provide the Town residents with quality public services, utilizing the Department's talents, professionalism and dedication, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner.*

### **HIGHWAY DIVISION:**

#### **Snow and Ice Operations:**

The Town experienced a total snowfall of 66 inches for the year. Most of the snow fell in the latter part of the winter months of February and March. Multiple snowplowing and sanding operations were needed for school openings and safe travel throughout the Town. We did receive some financial relief for one of the storms through the Federal Emergency Management Agency and the Massachusetts Emergency Management Agency (FEMA/MEMA) because of its severity.

#### **Pavement Management Projects:**

- The Medfield Highway Division, contracting with P.J. Keating Company of Acushnet, MA, utilizing cold-planing equipment, ground 1-1/2 inches of existing pavement and overlayed North Street (from Pine Street to the Dover Town Line) with a formulated SuperPave asphalt mix.
- Main Street (from Causeway to the Millis Town Line) was overlayed with a bonded wearing course by All-States Asphalt Inc. of Sunderland, MA which added a smooth 3/4 inch riding surface.

#### **Pavement Maintenance**

The Medfield Highway Division continues its pavement maintenance program with grinding and paving of many deteriorating pavement areas and trenches that have settled along our roadway network. One of the goals of this program is to prepare a road for additional course treatments that will preserve the life of the asphalt surface.

#### **Rubber Chip Seal**

We introduced a new method of the chip sealing, utilizing a process of Rubber Chip Seal. Unlike the older version of chip sealing, the rubber chips can be swept up 20-30 minutes after the process is completed, eliminating weeks of loose chips on the roadway surface. Also the chips that are used will adhere better to

the emulsion with a higher than 80% installation success. We were able to use the Rubber Chip Seal on Lowell Mason Road, Castle Avenue, Johns Avenue, Remsen Avenue and Meade Avenue this past construction season.

### Infrared Process

Infrared is another tool that we regularly use and recommend contractors make part of their routine to improve the pavement quality. We use this tool as a way to improve the surface drain run off and the smoothness of the pavement. It is a process by way of heating up an area of pavement and working the area as if it was freshly paved asphalt to rid the area of defects and open gaps, not to allow water to penetrate into the lower courses of the roadway.

### Crack Sealing

The Highway Division works with Indus (formerly known as Sealcoating, Inc.) from Braintree, MA to apply fiber-reinforced hot Crack Seal into the cracks and joints along roadways as a preventative maintenance process. This treatment was used on Clark Road, Riverview Road, Alder Road, Juniper Lane, Cranmore Road, Bow Street, Gun Hill, Country Way and Millbrook Road this past year. The crack sealing prevents water from penetrating into the lower surfaces of the roadway which may cause future deterioration by freezing and thawing during different times of the year.

### Sidewalk Rehabilitation/Overlays

Many of the Town sidewalks are aging and in need of repair. This Division is actively upgrading existing sidewalks throughout the Town. This past year we have completed over 9700 linear feet of sidewalk rehabilitation including Wildwood Drive, Rolling Lane, Bow Street, Belknap Road and part of Hearthstone Drive and Hillcrest Road.

### Philip Street Bridge Replacement

The Philip Street Bridge was replaced and then reopened in August of 2018. This bridge that crosses Mine Brook was deemed unsafe and closed by the MassDOT in 2017. The Town hired the engineering firm of HNTB to design a pre-fabricated timber bridge for the project. The scope of work involved the demolition of the existing bridge and repair of masonry stone on the head walls, then the installation of the pre-fabricated bridge with a guard rail system. The bid for this construction project was awarded to New England Infrastructure of Hudson, MA. In the interim, while the bridge was under repair, the Highway Division had the opportunity to install a 15 inch plastic pipe culvert on Philip Street at Red Gate Property. This project was paid for by a Small Bridge Initiative Grant hosted by MassDOT.

### Medfield State Hospital Grounds

The Medfield Highway Division plays an active role in the maintenance and security of the State Hospital property. Many windows and doors on the existing

buildings need attention, boarding up areas, filling in potholes and sink hole maintenance at times to make the property safe for the general public.

Stormwater Management

The Medfield Highway Division continues to make upgrades to the drainage system by creating storm water detention and drywells in the system. The maintenance of the existing system involved repairing over 30 catch basins and manholes as well as the removal and replacement of 3 catch basins.

Drainage improvements involving the installation of a catch basin and laying 250 feet of 12-inch plastic drain pipe was needed at Wildwood Road to repair a road defect causing a flooding situation.

In July of 2018, the new NPDES stormwater permit was implemented by MassDEP/EPA. The Town has been coordinating with the Neponset Stormwater Partnership and consultants to ensure Medfield’s compliance in stormwater management.

Garden Club

The Highway Division continues their relationship working with the Garden Club, maintaining traffic control islands and planters, adding to the aesthetics and character of the Town.

**TRANSFER STATION:**

The Medfield Highway Division hauled over 2700 tons of solid waste to the Millbury incinerator.

Fluorescent bulbs continue to be collected at the Transfer Station, as there is a shed in the recycling area for this purpose.

Electronix Redux collected 16.6 tons of electronics from January 2018 through December 2018 by the Town offering special collection days.

The Mercury Collection Program is ongoing at the Public Works Department at Town Hall. Residents are encouraged to drop off items containing mercury (e.g. thermometers and thermostats).

Single Stream Recycling:	970 tons	Clothing	113 tons
Batteries	.99 tons	Organics	12 tons
Light Steel	88 tons	Mattresses	526 pieces
Brush and Leaves	1674 tons		



The residential vehicle sticker program has continued at the Transfer Station. The program was instituted to allow Medfield residents to utilize the Transfer Station for solid waste and recycling services. Stickers are continually available at the Town Hall in the Public Works office on the basement floor.

**CEMETERY DIVISION:**

The Cemetery Division continues its weekly maintenance of the grounds including mowing of grass, pruning of trees and bushes, slice seeding, as well as the spring and fall cleanup of leaves. There were 4 trees removed due to storm damage, age or disease. Five stumps were removed by grinding and then the area was loamed and seeded. Nine trees were planted throughout the cemetery grounds. Section A of the cemetery needed sub-grade profile work and gravel added to the existing road.

In 2018, there were sixty-one interments, twenty-seven cremation burials and four inurnments at the Columbarium. Twenty two burial lots were sold including eleven Columbarium niches.

A viewing bench and garden was installed along the lake, which was donated by O'Brien and Sons.

We would like to thank the Vine Lake Preservation Trust for all their work, support and dedication at Vine Lake Cemetery.

**WATER & SEWER DIVISION:**

The Medfield Water & Sewer Division continues its maintenance of the Town's water and sewer system including mains, gravity lines, hydrants, services, gate valves, meters, curb stops, storage tanks, pumping stations and lift stations. The following statistics have been accomplished in 2018:

Hydrants Replaced:	6
Hydrants Repaired:	15
Services Re-laid:	2
Service Leaks Replaced:	3
Water Main Leaks Repaired:	7
New Water Services Installed:	37
New Sewer Services Installed:	46
Gallons of Water Pumped: (in millions)	425.21
Meters Installed:	51
MXU's (Radio Transmitter for Meter) Installed:	91

Hydrant Flushing and Leak Detection is conducted semi-annually.

### **WASTE WATER TREATMENT PLANT:**

The Sewer's Waste Water Treatment Plant (WWTP) Division of Public Works maintains the treatment facility on West Street. There have been recent improvements to the Plant, contracting with Weston and Sampson to ensure the facility is in compliance with MassDEP and EPA regulations. There are 9 pumping/lift stations within the Town, maintained by this Division's staff as well as the total operation at the treatment facility. In 2018 the total influent treated at the WWTP was 259,928,000 gallons and the total sludge removal was 2,767,600 gallons.

### **PUBLIC WORKS APPRECIATION:**

I would like to thank the Medfield residents, Town Boards and Committees, and all Town Departments for their support throughout the year.

We would like to welcome two new full-time employees to our public works team, Kevin Chabot (Highway Mechanic) and Tracey Klenk (Administrative Assistant).

Exceptional appreciation is given to Robert Kennedy, Jr. (Highway Supervisor), David O'Toole (Water Supervisor), Paul Hinkley (Highway Crew Chief), Chris Nelson (Water Crew Chief) William Donovan (WWTP Assistant Chief Operator) and to each one of our Division employees for their extraordinary dedication: Thomas Almquist, William Bennett, Geoff Brooks, James Callachan, Kevin Chabot, Patrick Conners (Seasonal), David Corrigan (Seasonal), Drew Dauphinee, Stephen DellaCamera, Scott Ficco, Malcolm Gibson, Joseph Gorman, Robert Harrington, Javier Hernandez, Jonathan Hill, Edward Hinkley, Jonathan Kohler (Seasonal), Robert LaPlante, Taylor Mewhiney (Seasonal), Jonathan Miner, David Moniz, Edward Murray, James Nicholson, Jean Ouellette, Joseph Rebola, Max Sullivan (Seasonal).

Special thanks to Donna Cimenno and Tracey Klenk for their outstanding assistance and support throughout the year.

Respectfully submitted,

Maurice Goulet  
Director of Public Works

## **Board of Water and Sewerage**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Town of Medfield owns and operates its own drinking water sources, infrastructure, and also its own sewerage processing plant and related infrastructure. It serves 3,983 customers for water and 2,683 customers for sewerage. In 2018, we pumped over 425 million gallons from our well resources.

These services operate as stand-alone accounts that are funded by the services provided to customer base, and not from the Town's tax base. Operating budgets and capital investments are planned several years in advance to harmonize income to cover fixed costs and variable costs. However, revenues are not guaranteed, as the volume of water pumped and amount of sewerage processed is variable. Hence free cash levels are conservatively managed, and rates for services are adopted accordingly.

Our drinking water comes from four wells, and withdrawals are governed by permits issued by the Massachusetts Department of Environmental Protection (MassDEP). It is often the case that due to low precipitation in our and surrounding areas, we may be forced to institute different levels of water conservation measures, as per our water withdrawal permits. We are also considering the restructuring of our water rates to encourage lower water use.

In the last several years, we have come close to our annual limits for pumping from our wells, and the Medfield population growth trajectory is expected to put increased demand for both water and sewerage services. This growth is a result of 40B projects, organic growth, and also the planned use at the property at the State Hospital.

We are turning our efforts to study the efficiency of our infrastructure to study the water losses and to replace pipes and meters that contribute to water losses, referred to by the MassDEP as Unaccounted for Water. Our UAW is twice the state average, and in late 2018 we began the inspection of infrastructure to isolate contributors to UAW. We expect that most of the improvements to reduce UAW such as new water meters will be executed in calendar year 2019 and 2020.

Iron and manganese are naturally occurring in many ground waters in Massachusetts, and around the world, and these metals are found in trace but measurable amounts in two of our wells. As mention in last year's report, we conducted a Town-wide investigation at 16 sites for other possible water sources that were both large and of good quality. However, the study did not find an alternative, so we will need to proceed to re-develop and treat our existing well resources. The design of the treatment plant is planned for FY 2020 and construction in FY 2021. In support of this project, we completed a pilot plant in 2018 to understand the optimum treatment method.

The cost impact of this treatment plant on the water rates will be significant. The Board and Town officials are looking into low cost funding, such as through the Safe Drinking Water Act State Revolving Funds program. This is essentially a low-cost borrowing program that is created by the USEPA in order for communities to better afford to install treatment plants to produce water in compliance with federal and state drinking water regulations.

The repainting and repair of the Mt. Nebo water tank is proceeding as planned and is scheduled to be completed by the summer of 2019.

We recently published a new, comprehensive Rules and Regulations for water services for the benefit of our customers.

There are other various projects as part of the water and sewerage infrastructure maintenance in future years, and these are mapped into our 20 year capital plan and rate formulation.

We believe that through prudent management of our resources and infrastructure that we can continue to deliver safe, reliable, independent, and cost-effective water and sewerage services to our customers.

Respectfully submitted,

William Harvey, Chairman  
Christian Carpenter  
Randal Karg

# PLANNING BOARD

To the Honorable Board of Selectmen  
and Residents of Medfield:

In 2018, the Planning Board reviewed:

- **Site Plan Approvals:**

- There were no new Site Plan Approval Applications in 2018.
- There was one (1) modification for an existing Site Plan Approvals.
- One (1) on-going Site Plan Approval public hearing for an Assisted Living Facility in the RS Zoning District (public hearing continued into 2019)

- **Special Permits:**

- There were no Special Permits for two-family dwellings in the RU Zoning District approved
- There were no Special Permit applications for multi-family residential dwelling in the RU zoning district.

- **Subdivisions of Land:**

- Seven (7) Change of Use Determinations not requiring Site Plan Approval were approved
- Five (5) Approval Not Required (ANR) plans pursuant to the Subdivision Control Law:
  - One (1) plan was for the purpose of relocating the lot line between the Hinkley Property and the Medfield Senior Center and creating two (2) unbuildable parcels from the Hinkley Property
  - Four (4) plans created a total of five (5) new buildable lots and one (1) unbuildable parcel.
- One (1) on-going Definitive Subdivision public hearing pursuant to the Subdivision Control Law (public hearing continued into 2019).

- **Scenic Roads**

- There were no Scenic Road hearings held in 2018. When necessary, the Planning Board holds such hearings in conjunction with the Tree Warden.

- **Change of Uses:**
  - The Planning Board reviewed seven (7) Change of Use requests as required by § 300-14.12.A.
- The Planning Board held several informal discussions with land owners, potential affordable housing proposals, and debriefing on planning related activities from other boards and committees, etc.

## **TOWN MEETING ACTION**

At the Annual Town Meeting, the Planning Board voted to recommend passage of the following Zoning Bylaw amendments:

- New language which allows the Board to grant a waiver to the strict requirements of the existing landscaping and buffer bylaw to modify plant location and spacing but not the number of required plants for the purpose of optimal plant health and growth for long-term viability.
- A supplement the new RU articles that were approved at 2017 ATM for a provision which requires developers proposing multifamily developments to propose a plan which respects the qualities of the existing neighborhood in terms of scale, massing, and general character.

At the Special Town Meeting on October 29, 2018, the Planning Board voted to recommend passage of the proposed Senior Housing Residential Overlay District (SHROD) which would provide non-40B age restricted housing opportunities to meet the needs of people as they age and/or become disabled. The article failed to pass by the required 2/3 majority.

There were no Street Acceptances in 2018.

## **SIGN ADVISORY BOARD**

Under Section 13 of the Town of Medfield Zoning Bylaw the Sign Advisory Board reviews sign applications for their compliance with the Bylaw. The Advisory Board also assists applicants in understanding the Sign Bylaw and works with them to obtain results in keeping with the character of the Town. In addition Sign Advisory Board members

make recommendations to the Planning Board for changes in the Bylaw. The Board is comprised of both local business people and residents. In 2018 the Sign Advisory Board acted on three sign applications with three new permanent sign approvals.

The Planning Board would like to thank the Sign Advisory Board for all its diligent work: Matt McCormick, Chair; Jeff Hyman, Thomas Erb, Howard Richman, and John Messina.

## **BOARD COMPOSITION**

There were no changes to board composition in 2018, as Greg Sullivan was re-elected at the Annual Town Election.

## **OTHER BUSINESS**

The Planning Board has been supportive of the Medfield State Hospital Master Planning Committee and their ongoing efforts to create a plan for reuse of the property acquired in 2014, and thanks member Teresa James for her continued participation and keeping the Board apprised of MSH related updates. The Board held three (3) joint meetings to review the draft preferred use scenario and proposed zoning and design guidelines for the property. The Planning Board is appreciative of the MSH Master Planning Committee member's dedication and commitment to the four year process. The MSH Strategic Reuse Master Plan is a beautiful document to peruse and a well-organized document for the user, whether curious resident or interested developer. The use of maps, renderings, tables and charts guides the reader through the redevelopment process. The public participation and engagement undertaken in the development of the MSH Strategic Reuse Master Plan involved all members of the Medfield community: Town government, activists, high school students, fiscal hawks, preservationists, cultural advocates, recreation and sports advocates, senior citizens, new residents and old-timers, and residents from all geographic areas of Medfield.

In December the Medfield State Hospital Strategic Reuse Master Plan received an Outstanding Plan Award from the Massachusetts Chapter of the American Planning Association for being a community-driven plan;

for the extensive public engagement and consultation process; for its analysis of financial trade-offs; and for its intent to create a new neighborhood through historic rehabilitation with a cultural hub, parks and recreation facility, preserved agricultural land and sustained public access.

Teresa James is also a member of the Town-wide Master Plan Steering Committee. She advises the Planning Board on the Steering Committee's steps in the preparation of the update to the 1997 master planning document.

Associate Member James Brand serves as the Board's liaison on the Affordable Housing Trust which was constituted in 2017. He updates the Board as needed and is a project liaison for several potential affordable housing projects in the pipeline.

Associate Member Seth Meehan serves as the Board's representative on the Historical Commission. He maintains communication regarding demolition requests particularly as they affect the Residential-Urban (RU) Zoning District.

The Planning Board has been supportive of the Economic Development Committee's Downtown Parking Phase II Study undertaken with the assistance of a grant from the Massachusetts Downtown Initiative and completed in June 2018.

Other on-going Planning Board activities include the update of the Board's Rules and Regulations and Applications to include additional guidance and policies regarding lighting, landscaping, and construction management; reviewed landscaping zoning and subdivision requirements; and attended training held by the Citizen Planner Training Collaborative.

The Planning Board recognized the continued working relationship with the members of the Zoning Board of Appeals in discussing overlap and priorities for potential future zoning bylaw amendments to meet the needs of this dynamic community.

The Planning Board acknowledges with thanks the cooperation and assistance of the Town Boards and Departments with special thanks to:



Sarah Raposa, AICP, Town Planner; Marion Bonoldi, Recording Secretary; Leslee Willitts, Conservation Agent; Superintendent of Public Works Maurice Goulet; Tree Warden Edward Hinkley; Town Counsel Mark G. Cerel; and Gary Pelletier, CBO, Building Commissioner/Zoning Enforcement Officer.

Respectfully submitted,

George N. Lester, Chair (term exp. 2020)

Sarah T. Lemke, Vice-Chair (term exp. 2021)

Teresa James, Clerk (term exp. 2022)

Gregory Sullivan, Member (term exp. 2023)

Paul D. McKechnie, Member (term exp. 2019)

James Brand, Associate (annual appointment)

Seth Meehan, Associate (annual appointment)

# BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen  
and Residents of Medfield:

During 2018 the Board of Appeals met on 26 occasions for public meetings, hearings, or site visits and received the following applications: (some applications had multiple requests for relief from the *Town of Medfield Zoning Bylaw*):

## GRANTED:

- One (1) Special Permit to allow a home occupation
- Three (3) Special Permits to allow a family apartment
- One (1) Special Permit to allow a swimming pool within the setback
- Three (3) Special Permits to allow a swimming pool to exceed lot coverage with a system for groundwater recharge
- Five (5) Special Permit Findings that renovations/additions to houses or teardowns would not be detrimental to the neighborhood
- Three (3) Modifications of previous decisions
- One (1) Variance for dimensional relief
- Six (6) Special Permits to allow various uses (auto repair, relocation of micro-distillery, veterinarian clinic, contractor's office, auto detailing, taproom/brewery); several with Aquifer Protection Overlay components.
- Three (3) Comprehensive Permits
  - One (1) 8-unit rental development at 71 North Street
  - One (1) 16-unit rental development at 80 North Meadows Road
  - One (1) 36 non-age restricted units comprised of 24 one-, two-, and three-bedroom rental units in multiple buildings and 12 two- and three-bedroom condominium (ownership) units in multiple buildings at 41 Dale Street
- Five (5) Modifications to existing Comprehensive Permits
- One (1) Approval Not Required (ANR) Plan associated with a comprehensive permit

## OTHER DISPOSITIONS:

- One (1) Special Permit denial for a swimming pool to exceed lot coverage in a Residential Open Space Development
- One (1) Special Permit denial for an assisted living facility (LCB); currently in the Appeals process.

The Board received no requests for Special Permits to allow work in the Flood Plain District and/or Watershed Protection District.

As of December 31, 2018, three (3) applications have not been acted upon: one (1) comprehensive permit at 41 Dale Street, one (1) special permit for a teardown at 4 Pleasant Court and one (1) special permit for a taproom/brewery at 1 Green Street.

In November, longtime member, Stephen M. Nolan, retired from the ZBA. Steve was a member of the ZBA for 25 years and served as Chair for the last six years. Steve's knowledgeable and steady approach brings a keen sense of balance between community character, property rights, and neighborhood interests to the projects before the Board. Medfield has been able to create a vibrant downtown over the past several years as a result of his collaborative effort to implement creative planning techniques. There are now several new restaurants, a flourishing new market concept, a vibrant book and toy store, several specialty shops, business offices and an independent private school. This has led to a downtown that has no empty storefronts, attracts people from the surrounding area and has led to the demise of the moniker "Deadfield" that used to be used to describe the downtown. In addition, the creative use of adaptive zoning tools has promoted the development of badly needed rental housing units. In December, the American Planning Association Massachusetts Chapter (APA-MA) Awards Committee selected Steve to receive the Citizen Planner Award. The award honors a non-professional citizen who has made a distinguished contribution to planning.

In August, member Douglas Boyer resigned as an associate member and Jared Spinelli was appointed in his place. Charles Peck became an associate member. Associate members, William McNiff and Michael Whitcher became full members and member John McNicholas was elected as Chair of the ZBA.

The Board would like to express its sincere thanks for all the support and consideration it has received this past year from the Town Boards and the residents of the Town of Medfield and particularly the assistance of Sarah Raposa, Town Planner, and Marion Bonoldi, Recording Secretary.

Respectfully submitted,

John J. McNicholas, Chairman

William McNiff, Member

Michael Whitcher, Member

Charles H. Peck, Associate

Jared Spinelli, Associate

## **BOARD OF ASSESSORS**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Massachusetts Department of Revenue in December, 2018 approved the Assessors' values for Fiscal Year 2019. This resulted in a uniform tax rate of \$17.87. The tax rate increased 4.93% from last year's tax rate of \$17.03. The net town tax levy commitment, which is primarily the result of monies appropriated at Town Meeting, was \$47,928,863, amounting to an increase of 3,946,380, or 8.97% over last year (\$43,982,483). Tax bills were mailed early in December, 2018 for third quarter tax payments. The real estate market continued to improve as assessed valuations of single-family homes in Medfield increased an average of approximately 4% between January, 2017 and December, 2017. Overall total valuations in fiscal year 2019 increased to \$2,682,085,211 from \$2,582,647,254 in fiscal year 2018.

Taxpayers may access information online via the Town of Medfield's website ([town.medfield.net](http://town.medfield.net)), under the Board of Assessors online database section. Information available includes: fiscal year 2019 property values database, Geographic Information System (GIS), exemption information and applications along with information on excise tax. The Board continues to update the Assessors' webpage monthly.

The Board wishes to thank their staff: Yvonne Remillard, Kathy Mills and Diane Clancy for pulling together the facts, figures, and documentation enabling the Assessing Department to fulfill its role as part of Medfield's financial team. And our senior work off employees: Marty Gellerman and Glenda Neary who provide much needed assistance in the office.

Respectfully submitted,

Jeffrey J. Skerry  
Kenneth L. Manning  
Thomas V. Sweeney, Jr.

## **MEDFIELD POLICE DEPARTMENT**

To: the Honorable Board of Selectmen  
and Residents of Medfield.

I hereby submit my annual report as Interim Chief of the Medfield Police Department for the year ending December 31, 2018.

There were several personnel changes during the year, the most significant being that of the retirement of Chief Robert E Meaney Jr. Chief Meaney spent 12 years as chief and a total of 44 years in Law Enforcement. During his tenure as chief, Chief Meaney had several accomplishments, which included the building of a new Public Safety Complex and the additions of a School Resource Officer and Deputy Chief. We wish the Chief the best in his retirement and thank him for all his years of dedicated service.

Other retirements in the department were Officer Thomas LaPlante (July) after 44 years of dedicated service and Dispatcher Thomas Tabarani (October) after 28 years of dedicated service. We thank them for their service and wish them a happy retirement.

Additions to the department; in April, Officers John Godino and Christopher Bonadies graduated from the Reading Police Academy. New dispatchers Alissa Walsh and Joseph Sherbertes joined us in October all have proven to be assets to the department and the Town, we welcome them.

In September dispatcher Paul Treggiari was hired as a police officer and along with recruit Michael Stanley entered the Plymouth Police Academy. There they will start the long six month process of becoming a police officer. They will graduate in February of 2019 and will begin their field training and should be fully ready by May 2019.

In March after a grueling test and assessment center, Officer Colby Roy topped the Sergeants' test and was promoted to Sergeant. He is now the Supervisor on the midnight shift. Sgt. Roy has proven to be a good leader and supervisor. I am happy to report that five Officers took the Sergeants exam and assessment center and all passed, so we are fortunate to have very competent officers to move on to the next level.

Also, this year Officer Joseph Brienze was assigned as our 2<sup>nd</sup> officer to the Metropolitan Law Enforcement Council and has been trained as a hostage negotiator. Sgt. Colby Roy continues as a Special Weapons and Tactics operator for METROLEC.

All officers continue their annual in-service training. Specialized training this year has focused on procedural justice and dealing with people with mental illness.

The legalization of marijuana and the opening of “Pot shops” will prove challenging to all in law enforcement, especially in the area of operating under the influence. Additional training will be needed in this area for all officers.

Crime continues to be low in our community; this is a credit to our officers, good Town management, and our citizens. We have seen increases in traffic complaints and this continues to be a priority of mine to properly address this area. I am exploring adding a Traffic/Safety Officer to address these on a full-time basis.

I want to thank my officers, civilian personnel, various department heads, Town management, Board of Selectmen and the citizens of Medfield who have supported me since taking over as Interim Chief.

Respectfully Submitted,

John W Wilhelmi  
Interim Police Chief

This is a summary of the calls the Police Department handled in 2018

Arrests	41
Arson	0
Assists	764
Breaking and Entering	4
Building / Property checks	2,124
Disorderly Conduct	5
Disturbances	170
Drug Violations	2
Embezzlement	3
Extortion	2
Forgery/Counterfeiting	5
Fraud/Identity Theft	52
Homicides	0
Intimidation	2
Juvenile Offenses	1
Larceny	22
Liquor Law Violations	2
Medical Assists	749
Miscellaneous Complaints	106
Mischief	3
Missing Persons	6
Motor Vehicle Crashes	257
Motor Vehicle Citations	1,023
Parking Tickets	7
Protective Custody	6
Restraining Orders	63
Robbery	0
Runaway	0
Sexual Assault	2
Shoplifting	3
Simple Assault	1
Suicide or Attempt	5
Threats	5
Trespass	2
Vandalism	14
Weapons Violation	0



**ANIMAL CONTROL/ANIMAL INSPECTOR  
YEAR-END REPORT**

TOTAL CALLS FOR 2018	888
Calls for dogs running loose	88
Barking dog complaints	8
Dog attacks	10
Dogs left in hot cars	8
Number of citations issued	12
Calls for animals to be removed from a resident's home (includes squirrels, chipmunks, birds, opossums, and snakes)	34
Calls regarding foxes and coyotes, woodchucks, turkeys, rabbits, turtles, etc.)	74
Bats removed from resident's homes	14
Animals hit by cars	
Dogs	5
Cats	5
Raccoons	16
Skunks	7
Deer	24
Other	36
Injured or sick wildlife that had to be euthanized by the ACO	
Raccoons	5
Skunks	3
Deer	14
Other	16
Calls related to squirrels, chipmunks and birds	35
Calls related to raccoons, skunks and opossums	43
Calls related to foxes and coyotes	36
Dog bites in 2018	9
Cat bites in 2018	2

Medfield Animal Shelter:

Dogs abandoned in Medfield	3
Number of stray cats brought to the shelter	24

This year 340 cats, 109 dogs, 15 rabbits, 49 guinea pigs, 17 birds and 2 other small animals were rescued and adopted from the Medfield Animal Shelter!

Rabies:  
Only **one** of the seven specimens sent to the State Lab for tested positive for rabies. If there is no human or animal contact, the sick wildlife is not tested.

Barn Inspections:  
All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals are in the best of condition.

The following animals were counted in Medfield in 2018:

Horses	99
Poultry	132
Goats	7
Donkeys	5
Ponies	2
Alpacas	17
Emu	1

I truly appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, Main Street Veterinary Hospital, Millis, Medfield Veterinary Clinic and the two Traveling Veterinarians, Heather Cochran, DVM and Kate Pittman, DVM. I also want to thank current Assistant ACO's, Lori Sallee and Robert LaPlante, for their coverage after my three-month leave following my neck surgery and also when I am off work and weekends. I want to acknowledge all of the Medfield Animal Shelter's dedicated volunteers that care for the animals every day and the biggest thank you to the Medfield residents for their ongoing donations and support of the Medfield Animal Shelter. Without all of you, we would not have been able to save the cats, dogs,

rabbits, birds and other small animals, totaling 532, which were adopted this year!

Respectfully submitted,

Jennifer Shaw Cronin  
Animal Control Officer  
Animal Inspector

# **MEDFIELD FIRE DEPARTMENT**

To the Honorable Board of Selectmen  
and the residents of Medfield

I hereby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 2018. It is the mission of the Medfield Fire Department is to provide efficient, effective, and professional emergency response to the citizens of Medfield and its visitors, to ensure community safety and enhance our quality of life. We have established department values which are the standards of behavior for overall success, these are:

- Teamwork: Working together to achieve common goals
- Integrity: Committed to the highest standard of moral and ethical conduct
- Excellence: Demanding the best from ourselves and others

## **Administration**

The administrative functions of the department ensures proper delivery of fire and EMS services, but also include budget preparation, revenue collection, preparation of warrants, and extensive human resource management. Financial responsibility is key in the preparation and expenditures of a nearly \$1.3 million dollar budget, capital requests / purchases, and short & long term business planning. All of our department members play key roles in the delivery of services, and are called upon to fill different roles within our organization.

The department has struggled in past years to properly track all department activity. Countless records were kept on paper reports and logs. We have instances when we responded to calls for service and no record was kept on that response. Permits and inspections were completed, but not tracked by address or within a proven records management system. In 2018, the Permanent Building Committee agreed to provide funding for the department to purchase a records management system that is compatible with the dispatch centers computer aided dispatch (CAD) program which is IMC. Now all department responses are logged and entered by the dispatchers in the CAD system and information is sent to the IMC Fire Server. Our firefighters and officers then complete the fire report which becomes the record of what we do.

In addition to IMC, Aladtec which is an on-line employee scheduling & workforce management software was also purchased to provide proper documentation and tracking of our employees work schedules, time off, the filling of extra shifts and vacancies. This program also includes records and form management tracking on critical activities within the department right from any computer or mobile device eliminating the need for paper.

I have established the following goals for the upcoming year.

Goal 1 - Evolve as an organization to continually meet the needs and demands of our community, citizens and visitors.

Goal 2 – Improve communication throughout the organization including internal and external customers.

Goal 3 – Control program costs through management techniques while maintaining efficiency.

To achieve our goals we must:

- Provide positive leadership and support to enable the department to accomplish its mission.
- Monitor trends within and throughout the fire service to improve efficiency and effectiveness
- Continue to discuss opportunities for consolidation with neighboring agencies
- Measure our performance against established standards and adjust to meet the standards
- Develop “Standards of Cover” document to assess current and future service level needs
- Develop “Fire Department Strategic Plan”
- Utilize varying media to reach out to the citizens and businesses of Medfield (website, social media, PR events, public education)
- Reward personnel for completion of duties related to valor, expertise, etc.
- Develop and implement “Customer Service Survey”
- Recruit, prepare and mentor employees for future assignment within the organization

## **Grants**

The department received a SAFE grant from the Massachusetts Department of Fire Services in the amount of \$4,154 for student fire education and for senior fire education. We will continue to seek out alternate funding sources to help offset the cost of



equipment and apparatus. We have applied for the Assistance to Firefighter Grant Program (AFG) for advance life support (ALS) equipment and to replace our aging fleet of fire apparatus.

### **Personnel**

The Medfield Fire & Rescue Department consists of 13 full-time firefighters and 14 part-time firefighters. Our staff includes 1 Fire Chief, 1 Deputy Fire Chief, 5 Lieutenants, 5 Firefighter/Paramedics, 8 Firefighter/EMT's, and 7 firefighter/First Responders.

### **2018 Retirements and Resignations**

LT. Thomas LaPlante, Retired

FF/EMTP Chris McLagan, Resigned

### **2018 New Hires**

FF/EMTP Bryan Syrett

FF/EMTP Eric Littmann

FF/EMTP Nick Andexler

FF/EMTP Chris Darling

FF/EMTP Adam Shanahan

### **Fire Operations**

We respond to all fires, emergency medicals, technical rescue, water rescues, and hazardous materials calls in our community. In calendar year 2018, we responded to 1,465 calls for service. As you can see from the data within this report, our run volume has increased slightly. There has been a significant increase in the number of second medical calls and the frequency of non-EMS related calls has also increased. Every time we respond for a call for service we now track that activity through dispatch.

On November 5<sup>th</sup> of 2018, the department completed the hiring of our paramedics and we now have three members assigned to every shift. Depending on the type of emergency, we utilize a Box Alarm system to recall off duty full-time and part-time members. In 2018, there were 180 Box Alarms for incidents such as building fires, severe MVA's, extrications, brush fires, fire alarm response, mutual aid response, storm coverage, and additional manpower request.

At the last Town Meeting, the Town voted to support the startup of the in house delivery of Advanced Life Support (ALS) system. With the new fiscal year, we began the process to hire four additional full-time firefighters who were also paramedic. We are very fortunate to have found some very strong candidates for these positions. On November 30, 2018, we began the delivery of ALS. Just before 0800 hours on that date, we responded to our first ALS medical call. This

would have not happened without the support of the citizens of Medfield. In order to ensure that the EMS system is of the highest quality, we are required to meet Massachusetts Office of Emergency Management Service (OEMS) standards. We have an aggressive Quality Assurance and Quality Improvement (QA/QI) program to improve our EMS service delivery. I have established the following goals for the upcoming year.

Goal 1- Provide rapid response and aggressive intervention for all emergencies to which the department is called.

Goal 2 – Provide current training and mentoring for personnel to meet growing demands of the Town and Fire Department.

Goal 3 – Improve EMS delivery

<b>Medfield Fire Department Incident Type Report (Summary)</b>	
<b>Incident Type</b>	<b>Count</b>
<b>1 Fire</b>	
100 Fire, Other	2
111 Building fire	3
112 Fires in structure other than in a building	1
113 Cooking fire, confined to container	6
131 Passenger vehicle fire	3
140 Natural vegetation fire, Other	3
142 Brush or brush-and-grass mixture fire	1
150 Outside rubbish fire, Other	1
160 Special outside fire, Other	1
	<hr/>
	<b>21</b>
<b>2 Overpressure Rupture, Explosion, Overheat (No Fire)</b>	
240 Explosion (no fire), Other	2
	<hr/>
	<b>2</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>	
300 Rescue, EMS incident, Other	3
311 Medical assist, assist EMS crew	4
3111 Medical assists	3
3112 Medical Evaluation no transport	20
320 Emergency medical service, Other	12
321 EMS call, excluding vehicle accident with	598
322 Motor vehicle accident with injuries	20
324 Motor vehicle accident with no injuries	36
341 Search for person on land	3

350	Extrication, Rescue, Other	1
353	Removal of victim(s) from stalled elevator	1
381	Rescue or EMS standby	2
		<hr/>
		<b>703</b>

#### **4 Hazardous Conditions (No Fire)**

410	Combustible/flammable gas/liquid condition	2
411	Gasoline or other flammable liquid spill	6
412	Gas leak (natural gas or LPG)	28
413	Oil or other combustible liquid spill	4
414	Toxic Condition, other	1
422	Chemical spill or leak	1
424	Carbon monoxide incident	12
440	Electrical wiring/equipment problem, Other	9
441	Heat from Short Circuit (wiring)	1
444	Powerline down	16
4440	Transformer	1
4441	Cable, TV, Phone	9
4442	Powerline down with trees	16
445	Arching, shorted electrical equipment	11
4451	Arching, shorted electrical equipment, fuse	58
460	Accident, potential accident, Other	3
462	Aircraft standby	1
463	Vehicle accident, general cleanup	2
480	Attempted burning, illegal action, Other	2
		<hr/>
		<b>183</b>

#### **5 Service Call**

500	Service Call, Other	19
510	Person in distress, Other	2
511	Lock-out	25
520	Water problem, Other	4
521	Water evacuation	5
522	Water or steam leak	7
531	Smoke or odor removal	1
550	Public service assistance, Other	12
551	Assist police or other governmental agency	7
552	Police matter	10
553	Public service	99
554	Assist invalid	56
561	Unauthorized burning	1
571	Cover assignment, standby, move up	4
		<hr/>
		<b>252</b>

#### **6 Good Intent Calls**

600	Good intent call, Other	21
611	Dispatched & cancelled en route	23



6111 Dispatched & cancelled en route-BLS	2
6113 Dispatched & cancelled en route-fire scene	1
621 Wrong location	1
622 No incident found on arrival at dispatch	7
632 Prescribed fire	4
651 Smoke scare, odor of smoke	11
652 Steam, vapor, fog or dust thought to be smoke	6
661 EMS call, party transported by non-fire	1
671 Hazmat release investigation w/no hazmat	1
	<hr/>
	<b>73</b>
<b>7 False Alarms &amp; False Calls</b>	
700 False alarm or false call, Other	7
711 Municipal Alarm System, malicious false call	1
714 Central Station, Malicious false alarm	1
730 System malfunction, Other	27
731 Sprinkler activation due to malfunction	2
733 Smoke detector activation due to malfunction	32
734 Heat detector activation due to malfunction	1
735 Alarm system sounded due to malfunction	26
736 Carbon monoxide detector activation due to malfunction	2
740 Unintentional transmission of alarm, Other	1
741 Sprinkler activation, no fire	2
743 Smoke detector activation, no fire	48
744 Detector activation, no fire	7
745 Alarm system activation, no fire	17
746 Carbon monoxide detector activation, no CO	38
	<hr/>
	<b>212</b>
<b>8 Severe Weather &amp; Natural Disaster</b>	
814 Lightning strike (No Fire)	6
815 Severe weather or natural disaster standby	3
	<hr/>
	<b>9</b>
<b>9 Special Incident Type</b>	
900 Special type of incident, Other	10
	<hr/>
	<b>10</b>
<b>Total Incident Count:</b>	<hr/>
	<b>1,474</b>



### **Fire Prevention and Code Enforcement**

It is Lt. Michael Harman's role to provide Fire prevention and Code Enforcement for the Town of Medfield. Fire Prevention works to provide a safe community for the citizens and visitors of Medfield by

applying the principles of engineering, enforcement and education. The department utilizes the current Massachusetts Fire and Safety codes. These codes help to protect property from the hazards of fire, explosion or dangerous conditions in new or existing buildings and ensure firefighter and agency responder's safety during agency operations. The prevention section also coordinates with the building inspector's office to review potential incoming projects, periodic commercial occupancies, and plan review of all residential building plans. We also provide education and outreach to at-risk populations in our community as well as public information and resources.

#### Service Review – Engineering

Fire Prevention and Code Enforcement ensures that the requirements of Massachusetts law, codes and standards are engineered into future projects in our community. The prevention officer conducts plan review and approval as well as providing technical expertise to developers, architects, and contractors, general public and operational personnel. The section saw an increase from this past year and anticipates further increases in 2019.

Fire Prevention and Code Enforcement activities focus on ensuring that existing buildings and facilities are operated and maintained to state codes providing a safe environment for the employee, citizens, and visitors of Medfield and for agency response personnel. The primary tool for this is annual fire inspections. Inspections are conducted in both commercial and industrial buildings to ensure they meet standards and up to code. There were a total of 241 fire inspections in 2018. Once again, the department suffered from a lack of proper documentation which should be rectified with our new IMC fire records management system.

#### 2018 Inspection Activities

5 Fire Drills/Lock Down Drills

8 LP Gas Inspections

9 Life Safety Inspections

2 Oil burner Inspections

217 Resale Inspections/Final Occupancy

135 Permits issued

Public Education provides education and community outreach keeps all of Medfield's temporary and full time resident's fire safe. Last year the MFD conducted station tours, school presentations, fire safety talks, evacuation drills, participated in major events ( Medfield Day and the Holiday Stroll), and outreach campaigns. Through these educational opportunities the prevention staff was able to educate both children in schools and elders in their homes. I have established the following goals for the upcoming year.

Goal 1 – Proactively improve life safety, minimize losses and reduce the risks from fire through; education, application of codes and investigation.

Goal 2 – Implement a Community Wellness Program working with all stakeholders

To achieve our goals we must:

- Develop and update our preplans
- Develop and update policies and procedures for Fire Prevention
- Host an Open House for 2019
- Implement new fire safety programs for Medfield Schools

### **Facilities & Equipment Management**

New OSHA requirements have been put in place for 2019. They will add additional required station and equipment inspections to ensure safe working environments. We will continue to ensure that all department apparatus and facilities are in a safe and proper working order and equipped to meet industry standards. I have established the following goals for the upcoming year.

Goal 1 – Meet increasing demands on the Fire Department and industry standards

- Develop and maintain our Capital Improvement Program (CIP) aimed at correcting equipment concerns

Goal 2 – Provide the appropriate apparatus and equipment needed to meet the needs of the department

- Evaluate all apparatus and vehicles and update CIP to reflect overall department requirements

### **Emergency Medical Services**

It is EMS Officer Lt. Jeffrey Bennotti's role to help provide and maintain through education and training an excellent level of Emergency Medical Service to the citizens of Medfield. All members of the Medfield Fire Department are also cross trained as Emergency medical technicians and first responders. Seven members are trained to the level of EMT-Paramedic. This level of training allows us to provide the very best emergency medical care possible to the Town.

Our EMT's and Paramedics are required to recertify every two years. This process consists of completing 60 hours of training broken down between a 30 hour national core competency program, and an additional 30 hours of

continuous educational classes. This continuous training and education allows our members to always be up to date on the newest teachings and practices in EMS.

Medfield Fire Department						
2018						
Year	BLS Transports	ALS Transports	Total Ambulance Calls	Fire Calls	% Of EMS calls	Total
2018	376	164	703	762	48%	1465
2017	288	145	622	583	52%	1205
2016	263	178	654	620	51%	1274
2015	238	224	644	607	51%	1251
2014	191	210	401	618	39%	1019
2013	171	184	355	594	37%	949

The Medfield Fire Department responded to 703 medical emergencies in 2018. Approximately 23% were calls that required “Advanced Life Support”. This might mean that the patients require cardiac monitoring, IV therapy, airway management or in some cases medication administration.

Goal 1 - Continuously provide an excellent level of EMS to the citizens of Medfield.

Goal 2 – Continue to develop our EMS staff through an extensive QA/QI mentoring program

Respectfully submitted,

Fire Chief William C. Carrico II

With the assistance of the following staff:

Lt. Michael Harman

Lt. Jeffrey Bennotti

# INSPECTION DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2018:

	Permits		Inspections		Income (\$)		Expenses (\$)	
	2017	2018	2017	2018	2017	2018	2017	2018
Building	648	656	1117	1156	378,238	574,756	89,039	104,875
Wiring	429	462	809	760	48,769	62,958	27,317	26,215
Plumbing/Gas	510	583	526	570	35,905	42,820	17,753	19,540

Total revenue from the issuance of permits and fees for inspections for the calendar year 2018 was \$680,533 as compared to \$462,912 in 2017. Direct expenses for 2018 were \$150,630 as compared to \$134,110 in 2017.

## **BUILDING INSPECTION**

A breakdown of building permits issued is listed below:

New single family dwellings	26
New Multi-family (3 units) & Apartment (16 units) bldgs	5
Complete partially finished single dwellings	0
Additions to private dwellings	31
Renovations to private dwellings	181
Additions & renovations to business/industrial buildings	20
New industrial/business buildings	1
Family apartments	1
New Mixed Use buildings	0
Shingling roof & installation of sidewalks	104
Private swimming pools	9
Swimming pool demolition	2
Accessory buildings	6
Demolition	5
Tents (temporary) & construction trailers	9
Signs	6
Stoves (solid fuel burning/chimneys)	4
New windows	61
Solar Systems	12
Sheet Metal	74

Insulation	83
Decks	16
Foundations	0
<b>Total</b>	<b>656</b>

Occupancy certificates were issued for 12 new residences in 2018, as compared to 18 in 2017.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 40 inspections for 2018.

Estimated construction costs on permits issued:

	<u><b>2017</b></u>	<u><b>2018</b></u>
New dwellings	\$6,845,790	\$9,002,712
Renovations and additions, pools, shingling, sidewalls, etc. on residential	15,034,819	15,855,791
New construction - business and industry	25,000	1,600,000
Renovations and additions business and industry	1,722,441	5,835,790
Multi-family dwellings	0	4,471,200
Two family dwellings	0	0
Family apartments	0	65,000

Whether you are planning to renovate a kitchen or bath, finish a basement, add a pool, a deck, re-shingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building code requirements may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Inspection Department at the Town Hall (508-906-3005) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR – 9<sup>th</sup> Edition) continues to be the responsibility of the local building inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Inspection Department staff to institute procedural changes for compliance. The office of the Inspection Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 110.R5 of the State Building Code. The Building inspectors continue the enforcement of the code by making Inspections of schools, churches and rest homes, as well as other places of assembly on a periodic basis.

The Building Commissioner also serves the Town in the capacity of Enforcing Officer for Zoning and, as such, made 65 inspections to investigate complaints and inquiries brought to his attention by residents as well as other Town boards and departments.

The assistance and cooperation of Fire Chief Carrico during inspections was greatly appreciated. The Fire Department and the Inspectors continue to inspect smoke detectors and carbon monoxide detectors in new construction and in additions and renovations, as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood/pellet stove installations inspected and certified in accordance with the requirements of the Massachusetts State Building Code.

Thank you to Scott Allison, Department Assistant. Also, a special thanks again this year to Margaret Warren for her continued help in this office.

### **PLUMBING AND GAS INSPECTION**

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the Town requires the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will be completed correctly

and safely by a trained professional.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

### **WIRING INSPECTION**

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Don Colangelo, Local Building Inspector, Peter Diamond, Assistant Electrical Inspector and James Coakley, Assistant Plumbing & Gas Inspector.

Respectfully submitted,

Gary D. Pelletier, Building Commissioner  
James J. Leonard, Inspector of Wires  
John A. Rose Jr., Plumbing & Gas Inspector



## SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen  
and the Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for calendar year ending December 31, 2018.

Measuring devices tested and sealed as required by Massachusetts law:

Weighing Devices	61
Liquid measuring meters (in motor fuel pumps)	73
Linear measures (yardsticks and tape measures)	1
Bottle refund machines	1
Price accuracy (scanning system) inspections	4
Other inspections and tests (packaged grocery Items etc.) for weight and marking	44

Respectfully submitted,

W. James Allshouse  
Sealer of Weights and Measures

# CONSERVATION COMMISSION

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Conservation Commission is pleased to submit its annual report for 2018.

The Conservation Commission was formed under the Conservation Commission Act of 1957 (G.L. Ch. 40 sec 8C). The Commission administers the Massachusetts Wetlands Protection Act (the Act), M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetlands Bylaw (the Bylaw), Chapter 290. These laws protect the wetlands and waterways of Medfield.

The protected resource areas are floodplains, swamps and bogs, streams, ponds and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and vernal pool habitat (100-foot area surrounding the vernal pool) and a 50-foot no-disturb buffer zone are protected resource areas. Anyone proposing to alter a resource area or land subject to flooding, or to perform work within 100 feet of a wetlands or bank, or within 200 feet of a river or perennial stream must file for a permit with the Conservation Commission. Anyone intending to work within these protected areas must satisfy the Commission that the proposed work will not significantly harm the resources.

In 2018, the Commission held 19 public meetings for the purpose of: Six Requests for Determinations of Applicability and six Notices of Intent for activities related to wetlands resources. Three Enforcement actions were taken for violations. Two were resolved and in compliance with the Act and the Bylaw. The third Enforcement remains outstanding. No Certificates of Compliance were issued. No Emergency Permits were issued by the Commission in 2018. The Medfield LCB Senior Living Project, 561-563A Main Street appeal of the decision of the Commission's actions continues with the MA Department of Environmental Protection and Superior Court (under the Medfield Wetlands Bylaw). The Commission continues to transfer funds from its fee account to the general fund in order to offset the Conservation Agent's salary.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the Conservation Commission Act to actively protect the watershed resources of the Town and to promote and develop natural resources of the Town. Included within this charge, the Commission supported the Open Space Committee in its development of the revised Open Space and Recreation Plan. The Plan received conditional approval from the MA Executive Office of Energy and Environmental Affairs through November 2022. The

Commission formed a review subcommittee to address the revisions of the conditional approval and to update the town wide Open Space and Recreation survey.

The Commission reviewed one Boy Scout Eagle Project and one Girl Scout Gold Star project. Wind damage destroyed the entrance gate at Danielson Pond Conservation Land. Nicholas Iannone, with the help of several scouts, rebuilt, installed and painted the new reinforced gate at Danielson Pond. Girl Scouts, Troop 88191, built and installed a bat house at the Wheelock School Conservation Land on Elm Street.



A parcel of Conservation land on Rocky Lane was officially named Leighton Woods Conservation Land. The 7.3 acres of land was gifted to the Town in 1989 by Barbara Leighton. She gave permission this year to the Commission to publically acknowledge this gift "...to be managed and controlled by the Commission for the promotion and development of the natural resources of said Town and for protection of the watershed resources of said Town". Thank you, Barbara, from the Town of Medfield.

The Holmquist Farm Conservation Land on Plain Street is the home for the Medfield Community Gardens. The Medfield Community Gardens program is facilitated by Neal and Betty Sanders. All garden plots for the growing season of 2018 were actively used by the residents of Medfield. As the manager of the Holmquist Farm Conservation Land, the Conservation Commission thanks Betty and Neal Sanders for their gardening knowledge and experience in structuring, scheduling and providing advice to the gardeners involved in the Community Gardens program. A 'No-Till' method for the gardens was introduced in the 2018 growing season. Gardeners with excess produce donated the vegetables to the Medfield Food Pantry.

The Conservation Commission manages an abbreviated pond management program for Meetinghouse Pond (aka Baker's Pond) on North Street, Cemetery Pond (at the Route 109 cemetery entrance), Kingsbury and Danielson Ponds on Route 27, and Flynn's Pond on Pondview Avenue. Commissioner Robert Kennedy is the liaison for the Commission with Solitude Lake Management regarding the types of treatment necessary for each of the ponds. The ponds are reviewed for invasive species and native nuisance vegetation each year. The methods of treatment are hand-pulling or spot chemical applications. There are no widespread chemical applications to any of the ponds. These treatments protect the open water quality of each of the ponds.

Two of the Commission's long time members, Ralph Parmigiane and Philip Burr retired from the Commission. Mr. Parmigiane volunteered as an associate of the Commission in 1992 and was appointed as a Commissioner in 1993. He became chairman of the Commission in 1997. He served the Town for 25 years. Mr. Burr was appointed to the Commission in 1999 and served the Town for 19 years. Thank you, Ralph and Phil, for the loyalty and dedication to conservation and wetlands protection in Medfield that you both displayed for wetlands resource protection .

The Conservation Commission meets on the first and third Thursdays of each month. The Conservation Commission is a seven-member commission. Commissioners are appointed by the Board of Selectmen. Anyone interested in serving on the Commission as a member or an associate should send a letter of interest and resume to the Board of Selectmen and a copy to the Conservation Commission.

The Conservation Office is located on the second floor of Town Hall, Room 209 and is open on Tuesdays, Wednesdays, and Thursdays. For an appointment regarding conservation and /or wetlands matters, call the Conservation office, 508 906-3028.

Respectfully submitted,

### **Conservation Commission**

Michael Perloff, Vice-Chairman  
Robert Aigler  
Deborah J. Bero  
Robert E. Kennedy  
Mary McCarthy  
George Darrell, Associate

# **MEDFIELD HISTORICAL COMMISSION**

To the Honorable Board of Selectmen  
and the residents of Medfield:

## **What We Do**

The Medfield Historical Commission is appointed by the board of selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of \$1,500, and it has certain statutory authority. Its monthly meetings in the town hall are open to the public.

We work proactively to preserve those qualities of the town that residents say they want, which helps preserve property values. We walk the narrow, fuzzy line between historic preservation and respecting property owners' rights. Owners tend to favor historic preservation in principle...so long as it doesn't affect their bottom line when they want to demolish an antique to make room for a McMansion, which they believe will have greater market appeal.

## **Demolition Delay Bylaw**

In 1994, Medfield became one of the first Massachusetts communities with a demolition delay bylaw, and ours is one of the state's more stringent. It prevents historically significant buildings – non-renewable historical resources -- from being demolished before serious efforts have been made to rehabilitate or restore.

When an application is filed to demolish a building over 50 years old, the commission investigates and holds a hearing to determine whether it is historically significant. If a building is declared “preferably preserved,” the commission is required to impose an 18-month delay on its demolition.

The commission always seeks win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservationists. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full delay term and then demolishes the structure.

Over the 26 years since the town meeting vote approved the demolition delay bylaw, the commission has approved about two-thirds of the demolition applications right away after the hearing. Most of the others have resulted in delays which were lifted quickly after some back-and-forth discussions about preservation concerns. Fewer than 10 percent have led to demolition delays that ran the full term.

In 2018 the commission considered nine new demolition applications -- vs. 15 in 2017, 13 in 2016, 20 in 2015, 16 in 2014 and 12 in 2013. Three were for total demolition on properties at 95 North Street (barn only), 4 Pleasant Court, and 6 Bartlett Avenue. Applications were approved for the latter two, but the commission determined that the barn, built about 1900, was historically significant and preferably preserved, and an 18-month demolition delay was imposed. There was substantial neighborhood opposition to demolishing the barn. Applications were approved for partial demolition at 26 Summer Street, 1 Pine Grove Road, 7 Maplewood Road, 3 Crest Circle, and 11 Causeway Street. All five of these buildings were 50-75 years old. A demolition application was approved for a garage at 8 Metacommet Street.

### **Please Support Us at Town Meeting**

One troubling issue has come up, which we are hoping to remedy at the 2019 annual town meeting. Because of an inexplicable change in the state building code, local building commissioners are now required to issue demolition permits only in case of total demolition – a demo permit is no longer required for partial demolition.

Over the years, the commission's greatest success in its preservation mission has been in partial demolition situations. In cases like these, the commission has been able to negotiate deals whereby, if a developer agrees to preserve just the oldest part of a structure, the commission lifts the 18-month delay on demolishing the rest of the structure so construction can proceed. Under this new state code, the person who bought the developer's new-and-old house could summarily demolish the old part! It would negate the commission's previous preservation success.

We ask voters to support the commission's upcoming article to require a permit for partial demolition.

## **Certified Local Government**

Thanks to its CLG (Certified Local Government – and we have to reapply every year) status, Medfield has received many survey and planning grants from the state and federal governments. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

### **Medfield Archaeological Advisory Committee (MAAC)**

The Medfield Archaeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was formed to help protect archaeologically-sensitive areas in town. MAAC members are John A. Thompson, Chairman; Cheryl O'Malley; Mark Agostini; Rob Gregg; and Marc Eames.

On an ongoing basis, the committee maintains and updates a map of the archaeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened or finds an artifact that they would like to bring to the attention of the committee; please contact John Thompson.

### **Want to join our commission?**

As this is written, we're losing two highly valued members, Ancelin Wolfe (over 20 years on the commission!), and Caitlin Struble. We need new commission members. We'd also like to add associate members, who are the first people we turn to when we have a vacancy. If you're interested in Medfield's history, call any of the members, or just show up at one of our monthly public meetings, and let's get to know each other.

Respectfully submitted,

David Temple, Co-chair  
Daniel Bibel, Co-chair  
Maria Baler  
John Day  
Seth Meehan

# **Historic District Commission**

To the Honorable Board of Selectmen  
and Residents of Medfield:

## **OVERVIEW**

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street, enlarged in 1996 and in 2004.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

## **PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION**

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic District Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are



considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic District Commission. Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

## HISTORIC DISTRICTS IN MEDFIELD

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included four historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes the 23 buildings in the central core of the former Medfield State Hospital, and the surrounding historic landscape. These 23 buildings were built at the turn of this century, mostly

in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark-Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18<sup>th</sup> century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This district is intended to preserve and protect the character of the Center of the Town of Medfield.

## **ACCOMPLISHMENTS AND PLANS**

The Commission has participated in the planning process for the redevelopment of the Medfield State Hospital. The Commission seeks to preserve the 23 buildings in the central core of the Hospital campus, including the Lee Chapel. The Chapel and the core campus are an asset to the property and to the Town, and an important part of the Town's heritage. The Commission seeks to preserve this ensemble for future generations to enjoy.

The Commission's role in the State Hospital process flows from a Memorandum of Understanding negotiated among various state agencies, the Selectmen, and the Medfield Historic District Commission and the Medfield Historical Commission. In addition, the State Hospital lies in a Town Historic District, giving the Commission approval over changes to or demolition of buildings in that district.

The Commission continues to work with the current and future potential owners of the Tavern (adjacent to the Peak House) in order to create a new historic district and protect this important property of our Town.

The Commission met five times in 2018 and evaluated four different projects in historic districts.

Respectfully submitted,

Michael Taylor, Chair

Brad Phipps

David Sharff

Connie Sweeney

Cheryl O'Malley

John Maiona

## **KEEPERS OF THE TOWN CLOCK**

To the Honorable Board of Selectmen  
and Residents of Medfield:

Another year passes and the historic Town Clock housed in the steeple of the Medfield's original Meetinghouse just keeps on humming! It hums because the clockworks was upgraded with an electric motor more than 50 years ago. That motor still drives the clock today. The frame of the old works dating back to mid 1800's is still the foundation of the clock mechanism. Gears in various parts of the clockworks have been upgraded several times throughout its life. They occasionally show their age. The four faces of the clock continue to remain presentable despite the ravages of sun and storm.

In 2018 nothing of great significance happened with the clock. Light maintenance was performed as needed to lubricate and align drive shafts and tighten set screws. The hour/minute hand drive mechanisms on each clock face sometimes lose their grip and require a little "persuasion" with a steel punch to keep them marching in step.

Respectfully submitted,

David Maxson

Marc Tishler

Co-keepers of the Town Clock

## MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectman  
and Residents of Medfield:

It is my great pleasure to submit the 2018 Annual Report for the Medfield Memorial Public Library.

### Statistics

Library Visits	107,160
Items Borrowed	167,368
Books Borrowed	101,972
eBooks Borrowed	9,671
Holdings in Library Collection	133,316
Number of Registered Borrowers	7,178
Sessions of Computer Use	8,116
Hours of Computer Use	4,346
Children's Programs	582
Children's Attendance	10,295
Teen Programs	76
Teen Attendance	2,031
Adult Programs	120
Adult Attendance	949
Volunteers	44
Hours Volunteered	462
Website Visits	45,307
Meeting, Conference, & Study Room Use	1,282

The library circulated 167,368 items physically and digitally in 2018. Among those circulations were some items in high-demand. The most popular book that went out in 2018 was school-wide summer reading requirement *Love* by Matt de la Pena. The most popular adult book was

the fiction title *The Great Alone* by Kristin Hannah, and most popular movie to circulate this past year in Medfield was *Three Billboards Outside Ebbing, Missouri*. In addition to books, audiobooks, movies and CD's the library also has robust Toys and Unusual Items collections for children and adults. The most popular children's toy to circulate out of the library was a tie for the board games *Yeti in My Spaghetti* and *Don't Break the Ice*. The most popular piece of equipment out of the library's unusual items collection was the LED projector, followed closely by one of the library's two ukuleles.

## **Programs & Projects**

We had a number of prestigious authors visit the Medfield Public Library this past year, including two bestselling authors both originally from Medfield: in the spring, the library hosted Lisa Halliday, and in the fall we heard a talk from Mark Sullivan. The library also worked in conjunction with the Medfield Public Schools, with a generous grant from MCPE, and the support of the Friends of the Medfield Library to host renowned children's and young adult author Kwame Alexander.

The library opened a new space designated for teens and teen materials in the lower level of the library. After surveying local teens, they were provided with many of their requests and most popular suggestions, including an electronic fireplace donated by a Medfield family. The rest of the teen space furnishings, including comfortable seating, a chalkboard wall, and a diner booth, were funded through the support of the Friends of the Medfield Library.

The library's children's department continued to be a busy and thriving area, this year hosting a record number of programs with a total attendance number that topped 10,000. We also began offering three age-based clubs for kids grades K-5 with activities for them to be creative, crafty and exercise STEM skills with other children their own age.

## **Thank You**

The Friends of the Medfield Library had a very busy year, marking their highest year of sales from the Friends' Book Store located on the first

floor of the library. For the first time, they held a very successful Children's Illustrators Online Art Auction with art donated from forty illustrators of children's books from around the world. We are so thankful to everyone who is a Friend of the Library, your generous donations support all of the library's programming and so much more. I want to issue a special thank you to the brilliant and dedicated Friends of the Medfield Library Board, a group of fantastic volunteers who give so much time and effort into making their organization a wonderful one.

I also want to thank as ever the Library Board of Trustees who dedicate their time and effort to making the library the best place that it can be, helping develop plans and policies that serve this community, and providing invaluable insight to the library's operation.

It is also my great privilege to be writing this annual report for the first year as library director, having been appointed to the position by the Library Board of Trustees in December of 2018.

Respectfully Submitted,

Pamela Gardner  
Library Director

## **TRUSTEES OF MEMORIAL PUBLIC LIBRARY**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Library Trustees are delighted to announce the hiring of Pamela Gardner as our new Library Director. Many of you already know Pam, as she has been on the Library staff as Adult Services Librarian since 2015. Most recently, she served as the Interim Director. Prior to the Medfield Library, Pam was a Marketing Librarian in Wilmington, MA. She holds a Master of Library Science from Syracuse University.

The Trustees would like to acknowledge and thank the entire Library Staff for all their extra efforts through this transitional year. The Library is vibrant and welcoming in great part due to their dedicated commitment and energy. Special recognition and thanks also go out to the members of the Library Director Search Committee including Chair Deborah Merriam, Amanda Chin, Erica Cote, Claire Shaw, Debbie Shuman, Jean Todesca, and Terri Wickham.

The Trustees welcomed Jean Todesca as the newest member of the Board. Jean is a librarian who served the Medfield Library for many years – we are happy to have her back as a Trustee. We thank our outgoing member Geena Matuson for her many contributions; she is off to Syracuse University to continue her education.

One of the best things about our Library is the Friends of the Medfield Public Library. This outstanding group of volunteers and donors is tireless in their effort to support the Library. The FoL's wonderful bookstore at the library continues to grow in value to the community and the STEAM room has become increasingly important to multigenerational patrons. The Friends fund most of the Library's programming and special events, and help to make the Library a vibrant gathering place for all.



In 2019, the Library will undertake the development of a new five-year Strategic Plan for the Library and will be reaching out to the community for input. We look forward to hearing from you.

Respectfully Submitted,

Lauren Feeney, Chair

Maura McNicholas

Deborah Merriam

Colleen Sullivan

Jean Todesca

## **VETERANS' SERVICE OFFICER**

To the Honorable Board of Selectmen  
and Residents of Medfield:

Did you know that every town in Massachusetts has a Veteran's Service Officer (VSO)? Did you know that Massachusetts is the only state that has VSO's that have been committed to taking care of their Veteran's since 1861?

My name is Jon Cogan, retired Army veteran and Medfield's Veteran Service Officer. I assumed responsibilities as VSO in Medfield in early 2018 after an Intermunicipal agreement with Walpole to form a district.

The mission of the Medfield's Veteran Services is to advocate on behalf of all the Veterans and their eligible dependents, to provide them with top quality support services in obtaining EARNED benefits and entitlements from Federal, State and local agencies. Work closely with each department with advice and assistance pertaining to veteran's issues. Provide direct emergency financial assistance to those veterans and their dependents that are in need.

Other services to include:

- Assist eligible veterans in applying for state wartime bonuses and annuities.
- Guide and assist veterans with disability claims to the Department of Veterans Affairs.
- Administer Massachusetts General Law Chapter 115 financial assistance and emergency financial aid to eligible veterans, dependents and widows.
- Provide veterans access and referral to education, training and employment services.
- Help veterans with service record concerns.
- Provide direct service to veterans by answering questions and recommending resources.
- Counsel veterans and provide referrals to other professional services as necessary. Additionally, Veteran Services will facilitate a veteran mutual support group.

Currently the office hours are as follows:

**Medfield Office Hours**

Tuesday 8:30AM-12:00PM  
Thursday 1:00PM---4:30PM

**Walpole Office Hours**

Monday 8:00AM – 4:00PM  
Tuesday 1:00PM – 8:00PM  
Wednesday 8:00AM – 4:00PM  
Thursday: 8:00AM 12:00PM  
Friday: 8:00AM –12:00PM

Respectfully submitted,

SFC Jon Cogan  
Veteran Service Officer  
Walpole/Medfield District  
508-660-7325  
508-906-3025  
[jcogan@walpole-ma.gov](mailto:jcogan@walpole-ma.gov)  
[jcogan@medfield.net](mailto:jcogan@medfield.net)

- ☐ Assistance with claims for disability compensation and pensions
  - ☐ Aid in application for State Wartime Bonuses and annuities
  - ☐ Responsible for organizing Veterans events for the Town of Walpole
  - ☐ Counseling and referrals to other VA agencies
  - ☐ Flags and Holders for Veteran Gravesites
  - ☐ Information on Educational Benefits (GI-Bill, Post 911 GI-Bill)
  - ☐ Provide Outreach support to veterans that are unable to travel
  - ☐ Copies of Military records and Citations to include DD-214
  - ☐ Assist in care packages for Deployed U.S Serviceman and Women
  - ☐ Responsible for Town of Walpole U.S and POW flags Half Staff notifications
- As burial agent, this department will officiate at graveside veteran services and present flag to widows or next of kin.

**MEMORIAL DAY ADDRESS**  
**GIVEN BY**  
**CAPTAIN JOHN T. O'CONNELL**  
**U. S. NAVY, RETIRED**

Chief Mann,

Thank you for your very kind introduction. Good morning everyone; and thank you Medfield for inviting me to your Memorial Day celebration.

It goes without saying that it is absolutely great to be back in Medfield and I am honored to be speaking to you today on such an important occasion and to follow in the steps of Rear Admiral Jeff Cook, who stood here 5 years ago, a classmate, a teammate, a fellow Naval Officer, and still a very close friend.

While it has been quite a few years since I left Medfield for a life in the United States Navy I have been able to come home a few times every year as I still have aunts, cousins and close friends living in Medfield and surrounding towns. During my school years, Medfield was a town of 5000 people and oh by the way that was the same number of sailors we had on my first ship, the aircraft carrier USS Saratoga. A humbling experience to say the least.

I was truly privileged and honored to be able to serve our great country in the United States Navy, with the men and women from towns all over this great nation, most just like Medfield.

We are here today to honor our nation's fallen heroes, over 645,000 since World War I, who lost their lives in the line of duty, to remember their courage and their dedication.

In that spirit, I would like to take the next few minutes to talk to you about my experiences in the Navy and why Memorial Day is special to me. My few words will be very much from a Navy Carrier Battle Group perspective because that is what I did for 20 of my 30 years in the Navy, making six deployments on aircraft carriers to the Mediterranean Sea for

six to nine months each. My experiences were not unique to me or my deployments-they were very typical of all those who serve in the U.S. military.

Life on an aircraft carrier is dangerous living. It is a \$13 Billion, 100,000 ton, four football fields in length airport with approximately 80 aircraft onboard operating 24 hours a day sitting on top of thousands of gallons of jet fuel and tons of high explosive bombs and missiles and if that isn't enough how about sitting on top of two nuclear reactors and no fire escape. It is dangerous but the Navy and those incredible young men and women, our sons and daughters, do an incredible job making it as safe as humanly possible to operate and conduct their assigned missions.

Speaking of missions, I have found over the years that many of us do not really know what the Navy does; I was one of those when I joined in 1969. So in short, the primary missions of The United States Navy are ensuring freedom of navigation on the seas, the projection of the power on this great nation anywhere on the globe to protect U.S. interests and Diplomacy. In the case of an aircraft carrier, 100,000 tons of Diplomacy.

When I joined the Navy the Vietnam War was still raging and at the same time we were in an all-consuming struggle with the Soviet Union called the Cold War. That struggle is what I participated in.

Those six deployments were centered on Cold war operations with the Soviet Union in the Mediterranean Sea; conducting day to day operations with our allied Navies in training for a day we all hoped and worked diligently to ensure would not happen, that was, war with the Soviet Union.

Naval operations in the Mediterranean Sea were a constant struggle between the United States Navy and Soviet Union Navy. The Soviets did their best to know where the two US Navy Aircraft Carriers were at all times. As big as they are, they are still not easy to find if they don't want to be found. Their ships and submarines tried to follow us constantly; they were our constant shadow as we went about our missions ensuring that the United States and NATO controlled the Mediterranean Sea which is the southern flank of NATO.

The primary missions of the helicopter squadrons that I was assigned to during these deployments were Search and Rescue and defense of the aircraft carrier from attacks by those Soviet submarines which tried very hard to follow or be in close proximity to our aircraft carriers. It was always a cat and mouse game although it was never a game.

But, aircraft squadrons don't just show up one day and ask to land on a carrier. Before the Airwing, which is made up of all of the squadrons, and the aircraft carrier are ready for a deployment we train as a team, typically conducting training at sea for six to nine months in preparation for a six-nine month deployment. These training periods are called "Work Ups" that is "work up" to being ready for deployment. The training periods are intense for every officer and sailor of the squadrons and aircraft carrier and every deployment and training period had its own unique challenges both for families as well as operationally.

Once pre-deployment training was completed we usually had only a month at home to get our personal affairs and family matters in order before commencing a six-nine month deployment. The "Work Ups" and deployments were very hard on our families. Once at sea, there was no email, skype, Facebook or snapchat, just mail delivered by boat or aircraft—not even snailmail.

Marriages went from a team effort to our wives going it alone to raise families during both the Work Up periods as well as the deployments; and children not having a Dad for very long periods; and today even longer periods. Our spouses and our children are our "little-sung to unsung heroes". They too sacrifice for all of us.

Every one of my deployments brought death and almost always it was someone I knew very well; always a fast and violent death and during my deployments, none directly from an enemy. Mid-air collisions, engine failures, flying into the water, running out of fuel or hitting the stern of the ship on landing. Operations were often in total darkness, high sea states, and high-tempo flight operations. We lost at least one aircrew member or sailor, often more on every deployment I made. I must say today's Navy is a much safer organization.

Remembering these shipmates who lost their lives in day to day operations on an aircraft carrier, their families and friends is what makes Memorial Day very special to me.

Many of them didn't ask to leave their homes to fight on distant battlefields and oceans. Many didn't volunteer. They didn't go to war because they loved fighting. They went because they were called to be a part of something bigger than themselves. They were ordinary people who responded in extraordinary ways in extreme times. They rose to their nation's call.

I often wondered and tried to get my head around how it is that young men and now also young women from all walks of life, background and life experiences can come together and in a very short time to become a "Band of Brothers". I believe it is the natural outcome from being a part of a greater cause, one larger than just one's self. In my experience in Navy Squadron life we were truly a "Band of Brothers". And it was transferred to our greater community onboard our aircraft carrier.

I only wish that all of the citizens of this great country had the opportunity to go onboard one of your aircraft carriers and have the chance to see what their capabilities are and to meet these awesome sailors and Marines, our sons and daughters who man them.

At this time, I am proud to give voice to two names of fallen heroes from Medfield from my generation. Stephen Hinkley and Peter Kristof. My family knew the Hinkley family very well; I clearly remember passing Stephen in our school hallways every day. He was two years junior to me. Unfortunately I did not know the Kristof family as they moved to Medfield the year after I graduated from High School. These were two wonderful young men, in the prime of their lives who answered the call of their nation who never got the chance to have their own families and celebrate Memorial Day with their sons and daughters and grandchildren.

So it is that we come here today to remember and honor Stephen and Peter and all of our service men and women who have given the ultimate sacrifice in the defense of our nation.



Lance Corporal Stephen Hinkley and Private First Class Peter Kristof, and many others like them, paid their dues to the nation, and some of ours as well. We can and must honor the memories of the fallen, to feel the kinship with those who served before us, and those bravely serving us now. No words can adequately honor their sacrifices they made for all of us but by all of us coming together today in body and spirit to honor these American heroes we honor them in the best way possible.

Memorial Day should be more than a day for those of us to share memories of lives in the service of our country; it is for all of our citizens to reflect upon who we are as a people and to do that with respect to our fallen heroes, the lives they lead, their courage and commitment. Those warfighters' lives that were not only lost in combat but in preparation for combat operations, training or in day to day operations/patrols.

Finally, each of us will go forward celebrating Memorial Day in our own way, remembering the life cut short of a dear relative, a distant relative, a close friend, or those who lived among us and shared our lives and answered their nations call to duty. Let us look forward, to meet the future without fear, but look back with pride in this great nation.

Thank you all for your kind attention and God Bless America and God Bless our Troops.

Thank you.

## **COUNCIL ON AGING**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Council on Aging mission is to foster an atmosphere of wellness by addressing the emotional, social, and physical and often, spiritual needs of individuals and their families during the aging process. Our focus is to enhance the quality of life and promote independence through the sharing of information, programming, services, and referrals to appropriate agencies.

The CENTER offers valuable services to our senior community and their families by providing transportation, meals, counseling, and a variety of other benefits. The Council on Aging is under the guidance of an appointed board. Those currently serving are Robert Heald, Chairman, Michael Clancy, Gwynneth Centore, Perry Conostas and new to the board in 2017, Richard Ryder. The Council on Aging staff includes Director, Roberta Lynch R.N., new to the Outreach Coordinator position, Lisa Donovan, Volunteer Coordinator, Susan Bernstein M.A., Transportation Coordinator/Building Support, William Pardi and Adult Respite Care staff Kathy Powers and Patricia Pembroke.

The Council on Aging offers a very active Outreach/Social Service coordination through collaboration with other human service agencies, voluntary organizations, citizen's associations, governmental agencies, area agencies on aging and others in the community to provide services to the older adults in the community. Assistance in obtaining housing, employment, home care services, long term care placement, caregiver support, food stamps, fuel assistance, low vision support, monthly legal clinics and SHINE appointments (Serving the Health Insurance Needs of Elders) and more are available through the CENTER's Outreach Department.

The Volunteers at the CENTER provide an assortment of help that saves the town money. The garden group cares for our gardens and in fact, a special thank you to Nancy Brais for the design of the new garden behind the Bocce court. A dedicated COA member, Mr. Tom Lyall, provided funding for three new trees which (most appreciatively) the DPW planted

for the COA. The volunteers who pick up the donated food items from Shaws, Blue Moon, Donut Express, Starbucks and Roche Bros., keep the COA filled with delicious breads, muffins, donuts, pastries, bagels and cakes! Our volunteer drivers keep the COA moving when we need help. The Center's success is because of all the volunteers and participants that support the many programs and services we offer. Last year 128 volunteers provided over 7300 hours of service to various town departments, including the Center.

The youth in Medfield help with the Snow Shoveling program which provides seniors a shoveled walkway and mailbox area during the winter months. Several high school students provided volunteer time during the spring and summer to provide yard maintenance around the building. Several youth service groups provided activities for the seniors at the Center.

The CENTER is host to the AARP Tax Aide Program which provides free personal income **tax** assistance and preparation to low- and moderate-income taxpayers, with special attention to those ages 60 and older. Counselors, under the direction of the Local Coordinator, provide tax assistance and preparation service to clients. Last year the Center provided tax preparation assistance to 53 individuals.

Medfield has a Tax Work-Off Program for senior homeowners aged 60 and over. Senior workers were placed in the Library, Assessors, Board of Health, Clerk and Conservation Departments, along with the schools and the COA. At the April 2017 Town Meeting, the town voted to increase the benefit to \$1000.00 (less mandatory deductions) off their real estate taxes by working in departments at the minimum wage. These earnings reduce their real estate taxes providing relief to senior citizens, while supplying the town with skilled workers. In 2017, 52 participants worked for a total of \$26,000.00.

The CENTER celebrated its 10<sup>th</sup> anniversary on January 7, 2018. The day was planned and organized by the 10 Year Celebration Committee consisting of Bob Heald, Nancy Gerstel, Norma Barr, Ruth McGovern, Kathy Brennan, Rich Ryder and Judy McGue. It was a well attended event with almost 150 people enjoying the festivities. The afternoon was highlighted with Mr. Fellini reminiscing about the construction of the building and State Senator Paul Feeney presenting the board with an

official citation. Medfield TV provided a video showcasing what is offered at the Center. A special thank you to the celebration committee for a job well done.

During the past 10 years, the COA has seen an increase in participation, diversity in programming, a successful and supportive respite program AND growth in transportation ridership. The Council on Aging received a grant from MArtap (Massachusetts Rural Transit Assistance Program) for 3 comprehensive first aid kits for the vehicles, 2 companion wheelchairs and a 32 inch television monitor to display our transportation activities in the foyer.

The following is a sampling of the services the COA provides: 12 fitness and exercise classes, educational and social programs, food shopping assistance, friendly visiting, individual and group support, health benefits counseling, health screenings, health services, assistance with fuel and food stamp applications, supporting home delivered meals, home repair referral, housing assistance, medical equipment loans, legal assistance, pre-retirement support, The Ride referrals, snow shoveling program, The Club program, transportation, wellness checks, salon services, daily congregate meals, tax work-off program and a variety of unique trips.

The Club program (Adult Respite Care Program) continues to thrive with 16 participants. The Club, as a Mass Health provider is under contract with HESSCO for supportive Day services. This program under the direction of Medfield resident, Kathy Powers and support from Medfield resident, Trish Pembroke, continues to flourish with ideas and unique activities to stimulate and engage those individuals who need additional support. In 2017, the Club received a \$5000.00 grant from the Alzheimer's Foundation of America to provide Cognitive Stimulation Therapy to Club members. The funding provided daily yoga instruction and music therapy during the grant cycle. The Club is recognized as an excellent option for caregiver relief and referrals to the program from local hospitals, physicians and case managers is a frequent occurrence.

In 2017 the Council on Aging received a grant from MetroWest Health Foundation addressing social isolation as individual's age. The CENTER at Medfield is currently open Monday through Friday. With this grant, the CENTER will be able to open on Saturdays beginning March 2018. The grant will provide a transportation service, programming and staff to reduce the effects of social isolation. Offering more programs during a

time when older adults are at home (weekends) will decrease their isolation, stimulate and engage, connect them with their peers, and provide a further opportunity for ongoing socialization.

The Friends of Medfield Seniors, Inc. (FOSI) supplements town funding for the CENTER by funding programs, services, party goods, equipment and whatever the town budget does not allow for. FOSI has become a strong and active non-profit organization that supports the needs of the Council on Aging and recognizes that future planning for services, programs and space is needed. In 2017, a \$50,000.00 donation was made to FOSI to support the Council on Aging. Together, the COA and FOSI look to the future to plan appropriately for the increase in the 60 plus population and those over the age of 80. Both groups are seeing an unprecedented growth. It is the responsibility of the Council on Aging to be proactive and able to support individuals and create new and exciting programs to meet the changing needs of our community.

The Council on Aging is appreciative of the support and interest from the Board of Selectmen and the citizens of Medfield. We do hope for continued support as we identify our goals and work towards achieving them.

Respectfully Submitted,

Roberta Lynch, Director  
Robert Heald, Chairman  
Michael Clancy  
Gwynneth Centore  
Perry Conostas  
Richard Ryder

## **PARKS AND RECREATION COMMISSION**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Parks & Recreation Commission is a five member, elected board of volunteers charged with the responsibility of providing safe affordable programs to Medfield residents of all ages in well maintained facilities. The Parks & Recreation Department provided nearly 600 programs in 2018 and those programs engaged more than 8200 participants, a 30% increase from just two years ago. The department also manages 13 acres of landscaping and 19 acres of athletic fields, including the Pfaff Community Center, Metacomet Park, McCarthy Park, Baxter Memorial Park, Meeting House Pond, Dale Street Court and Hinkley Park & Swim Pond. We also perform grounds keeping and landscaping for the Town Hall, Library and Public Safety Building, while several historical buildings receive landscaping services from our department including the Dwight Derby House, Lowell-Mason House and the Historical Society at the Medfield Library Annex.

The Commission's responsibilities include recruiting and hiring qualified personnel; creating policies; generating diversified recreational and enrichment opportunities; monitoring the maintenance schedule for the properties we maintain; and advising the Director to achieve the goals set forth in the Park & Recreation Comprehensive Master Plan. The department is comprised of a Director, Program Coordinator and an Equipment Operator/Landscaper. Additional independent contractors and instructors are recruited to teach



programs throughout the year and seasonal employees are hired for our summer camps and Hinkley Swim Pond. Last summer, we employed nearly 100 seasonal staff members, our largest staff to date. The department's responsibilities include creating, implementing, evaluating

and adjusting year round opportunities to recreate; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing an ongoing maintenance plan for the properties we maintain.

The department is dedicated to providing affordable programs that enhance the quality of life for Medfield residents of all ages and continues to see an increase in participation in its programs and summer camps. In 2018, the department saw an increase of more than 700 registrations across the programs offered over the previous year, while the summer camps have increased 40% over the past two years. Also in 2018, the department again administered the Blake Middle School Ski Club, taking three coach buses and 150 kids over a six-week program with great feedback from the participants, and continued to hold its popular Kid's Night Out event on a monthly basis. Parks & Recreation is a vital and affordable resource that brings our community together and focus on the health and wellness of our great Town.

The Commission is still excited about the prospect of moving forward toward the building of a new recreation center in Medfield. We are excited about the feasibility study that showed the need for more public recreation space in Medfield, including the dire need of additional basketball courts and program space. Last year, the Town approved funding for a feasibility study to help locate a site for a new recreation center. That process is ongoing and we are looking forward to sharing those results with the community. Until a decision about the future of a new building is made, we will continue to make the Pfaff Community Center an inviting place for our participants. Over the past few years it has been painted, floors refinished and updated, doors replaced, drafty windows replaced with energy efficient windows, office painted, the leaky roof has been repaired a couple of times and a new boiler was installed. Over the past year, we built custom storage shelves for the office and replaced all our window air conditioning units with brand new, energy-efficient models. We strive to make the department and the Pfaff Center a vibrant part of Medfield by building community through activities.

The department would like to thank the many parents and other residents who volunteer their time on weekends and weeknights to make our sports leagues and programs as good as they are. Besides our soccer, basketball, T-Ball and flag football leagues, we get volunteers for our annual Children's Clothing and Baby Equipment Sale; the Medfield Day 5K;

Nashoba Valley Tubing Trip; Blake Middle School Ski Club; and other such events throughout the year. It doesn't get said enough, but THANK YOU for all your help, input, resources and time that you put in to help make our department function!

Respectfully submitted,

Kevin Ryder, CPRP, Director of Parks & Recreation  
Eric Kevorkian, Program Coordinator  
Brian Schools, CPSI, Equipment Operator/Landscaper

Mel Seibolt, Chairman  
Nick Brown  
Mike Parks  
Rob Tatro  
Kirsty Young



# **TREE WARDEN AND INSECT CONTROL DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report is for the calendar year ending December 31, 2018

Eversource has been line clearing for 90% of the Town. Police details have been utilized on main roads to assist traffic. During the time Eversource was working, several inspections were conducted. There has also been an Arborist on-site throughout the process. Eversource removed approximately 20-25 diseased trees.

We had approximately 20-25 calls in 2018 from the Police Department due to snow and wind damage of trees. The Tree Warden's position is part-time.

We planted 15 new trees at Vine Lake cemetery. These trees were planted by the Department of Public Works.

The Gypsy Moth is on the rise and causing deformation of trees in the southern section of Town. Most of the damage was done on Indian Hill, Foundry Street, Orchard Street and Plain Street. The presence of Lyme disease is still prevalent due to the high volume of deer.

We recommend that all firewood should be purchased locally due to the concerns of the Asian Long Horned Beetle. At present we haven't found any signs of these destructive beetles.

Stumpy's Tree Service is in its second year of its contract with the Town. The stump removal program is still active.

The Tree Department would like to thank Leuder Environmental Tree and Landscaping Company for their help and professional advice throughout the year. I would also like to thank all various Town of Medfield departments for their assistance throughout the year.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be sent to the Town Clerk as registered mail no later than March 1<sup>st</sup>. This notice must be given each year.

Respectfully submitted,

Edward M. Hinkley  
Tree Warden  
Director of Insect Pest and Pest Control

**Norfolk County Registry of Deeds**  
2018 Annual Report to the Town of Medfield  
William P. O'Donnell, Register  
649 High Street, Dedham, MA 02026

This year was a very special year for the Norfolk County Registry of Deeds as we celebrated our 225<sup>th</sup> anniversary, making us one of the oldest registries in the United States. The public event, which took place last June, was highlighted by the publication of a historical booklet illustrating the many advances that had taken place at the Registry over the past two and a quarter centuries. The booklet also exhibited some of the notable land records of famous people who have lived in Norfolk County, including 4 United States Presidents, Nobel Prize winners and a person from each one of the county's twenty-eight communities.

The Registry of Deeds is the principal office for real property records in Norfolk County. Its mission is to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 8.5 million land documents dating back to 1793 when George Washington was President. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell, who has held the position since 2002.

**2018 Registry Achievements**

- Register William P. O'Donnell and his staff continued their direct outreach to town halls, senior centers, businesses, historical commissions and civic groups across Norfolk County. The Register held office hours at the Medfield Town House on February 8<sup>th</sup>.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. **This year alone, the Center handled more than 5,000 requests.** These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need

of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.

- In calendar year 2018, **the Registry collected more than \$55 million in revenue.**
- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2019, we will continue to advocate for mortgage transparency by refiling legislation requiring mortgage assignments be recorded at the appropriate Registry of Deeds.
- This year saw a record number of electronic recording filers, **approximately 1,530.**
- In 2018, we hit a record high of recording our **36,490 Registry of Deeds book.** For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- In calendar year 2018, the Registry processed over **12,000 Homestead applications.** The law Chapter 188 (M.G.L.) provides limited protection of one's primary residence against unsecured creditor claims.
- The Registry continues to fine tune its completed History Comes Alive Transcription program. The initiative, the first in New England, makes land recorded documents written by scribes of the 18<sup>th</sup> and 19<sup>th</sup> centuries in the old cursive hand writing style much easier to read by converting the words into easy-to-read electronic text. **The program earned the praise of two-time Pulitzer Prize historian, David McCullough.**
- During the end of 2018, the Registry of Deeds started a major renovation project which included updating its electrical system, repairing the ceilings, remodeling the recording area and public work stations.

- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- For the first year, patrons had the ability in Land Court to scan their plans in color.
- We also continued our commitment to cyber security with annual training of our employees.
- In 2018, we have expanded our website by including a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors and leaders in their fields of education, environment and the law
- The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) routinely updates the public on such news as real estate statistics, answers to frequently asked questions, the latest schedule for our community outreach initiatives, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly press release to alert residents of the latest happenings as well as to remind them of our consumer services.
- The Registry's free Consumer Notification Service **experienced a 21% increase in enrollment from the previous year.** This consumer/public safety program allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: [www.norfolkdeeds.org](http://www.norfolkdeeds.org).
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the general public, municipal officials, real estate professionals, genealogists and the legal community.
- The Registry continued its community outreach commitment by working with Interfaith Social Services of Quincy, Father Bill's &

MainSpring of Quincy and the VA Boston Healthcare System, Voluntary Service Program on our 'Suits for Success' program and supporting the New Life Furniture Bank of MA in Walpole to assist those who are in need of household items. ***Our Toys for Tots' Drive has collected over the years 1,850 presents. Our Annual Holiday Food Drive continues to support Food Pantries in Norfolk County. This year's food drive collected enough groceries and household products to be able to visit multiple food pantries. Finally, the Registry has received more than 4,000 pieces of clothing donations for our "Suits for Success" programs.***

### **Medfield Real Estate Activity Report January 1, 2018 – December 31, 2018**

During 2018, Medfield real estate activity saw no statistical change in total sales volume but a small increase in average sales price.

There was a 6% decrease in documents recorded at the Norfolk County Registry of Deeds for Medfield in 2018, resulting in a decrease of 168 documents from 2,654 to 2,486.

The total volume of real estate sales in Medfield during 2018 was \$164,420,614, no statistical change from 2017. However, the average sale price of homes and commercial property was up 4% in Medfield. The average sale was \$768,320.

The number of mortgages recorded (513) on Medfield properties in 2018 was down 16% from the previous year. Also, total mortgage indebtedness decreased 20% to \$185,765,270 during the same period.

There were 4 foreclosure deeds filed in Medfield during 2018, representing a 33% increase from the previous year when there were 3 foreclosure deeds filed.

Homestead activity decreased 4% in Medfield during 2018 with 240 homesteads filed compared to 249 in 2017.

The Medfield notable land deeds selection for the 225 Anniversary Commemoration booklet was Charles Martin Loeffler. He emigrated to the United States in 1881 and joined the Boston Symphony Orchestra and at just 20 years old, he shared the first desk with the concertmaster. Mr. Loeffler became one of the most influential classical composers of his time period. He settled in Medfield after retirement, where he was known locally as the “Farmer of Medfield.”

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,

A handwritten signature in blue ink that reads "Bill O'Donnell". The signature is written in a cursive, flowing style.

William P. O'Donnell  
Norfolk County Register of Deeds



## **TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT – 2018**

The School Committee reorganized in July of 2017, and elected Steve Trask from Franklin as its Chair, David Bento from Medfield its Vice Chair, and Douglas Brown from Seekonk as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

The vocational and civic skills of Tri-County students are extremely useful in these stressful economic times. Plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our district towns' labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

Their citizenship skills are also to be observed throughout the member towns. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Tri-County again hosted a Manufacturing Round Table attended by local and state government representatives and several local manufacturing representatives.

It has been forty years since Tri-County opened its doors to its students, and to celebrate this milestone, Tri-County held a *Celebration and Benefit*, hosting alumni, retirees, current faculty, parents and friends.

## **Graduation**

Two hundred eight students graduated in an outdoor afternoon ceremony on Sunday, June 3, 2018. Superintendent-Director Stephen Dockray presided over the ceremony. School Committee Chair, Steven Trask, and School Committee Vice Chair, David Bento, presented diplomas to the graduates. John Martin, Director of Special Education, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards that are given solely to Tri-County graduates was \$76,000.

## **Guidance**

September 5, 2017, Tri-County welcomed 983 students to the new school year. The respective number of students from member towns was as follows: Franklin – 180, Medfield – 10, Medway – 60, Millis – 41, Norfolk – 29, North Attleborough – 323, Plainville – 91, Seekonk – 82, Sherborn – 0, Walpole – 43, and Wrentham – 53.

During the 2017-2018 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways. The guidance department started the year with the announcement that the YPFTF program was “updated” and renamed *MEFA Pathways*.

Tri-County hosted Career Days for Grade 8 students from the regional districts. We hosted a Saturday community open house and an evening grade 8 open house. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. In addition, the Guidance department hosted a very successful evening College Fair.

The Guidance department organized and implemented PSAT (practice SAT), ASVAB (military entrance exam), and began to implement the college placement exam called the Accuplacer through their growing relationship with the CVTE coordinators at Bristol Community College.

## **Academics**

Tri-County Regional Vocational Technical High School continues to earn widespread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational



technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

The class of 2020 scored exceptionally well in all three areas of MCAS. In ELA, 97% of students scored Proficient/Advanced. In Mathematics, 84% of students scored Proficient/Advanced. In Biology, 80% of students scored Proficient/Advanced. Tri-County earned a 79% under the All Students Indicator and a 49% under the Lowest Performing Students Indicator. This earned Tri-County a 64% as their Criterion-Referenced Target Performance under the new accountability rating.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

Fifty-three seniors from the Class of 2018 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve a minimum of two proficient and one advanced score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams. Student scores must be in the top 25% of tested students.

Tri-County continued its implementation of the *itsLearning* platform this year. Teachers have embraced this learning platform, using it for lessons, power point slides, class notes, embedding video, remediation links, textbook links, uploading worksheets, collecting homework, online polls, data collection, submitting work and taking exams. All academic and many of our vocational teachers have been trained and are using *itsLearning* on a regular basis. Academic standards are all on *itsLearning* and can be used for both formative and summative assessments.

Tri-County continued year three of training our teachers in an in-house professional development focused on Differentiation this year. This year, we utilized the Instructional Technology Specialist along with both the Academic Coordinator and the Vocational Director to lead the training. Approximately 12 teachers were added to the cohort, in addition to the 27 teachers trained the last two years. Teachers from academics, vocational, and special education, all worked together during the course of the year to learn about the different types of differentiation, observe colleagues from cohorts past years, and take place in learning walks, in an effort to enhance their teaching practice. Mentors were also added to the Differentiation PD, in an effort to match each new member of the cohort with a teacher who had been trained in previous years. This enabled the new participant to have a "go to" person to help plan, observe, and discuss differentiated strategies in addition to the ongoing meetings of the cohort group. The mentor program was a huge success. The Academic Coordinator, Vocational Coordinator, and Instructional Technology Specialist all participated in each meeting and worked with the cohort groups in an effort to bring all areas together, plan, debrief, and most of all, learn from one another, in an effort to understand the value and need for differentiation to occur in all classrooms on a regular basis.

Tri-County purchased one hundred additional Chromebooks this year for use in the academic classrooms. Over the course of the year, Chromebook use increased and students commented on how much they enjoyed using this additional technology in their classes. There are multiple Chromebook carts placed in all core departments: Science, Social Studies, Math, and English. Teachers must go through training in order to sign out the carts and each year, more teachers are certified and utilizing this technology to enhance their classroom experience.

Tri-County has completed year two with Mass Insight to not only increase our AP scores in the future, but to also improve how we teach both our AP and pre-AP courses. Several of our teachers attended pre-AP strategies workshops in an effort to improve vertical teaming to attract more students to enroll and be successful in our AP programs. Our hope is to improve our qualifying scores on AP exams through our partnership with Mass Insight. Teachers attended extensive trainings through Mass Insight this year and students spent three Saturdays at workshops with other AP students to learn strategies, curriculum, and take mock exams. Tri-County offers AP Physics 1, AP Calculus (AB), AP Language and Composition, AP Literature and Composition, AP Statistics, and AP Computer Science Principles.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continues its work at rewriting curriculum using the Understanding by Design (UbD) model. Teams of teachers worked this summer to write curriculum for math and English that included common assessments, on-line assessments aligned to standards, and updated curriculum in anticipation of MCAS 2.0.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Twenty-first Annual Vocational Mathematics Competition with over 17 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics teams consisted of freshmen, sophomores, and juniors and placed second and fourth place this year.

## **Vocational Technical Programs**

Students in the seventeen Vocational Technical Programs experienced many successes, both in their individual programs and school wide. All grade 10 students achieved their OSHA 10 Hour Safety credentials. The training included interactive and specialized curriculum for both general industry and construction trades.

Students in Early Education, Dental Assisting, Culinary Arts, Medical Careers, Legal and Protective Services and Construction Craft Laborers received American Red Cross CPR and First Aid Training. All students in grades 10 – 12 in those programs are now certified and able to work in companies requiring their employees to have these credentials.

The Tri-County Robotics Team, named “Tri-Force”, was busy this year. They began preparing for the FIRST Robotics Regional Competition at WPI in January. They qualified to then move on to compete at the FIRST Robotics State Competition in March. The team then qualified for the World Championships in Detroit.

Finally, Tri-County SkillsUSA achieved much success as nine students competed at the National Conference in Kentucky. Career Pathway in Business Management and Technology team achieved a silver medal. Other participants were Action Skills, Additive Manufacturing and Career Pathways Arts & Communication, all finishing in the top ten.

**Auto Collision Repair:** The Auto Collision Repair Program continued to be a NATEF Accredited program. With the NATEF accreditation, our students are able to take advantage of the rich curriculum offered to achieve Certificates of Achievement in the NATEF Standards. All grade 11 and 12 students achieved the ASE Welding Certification. Grade 12 students achieved some of the ASE Auto Collision Repair student certifications. Tri-County students practice using water based paint and other environmentally safe materials to meet the most current industry standards. Students in this program continued to serve the community needs and the Tri-County School District by repairing and restoring vehicles under the supervision of their instructors. Students also participated in field trips to emphasize the diverse career opportunities available upon graduation from the program.

**Auto Technology:** Students in the Auto Technology program performed well in the ASE student certification exams that were administered in May. All students achieved ASE Certification in at least 6 of 9 categories. The program continues to have Master Automobile Service Technology Accreditation through NATEF. Students practice their skills on state of the art diagnostic equipment. Students in the Auto Technology program experience a real world application of the skills by diagnosing and repairing school vehicles, staff automobiles and cars and trucks owned by members of our eleven town district.

**Carpentry:** Under the supervision of the Carpentry teachers, students in the program worked at several community projects this past year. In Franklin the Carpentry program worked on the Housing Authority garage. In Millis they built display cabinets for the Historical Society and a shed for the library. The Carpentry students also teamed up with our Early Education and Graphics programs to build a creative play set for the library. Two lecterns for the town hall in Seekonk were designed and built over the winter as well as wall cabinets for the Sherborn Fire Department. Graduates of the Carpentry program with a GPA of at least 3.0 and who have met or exceeded the standards for graduation from a Chapter 74 program attained pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. Many seniors and a few juniors participated in the Cooperative Education Program this year, earning money while practicing the skills learned at Tri-County in real work experiences.

**Computer Information Systems:** The students in the Computer Information Systems program are being trained in the Cisco Networking Academy curriculum. All students in the program are able to take CISCO exams and attain certifications in many aspects of the curriculum. All grade 11 students take AP Principles of Computer Science as part of the CIS curriculum. A team of students participated in the Cyber Patriot Competition with other students around the state and achieved the gold standard for their region. Students in this program work closely with the IT department at Tri-County to update the school's website.

**Construction Craft Laborer:** Students in this program are trained in all aspects of large construction, including highway construction. During this school year, under the supervision of their teacher, the CCL students framed and poured a concrete pad for the Franklin Recreation Department, as well as stairs to the Franklin Police Department. They work collaboratively with our Carpentry students to create concrete forms and construct foundations for buildings which are then constructed by students in Carpentry.

**Cosmetology:** The Cosmetology Program continues to operate a full service hair and nail salon for the members of the eleven towns in the Tri-County School District. Senior citizen groups from the towns patronize the salon several times during the school year. The students also performed community service by assisting at the Miss Amazing Beauty Pageant this past year, helping developmentally delayed young adult women enjoy an exciting event. Students also helped the Franklin Best Buddies group get ready for their prom night with hair, make-up and nails. Seniors met the 1000-hour requirement to sit for the Cosmetology License exam prior to graduation. In fact, this year a junior student has already achieved her Cosmetology License and will be prepared to participate in Tri-County's Cooperative Education program in September.

**Culinary Arts:** Gerry's Place Restaurant and Bake Shop enjoyed another successful year serving lunch and baked goods to the public. Students in the program received their certification in Serve Safe and OSHA, as well as meeting all standards set forth by the American Culinary Foundation. Students in the program continue to tend and nurture the school garden, which has been successful for the last five years. Bounty from the garden is donated to local food pantries. Students also create Farm to Table recipes using some of the produce grown in the garden. Our students continue to work with Franklin TV to film "Cooking Thyme", a cooking show featuring students preparing culinary delights to be enjoyed by the community through the Franklin Cable TV programming.

**Dental Assisting:** Students in the Dental Assisting Program have practiced their skills in several community service projects this past year. Students in the Dental Assisting program also assisted the Massachusetts Department of Public Health to dispense fluoride to school age children in a local elementary schools and Medfield Middle School. Grade 11 students continued to participate in the clinical practicum at local dental offices. Students in grade 10 took the DANB Infection Control exam and students in grade 11 took the DANB Radiography exam at the

end of the school year and achieved certifications in each. They also received CPR and First Aid training.

**Early Education:** Students in the Early Education program continued to supervise and educate preschool age children in the Tri-County Preschool Program. The EEC students teamed up with our Carpentry and Graphics students to design a play center for children at the Plainville Library. All grade 11 students participated in a field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in First Aid, CPR and OSHA, students in this program achieved certificates for successful completion of the Strengthening Families Workshop. They also participated in training to work with traumatized children through the Life is Good Corporation. Students accompanied their teachers to the Massachusetts State House for Advocacy Day for Early Education and Care in February, where they were able to communicate their views on providing the highest quality programs and services to children birth to age eight. One of the junior students in Early Education attained a Gold Medal at the State Skills USA Conference in April, 2017 and competed in Louisville Kentucky at the Skills USA National conference where she attained a fourth place finish!

**Electrical Technology:** Students in the Electrical Technology program are trained in all aspects of residential and commercial applications. Students in this program assisted the Technology Director and the Director of Facilities in performing electrical wiring projects at the school. Students in this program also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic system on school grounds. Students will accrue up to 300 hours of Electrical Code instruction and 1500 hours of practical application toward their Journeyman license requirements upon graduation. Students also wired a large garage in Medfield this past year. With donations from local companies, students are also being trained to install and troubleshoot all types of motor controls and fire alarm systems.

**Engineering Technology:** The Engineering Technology program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, Architectural Design, and Bio Engineering into their curriculum. This past year, the program was expanded to include training in Advanced Manufacturing. Students practice programming, operating and troubleshooting CNC turning and milling machines. All HAAS machines were purchased through grant money provided by the Massachusetts Skills Grant Program. Students also have gained skill in using 3D printing technology and a robotic arm. With Project Lead the Way Certification, the students are able to transfer their skills to many PLTW affiliated colleges upon graduation. Students once again participated in the HUNCH (High School Students United with NASA to Create Hardware) program. Their goal was to develop a device that could make an astronaut's life easier in space. Students also participated in the Boston Society of Civil Engineers sponsored competition to design a bridge online as well as the Zero Robotics competition in which the students programmed robots, known as SPHERES.

An Inaugural Robotics Expo was held at Tri-County which paired the Tri-County Robotics Team members with first graders from a Plainville Girl Scout group and local middle-schoolers. The event encouraged younger students to participate and older students to feel a sense of pride in their work.

**Graphic Communications:** Design, pre-press, and printing skills are honed by students enrolled in this program. Students continued to practice their skills on the digital press, serving the printing needs of many sending towns and non-profit organizations. Some projects completed by the Graphic program include business cards for the Town of Seekonk and teaming up with EEC and Carpentry on the Plainville Library project for small children. Students achieve several Adobe certifications as a result of successfully completing the curriculum and passing the comprehensive online exams. Students in the Graphic Communications program can be proud of their contributions to all Tri-County publications.

**HVAC&R:** Students are trained in all aspects of heating, cooling, and ventilation of both residential and commercial buildings. Students in grades 11 and 12 succeeded at attaining their EPA 608 certifications after passing intensive curriculum and taking the national exam. With this certification, graduates will be well prepared for high paying employment and further education. Students also honed their sheet metal skills this year and they prepared to take the sheet metal license upon graduation. Students who complete 200 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's License exam.

**Legal and Protective Services:** Students in this program gain skill and knowledge in various aspects of the justice and protective services occupations. The students learn how to secure a crime scene and look for evidence using state of the art equipment. They also hone their skill in utilizing research methods to conduct a mock trial, roleplaying defense attorney, prosecuting attorney, and other members of the trial. Students participated in field trips to local courts to observe the system in practice. Guest speakers were invited to the class to inform the students of the many career opportunities in the criminal justice field. This past year, the students learned about installing and monitoring security systems and surveillance equipment. We want to congratulate the first graduating class from the Legal and Protective Services Program. All students will be either attending college in the fall or beginning a career in the military.

**Medical Careers:** Students in the Medical Careers program are trained in various aspects of health care. Grade 11 students achieved their Certified Nursing Assistant credentials. Grade 12 students received a Home Health Aide certification and those students who did not participate in the Cooperative Education program received training in EMT. Grade 10 Medical Careers students received Epi-pen training and therapeutic feeding training. Tri-County continues to enjoy a partnership with Golden Pond Assisted Living Center as well as HMEA (Horace Mann Education Associates) where students participate in clinical experiences each year. During the last school year, Medical Careers students again trained students in all vocational programs in Hands Only CPR.

The Medical Careers program received the Department of Public Health annual evaluation and met or exceeded all standards and requirements of Massachusetts and Federal Guidelines for Nursing Assistant Training Programs. The Medical Career students assisted pharmacists from Rite Aid Pharmacy to conduct a Flu Clinic for all staff at Tri-County. Students in this program conducted several public service programs in which they educated the public in the dangers of sun exposure and other potentially harmful lifestyle habits. Students graduating from this program are well prepared to pursue highly competitive health care careers.

**Metal Fabrication and Joining:** Students in the Metal Fabrication program achieve several AWS welding certifications, including GMAW-V, GMAW-O, GTAW-ST, and GTAW-SS. Students used their special skills in welding and fabricating aluminum to repair posts for the King Philip Regional School District. They also learn the fundamentals of metal fabrication and joining processes. Students participated in field trips to local metal fabrication companies to observe various business practices. The graduates from this program will be prepared for occupations in not only welding but in metal forming, cutting and fabricating. They are also trained in sheet metal processes and may pursue the sheet metal license upon graduation. Seniors who are eligible for cooperative education employment are consistently placed in an industry of high need in the community.

**Plumbing:** Plumbing students are trained in residential and commercial plumbing applications. Students in grade 11 completed their Tier I Plumbing course and grade 12 students completed Tier II. All students take the exams at the end of the course. Successful completion of the courses allows students to be prepared to take Tier III immediately upon graduation. Plumbing students work closely with the Director of Facilities here at Tri-County to perform plumbing repairs throughout the school building, further honing their skills. Students from the Plumbing program may begin their formal apprenticeships with their employers while still in high school.

## **Adult Education**

Tri-County offers both Postsecondary and Continuing Education courses through its Adult Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island. In addition to classes held at the school in the traditional manner Tri-County now offers a large selection of online courses. Tri-County offers online registration allowing community members to register for Continuing Education classes on the internet. The online registration system also extends to summer camps and summer school programs run by Tri-County.

Postsecondary Cosmetology and Practical Nursing programs are available on either a day or evening schedule. Additional postsecondary courses available with an evening schedule include Aesthetics, and Nursing Assistant programs.

Tri-County's postsecondary programs have an average placement rate of over 90 percent. Tri-County offers access to Federal Financial Aid in the form of Pell Grants, to qualifying students in our Practical Nursing and Adult Cosmetology programs with about 20 percent of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need-based support.

Adult Cosmetology: There were 10 graduates from the Adult Day Cosmetology program in 2018. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Adult Education office at Tri-County.

Adult Day Practical Nursing: Graduating 27 students in 2018, the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to March. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two-year evening program began its new class schedule in September 2017 after graduating 11 students from the program in June of 2017. The evening Practical Nursing program is an eighteen-month program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Continuing Education Program: The evening Continuing Education program at Tri-County consists of more than 100 traditional style courses offered in the fall and spring semesters. Additionally an expanding menu of distance learning (online) courses are offered through the continuing education program. Registration for fall courses begins in July while registration for spring courses begins in December. Registration for distance learning classes is available anytime of the year. Continuing Education course information is found in brochures available to the public via direct mail or the Tri-County Website. Program information along with online course registration is available at the Tri-County RVTSH website at <http://www.tri-county.us>, or by calling the Continuing Education office.



## Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students, and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. We have completed our second year with Mass Insight Education. In addition, our seniors must complete and pass all aspects of the Senior Project. The Senior Project is an excellent example of the integration of vocational and academic skills. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through community service projects organized through a number of extra-curricular organizations. Our students participate in the annual *Holiday Gift Drive*, coordinated by the Santa Foundation. In another outstanding example of community school collaboration, Medical Careers students teamed up with Franklin Police and Arbella Insurance to educate teens about risky behavior behind the wheel. In addition, we are most excited to report that our Culinary Arts students and their teachers collaborated with Franklin Cable TV to produce *Cooking Thyme* with Tri-County.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Carpentry Students* – completed a garage for the Franklin Housing Authority, display cabinets for the Millis Historical Society, a shed for the Millis Public Library, lecterns for the Town of Seekonk, and wall cabinets for the Sherborn Fire Department, *Metal Fabrication Students* - repaired aluminum poles for the King Philip Regional School District. *Dental Students* – provided fluoride treatments for students at Medfield Middle School. *Graphic Students* - provided business cards for the Town of Seekonk and designed help design a reading center for the Plainville Public Library.

Tri-County students also completed many projects located here at the school. Plumbing students repaired and replaced plumbing fixtures in the school; Electrical students installed lighting in various areas; Construction Craft Laborers completed masonry repairs; HVAC students installed an ice machine in our Athletic Trainer's room; Carpentry students built raisers for the school garden; CIS students re-designed the Tri-County website; Legal and Protective students

developed a Public Safety Fair; and Medical Careers students developed a Hands-Only CPR campaign and a Summer Safety Fair.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.



**MEDFIELD PUBLIC SCHOOLS**

**REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2018**

## REPORT OF THE SCHOOL COMMITTEE

To the Superintendent of Schools:

The School Committee is very proud of our schools and profoundly grateful to you, the administrators, teachers, and support personnel who dedicate their time and talent to the Medfield Public Schools, as well as to the students and families in our district.

*Medfield 2021*, our strategic 5-year plan, has been our guiding compass and you have been fully committed to fulfilling the goals and intentions set within the document. The road to accomplishing many of these targets has not been straight forward, yet you have been thoughtful and open to engaging all stakeholders. We appreciate your strategic vision and approach to changes and continuous improvements, and also want to acknowledge how we value your willingness to adapt to these challenges.

We would like to recognize that your responsibilities extend beyond the 2650 students in our district and their families. In addition to the staff of 350 teachers, administrators and other professionals, and our school committee, you collaborate with many towns, educational and professional organizations. In addition to the countless meetings and preparations needed for these commitments, you attend the major events across the district. In short, you are an excellent ambassador for the district.

We look forward to this continued journey of initiatives and innovations in education, while working together on the inevitable challenges in the coming years.

### **Budget:**

We are committed to responsibly fund those priorities supported by “*Medfield 2021*”. Yet in doing so, it is always our aim to find an appropriate balance between what our town can afford and what our children deserve for a first class, ever-improving education.

Once again this year, we engaged in a very thorough budget process with the Warrant Committee. We certainly recognize the limitations placed on funding, considering all of the projects and departments which require resources in our town. We value the open channels of dialogue and collaboration with the town departments during this process. You and Michael LaFrancesca continue to seek and develop innovative and important ways in which resources may be utilized efficiently and effectively across all town departments.

We recognize there are continued challenges ahead. The uncertainty surrounding future developments in Medfield has the potential to create additional burdens on a very stringent budget and system currently in place in our district.

### **Highlights:**

In March 2019, Medfield High School was recognized as one of only 57 schools in the Commonwealth that will be named a 2018 Massachusetts School of Recognition in June. This honor, along with Dale Street School's recognition of "outstanding academic improvement" just two years ago, further validates the efficacy of your leadership, the hard work of your staff and community supporters, as well as the investment of our tax payers.

The Social Emotional Task Force, now in its second year is thoughtfully addressing the well-being of students and staff. Some significant action items have developed, most notably, the introduction of Challenge Success program and a revised homework policy.

The Dale Street project is in its feasibility stage and we are ahead of schedule.

Our Medfield community continues to provide unwavering support to this district. From funding grants for teachers to volunteering in classrooms and school events, this dedication to the needs of our district provides a level of support that highlights the reasons Medfield succeeds in multiple venues from music and art, to sports, theater and academics. We appreciate the efforts and aid of the Medfield Coalition for Public Education, the Medfield PTOs, the Medfield Foundation, the Medfield Music Association, and the amazing families who make educating all children a top priority in our district.

I thank my colleagues on the School Committee; Jessica Reilly, Leo Brehm, Meghan Glenn, and our newest member, Tim Knight, as well as former members, Tim Bonfatti and Christopher Morrison. I also want to thank Madison Reddy, our student member of the School Committee. Each member of our committee brings a unique perspective and expertise which fosters a collaborative working environment. On behalf of the Committee, I also want to thank our members' families, who make many sacrifices that enable us to serve this district not only in our meetings, but also the numerous hours dedicated to subcommittees, negotiations, budget discussions, and search committees. We look forward to working with you in the year ahead as *Medfield 2021* continues to guide our vision of the Medfield Public Schools.

Sincerely,

Anna Mae O'Shea Brooke  
Medfield School Committee Chairperson

# **MEDFIELD PUBLIC SCHOOLS**

## **Enrollment Figures**

**As of October 1, 2018**

### **Memorial School**

Pre - K	52
Kindergarten:	184
Grade 1:	187

### **Ralph Wheelock School**

Grade 2:	202
Grade 3:	201

### **Dale Street School**

Grade 4:	189
Grade 5:	188

### **Thomas A. Blake Middle School**

Grade 6:	186
Grade 7:	195
Grade 8:	217

### **Amos Clark Kingsbury High School**

Grade 9:	205
Grade 10:	197
Grade 11:	206
Grade 12:	190

<b>TOTAL:</b>	<b>2,599</b>
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# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

To the Citizens of Medfield:

On behalf of the Medfield School Committee and the entire Medfield School Community, I am pleased to submit the Annual Report for 2018. The Fiscal Year 2019 budget was \$35,070,361 or an increase of 6.16%. We thank you for your support on the operational override and the override to support the feasibility study for the Dale Street School.

## **Enrollment**

Our December 31, 2018 enrollment was 2,598. The enrollment by school was: Memorial: 422; Wheelock: 403; Dale Street 378; Blake Middle: 599; and High School: 796. We have several indications that we are approaching higher elementary enrollment for 2018-2019, an increase of birth rates, and impending construction all point to a potential increase in student enrollment. Most of those students entered our elementary schools. We will continue to work closely with Town Officials to monitor the factors that increase our enrollment.

## **Professional Development**

The quality of our teachers and administrators is very important to the Medfield Public Schools. Our teachers continue to receive high quality professional development in the areas of technology, technology integration, mathematics, science, and assessment. Teachers spent time on job-embedded professional development days to focus on collaboration, lesson design and curriculum improvements. Lastly, research and development sessions occurred over the summer for teachers to develop new curricula, courses, and focus on student assessment.

Our Leadership Team has focused the majority of their professional development on educator evaluation, curriculum development, technology and other leadership issues.

## **Strategic Plan Initiative – Medfield 2021**

We began year 3 of the implementation of our five year strategic plan in 2018. Our focus continues to be on Goal # 1 Collaborative Learning, Goal #2 Well-Being, Goal #3 The Whole Child, Goal #4 Community, and Goal #5 Facilities/Equipment.

During the development of Medfield 2021, we hosted 9 focus groups with teachers, parents, town officials, and senior citizens. As a follow up to the focus

groups, we conducted a survey that yielded of 700 responses. Our plan was approved by the School Committee and is available on [www.Medfield.net](http://www.Medfield.net). Special thanks to many participants that assisted us during this important project.

### **SEL Task Force**

The Social Emotional Task force was established in 2017 to focus on improvements for our students and staff. The SEL Task Force is comprised of students, parents, teachers, and administrators. The initial areas being examined by the SEL Task Force are: student stress, homework, school schedules and report cards, and staff stress. Recommendations for changes to these critical areas were made and the Medfield School Committee revised the Homework Policy for all students. This year the focus continues to be on school day schedules, school starting times, student/staff stress, and cell phone use.

### **Dale Street Building Project**

The district is excited to be moving forward with the Massachusetts School Building Authority (MSBA) Program for the replacement of the Dale Street School. We have now moved into the Feasibility Study phase of the Dale Street Building Project which includes forming a Dale Street Building Committee along with hiring a OPM (Owner's Project Manager). The Feasibility Study is a requirement for MSBA and will drive the scope of the project moving forward. All of the project information can be found at [www.Medfield.net](http://www.Medfield.net). We anticipate coming to the community for funding in the fall of 2020.

### **Technology Initiative**

District wide our students continue to be involved in mobile device learning. Our 11th and 12th Grade has been issued school owned Chromebooks this year. All students now have their own tablets or laptops and able to experience a more personalized and collaborative learning experience throughout all subjects in 9<sup>th</sup> through 12<sup>th</sup> grade.

Tablet learning and wireless technology has also arrived in our elementary schools. Although these schools did not utilize a one to one model, our students learned to use the iPad and Chromebook through the use of educational applications and software. Preparing our elementary students appropriately will lead to better learning experiences in Grades 6-12.

### **Early Childhood Learning**

Medfield understands the important role early learning has in the success of our students in the future years. In 2018, we offered a Full Day Kindergarten



Program for a fifth year and expanded our Preschool offerings. We had 184 students enrolled in our Full Day Kindergarten Program. We are pleased to offer these outstanding learning experiences for our youngest students. However, with the increased enrollment, space has become an issue at Memorial School.

### **Accountability**

Medfield continues to show overall success with statewide testing scores. As expected, Medfield MCAS scores are well above the state average in most areas. The district continues to use test data to improve curriculum and instruction and we anticipate additional gains. In 2017, Medfield students began taking the Next Generation MCAS. These tests are more challenging and focus more on critical thinking. Please see the scores attached to this report.

### **Supporting Organizations**

The non-profit organizations that support the schools continue to generate revenue to provide additional learning experiences for student and hosting activities that bring families together. Special thanks to the Medfield Coalition for Public Education (MCPE), the K-8 PTO, and the MHS PTO for providing assistance to our schools. These organizations continue to offset the costs of programming, professional development and technology equipment to help keep the school department costs down. In addition, we are thankful for the many Medfield parents, residents, and businesses that donate to these organizations.

I would like to thank all Medfield citizens for their continued support of the Medfield Public Schools. It is my honor to serve as your Superintendent of Schools. Please visit [www.medfieldsuperintendent.blogspot.com](http://www.medfieldsuperintendent.blogspot.com) for more information about the district.

Respectfully submitted,

Jeffrey J. Marsden, Superintendent of Schools

# MCAS Annual Comparisons

## GRADE 10 - ENGLISH LANGUAGE ART

ACHIEVEMENT LEVEL	2014	2015	2016	2017	2018
PROFICIENT OR HIGHER	99	98	98	97	97
ADVANCED	68	74	74	71	73
PROFICIENT	31	24	24	26	24
NEEDS IMPROVEMENT	1	2	0	1	2
FAILING/WARNING	0	0	1	2	1

## GRADE 10 – MATHEMATICS

ACHIEVEMENT LEVEL	2014	2015	2016	2017	2018
PROFICIENT OR HIGHER	97	94	95	95	96
ADVANCED	81	78	83	80	79
PROFICIENT	16	16	2	15	17
NEEDS IMPROVEMENT	2	5	3	2	3
FAILING/WARNING	0	0	2	4	1

## GRADE 10 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2014	2015	2016	2017	2018
PROFICIENT OR HIGHER	97	90	93	94	94
ADVANCED	58	50	61	64	59
PROFICIENT	39	40	32	30	35
NEEDS IMPROVEMENT	3	10	6	5	5
FAILING/WARNING	0	0	1	1	1

## GRADE 08 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	96	93	70	59
ADVANCED/EXCEED EXPECTATIONS*	33	40	7	7
PROFICIENT/MEETING EXPECTATIONS*	63	53	63	53
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	2	6	28	36
WARNING/NOT MEETING EXPECTATIONS*	1	2	2	5

## GRADE 08 – MATHEMATICS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	74	75	60	73
ADVANCED/EXCEED EXPECTATIONS*	25	34	14	11
PROFICIENT/MEETING EXPECTATIONS*	49	41	46	62
NEEDS IMPROVEMENT/PARTIALLY MEET EXPECTATIONS*	21	18	37	24
WARNING/NOT MEETING EXPECTATIONS*	5	7	3	3

## GRADE 08 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2014	2015	2016	2017	2018
PROFICIENT OR HIGHER	65	62	59	55	36
ADVANCED	11	6	9	4	1
PROFICIENT	54	56	50	51	35
NEEDS IMPROVEMENT	31	31	33	35	56
WARNING	4	7	8	10	8

\*Next Generation MCAS

### GRADE 07 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	93	91	70	65
ADVANCED/EXCEED EXPECTATIONS*	41	22	6	9
PROFICIENT/MEETING EXPECTATIONS*	52	69	64	56
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	5	8	26	31
WARNING/NOT MEETING EXPECTATIONS*	2	2	4	4

### GRADE 07 – MATHEMATICS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	75	75	77	75
ADVANCED/EXCEED EXPECTATIONS*	36	33	19	23
PROFICIENT/MEETING EXPECTATIONS*	39	42	58	53
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	16	17	20	24
WARNING/NOT MEETING EXPECTATIONS*	9	8	3	1

### GRADE 06 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	85	85	75	71
ADVANCED/EXCEED EXPECTATIONS*	32	25	14	13
PROFICIENT/MEETING EXPECTATIONS*	53	60	61	58
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	13	10	24	27
WARNING/NOT MEETING EXPECTATIONS*	3	5	1	2

\*Next Generation MCAS

**GRADE 06 – MATHEMATICS**

<b>ACHIEVEMENT LEVEL</b>	<b>2014</b>	<b>2015</b>	<b>2017*</b>	<b>2018*</b>
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	76	70	74	70
ADVANCED/EXCEED EXPECTATIONS*	35	34	13	7
PROFICIENT/MEETING EXPECTATIONS*	41	36	61	62
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	18	23	25	27
WARNING/NOT MEETING EXPECTATIONS*	6	7	0	3

**GRADE 05 - ENGLISH LANGUAGE ARTS**

<b>ACHIEVEMENT LEVEL</b>	<b>2014</b>	<b>2015</b>	<b>2017*</b>	<b>2018*</b>
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	78	80	71	79
ADVANCED/EXCEED EXPECTATIONS*	24	22	7	13
PROFICIENT/MEETING EXPECTATIONS*	54	58	64	66
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	17	15	27	20
WARNING/NOT MEETING EXPECTATIONS*	5	4	2	1

**GRADE 05 – MATHEMATICS**

<b>ACHIEVEMENT LEVEL</b>	<b>2014</b>	<b>2015</b>	<b>2017*</b>	<b>2018*</b>
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	74	83	74	73
ADVANCED/EXCEED EXPECTATIONS*	44	49	11	15
PROFICIENT/MEETING EXPECTATIONS*	30	34	63	58
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	20	12	24	24
WARNING/NOT MEETING EXPECTATIONS*	6	4	2	3

\*Next Generation MCAS

### GRADE 05 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2014	2015	2016	2017	2018
PROFICIENT OR HIGHER	66	64	67	66	64
ADVANCED	19	18	20	24	21
PROFICIENT	47	46	47	42	43
NEEDS IMPROVEMENT	28	30	29	32	34
WARNING	6	6	4	2	2

### GRADE 04 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	69	76	75	72
ADVANCED/EXCEED EXPECTATIONS*	12	18	15	15
PROFICIENT/MEETING EXPECTATIONS*	57	58	60	57
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	27	21	23	27
WARNING/NOT MEETING EXPECTATIONS*	4	3	2	1

### GRADE 04 – MATHEMATICS

ACHIEVEMENT LEVEL	2014	2015	2017*	2018*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	69	81	72	70
ADVANCED/EXCEED EXPECTATIONS*	28	42	14	15
PROFICIENT/MEETING EXPECTATIONS*	41	39	58	55
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	36	17	24	28
WARNING/NOT MEETING EXPECTATIONS*	5	2	4	2

\*Next Generation MCAS

**GRADE 03 - ENGLISH LANGUAGE ARTS/READING**

<b>ACHIEVEMENT LEVEL</b>	<b>2014</b>	<b>2015</b>	<b>2017*</b>	<b>2018*</b>
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	76	82	66	67
ADVANCED/EXCEED EXPECTATIONS*	27	18	12	11
PROFICIENT/MEETING EXPECTATIONS*	49	64	54	56
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	22	17	31	30
WARNING/NOT MEETING EXPECTATIONS*	1	1	3	3

**GRADE 03 – MATHEMATICS**

<b>ACHIEVEMENT LEVEL</b>	<b>2014</b>	<b>2015</b>	<b>2017*</b>	<b>2018*</b>
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	85	90	57	67
ADVANCED/EXCEED EXPECTATIONS*	45	50	7	11
PROFICIENT/MEETING EXPECTATIONS*	40	40	50	56
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	13	9	39	30
WARNING/NOT MEETING EXPECTATIONS*	2	1	4	3

\*Next Generation MCAS

# **MEDFIELD PUBLIC SCHOOLS**

## **STAFF DIRECTORY**

\* \* \* \* \*

**Year Ending 12/31/18**

### **CENTRAL OFFICE**

Marsden, Jeffrey J.,BS,M.Ed, Ed.D.	Superintendent of Schools
LaFrancesca, Michael, B.S., MP	Director/ Finance & Operations
Kelly, Francine	Admin. Assist. To Superintendent
Skipper, Julie	Assistant Human Resource
Davidson, Sandra	Accounts Payable/Bookkeeper
Montillo, Phyllis	Sec. to Dir/Finance & Operations
Vandenboom, Kathy	Human Resources & Payroll Mngr.
Martes, Christopher	Interim Dir. Curriculum & Assessment
Sullivan, Colleen	Mail Transfer
Bruhl, Mary	Director of Student Services
Moore, Andrea	Sec.to Director of Student Services
Mitchell, Kim	Secretary Student Services



## MEDFIELD HIGH SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Parga, Robert	Principal	BA, California State Univ. M.Ed., Azusa Pacific Univ.	2007
Sperling, Jeffrey	Vice Principal	CAGS, Salem State College BS, Bridgewater State Univ. MA, Lesley University M.Ed., Endicott College	2005
Mandosa, Heather	Vice Principal	BA, St. Anselm College M.Ed., Cambridge College	2001
Ingram, MaryJean	Secretary	BS, College of Mt. St. Vincent MS, Fordham University	1999
Smith, Kathleen	Secretary	BA, Mass College Liberal Arts MS, Boston University	2014
Fitzgerald, Maura	Secretary	BS, Boston College	2017
Curtis, Susan	Guidance Secretary	BS, Providence College	2013
Adams, Mary	Science	BS, Dartmouth	2013
Ballou, Katherine	Science	BS, Stonehill College M.Ed., Boston College M.Ed., Endicott College	2004
Barrows, Zachary	Social Studies	BA, U. Mass. Amherst	2014
Berry, Orla	Science	BS, USG, MEd, U. Mass. Boston	2004
Bielik, Jason	Music	MA, U. Mass. Lowell	2018
Blum, Cynthia	Science	AA, Hartford College BS, MAT, Simmons College	2008
Borjestedt, Linnea	Wellness	BS, Springfield College	2017
Broks, Ksenija	English	BA, Smith College MAT, Simmons College	2011
Brown, Philip	Physics/Chem.	BS, Univ. of Aberdeen, UK	2011
Brown, Sarah	English	BA, Syracuse University	2009
Buckingham, Rachel	Social Studies	BA, Univ. of San Diego MA, Univ. of San Diego	2016
Burke, Bailey	Science	BA, Stonehill College M.Ed., Bridgewater State Univ.	2011
Burr, Wendy	Mathematics	BS, U. Mass. Amherst	2007
Bycoff, Susan	Math	BA, Stonehill College M.Ed., Bridgewater State Univ.	2011
Cambridge, Jeffrey	Wellness	BS, Bridgewater State Univ.	2007
Carelli, Daniel	Business	BA, Assumption College MS, Northeastern Univ.	2016
Cassidy, Rudy	Math	BS, Univ. Mass. Amherst	2015
Chamberlain, Madeline	English	BA, McGill University MA, Tufts University	2008
Coffey, Justin	Physics	BS, Bridgewater State Univ. MS, U. Mass. Dartmouth	2017
Cotter, Michael	Eng/History	BA, Harvard University DJ, Yale University	2017
Cowell, Michael	Science	BA, U. Mass. Amherst	2013
Cowell, Susan	Wellness	BS, Springfield College	1984
Coyle, Adam	Social Studies	BA, George Washington Univ.	2006
Coutinho, Paul	Wellness	BS, Southern Conn. St. Univ. MS, Northeastern Univ.	2002

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Danielski, Megan	Learning Spec. Teacher	BA, M.Ed., U. Mass. Boston	2016
Drew, Meghan	Art	BA, Sacred Heart University MFA Boston University	2003
Dubois, MaryEllen	Tutor	BA, Regis College M.Ed., Framingham State College	2017
Duffy, Gail	English	BA, Stonehill College MAT, Bridgewater State Univ. MSPC, Clark University	2001
Dunn, Jonathan	Mathematics	BA, James Madison University	2004
Emerson, Kathleen	Social Studies	BA, Providence College MAT, Simmons College	2001
Evans, Brenna	Music	BA, Bowling Green State Univ. M.Ed., Buffalo State University	2013
Faust, Christopher	Art	BA, Mass College of Art M.Ed., Vermont College	2014
Flanagan, Jacqueline	Mathematics	BS, Boston University MS, Suffolk University	1997
Galt, Luanne	Mathematics	BA, Boston College MA, Cambridge College	1999
Garcia-Rangel, Mary	English	BA, U. Mass. Boston MA, Tufts University	2000
Goodrow-Trach, Monique	Foreign Lang.	BA, SUNY/Binghamton MA, SUNY/Plattsburgh	2004
Gonzalez, Heather	Foreign Lang.	BA, Oberlin Ohio M.Ed., Framingham State Univ.	2004
Hamilton, Paula	Foreign Lang.	BA, Framingham State College MA, University of Chicago	2012
Harrington, Amy	Math	BS, Cornell University MA, Brown University	2016
Higger, Sara	Art	BA, Boston University MA, RI School of Design	2017
Holms, Matthew	Foreign Lang.	BA, Rutgers University MA, University of Georgia	2017
Hutsick, Maria	Wellness	BS, Ithaca College MS, Indiana University	2007
Irwin, Ross	Mathematics	BA, Leeds University, UK M.Ed., Cambridge College	1992
Jones, Katherine	Art	BFA, Mass College of Art M.Ed., Framingham State College	2003
Kincaid, Garland	Social Studies	BA, University of Colorado MS, SUNY/Potsdam	2007
Kraemer, Michael	Mathematics	BA, College of Holy Cross MA, Bridgewater State Univ. MME, Worcester Polytechnic Inst.	1993
Lohan, Melinda	Social Studies	BA, MA, U. Mass. Amherst	2006
Luce, Shawn	Chemistry	BS, Westfield State	2016
Lynch, Kerry	Science	BA, Wellesley College	2012
Lyon, Diane	Mathematics	BS, U. Mass. Lowell M.Ed., U. Mass. Lowell	2006
Mandosa, Frank	English	BA, St. Anselm College M.Ed., Cambridge College	2002

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
McCoy, Andrea	Theatre		2017
Morin, Thomas	Social Studies	BA, Colgate University	2005
Oasis, Perry	Social Studies	BA, Brown University	2016
		M.Ed., Brown University	
Panchuk, Robin	Library	BS, Barrington College	2014
		MS, Bridgewater State Univ.	
Panciocco, John	Social Studies/TV	BS, University of Maine	1998
		M.Ed., Cambridge College	
Penn, Mark	Social Studies	BA, Mt. Ida College	2001
		M.Ed., Harvard University	
Pollard, Stephanie	Wellness	BA, Johnson & Wales	2014
Randolph, Elizabeth	English	BA, University of Kentucky	2006
		MAT, Boston University	
Reynolds, Morgan	English	BA, Chester College N.E.	2015
		MA, Simmons College	
Rodenhi, Sarah	Foreign Lang	BA, Bowdoin College	2000
		MA, Middlebury College	
Safer, Jessica	Mathematics	BA, Assumption College	2002
		M.Ed., Cambridge College	
Salka, Martin	Perm.Sub	AB, St. Johns Seminary	2002
Sancher, Bethan	English	BA, Brigham Young University	2007
Sawtelle, Gwynne	English	BA, Dickinson College	2007
Scott, Eric	Athletic Dir.	BS, Bridgewater State Univ.	2012
Seri, Leora	Foreign Lang.	BA, Bates College	2006
		MA, Middlebury College	
Sieber, Colleen	English	BS, Assumption College	2010
Sonnenberg, Neal	Technology	BS, U. Mass Amherst	2012
Tasi, Tracy	Foreign Lang.	BA, Boston College	2002
Tevis-Finn, Julie	Social Studies	BA, Boston College	2011
Thibeault, Kristen	Wellness	BA, Univ. of Lowell	2017
		M.Ed., Univ. of N.H.	
Toubman, Ellen	Foreign Lang.	BA, Connecticut College	2002
		M.Ed., Harvard University	
Tremblay, Anne Marie	Chorus/Music	BA, Maryland University	2016
Welling, Veronique	World Language	BA, Univ. of Mass, Amherst	2002
		MA, Univ. of Mass, Dartmouth	
		M.Ed., Boston Conservatory	
Worthley, David	Coord. S&E.Learn	BS, Eastern Conn. St. Univ.	2016
		M.Ed., Boston Univ.	
		Ed.D Boston Univ.	
Wren-Burgess, Bonnie	English	BA, Boston University	2003
		MA, Simmons College	
Zhang, Bingi	Foreign Lang.	Brandeis University	2014

# THOMAS A. BLAKE MIDDLE SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Vaughn, Nathaniel	Principal	BA, Trinity University M.Ed., Lesley College MOM, Endicott College	1998
Campbell, Kelly	Asst. Principal	BA, Narragansett College MA, Univ. of Buffalo	2011
Skerry, Sharon	Secretary	BA, Williams College	2001
Stevens, Geraldine	Secretary	BA, Univ. of Colorado	2017
Adams, Kathryn	Secretary	BA, Colby College	2008
Avery, Deborah	Secretary	BA, Ithaca College	2011
Alland, Emily	Social Studies	BA, Western New England College MAT, Simmons College	2007
Batts, Maura	Foreign Language	BA, Middlebury College M.Ed., U. Mass. Boston	1993
Borjestedt, Linnea	Wellness	BS, Springfield College	2017
Boulos, Susan	Foreign Language	BS, Brown University	2001
Buckham, Eileen	Foreign Language	BA, MAT, Boston University	2006
Buley, Kristin	Science	BS, St. Michael's College M.Ed., Northeastern University	2014
Bycoff, Susan	Mathematics	BA, Stonehill College MA, Bridgewater State Univ.	2011
Caprio, Kathleen	English	BS, MS Southern Connecticut State	2007
Cowell, Sam	World Language	BA, Univ. of Kansas M.Ed., U. Mass, Boston	2016
Cuomo, Amy	English	BA, Colby College M.Ed., Lesley College	2015
Dalzell, Julianne	Science	BA, Bowdoin College M.Ed., Lesley University	2016
Deveno, Nancy	Art	BDAE, Mass. College of Art MSAE, Mass. College of Art	1993
Dexter, Ryan	Music	BA, U. Mass. Amherst	2000
Doolan, Constance	Mathematics	BS, Bradley University M.Ed., Cambridge College	2004
Emerson, Kathleen	Social Studies	BA, Providence College MA, Simmons College	2001
Evans, Brenna	Music	BM, Bowling Green State Univ. M.Ed., State University of New York	2013
Farrell, Kara	Mathematics	BA, Bridgewater State Univ. M.Ed., U. Mass. Lowell	2010
Fratolillo, Ann	English	BA, Worcester State College M.Ed., Framingham State College	1994
Gagne, Ian	English	BS, Boston University MFA, National University	2000
Gavaghan, Brian	English	BA, St. Anselm College	2007
Gelormini, Kara	Reading Spec.	BA, U. Mass. Amherst MA, Simmons College	2016
Gibbs, Michael	Science	BS, Worcester Polytechnic Institute	2007
Gonzalez, Heather	Foreign Language	BA, Oberlin College MA, Framingham State College	2004

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Gow, Michael	Social Studies	BS, University of Wisconsin MAT, Bridgewater State Univ.	2001
Gumas, Marissa	Mathematics	BA, Arcadia College M.Ed., Lesley University MA, Ashland University	2001
Haycock, Jonathan	Librarian	BS, M.Ed., Boston University	1998
Heim, Jason	Science	BS, SUNY, Albany MAT, Simmons College	2002
Heim, Marjorie	Science	BA, U. Mass. Amherst M.Ed., U. Mass. Amherst	2006
Hellerstein, Seth	Social Studies	BA, Beloit College MA, University of Vermont CAS, Trinity College	1999
Horvath, Diane	Tech. Integration Spec.	BS, University of Wisconsin M.Ed., Lesley University	2012
Hurley, Eileen	English	BA, Simmons College	2011
Kearney, Erin	Mathematics	BS, Northeastern University	2007
Keohan, Gregory	Social Studies	BS, University of Richmond MA, Salem State	2013
Kirby, Ann	Mathematics	BA, Boston College M.Ed., Boston College	2003
Knaus, Joseph	Art	BFA, Massachusetts College of Art	2012
Liu, Elaine	Foreign Language	Asia International	2012
Malone, Elise	English	BS, Lesley University	2008
Manning, Deborah	Social Studies	BA, Hamilton College M.Ed., Lesley University	2002
Manning, Kristin	Foreign Language	BA, University of Vermont MA, Quinnipiac College	2003
McClelland, Cynthia	Social Studies	BA, Bridgewater State Univ.	2010
McCullough, Kathleen	Wellness	BA, U. Mass. Amherst	2011
McLaughlin, Nancy	Mathematics	BS, Valparaiso University	2009
Mihalich, Lucas	Social Studies	BS, Boston University	2016
Millard, Matthew	Mathematics	BS, Gordon College	2005
Murphy, Sara	Reading Teacher	BS, MS Framingham State Univ.	2017
Nickerson, Mark	Wellness	BA, Gettysburg College M.Ed., Framingham State College	1995
O'Corcora, Eoin	Information Tech. Administrator	BA, Garda College BS, Univ. of Glamorgan	2008
Oxholm, Barbara	Music	BM University of Lowell MM, New England Conservatory	1999
Perachi, Brenda	Mathematics	BA, Stonehill College MS, Lesley University	2012
Ruminski, Kelly	Science	BA, MA, Marist College	2005
Shaw, Jillian	Science	BA, Worcester State University BS, Bridgewater State Univ.	2013
Silva, Judith	Science	BA, University of Rhode Island	2006
Sperling, Keri	Mathematics	BA, University of Rhode Island M.Ed., Lesley University	2000
Stover, Eithne	Music	University College Cork	2012
Sullivan, John	Social Studies	BS, MA, Northeastern University	2004

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Taliaferro, Travis	Social Studies	BA, M.Ed., Plymouth State College	2001
Thibeault, Kristen	Wellness	BS, Plymouth State Univ. M.Ed., Univ. of N.H.	2017
Thress, Megan	Science	BS, Trinity College MA, Duke University	2018
Tremblay, Ann Marie	Music	BA, Marywood Univ. MA, Boston Conservatory	2016
Walas, Joshua	Science	MS, State Univ. of New York, at Oneonta	2015
Walkowicz, Nathan	English	BA, Boston College	2016
Welling, Veronique	Foreign Language	BA, U. Mass. Amherst MA, U. Mass. Dartmouth M.Ed., Boston Conservatory	2004
Woods, Thomas	Wellness	BA, Stonehill College	2009

## DALE STREET SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Grenham, Stephen	Principal	BA, Brandeis Univ. M.Ed., Simmons College & Endicott	2015
Barrett, Maureen	Secretary	BA, Boston College	2016
Infantano, Megan	Secretary	BS, Cornell University	2015
Bertschmann, Kelly	Grade 5	BA, Connecticut College M.Ed., Simmons College	2014
Burnham, Elizabeth	Grade 4	BA, Univ. of Maine MA, Simmons College	1999
Callahan, Christina	Reading	BA, Stonehill College M.Ed., Bridgewater State Univ.	2008
Carlyle, Rilyn	Grade 5	BS, UNH M.Ed., UNH	2018
Condon, Maura	Grade 5	BA, Boston College M.Ed., Boston College	2015
Costello, Erin	Grade 5	BS, Emanuel College M.Ed., Fitchburg State	2018
Cowell, Kerry	Library	BA, Bridgewater State Univ. MA, Univ. of Massachusetts /Boston	2002
Crable, Heidi	Grade 4	BS, University of Maine M.Ed., Cambridge College	1994
Delaney, Christina	Art	BA, Mass Art M.Ed., Lesley College	2005
Dellamonica, Maria	Foreign Language	BA, Fairfield Univ.	2016
Deveno, Nancy	Art	BSAE, Mass. College of Art MSAE, Mass. College of Art	1993
Dipesa, Leanne	Grade 4	BA, Univ. of N.H. M.Ed., Lesley University	2011
Dowd, Shannon	Grade 4	BS, Framingham State College M.Ed., Framingham State College	2014
Douglas, Michael	Grade 4	BS, Stonehill College M.Ed., Cambridge College	1995
Evans, Brenna	Music	BA, Bowling Green St. Univ. M.Ed., SUNY Buffalo	2013
Flynn, Suzanne	Grade 4	BA, Merrimack College M.Ed., Framingham State College	2006
Foley, Marissa	Grade 4	BA, Emmanuel College M.Ed., Northeastern University	2009
Hayes, Margot	Grade 4	BA, Bridgewater State Univ.	2007
Isaacson, Sara	Grade 4	BA, Brandeis University	2016
Laughna, Mary	Wellness	BA, Gettysburg College M.Ed., Boston College	2017
LeVangie, Kristen	Foreign Language	BA, College of the Holy Cross M.Ed., Boston University	2013
Lowerre, Julie	Grade 5	BS, Indiana State University	2004
Mason, Michael	Grade 5	BS, Northeastern M.Ed., Bridgewater State Univ.	1989

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Oxholm, Barbara	Music	BA, U. Mass. Lowell MA, U. Mass. Lowell	1999
Sager, Bethany	Grade 5	BA, Mount Holyoke College M.Ed., Framingham State College	1996
Ross, Erica	Grade 4	BA, Bates College M.Ed., Marymount University	2018
Scott, Amy	Grade 4	M.Ed., Framingham State College	2016
Song, Xiaoqing	Foreign Language	MA, Xian Jiaotong Univ.	2017



# RALPH WHELOCK SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Olson, Donna	Principal	BA, University of Rhode Island M.Ed., Rhode Island College	2012
Reddy, MaryBeth	Secretary		2018
DiGregorio, Elizabeth	Secretary		2014
Ayers, Kathleen	Foreign Lang.	BA, Providence College MA, Middlebury	2018
Babin, Tracy	Art	BA, Wheaton College MA, Lesley University	2015
Callahan, Emily	Grade 3	BS, Plymouth State University M.Ed., Framingham State College	2006
Callahan, Jamee	K-5 ELA, Cont.Spec	BS, M.Ed., Framingham State College	2008
Carey, Ann	Grade 2	BS, Framingham State College	1971
Connolly, Kimberly	Grade 3	BA, Stonehill College MA, Fitchburg State Univ.	2014
Dion, Joan	Grade 2	BA, Boston College	2002
Duffy, Jean	Reading	BS, Boston College M.Ed., Rutgers University	2006
Farrell, Kelli	Grade 2	BA, Bridgewater State Univ. MA, University of Lowell	1998
Fornier, Jessica	Wellness	BS, Springfield College	2018
Hevey, Sarah	Grade 3	M.Ed., Lesley University	2007
Kuehl, James	Grade 3	BA, University of Arizona MA, Simmons College	1997
Laliberte, Kayla	Grade 2	BA, U. Mass. Amherst M.Ed., Lesley University	2011
Lynn, Rachel	Grade 3	BA, Framingham State College	1997
McNeil, Laurie	Math Interv. Specialist	BA, Northeastern University M.Ed, Bridgewater State Univ.	2008
Melville, Shannon	Grade 2	BS, Bridgewater State Univ. MS, Bridgewater State Univ.	2015
Murphy, Marcia	Grade 2	BS, Westfield State M.Ed., Framingham State College	2005
Myers, Judith	Reading	BA, Clark University MS, Long Island University	1998
Nawrocki, Mairi	Wellness	BS, Boston University MS, Bridgewater State Univ.	2001
Newton, Debra	Grade 3	BA, M.Ed., University of N.H.	2009
Parker, Kelsey	Grade 3	BS, Southern N.H. Univ. M.Ed., Southern N.H. Univ.	2018
Previdi, Cynthia	Grade 2	BA, Univ. of Vermont MS, Wheelock College	2006
Robertson, Bethany	Librarian	BA, University of Rhode Island M.Ed, University of Rhode Island	2013
Rogers, Lauren	Grade 2	BS, Plymouth State Univ. M.Ed., Framingham State College	2018
Rosen, Michele	Technology	BS, Wentworth Inst. of Tech.	2016
Ryan, Alison	Grade 2	BS, Framingham State College	2018
Sheehan, Nicole	Grade 3	BS, Bridgewater State Univ. MS, Wheelock College	1994

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt</u></b>
Spears, Amanda	Library		2016
Stevens, Nicholas	Wellness	BS, Springfield College M.Ed., Cambridge College	1995
Stover, Eithne	Music Teacher	BA, University College Cork MA, Boston Conservatory	2012
Tang, Hu Jung	Foreign Lang.	MA, National Sun-Yat Sen Univ	2018
Trikoulis, Deborah	Grade 3	BA, MAT, Quinnipiac Univ.	2016
Watson, Erin	Grade 3	BA, Univ. of N.H. M.Ed., Lesley University	1995

## MEMORIAL SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Bilsborough, Melissa	Principal	BA, Stonehill College M.Ed., Bridgewater State Univ. Ed.D, Boston College	2014
Sklar, Kim	Secretary	BA, Stonehill College	2018
McNeil, Irene	Secretary		2016
Babin, Tracy	Art	BA, Wheaton College M.Ed., Lesley University	2015
Colantoni, Juliana	Grade 1	BS, Wheelock College M.Ed., Lesley University	1991
Cooney, Suzanne	Reading	BA, Tufts University MBA, Simmons College MS, Wheelock College	2001
DeGeorge, Sally	Preschool	BS, State University College of NY M.Ed., Boston College	2004
Eby, Nicole	Math Spec.	BA, Framingham State College MA, Concordia University	2017
Elrick, Stefanie	Grade 1	BA, Assumption College MA, Simmons College	2003
Farrahar, Anne	Librarian	BA, MA, Boston College	2010
Galvin, MaryKate	Grade 1	BA, Bridgewater State Univ.	2018
Gelinas, Ellen	Wellness	BS, Univ. of N.H. M.Ed., Boston University	2011
Grace, Herbert	Physical Ed.	BS, Keene State College MA, Cambridge College	1992
Grace, Paula	Kindergarten	BS, Westfield State College M.Ed., Lesley University	2007
Guilbert, Alison	Grade 1	BS, University of Vermont M.Ed., Lesley University	2001
Hedberg, Marie	Kindergarten	BA, Boston College MA, Lesley University	2001
Herring, Heather	Grade 1	BA, Assumption College M.Ed., Lesley University	2001
Knaus, Joseph	Art	BFA, Mass. College of Art	2012
Laughna, Mary	Wellness	BA, Gettysburg College M.Ed., Boston College	2017
Lozano, Guillet	ELL Teacher	BA, Simmons College M.Ed., Lesley College	2016
Mahoney, Kelli	Kindergarten	BS, Framingham State College M.Ed., Lesley University	2011
McAvoy, Susan	Kindergarten	BS, MS, Framingham State College	2000
Nickerson, Jeninne	Kindergarten	BS, Bridgewater State Univ. M.Ed., Northeastern University M.Ed., Simmons College	1998
Nogueira, Lynn	Kindergarten	BA, Bridgewater State Univ.	2016
Paget, Christine	Grade 1	BS, Framingham State College M.Ed., Lesley University	1990
Pendergast, Marie	Grade 1	BA, U. Mass. Boston M.Ed., U. Mass. Boston M.Ed., Framingham State College	1998

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Pollock, Allison	Grade 1	BA, University of Vermont M.Ed., Lesley University	1992
Ravinski, Kathleen	Grade 1	BA, Wheaton College M.Ed., Lesley University	2001
Ruggiero, David	Music	BS, Bryant College MA, Lesley College	2016
Scier, Lesley	Grade 1	BS, Lesley University M.Ed., Boston College	2014
Singer, Laura	Reading	BS, St. Bonaventure University MS, University of Bridgewater	1990
Teaney, Meredith	Kindergarten	BS, University of Maine M.Ed., University of Houston	2012
Theodorou, Mariessa	Preschool	BA, Boston College M.Ed., Vanderbilt University	2016
Wood, Katherine	Preschool	BA, U. Mass. Amherst M.Ed., Wheelock College	2015

## STUDENT SERVICES

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Bruhl, Mary	Director	BA, College of the Holy Cross M.Ed., U. Mass. Boston	2018
Moores, Andrea	Secretary	BS, Johnson & Wales Univ.	2011
Mitchell, Kim	Secretary		2000
Ake, Brian	Learning Spec. Teacher	BA, Assumption College MA, Merrimack College	2017
Aries, Kaitlyn	Behavior Specialist	BA, Univ. of N.H.	2013
Alberts, Karen	S&L Pathologist	BS, Worcester State College MS, Boston University	2012
Allen, Tracy	Guidance	BA, Vassar College MA, Boston College	2004
Balardini, Stacey	SPED Teacher	BA, Providence College MS, Wheelock College	2000
Bassett, Jennifer	SPED Teacher	BA, Roger Williams M.Ed., Framingham State Univ.	2006
Becker, Russell	Adj. Counselor	BA, College of Charleston MA, Univ. of Pennsylvania	2015
Bennett, Elizabeth	Nurse	BS, Simmons College	2015
Bennett, Linda	Learning Spec. Teacher	BA, U. Mass. Amherst MA, Cambridge College	2007
Bockhorst, Kathleen	Guidance	BA, Bates College MA, Boston College	2004
Bourgeois, Kaylie	SPED Teacher	BA, College of Holy Cross M.Ed., Simmons College	2018
Casey, Catherine	Behavior Specialist	BA, Bridgewater State Univ. MS, Simmons College	2018
Chen, Joy	Occup. Therapist	BA, Oberlin College MA, Boston University	1994
Corcoran, Kristen	Psychologist	BA, Lafayette College MA, U. Mass. Boston	2017
Curely, Karey	Team Chair	BA, Providence College MS, Simmons College	2017
Dardia, Christine	SPED Teacher	BA, M.Ed., Boston College	2011
Donderro, Jennifer	Guidance	BA, MA, Boston College	2011
Forrester, Pamela	School Psychol.	BS, Bridgewater State College M.Ed., U. Mass. Boston	2015
Franco, Marlo	SPED Teacher	BA, University of Connecticut MA, Johnson & Wales Univ.	2017
Garfinkle, Brittany	SPED Teacher	BS, Quinnipiac University M.Ed., Bridgewater State Univ.	2017
Garvey, Margaret	Inclusion Coordinator	BA, Providence College MA, Worcester State Univ.	2017
Giammarco, Nancy	Inclusion Coordinator	BA.,M.Ed., U.Mass. Boston	2009
Gordon, Beverly	Learning Spec. Teacher	BA, Pottsdam St. University M.Ed., The College of St. Rose	1993
Hamilton, Susan	Learning Spec. Teacher	BA, Colgate University M.Ed., Framingham State College	2003
Hardiman, Brittany	Nurse	BS, Boston College	2018

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Heafitz, Michael	Learning Spec. Teacher	BA, Connecticut College M.Ed., Boston College	2007
Interrante, Maura	Learning Spec. Teacher	BA, MA, Framingham State Univ.	2014
Johnson, Jenna	Psychologist	BS, University of N.H.	2013
Kennedy, Joan	Spch. Pathologist	BS, University of N.H. M.Ed., Northeastern Univ.	2015
Kennedy, Kelley	Learning Spec. Teacher	BS, U. Mass Lowell	2013
Keigan, Aimie	Nurse	BS, U. Mass. Boston	2018
Krah, Kerrie	Speech & Lang.	BS, Marquette University MA, Hofstra University	2000
Lodge, Anne	Guidance	BA, College of The Holy Cross M.Ed., Boston University	2007
Lord, Stephanie	Learning Spec. Teacher	BS, M.Ed., Wheelock College	2014
Lozano, Guillet	ESL Teacher	BA, Simmons College M.Ed., Lesley Univ.	2016
Maguire, Kimberly	Nurse	BS, Rhode Island College	2015
Maguire, Lisa	Learning Spec. Teacher	BS, Boston Univ. M.Ed., Salem State College	2015
Mahoney, Katheryn	Guidance	BA, Villanova M.Ed., Seton Hall University	2015
Marenghi, Matthew	Guidance	BA, University of Mass. Lowell	2002
Matthews, Lisa	Learning Spec. Teacher	BA, MA Union College	2016
Mulligan, Jessica	Occupational Therapist	BA, Colgate Univ.	2017
Nelson, Margaret	Pre-Schl.Team Chr.	BS, East Carolina Univ. MS, Temple University	2015
Ormberg, Erik	Guidance	BS, Ithaca College M.Ed., Suffolk University	1998
O'Sullivan, Mary	Learning Spec. Teacher	BA, Providence College MA, Framingham State College	2002
Padden, Amanda	Guidance	BA, Bates College MA, Boston Univ.	2014
Piccirilli, Jaclyn	SPED Teacher	BS, M.Ed., Bridgewater State Univ.	2015
Racine, Jenica	SPED Teacher	BA, UMass Lowell M.Ed., Bridgewater State Univ.	2017
Riccio, Julia	Speech & Lang.	BA, Bates College MS, Tchrs. College Columbia Univ.	2000
Salamone, Mary	SPED Team Chair	BS, Wheelock College M.Ed., Cambridge College	1995
Scales, Kathleen	Physical Therapist	BS, Boston College M, P.T. Boston Univ.	2018
Schiemer, Nancy	Nurse	BSN, University of Bridgeport MA, New York University	2003
Singer, Margaret	Occup. Therapist	BA, SUNY/Oneonta MA, Adelphi University	1998
Snyder, Trinka	Psychologist	BA, M.Ed., Univ. of Pennsylvania MBA, George Washington Univ.	2002
Strekalovsky, Elisabeth	Psychologist	MS, Lesley College	1998
Thompson, Jessica	SPED Teacher	BA, Northeastern Univ. MS, Simmons College	2015
Thompson, Kathleen	Nurse	BS, Salem State College MS, Boston College	1997

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Education</u></b>	<b><u>Medfield Appt.</u></b>
Tilden, Susan	Speech&Lang.	BA, Boston College MA, Michigan State	2005
Vancura, Dorothy	Speech & Lang.	BA, Bridgewater State Univ.	2007
Wallace, Melissa	SPED Access Teacher	BA, U. Mass. Dartmouth MA, Simmons College	2017
Warner, Lindsey	Guidance	BA, MA, Boston College	2016
Wilson, Edith	Learning Spec. Teacher	BA, William Smith College	2010
Williams, Patricia	Nurse	BSN, Boston College MBA, Virginia Polytech	2006
Worthley, Stephanie	Guidance	BS, M.Ed., Springfield College M.Ed., Endicott College	2006

## FOOD SERVICES

Dawn LaVallee	Food Services Director
Karen Markowski	Food Service Assistant
Nancy DeRoche (Manager)	High School
Becki Kiami	High School
Laurie Flinn	High School
Melissa Sawyer	High School
Teresa Lyons	High School
Stephanie Kinevich	High School
Christina Maziarzi	High School
Mona Tomera	High School
Jill Fredricksen	High School
Misty Hatch (Manager)	Blake Middle School
Tina Hart	Blake Middle School
Jen Cordaro	Blake Middle School
Sharon O'Brien	Blake Middle School
Lisa Visser (Manager)	Wheelock Elementary School
Joan McNerny	Wheelock Elementary School
Jill Abley	Wheelock Elementary School
Stephanie Shebertes	Wheelock Elementary School
Kathy Boudreau (Manager)	Dale St Elementary School
Andressa Milette	Dale St Elementary School
Christina Jones	Dale St Elementary School
Terri Lynch (Manager)	Memorial Elementary School
Juanique Watson	Memorial Elementary School



## FACILITIES MAINTENANCE

Amy Colleran	Plant Manager
Anagnos, Paul	High School
Bailey, Nicholas	Blake Middle School
Bond, Robert	Maintenance
Burke, Stephen	Dale Street
Farrell, Paul	Blake Middle School
Frazier, Matthew (Head Custodian)	Blake Middle School
Harrington, Tyler	Memorial School
Jackson, Michael	Maintenance
Johnson, Michael (Head Custodian)	Dale Street School
Lawler, Christopher	High School
McDonald, James	Memorial School
Murphy, Brian	High School
Murray, Jeffrey	Blake Middle School
Quayle, Thomas	Maintenance
Robitaille, Shane (Head Custodial)	Wheelock School
Spence, Ryan	Wheelock School
Stanley, James	Wheelock School
Traversi, Mark (Head Custodian)	Memorial School
Vogel, Keith (Head Custodian)	High School
Wilson, Christopher	Dale Street School

# **REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS**

To the Superintendent of Schools:

I am pleased to submit to you and the citizens of Medfield the 2018 Annual Report of the Director of Finance and Operations. We are always evaluating our Department to find ways to improve the way we do business to ensure that we are being cost effective and efficient. Each year we strengthen our process and move forward in aligning our department to the District's Strategic Plan (Medfield 2021). Goal 5 of Medfield 2021 (Facilities & Equipment) initiative is to "Continually invest in our facilities and equipment to optimize student learning".

I am happy to report that in 2018 we completed the Eligibility Process of Module One for the Dale Street Elementary School with the Massachusetts School Building Authority (MSBA). This process consisted of obtaining and submitting the initial compliance certificate, education profile and enrollment process, preparing all Maintenance and capitol planning documents and obtaining local authorization of funding.

We will move forward in 2019 with the Feasibility Study, Module 2 process. This study, required by law, is a major component of the MSBA process. During this study our District will work with the MSBA to generate initial space summary based on our District's education program, document existing conditions, establish design parameters, develop & evaluate preliminary and final alternatives.

Our excitement continues to grow as we get closer to a new Dale Street Elementary school. It will offer students an engaging new space to help strengthen and boost their ability to excel in the classroom.

This past year has been excited and productive year for the Finance and Operations departments. We continue to work on additional goals that have been set in the Medfield 2021.

In December 2018 we welcomed Amy Colleran as the new Director of Facilities for both the Town and the School. Mrs. Colleran has her degree in Architectural Engineering from Wentworth Institute of Technology. Her background has been in the private sector working for Turner

Construction and brings with her extensive knowledge of facilities engineering and cost budgeting for a wide range of construction projects. In her most recent role she was the Assistant Director of Facilities and Maintenance for the Town of Dedham. She worked as the project manager for the new town hall, fire department renovation and all town capital projects as well as oversaw all town operations and maintenance budgets.

There has been lots of success and growth in the Human Resource department in 2018. The Benefits and Human Resource Manager worked to negotiate HR software packages saving \$30,000 annually off the original quote as well as saved money through the implementation of the Total Pay option with ADP. This service will increase employee self-service and eliminate paper and mailing costs. The benefits department rolled out a new high deductible health plan and HSA and worked to negotiate a Dental Plan saving money for our employees. We continue to improve electronic tracking of retirees and personal files as well as maintain compliance with yearly audits.

The budget process in 2018 culminated in the adoption of an FY 2019 budget for the Medfield Public Schools of \$35,070,769 which includes an operational override. This represents an increase of \$2,035,003 or 6.16% increase over the amount provided the previous year. We would like to thank the citizens of Medfield for passing both the operational override and the stabilization facilities override. Without your support we would not be able to accomplish our goals and initiatives. We will continue to prudently manage the school department budgets and analyze areas of cost savings.

In closing, I am grateful and would like to thank the exceptional efforts of my hard working and dedicated team. Thank you for your diligent daily tasks and accomplishments to help with the success of the Medfield School Finance and Operations department. I look forward to another successful year.

Respectfully submitted,

Michael A. La Francesca  
Director of Finance and Operations

## REPORT OF MEDFIELD HIGH SCHOOL

On behalf of Medfield High School, it is my pleasure to submit this annual report for the calendar year ending December 31, 2018. The following highlights the many accomplishments that took place at MHS over the past 12 months.

The official enrollment at MHS on October 1, 2018 was 803. There were 232 graduates in the Class of 2018. Ninety-three percent of last year's graduating class went on to four-year colleges. These colleges included:

- Boston College
- Boston University
- Colgate University
- College of the Holy Cross
- Cornell University
- Harvard University
- New York University
- Northeastern University
- Providence College
- Stanford University
- The Ohio State University
- Trinity College
- Tufts University
- U.S. Military Academy - West Point
- University California-Berkeley
- University California-Los Angeles
- University of Michigan
- University of Notre Dame
- Vanderbilt University
- Villanova University
- Worcester Polytechnic Institute

In addition, 91 members of the graduating Class of 2018 were inducted into the National Honor Society.

During our commencement ceremony, several members of the senior class shared their thoughts and experiences as students in Medfield. Honor Essayist John Kohler drew parallels between the graduating class and the school musical, *Pippin*. "Think about your lives, Class of 2018 and be proud that you are a graduate of Medfield High School." Honor Essayist Kate Travis explained how leaving Medfield would be difficult, "I'd urge us all to remember what makes Medfield so special, and bring it with us." Senior Speaker Macey Musto spoke of the pride she has for Medfield High School, "I am so proud of what our class has already accomplished. We have paved roads for generations of students to walk along."

During our Class Day ceremony, Paula Moran Grace (1982) and Herb Grace (1985) were inducted into the Medfield High School Hall of Excellence. Both are longtime Medfield educators who have positively impacted students for the past 25 years. In addition, they are respected colleagues who are widely recognized for their professionalism and integrity.

In 2018, seniors Mark Bissell and Kate Travis were named as National Merit Finalists and Kate was a recipient of a National Merit Scholarship. The following students were named National Merit Commended Scholars: Jack Barrett, Samira Hajj, Megan Hawley, John Kohler, John Lane, Margaret McCarthy, Lucy Nealon, Angela Salisbury, and Jack Tomlin.

Medfield High School was once again recognized by U.S. News and World Report as one of the top high schools in the U.S. This publication ranked MHS as the #7 public high school in the Commonwealth.

This past year, 304 students took 592 AP exams. On these exams, 76% of the students scored 3 or above, our SAT and ACT scores were well above the national average and the Medfield High School MCAS results were, once again exemplary:

- English/Language Arts - 97% Advanced/Proficient
- Math - 96% Advanced/Proficient
- Science & Technology/Engineering - 94% Advanced/Proficient

Last spring, MHS Mandarin students traveled to China for a 10-day visit. Stops included Beijing, Shanghai, and Anhui where students experienced a homestay with families through our partner school in Bengbu. Also, Latin and art students traveled to Italy during the April break. This was our second trip to Italy.

The above-mentioned partnership with Bengbu, China is now in its 10th year. In November, Medfield families hosted students and teachers from the #6 Bengbu Middle School. This hosting opportunity covered 10 days and provided our community with a rich cultural experience.

Medfield High School continues to focus on Social/Emotional learning (SEL). Several initiatives are aimed at providing our students the opportunity to maintain balance in their school and extracurricular schedules. In September, a team of 10 high school community members traveled to Stanford University to attend training for Challenge Success. This program is designed to support all of our students and provide resources to parents and staff.

The following highlights many other departmental accomplishments:

The Guidance Department continues to provide post-secondary options and accessibility to all students. We have increased our college visits and had close to 120 college representatives visit MHS this fall. We offered three parent evening programs on the topics of college admissions and financial aid. Our guidance curriculum supports students in the areas of academic, career/vocation, and social/emotional needs. Two highlights from our curriculum included, the SOS program and the addition of our Career Speakers series.

- The Guidance Department continued the implementation of the Signs of Suicide (SOS) program. The 9th grade students all participated in the SOS program, which helps students recognize the signs and symptoms of depression and/or suicide.
- The guidance counselors worked with sophomores during two sessions on the topic of career interests. Students took personality profiles to explore areas of interest. Last spring, the Guidance Department invited professionals to come in to speak about their careers with our students. These speakers included professionals from various fields, including engineering, nursing, law, education, psychology, art, and sports broadcasting.

The English Department introduced two new semester-long electives: Introduction to Speech and Drama Workshop. Globe All-Scholastic Writing Contest winners included: Gold Key for poetry: Ella Kohler; Silver Keys for personal essays: Grace Mitchell and Kathryn Predella. Honorable mention awards included: Anna DeBettencourt, Abby Glynn, Sophia Gustafson, Ella Kohler, Rebecca Lee, Katelyn Malvese, Kathryn Predella, Owen Previte, Antonia Rijo, Benjamin Rothstein, and Amy Schubert. The department's grade 6 - 12 Vertical Team is working collaboratively to align the newly revised DESE ELA Frameworks. Now in its second year, anticipated completion is scheduled for June 2020. Freshmen and juniors in the English Department participated in their second year of Project Based Learning (PBL).

The Medfield High School Jazz Band and Jazz Choir earned gold medals at the MAJE State Festivals and performed at the Berklee Performance Center as part of a showcase event for gold medal groups. The Jazz Choir participated in the "N.E. Sings" A cappella event at Chelmsford High School. Medfield's annual "Jazz Night" featured world renowned jazz performer Grace Kelly. Students from the concert band, concert choir, and orchestra participated in the MICCA State Concert and Choral Festival and traveled to Philadelphia to participate in the "Festivals of Music" event. Students from these ensembles also gave numerous performances around Medfield including parades, concerts, and community events (Angel Run, Town Meetings, Spaghetti with Santa).

MHS art students once again proudly displayed their talents in shows and galleries across New England including the Patriot Place Gallery, Tufts University, the Medfield Public Library, and Zullo Gallery, among others. The

Visual Arts curriculum was significantly enhanced as a result of the purchase of new software and hardware for the digital art lab. Art students took several content specific field trips to the MFA Boston, Gardner Museum, and the RISD Nature Lab.

The Science Department added Engineering II, a year-long course that builds on the semester Engineering I course. Curriculum maps were rewritten for both the chemistry and physics curricula. The Science Department sponsors two popular clubs, the Robotics Club and Science Olympiad team. Both of these student groups compete against other schools in the area.

In Social Studies, we continue to focus on developing civic-minded community members. Over the past year, our students supported the midterm elections and also conducted a voter registration drive at Medfield High School. Eight members of the Model U.N. club attended the annual Model U.N. simulation event at Brown University where they discussed topics such as issues related to global health and other current events. Guest speakers and field trips provided learning opportunities outside of the classroom.

Our World Languages and Cultures Department began incorporating comprehensive reading into the curriculum and are now collaborating with the MHS library media center to establish a world language resource area within the library. The department also piloted a program designed to award qualified students the opportunity to achieve language proficiency under the state's Seal of Biliteracy program.

The Wellness Department continued its expansion of skills-based health education to include the junior class. In addition to acquiring knowledge, students are developing specific, targeted skills necessary for successfully navigating the health-related issues of their time. Students had dedicated classroom and activity time to practice the stress management skills of yoga, meditation, puzzles and games outside of the grade 9 stress management unit.

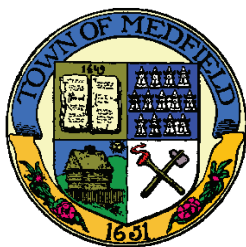
The Math Department is continuing to work toward its alignment with the Massachusetts Mathematics Frameworks (2017). This includes training in the computer-based Next Generation Mathematics MCAS test that MHS will fully roll-out in grade 10 this May 2019. Also, the Math Department added a new course this year, Statistics which is a semester-long statistics elective.

On behalf of the entire faculty at Medfield High School, I want to sincerely thank the Medfield School Committee and the Medfield community at-large for its continued support.

Respectfully submitted,  
Robert Parga, Principal

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Commencement  
Exercises of  
**MEDFIELD  
HIGH SCHOOL**



**The Amos Clark  
Kingsbury High School  
Class of 2018**

*Sunday, June 3, 2018*

*1:00 PM*

*Medfield High School*

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## CLASS OF 2018 OFFICERS

Julia Letai, *President*

Caroline Arcari, *Vice President*

Gideon Lung, *Secretary*

Emma Anderson, *Treasurer*

John Lane, *Representative to the School Committee*

Russell Becker  
Michael Cowell  
*Class Advisors*

## ADMINISTRATION

Dr. Jeffrey J. Marsden, *Superintendent*

Robert Parga, *Principal*

Heather M. Mandosa, *Assistant Principal*

Jeffrey D. Sperling, *Assistant Principal*

## SCHOOL COMMITTEE

Anna Mae O'Shea Brooke, *Acting Chair*

Timothy Bonfatti

Leo Brehm

Christopher Morrison

Jessica Reilly

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## GRADUATION PROGRAM

PROCESSIONAL . . . . . Medfield High School Orchestra & Band

NATIONAL ANTHEM . . . . . Jane Clifford

WELCOME . . . . . Julia Letai  
*President, Class of 2018*

OPENING REMARKS . . . . . Dr. Jeffrey J. Marsden  
*Superintendent of Schools*

HONOR ESSAYISTS. . . . . John Kohler, Kate Travis

MESSAGE TO THE CLASS OF 2018 . . . . . Anna Mae O'Shea Brooke  
*Medfield School Committee*

SENIOR SPEAKER . . . . . Macey Musto

MESSAGE FROM THE PRINCIPAL. . . . . Robert Parga

PRESENTATION OF CLASS GIFT. . . . . Emma Anderson  
*Treasurer, Class of 2018*

## PRESENTATION OF DIPLOMAS\*

Anna Mae O'Shea Brooke. . . . . Medfield School Committee

Dr. Jeffrey J. Marsden. . . . . Superintendent of Schools

Robert Parga. . . . . Principal

Heather M. Mandosa . . . . . Assistant Principal

RECESSIONAL. . . . . Medfield High School Orchestra & Band

**\*PLEASE REFRAIN FROM APPLAUSE UNTIL ALL  
GRADUATES HAVE RECEIVED THEIR DIPLOMAS**

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## CLASS OF 2018

BEN WILLIAM ADAMS	JAKE HARRY DUBBS
BENJAMIN SCOTT ALFORD	ISABELLA ANN DUDLEY
EMMA NICOLE ANDERSON	CHARLOTTE JANE DUFFY
KAYLA ASHLEIGH ANDERSON	AMANDA MARIE DUMAIS
+ MICHAELA ELENI ANTON	GRAHAM THOMAS DUPREY
CAROLINE RAFFAELA ARCARI	SADIE CAROLINE DURHAM
+ AMELIA KATE ASHTON	+ JENEVIEVE JOY ERICKSON
STEPHEN JAMES ATHANASIADIS	SAMUEL WESTON EVANS
CAROLINE ALTER BROOKE AUGUSTINI	+ GABRIELLE FALVEY
MARGARET MARIE BAKER	LIAM MICHAEL FARRELL
+ JACK CONNOLLY BARRETT	DIANA ALEXANDRA FEDAK
CHARLES ARTHUR BEAUDOIN	EDWARD WILLIAM FEGLEY
HALEY ALEXIS BIGELOW	MAX HENRY FICCARDI
+ MARK MAHONEY BISSELL	+ GINA GRACE FITZPATRICK
GRACE RAE BOND	MARK GERARD FITZPATRICK
+ CAROLINE MARIE BONDE	SKYLAR EMILY FLYNN
JENNIFER ROSE BRAGG	MICHAEL WELLS FOLEY
SARAH JUNE BRAGG	VERONICA MARIE FRAZIER
REBECCA CALDER BROWN	XIAOFAN GAO
KELSEY ELIZABETH CAHILL	NOAH CHARLES GARFIELD
WENFENG CAI	LIAM DAVID GATELY
CHRISTINA MICHELLE CAMILLO	CHRISTOPHER THOMAS GAUCH
CATHERINE ELIZABETH CAPUTO	IAN DANIEL GIPSON
ALLISON TAYLOR CARLIN	MASON ROBERT GIUNTA
ABIGAIL RUTH CARLSON	JULIA ALIYA GRAHAM
MICHAEL JAMES CATANESE	WILLIAM CHRISTOPHER GRAZIANO
JAMES BARTHOLOMEW CAWLEY	ALEXANDER PHILIP GRIFFIN
JASMIN ZOE CHAN	SOPHIA JANE SANDEMAN GRIFFIN
BRYAN PETER CHU	SAMIRA MARIE HAJJ
JOHN MICHAEL CHURCHILL	+ MORGEN KENSEY HALL
JANE MARGARET CLIFFORD	THESPINA HAMOS
ALLISON ROSE CLOWER	DANIEL FRANCES HANRAHAN
RACHEL JUDITH COHEN	MADISON GRACE HARDING
PAULINA CONSTANCE COLIVAS	ELIZABETH TERESA HARRITY
ELIZABETH BOUSQUET COLLOTTA	CONNOR STEPHEN HASKELL
LIAM HOLWAY CONRAN	+ MEGAN EVELYN HAWLEY
ANDREW LEO COOK	KYLE PARKER HEANEY
ALANNA RUTH COONEY	ABIGAIL MARIE HEIDKE
DAVID FITZGERALD CORRIGAN	RYAN PATRICK HIGGINS
KATHARINE ELEANOR CORZILIUS	GEOFFREY STUART HILL
BRAD COSMA	EMMA ROSE HILVERT
JESSICA CAITLIN COULOMBE	CHRISTOPHER PHILIP HOGAN
+ ABIGAIL HELENE CROFTS	RYAN STANLEY HORWITZ
+ BRIGITTE ANNE CRONIN	MARGARET ELIZABETH HURLEY
MARY PATRICIA CRONIN	MATTHEW FRANCIS IBLA
CHRISTIAN PETER DANIELE	+ KYLE ANGELO INFANTINO
CAROLINE ROSE DAVENPORT	BRADDEN KEKOA JOHNSON
BROOKE ALEXIS DEADY	ISABEL MAY JOHNSON
KALEY TIBERI DEMARZO	JEAN BARBARA JOHNSON
SARAH CASEY DEMILLE	JOSEPH LAWRENCE JOHNSON
RACHEL IVES DENNEY	RYAN CHRISTOPHER JOHNSON
ALEXA LEE DESJOURDY	WILLIAM CHARLES JOHNSON
ANTHONY ROCCO DEVLIN	GENNA OLYMPIA KATSIKARIS
LUIS OSCAR DIAZ FELIZ, JR.	JONATHAN LEO KERIVAN
KATHERINE AIDEEN DOHERTY	SEAN BRADFORD KIRBY
NOLAN RICHARD DRISCOLL	KRYSTALBEL NAMUTEBI KIZITO
HAROLD AARON DRON	BRIAN FREDERICK KNOTT

### SYMBOLS OF DISTINCTION

Gold tassel: National Honor Society  
Purple/Gold cord: Latin Honor Society  
Red/Gold cord: Spanish Honor Society

Multi-colored tassel: Art Honor Society  
Red/Blue cord: French Honor Society  
Blue/White cord: Student Council

Red cord: Chinese Honor Society

## CLASS OF 2018

- ANTON KOBRIN  
+ JOHN WALTER KOHLER  
RACHEL DIANA KORNET  
DYLAN ROBERT JOSEPH LAHAISE  
+ JOHN WILLIAM LANE  
JULIA JEAN LETAI  
TAYLOR RACHEL LIPSY  
PEIHAN LIU  
XIAOWEN LIU  
JOHN RYCROFT LOWELL  
TYLER LOUIS LUCZAK  
GIDEON YUNG GEE LUNG  
SOPHIE KAY LUSSIER  
RISA BRYN MACDONALD  
MICHAEL JAMES MANGIAFICO  
MICHAEL BRYCE MARIE  
KAITLYN JANE MARITAN  
PATRICK KONRAD MARTIN  
TATYANA LA'SHY MARTINEZ  
BENJAMIN EDWARD MASON  
ABIGAIL GRACE MATTHEWS  
AUDREY ELIZABETH MATTHEWS  
+ MARGARET PAIRN MCCARTHY  
+ MATTHEW DAVID MCGLONE  
+ JULIA LORRAINE MCLAFFERTY  
DYLAN FITZGERALD MCNALLY  
KELSEY ROSE MCQUILLAN  
ERIC JOHN MEHRA  
JOHN RICHARD MORRILL  
EMMA ROSE MURPHY  
GRIFFIN DAVID MURPHY  
MACEY ROSE MUSTO  
IVY EVELYNE NASEJJE  
+ CASSANDRA ROSE NAVALTA  
MELANIE AMBER NEAFUS  
+ LUCY CATHERINE NEALON  
BRADY SCHEID NEEB  
SAMANTHA LEE NEMEROWSKI  
JASMINE JEI-MING NI  
OLIVIA MAE O'BRIEN  
KATHLEEN JEAN O'CONNOR  
PATRICK EDWARD O'CONNOR  
MARY KATHERINE O'DONNELL  
JONATHAN DAVID O'TOOLE  
LIAM TIMOTHY O'TOOLE  
THEODORE VASILE OLIVER  
KAITLIN MARY PARKS  
ERIK THOMAS PEDERSEN  
RENEE ELIZABETH PERRY  
MARDOCHEE PATRICK PETIT  
CAROLINE JOAN PHILLIPS  
JUSTIN GEORGE PLAKIAS  
KRISTEN LEE REARDON  
+ JOSEPH PIERCE REDDY  
ANNIE SHEA REILLY  
DUGAN WALTER REILLY  
JACK HENRY REILLY  
+ SOPHIE CLAIRE RIDDICK  
CHLOE CATHERINE ROGAN  
EMANUELLE GARCEZ ROGERIO  
TREVOR JAMES RUZZO  
NUALA COLLEEN RYAN  
STEVEN MICHAEL SABIA  
ANGELA EULALIA SALISBURY  
JOHN HENRY SAWYER  
GRANT WARD SCHILLING  
THOMAS JOSEPH SCHOFIELD IV  
JOSHUA RICHARD SCHULTZ  
CHRISTOPHER MICHAEL SCHWORER  
KAYLA ASHLEY SCOTT  
ERHAN SELMANI  
SHAWNASIA CORYSSA SETTLES COX  
TAYLOR JEAN SHERMAN  
JACQUELINE KELLEY SHORTSLEEVE  
+ ELLA VIRGINIA SHREVE  
KATE MARIE SLOWE  
ANDREW MORGAN SLY  
DANIELLE ELIZABETH SMITH  
GRETA CLAIRE SMITH  
WILLIAM MACDONALD SPAETH  
CAITLIN MARGARET STIKELEATHER  
BRIAN ANTHONY STOLZENBACH  
COREY DAVID STRICKLER  
JESSICA CARROLL STURCHIO  
AUDREY AILEEN SULLIVAN  
+ MEGAN COREY SULLIVAN  
SCOTT FRANCIS TATRO  
GEORGIA NOREEN TAYLOR  
KAITLIN EILEEN TAYLOR  
SOPHIE JOY TOM  
+ JACK SANFORD TOMLIN  
CLAIRE THERESA TORMEY  
+ MARGARET KATHARINE HORGAN TRAVIS  
LAUREN ANNE TRITCAK  
ROSS WILLIAM TRITCAK  
SEAN MITCHELL TYER  
+ DEVAN BHAVANI VENKATARAMAN  
PETER SAMUEL VIGODA  
PATRICK STEPHEN VILES  
ALINA ROSE WADNESS  
CHRISTINA MAE WAGENSELLER  
CLAIRE PATRICIA WALTON  
SARAH MARIA WALTON  
GIANA FAYE WARNER  
STUART MCLAY WHITLA  
JORDAN POWERS WIETRECKI  
JOSHUA HUNTER WINDSOR-KNOX  
COLIN WILLIAM WIRSIG  
SHEA PHILLIP WISE  
JONATHAN BERRY WONG  
TYLER DANIEL WONG  
JOHN ERICKSON ZARKER  
RUJIAN ZHANG  
QIUYU ZHAO  
+ ASHLEY JUN ANG ZHOU  
YUEMIAO ZHU



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## AWARDS PRESENTED AT SENIOR RECOGNITION NIGHT May 31, 2018

Massachusetts Association of School Superintendents Award. . . . .Margaret McCarthy  
Daughters of the American Revolution Citizenship Award. . . . .Margaret Travis  
National Merit Commended Scholars. . . . . Jack Barrett, Samira Hajj,  
Megan Hawley, John Kohler, John Lane, Margaret McCarthy,  
Lucy Nealon, Angela Salisbury, Jack Tomlin  
National Merit Special Scholarship Recipient . . . . . Sophie Riddick  
National Merit Finalist. . . . . Mark Bissell  
National Merit Scholarship Recipient . . . . . Margaret Travis  
Academic Excellence Awards. . . . . Michaela Anton, Amelia Ashton,  
Jack Barrett, Mark Bissell, Caroline Bonde, Abigail Crofts, Brigitte Cronin,  
Jenevieve Erickson, Gabrielle Falvey, Gina Fitzpatrick, Morgen Hall, Megan Hawley,  
Kyle Infantino, John Kohler, John Lane, Margaret McCarthy, Matthew McGlone,  
Julia McLafferty, Cassandra Navalta, Lucy Nealon, Joseph Reddy,  
Sophie Riddick, Ella Shreve, Megan Sullivan, Jack Tomlin,  
Margaret Travis, Devan Venkataraman, Ashley Zhou

### SCHOLARSHIP RECIPIENTS

Medfield High School Scholar/Athlete Awards. . . . . Mark Bissell,  
Margaret McCarthy  
Thomas Reis Sportsmanship Awards . . . . . Ben Adams, Christina Wagenseller  
Medfield Sportsmen Club's Harry S. Sonnenberg Scholarships. . . . .Skylar Flynn,  
John Zarker  
National Honor Society Scholarships . . . . . Emma Anderson, Michaela Anton,  
Kelsey Cahill, Jasmin Chan, John Churchill, Harold Dron, Mark FitzPatrick,  
Jean Johnson, Julia Letai, Macey Musto, Olivia O'Brien, Sophie Riddick,  
Taylor Sherman, Ella Shreve, Sophie Tom  
Medfield Teachers Association Book Awards . . . . . James Cawley, Paulina Colivas,  
Ryan Higgins, William Johnson  
Madelyn L. Grant Scholarships . . . . . Gabrielle Falvey, Matthew McGlone  
Margaret T. Jenkins Memorial Scholarship. . . . . Chloe Rogan  
Medfield High School PTO Community Service Award. . . . . John Morrill  
Medfield High School PTO School Spirit Scholarships. . . . . Margaret McCarthy,  
Jordan Wietrecki  
Medfield High School PTO Excellence Award. . . . . Caroline Davenport  
Medfield Youth Basketball Association  
Bob Porack Memorial Scholarships. . . . . Nolan Driscoll, Margaret McCarthy

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## SCHOLARSHIP RECIPIENTS (Continued)

Berkshire Hathaway HomeServices Page Realty Scholarship,  
in Celebration of the Life of Eric Zorn. . . . . Gideon Lung

Medfield Lions Club Scholarships. . . . . Brigitte Cronin, Graham Duprey

Medfield Employers & Merchants  
Organization Scholarships . . . . . Alanna Cooney, Charlotte Duffy, Max Ficcardi

American Legion, Beckwith Post No. 110 Auxiliary Scholarship,  
Stephen Hinkley Memorial Award . . . . . Ryan Higgins

American Legion, Beckwith Post No. 110 Scholarships . . . . . Christian Daniele,  
Madison Harding

American Legion, Beckwith Post No. 110 Medal. . . . . Mark FitzPatrick

Sons of the Legion Scholarships. . . . . Jonathan Kerivan, Patrick Viles

Medfield Youth Baseball/Softball Scholarships. . . . . Michaela Anton,  
Allison Carlin, Christopher Schworer, Stuart Whitla

Medfield High School Theatre Society Award. . . . . Rachel Kornet

Daniel C. Palermo Spirit of Drama Awards . . . . . Matthew McGlone,  
Angela Salisbury

David E. Medeiros Theatre Society Memorial Award . . . . . Georgia Taylor

MHS Theatre Society Award of Distinction. . . . . Megan Sullivan

Medfield Soccer, Inc. Scholarships. . . . . Mark Bissell, Margaret Hurley

Student Council Awards . . . . . Devan Venkataraman,  
Jordan Wietrecki

Student Council Unsung Leadership Awards . . . . . Ryan Higgins, Sean Tyr

Friends of the Library Amy Fiske Creative Writing Scholarship. . . . . John Kohler

Middlesex Savings Bank Scholarship. . . . . Ivy Nasejje

Medfield Music Association Scholarships. . . . . Jane Clifford, Jonathan Kerivan

Lowell Mason Music Education Scholarship. . . . . Brigitte Cronin

Lowell Mason House Scholarships. . . . . Justin Plakias, Angela Salisbury,  
Margaret Travis

Jeanne M. McCormick Music Award. . . . . Gideon Lung

Music Pillar Award. . . . . Amelia Ashton

Medfield Police Daniel McCarthy Memorial Scholarship. . . . . Tyler Luczak

Medfield Police Detective Robert E. Naughton  
Memorial Scholarship. . . . . Kayla Anderson

Hannah Adams Scholarships. . . . . James Cawley, William Johnson, Ashley Zhou

Medfield Firefighters Mutual Relief Association Scholarships. . . . . Grace Bond,  
Jonathan O'Toole

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## SCHOLARSHIP RECIPIENTS (Continued)

Medfield Permanent Firefighters Association Scholarships . . . . .	Kelsey Cahill, Ryan Higgins, Liam O'Toole, John Sawyer
Eric Michael Perkins Football Scholarship. . . . .	Benjamin Mason
Medfield Youth Hockey Doug Woodruff Scholarship. . . . .	Sean Tyr
Peter Panciocco Youth Hockey Scholarships. . . . .	Caroline Davenport, Ryan Johnson
Don Brown Youth Hockey Scholarships. . . . .	Michael Mangiafico, Kristen Reardon
The Thomas Award:	
Medfield Girls Hockey/Thomas Family Dental Associates . . . . .	Kristen Reardon
Larry Dunn Memorial Scholarship. . . . .	Liam O'Toole
Andrea Trasher Award in honor of Joan McMullen. . . . .	William Johnson
Andrea Trasher Good Citizenship Award. . . . .	Lucy Nealon
SEPAC - Andrea Trasher Scholarships . . . . .	Tyler Luczak, Claire Tormey
SEPAC Awards. . . . .	Chloe Rogan, Stuart Whitla
Medfield High School Reunion Committee Scholarship, In Memory of Elaine Rawding Taylor. . . . .	Katharine Corzilius
Medfield High School Alumni Association Scholarships. . . . .	Mark Bissell, Emma Hilvert
New 'N Towne of Medfield Scholarships. . . . .	Caroline Augustini, Justin Plakias
Medfield Youth Lacrosse Scholarships. . . . .	Andrew Cook, Margaret McCarthy, Brady Neeb, Patrick Viles
Medfield Veterinary Clinic Science Scholarships . . . . .	Thespina Hamos, Anton Kobrin
Peter Kenny Medfield TV Award for Excellence in Community Media. . . . .	Danielle Smith
Lord's/William J. Kelly Memorial Scholarship. . . . .	Ryan Higgins
HUB International Agency Scholarship. . . . .	James Cawley
The Richard "Doc" Nickerson Memorial Scholarship. . . . .	Ben Adams
The Brian W. Lawler Scholarship. . . . .	Sean Tyr
Michael McCloud Scholarship. . . . .	Christopher Schworer
Mitchell Construction Scholarship. . . . .	Ashley Zhou
Sunshine Principal's Scholarship. . . . .	Kyle Infantino
Sunshine Assistant Principals' Scholarship. . . . .	Harold Dron
Massachusetts Destination Imagination Scholarship. . . . .	Brigitte Cronin

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## CLASS DAY AWARDS Presented on June 1, 2018

### ART:

Excellence in Visual Arts Awards. . . . . Jasmine Ni, Ashley Zhou  
Scholastic Art Awards. . . . . Annie Reilly, Ashley Zhou  
MAEA Emerging Artist Awards. . . . . Jasmine Ni, Ashley Zhou  
National Art Honor Society Leadership Award. . . . . Kelsey Cahill  
Stephen Spielberg Video Award. . . . . Jonathan O'Toole  
Ai Weiwei Art Historian Award. . . . . Cassandra Navalta

### ENGLISH:

English Award. . . . . John Kohler  
Yearbook Awards. . . . . Jennifer Bragg, Sarah Bragg  
Shakespeare Award . . . . . Joshua Windsor-Knox  
Journalism Award. . . . . Abigail Carlson  
Globe Scholastic Writing Awards - Silver Key. . . . . Rachel Cohen,  
Madison Harding, Megan Hawley  
Globe Scholastic Writing Awards - Honorable Mention. . . . . James Cawley,  
Alina Wadness

**GLOBAL COMPETENCY AWARDS:** . . . . . Gideon Lung,  
Renee Perry, Annie Reilly

**HUMANITAS AWARD:** . . . . . John Morrill

### MATHEMATICS:

Excellence in Math. . . . . Mark Bissell, Devan Venkataraman, Quiyu Zhao  
  
New England Math League. . . . . Wenfeng Cai (1st place),  
Mark FitzPatrick (2nd place), Anton Kobrin (3rd place), Xiaowen Liu (3rd place)  
  
Mathematical Association of America Contest. . . . . Mark Bissell (1st place)

### MUSIC:

John Philip Sousa Band Awards . . . . . Christian Daniele, Gideon Lung,  
Patrick O'Connor  
Louis Armstrong Jazz Awards. . . . . Brigitte Cronin,  
Jonathan Kerivan, Justin Plakias  
National Choral Awards . . . . . Jane Clifford, Angela Salisbury  
National Orchestra Awards . . . . . Amelia Ashton, Margaret Travis

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## CLASS DAY AWARDS (Continued)

### SCIENCE:

Biology. . . . .Megan Hawley, Qiuyu Zhao  
Physics. . . . . Xiaowen Liu  
Environmental Studies. . . . .Erik Pedersen, Megan Sullivan  
Anatomy & Physiology. . . . . Abigail Crofts, John Lane  
Society of Women Engineers. . . . . Abigail Carlson, Julia Letai, Olivia O'Brien

### SOCIAL STUDIES:

Social Studies Award. . . . . Joshua Windsor-Knox  
Gary Stockbridge Global Citizenship Award. . . . . John Kohler  
Richard DeSorgher Active Citizen Award. . . . .Margaret Travis

### WELLNESS:

Outstanding Participation. . . . . Caroline Davenport, Michael Foley,  
Taylor Sherman

### WORLD LANGUAGES & CULTURES:

French. . . . . Christian Daniele, Jenevieve Erickson, Ella Shreve  
Mandarin. . . . . Julia Letai, Jack Tomlin  
Spanish. . . . . John Lane, Olivia O'Brien  
Paul Bruemmer Prize for Excellence in Language. . . . . Caroline Arcari

### National Latin Exam:

Latin II, Magna Cum Laude . . . . .Elizabeth Collotta  
Latin IV, Cum Laude. . . . .William Johnson, Cassandra Navalta  
Latin IV, Magna Cum Laude. . . . . John Kohler  
Latin IV, Maxima Cum Laude - Silver. . . . .Jacqueline Shortsleeve, Margaret Travis  
Latin IV, Summa Cum Laude - Gold. . . . . Matthew McGlone

**STUDENT GOVERNMENT:** . . . . . Emma Anderson, Caroline Arcari,  
Caroline Augustini, Mark Bissell, Kelsey Cahill, James Cawley, Andrew Cook,  
Charlotte Duffy, Mark FitzPatrick, Connor Haskell, William Johnson, John Lane,  
Julia Letai, Gideon Lung, John Morrill, Kaitlin Parks, Chloe Rogan,  
Ella Shreve, Devan Venkataraman, Christina Wagenseller, Jordan Wietrecki



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## MEDFIELD HIGH SCHOOL 2018 HALL OF EXCELLENCE AWARD



**PAULA MORAN GRACE**  
**Class of 1982**

**Dedicated Educator, Mentor &  
Community Volunteer**

Paula Moran Grace began her career in early education as an assistant director and head teacher at several child development centers in Needham and Medfield. For the past 24 years, Paula has devoted her career to teaching kindergarteners and first graders in Medfield. She has provided mentorship to new teachers and represented her colleagues for the Medfield Teachers Association. Active in her own community and church, Paula Grace continues to serve the youngest members of the Medfield Public Schools with spirit, integrity, compassion and the highest level of professionalism.

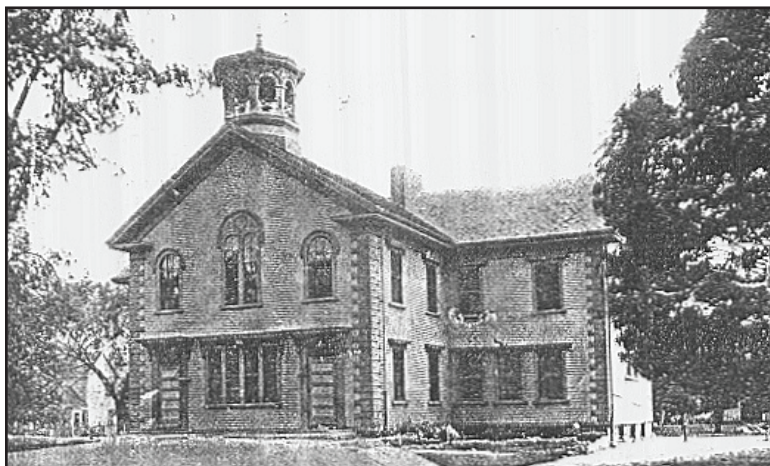


**HERB GRACE**  
**Class of 1985**

**Dedicated Educator &  
Outstanding Coach**

For 26 years, Herb Grace has taught physical education to countless Medfield elementary students. In addition to serving our youngest students, Herb has also coached extensively at Medfield High School. Throughout his career he has coached baseball, football and, most notably, Herb has led MHS Boys Varsity Basketball teams as head coach since 1991. Under his leadership, these teams have garnered a total of 389 wins and 9 TVL Championships, made 26 state tourney appearances and were crowned sectional champs in 2007. He has devoted almost his entire teaching and coaching careers to the Medfield Public Schools. Herb Grace continues to serve the youth of our town and model excellence, kindness and integrity in his role as a lifelong educator.

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MEDFIELD HIGH SCHOOL CIRCA 1887



AMOS CLARK KINGSBURY HIGH SCHOOL  
1961 - 2005



MEDFIELD HIGH SCHOOL  
2005-Present

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# REPORT OF THOMAS A. BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

On behalf of Thomas A. Blake Middle School, it is my pleasure to submit this Annual Report for the year ending December 31, 2018. All of our work is grounded in the mission for the Blake community and the overarching essential question we have posed, guiding our endeavors...

**Essential Question for Blake:** How can we cultivate and curate the progression of student learning and growth?

## **Blake Mission Statement**

Blake Middle School believes in a living mission statement, based on the concept that our community seeks and respects knowledge, integrity, character, wisdom, and the willingness to adapt to a continually evolving world.

## **Guiding Questions:**

- Will you account for the goals of the community?
- Will you learn to recognize the indicators of a strong, positive character?
- Will you know how it feels when you do the right thing?
- Will you know how to emulate the admirable traits of your peers?
- Will you know how to be the peer your peers choose to emulate?

The Blake Site Council and staff have worked diligently to establish a thoughtful School Improvement Plan, aligning our goals with the district's 2016-2021 Strategic Plan.

## **Thomas A. Blake Middle School School Improvement Plan 2016-2018 - Goals**

**Goal 1** – To artfully design and implement **curriculum** that amplifies all **student learning** through innovation, technology, and skill-building

**Goal 2** – To curate teaching practices and **professional growth** to improve clarity, purpose, and service delivery

**Goal 3** – To further enhance our climate and culture of **reflection and feedback** for optimal learning, engagement, and experiences

The following provides an update and highlights the many accomplishments that took place at Blake during the 2018 calendar year.

## **CURRICULUM AND INSTRUCTION HIGHLIGHTS**

At Blake, our staff worked on developing engaging units of study to provide an enriching learning environment to both challenge and nurture our students. As noted above, the overarching and essential question that has been guiding our work has been, 'How can we cultivate and curate the progression of student learning and growth?' Curriculum was reviewed to ensure that the scope and

sequence of the delivery of content was consistent and aligned, both vertically and horizontally. An ongoing focus area for all teachers at Blake has been the development of common assessments and establishment of common practices at both the department and grade levels.

In conjunction with our increased implementation of mobile devices in our schools, our Administrative Technology Team has been working to strategically plan the most effective ways to continue integrating technology into the classrooms at Blake. The expansion of technology has provided meaningful and purposeful ways to enhance the learning experience and environment for our students, with the hopes of establishing a 'ubiquitous presence' of technology in the day-to-day reality of education. We have established the following as benchmarks or evaluative measures for determining the efficacy of the pilots/initiatives and the devices: organization, access to presentation and learning tools, collaboration in and out of the classroom, communication between student and teacher, and the fluid adaptation with new ways to 'learn and do.' With a commitment to continued growth with feedback, we are assessing progress through classroom observations, professional development, informal and formal feedback from parents and students, and staff input. Our assessment cycle will continue as we build upon the foundation that has been laid with our 1:1 iPad program for all students. We are committed to providing an equitable learning experience for our students and appreciate the shared commitment and investment in the education of our students. Our Google Apps for Education (GAPE) platform/domain has enhanced our students' ability to access, collaborate, and share what they have been learning in school. This thoughtful integration of technology has provided opportunities for interactive and individualized learning projects and experiences, such as the employment of Little Bits to teach waves and model digital signals in sixth grade, 'light up poetry' in English, Purpose video project in 7<sup>th</sup> grade, solar oven design thinking project, comparative anatomy dissection, utilizing the Makerspace for the Creature Feature project, live essay writing with the use of Google Drive, connecting via social media with authors, Renaissance Round Table project, and interactive classroom discussions.

While these technological advances have offered many potential benefits to our curriculum and education here at Blake, at the heart of our work we have remained mindful that they do not 'replace' or serve as a substitute for excellent teaching. Our goal and efforts have been centered on the belief that they serve as a vehicle to enhance the practices that have been in place. A key component of our work with all of our students has been our Digital Citizenry curricula - the modeling of the responsible use and implementation of technology, always keeping in mind the ethical and safety issues that are inherent in these endeavors. Students have also followed the same curriculum frameworks and common core Blake curricula.

We have continued to work closely with staff at both the high school and elementary schools to align and coordinate both programming and curricula. We have worked to improve our systems of communication, coordinating efforts amongst administration, staff, and students. This work has taken place at the staff, department, and grade levels. One of our more significant curriculum endeavors has been the progress made towards a more effective formalized system of feedback on student learning and growth, specifically Standards Based Reporting. Building off of the pilots in 6<sup>th</sup> grade Science three years ago, teachers across all disciplines and grade levels have been piloting in a measured fashion this system of breaking down and providing feedback on Learning Skills and Content Standards. These pilots have expanded to 8th grade science, 6th grade math, wellness, 8th grade world language, 7th and 8th grade art, and 6th grade social studies. In the 2019 school year we will be expanding these pilots in a thoughtful and meaningful manner across grade levels and disciplines. A significant focus of this work, moving forward, will be to streamline the process and focusing on teacher calibration. The world language department's focus on the proficiency-based curriculum for all students has dovetailed nicely with the standards based approach to instruction and feedback. Our Explorations rotation in sixth grade allows for an exploratory and inquiry approach for all students, incorporating a cross-discipline unit and tiered reading skills. As part of this model, we are looking to better articulate and establish our RTI (Response to Intervention) structures for 6th grade and beyond. This work is done in conjunction with our Student Support Team to better meet the needs of all learners.

Our teachers work to establish common assessments, protocols, and procedures and articulate them both horizontally and vertically. We have looked closely as an 8th grade team, along with the 6th and 7th grade teams, with our department chairs and the 9th grade team to examine practices to bridge programming and identify areas of inconsistency to facilitate a smooth transition from the middle school to the high school. Our mathematics and English departments have made significant progress aligning the curriculum with the Common Core standards. The grades 6-12 English Language Arts vertical team on writing has continued a curriculum review and realignment process based on the revised DESE ELA Frameworks. Our science department has worked closely to align and realign the curricula with the new science and engineering standards - they are in year three of implementation. The science department has also made a concerted focus on implementing the CER (Claim, Evidence, Reasoning) framework for writing, along with their work on updating all curriculum maps. In addition, the science department began using Study Island as a tool for review of concepts, along with formative assessments.

Over the past couple of years a team of teachers from Blake worked to reexamine our expectations and incentives for the summer reading program to better align with our curricula and philosophy. We shifted from an incentive-based model

and broadened the choices and options for all students. Blake Middle School believes that independent reading for pleasure is invaluable to students' lifelong learning and it needs to be encouraged and cultivated. The middle school's summer reading program strives to foster a love of reading through student choice and also encourages students to read a carefully selected book which reflects Blake Middle School's values around literature. Time will be spent at the beginning of each school year discussing the books that were read with projects that reinforce the core values of Blake. Feedback from staff, students, and families has been positive and we look forward to improving this program each year.

At the classroom level, we have adjusted and revised our curricula to better address the varying needs of our students, align curricula, and enhance the learning experience. The focus here is on expanding authentic learning opportunities for all students. Some examples in 6<sup>th</sup> grade include: Google AR explorations, Chinese New Year food projects, continued SBR exploration across all disciplines, incorporating comprehensible reading into the curricula for world language, and mathematics professional development with Shephali Fox. Some examples in 7<sup>th</sup> grade include: incorporating comprehensible reading into the curricula for world language; podcasting in Public Speaking classes, erosion workshop in science (thanks to MCPE grant), presentation on Pompeii (thanks to PTO), Chinese New Year food projects, mathematics professional development with Shephali Fox, new PBL units across disciplines, Grupo Fantasia presentation in world language, book club initiative in SSR, and hands-on and presentation projects. Some examples in 8<sup>th</sup> grade include: 2016 STE frameworks implementation, incorporating comprehensible reading into the curricula for world language, new unit on opioid addiction in health, a movement from 3 levels to 2 levels in math, attendance at the summer Civics Institute, mathematics professional development with Shephali Fox, and a Forces/Motion/Energy presentation by the Museum of Science (MCPE funded grant). Students in our ACCESS program have been engaged in life skills development, incorporating community outings and connections with the greater student/staff community at Blake. Building off of the work of other departments in the school, all departments are working towards establishing consistent blogs to highlight initiatives and serve as a platform of communication. These blogs have given a voice to each department member and helped to publish the good work that is taking place.

As we look to expand our students' familiarity with and understanding of computer science, the entire Blake community once again participated in The Hour of Code during Computer Science Education Week in December. This year Diane Horvath established a workshop structure for students to find entry points into this field, and it was a great success. The skill and practice of coding is increasingly important for our students as we work to enhance their problem-solving and analytical skills in the fields of science, engineering, mathematics,

and technology. Our Makerspace offers new learning in electronics, 3D printing, paper crafts, virtual/augmented reality, and coding for all students. Students have the opportunity to create, construct, and bring ideas to life as we integrate it into the curriculum and offer experiences through 6th grade coding, Makerspace Plus, 8th grade Innovation Lab, and other units/lessons across the curricula. Along similar lines we are looking to maintain a strong emphasis on STEM and STEAM, bringing Medfield High School alumni in STEM fields to talk with our 8th grade students. Through the leadership of some of our Medfield High School students and Orla Berry, our annual science fair has become a tradition and a means for students to pursue their interests in the field of STEM.

We are continually examining the physical environs at Blake to stay current and match the needs of our students, keeping in mind the idea that 'geography affects culture'. As such, the 'geography' of the Blake Library Media Center continued its transformation to a 'Learning Commons' or 'Collaboratory', enhancing our school's culture of learning. The bookshelves have been rearranged, leaving us with a more open and flowing room, and the open spaces have been filled with newly purchased chairs, tables and desks that are easily arranged for various educational purposes. Desks on wheels allow classes to move into small groups for the first part of a period then into an open circle for a full class discussion. Upholstered comfortable chairs, clustered nook-like around small tables, will also encourage creative collaboration. Most of the new furniture also features USB ports for iPad charging as well. Significant thanks go to MCPE and Blake PTO for their strong support of this initiative over the past few years. This is an ongoing process for our school. In a similar vein, our art department has continued their efforts to focus on collaborative learning opportunities, designing murals for the school in public spaces. █

As a school we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will be a significant area of focus for 2019 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences.

We held our 21st annual Career Day in the spring for our 8<sup>th</sup> grade students. The day kicked off with keynote speaker Joe Kardouni, highlighting some key points he learned that helped him to grow: see things through to completion; be open - you never know what is going to happen; be open to the next challenge; practice leads to 'automatic'; branch out and learn other languages and customs - it will enhance your perspectives and further your own learning; take initiative - 'I'd rather pick where I'm going'. A special thank you to all of our volunteer speakers who provided a window into their careers and vocational paths: Joe Kardouni, Andrea Balsamo, Amanda Carnes, Christian Carpenter, Jonathan Epstein, David Fletcher, Stacey Gonzalez, Carl Gustafson, Bassim Ibrahim, Julianne Inozemcev,



Keith Lusby, Michelle Manganello, Kate Mead, Laurie Mills, Michele Parzianello, Kelly Reilly, Suzie Sonnenberg, and Alec Stevens. Taking this idea forward for other disciplines and grade levels, we need to make sure that we are continually looking and providing the structures for authentic learning, growing, and true 'experiencing' to happen. They do not need to be 4-day trips, presentations, or large 'bells and whistles' experiences; they can happen in our classrooms each day. Our 6- grade students were treated to Shakespeare Now's performance of *A Midsummer Night's Dream* as part of the Explorations/English curriculum. Other highlights included Grupo Fantasia and La Piñata, two performances hosted by our World Language and Cultures department.

Adjustments have been made to offer appropriate challenges for all learners and improve student achievement. As a school we have been looking to improve our Student Support Team structure, engage with the SEL Task Force, and expand our work with Standards Based Reporting. Our Special Education department has been looking closely at models of support, including learning center, servicing, different models of support, schedule options, and transitions from Blake to Medfield High School. Efforts across the grade levels include: 1:1 conferencing in classes, skill reflections and goal setting, enhanced support in Explorations, 20% time incorporated across various disciplines, expansion of clubs and after-school activities for all students, and continued work with digital portfolios.

Our staff scheduled a number of both on-site and off-site experiences to provide our students with opportunities to learn outside of the traditional classroom environment. These experiences are rooted in our Blake curriculum and provide avenues for learning and team building that enhance our lessons. Our sixth grade students visited the Peabody Essex Museum and hosted author Mike Lupica (along with the 7th grade) for a visit. Our 7<sup>th</sup> grade students spent a week at the Nature's Classroom facility in Silver Bay, New York and took their annual trip to the North Shore Theater in the Round to watch the Charles Dickens classic, *A Christmas Carol*. The 7<sup>th</sup> grade also had a visit from an expert on Egyptian mummification and skyped with an investment analyst. Our 8<sup>th</sup> grade students ventured down the Charles River as a culmination of their study of water samples, experienced the return of the Bike Tour of Medfield, and were treated to a performance of *To Kill A Mockingbird* by a professional acting troupe. Our 8th grade students ended their year with an engaging trip to New York City and Washington, D.C.

Our Guidance department has worked closely to support students and families. Blake Middle School Guidance Counselors presented the SOS Signs of Suicide Prevention Program to all 7th grade students. This is the only school-based suicide prevention program selected by The Substance Abuse and Mental Health Services Administration for its National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide

attempts. The goals of the program are to help our students understand that depression is a treatable illness, and help them assess whether or not they may have symptoms consistent with depression; to explain that suicide is a preventable tragedy that can occur as a result of untreated depression; to provide students training in how to identify serious depression and potential suicidality in a friend; and to impress upon our students that they can help themselves or a friend by taking a simple step of talking to a responsible adult about their concerns. The data we have collected from the MetroWest Adolescent Health Survey has served and will continue to serve as a means of assessing the impact of and need for this work.

Our School Adjustment Counselor, Russ Becker, has provided additional lessons to the Group Guidance Classes to incorporate Social Emotional Learning competencies: 6th grade (introduction to anxiety; situational anxiety discussions; tools to alleviate anxiety); 7th grade (mindfulness and meditation); 8th grade (supporting friends and peers who may be struggling with their mental health). Our guidance counselors have worked to revise their curricula in an effort to better establish a cohesive scope and sequence: 6th grade (focus on making successful transitions, social skills, and empathy/sympathy); 7th grade (focus on resilience, self-advocacy, and autonomy); 8th grade (focus on self-exploration, respect, and reflection). In addition, the Embracing Diversity class has a focus on multicultural awareness, social justice/civil rights, and human nature while the new Stress Management class focuses on the distinction between stress and anxiety, mindful practices, and reflection.

We made a concerted effort to examine our Advisory structure in a programmatic fashion by adopting Project Happiness as a school-wide social-emotional curriculum. Every Wednesday lessons are explicitly taught across the school following the Project Happiness curriculum and providing a shared experience for all students and staff. This initiative was launched by a successful Social Media campaign with happiness and appreciation challenges. Special thanks are given to Kerrie Krah for leading our school in this work. Our Advisory model provides a dedicated setting for relationship and connection building between and amongst students and staff.

We have continued our efforts to recognize students at the cluster level, for both academic and effort-based achievements. Two aspects we have continued have been the 'principal's notes of recognition' on interim reports and report cards and postcards from teachers for students on a more regular basis. A goal we are always working towards is to examine our programming in an effort to assure that we are honoring and celebrating the emerging adolescent. Some of these efforts in this regard include our drama productions, student/staff volleyball tournament, student/staff basketball game, Greek Week, intramural programming, and our Advisory program. For 2019 we are looking to closely

examine the work we did in 2018 to revise and review our Advisory program and structure to better support our students.

STATEWIDE ASSESSMENTS

Our students have continued to perform well on the state standardized tests. The following table includes scores for Blake compared to the state for Next-Generation MCAS and MCAS. These are the percentages of students in the Meeting/Exceeding Expectations for Next-Generation MCAS and Advanced/Proficient for MCAS:

Grade	Blake ELA Next-Gen MCAS	MA ELA Next-Gen MCAS	Blake Math Next-Gen MCAS	MA Math Next-Gen MCAS	Blake Sci/Tech MCAS	MA Sci/Tech MCAS
6	71%	51%	70%	47%	NA	
7	55%	46%	75%	46%		
8	69%	51%	73%	50%	36 %	35%

As part of our continued effort to increase student understanding for all students, we continued our math intervention program this year after successful experiences in previous years for our 7<sup>th</sup> and 8th grade students who needed more support to attain mastery of the standards. Our repurposed Explorations program in sixth grade is another established structure to provide intervention and target areas of need and extension for our students. As we look at the 2019 calendar year we will continue our efforts to assure that we are aligned with the frameworks to best meet the needs of our students.

STUDENT ENGAGEMENT, CONNECTIONS, AND RECOGNITION

*Schools are supposed to be a place where all students can learn. They need to be a place where students can explore who they are and find their strengths and work on their weaknesses. All groups should be accepted so that they can flourish and become contributing members of society. - Peter DeWitt*

The primary goal at Blake is to establish an emotionally and physically safe and healthy learning environment for all of our students. Our core values at Blake help guide our work, and we must continue to remind and assure our students that Blake is a safe school for all students and adults and our efforts and

expectations remain steadfast to both welcome and embrace all learners. Ours is a culture of acceptance and inclusivity, regardless of one's race, ethnicity, religious beliefs, sexual orientation, gender identity or gender expression. As such, it is important that we continue to live by these three principles...

- Every individual at Blake (students, staff, parents, and the greater community) matters, is cared for, and is an important piece of the Blake fabric.
- We are a community of learners who must 'practice what we preach'.
- We must always be present and continue to be here for one another.

In the 2018 calendar year we worked to build off of the work we had done with Colby Swettberg with a focus on supporting our LGBTQ youth and families. Blake's GSA (Gay Straight Alliance/Gender and Sexuality Alliance), advised by Russ Becker, Elise Malone, and Amy Cuomo, meets weekly and all students are welcome and encouraged to attend. One goal we have for 2019 is to bring Colby back to Blake to build upon this work for our current students.

Our staff worked with Jamele Adams, Dean of Students at Brandeis University, over a couple of professional development afternoons, engaging in discussions on race, inclusion, and equity. This helped lay some of the groundwork for our Curriculum Review corrective action that will be taking place in 2019.

School connectedness, or how connected a child feels to his or her school community, is a topic that is important to us at Blake. In response to information collected via our annual Site Council survey a few years back, we surveyed students in order to determine whether each child had an adult in our school that s/he felt comfortable seeking out if s/he has a big or small problem and what it was about the person that made them approachable. This information helps us to identify students who may be in need of more connections at school and gives us a sense of how connected our student body is feeling in general. It also gives us important information about the qualities that are important to middle school students. Overwhelmingly, students listed their guidance counselors as people they know and trust with a problem. We then met as clusters with guidance counselors, and with related arts teachers, to ensure that those students who did not identify an adult at Blake do have an adult who is making a subtle but concerted effort to reach out and forge a connection with students at school.

We continue to be proud of the hard work and dedication to learning and community that our students demonstrate throughout the year. 7<sup>th</sup> Grader Jack O'Sullivan won Blake's Geography Bee competition and competed at the state level. Sophia Slesar, one of our eighth grade students, was selected as Medfield's ambassador for Project 351, a statewide community service project that brings an eighth grader from all 351 cities and towns in the commonwealth together on one single day to perform a service project. This project celebrates and encourages students' civic leadership and commitment to others. Our 8<sup>th</sup>

grade students competed in the Mathematical Association of America Competition, and we are proud of the 80 Blake students who elected to participate in the exam. The following students have earned special recognition for their top performance within Blake Middle School: Makayla Mathews, first place school-wide winner and first place school-wide section winner, was awarded honors designation for scoring in top 5% nationally; Shea Woolley, second place school-wide winner, second place section winner; Anna Puntonio, third place school-wide winner, third place section winner. Our Technovation team from Blake, under the direction of Diane Horvath, once again found great success and we are proud of these endeavors.

Nancy McLaughlin facilitated the Blake Math League, promoting the enjoyment and study of mathematics by organizing contests through the New England Math League. Blake is Social, our literary and arts group, is dedicated to digitally publishing the creative work of our community of learners. Students are encouraged to submit art, photography, poetry, fiction or nonfiction writing, sports photos and/or articles, projects across content areas, musical compositions, and performance videos. In the arts, a selected group of student artists had their work displayed in a professional gallery setting, as part of the 20<sup>th</sup> Annual Student-Faculty Art Exhibit at the Zullo Gallery. This exhibit is an event designed to give special attention to the artistic accomplishments of our students from all grades, within the context of our K-12 Visual Arts curriculum.

Our students continued their success in music, earning recognition in Band, Chorus, and Orchestra. Our 7th and 8th Grade Band, Chorus, and Orchestra students participated in the Great East Music Festival. The Blake Jazz Choir and Jazz Band participated in Medfield's annual Jazz Night, and the 7th and 8th Grade Orchestra students participated in the MICCA Concert Festival. Andie Brown (gr 8) and Thomas Shurtleff (gr 8) were accepted to the Eastern Junior District Jazz Ensemble on saxophone. The 7-8 Concert Band earned a Gold medal at the Great East Festival. The Blake Jazz Ensemble earned a Gold Medal at the MAJE Festival and a Platinum Medal at the Great East Festival. Thomas Shurtleff was awarded festival MVP at MAJE. The Jazz Ensemble performed with renowned saxophonist, Grace Kelly, at Medfield Jazz Night.

At the building level we have maintained our traditional recognition of students, honoring them throughout the year with Blake postcards of recognition and appreciation, cluster recognition, and at the end of the year for our core value 4 R (respect, responsibility, resourcefulness, and reflection) awards. We are also working closely as a staff and with the community to broaden our students' and families' perspectives on recognition.

## PROFESSIONAL DEVELOPMENT

During the 2018 year, the district funded in-house professional development ‘embedded days’, used to develop, review, and assess various units of study. The construct of the middle school schedule fosters a professional learning environment for our teachers, as they meet on a weekly basis with their content partners to align the curriculum and address student needs. Regular department meetings and professional days provided our staff additional opportunities to share ideas, review student data, and develop curricula to best meet the needs of our students. Throughout the year we have focused on Experimentation/Innovation, Professional Growth - Supervision/Evaluation, and Progress Reporting and Feedback. Staff members have been encouraged to pilot various methods and alternatives for homework and progress reporting as we look towards a standards-based system of feedback and assessment. Our building-based leadership team comprised of administration and department chairs have continued to calibrate practices and bring consistency to our communication and systems of feedback.

As part of the TEC-Highlander partnership, several of our teachers have been part of the FUSE endeavor - a program striving to share, implement, evaluate, and scale blended learning by working with educators and districts in a collaborative manner. Marjorie Heim has been our Blake fellow and we have four ‘early adopter’ teachers - Kathleen Caprio, Juli Dalzell, Erin Kearney, and Greg Keohan. The goal is to embrace technology and blended learning - assessing readiness, analyzing data, and helping to disseminate best blended learning practices based on our specific needs.

From a school-wide perspective, professional development endeavors have included: school safety trainings, #DLDMedfield, proficiency-based professional development for world language, SEI endorsement classes, attendance at the MAST science conference, Learning and the Brain conference by a cross-section of administration, PBL in-house professional development for mathematics, attendance and presentations at MassCue by both students and staff, Design Thinking workshops with EdTech Teacher, PBL workshops with EdTeach Teacher, attendance at the MAHPERD conference, including a presentation on Skills-Based Health Education by Blake staff, and staff participation in the Leadership Licensure Program. Attendance at these state-wide and national conferences provides a structure for fostering local growth and brings learning to the forefront for our educators - treating educators as scholars, valuing learning, igniting passions, and maintaining a culture of innovation.

Summer R&D projects and in-house professional development helped lay the groundwork for Standards Based Reporting and our work with digital portfolios. As a district we held our annual #DLDMedfield conference (Digital Learning Day), expanding our network by hosting educators from outside of the

district. In an effort to bring the five schools together (staff and administration) at periodic times throughout the year to discuss topics, initiatives, collaborate, and share ideas we started monthly #MedfieldPS #MedfieldChat Twitter chats. These chats foster connections within the district and beyond and serve as a mechanism to strengthen dialogue and collaboration amongst our educators.

We have increased the presence of the co-teaching model in all three grades for both mathematics and English Language Arts, and a goal for 2019 is to rekindle the subgroup of teachers and administrators meeting to examine the efficacy of the program. Co-teaching is also taking place in the World Language and Cultures department, and we look forward to building off of this model in the coming years. A team of teachers and administrators attended and presented at the EdTech Teacher Summit in Boston as well as Leading Future Learning at MassCue, and a team of teachers took the Sheltered English Immersion course to attain their endorsement through the Department of Elementary and Secondary Education.

We continue to stay current in regards to addressing the social/emotional needs of our students, providing the necessary training for all staff on bullying and harassment. Professional development initiatives at Blake during the 2018 year have included: Blake think tank; community, creativity, perseverance, acceptance, collaboration, empathy, and diversity as thematic approaches to learning; study skills workshops; educator evaluation; grading practices and distribution; student recognition; department protocols; project-based learning; learning differences; safety/lockdown procedures; and discussions on diversity and acceptance.

## **COMMUNITY SERVICE, OUTREACH, AND INVOLVEMENT**

Blake's Community Service Club continued to make significant contributions to Medfield, under the leadership of Mike Gow, Brenda Perachi, and Kristin Buley. Our 8<sup>th</sup> grade students delivered dinners to Tilden Village and ended the calendar year by volunteering time to help set up the city of Boston's 'Christmas in the City' event before the holidays. As part of this initiative, our 8<sup>th</sup> graders sponsored a student-staff basketball game, raising the funds to buy gifts for families in need. Throughout the year different grades ran 'food drives' for the Medfield Food Pantry and our student council helped to support various drives.

Blake completed its fourth year of a Peer Leader Program, sponsored by the Anti-Defamation League's 'A World of Difference' Institute. Seventh and eighth grade students in the peer leadership group completed three days of training, in addition to weekly meetings with advisors Matt Marengi and Heather Gonzalez. Through this work students have wrestled with issues including challenging their own assumptions about peers, stopping cyber

bullying, and examining the impact of exclusion and aggressive comments on students, both socially and academically. The peer leaders are developing their leadership potential, and their communication and presentation skills, so that they, too, can lead activities and discussion on these topics. Our students then facilitated workshops for both students and staff. Our ADL peer leaders attended the Anti-Defamation League's 23rd Annual Youth Congress in Boston in March. A goal we have for 2019 is to increase the ADL Peer Leader voice and presence in our school.

As a school we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will be a significant area of focus for 2019 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences. We held several mobile learning nights for parents and guardians to hear and see highlights from the initiative, answer questions, and learn about the progress that has taken place. Our guidance counselors held a parent coffee in the fall, and Susan Bycoff and Nat Vaughn held their annual mathematics workshops for parents. Diane Horvath ran technology workshops for parents, and Twitter workshops were also held to share the knowledge that has been gained by our staff. Our Site Council collectively read *Everyday Antiracism: Getting Real About Race in School* edited by Mica Pollock and *What School Could Be* by Ted Dintersmith. We held discussion groups with members of the Blake community, and will be continuing this model in the coming years. In a similar vein we continued our focus group sessions with parents, staff, and administration to discuss the Standards Based Reporting and meaningful systems of feedback. This is an area we will continue to discuss with parents and community members as to how we can enhance and improve our practice. These efforts are structured with an intent to bridge the work that is taking place within the school walls with the work that is taking place with families at home, forming a partnership for improved learning.

At the end of May we held our sixth annual Blake Marathon to benefit the Wounded Warrior Project. In recognition of the events that transpired on September 11, 2001, we held a one day collection for the Medfield Food Cupboard. Building off of our Vietnam Veterans Memorial assembly in 2012, we took time the week before Veterans Day learning about, recognizing, and thanking veterans in student advisories. Students were reminded how we came to celebrate Veterans Day in the United States, and a particular focus was paid to the veterans of Vietnam, building off of the recognition activities that have taken place in the past. These activities emphasized the importance of taking the time as a community to make connections – as a school, in smaller groups, as individuals, with students, and with the community outside of the walls of Blake. Our Student Council ran a successful student dodgeball tournament to benefit the charity Advocates and we are hoping to find more avenues for student



leadership in our school. As a school community and under the guidance of Marissa Gumas and the Red cluster, we participated in 26 Days of Kindness in which students and families were encouraged to perform simple, but meaningful, acts each day. Our Blake Yarnivores were involved in our community as they created, knit, crocheted, and sewed street art for the Dracula Theatre Production, as well as helping with the September Suicide Prevention effort with the community of Medfield. Building off of the successful events over the last five years, we were thrilled that some of our students participated in a Special Olympics event at Medway High School. The event focused on soccer skills. Time was spent in advisory discussing the Special Olympics with our students, providing the history of the event and making signs to support our athletes.

We have worked as a school to engage and empower our students and some other examples include: increased use and structure of the Blake Fitness Center, new intramural offerings, our annual Pig Race celebration at the Thanksgiving assembly, the Blake science fair, school musicals and plays, cluster-based book clubs, Project Happiness, Thanksgiving gratitude activities, and the reinstatement of the 8th grade community bike trips.

Our annual Coats for Kids drive took place in December and our Student Council and advisories helped support many initiatives brought forth by students. Our 8-grade students continued the annual tradition of the 'Turkey Bowl', a four vs four football tournament to collect food for the Medfield Food Cupboard. Over 125 food items were donated. Other community-based initiatives included: collections for the Medway homeless shelter, Angel Run support, costume and pumpkin celebration at Halloween, costume drive during Halloween, and students working on signs and participating in the Walk for Hunger. We have worked closely as a staff to better structure our fundraising activities with the students, channeling the focus and providing more direct opportunities for students to 'own the experience'. Under the direction and lead of Cynthia McClelland, our students participated in the MLK, Jr. Day of Service as they provided community service at Blake. We also held a one-day successful blood drive for the Day of Service, and our students helped to coordinate this effort.

The social and emotional well-being of our students, staff, and community continues to be at the heart of all of our work. Several staff members and members of the administration are on the district-wide SEL Task Force and the Challenge Success team. We look forward to what lies ahead with these endeavors. In a continued effort to provide down time for students, staff, and families, the Blake staff supported and implemented three 'No Homework Weekends' (Martin Luther King, Jr., Memorial Day, and Veterans Day), along with our 'No Homework Vacations'.

The 2018 calendar year at Blake Middle School was full of accomplishments, and we will continue to strive to provide the optimum learning experiences for all of our students. Looking ahead to 2019, we will build off of our successes and continue to strive to make progress towards our goals of educational technology, community, perseverance, creativity, acceptance, collaboration, empathy, diversity, and happiness and the establishment and provisioning for equitable learning experiences for both students and staff.

A shared community goal has been to engage students both in and out of the classroom and to provide a ‘balanced’ approach to education. In this vein, we have expanded our systems of support to foster connections and to nurture their growth: enhancing our intramural program, examining the physical space of our classrooms, incorporating recess into our advisory program, examining our mission statement, examining student stress, looking at our reporting procedures, discussing the implications of homework, thoughtfully exploring appropriate ways to recognize student growth, and engaging the community in dialogue about our programs. We have increased the use of formative assessments, examined grading practices and study guides, and worked to foster an inclusive environment for both students and staff. Specific areas of focus for 2019 include: exploring scheduling alternatives to support and provide intervention for students during the school day, embed professional development to support our efforts with Standards Based Reporting, implementation of the new curriculum frameworks in social studies, increased focus and implementation of digital portfolios, and responding to individual student and staff needs.

The town of Medfield is a student-centered educational environment and it is a true honor and pleasure to lead the Blake Middle School. I want to acknowledge the work that our entire staff has done to support the students and community of Medfield – their support and commitment to student achievement is commendable. The Blake Site Council has been a tremendous support and forum for issues to be examined, challenges presented, and a vision to be established. I would also like to recognize and thank our Assistant Principal, Kelly Campbell, the Blake Cluster Leaders, and Department Chairs who have worked tirelessly with the students and staff to enrich the learning environment here at Blake. Finally, the continued support of the Blake Parent Teacher Organization, Medfield Coalition for Public Education, SEPAC, and Medfield Music Association has helped to provide a nurturing and supportive school for our students. It is an honor and a privilege to serve the community of Medfield and I look forward to both the successes and challenges that lie ahead for us over the next 12 months.

Respectfully submitted,

Nathaniel A. Vaughn  
Principal

# REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

On behalf of the Dale Street School, it is my pleasure to submit the Annual Report for the year ending December 31, 2018. The following summary highlights some of the accomplishments that took place at Dale Street during the past year.

## ENROLLMENT

The Dale Street School serves children in grades four and five. Dale Street's enrollment as of October 1, 2018 totaled 377 students. This total was comprised of 189 fourth graders and 188 fifth graders. There are nine grade 4 classrooms and nine grade 5 classrooms. The average class size in both grade 4 and grade 5 is 21.

As is true of all Medfield Schools, Dale Street offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services and support for students requiring intervention in reading and mathematics.

## INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS

Dale Street School strives to administer instruction which includes appropriate levels of challenging activities that provide for each student's needs, interests, and abilities. To achieve this goal, teachers in all content areas participated in a variety of professional development opportunities throughout the year. Dale Street's instructional focus for the past year included:

- **English Language Arts** -Staff continued to utilize a workshop model for reading and writing instruction. MCAS data showed a small but positive increase. In-house professional development was facilitated by Jamee Callahan to review ELA standards, look at student work and monitor student progress. The ELA team continued to meet to plan ways to support all classroom teachers with workshop model implementation.
- **Science**- Both 4th and 5th grade teachers were inspired by the professional development offered by retired Science teacher Charles Haffey. Mr. Haffey assisted Dale teachers with integrating the engineering standards within the next generation science standards. In addition to professional development, Mr. Haffey has attended common planning times to work through lessons and activities that will help facilitate these lessons with our students.
- **Mathematics** - The Math Challenge was implemented to offer differentiation to students who need or like an additional

challenge. Classrooms continued to incorporate math workshops and number talks into weekly lessons.

- **Technology Integration** - Dale Street currently has 100 iPads shared on four different classroom carts. In addition, we are thrilled to have access to 287 chromebooks. This ensures that each child has plenty of access to technology. With the generous support of the Medfield Coalition for Public Education (MCPE), Dale Street School was able to acquire new Google Expeditions. These headsets allow classes to travel the virtual world. Students in all classrooms have fun and engaging ways to develop 21st-century skills. The PTO purchased a set of “Walking Classrooms” for Dale Street students to listen to lessons while getting some air and exercise. Special thanks to Dr. Marsden, Superintendent, and Mr. O’Corcora, Director of Technology, for all of their support.
- **Library Media Center** -Circulation at the Dale Library has continued at a high volume. Multiple grants have allowed for an updated book selection. In addition to updating our book selection, Ms. Kerry Cowell implemented, organized and funded a visit from author and poet, Kwame Alexander . On March 8, 2018, Mr. Alexander presented his literature to our town via a grant from MCPE. Innovative methods of teaching continue through the use of the Makerspace .
- **Social and Emotional Learning** - Efforts of the Dale community include:
  - Helped Develop the district’s new homework policy
  - Increased individual student check-ins, lunch groups, conflict resolutions and consultations with teachers and parents by our Guidance Counselor and Psychologist
  - R&D work to ensure that the guidance lessons our elementary schools are providing across K-5 are addressing the 5 CASEL competencies
  - Offered one book discussion and two parent coffees to promote parental education and address parental concerns
  - Created a Guidance website for announcements and resources
  - Provided a staff meeting focused on wellness
  - Celebrated emotional health through “Decorate a Door Post It Day,” when compliments for staff members and students were placed on post it notes and posted on the classroom/office doors

## COMMUNITY INVOLVEMENT

Dale Street School continued to value community connections:

- Dale Street continued our long-standing commitment to the global community by supporting the Coalition for Courage, a program that supports an orphanage and the education of impoverished children in Norton, Zimbabwe. . This year, Dale Street students donated \$8,800 to the Coalition for Courage,

- Dale Street School raised and donated over \$3,921 to the Medfield Home Committee to provide gift baskets and poinsettia plants to local senior citizens throughout the holiday season.
- Dale Street's Student Council held a spirit day and collected donations for the Medfield Food Cupboard and Medfield Animal Shelter. In addition, the students supported the Cradles to Crayons PJ Drive.

## **GOALS FOR SCHOOL YEAR 2018-2019**

- Continue to integrate Dale Street's Core Values into the culture of our school
- Take our whole district read, "LOVE," and connect it to our literacy standards
- Implement Medfield Public Schools new homework policy
- Continue to explore ways to connect our FOSS science kits to the new Next Generation Science Standards

## **CONCLUSION**

Two veteran teachers, Mrs. Kathy Curran and Mrs. Pauline Carey, retired at the end of the 2018 school year. We were so lucky to have had the benefit of their incomparable teaching skills and kindness for over 20 years. We wish them nothing but the best.

The Town of Medfield continued to show its' genuine support of education by approving the school budget, allowing us to hire a new teacher for each grade level, thereby reducing class size.. We extend the heartiest welcome to all of our new teachers Mrs. Erica Ross (Grade 4), Ms. Erin Costello (Grade 5), Ms. Mary Laughna, Health and Physical Education, and Ms. Raelyn Carlyle (Grade 5).

Our quest for excellence at the Dale Street School could only be realized through the collaborative efforts of our many contributors. We were fortunate to receive unwavering support from the following benefactors: The Medfield School Committee, Dr. Jeffrey Marsden, Ms. Mary Bruhl, Mr. Eoin O'Corcora, and Mr. Michael La Francesca. In addition, our staff and parents are always willing to collaborate and work as a unified force on behalf of our students. In addition to the support of the aforementioned group, the Dale Street students and staff are extremely grateful for the amazing support we continuously receive from both MCPE and the PTO. These two incredible groups meaningfully enhance our efforts to make learning fun by funding author visits, the makerspace, supplies for project based learning and more.

Respectfully submitted  
 Stephen S. Grenham  
 Principal

# **REPORT OF THE RALPH WHELOCK SCHOOL**

To the Superintendent of Schools:

On behalf of the Ralph Wheelock School, it is my pleasure to submit the Annual Report for the year ending December 31, 2018. The following summary highlights many accomplishments that took place at the Ralph Wheelock School during the past year.

## **Enrollment**

The Ralph Wheelock School serves children in grades two and three. Wheelock's enrollment as of October 1, 2018 totaled 402 students. The total was comprised of 201 second graders and 201 third graders. There are ten grade 2 classrooms and nine grade 3 classrooms; each grade with an average class size of 21 students. This reflects an increase in two additional classrooms in grade 2 and one additional classroom in grade 3 from the 2017-2018 school year, thus reducing the average class size to approximately 20-21.

## **Professional Development and Conferences**

All Wheelock teachers are highly qualified and possess extensive experience in their chosen fields.

Professional development during the 2018 school year focused primarily on Educator Evaluation, Literacy, Social Emotional Learning, Science and Technology.

Teachers' Educator Evaluation training in August and October was provided by school and district leadership. Support is provided to teachers throughout the school year.

The area of professional development in Literacy has been led by English Language Arts Curriculum Coordinator K-5, Jamee Callahan under the direction of Kim Cave, Curriculum Director (retired) and Dr. Christopher Martes, Interim Curriculum Director. Mrs. Callahan has brought insight and directed a collaborative approach to revising reading and writing strategies focusing on understanding the Massachusetts Curriculum Framework for English Language Arts and Literacy. Both Grade 2 and Grade 3 have worked to implement Department of Education Curriculum units and have worked to create lessons integrating Social Studies and Science with Literacy. Grade 3 staff and new staff have been trained in the Benchmark Assessment System (BAS), a reading assessment program.

Teachers participated in Science professional development this year to gain an understanding of the Next Generation Science Standards. Teachers have continued to implement Foss Science kits.

Technology professional development has been ongoing, provided by the Medfield Technology Team. Teachers have implemented a Digital Citizenship Curriculum to provide our students with safe and thoughtful technology use in the classrooms. We are a Common Sense Media Digital Certified School through 2020. Chromebooks have been allocated to classrooms, and the reconfiguration of the technology laboratory to include 25 chromebooks has led to more opportunities for our students. Two chromebook carts, containing 25 chromebooks, have been added as well. Many Wheelock teachers also presented at our Digital Learning Day in March of 2018.

Reading specialists were able to attend the Literacy for All Conference in October 2018. Our Physical Education staff attended the MAHPERD Conference in the fall of 2018. Staff also attended the MassCue Conference in the fall of 2018, with two teachers as presenters. Other staff attended conferences germane to their practice.

### **Well-Being and the Whole Child**

In the area of Social Emotional Learning, the addition of Franklin, our service learning dog, and additional activities such as our kindness activities have enhanced the school climate for students and staff. The formation of the Wheelock SEL Committee provided strategies and activities for staff and students designed to reduce stress and enhance learning. In the fall, colorful banners reflecting school expectations were hung throughout the school.

In the spring, presenters Heather Abbott and Craig Woodham presented to the school about physical disabilities. The school participated in a Walk for Joey to provide support of the Heather Abbott Foundation, an organization that provides prosthetics for those in need.

### **Collaborative Learning**

Wheelock School offers a variety of programs designed to meet the needs of all learners. In addition to special education services, we offer services to English Language Learners, reading and mathematics support programs and counseling services.

To fulfill the goals of the School Improvement Plan, Wheelock School continues to refine mathematical practice as teachers continue their work honing math strategies and instructional techniques. MCAS data was analyzed to inform instruction in preparation for the online administration of the Next Generation MCAS assessment.

Wheelock's Mathematics Intervention Program continued this year for a sixth year. The program format was redesigned to accommodate the needs of our students and utilizes both a pull-out and push-in model of instruction.

World Language is in year six at Wheelock School. Mandarin and Spanish are offered to students twice per week for 45 minutes per session. World Language teachers presented world language programming to Grade 1 students at Memorial School in January to assist them in the selection process for Grade 2.

Another initiative, which complements differentiated instruction and intervention blocks, is Response to Intervention. This process, common to all Medfield elementary schools, supports the Student Support Team and provides early intervention services to those in need. An elementary district committee was formed to ensure smooth transitions and consistent practices among the three schools.

Students at Wheelock School benefit from learning social skills through the Open Circle Program and the Wheelock Good Character Program. Teachers continue to participate in Open Circle training at Wellesley College and work to implement this program in the regular classroom while supported by the principal, guidance counselor and school psychologist. Initiatives around diversity, empathy and mindfulness are ongoing. The Social Thinking curriculum is also taught, providing students with common expectations and common language.

The Wheelock Good Character program "catches" students in the act of being well-behaved. Students exemplifying the character traits of Respect, Responsibility and Safety earn Hoots and owl charms for their efforts. A Principal's Breakfast for students is held each term.

Integrating technology has been a goal throughout Medfield Public Schools. Wheelock's School Improvement Plan supports the continued goal of introducing purposeful technology initiatives into the curriculum using age appropriate technology tools. Students at Wheelock currently are able to use district iPads and Chromebooks in the classrooms, utilizing many educational apps which support classroom instruction, such as Book Creator, Razz Kids, SeeSaw and FlipGrid.

## **Community**

The Wheelock PTO provides numerous opportunities for parental involvement throughout the school year. Special events include Rocky Woods, Family Literacy Night, an Ice Cream Social, the Winter Carnival, Wheelock Reads and Book Fair. The PTO's generous funding of the Teacher Wish List, grant requests,



field trips and culturally diverse presentations support Wheelock in its goal of creating a warm, nurturing environment in which learning can take place.

Students annually enjoy presentations by the Plimouth Plantation Pilgrim Interpreters, Tanglewood Marionettes, the Discovery Museum and the Boston Museum of Science, among others.

Wheelock School has been honored to receive grants through the Medfield Coalition for Public Education. This fall MCPE funded a grant to bring speaker, Jessica Minahan, to Medfield Public Schools. A dynamic speaker on the topic of anxiety, the presentation is widely anticipated by staff and parents alike. In the fall, the PTO also funded a Shade System for the playground. To support students' students' well-being, the grant was secured to complete an initiative to provide a shady spot on the playground and to provide opportunities to teach outdoors in pleasant weather.

The annual Winter Carnival in March a combined event with the Memorial School and now, the Dale Street School, is widely anticipated each year. This major fundraiser is a highly anticipated community event.

Ralph Wheelock School values its community connection with Medfield. Wheelock supports many programs such as Pennies for Patients, Cradles to Crayons, Jump Rope for Heart, the Medfield Home Committee, and the Medfield Food Cupboard. Our annual Wear a Hat, Give a Hat Fundraiser provided over 200 new hats, mittens, and scarves for students in need.

Relationships with many groups, such as the Boy Scouts and Girl Scouts, lead to many projects completed each year. Community service groups also support our schools. We appreciate our community relationships and the tremendous support of our school.

## **Facilities and Equipment**

Wheelock was pleased to have exterior cameras for security purposes added to the building. Additional roof repairs were completed. The addition of technology equipment, such as Chromebooks, has been invaluable.

## **Future Trends**

The 2019-2020 school year projects the addition of one new classroom section in Grade 3 and a reduction of one classroom section in Grade 2 leaving ten sections in Grade 3 and nine sections in Grade 2 due to enrollment fluctuations.

The area of Literacy remains a priority and we will continue to refine our practices and explore more Department of Education curriculum units that allow the integration of Literacy with Science and Social Studies. During the 2019-2020 school year, we will continue to support our teachers in implementing the Benchmark Assessment System, the use of Lucy Calkins Writing, Words Their Way, Grade 3, and Foundations, our phonics/spelling program for Grade 2.

In the area of Mathematics, teachers have been provided extensive professional development over the past five years and will continue to use Envision Math, adopted by the district in 2015.

Science remains a priority as we continue the adoption of the Next Generation Science Standards. Teachers will implement additional Foss kits to enhance units of instruction. Master Gardeners support the Victory Garden, which provides an enhanced experience for our students and connects to the Science and Social Studies curricula.

The area of Social Emotional Learning will remain prominent as we strive to achieve our goal to increase student awareness of mindfulness. Franklin, Wheelock's classroom service dog continues to positively impact student learning and emotional well-being. Additional activities planned for the winter of 2019 include such programs as The Great Kindness Challenge, the Kindness Rocks Project and participation in the Global School Play Day, which are designed to address the needs of the whole child.

The Arts remain an important part of educating the whole child and the Night of the Arts, a collaborative effort among our music and art teachers has brought wonderful excitement to our program, providing Wheelock students with the opportunity to celebrate their artistic accomplishments.

As we strive to maintain and improve facilities, we will continue to increase technology opportunities for our students and provide teachers with necessary training. We continue to support safety initiatives and trainings for staff and students.

We will continue our efforts to insure smooth transitions among the three elementary schools as we work together for the children of Medfield.

The Town of Medfield recognizes the importance of the whole child and the social emotional well-being of its students. We will continue to bring an equitable and challenging learning experience to all of our students. I would like to recognize the talented staff for their hard work and dedication. I would like to acknowledge the Medfield School Committee, Superintendent Marsden, the PTO and the Medfield Coalition for Public Education for their support of the Wheelock School.

It has been an honor to lead Ralph Wheelock School as its principal. I am retiring at the end of the 2019 school year, and I look forward to Wheelock School's continued success into the future.

Respectfully submitted,

Donna M. Olson  
Principal

# **REPORT OF THE MEMORIAL SCHOOL**

To the Superintendent of Schools:

As Principal of the Memorial School, it is my pleasure to report on the school year ending December 31, 2018.

## **Enrollment and Staffing**

The Memorial School services students in our integrated preschool, kindergarten and first grade programs. Memorial's enrollment as of October 1, 2018 totaled 423 students. This total was comprised of 52 preschoolers enrolled in morning, afternoon and extended day sessions, 184 kindergarteners who attend half day or full day sessions, and 187 first grade students. There are currently 4 preschool classrooms that provide several scheduling options based on student need. This year we were able to offer a 2-day half day p.m. class, a 3-day half day p.m. class, a 4-day half day class (a.m. only) and 4-day extended day option. There are nine kindergarten classrooms comprised of seven full-day sessions and two half-day sessions (one a.m. and one p.m.). Memorial has nine first grade classrooms. The average class size for kindergarten is 22 and the average class size for first grade is 21.

All of our classroom teachers and specialists are highly qualified and have extensive experience in working with young children. We are committed to providing our youngest students with a safe and child-friendly environment in which both academic and social/emotional learning is at the forefront.

As is true of all Medfield Schools, the Memorial School offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services, general education support for students requiring reading and/or math assistance and guidance support for children with social/emotional needs.

## **Instructional Highlights**

The Memorial School staff continually strives to expand their knowledge of instructional techniques and current best practices to provide excellence in learning

for our students. To achieve this goal, teachers have participated in a variety of training opportunities through district-sponsored workshops that have focused on intervention techniques in the regular education classroom. Professional development is the key to remaining current and effective in the classroom. Working in grade level teams, the staff of Memorial School continues to seek out and incorporate best practices into their teaching, specifically in the areas of English Language Arts, Math and Science. Each grade continues to consult with the Literacy coordinator to explore the most recent learning standards, review student work and monitor student progress. Ongoing conversations centered on best teaching practices with a focus on understanding of how young children can gain a more thorough knowledge of mathematical concepts have been happening simultaneously. In addition, we have continued our adoption of a new science curriculum that aligns with the Massachusetts Science Standards.

Integrating technology throughout the curriculum has been an ongoing goal of the Medfield Public Schools. The staff has been engaged in ongoing professional development in order to make best use of iPads, “Smart boards”, iRovers, and other technologies to support and enhance the curriculum. Digital Learning Day held in the spring of 2018 offered a plethora of opportunities to deepen teachers’ knowledge across the curriculum.

In addition, in the fall of 2018, to support our ongoing efforts in the area of Social Emotional Learning, the Memorial School adopted the Choose To Be Nice curriculum. The program centers around 9 key character traits and has been integrated with our existing Open Circle and Social Thinking curricula.

## **Community Involvement**

The Memorial Parent Teacher Organization continues to provide opportunities for parental involvement throughout the school year. The Memorial School is most fortunate to have the remarkable involvement of parents and community members in our building at all times. Volunteers frequently assist in our library and classrooms. They have purchased library and classroom books as well as a variety of other materials to enhance instruction and learning. Their volunteers work closely with the Memorial staff members to bring in authors, poets and performers who enhance our curriculum. They have funded many small projects that enhance the curriculum and broaden children’s understanding of the world in which they live.

The annual Winter Carnival that is a combined venture of the Memorial, Wheelock and Dale Street PTO’s is not only a major fundraiser, but also a highly anticipated community celebration.

The Medfield Coalition for Public Education (MCPE) continues to support the Memorial School funding innovative initiatives that enhance student education. We were extremely fortunate to be awarded grants for a Tower Garden, sensory paths, books, plants and listening stations.

### **Retirements**

It is with mixed emotions that I report the retirement of two of our long term instructional aides. Maura McNicholas and Deirdre Crowell dedicated well over 20 years to the students of the Memorial School for which we are extraordinarily grateful. We wish them both the best in their retirement and thank them for their dedication and passion for teaching and learning.

In closing, the 2017-2018 year has been an exciting one. The Memorial students are exceptional and I feel extremely fortunate to work with such a phenomenal group of educators and families and in a setting where all decisions are made in the best interest of the children.

Respectfully submitted,  
Melissa D. Billsborough  
Principal

To The Superintendent of Schools:

I wish to submit the Student Services Department Report for the year ending December 31, 2018.

### Special Education

The Special Education Department continues to undergo staffing changes that are directly benefiting our students. With last year’s addition of Special Education Coordinators and Team Chairs at each level, some of the administrative responsibilities were reallocated so that the contact person, our direct service providers: Special Education Teachers, Speech/Language Pathologists, Occupational Therapists, Physical Therapists and School Psychologists have been able to spend more time working with students. These new positions have enabled the special education staff at each school to focus more deeply on our programming and curriculum needs, as well as more effectively planning for students’ transitions from building to building. This year, the decision was made not to replace the ACCESS/preschool coordinator position. In order to assure equal access to programming for all students, the elementary and secondary coordinators now coordinate all programming at the elementary and secondary levels, including the ACCESS programs. The team chairs in turn are the point people for day to day case management, thus allowing the coordinators the necessary time to manage all district programming. In turn, the district hired a second full time Board Certified Behavior Analyst (BCBA) to offer more in district support for students and staff regarding behavioral interventions and supports.

The overall student special education enrollment (SIMS data Oct. 1, 2018) is similar to last year with a slight decrease in students ages 3-5 and a slight increase in students that are out of district.

<b>Students Age</b>	<b>10/1/15</b>	<b>10/1/16</b>	<b>10/1/17</b>	<b>10/1/18</b>
<b>3 - 5</b>	22	22	39	35
<b>6-21</b>	264	251	264	263
<b>OOD</b>	19	22	24	27
<b>Total</b>	<b>305</b>	<b>295</b>	<b>327</b>	<b>325</b>

Based on the needs of our students, the Student Services Department continues to work on building and creating programming and providing the necessary professional development our staff need in order to meet the needs of all students. As mentioned last year, in order to respond to our students social/emotional needs, we continue to implement the Social Thinking Curriculum district wide.

## **Preschool**

The programming within the integrated preschool provides 4 sections that include a 2 half-day program (Tuesday and Thursday afternoon), a 3 full-day program (9:00-2:00 Monday, Wednesday and Friday), a 4 half-day program (Tuesday-Friday, 8:45-11:15) and a 4 full-day program (Tuesday-Friday 9:00-2:00). The Early Childhood ACCESS program is in its second year, servicing students in Pre-K/K and grade 1 with an Autism diagnosis. This program has allowed the staff to more effectively focus on the individual academic and behavioral needs of each student. ECA provides a highly structured environment that allows for the implementation of empirically based behavioral interventions that support students and address their maladaptive behaviors. ECA is taught by a special education teacher who is also dual certified as a Board Certified Behavior Analyst. Preschool staff has continued their professional development in Social Thinking and have created a family training model incorporating Positive Solutions for Families.

## **School Health Services**

Five full time nurses and two part time nurses provide health care services to students in preschool through grade 12. The role of the school nurse continues to expand as the student population faces a broad spectrum of complex health issues. The nurses provide: health assessments (including blood pressure, cardiac, pulse oximetry, pulmonary and blood sugar monitoring), injury assessment and first aid, medication administration, field trip preparations, psychosocial support and referrals, as well as assist in maintaining a safe and healthy school environment. Considerable time is spent supporting students, especially in the upper grades, who have sustained concussions, coordinating their return to academics and sports with the athletic trainer, Guidance and teaching staff. The school nurses also continue to be key personnel in each building supporting the Wellness Policy.

The diverse role of the school nurse also includes: coordinating the care for children with special health care needs, writing and supporting individualized healthcare plans, participation at 504 and Special Education Team meetings, conducting home visits as needed, maintaining the automated external defibrillators (AEDs) in each building, monitoring state requirements including: physical examination and immunization records, health screenings (hearing and vision, height and weight with body mass index, postural screening and substance use assessment (SBIRT), as well as providing education on pertinent health issues for students, staff, and parents. All teaching staff are trained in Standard Precautions and Life Threatening Allergies with administration of Epinephrine via auto-injectors. Several CPR/AED and First Aid classes are offered after school for staff members and flu shots are offered to all staff in the fall.



The nurses have attended training on the administration of Narcan, a drug used to reverse Opioid overdose. This emergency medication is stocked in all the nurses' offices as well as with the athletic trainer. Emergency Response Plans, in conjunction with the Medfield Police and Fire Department, were updated for all schools.

The nurses continue to broaden their knowledge base and skills to maintain clinical licensure and keep updated on new clinical advancements through: graduate courses, attendance at conferences on pertinent topics and in-house professional development. Several of the nurses were also involved in classroom teaching and projects including: Healthy Habits for Teens and Hand Washing Germ Busters, coordination of a walking club during recess, an after school Art Therapy Club and Future Nurses Club as well as coordinating several philanthropic events, including: Pennies for Patients for The Leukemia and Lymphoma Society and The Medfield Home Committee.

New initiatives included: utilizing an electronic sign-in for students at The Dale Street Elementary School, Blake Middle School and Medfield High School, alerting teachers that students are in the health office and the front office if a student is being dismissed, which has saved time and improved communication with school staff. The district School Health Services website has been updated to include frequently requested forms and health information for parent access. After the Wheelock School and Dale Street School Nurses conducted a research project last year utilizing calming and coping apps, they are currently being used with students at all levels to empower them to learn to self-calm and return to class in a timely manner. Items for a stress reduction tool kit were also purchased through a grant from the MA DPH for each nurse's office.

It becomes more apparent each school year how important the role of the school nurse is to the entire school population, and how School Health Services are an integral part of student life.

## **Guidance**

The Medfield Public Schools Guidance program works to meet the needs of all students and is based on the Massachusetts Curriculum Frameworks for Guidance. Medfield Public Schools has nine guidance counselors and one adjustment counselor throughout the district's five schools. The Guidance Department Chair works to oversee the guidance programming for all students grades K-12. Students have access to a guidance counselor beginning in Kindergarten through high school.

The Guidance Department has two elementary counselors. One counselor works between the Memorial School (K-1) and Wheelock School (2-3). Dale St. School

(4-5) has one full-time Guidance Counselor. At the elementary level, students have the opportunity to participate in group counseling programs, including Mastermind/Impulse Control Lunch Groups, Self-Calming/Anger Management Group, and Friendship Groups. Guidance Counselors are providing grade-level lessons to students on Zone of Regulation, Empathy, and Mindfulness. As a department, we are continuing to expand our elementary Guidance program.

At Blake Middle School, three full-time Guidance Counselors are employed to assist all students in achieving academic success, healthy self-esteem, time management, sensitivity to the needs of others and the ability to cope with change. Each of the three guidance counselors teach group guidance classes for students in grades six through eight, which is specific to the developmental needs of the students. In sixth grade, the guidance counselor helps students to make successful transitions, develop and maintain appropriate social skills, and foster empathy vs. sympathy. The seventh grade students are learning about resiliency, self-advocacy, and autonomy. The eighth grade guidance counselor works with students on self-exploration, respect, and reflection. Through the group guidance classes, individual counseling, and interactions with colleagues and parents, the counselors work to foster the personal growth of each student. Additionally, the School Adjustment Counselor is providing grade-level lessons to students in the group guidance courses. These lessons include anxiety, resiliency, and helping a friend when they are struggling with a mental health issue. In addition, the Guidance Counselors have created and designed a Stress Management class for students. In Stress Management, students will begin to understand what stress is, how anxiety and stress are different, and learn about various mindfulness practices including guided imagery, meditation, mindful eating, gratitude, and reflection.

The Medfield High School Guidance program focuses on the academic, social, and emotional well-being of each student. Medfield High School has five Guidance Counselors, including the Guidance Department Chair. The counselors develop relationships with their students beginning with the transition from eighth grade through high school graduation. The guidance counselors work collaboratively in their curriculum planning to ensure that all students receive the appropriate curriculum based on their developmental needs. The ninth grade curriculum focuses on transitions and first year success. Our tenth grade students learn about career planning and personality assessments, and how that relates to their future plans. Guidance counselors work with eleventh and twelfth grade students on future planning options, primarily the college admission process. Guidance Counselors work with students and families to ensure that all students have future plans in place after high school graduation.

The guidance counselors are also working to educate students on the signs and symptoms of depression and suicidality, by implementing the evidence-based SOS Signs of Suicide Prevention Program. This program is the only school-based

suicide prevention program listed on SAMSHA’s National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The Signs of Suicide program is implemented by the Guidance Counselors in 7th grade, 9th grade, and 12th grade.

**English Learner (EL) Department**

The overall number of EL students ((SIMS data as of Oct. 1 2018) has decreased. The decrease in the overall EL student enrollment is due to the reclassification of students from EL program to Former English Learner (students are monitored for four years following their formal exit date from program).

Grades	10/1/15	10/1/16	10/1/17	10/1/18
K-5	27	22	21	15
6-8	5	5	2	4
9-12	2	4	9	5
Total	34	31	32	24

The FEL number has increased since last year. The students currently monitored within the Medfield Public Schools are indicated below:

**Former English Learner (FEL): October 1, 2018**

Grades	Number of Students
K-5	14
6-8	7
9-12	3
Total	24

The languages spoken by the current EL population are as follows:

**Primary Language of ELs: December 31, 2018**

Language	Number of Students
Albanian	1
Arabic	4
Bulgarian	1
Chinese	1
Hebrew	1
Japanese	1
Korean	1
Luganda	1
Nepali	3
Portuguese	6
Spanish	4

Two full-time licensed ESL educators provide the direct EL instruction to students at the elementary and secondary level with two full-time inclusion facilitators that provide in-class support. “The goal of English as a second language instruction in Massachusetts public schools is to advance English Learners’ (EL) language development and promote their academic achievement. English language proficiency includes social and academic language in listening, speaking, reading, and writing (WIDA, 2012a). ESL instruction provides systematic, explicit, and sustained language instruction, and prepares students for general education by focusing on the language one needs to succeed in general education classrooms...” (*Massachusetts Guidance and Laws, October 2017*) Programming at the Medfield Public School District complies with the Massachusetts Department of Elementary and Secondary Education ELL Guidance and Laws.

## REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2018. It is my pleasure to report that for the twenty-third year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children. My goal will be to continue the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting, and teamwork are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education. We offer 25 varsity interscholastic sports to our students. This year we won the majority of all our varsity contests and earned 2 Tri-Valley League championships. Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

### WINTER

Basketball (Boys)	Varsity	Herb Grace
	Assistant	Mike Mason
	J.V.	Evan Moon
	Freshman	Peter Gumas
Basketball (Girls)	Varsity	Mark Nickerson
	Assistant	Ellen Gelinas
	J.V.	Paul Coutinho
	Freshman	Mary Laughna
Ice Hockey (Boys)	Varsity	Toby Carlow
	Assistant	Rob Lynch
	J.V.	Tony Iafolla
Ice Hockey (Girls)	Varsity	Mike Cox
	Assistant	Sarah Small
Indoor Track (Boys)	Head	Kevin Murphy
		Mairi Nawroki
Indoor Track (Girls)	Head	Mike Slason
	Assistant	Nick Stevens

Gymnastics	Head	Jennifer Libin
	Assistant	Corey Bennet
Swimming	Head	Karen O'Connell
	Assistant	Maura O'Brien

## SPRING

Baseball	Varsity	David Worthley
	Assistant	Mark Nickerson
	J.V.	Mike Mason
Softball	Varsity	Travis Taliaferro
	Assistant	Joe Clifford
Tennis (Boys)	Head	Even Moon
	Assistant	Evan Brooks
Tennis (Girls)	Head	Chris Dubose
	JV	Ali Freeman
Track and Field (Boys)	Head	Kevin Murphy
	Assistant	Josh Walas
	Assistant	Kevin Murphy
Track and Field (Girls)	Assistant	Diane Lyon
	Varsity	Mike Slason
	Assistant	Sean Luce
Volleyball (Boys)	Assistant	Nick Stevens
	Varsity	
Volleyball (Boys)	Varsity	Patrick Conran
	JV	Matt Frazer

Lacrosse (Boys)	Varsity Assistant	John Isaf Daggett Morse J.V. Will Whittingsley
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Freshman	J.D. Prentice
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Lacrosse (Girls)	Head Coach J.V.	Leora Seri Jason Heim
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## FALL

Golf	Varsity J.V.	Frank Oliverio Bailey Burke
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Cross Country (Boys)	Varsity Assistant	Mike Kraemer Tom Woods
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Cross Country (Girls)	Varsity Assistant	Diane Lyon Cindy Previdi
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Field Hockey	Varsity J.V.	Mike Mason Mary Adams
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Freshman	Evan Moon
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Football	Varsity Assistant Assistant Assistant Assistant	Erik Ormberg Kevin Gavaghan Brian Gavaghan Eric Ludwig Edward Unger
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Soccer (Boys)	Varsity Assistant J.V.	Jason Heim Travis Taliaferro Nathan Walkowicz
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Soccer (Girls)	Varsity	Michael LaFrancesca
	Assistant	Melinda Lohan
	J.V.	Sarah Issacson
	J.V.	Perry Oaisis
	Freshman	Mary Laughna
Volleyball (Girls)	Varsity	Janza Stannard
	J.V.	Linnea Borjestedt

Our 2017-2018 winter seasons started and ended with the same tradition of success. The boys' ice hockey team (11-5-4) qualified for the D2S tournament. Girls ice hockey (7-7-6) made it to the MIAA division 2 state tournament. The gymnastics team (7-1) had a successful season. They placed 5th in the state tournament and 2nd at New England Tournament. Katerina Pouloupoulos was recognized as a Boston Herald all scholastic athlete. The boys' and girls' indoor track teams finished 6-2-1 and 9-0, respectively with the boy's track team winning the Tri-Valley League Championship. John McNeil was recognized as a Boston Herald All-Scholastic athlete. Boys' and girls swimming, 2-6 and respectively, had another positive season. The girls basketball team (15-5) had another successful season and, For the second year in a row Maggie McCarthy was named as the TVL player of the year, a Boston Herald Scholastic All-Star, a Boston Globe All-Scholastic player. In addition, McCarthy was named to the Boston Herald "Dream Team" The boys' basketball team ( 12-8) made it to the D2C tournament. Finally, Alex Hagood of the combined alpine ski team qualified for the state championship.

The spring season of 2018 left no doubt of the warriors' ability to compete on the athletic fields. Baseball (8-10) had a positive season. Softball (12-8) demonstrated strong pitching and hitting during their season and qualified for state tournament. Girls' tennis (8-6) qualified for state tournament. Boys' Tennis (11-4) had a strong year, and qualified for the state tournament. Boys' volleyball (10-8) had productive year and made it to the state quarterfinals. The boys' track program (3-3) demonstrated resilience during a strong season and the girls' track program (4-2) had an equally strong season. The boys' lacrosse team (11-9) continued the spring success by winning won the TVL and advanced to the D2 state quarterfinal round. John Schofield earned EMLCA All-American honors. Girls lacrosse (11-7) placed second in the Tri-Valley League and made it to the D2E sectional-finals. Boys' volleyball (10-8) had a positive season and qualified for the state tournament. The fall of 2018 began much where the spring team left off. The football team persevered through a difficult season and finished with an overall record of 3-8. The girls volleyball team went 2-8. Boys cross-country finished at 2-3 and, girls cross country (2-3) had a good year with tough



competition in the league. Field hockey (3-10-1) had a positive season in a very competitive league. Boys soccer enjoyed a successful season (10-5-1) and qualified for the state tournament. The girls' soccer team finished 9-5-2, and made it to the division 2 south semi-final round.

### **Team: Girls Tennis**

Record: 8-6

All-Stars: Tina Wagenseller, Gina Fitzpatrick

### **Team: Boys Tennis**

Record: 11-4

All-Stars Devan Venkataraman, Coleman Foley, Connor Reilly,

### **Team: Girls Lacrosse**

Record: 11-7

All-Stars: Maggie McCarthy: EMGLCA 1st team-all star. Erin Seibel: EMGLCA 2nd team all-star, Emma Hilvert :TVL All- Star

### **Team: Boys Lacrosse**

Record: 11-7

Team Awards: TVL Champions,

All-Stars : Peter Barrette, Michael Hauptman, Dylan McNally, John Schofield  
EMLCA All American Tom Schofield

### **Team: Girls Spring Track**

Record: 4-2

All-Stars: Jamie Hirschfeld: TVL All-Star, Riley Drometer: Jordan Wilson:

**Team: Boys Spring Track**

Record: 3-3

All-Star: John McNeil, Noah Garfield Ryan Eng,

**Team: Boys Baseball**

Record: 8-10

All-Stars: Ben Adams

**Team: Softball**

Record: 12-8

All-Stars: Alana Potts, Laura Clifford

**Team: Boys Volleyball**

Record: 10-8

All-Stars: Jonathan Wong, Tyler Wong

**Team: Boys Hockey**

Record: 11-5-4

All-Stars: Ryan Johnson, Dylan McNally, Sean Tyer

**Team: Girls Ice Hockey**

Record: 7-7-6

All-Stars: Becca Brown, Kristen Reardon, Olivia Pietersen

**Team: Girls Winter Track**

Record: 6-2-1

All-Stars: Jamie Hirshfeld, Riley Drometer

## **Team: Boys Winter track**

Record: 5-4

All-Stars:, Noah Garfield: Ryan Eng, John Churchill, John McNeil (Boston Herald All Scholastic team)

## **Team: Girls & Boys Swimming**

Record: 2-6

All Stars: Pari Ahmadi, Peter Barrette, Scott Morgan

## **Team: Boys Basketball**

Record: 18-6

All-Stars: John Lowell, Jake Dubbs

## **Team: Girls Basketball**

Record: 11-2

All Stars: Maggie McCarthy( Boston Herald All Scholastic Team, Boston Globe, All Scholastic All -Star, 1,000 point club, Boston Herald Dream Teamer) Emma Anderson

## **Team: Gymnastics**

Record: 7-1

All Stars: Katerina Pouloupoulos, (Boston Herald All-Scholastic Team)

Team Awards: 5th place in MIAA Championship Meet

**Alpine Ski:**

All Stars: Alex Hagood

**Team: Football**

Record: 3-8

All-Stars: Stephen A. Williams, AJ Tarallo

**Team: Boys Cross Country:**

Record: 2-3

All-Stars: Colin Benson

**Team: Girls Cross Country:**

Record: 2-3

All-Stars: Jordan Wilson Riley Drometer

**Team: Boys Soccer**

Record: 10-5-1

All-Star: Owen Previte, Brennan White

**Team: Girls Soccer**

Record: 9-5-2

All-Stars: Casey Chin, Ally Dubbs

**Team: Field Hockey**

Record: 3-10-5

All-Stars: Erin Seibel

**Team: Girls Volleyball**

Record: 2-18

All-Stars: Genevieve Brooslin

**Team: Golf**

Record: 8-8

All-Stars: Henry Reilly (17th in State Tournament)

Most of our interscholastic teams participate in the Tri-Valley League. This league consists of Ashland, Bellingham, Dedham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Millis, Medway, Norton, Norwood and Westwood, Medfield is the third largest school in terms of enrollment. Our girls' hockey team competes in the South East Mass Girls Hockey League (SEMGHL). Boys' volleyball competes in the Western Alliance League, and our gymnastics team competes as an independent team as there are no leagues available to them.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, and the community for all of their support throughout the year.

Respectfully submitted,

Eric A. Scott

Director of Athletics

# **REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM**

To the Superintendent of Schools:

The Community Education Program continued its tradition of offering a wide variety of classes designed to meet the needs of our students and adult learners. The programs now offered in the community education program include:

## **Teacher Wellness Programs**

These courses were designed to relieve stress and improve the mental and emotional health of our faculty. Exercise classes including yoga, spinning, and Pilates was scheduled to meet the needs of our teachers and staff. In addition, wellness programming will also be incorporated into Medfield's Digital Learning Day.

## **Adult Education**

Medfield Community Education now promotes programs with social media such as Facebook and twitter. Residents now have access to programming information 24 hours a day 7 days a week. In addition, we have added on-line registration and payment to our capabilities. We offer a diverse selection of courses looking to meet the needs of the Medfield Community. There are four major categories we offer . They include: career, financial planning, and exercise sports, and instructional courses. We hope to add more courses in the future.

## **A.M. Care Programs**

These programs were offered in the Memorial School, the Dale Street School, and Wheelock School. This program starts at 7:00 A.M. and is designed to assist working parents with their childcare. This is a low cost program where children can choose activities or do homework before school.

## **Summer Experience**

This program is directed by Kim Estes and is run out of the Memorial School during the summer months. This has been a very popular program with a diverse program of crafts, music and games. We offer half-day programs throughout the summer.

## **Warrior Summer Camps**

The Warrior Athletic camps were another way for our youth to gain access to our facilities and our coaching staff. We offer summer experiences in baseball, soccer, basketball, field hockey and many more sports. We hope this program will continue to grow.

We look forward to the future of the Community Education Program and what it can offer to the citizens of Medfield.

Respectfully Yours,

Eric A. Scott

Director of Community Education

**TOWN CLERK'S REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2018**



## **MARRIAGES**

### **FEBRUARY**

2/14 Kelley Kallin  
Michael R Griffin

### **JULY**

7/14 Michelle L Jaques  
Jason P Leonard  
7/14 Nicholas A Giorgio  
Sarah E Johnson  
7/30 Jason A Doucette  
Kristin L Bonasoro

### **AUGUST**

8/14 Gustavo D Trindade  
Allison L Puls  
8/25 Valerie A Miner  
Kevin L Hussey

### **SEPTEMBER**

9/22 Sarah Henken  
Darrah O'Connor  
9/29 Kimberly Hanson  
Kevin Kristof

### **NOVEMBER**

11/24 Anne Krawec  
John M O'Connell  
11/25 Jessica M Wells  
Ryan A Maxfield

### **DECEMBER**

12/19 Thomas S Curl  
Mary E Jortberg

## **DEATHS**

### **JANUARY**

Raymond J Macpherson  
Evelyn L Sabbag  
Joseph Savilonis  
Carol F Ryan  
Samantha A Lozier

### **FEBRUARY**

Stephen J Casey  
Clarence S Armstrong, Jr.  
Eleanor M Sacchetine  
Roger P Caruso  
Jane M Libertine  
Eileen E Dargan  
Linda L Evans  
Veronica I Kelley  
Lucy Daniello

### **MARCH**

Leslie H Carter  
Lois Lamb  
Andrew D Starkey  
Mary Hauptman  
Carol M Stockman  
Robert Scalfarotto

### **APRIL**

Ann L Clark  
Lenore M Loewenthal  
Richard N Poli  
David W Booth

### **MAY**

John E Mandico  
Margaret A Paquette  
Eva Tarara

### **JUNE**

Marie L Shiels  
James Gips  
Thomas R Reiling  
Edward A Carter

### **JULY**

Nellie E Abrahamson  
Barbara Stephens  
John P Beaudoin  
Dorothy C Crump  
Kathleen A Rogers  
Gordon T Jackson

### **AUGUST**

Jarlath J Whalen  
Craig E McCullough  
Joseph S Mariani  
Joy L Iafolia  
Thomas W Targett  
Bernard J Burk

### **SEPTEMBER**

William M Breed  
William J Grigg, Jr  
Christopher W McHallam  
Rhoda Burstyn

### **OCTOBER**

Thomas P Curran, Jr  
Josephine Marcus  
Rosalie Corkery  
Robert Sylvia  
Michael Rogers

### **NOVEMBER**

Harold Economos  
William G Johnson

William G Rowean  
Marjorie Dilorenzo  
Mildred Procop

**DECEMBER**

William H Mann  
Catherine V Kearney  
Robert Beksha  
Vivian Monaco  
Rita M Bagdasarian  
Elizabeth J Kisby

**TOWN OF MEDFIELD**  
**WARRANT FOR THE ANNUAL TOWN ELECTION**  
**MARCH 26, 2018**

Norfolk, ss

To the Constables of the Town of Medfield in Said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Center at Medfield on Ice House Road in said Medfield on **MONDAY, THE TWENTY-SIXTH** day of March, A.D. 2018 at 6:00 o'clock A.M., then and there to act on the following purpose:

To choose all Town Officers required to be elected annually by ballot, viz:

One Moderator for One year

One Trust Fund Commissioner for Two years

One Town Clerk, One Selectmen, One Assessor, One School Committee Member, Two Library Trustees, One Park Commissioner and One Trust Fund Commissioner for Three years.

One Member of the Planning Board for five years.

The polls will open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Election.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Election aforesaid. Given unto our hands this 6th day of March, Two Thousand and eighteen.

Osler Peterson, Chair /s/

Michael Marcucci, /s/  
Gustave Murby /s/  
BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places, seven days before the date of the elections, as within directed.

Constable: Robert Flaherty /s/  
Date: March 7, 2018

A TRUE COPY ATTEST:  
Carol A. Mayer, CMMC /s/  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN ELECTION  
MARCH 26, 2018**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Dorothy Frewald

TELLERS: Carol Nye, Mary Patch, Sandy Glew, Nancy Coakley, Linda Harrington, clair Shaw, Jane Timmerman and Linda Kimball

The polls were closed at 8:00 P.M.

The total vote was 1450. There are 8,645 registered voters, 17% of voters voting.

	<b><u>PRECINCT</u></b>				<b><u>TOTAL</u></b>
	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	
MODERATOR (one yr) VOTE FOR ONE					
Scott McDermott	282	320	316	295	1213
Write In		1	1		2
Blanks	60	56	64	55	235
					<b>1450</b>
TOWN CLERK (three yrs) VOTE FOR ONE					
Carol Mayer	278	313	313	291	1195
Write In			4	1	5
Blanks	64	64	64	58	250
					<b>1450</b>
SELECTMEN (three yrs) VOTE FOR ONE					

Osler Peterson	275	302	301	295	1173
Write In	2	4	8	4	18
Blanks	65	71	72	51	259
					<b>1450</b>
ASSESSOR (three yrs) VOTE FOR ONE					
Thomas Sweeney	273	319	297	285	1174
Write In			1		1
Blanks	69	58	83	65	275
					<b>1450</b>
SCHOOL COMMITTEE (three yrs) VOTE FOR ONE					
Maryanne Sullivan	143	164	184	131	622
Leo G Brehm	195	210	196	217	818
Write In					
Blanks	4	3	1	2	10
					<b>1450</b>

LIBRARY TRUSTEE (three yrs) VOTE FOR NOT MORE THAN TWO					
Maura McNicholas	258	271	269	248	1046
Jean Todesca	211	226	193	212	842
Write In	2		2		4
Blanks	213	257	298	740	1008
					<b>2900</b>
PLANNING BOARD (five yrs) VOTE FOR ONE					
Gregory Sullivan	272	310	299	283	1164
Write In			1		1
Blanks	70	67	81	67	285
					<b>1450</b>

PARK COMMISSIONER (three yrs)					
VOTE FOR					
ONE					
Robert Tatro	270	314	298	277	1159
Write In					
Blanks	72	63	83	73	291
					<b>1450</b>
TRUST FUND COMMISSIONER					
(two yrs)					
VOTE FOR ONE					
Paul Hogan	275	310	299	282	1166
Write In		1	1		2
Blanks	67	66	81	68	282
					<b>1450</b>
TRUST FUND COMMISSIONER					
(three yrs)					
VOTE FOR ONE					
Eric Lussier			13	1	14
Write In	8	8	7	7	30
Blanks	334	369	361	342	1406
					<b>1450</b>

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:  
Carol A. Mayer, CMMC /s/  
TOWN CLERK  
March 27, 2018



**TOWN OF MEDFIELD**  
**WARRANT FOR THE ANNUAL TOWN MEETING**  
**2018**

On Monday, the thirtieth day of April, A.D., 2018 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located at 88R South Street in said Medfield, viz

**Article 2.** To see if the Town will vote to accept the reports of the several Town Officers for the past year.

**IT WAS SO VOTED: CONSENT CALENDAR 4/30/18**

**Article 3.** To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

**PERPETUAL CARE 2017**

<b>NAME</b>	<b>AMOUNT</b>
Works, Alan and Elizabeth	\$3,000
Leader, Kathleen	\$3,000
Hennessy, Christopher P.	\$3,000
Coffin, John	\$1,500
Kelly, Erin C.	\$ 750
Fitzgerald, William J.	\$ 750
Lepley, Paul and Virginia	\$ 750
White, Jr., James G. and MaryBeth	\$3,000
Clancy, Michael	\$ 600
Cornwell, Peter and Judith	\$3,000
Kristof, Michael	\$1,500
Callachan, Betsy R.	\$ 750
Cavanaugh, Mary R.	\$1,500
MacLeod Jr., Charles	\$ 700
Beardsley, Bruce and Marianne	\$3,000
Seeley, Theresa	\$ 750
Goodard, John	\$3,000
Fernald, Edith	\$ 750
O'Leary, Thomas	\$3,000

Peck, Charles and Stephanie	\$3,000
Peck, Charles and Stephanie	\$1,500
<b>Total</b>	<b>\$38,800</b>

**(Cemetery Commissioners)**

## **IT WAS SO VOTED: CONSENT CALENDAR 4/30/18**

**Article 4.** To see if the Town will vote to set the expenditure limit for each revolving fund established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for fiscal year 2019, as follows:

Section	5.1	Fire Alarm Revolving Fund	\$32,000
	5.2	Ambulance Revolving Fund	70,000
	5.3	Advanced Life Support Revolving Fund	75,000
	5.4	Community Gardens Revolving Fund	3,000
	5.5	Center at Medfield Building Maintenance Revolving Fund	30,000
	5.6	Library Revolving Fund	5,000
	5.7	Respite Care Revolving Fund	125,000
	5.8	Transfer Station Recycling Revolving Fund	\$10,000
	5.9	Former State Hospital Property Revolving Fund	\$100,000
			<hr/>
			<b>Total \$430,000</b>

or do or act anything in relation thereto.

**(Board of Selectmen)**

## **IT WAS SO VOTED: CONSENT CALENDAR 4/30/18**

**Article 5.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying \$12,130.75 unpaid legal bills incurred in FY17, associated with representation of the Medfield Conservation Commission by the firm of Gordon and Rees, LLP in connection with appeals by the developer of the proposed assisted living facility at Main Street, or do or take any action relating thereto.

**(Town Counsel)**

**VOTED:** To appropriate the sum of \$12,130.75, said sum to be raised on the fy19 tax levy, to pay legal bills incurred in fy17, associated with representation of the Medfield Conservation Commission by the firm of Gordon and Rees, LLP in connection with appeals by the developer of the proposed assisted living facility at Main Street. **PASSED UNANIMOUS 4/30/18**

**Article 6.** To see if the Town will vote to appropriate a sum of money, said sum to be transferred from the Sewer Enterprise Fund Surplus, for the purpose of paying a fy15 unpaid bill of the sewer department in the amount of \$725, or do or take any action relative thereto.

**(Director of Public Works)**

**VOTED:** To appropriate appropriate \$725, said sum to be transferred from the Sewer Enterprise Fund Surplus, to pay a fy15 unpaid bill of the sewer department. **PASSED UNANIMOUS 4/30/18**

**Article 7.** To see if the Town will appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying fy17 unpaid Sealer of Weights & Measures bills in the amount of \$82.62, or do or take any action relating thereto.

**(Sealer of Weights and Measures)**

**VOTED:** To appropriate \$82.62, said sum to be raised on the fy19 tax levy, to pay fy17 Sealer of Weights and Measures bills. **PASSED UNANIMOUS 4/30/18**

**Article 8.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying fy17 unpaid Police Department medical bills in the amounts of \$247.00 and \$250.00, totaling \$497.00, or do or take any action relating thereto.

**(Chief of Police)**

**VOTED:** To appropriate \$497, said sum to be raised on the fy19 tax levy, to pay fy17 unpaid medical bills in the amounts of \$247 and \$250. **PASSED UNANIMOUS 4/30/18**

**Article 9.** To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

	Present Salary	Warrant Committee Recommends
Town Clerk	\$71,000	\$71,710
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

**(Board of Selectmen)**

**VOTED:** That Article 9 be passed as printed in the Warrant.  
**PASSED UNANIMOUS 4/30/18**

**Article 10.** To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2018, as set out in the warrant, or do or act anything in relation thereto.

# PERSONNEL ADMINISTRATION PLAN

## CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

### Police Department as per Contract

Sergeant	Step 1	Step 2	Step 3
7/1/2016	\$1,306.59	\$1,347.00	\$1,395.34
<i>bi weekly</i>	\$2,613.18	\$2,693.99	\$2,790.68
7/1/2017	\$1,332.72	\$1,373.94	\$1,423.25
<i>bi weekly</i>	\$2,665.45	\$2,747.87	\$2,846.49
7/1/2018	\$1,359.38	\$1,401.42	\$1,451.71
<i>bi weekly</i>	\$2,718.76	\$2,802.83	\$2,903.42

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2016	\$1,006.94	\$1,038.09	\$1,070.19	\$1,103.28	\$1,137.39	\$1,172.58
<i>bi weekly</i>	\$2,013.88	\$2,076.19	\$2,140.37	\$2,206.55	\$2,274.78	\$2,345.15
7/1/2017	\$1,027.08	\$1,058.86	\$1,091.59	\$1,125.34	\$1,160.14	\$1,196.03
<i>bi weekly</i>	\$2,054.15	\$2,117.71	\$2,183.18	\$2,250.68	\$2,320.28	\$2,392.06
7/1/2018	\$1,047.62	\$1,080.03	\$1,113.42	\$1,147.85	\$1,183.34	\$1,219.95
<i>bi weekly</i>	\$2,095.24	\$2,160.07	\$2,226.84	\$2,295.70	\$2,366.69	\$2,439.90

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2016	\$692.67	\$731.23	\$768.12	\$807.18	\$852.73
<i>bi weekly</i>	\$1,385.35	\$1,462.45	\$1,536.24	\$1,614.37	\$1,705.45
7/1/2017	\$706.53	\$745.85	\$783.48	\$823.33	\$869.78
<i>bi weekly</i>	\$1,413.05	\$1,491.70	\$1,566.97	\$1,646.65	\$1,739.56
7/1/2018	\$720.66	\$760.77	\$799.15	\$839.79	\$887.18
<i>bi weekly</i>	\$1,441.31	\$1,521.54	\$1,598.31	\$1,679.59	\$1,774.35

### Specialist Range

7/1/2016	\$625.31	to	\$3,575.74	Annual Stipend
7/1/2017	\$637.82	to	\$3,647.25	Annual Stipend
7/1/2018	\$650.58	to	\$3,720.20	Annual Stipend

### Fire Department as per Contract

#### FIREFIGHTER/EMT

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2017	23.91	24.64	25.35	26.13	26.91	27.74	28.54	29.39
7/1/2018	24.39	25.14	25.85	26.66	27.45	28.30	29.11	29.97
7/1/2019	24.87	25.64	26.37	27.19	27.99	28.86	29.69	30.57

#### LIEUTENANT/FF/EMT

LT/FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2017	27.74	28.57	29.28	30.02	30.92	31.84
7/1/2018	28.29	29.14	29.87	30.62	31.53	32.48
7/1/2019	28.86	29.72	30.47	31.23	32.17	33.13

### Public Safety Positions

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call FF/EMT	\$24.62	\$25.37	\$26.12	\$26.90	\$27.71	\$28.56	\$29.40	\$30.29

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	\$22.35	\$23.00	\$23.62	\$24.31	\$25.00
* Based on a 40-hour workweek	\$25.71	\$26.45	\$27.19	\$27.95	
Assistant Animal Control Officer	\$2,227	\$2,434	\$2,639	\$2,844	\$3,055
*Annual Stipend	\$3,261	\$3,467	\$3,713		

Managerial Positions

	Minimum	Midpoint	Maximum
Grade 1	52,867.62	59,476.20	66,084.78

Children's Librarian  
Technical Services Librarian  
Young Adult Librarian  
Outreach Social Worker  
Conservation Agent  
Circulation Supervisor

Grade 2	58,154	65,424	72,693
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Administrative Asst. to the Selectmen/  
Town Administrator  
Assistant Town Accountant  
Adult Services/Technology Senior Librarian  
Director of Youth Outreach

Grade 3	63,970	71,966	79,962
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Assistant Town Accountant/Budget Analyst  
IT Coordinator

Grade 4	70,368	79,163	87,959
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Council on Aging Director  
Park and Recreation Director  
Town Planner  
Building Commissioner

Grade 5	78,811	88,662	98,514
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Principal Assessor  
Library Director

Grade 6	88,269	99,302	110,335
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Town Accountant  
Treasurer  
Deputy Police Chief

<b>Grade 7</b>	98,861	111,219	123,576
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Asst. Town Administrator

<b>Grade 8</b>	104,398	125,277	146,157
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Fire Chief  
Police Chief  
Director of Public Works

Hourly Paid Positions

	1	2	3	4	5	6	7	8	9
<b>Grade 20</b>	16.81	17.29	17.78	18.29	18.81	19.35	19.9	20.47	21.05
<b>Grade 30</b>	18.49	19.02	19.56	20.12	20.69	21.29	21.89	22.51	23.15
<b>Grade 40</b>	20.34	20.92	21.51	22.12	22.76	23.41	24.07	24.76	25.46
<b>Grade 50</b>	22.37	23.01	23.66	24.34	25.03	25.74	26.48	27.23	28.01
<b>Grade 60</b>	24.6	25.3	26.03	26.78	27.54	28.32	29.13	29.96	30.81
<b>Grade 70</b>	26.82	27.62	28.45	29.3	30.18	31.09	32.02	32.98	33.96
<b>Grade 80</b>	28.96	29.82	30.72	31.64	32.59	33.56	34.58	35.62	36.69
<b>Grade 90</b>	31.27	32.21	33.18	34.18	35.21	36.27	37.36	38.48	39.64



**Grade 20**

Police Matron

Traffic Supervisor

DPW Summer Laborers

**Grade 30**

Office Assistant

Library Technician

Laborer

Mini Bus Driver

Truck Driver

Transportation Coordinator

**Grade 40**

Senior Library Technician

Administrative Assistant I

Groundskeeper I

Maintenance Technician

Mechanic

Asst Adult Services/Technology Librarian

**Grade 50**

Payroll Administrator

Administrative Assistant II

**Grade 60**

Administrative Assistant III

Park and Recreation Coordinator

**Grade 70**

Heavy Equipment Operator

Groundskeeper II

Water/WWTP Operator

Tree Warden

Lead Mechanic

Facilities Coordinator

**Grade 80**

Crew Chief

**Grade 90**

Highway Supervisor

Water Supervisor

WWTP Supervisor

## **SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY**

Veterans Agent	\$28,417
Sealer of Weights and Measures	\$2,749
Registrar	\$204
Police Intern	
Library Page	\$11-\$14
Police- Private Special Detail	\$34.39
Tree Climber	\$22.51

### **FIRE**

Deputy Chief	\$4,145
Captain	\$2,487
Lieutenant	\$1,990
EMS Coordinator	\$1,934
Fire Alarm Superintendent	\$863

### **INSPECTORS**

Inspector of Buildings	\$32.22
Local Inspector of Buildings	\$836
Gas and Plumbing Inspector	\$1,715
Assistant Gas and Plumbing Inspector	\$314
Wiring Inspector	\$2,831
Assistant Wiring Inspector	\$836
Zoning Enforcement Officer	\$32
Street Inspector	\$17

### **PARK AND RECREATION**

Program Director	\$15,758	to	\$19,387
Swim Pond Director	\$6,564	to	\$9,303
Swim Pond Assistant Director	\$4,380	to	\$6,205
Swim Team Coach/Guard	\$3,648	to	\$5,116
Assistant Coach/Guard	\$2,338	to	\$4,189
Water Safety Instructor	\$2,775	to	\$4,189
Lifeguard	\$2,640	to	\$3,879
Swim Pond Badge Checker	\$878	to	\$1,397

Swim Pond Maintenance	\$1,025	to	\$1,397
Swim Pond Set-up Workers	\$731	to	\$3,101
Camp Director	\$2,919	to	\$5,936
Camp Specialists	\$1,463	to	\$5,875
Counselors	\$1,171	to	\$3,102
Jr. Counselor	\$295	to	\$931
Tennis Director	\$4,380	to	\$6,205
Tennis Instructor	\$878	to	\$1,554
Trainee			\$11.22

**(Personnel Board)**

**VOTED:** That Article 10 be passed as printed in the Warrant **PASSED**  
**UNANIMOUS 4/30/18**

**Article 11.** To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2018, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** To appropriate \$62,398,822 to the various Departmental Operating Budgets as set out in Article 11 of the Warrant Report under the column headed 2018/2019 Balanced Budget and/or as amended on the floor of the Town Meeting to defray the operating expenses of the Town for the fiscal year commencing July1, 2018 and that to meet said appropriation the following sums be raised on the fiscal19 tax levy and/or transferred from other available funds as follows:

Cemetery – Perpetual Care Interest	\$	\$20,000
Water Enterprise Fund	\$	\$2,017,638
Sewer Enterprise Fund	\$	\$1,681,867
Pension Reserve Fund	\$	75,000
Free Cash	\$	-0-
Sewer Betterment Stabilization Fund	\$	400,000
Bond Premium Sawmill Brook	\$	927
Bond Premium June’07 Issue	\$	2,950
Bond Premium Red Gate Farm	\$	2,283
Bond Premium HS Field Renovation	\$	3,000
Bond Premium Solar Array	\$	3,683.
Use of School Property Revolving Fund	\$	30,000.
MWPAT Title V Septic Loan Receipts	\$	4,100.
MA Schl Bldg. Authority BAN Int.reimb.	\$	36,766.
MSBA grant to Offset School Debt	\$	1,163,535.

Sub-total Other Revenue Source \$5,441,749

FY Tax Levy sub-total \$56,957,073

Total Article 11 Appropriation \$62,398,822

**VOTED:** Balanced Budget passes by the 2/3 vote **4/30/18**

**Article 12.** To see if the Town will vote to raise and appropriate from the fy19 Tax Levy and/or transfer from available funds and/or borrow for capital expenditures, including the following:

## FY19 CAPITAL BUDGET RECOMMENDATIONS

<b><u>DEPARTMENT</u></b>	<b><u>PROJECT</u></b>	<b><u>REQUEST</u></b>	<b><u>RECOMMEND</u></b>
<b>Facilities</b>			
<i>Blake Middle School</i>	Fire Alarm Replacement	\$375,000	\$345,000
<i>Memorial School</i>	Fire Alarm Processor	\$32,000	\$0
<i>School District Wide</i>	Phone System	\$180,000	\$0
<i>High School</i>	Canopy Roof Repair	\$100,000	\$100,000
<i>High School/Middle School</i>	Boiler Repair	\$25,000	\$0
<i>Dale Street High School</i>	Gym Roof	\$90,000	\$0
<i>Middle School</i>	Building Management	\$155,125	\$0
<i>Middle School</i>	Exterior Window Caulking	\$200,000	\$0
<i>Middle School</i>	Hot Water Heater Design	\$12,000	\$0
<i>Town Wide</i>	Roof Feasibility	\$300,000	\$0
<i>Library</i>	Elevator Repair	\$10,000	\$0
<i>Library</i>	Wood Window Weatherization	\$30,000	\$0
<i>Library</i>	Carpet Replacement	\$27,000	\$0
<b>Fire Department</b>	Command Vehicle	\$42,000	\$0
	Portable Radio Replacement	\$12,500	\$12,500

<b><u>DEPARTMENT</u></b>	<b><u>PROJECT</u></b>	<b><u>REQUEST</u></b>	<b><u>RECOMMEND</u></b>
<b>Conservation Commission</b>	Land Acquisition and Maintenance	50,000	\$5,000
<b>Police Department</b>	Cruiser Replacement	\$47,000	\$44,000
	Police Chief Command Vehicle	\$43,000	\$0
<b>Public Works</b>			
<i>Highway</i>	2018 Ford F250 Pick Up Truck	\$42,000	\$42,000
	2018 Prinoth/Bombadier Model SW4S	\$162,000	\$162,000
	2017 John Deere Tractor with Flail Mower	\$137,000	\$137,000
	Resurface Subdivisions	\$50,000	\$50,000
<i>Sewer Department</i>	Replace 2 Primary Sludge Pumps	\$75,000	\$75,000
	SCADA System Upgrade	\$40,000	\$40,000
<i>Water Department</i>	SCADA System Upgrade	\$40,000	\$40,000
<b>Parks and Recreation</b>	New Passenger Van/Bus	\$40,000	\$40,000
	Replace/Update Lighting at Metacomet	\$165,000	\$0
	Update Dock System at Hinkley	\$90,500	\$90,500
<b>Total Requests</b>		<b>\$2,572,125</b>	<b>\$1,183,000</b>

**To be funded by: Tax Levy \$394,491**

## Other Funds

MSPC Grant Interest Account	\$450,000
Wheelock Boiler Reimbursement	\$0
Water Enterprise Fund	\$40,000
Sewer Enterprise Fund	\$115,000
Park and Rec Revolving Fund	\$96,116
Total	<b>\$701,116</b>

## Unexpended Appropriation Funds

ATM 2011 Article 16 (Park and Rec)	\$15,584
ATM 2016 Article 17 (Park and Rec)	\$18,800
ATM 2016 Article 21 (School)	\$9,809
ATM 2007 Article 14 (BOS)	\$5,000
ATM 2007 Article 14 (BOS)	\$4,217
ATM 2012 Article 25 (BOS)	\$1,000
ATM 2012 Article 16 (BOS)	\$343
ATM 2013 Article 30 (BOS)	\$5,000
ATM 2015 Article 23 (BOS)	\$5,467
ATM 2017 Article 14 (BOS)	\$8,000
ATM 2015 Article 37 (BOH)	\$675
ATM 2017 Article 14 (COA)	\$1,000
ATM 2017 Article 14 (COA)	\$796
ATM 2015 Article 16 (POLICE)	\$8,203
ATM 2017 Article 14 (POLICE)	\$3,500
<b>Total</b>	<b>\$87,393</b>

and to authorize the Board of Selectmen to sell or trade Town-owned equipment and/or property, as set out in the warrant report, the proceeds of

which shall be applied to the FY19 Capital Budget procurements, or do or act anything in relation thereto.

**(Capital Budget Committee)**

**VOTED:** To appropriate \$1,183,000 for capital expenditures, as printed in the Warrant Report under **FY19 CAPITAL Budget Recommendations** under the **Recommend** Column , and that the Board of Selectmen be authorized to sell or trade Town-owned equipment and/or property, as set out in the warrant report, the proceeds of which shall be applied to the fy19 Capital Budget procurements, and that to meet said appropriation \$394,491 be raised on the fy19 tax levy, \$701,116 be transferred from **Other Funds**, as set out in the Warrant Report and \$87,393 be transferred from **Unexpended Appropriation Funds**, as set out in the Warrant Report. **MOTION CARRIES 5/1/18**

**Article 13.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a Town-wide Master Plan, or do or act anything in relation thereto.

**(Town Wide Master Plan Committee)**

**VOTED:** To appropriate \$150,000, said sum to be raised on the fy19 tax levy for the purpose of preparing a Town-wide Master Plan, said appropriation be subject to voters' approval of a capital exclusion override pursuant to G.L. Chapter 59, Section 21C, so-called Proposition 2 ½, Paragraph (i1/2). **MOTION CARRIES 4/30/2018**

**Article 14.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring an owner's project manager (OPM) and an architect or other design professional to prepare a conceptual design, including investigatory site work, and cost estimate for a new Park and Recreation facility, or do or act anything in relation thereto.

**(Park and Recreation Commissioners)**

**VOTED:** To appropriate \$150,000, said sum to be raised on the fy19 tax levy, to hire an owner's project manager (OPM) and an architect or other



design professional to prepare a Feasibility Study, including site evaluation, program development, traffic and utility study and a preliminary cost estimate for a Park and Recreation facility, said appropriation be subject to voters' approval of a capital exclusion override pursuant to G. L. Chapter 59, Section 21C, so-called Proposition 2½.

**MOTION CARRIES 5/1/18**

**Article 15.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring an owner's project manager (OPM) and an architect and/or other design professional to prepare schematic plans, including investigatory site work, and cost estimates and construction plans and bid documents for an addition to the CENTER at Medfield, or do or take any action relating thereto.

**(Council on Aging)**

**VOTED:** To appropriate \$150,000, said sum to be raised on the fy19 tax levy to hire an owner's project manager (OPM) and an architect and/or other design professional to prepare schematic plans, including investigatory site work, and cost estimates and construction plans and bid documents for an addition to the CENTER at Medfield, said appropriation to be subject to voters' approval of a capital exclusion override pursuant to G. L. Chapter 59, Section 21C, so-called Proposition 2½. **MOTION FAILS TO CARRY 5/1/18**

**Article 16.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing Advanced Life Support (ALS) services for the Town, including, as necessary, hiring of personnel, contracting for services, purchase of supplies, equipment and materials, certification training, or do or act anything in relation thereto.

**(Advanced Life Support Study Committee)**

**VOTED: MOTION TO AMEND** To appropriate \$700,000, said sum to be raised on the fy19 tax levy to provide Advanced Life Support (ALS) services for the Town, including, as necessary, hiring of personnel, contracting for services, purchase of supplies,

equipment and materials, certification training, provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called). **AMENDMENT DOES NOT PASS 5/1/18**

**VOTED:** To appropriate \$250,000, said sum to be raised on the fy19 tax levy to provide Advanced Life Support (ALS) services for the Town, including, as necessary, hiring of personnel, contracting for services, purchase of supplies, equipment and materials, certification training, provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called). **MOTION CARRIES 5/1/18**

**Article 17.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to assist the Town with the redevelopment/reuse of the former hospital and surrounding areas and to advise the Town on matters concerning the site's contracted redevelopment, and environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** This Article **DID NOT PASS 4/30/18**

**Article 18.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be used for the purpose of providing matching funds for a grant from the Commonwealth of Massachusetts or other sources, the purpose of which is to create architectural and engineering plans incorporating cultural uses into the redevelopment of the former state hospital site or do or take any action relating thereto.

**(Board of Selectmen and Cultural Alliance of Medfield)**

**VOTED:** To appropriate \$25,000, said sum to be transferred from free cash, to provide matching funds for a grant from the Commonwealth of Massachusetts or other sources, the purpose of which is to create architectural and engineering plans incorporating cultural uses into the redevelopment of the former state hospital site. **MOTION CARRIED 5/1/18**

**Article 19.** To see if the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of all or a portion of Town-owned land off Harding Street, commonly known as the Hinkley property, identified on the Board of Assessors Maps as Lot 1, Map 64 for affordable and/or elderly housing, or do or act anything in relation thereto.

**(Senior Housing Study Committee)**

**VOTED:** To **DISMISS** this Article **4/30/18**

**Article 20.** To see if the Town will vote to determine whether the Town in order to expedite development along Ice House Road will vote to authorize the Board of Selectmen to remove Lot 1 (Hinkley Property) and Lot 3 from the control of the Medfield State Hospital Planning Committee and transfer said control to the Medfield Senior Housing Study Committee and the Council on Aging (COA) or other Town Board. Further to direct the Board of Selectman to expeditiously enter into a Local Initiative Project (LIP) on Town owned land on Lot 1 (Hinkley Property) off Ice House Rd. The land or any portion thereof shall be incorporated into said project at no cost by donation to the Affordable Housing Trust. The project shall contract with a developer to build appropriate and affordable Senior 65 + housing featuring ranch type condominiums with price points between \$350,000 to \$500,000 with preference for Medfield Seniors. Land will continue to be owned by the Town. In addition the details of said housing shall be subject to approval of the Senior Housing Study Committee and the Council on Aging. Or take any other action in relation thereto.

**(Citizen Petition)**

**VOTED:** The **MOTION** did not **PASS 4/30/18**

**Article 21.** To see if the Town will vote to authorize the Board of Selectmen to enter into a ground lease with a private developer for the

whole or any portion thereof, of a parcel of town owned land off Ice House Road (Hinkley Property), shown on the Board of Assessors Maps as Map 64, Lot 1 (aka Hinkley Property), for a period not to exceed 99 years to develop affordable senior housing with preference for Medfield Seniors on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield and its Senior citizens; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the Massachusetts General Court to enact special legislation authorizing the Town of Medfield to enter into such lease(s), or do or act anything in relation thereto.

**(Citizen Petition)**

**VOTED: To DISMISS this Article 4/30/18**

**Article 22.** To see if the Town will vote to determine whether the Town will vote to authorize the Board of Selectmen to enter into a Local Initiative Project (LIP) on Town owned land on Map 64, Lot 1 (Hinkley Property) off Ice House Rd. The land shall be placed in the recently approved Affordable House Trust or any portion thereof shall be incorporated into said project at no cost. The project shall contract with a developer to build appropriate and affordable Senior 65+ housing featuring ranch type condominiums with price points between \$350,000 to \$500,000 with preference for Medfield Seniors. Land will continue to be owned by the Town. In addition the details of said housing shall be subject to approval of the Senior Housing Study Committee and the Council on Aging, or take any other action in relation thereto.

**(Citizen Petition)**

**VOTED: To DISMISS this Article 4/30/18**

**Article 23.** To see if the Town will vote to recommend that the Board of Selectmen instruct the Medfield State Hospital Planning Committee to incorporate more appropriate and affordable Senior 65+ housing featuring ranch type condominiums/apartments with price points between \$350,000 to \$500,000 and apartment rental not to exceed \$2,000 per month. Or take any other action in relation thereto.

**(Citizen Petition)**

**VOTED:** The **MOTION** did not **PASS** 4/30/18

**Article 24.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making improvements to the economic vitality of the Town, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** To appropriate \$15,000, said sum to be raised on the fy19 tax levy to make improvements to the economic vitality of the Town. **PASSED UNANIMOUS 4/30/18**

**Article 25.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing funds for construction of a multi-purpose recreational trail including but not limited to purchase of environmental liability insurance, and to authorize the Board of Selectmen to enter into a lease and purchase environmental insurance for said purpose with the MBTA and/or Mass Department of Transportation (DOT) and to purchase environmental liability insurance, provided that the Board of Selectmen is satisfied that there are sufficient available funds from the Commonwealth of Massachusetts or other sources to commence construction, or do or act anything in relation thereto.

**(Rail Trail Study Committee)**

**VOTED:** To authorize the Board of Selectmen to enter into a lease with the MBTA and/or Mass Department of Transportation (DOT) for the purpose of providing a route for development of a multi-purpose recreation trail, provided that the Board of Selectmen is satisfied that there are sufficient available funds from the Commonwealth of Massachusetts or other sources to commence construction and/or to purchase environmental liability insurance. **MOTION CARRIES 4/30/18**

**Article 26.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, and to authorize the Board of Selectmen to apply for and receive grants and/or loans from federal, state, or private parties for the purpose of providing traffic safety improvements at the North Meadows Road (Route 27), West Street intersection, or do or act anything in relation thereto.

**(Chief of Police and Director of Public Works)**

**VOTED:** To **DISMISS** this Article 4/30/18

**Article 27.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing the Town's matching share (\$4,875.) of the cost of preparing an update to the Town's pre-disaster mitigation plan, and to authorize the Board of Selectmen to apply for and receive federal, state and/or private grants and/or loans to accomplish same.

**(Board of Selectmen)**

**VOTED:** To appropriate \$4,875, said sum to be raised on the fy19 tax levy, to provide the Town's matching share (\$4,875.) of the cost of preparing an update to the Town's pre-disaster mitigation plan, and to authorize the Board of Selectmen to apply for and receive federal, state and/or private grants and/or loans to accomplish same. **PASSED UNANIMOUS 4/30/18**

**Article 28.** To see if the Town will vote to amend the Code of the Town of Medfield, Bylaws, Chapter 170 Licenses and Permits, Section 170.1 by deleting in the third line, the words " shall annually" and replacing it with the phrase "may periodically", or do or act or take any action relating thereto.

**(Town Counsel and Treasurer/Collector)**

**VOTED:** To amend the Code of the Town of Medfield, Bylaws, Chapter 170 Licenses and Permits, Section 170.1 by deleting in the third line, the words " shall annually" and replacing it with the phrase "may periodically". **MOTION CARRIES 4/30/18**

**Article 29.** To see if the Town will vote to authorize the Board of Selectmen to accept a sidewalk easement on a property identified at the Norfolk County Registry of Deeds as Book 33271, Page 500 and on the Board of Assessor's Maps as Map 37, Lot 159, located at the intersection of South Street and Metacomet Street, to provide for a sidewalk from Pleasant Street to South Street, or do or take any action relating thereto.

**(Director of Public Works)**

**VOTED:** That Article 29 be passed as printed in the Warrant **MOTION CARRIES 4/30/18**

**Article 30.** To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with property owners of two parcels of land located on Harding Street and shown on Medfield Assessors Map 64 as Parcel 26, title reference: Norfolk Registry of Deeds Book 5763, Page 53, and Parcel 27, title reference: Norfolk Registry of Deeds Book 31011, Page 94, to relocate and reconfigure an existing Town-owned water easement, upon such terms and conditions as the Board of Selectmen determine to be necessary to protect Town's interests, and to execute any documents and take any other action required to implement said agreement, or do or act anything in relation thereto.

**(Town Counsel)**

**VOTED:** That Article 30 be passed as printed in the Warrant, except that the phrase "provided that any agreement and/or documents be subject to review and approval by the Water and Sewerage Board" after the phrase "to implement said agreement" be added **MOTION CARRIES BY 2/3 VOTE 4/30/18**

**Article 31.** To see if the Town will vote to transfer \$106,235.54 from sewer-betterments-paid-in-advance, to the Sewer Stabilization Fund, or do or take any action in relation thereto.

**(Town Administrator)**

**VOTED:** To transfer \$106,235.54 from sewer-betterments-paid-in-advance to the Sewer Stabilization Fund. **MOTION CARRIES 4/30/18**

**Article 32.** To see if the Town will vote to transfer \$20,000 from the Ambulance Revolving Fund to the General Fund Stabilization Fund, which amount is for the final reimbursement to the Stabilization Fund for a loan to purchase a Town ambulance, or do or act anything in relation thereto.

**(Town Administrator)**

**VOTED:** To transfer \$20,000 from the Ambulance Revolving Fund to the General Fund Stabilization Fund, which amount is for the final reimbursement to the Stabilization Fund for a loan to purchase a Town Ambulance.  
**MOTION CARRIES 4/30/18**

**Article 33.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making an annual contribution to the Other Post-Employment Benefits (OPEB) Trust Fund, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** To appropriate \$400,000, and to meet said appropriation \$113,629 be raised on the fy19 tax levy, \$44,434 be transferred from the FY18 County Retirement Contribution Budget, account 01-911-2, \$16,050 be transferred from Water Enterprise Free Cash \$25,887 be transferred from Sewer Enterprise Free Cash, and \$200,000 be transferred from General Fund Free Cash, to make an annual contribution to the Other Post-Employment Benefits (OPEB) Trust Fund. **MOTION CARRIES 4/30/18**

**Article 34.** To see if the Town will vote to appropriate, borrow or transfer from available funds in the Water Enterprise Fund a sum of money for the purpose of continuing to study the most effective method to remove iron and manganese deposits from the Town's water supply and to design the appropriate facility to accomplish this, or do or act anything in relation thereto.

**(Board of Water and Sewerage)**

**VOTED:** To appropriate \$660,000, said sum to be transferred from Water Enterprise Free Cash, to continue to study the most effective method to remove iron and manganese deposits from the Town's water supply and to design the appropriate facility to accomplish this. **MOTION CARRIES 4/30/18**

**Article 35.** To see if the Town will vote to appropriate, borrow or transfer from available funds in the Water Enterprise Fund a sum of money for the purpose of making repairs to and repainting the interior and/or exterior of



the Mount Nebo water tower, and to purchase and install circulating equipment in this water tower to maintain the appropriate water quality levels, or do or act anything in relation thereto.

**(Board of Water and Sewerage)**

**VOTED:** To appropriate One Million One Hundred Thousand Dollars (\$1,100,000.) and that to meet said appropriation \$250,000 be transferred from the unexpended balance of funds in the State Hospital Water Tower and Mains, account 434109-590002, and that the Treasurer, with the approval of the Board of Selectmen be authorized to borrow \$850,000, under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling legislation to make repairs to and to repaint the interior and/or exterior of the Mount Nebo water tower, and to purchase and install circulating equipment in this water tower to maintain the appropriate water quality levels. **MOTION CARRIES BY 2/3 VOTE 4/30/18**

**Article 36.** To see if the Town will vote to ratify and affirm the action of voters at the 2017 ATM in voting to approve Article 48, which amended the Code of the Town of Medfield Chapter 175 Marijuana and Tetrahydrocannabinol by adding a new Section 175.3 Marijuana, Not Medically Prescribed, Prohibited, in light of the General Court's subsequent passage of Chapter 55 of the Legislative Acts of 2017, which specifically authorized this type of local legislation, or do or act anything in relation thereto.

**(Town Counsel)**

**IT WAS SO VOTED: CONSENT CALENDAR 4/30/18**

**Article 37.** To see if the Town will vote to amend the Code of the Town of Medfield, by adding in Chapter 10 Boards, Commissions, and Councils, a new Article IV, Permanent Planning and Building Committee, Section 10-20 Municipal Facilities as follows:

10-20 There shall be a Permanent Planning and Building Committee (hereinafter "Committee") responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, alteration or enlargement of all buildings owned by the Town or constructed on land owned, leased, or operated by the Town.

10-20-1 The Committee shall consist of five members appointed

by a majority vote of the Town of Medfield Board of Selectmen

- 10-20-2      Each member of the Committee shall be a resident in the Town of Medfield. No member of the Committee shall be a paid employee of the Town
- 10-20-3      Among the members, the Board of Selectmen should endeavor to appoint a member with expertise in Architecture, Building Engineering, Commercial or Municipal Construction, and/or Construction Law/Contracts. If volunteers with this expertise are not available for appointment, the Board of Selectmen shall have the discretion to appoint instead any individual meeting the qualifications set forth in 10-20-2.
- 10-20-4      The Town Administrator or his/her appointed designee, the Town Facility Manager and one member of the Town Warrant Committee each shall be appointed as ex-officio members in addition to the five member Committee.
- 10-20-5      Committee members shall serve a term of 3 years.
- 10-20-6      If a Committee member chooses to resign his or her term, the Board of Selectmen shall appoint a replacement to complete the unexpired portion of that term. Expiring terms shall end on June 30<sup>th</sup> of each calendar year. A member may hold his or her seat after his or her term expires until a successor is qualified.
- 10-20-7      The Committee shall have supervisory authority and oversight for all projects that fall under MGL Ch.149, MGL Ch. 149A, Ch. 30, Section 39M, and MGL, Ch. 7C. The Committee may, with the consent of the Board of Selectmen, delegate its authority to another governing board, committee, commission or town official should the Committee's involvement be deemed unnecessary.
- 10-20-8      The Committee, in consultation with the Town Facility Manager, shall be responsible for assessing the current

conditions of all Town facilities and projecting their useful life.

- 10-20-9            The Committee shall be responsible for projecting the need to replace and/or renovate existing facilities and maintain a Facilities Master Plan with a prioritized list of future needs.
- 10-20-10          The Committee shall, subject to Town Meeting project authorization and appropriation, conduct feasibility studies and final designs, oversee construction of projects, procure project management (if required), procure design, architectural and engineering services as it deems necessary or as required by law.
- 10-20-11          Prior to commencement of a project or feasibility study, the relevant user department shall designate up to two people to serve as ex officio members to support the completion of the project or feasibility study and represent the needs of that department
- 10-20-12          Any user department seeking to construct, reconstruct, alter or enlarge a building under its jurisdiction shall file a project application with the Board of Selectmen; if the Board of Selectmen determines that the project should proceed it shall refer the application to the Committee. The Committee shall meet with the applicant department and if the project is deemed viable by the Committee shall present its findings to the Board of Selectmen for approval to start a feasibility study.
- 10-20-13          If, after the completion of a feasibility study, it is deemed by the Board of Selectmen that the proposed construction project is necessary, the Committee shall conduct the final design process subject to Town Meeting approval of all funding and review of projected budgets with the Board of Selectmen and Warrant Committee
- 10-20-14          The Permanent Planning and Building Committee shall report its progress on all capital projects on an as needed basis or as requested by the Board of Selectmen

and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** That Article 37 be passed as printed in the Warrant **MOTION CARRIES 4/30/18**

**Article 38.** To see if the Town will vote to amend the Code of Town of Medfield Chapter 100 Animals Article II Dog Control by striking existing Section 100-6 Violations and Penalties and adding new sections: Section 100-6 Prohibited Dog Behavior, Section 100-7 Confinement or Muzzling, Section 100-8 Penalties and Enforcement, and Section 100-9 Non-Waiver of Statutory Remedies, as follows:

**§100-6 Prohibited Dog Behavior.**

The owner, keeper, or person otherwise in control of a dog shall not cause or permit a dog:

- a. To be unrestrained as required by Section 100-5.
- b. To be unlicensed when a license is required by law.
- c. To be without current license and rabies vaccination tags when off the owner's property.
- d. To bite, physically injure, assault or threaten any person, without legally recognized justification or provocation.
- e. To bite or physically injure any domestic animal, without legally-recognized justification or provocation.
- f. To chase any motorist, bicyclist, or pedestrian on any public way, street, or sidewalk or in any public place.
- g. To be off the property where the dog resides, if subject to a confinement order.
- h. To be off the property where the dog resides, unmuzzled, if subject to a muzzle order.
- i. To disturb the peace and quiet enjoyment of any residential neighborhood by continuous or repeated barking, yelping, howling, or whining, without legal justification.

**§100-7 Confinement or Muzzling.**

The Board of Selectmen may order a dog confined to the premises where

it resides or to other premises or to be muzzled when off said premises if the Board finds, after a public hearing, that the dog has:

- a. Bitten, physically injured or assaulted any person without legally-recognized justification or provocation.
- b. Bitten or physically injured any domestic animal without legally-recognized justification or provocation.
- c. Chased any motorist, bicyclist or pedestrian on any public way, street, or sidewalk or any public place on at least two occasions.

Said order may be in addition to or in lieu of any fine authorized by §100-8. Nothing in this section shall preclude the Board of Selectmen from utilizing the procedure contained in MGL c.140, §57, as amended by Chapter 193 of the Legislative Acts of 2012, to determine that a dog is a nuisance dog or a dangerous dog and from employing one or another of the remedies specified in that statute.

#### §100-8 Penalties and Enforcement.

The owner, keeper and/or person otherwise in control of a dog shall be subject to a fine for each violation of any section of this chapter as follows:

First Offense: \$50

Second Offense: \$100

Third Offense: \$150

Fourth Offense: \$200

In the case of a continuing offense, each day shall constitute a separate violation

The Medfield Police Chief and his designee, including the Animal Control Officer, and any Medfield Police Officer shall have authority to enforce the provisions of this chapter.

#### §100-9 Non-waiver of Statutory Remedies.

The provisions of this chapter are intended to be in addition to and not in lieu of those contained in MGL c.140, §136A, et seq., as amended by Chapter 193 of Legislative Acts of 2012; nothing contained in this chapter

shall deprive the Town from employing the remedies provided in those sections, including but not limited to disposition of a dog found to be a dangerous dog or nuisance dog, as provided in MGL c.140, §157, as amended. To the maximum extent possible, the provisions of this chapter shall be deemed to be consistent with and/or supplementing those contained in MGL c.140, as provided in MGL c.140, §§173 and 173A, as amended., and by renumbering the two existing subsequent sections Section 100-7 Definitions and Section 100-8 License Fees as Sections 100-10 and Section 100-11, respectively, and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the Code of the Town of Medfield, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** That Article 38 be passed as printed in the Warrant  
**MOTION CARRIES 4/30/18**

**Article 39.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 270 Water Article II Public Water Supply System by adding Sections 270.16 and 270.17 as follows:

§270.16 Authority for Board of Water and Sewerage to Promulgate Regulations.

The Board of Water and Sewerage is hereby authorized to promulgate written regulations governing the operation of the public water supply system and the regulation of its customers/consumers. Said regulations once promulgated, shall be filed with the Town Clerk and posted in a conspicuous place in or near its offices in the Town House to which the general public has access.

§270.17 Violations and Penalties.

Any person who engages in conduct prohibited by said regulations and not otherwise prohibited by Massachusetts General Laws or these Bylaws shall be subject to a fine of \$100 for the first offense, \$200 for the second offense, \$300 for the third offense and \$300 for each subsequent

offense; in the case of “continuing offense”, each day shall constitute a separate offense. The Board of Water and Sewerage Commission, DPW Director or his designee and the Medfield Police Department shall each have authority to enforce the provisions of this Bylaw.

and to renumber the succeeding sections of Chapter 270, accordingly, and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

**(Board of Water and Sewerage)**

**VOTED:** That Article 39 be passed as printed in the Warrant  
**MOTION CARRIES 4/30/18**

**Article 40.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning 300-6.2.J. as follows: (new text is shown in **bold**)

**300-6.2.J. (Area Regulations)**

In a Business District, a Business-Industrial District or a lot in an RU District on which a multifamily dwelling is placed, there shall be a landscaped buffer strip along each boundary which adjoins a residential lot. The strip shall be at least 25 feet in width and shall contain a screen of plantings in the strip not less than five feet in width and six feet in height at the time of the occupancy of any lot. Individual bushes or trees shall be planted not more than six feet on centers, and shall thereafter be maintained by the owner or occupants so as to maintain a dense screen year round. All of the plantings shall be evergreen. No building, structure, driveway, or other artificial improvements, except such fencing as the Planning Board may require, shall be placed within this buffer strip. **A waiver of the required plant spacing may be granted if, in the opinion of the Planning Board based on evidence submitted by applicant, the wider spacing allows the proposed plantings to thrive and fully mature while providing a long term healthier vegetative screen. The relief of plant spacing will allow for plantings to be concentrated in areas where a fuller vegetative screen is required or desired. A**

**waiver on the plant spacing does not allow for a reduction in the overall plant quantity.**

, or do or act anything in relation thereto.

**(Planning Board)**

**VOTED:** That Article 40 be passed as printed in the Warrant,  
**PASSED BY 2/3 VOTE 4/30/18**

**Article 41.** To see if the Town will vote to amend the Medfield Town Code Article 300 Zoning by inserting a new Subsection 300-14.15.G to create new special permit criteria specifically for multi-family dwelling developments by the Planning Board and re-number the remaining existing subsections for consistency with new Subsection G, as follows: (new text is shown in **bold**, deleted text is shown as ~~striketthrough~~)

**G. Multi-family dwelling developments shall be permitted subject to the following special criteria:**

- (1) The development of multiple dwellings does not detract from the livability, scale, character or economic value of existing residential neighborhoods**
- (2) There shall be no more than two garage bays (or two interior parking spaces as defined by the Zoning Bylaw) per unit and they should be oriented so that they are in character with the streetscape and surrounding properties.**
- (3) Each dwelling unit should have access to private yard, patio, or other private outdoor space.**
- (4) Negative visual impacts of the development, if any, are screened from adjacent properties and nearby streets by landscaping or other site planning techniques. The Planning Board, in its discretion, may require additional screened buffer zone for the privacy of directly abutting properties. Screening can include use of existing trees and plants, new vegetation, fencing, or a combination of these options.**
- (5) Each parking space or driveway serving a multi-family dwelling shall be set back at least 10 feet from any side**



**lot line and rear lot line and shall be designated on the site plan.**

- (6) Adequate provisions for snow removal or on-site storage should also be demonstrated.**
- (7) The access, egress, and internal circulation are designed to provide a network of pedestrian-friendly streetscapes.**
- (8) The dwellings are sited and oriented in a complementary relationship to: each other, the common open space, and the adjacent properties with respect to scale, mass, setback, proportions and materials;**

**§ H.** Historic preservation incentive for two-family dwellings in the RU Zoning District.

(1) A special permit pursuant to § 300-14.15A through F for a proposed project that preserves a structure that has received a determination from the Medfield Historical Commission that the structure is a "historically significant structure" (as defined by Town Code § 150-13, as the same may be amended from time to time) may allow a lot coverage of up to 30% upon finding the property complies with the following criteria:

(a) As to the existing historic structure, the project:

(i) Preserves the primary part of the existing historic structure, particularly that portion which is visible from the street, integral to the historic character of the property and important for its relationship to neighboring structures.

(ii) Preserves the historic structure's existing scale, massing, height, setback, orientation, roofline, materials, and architectural details.

(iii) Maintains the size, type and spacing of existing windows and doors.

(iv) Maintains any historic outbuildings on the property whenever possible.

(b) It shall be a prerequisite to requesting such increased lot coverage that the applicant shall have submitted to Medfield Historical Commission information relating to the historical features of the structure to enable the Commission to make a determination as to whether such structure is a "historically significant structure." Where

such increased lot coverage is sought, a copy of the Commission's determination must be included in the applicant's application for a special permit pursuant to § 300-14.15A through F.

(2) As to new construction directly related to an existing historic structure, the new construction respects and reflects the scale, massing, roof forms, materials, windows, doors, and other architectural details of the related historic structure.

**H I.** Waivers to special permit criteria for a two-family dwelling. One or more of the special permit criteria specific to two-family dwellings required by Subsection F(1) through (6) may be waived if, in the opinion of the Planning Board, based on compelling reasons of safety, aesthetics, or site design and evidence submitted by the applicant at the public hearing, the proposed project can be built without substantial detriment to the neighborhood, the proposed building is compatible with the neighborhood and surrounding properties, and the proposed project is otherwise consistent with the requirements of Subsection **E, F, and F G** of this Section.

Note: Waivers granted to one project do not mean future projects may automatically receive the same waivers.

, or do or act anything in relation thereto.

**(Planning Board)**

**VOTED:** That Article 41 be passed as printed in the Warrant  
**MOTION CARRIES BY 2/3 VOTE 4/30/18**

**Article 42.** To see if the Town will accept Sections 3 to 7, inclusive of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation, preservation and support of community housing and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; to determine the

amount of such surcharge on real property as a percentage of the annual real estate tax levy against real property and the fiscal year in which such surcharge shall commence; to determine whether the Town will accept any of the exemptions from such surcharge permitted under Section 3(e) of said Act; or take any other action relative thereto.

**(Board of Selectmen)**

**VOTED:** To **DISMISS** this Article **4/30/18**

**Article 43.** To see if the Town will vote to establish a stabilization fund, to be designated “the Municipal Buildings Capital Stabilization Fund”, the sole purpose of which shall be to fund new construction, capital repairs and improvements to municipal buildings and the structural and systemic components thereof, “capital repairs and improvements” being defined as construction projects otherwise eligible for bonding pursuant to GL Chapter 44, Section 7 for a minimum of five years, as authorized by GL Chapter 40, Section 5B, and vote to appropriate \$1,000,000 to this fund, subject to voter approval of a dedicated override, pursuant to GL Chapter 59 Section 21C, Proposition 2 ½ so-called, Paragraph (g), or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** To establish a stabilization fund, to be designated “the Municipal Buildings Capital Stabilization Fund”, the sole purpose of which shall be to fund new construction, capital repairs and improvements to municipal buildings and the structural and systemic components thereof, “capital repairs and improvements” being defined as construction projects otherwise eligible for bonding pursuant to GL Chapter 44, Section 7 for a minimum of five years, as authorized by GL Chapter 40, Section 5B, and vote to appropriate \$1,000,000 to this fund, subject to voter approval of a dedicated override, pursuant to GL Chapter 59 Section 21C, Proposition 2 ½ so-called, Paragraph (g). **MOTION CARRIES BY 2/3 VOTE 5/1/18**

**Article 44.** To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the

direction of the School Building Committee for the purpose of paying costs of a feasibility study to review potential solutions to the problems identified in the Dale Street Elementary School Statement of Interest including, but not limited to, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, and construction alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052, for which feasibility study the Town of Medfield may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction the School Building Committee and that to meet this appropriation the Town either transfer funds from the Municipal Buildings Stabilization Fund created under Article 43 of this 2018 Annual Town Meeting Warrant, subject to said stabilization fund being funded, or authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling legislation, said borrowing to be subject to voters’ approval of a debt exclusion override pursuant to G. L. Chapter 59, Section 21C, so-called Proposition 2½, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Medfield and the MSBA; the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or do or act anything in relation thereto.

**(School Committee)**

**VOTED:** To appropriate one Million Dollars (\$1,000,000) to be expended under the direction of the School Building Committee for the purpose of paying costs of a feasibility study to review potential solutions to the problems identified in the Dale Street Elementary School Statement of Interest including, but not limited to, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, and construction alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052, for which feasibility study the Town of Medfield may be eligible

for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction the School Building Committee and that to meet this appropriation the Town transfer One Million Dollars (\$1,000,000) from the Municipal Buildings Stabilization Fund created under Article 43 of this 2018 Annual Town Meeting Warrant, subject to said stabilization fund being funded, provided that the amount authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Medfield and the MSBA; the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. **MOTION CARRIES BY 2/3 VOTE 5/1/18**

**Article 45.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of adding additional amounts to the fy19 Operating Budgets, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called), or do or take any other action relating thereto.

**(Warrant Committee, Board of Selectmen, School Committee)**

**VOTED:** To appropriate \$460, 531, the amounts as printed in the column headed **Article 45 – Scenario 1, Warrant Committee Recommendations, School at 4%** on pages 15 to 17 of the Warrant Report, to the various Departmental Operating Budgets, in addition to the amounts voted under Article 11, the so-called balanced budget, said amounts to be raised on the fy19 tax levy for the purpose of adding additional funding to the fy19 Operating Budgets, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called). This **MOTION DID NOT PASS UNANIMOUS 4/30/18**

**MOTION TO AMEND:** To appropriate \$1,174,103, the amounts as printed in the column headed **Article 45 – Scenario 2, Warrant Committee Recommendations, School at 6.16%** on pages 18 to 20 of

the Warrant Report, to the various Departmental Operating Budgets, in addition to the amounts voted under Article 11, the so-called balanced budget, said amounts to be raised on the fy19 tax levy for the purpose of adding additional funding to the fy19 Operating Budgets, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called). **MOTION TO AMEND CARRIES 4/30/18**

**Article 46.** To see if the Town will vote to authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2019, or do or act anything in relation thereto.

**(Board of Assessors)**

**VOTED:** To Authorize the Board of Assessors to use \$1,450,000 from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2019. **MOTION CARRIES 5/1/18**

And you are directed to serve the Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Meeting.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 18th day of April, Two-Thousand and eighteen

Michael T. Marcucci, /s/

Gustave H Murby, /s/

Osler Peterson, /s/

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: John Geary /s/

Date: April 19, 2018

A TRUE COPY ATTEST:  
Carol A. Mayer, CMC /s/  
Town Clerk

WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
SEPTEMBER 4, 2018

SS.

To either of the Constables of the Town of Medfield,

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at the CENTER at Medfield, Ice House Road on TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018 from 6:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS..	FOR THIS COMMONWEALTH
GOVERNOR.	FOR THIS COMMONWEALTH
LT. GOVERNOR.	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER	FOR THIS COMMONWEALTH
AUDITOR.	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.	4 <sup>TH</sup> DISTRICT
COUNCILLOR..	2 <sup>ND</sup> DISTRICT
SENATOR IN GENERAL COURT	NORFOLK & BRISTOL DISTRICT
REPRESENTATIVE IN GENERAL COURT	9 <sup>TH</sup> & 13 <sup>TH</sup> DISTRICT
DISTRICT ATTORNEY...	NORFOLK DISTRICT
CLERK OF COURTS	NORFOLK COUNTY



REGISTER	OF	NORFOLK DISTRICT
DEEDS.....		
COUNTY		NORFOLK COUNTY
COMMISSIONERS.....		
COUNTY TREASURER		NORFOLK COUNTY

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield seven days at least before the time of holding said State Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the State Primary Election aforesaid. Given unto our hands this 14<sup>th</sup> day of August, 2018.

Michael Marcucci, Chair /s/  
Gustave Murby /s/  
Osler Peterson /s/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of said warrant in not less than five public places in the Town of Medfield at least seven days before the time of holding the election.

Constable: Michael Saulinier /s/  
Date: August 15, 2018

A TRUE COPY ATTEST:  
Carol A Mayer /s/, CMMC  
Town Clerk

TOWN OF MEDFIELD  
STATE PRIMARY  
TUESDAY, SEPTEMBER 4, 2018

Pursuant to the foregoing warrant, the polls were opened at 6:00 AM with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters were posted.

WARDEN: Dorothy Frewald

TELLERS: Carol Nye, Mary Patch, Maura McNicholas, Cheryl Dunlea, Loraine Riggins, Claire Shaw, Jane Timmerman, Linda Kimball

The polls were closed at 8:00 P.M.

The total vote was 2221 – Democrat – 1387, Republican – 827, Libertarian - 7. There are 8750 registered voters, 26% of voters voting.

**DEMOCRAT BALLOTS**

	<b><u>PRECINCT</u></b>				<b><u>TOTAL</u></b>
<b><u>SENATOR IN CONGRESS</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	
Elizabeth A Warren	342	292	280	280	1194
Write In	3	3	3		9
Blanks	77	47	28	32	184
					<b>1387</b>

**GOVERNOR**

Jay M Gonzalez	226	204	181	178	789
Bob Massie	78	59	64	54	255
Write In	2	2	1	4	9
Blanks	116	77	65	76	334
					<b>1387</b>

**LIEUTENANT GOVERNOR**

Quentin Palfrey	187	170	147	143	647
Jimmy Tingle	120	89	97	96	402
Write In	1			1	2
Blanks	114	83	67	72	336
					<b>1387</b>

**ATTORNEY GENERAL**

Maura Healey	375	310	289	282	1256
Write In					
Blanks	47	32	22	30	131
					<b>1387</b>

**SECRETARY OF STATE**

William F Galvin	296	243	215	217	971
Josh Zakim	105	81	85	81	352
Write In					
Blanks	21	18	11	14	64
					<b>1387338</b>

**276**

**TREASURER**

Deborah B Goldberg	338	276	256	250	1120
Write In					
Blanks	84	66	55	62	267
					<b>1387</b>

**AUDITOR**

Suzanne M Bump	328	269	250	240	1087
Write In					
Blanks	94	73	61	72	300
					<b>1387</b>

**REPRESENTATIVE IN  
CONGRESS**

Joseph P Kennedy, III	382	315	287	290	1274
Gary J Rucinski	26	18	20	12	76
Write In					
Blanks	14	9	4	10	37
					<b>1387</b>

**COUNCILLOR**

Robert L Jubinville	305	245	244	232	1026
Write In		1			1
Blanks	117	96	67	80	260
					<b>1387</b>

**SENATOR IN GENERAL COURT**

Paul R Feeney	336	275	256	250	11170
Write In					
Blanks	86	67	55	62	270
					<b>1387</b>

**REPRESENTATIVE IN GENERAL COURT**

Denise C Garlick (P 1 & 2)	361	304			665
Theodore L Steinberg (P 1 & 2)	41	25			66
Brian P Hamlin (P 3 & 4)			247	236	483
Write In					
Blanks	20	13	64	76	173
					<b>1387</b>

**DISTRICT ATTORNEY**

Michael W Morrissey	338	276	257	252	1123
Write In					
Blanks	84	66	54	60	264
					<b>1387</b>

**CLERK OF CURTS**

Walter F Timilty, Jr	339	273	256	251	1119
Write In					
Blanks	83	68	56	61	268
					<b>1387</b>

**REGISTER OF DEEDS**

William P O'Donnell	335	273	262	250	1120
Write In					
Blanks	87	69	49	62	267
					<b>1387</b>

**COUNTY COMMISSIONER**

Peter Collins	316	255	246	239	1056
Write In					
Blanks	106	87	65	73	331
					<b>1387</b>

**COUNTY TREASURER**

James E Timilty	350	283	258	250	1141
Write In					
Blanks	72	59	53	62	246
					<b>1387</b>

**REPUBLICAN BALLOTS**  
**SENATOR IN CONGRESS**

Geoff Diehl	88	105	94	100	387
John Kingston	46	42	41	64	193
Beth Joyce Lindstrom	42	47	44	46	179
Write In			1		1
Blanks	21	18	11	17	67
					<b>827</b>

**GOVERNOR**

Charles D Baker	141	162	147	163	613
Scott D Lively					
Write In			1		1
Blanks	2		5	1	8
					<b>827</b>

**LIEUTENANT GOVERNOR**

Karyn E Polito	151	163	149	175	638
Write In	2	1	1	2	6
Blanks	44	48	41	50	183
					<b>827</b>

**ATTORNEY GENERAL**

James R McMahon, III	70	90	79	91	330
Daniel L Shores	73	72	65	83	293
Write In					
Blanks	54	50	47	53	204
					<b>827</b>

**SECRETARY OF STATE**

Anthony M Amore	134	146	128	170	578
Write In					
Blanks	63	66	63	57	249
					<b>827</b>

**TREASURER**

Keiko M Orrall	131	134	122	156	543
Write In					
Blanks	66	78	69	71	284
					<b>827</b>

**AUDITOR**

Helen Brady	121	133	125	149	528
Write In					
Blanks	76	79	66	78	299
					<b>827</b>

**REPRESENTATIVE** **IN**  
**CONGRESS**

Write In	1	2	2	3	8
Blanks	196	210	189	224	819
					<b>827</b>

**COUNCILLOR**

Write In			2		2
Blanks	197	212	189	227	825
					<b>827</b>

**SENATOR IN GENERAL COURT**

Jacob J Ventura	120	135	127	163	545
Write In					
Blanks	77	77	64	64	282
					<b>827</b>

**REPRESENTATIVE IN GENERAL**  
**COURT**

Shawn C Dooley (P 3 & 4)			142	181	323
Write In		1			1
Blanks	197	211	49	46	503
					<b>827</b>

**DISTRICT ATTORNEY**

Write In					
Blanks	197	212	191	227	827

**CLERK OF COURTS**

Write In					
Blanks	197	212	191	227	827 827

**REGISTER OF DEEDS**

Write In		1			1
Blanks	197	211	191	227	826 827

**COUNTY COMMISSIONER**

Write In					
Blanks	197	212	191	227	827 827

**COUNTY TREASURER**

Write In		1			1
Blanks	197	211	191	227	826 827

**LIBERTARIAN BALLOTS**

**SENATOR IN CONGRESS**

Write In			1		1
Blanks	4	1		1	6 7

**GOVERNOR**

Write In			1		1
Blanks	4	1		1	6 7

**LIEUTENANT GOVERNOR**

Write In					
Blanks	4	1	1	1	7 7

**ATTORNEY GENERAL**

Write In					
Blanks	4	1	1	1	7
					7

**SECRETARY OF STATE**

Write In					
Blanks	4	1	1	1	7
					7

**SECRETARY OF STATE**

Write In					
Blanks	4	1	1	1	7
					7

**TREASURER**

Write In					
Blanks	4	1	1	1	7
					7

**AUDITOR**

Daniel Fishman	3	1	1	1	6
Write In					
Blanks	1				1
					7

**REPRESENTATIVE IN CONGRESS**

Write In					
Blanks	4	1	1	1	7
					7

**COUNCILLOR**

Write In					
Blanks	4	1	1	1	7
					7



**SENATOR IN GENERAL COURT**

Write In					
Blanks	4	1	1	1	7
					7

**REPRESENTATIVE IN GENERAL COURT**

Write In					
Blanks	4	1	1	1	7
					7

**DISTRICT ATTORNEY**

Write In					
Blanks	4	1	1	1	7
					7

**CLERK OF COURTS**

Write In					
Blanks	4	1	1	1	7
					7

**REGISTER OF DEEDS**

Write In					
Blanks	4	1	1	1	7
					7

**COUNTY COMMISSIONER**

Write In					
Blanks	4	1	1	1	7
					7

**COUNTY TREASURER**

Write In

Blanks	4	1	1	1	7
					7

The polls were closed at 8:00 P.M. After the results were announced, the ballots checked, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST

Carol A. Mayer /s/, CMMC  
TOWN CLERK  
September 6, 2018

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
JUNE 11, 2018**

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at the CENTER at Medfield, Ice House Road on MONDAY, JUNE 11, 2018 from 6:00 a.m. to 8:00 p.m. for the following purpose:

**PROPOSITION 2 ½ QUESTIONS**

**QUESTION 1**

Shall the Town of Medfield be allowed to assess an additional One-Million Dollars (\$1,000,000) in real estate and personal property taxes for the purpose of funding the Municipal Buildings Stabilization Fund created pursuant to GL Chapter 40, Section 5B for the fiscal year beginning July first, two-thousand and eighteen?

YES

NO

**QUESTION 2**

Shall the Town of Medfield be allowed to assess an additional One-Million Six-Hundred Sixty-Three Thousand One-Hundred Three Dollars (\$1,663,103) In real estate and personal property taxes for the purpose of increasing school and town departmental operating budgets for the fiscal year beginning July first, two- thousand and eighteen?

YES

NO

### QUESTION 3

Shall the Town of Medfield be allowed to assess an additional Two-Hundred Fifty Thousand Dollars (\$250,000) in real estate and personal property taxes for the purpose of providing Advanced Life Support (ALS) services for the fiscal year beginning July first, two-thousand and eighteen?

YES\_\_\_\_\_

NO\_\_\_\_\_

### QUESTION 4

Shall the Town of Medfield be allowed to assess an additional One-Hundred Fifty Thousand Dollars (\$150,000) in real estate and personal property taxes for the purpose of preparing a Feasibility Study for a new park and recreation facility for the fiscal year beginning July first, two-thousand and eighteen?

YES\_\_\_\_\_

NO\_\_\_\_\_

### QUESTION 5

Shall the Town of Medfield be allowed to assess an additional One-Hundred Fifty Thousand Dollars (\$150,000) in real estate and personal property taxes for the purpose of preparing a Town-wide master plan, for the fiscal year beginning July first, two-thousand and eighteen?

YES\_\_\_\_\_

NO\_\_\_\_\_

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 3rd day of May, two thousand eighteen.

Michael Marcucci, Chair /s/  
Gustave Murby /s/  
Osler Peterson /s/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Larz Anderson /s/  
Date: May 4, 2018

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
JUNE 11, 2018**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Dorothy Frewald

TELLERS: Carol Nye, Mary Patch, Sandy Glew, Jean Edmiston, Janet Casey, Nancy Coakley, Tony Centore, Kathy Leader, Brad McMillan, Cheryl Dunlea, Loraine Riggins, Claire Shaw, Jane Timmerman, Patricia Byrne, Linda Kimball and Lynn Policella

The polls were closed at 8:00 P.M.

The total vote was 3031. There are 8660 registered voters, 35% of voters voting.

	<b><u>PRECINCT</u></b>				
QUESTION 1 – STABILIZATION OPERATING	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>TOTAL</u></b>
Yes	471	483	519	450	1923
No	298	250	265	283	1096
Blanks	4	3	5		12
					<b>3031</b>

QUESTION 2 - OPERATING

Yes	435	458	503	426	1822
No	336	277	284	304	1201
Blanks	2	1	2	3	8
					<b>3031</b>

QUESTION 3 –  
OPERATING (ALS)

Yes	539	543	538	492	2112
No	228	185	242	235	890
Blanks	6	8	9	6	29
					<b>3031</b>

QUESTION 4 – CAPITAL  
(PARK & REC)

Yes	399	386	437	376	1598
No	365	344	345	351	1405
Blanks	9	6	7	6	28
					<b>3031</b>

QUESTION 5 – CAPITAL  
OUTLAY (TOWN WIDE  
MASTER PLAN)

Yes	423	408	422	402	1665
No	335	317	358	319	1329

Blanks	15	11	9	12	47
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**3031**

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/  
TOWN CLERK  
June 12, 2012



**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS**

**WARRANT FOR THE OCTOBER 29, 2018 SPECIAL TOWN  
MEETING**

**Norfolk, ss.**

To the Constables of the Town of Medfield in said County, greetings:

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of the Town of Medfield, qualified to vote in Town Meetings, to meet at the Amos Clark Kingsbury High School Gymnasium, located at 88R South Street in said Medfield on MONDAY THE TWENTY-NINTH day of OCTOBER, A.D., 2018 at 7:30 o'clock P.M., then and there to act on the following articles:

**Article 1.** To see if the Town will vote to accept G.L. Chapter 90, Section 17C which authorizes the Board of Selectmen to establish a 25 mph speed limit on any roadway inside a thickly-settled or business district, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED:** To dismiss this article (10/29/2018)

**Article 2.** To see if the Town will vote to accept G.L. Chapter 90, Section 18B which authorizes the Board of Selectmen to establish designated safety zones having a 20 mph speed limit, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED:** To dismiss this article (10/29/2018)

**Article 3.** To see if the Town will vote to authorize the Board of Selectmen to accept a gift of land from the Estate of Carol M. Stockman, consisting of an unimproved parcel of land containing approximately 11.8

acres located on the southerly side of Bridge Street and shown on Medfield Assessors Map 41 as Parcel 14, title references: Norfolk County Registry District, Certificate of Title No. 122183 and Norfolk Probate Court Docket No. 18P1395EA, for conservation purposes, or do or act anything in relation thereto.

(Town Counsel)

**VOTED:** That Article 3 be approved as set out in the Warrant **MOTION CARRIES (10/29/2018)**

**Article 4.** To see if the Town will vote to authorize the Board of Selectmen to lease a portion of Town-owned land at the former Medfield State Hospital, consisting of the two buildings formerly known as Lee Chapel and the infirmary, together with the surrounding land, to a public or private entity, consistent with the provisions of G.L. Ch. 30B, Section 16 for up to ninety-nine years, upon such terms and conditions as the Board of Selectmen determine to be in Town's interests for the purpose of developing and operating an arts and cultural center and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation authorizing the Town of Medfield to enter into such a lease, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED:** That Article 4 be passed as set out in the Warrant **MOTION CARRIES BY 2/3 VOTE (10/29/2018)**

**Article 5.** To see if the Town will vote to amend the Medfield Town Code Article 300 Zoning by adding a new Section 300-14.17 to create a new "Senior Housing Residential Development Overlay District" as follows:

**§300.14.17 Senior Housing Residential Development Overlay District**

**Purpose and Intent:** The purpose of this bylaw is to provide diverse and appropriate housing opportunities to meet the needs of people as they age

and/or become disabled. Housing developed under this article should be located near services and encourage housing types, floor plans, and levels of affordability that are appropriate to serve these population groups. The housing should be designed in such a way as to promote cohesive neighborhoods, consistent in character with traditional New England architecture and shall utilize best practices with respect to minimizing environmental impacts.

**A. Definitions:** The following definitions shall apply to this section of the Medfield Zoning Bylaw:

- a. **Basement:** the portion of a building that is partly or completely below grade. A minimum of 70% of the basement walls, on average, must be below grade to be considered a basement.
- b. **Cottage Dwelling:** a single-family home, measuring no more than two-thousand four hundred (2,400) square feet of net floor area for units with basements, or alternatively, one-thousand six hundred (1,600) square feet of net floor area for buildings that do not contain a basement, that are designed to accommodate aging or disabled households. Dwellings should feature zero-step entrances, doorways at least 36” wide, and covered parking.
- c. **Multifamily Dwelling:** a dwelling containing at least three (3) and no more than twenty-four (24) units separated by floors and/or walls within an individual building. Dwelling units within a multi-family building may be no larger than one-thousand two-hundred (1,200) square feet of net floor area. Any multifamily building more than one story tall must be serviced by an elevator and have an accessible primary entrance. More than one multifamily building may be placed on a lot provided there is at least thirty (30) feet separation between each building.
- d. **Public Amenity:** a commercial, civic, or non-profit entity, such as the Medfield Senior Center, Town Hall, Public Library, Veteran’s Services, private medical offices, grocery stores, and pharmacies that provide goods and services necessary and convenient to seniors and/or disabled residents.
- e. **Senior Housing Residential Development:** a development created under this section of the bylaw containing cottages,

- two-family, townhouse, or multifamily dwellings; and that utilizes universal design principles and provides for visitability.
- f. **Two-family Dwelling:** a dwelling designed to accommodate two residential units, measuring no more than two-thousand four hundred (2,400) square feet of net floor area for units with basements, or alternatively, one-thousand six hundred (1,600) square feet of net floor area for buildings without basements, separated by either walls or floors.
  - g. **Townhouse Dwelling:** a building designed to accommodate up to six (6) residential dwelling units, in a side-by-side configuration, containing up to two-thousand four hundred (2,400) square feet of net floor area for units with basements, or one-thousand six hundred (1,600) square feet for units without basements, per building. Townhouses must have zero-step entrances, doorways at least 36" wide, and covered parking. More than one townhouse building may be placed on a lot provided there is at least fifteen (15) feet separating each building.
  - h. **Universal Design:** a broad-spectrum of design principles meant to produce buildings, products and environments that are inherently accessible to older people, people without disabilities, and people with disabilities.
  - i. **Visitable:** housing designed in such a way that it can be lived in or visited by people who have trouble with steps or who use wheelchairs, walkers, or some other mobility device.

## **B. Applicability**

- 1. In the RT, RS, BI, and IE zoning districts, the provisions of this section may be applied to the following uses:
  - a. Any project involving the creation of six (6) or more lots or dwelling units, as measured over a ten-year time period, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space, for the purpose of a Senior Housing Residential Development for uses identified under Section 300 Attachment 1, Table of Use Regulations, Uses 1.1 (single family dwelling) and 1.2.a-c (two-family dwelling); or

- b. Any project requiring a special permit under Section 300 Attachment 1 Use 1.4 (multi-family dwelling, inclusive of townhouses) that results in a net increase of six (6) or more dwelling units, as measured over a ten-year time period, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space for the purpose of Senior Housing Residential Development; and
  - c. Any project that is intended for people age 62 or over and/or disabled people of any age and their respective households. As such, buildings and site improvements in a Senior Housing Residential Development shall provide for visitability and universal design in accordance with the provisions of this bylaw.
2. The provisions of this section may be applied to lot(s) meeting the following criteria in the RT, RS, BI, and IE zoning districts, unless otherwise excepted:
- a. A minimum lot area of 3 developable acres, exclusive of wetlands and uplands, for cottage dwellings, two-family dwellings, townhouse dwellings, and/or multifamily dwellings.
  - b. A minimum of 150 feet of frontage on a public way or a lot in Municipal Use (Section 300, Attachment 1, Table of Use Regulations, Use 2.12) for which an access easement for the proposed Senior Housing Residential Development will be provided.
  - c. Existing public water and sewer available at the street frontage; or lots that will be served by public water and sewer prior to the issuance of a Certificate of Occupancy as part of the development proposal.
  - d. A location within 2,000 feet of a Public Amenity.

**C. Special Permit:** The grant of a Special Permit from the Planning Board is required for the development of any project set forth in Subsection A (above). A Special Permit may be granted only if the proposal meets the requirements of this section of the Medfield Zoning Bylaws, and those requirements for Site Plan review under Section

300-14.12 as well as those requirements for Special Permits by the Planning Board under Section 300-14.15, as applicable.

**D. Uses:**

- a. Cottage Dwellings
- b. Two-Family Dwellings
- c. Townhouse Dwellings
- d. Multifamily Dwellings
- e. A Senior Housing Residential Development may also include the following uses:
  - i. Accessory uses for residents, employees, and guests, such as a club house, dining facilities (not open to the general public) laundry facilities, or indoor or outdoor recreation facilities;
  - ii. Conservation or agricultural uses.

**E. Dimensional Requirements**

- a. A Senior Housing Residential Development shall have the following density regulations:

Use	Maximum Density <sup>1</sup>	Maximum Height <sup>1</sup>
Cottage Dwellings	5 units/acre	32’
Two-Family Dwellings	8 units/acre	32’
Townhouse Dwellings	10 units/acre	35’
Multifamily Dwellings	15 units/acre	45’ <sup>2</sup>

<sup>1</sup> The Planning Board may require a reduction in density or building heights for Senior Housing Residential Developments to mitigate potential impacts on the Town’s infrastructure, natural, and/or neighborhood architectural character.

<sup>2</sup> For the purposes of this section, elevator headhouses and rooftop mechanicals, inclusive of equipment shelters and structures designed to screen equipment, as well as architectural details such as parapets and cornices, shall not exceed eight feet (8’) in height as measured from the roofline

(in the case of a flat roof) or the top of the gable (in the case of a pitched roof) beyond the maximum height restrictions as enumerated above.

- b. Maximum building area shall not exceed thirty-five percent (35%) of the lot area for new construction or expansion of existing buildings.
- c. The minimum amount of open space must be at least thirty-five percent (35%) of the lot area, exclusive of wetlands and uplands. At least seventy percent (70%) of that open space must be usable open space for passive or active recreation exclusive of wetlands and uplands.
- d. The following setbacks shall apply to all lot lines within a Senior Housing Residential Development.

	RT	RS	
Cottage & Two-Family Front & Rear Yard	20'	30'	
Cottage & Two-Family Side Yard	10'	10'	
Townhouse Dwellings Front, Side, & Rear Yard	20'	35'	
Multifamily Dwellings Front, Side, & Rear Yard	30'	35'	

- i. Nothing in this section shall preclude the Planning Board from waiving setback requirements from lot lines or between buildings should it be determined that a reduced setback is necessary to achieving the purposes of this section and such a waiver shall not have a detrimental impact on the neighborhood.
  - ii. Senior Housing Residential Developments with lot lines abutting single family homes must maintain an additional 25' setback along those lot lines.
- e. The following off-street parking requirements shall apply to any Senior Housing Residential Development:
  - i. Cottage, Two-Family, and Townhouse Dwellings – 1.5 spaces per unit
  - ii. Multifamily Dwellings – 1 space per unit
  - iii. Guest Parking – 1 space per three (3) units.

## **F. Additional Requirements**

- a. All dwellings in a Senior Housing Residential Development must be subject to an age restriction described in a deed/deed rider, or restrictive covenant, and shall be reviewed by the Town Attorney and approved by the Planning Board. Evidence the deed restriction has been recorded at the Registry of Deeds must be submitted prior to the issuance of a Certificate of Occupancy for the Senior Housing Residential Development.
- b. No unit within a Senior Housing Residential Development may have more than two bedrooms. Floor plans featuring a first-floor master bedroom, age-appropriate or accessible bathroom facilities, and kitchen and dining facilities on the same floor as the zero-step entrance are preferred. Rooms designated as offices or bonus rooms on floor plans may not have closets or be easily convertible to bedrooms.
- c. Cottages, duplexes, and townhouses must be served by covered, indoor, or structured parking exclusive of guest parking spaces, which may be open to the elements.
- d. Entrance door widths must be at least thirty-six inches (36") wide and have a zero step entrance.
- e. Outdoor walkways, gardens, recreation areas, or other facilities must be designed for universal access.

## **G. Development Standards**

The Planning Board's review process shall evaluate a proposed Senior Housing Residential Development for conformance with the following minimum development standards in addition to those standards found under Sections 300-14.12 and 300-15.e-g of the Medfield Zoning Bylaw:

- a. Senior Housing Residential Developments shall be designed to further the Town's interest in providing diverse housing opportunities with attractive and usable outdoor common areas for households of all ages and abilities.
- b. New buildings within a Senior Housing Residential Development shall utilize low impact development and energy efficient design techniques.



- c. Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and massing as well landscaped screening to minimize impacts on abutting properties.
- d. Structures shall be clustered to protect open spaces, natural, and environmentally sensitive areas.
- e. Building design shall avoid use of long, unbroken facades, and shall include use of balconies, offset walls, trellises and other design elements to provide visual interest.
- f. Building design, colors, and materials shall generally correspond to the natural setting of the project site, and shall be compatible with the surrounding architectural vernacular of the project area.

H. **Conflict with Other Bylaws:** The provisions of this bylaw shall be considered supplemental of existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw/ordinance, or provisions therein, shall apply.

*or do or act anything in relation thereto.*

*(Board of Selectmen, Planning Board and  
Council on Aging)*

**VOTED: MOTION FAILS TO CARRY BY 2/3 VOTE (10/29/2018)**

**Article 6.** To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the sections in **bold** as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
1	Residential								
<b><u>1.12.</u></b>	<b><u>Senior Housing Residential Development</u></b>								

	<u><b>Overlay District (See § 300-14.17)</b></u>								
--	--	--	--	--	--	--	--	--	--

*or do or act anything in relation thereto.*

*(Board of Selectmen, Planning Board and Council on Aging)*

**VOTED:** That Article 6 be dismissed **MOTION CARRIES (10/29/2018)**

**Article 7.** To see if the Town will vote to authorize the Board of Selectmen to dispose of, by sale or ground lease, a parcel of Town-owned land shown as “Parcel A” on a plan of land captioned “Approval Not Required (ANR) Survey Medfield Senior Center Medfield, Massachusetts” prepared by DiPrete Engineering, 990 Washington Street, Suite 101A, Dedham, MA 02026 dated June 26, 2018 and recorded at Norfolk County Registry of Deeds in Plan Book 672 at Page 75, containing 5.48 acres, according to said plan, together with access and utility easements over, under, and through abutting Town-owned land known as Lot 3, Ice House Road, to a private developer, pursuant to the provisions of G.L. Chapter 30B, Section 16, on such terms and conditions as the Board of Selectmen determine to be in Town’s interests, to develop and construct affordable and/or moderately priced residential housing for seniors and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to enable said development, and/or construction, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED: MOTION FAILS TO CARRY BY 2/3 VOTE (182,151) (10/29/2018)**

**Article 8.** To see if the Town will vote to propose amendments to the Town Charter to be submitted to the voters at the next annual town

meeting for the election of officers for their approval, pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Section 10 and 11 as follows:

Amend Article 3 The Board of Selectmen

Section 3.3 Appointments by adding, in first line, after “Town Administrator”: the Town Clerk, and

Amend Article 6 Other Elective Offices

Section 6.1 Elective Offices Designated, by deleting: a. The Town Clerk for a term of three years, and re-lettering the remaining sub-sections.

Transitional provision: The foregoing amendments shall take effect upon the completion of the currently-serving Town Clerk’s current elected term,

or do or act anything in relation thereto.

(Board of  
Selectmen)

**VOTED:** This article fails to pass **(10/29/2018)**

**Article 9.** To see if the Town will vote to propose an amendment to the Town Charter to be submitted to the voters at the next annual town meeting for the election of officers for their approval, pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Sections 10 and 11 as follows:

Amend Article 2 Legislative Branch: Open Town Meeting  
Section 2-2 Time of Annual Town Meeting by deleting “last Monday in April” and replacing with: “first Monday in May”,  
or do or act anything in relation thereto.

(Board of  
Selectmen)

**VOTED:** That the Town propose an amendment to the Town Charter to be submitted to the voters at the next annual town meeting for the election of officers for their approval, pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Sections 10 and 11 as follows:

Amend Article 2 Legislative Branch: Open Town Meeting Section 2-2 Time of Annual Town Meeting by deleting “last Monday in April” and replacing with: “first Monday in May”,

Transitional provision: This charter amendment shall become effective, beginning with the 2020 annual town meeting.

**MOTION CARRIES BY 2/3 VOTE (10/29/2018)**

**Article 10.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of funding the opening of the CENTER at Medfield on Saturdays through June 30<sup>th</sup>, 2019, including staffing, operating expenses, programming, meals, utilities and other associated costs, or do or take any other action relating thereto.

(Council on Aging)

**VOTED:** To appropriate the sum of \$9,500., said sum to be raised on the fy19 tax levy, for the purpose of funding the opening of the CENTER at Medfield on Saturdays through June 30, 2019, including staffing,

operating expenses, programming, meals, utilities and other associate costs. **MOTION CARRIES (10/29/2018)**

**Article 11.** To see if the Town will vote to transfer a sum of money from the balance of funds appropriated for Iron/Manganese removal from the water supply under Article 34 of the 2018 Annual Town Meeting, for the purpose of studying and/or implementing the reduction of unaccounted-for water in the Town's water supply, or do or act anything in relation thereto.

(Board of Water and Sewerage)

**VOTED:** That the Town appropriate \$50,000, said sum to be transferred from the unexpended balance of funds appropriated for Iron/Manganese removal from the water supply under Article 34 of the 2018 Annual Town Meeting, for the purpose of studying and/or implementing the reduction of unaccounted-for water in the Town's water supply.

**MOTION CARRIES (10/29/2018)**

And you are directed to serve the Warrant by posting an attested copy thereof, in the usual places for posting warrants in said Medfield, fourteen days at least before the time of holding said Special Town Meeting.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Special Town Meeting aforesaid. Given unto our hands this second day of October, Two-Thousand and Eighteen.

Michael T. Marcucci /s/

Gustave H. Murby /s/

Osler L. Peterson /s/

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by

posting attested copies of the same at five public places fourteen days before the date of the Special Town Meeting as within directed.

Constable: Robert Flaherty

Date: 10/3/18

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/

Town Clerk

WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
NOVEMBER 6, 2018

SS.

To either of the Constables of the Town of Medfield,

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at the CENTER at Medfield, Ice House Road on TUESDAY, THE SIXTH OF NOVEMBER, 2018 from 6:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.....	FOR THIS COMMONWEALTH
GOVERNOR.....	FOR THIS COMMONWEALTH
LT. GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	4 <sup>TH</sup> DISTRICT
COUNCILLOR.....	2 <sup>ND</sup> DISTRICT
SENATOR IN GENERAL COURT.....	NORFOLK & BRISTOL DISTRICT
REPRESENTATIVE IN GENERAL COURT	9 <sup>TH</sup> & 13 <sup>TH</sup> DISTRICT
DISTRICT ATTORNEY.....	NORFOLK DISTRICT
CLERK OF COURTS.....	NORFOLK COUNTY

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

**SUMMARY**

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;
- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient’s condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and



- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

***A YES VOTE*** would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

***A NO VOTE*** would make no change in current laws relative to patient-to-nurse limits.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

### **SUMMARY**

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of

constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

**A YES VOTE** would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

**A NO VOTE** would not create this commission.

### **QUESTION 3: REFERENDUM ON AN EXISTING LAW**

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

#### **SUMMARY**

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

**A YES VOTE** would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

**A NO VOTE** would repeal this provision of the public accommodation law.

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield seven days at least before the time of holding said State Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the State Election aforesaid. Given unto our hands this 2nd day of October, 2018.

Michael Marcucci, Chair /s/  
Gustave Murby /s/  
Osler Peterson /s/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and

for the purpose named, by posting attested copies of said warrant in not less than five public places in the Town of Medfield at least seven days before the time of holding the election.

Constable: Robert Flagherty

Date: 10/3/18

A TRUE COPY ATTEST:

Carol A Mayer /s/, CMMC

Town Clerk

TOWN OF MEDFIELD  
STATE ELECTION  
TUESDAY, NOVEMBER 6, 2018

Pursuant to the foregoing warrant, the polls were opened at 6:00 AM with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters were posted.

WARDEN: Dorothy Frewald

TELLERS: Carol Nye, Mary Patch, Sandy Glew, Maura McNicholas, Jean Edmiston, Janet Casey, Nancy Coakley, Kathy Leader, Tony Centore, Cheryl Dunlea, Loraine Riggins, Claire Shaw, Emmy Mitchell, Patricia Byrne, Linda Kimball and Lynn Policella

The polls were closed at 8:00 P.M.

The total vote was 6660. There are 8943 registered voters, 75% of voters voting.

	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
<u>SENATOR IN CONGRESS</u>					
Elizabeth A Warren	950	876	878	858	3562
Geoff Diehl	652	672	726	695	2745
Shiva Ayyadurai	54	54	39	58	205
Write In			7	2	9
Blanks	38	28	34	39	139
					<b>6660</b>

<u>GOVERNOR</u>					
Baker and Polito	1211	1222	1293	1237	4963
Gonzalez and Palfrey	434	349	349	346	1478
Write In	2	3	3	3	11
Blanks	47	56	39	66	208
					<b>6660</b>

ATTORNEY GENERAL

Maura Healey	1178	1074	1108	1069	4429
James R. McMahon, III	480	513	535	538	2066
Write In	1		1		2
Blanks	35	43	40	45	163
					<b>6660</b>

### **SECRETARY OF STATE**

William F Galvin	1191	1109	1120	1084	4504
Anthony M Amore	407	441	486	463	1797
Juan G. Sanchez, Jr	46	31	26	32	135
Write In		2			1
Blanks	50	48	52	73	223
					<b>6660</b>

### **TREASURER**

Deborah B Goldberg	1063	1007	1007	954	4031
Keiko M Orrall	489	520	573	556	2138
Jamie M Guerin	40	24	23	38	125
Write In	1				1
Blanks	101	79	81	104	365
					<b>6660</b>

### **AUDITOR**

Suzanne M Bump	963	892	907	859	3621
Helen Brady	523	563	594	589	2269
Daniel Fishman	67	60	61	77	265
Edward J Stamas	29	20	26	24	99
Write In		1			1
Blanks	112	94	96	103	405
					<b>6660</b>

### **REPRESENTATIVE      IN** **CONGRESS**

Joseph P Kennedy, III	1303	1256	1248	1194	5001
Write In	8	19	43	18	88
Blanks	383	355	393	440	1571
					<b>6660</b>

### **COUNCILLOR**

Robert L Jubinville	1214	1159	1177	1138	4688
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Write In	5	10	14	9	38
Blanks	475	461	493	505	1934
					<b>6660</b>

**SENATOR IN GENERAL COURT**

Paul R Feeney	1036	954	989	954	3933
Jacob J Ventura	569	600	621	601	2391
Write In		8	3	1	12
Blanks	89	68	71	96	324
					<b>6660</b>

**REPRESENTATIVE IN GENERAL COURT**

Denise C Garlick (P 1 & 2)	1338	1277			2615
Shawn C Dooley ( P 3 & 4)			969	912	1881
Brian P Hamlin (P 3 & 4)			651	658	1309
Write In	4			1	5
Blanks	352	353	64	81	850
					<b>6660</b>

**DISTRICT ATTORNEY**

Michael W Morrissey	1266	1220	1226	1168	4880
Write In	4	9	14	5	32
Blanks	424	401	444	479	1748
					<b>6660</b>

**CLERK OF CURTS**

Walter F Timilty, Jr	1268	1208	1233	1173	4882
Write In	3	6	13	6	28
Blanks	423	416	438	473	1750
					<b>6660</b>

**REGISTER OF DEEDS**

William P O'Donnell	1270	1221	1242	1172	4905
Write In	2	7	10	5	24
Blanks	422	402	432	475	1731
					<b>6660</b>

**COUNTY COMMISSIONER**

Peter Collins	1231	1193	1203	1149	4776
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Write In		5	8	3	16
Blanks	463	432	473	500	1868
					<b>6660</b>

### **COUNTY TREASURER**

James E Timilty	1264	1211	1229	1177	4881
Write In		4	8	3	15
Blanks	430	415	447	472	1764
					<b>6660</b>

### **QUESTION 1 – NURSING CARE**

Yes	379	345	373	392	1489
No	1253	1241	1272	1214	4980
Blanks	62	44	39	46	191
					<b>6660</b>

### **QUESTION 2– CAMPAIGN CONTRIBUTIONS AND EXPENDITURES**

Yes	1172	1104	1143	1126	4545
No	452	467	480	476	1875
Blanks	70	59	61	50	240
					<b>6660</b>

### **QUESTION 3 – GENDER IDENTITY**

Yes	1213	1115	1160	1132	4620
No	437	477	476	477	1867
Blanks	44	38	48	43	173
					<b>6660</b>

The polls were closed at 8:00 P.M. After the results were announced, the ballots checked, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST

Carol A. Mayer /s/, CMMC  
TOWN CLERK  
November 8, 2018

**FINANCIAL REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2018**

**Board of Assessors**  
**Comparative Financial Reports**  
**Fiscal Years 2017, 2018, 2019**

				Assessed Values
<b>2017</b>	1	Residential	4128	\$ 2,391,021,224.00
	2	Open Space	0	\$ -
	3	Commercial	146	\$ 80,059,677.00
	4	Industrial	37	\$ 25,958,700.00
	5	Personal Property	78	\$ 32,480,540.00
		Total Real and Personal Property	4389	\$ 2,529,520,141.00
		Tax Levy	\$ 42,723,595.17	
		Overlay	\$ 251,092.17	
				Tax Rate \$ 16.89
				Assessed Values
<b>2018</b>	1	Residential	4124	\$ 2,436,557,674.00
	2	Open Space	0	\$ -
	3	Commercial	147	\$ 83,541,860.00
	4	Industrial	37	\$ 27,541,700.00
	5	Personal Property	79	\$ 35,006,020.00
		Total Real and Personal Property	4387	\$ 2,582,647,254.00
		Tax Levy	\$ 43,982,482.74	
		Overlay	\$ 203,837.88	
				Tax Rate \$ 17.03
				Assessed Values
<b>2019</b>	1	Residential	4139	\$ 2,535,390,312.00
	2	Open Space	0	\$ -
	3	Commercial	147	\$ 84,172,249.00
	4	Industrial	37	\$ 27,508,700.00
	5	Personal Property	74	\$ 35,013,950.00
		Total Real and Personal Property	4397	\$ 2,682,085,211.00
		Tax Levy	\$ 47,928,862.73	
		Overlay	\$ 223,480.64	
				Tax Rate \$ 17.87

**TOWN OF MEDFIELD  
COLLECTOR OF TAXES**

Taxes Receivable as of June 30, 2018

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Motor Vehicle Excise Tax</u>
2018	\$ 3,427	\$2,195	\$69,718
2017	42,829	2,469	19,383
2016	2,733	1,180	7,574
2015	10,948	867	0
2014	0	586	0
2013	7,528	435	0
Prior Years	6,157	53	0
Tax Title	\$121,174		

Respectfully submitted,  
Georgia K. Colivas, CMMT  
Treasurer/Collector

## TOWN TREASURER

To the Honorable Board of Selectmen  
and Residents of Medfield:

### Statement of Cash

Receipts Fiscal Year 2018

Including investment returns \$67,297,670.30

Disbursements Fiscal Year 2018

Including vendor and payroll \$71,631,314.33

Cash Balance on June 30, 2018 \$22,619,280.92

General Fund

### Statement of Investments

Pooled Investment Fund

Investments with MMDT \$3,184,980.41

June 30, 2018

Savings and Investments June 30, 2018 \$19,434,300.51

General Fund

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### Statement of Interest Received on Savings/Investments-General Fund

General Fund \$159,089.51

Pooled Investment Fund \$ 49,834.70

Total Interest Earned in Fiscal 2018 \$208,924.21

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### Outstanding Debt Accounts June 30, 2018

#### Debt Exclusion:

Town Land Acquisition 925,000

Sewers 1,583,789

Health Septic Loan (MWPAT) 8,200

Additional School Roofs 59,900

HS/Middle School/Memorial Constr. 7,410,000

Public Safety Building 13,915,000

Red Gate Farm Acquisition	1,150,000
Adult Community Center	1,110,000
DPW Town Garage	<u>7,970,000</u>
	34,131,889

Non-Exclusion:

Adult Community Center	40,000
Town Garage Solar Array	186,200
High School Athletic Field Renovation	1,400,000

Land Acquisitions	228,000
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DPW Street Sweeper	10,000
Fire Truck	<u>100,000</u>
	1,964,200

Enterprise Fund:

WWTP Solar Panels	233,800
Hospital Water Tower	4,955,000

Flotation Thickeners	315,504
Water Main Repairs-Green St.	925,000

Causeway Water Main	135,000
WWTP Improvements	605,000
Forest St. Water Main	31,500
II Reduction-MWPAT	602,325
Granite Street Water Main	175,000
Medfield State Hospital Land	<u>2,015,000</u>
	<u>9,993,129</u>

<b>Total Long Term Debt (principal only)</b>	<b>\$46,089,218</b>
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Respectfully Submitted,

Georgia K. Colivas, CMMT  
Treasurer/Collector

**TOWN TREASURER**  
**TRUST AND INVESTMENT ACCOUNTS**

Funds in Custody of the Town Treasurer:

Retirement/Pension	\$3,575,923.17
Conservation	37,807.55
Stabilization	1,135,525.07
Special Unemployment Insurance	134,764.35
Library Trusts	41,227.24
Granville Dailey-Library	75,738.80
Madelyn L. Grant Library Fund	72,420.17
Cemetery Perpetual Care	1,094,849.54
Municipal Insurance	277,717.72
Madelyn L. Grant Scholarship	110,471.03
Council on Aging	2,952.81
Catherine Bell Library Trust	270,018.73
Stabilization-Advanced Sewer Bet. Payments	811,982.60
Moses Ellis Post #117 G.A.R.	14,598.10
Medfield Antiquities Trust	6,656.41
Tri-Centennial Trust	4,005.79
School Essay Fund	5,588.19
Allendale Sewer Pumping Station Fund	58,066.29
Dela Park Acres Trust	16,113.78
Cedarview Acres	21,480.34
Carruth Sewer District	8,120.42
Maude Washburn Trust Fund	5,450.91
Voluntary Local Education	8,021.47
Elderly and Disabled Trust	3,889.15
375 <sup>th</sup> Anniversary Trust	1,555.60

Andrea Trasher Scholarship Trust	6,517.79
Elizabeth Busconi Trust	31,578.15
J.M McCormick Scholarship Trust	11,142.08

**Balance June 30, 2018**

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**\$7,844,183.25**

Respectfully submitted,

Georgia K. Colivas, CMMT  
Treasurer/Collector



**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET**  
**FISCAL YEAR ENDED JUNE 30, 2018**

FUND: 01	GENERAL FUND	ACCOUNT BALANCE
<b>ASSETS</b>		
01	101000 CASH	14,973,080.29
01	121012 2012 PERSONAL PROPERTY TAX REC	53.30
01	121013 2013 PERSONAL PROPERTY TAX REC	435.61
01	121014 2014 PERSONAL PROPERTY TAX REC	585.99
01	121015 2015 PERSONAL PROPERTY TAX REC	866.82
01	121016 2016 PERSONAL PROPERTY TAX REC	1,179.96
01	121017 2017 PERSONAL PROPERTY TAX REC	2,469.48
01	121018 2018 PERSONAL PROPERTY TAX REC	2,194.81
01	122008 2008 REAL ESTATE TAX REC-CH59	3,354.99
01	122009 2009 REAL ESTATE TAX REC-CH59	2,801.92
01	122013 2013 REAL ESTATE TAX REC-CH59	7,528.76
01	122015 2015 REAL ESTATE TAX REC-CH59	10,948.87
01	122016 2016 REAL ESTATE TAX REC-CH59	12,733.48
01	122017 2017 REAL ESTATE TAX REC-CH59	42,828.76
01	122018 2018 REAL ESTATE TAX REC-CH59	3,427.26
01	123005 PROV FOR ABATE/EXEMP-2005	-529.98
01	123006 PROV FOR ABATE/EXEMP-2006	-1,515.52
01	123007 PROV FOR ABATE/EXEMP-2007	-6,982.06
01	123008 PROV FOR ABATE/EXEMP-2008	-1,603.81
01	123009 PROV FOR ABATE/EXEMP-2009	-1,388.28
01	123010 PROV FOR ABATE/EXEMP-2010	8,782.89
01	123011 PROV FOR ABATE/EXEMP-2011	8,473.25
01	123012 PROV FOR ABATE/EXEMP-2012	-13,762.96
01	123013 PROV FOR ABATE/EXEMP-2013	-67,423.19
01	123014 PROV FOR ABATE/EXEMP-2014	-63,170.95
01	123015 PROV FOR ABATE/EXEMP-2015	-103,407.75
01	123016 PROV FOR ABATE/EXEMP-2016	-112,028.21
01	123017 PROV FOR ABATE/EXEMP-2017	-134,209.30
01	123018 PROV FOR ABATE/EXEMP-2018	-84,960.47
01	124000 TAX TITLE RECBL	121,174.15
01	125300 DEF TAX RECBL ch59s5cl41A	370,591.89
01	126116 2016 MVE TAX RECBL-CH60A	7,573.90
01	126117 2017 MVE TAX RECBL-CH60A	19,383.35
01	126118 2018 MVE TAX RECBL-CH60A	69,718.39
01	134002 AMB CHG BILLING AGENCY RECBL	242,796.62
01	136000 'POLICE SPEC DETAIL RECBL	26,952.95
01	143101 2001 APP SEW BETT ATTX	116.95
01	143102 2002 APP SEW BETT ATTX	116.95
01	143103 2003 APP SEW BETT ATTX	116.95
01	143104 2004 APP SEW BETT ATTX	116.95
01	143108 2008 APP SEW BETT ADD TO TAX	1,928.70
01	143113 2013 APP SEW BETT ADD TO TAX	956.75
01	143118 2018 APP SEW BETT ADD TO TAX	907.50
01	143900 COMM INT SB ATTX	1,293.15
01	143918 APPORT SEW BETT NOT YET DUE	1,241,749.26
01	172000 DUE FROM COMM OF MASS	38,606.00
<b>TOTAL ASSETS</b>		<u>16,634,864.37</u>

**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET**  
**FISCAL YEAR ENDED JUNE 30, 2018**

**LIABILITIES**

01	120000	DEF REV-PROP TAX	482,316.33
01	124001	DEF REV-TAX TITLE	-121,174.15
01	125301	DEF REV-DEFERRED TX	-370,591.89
01	126000	DEF REV-MVE TAX	-96,675.64
01	134100	DEF REV-AMBULANCE	-242,796.62
01	136100	DEF REV-POL SPEC DETAIL	-26,952.95
01	143925	DEF REV-SPECIAL BETT	-5,553.90
01	143926	DEF REV-SB NOT YET DUE	-1,241,749.26
01	201000	WARRANTS PAYABLE	-2,041,660.06
01	211000	ACCRUED SCHL PAYR PAYBL	-1,820,158.93
01	222200	PAYR P-VOL LIFE W/H	-758.81
01	222600	PAYR P-DEF COMP W/H	345.24
01	223000	PAYR P-HEALTH INS W/H	-157,262.67
01	223100	PAYR P-BASIC LIFE W/H	-577.58
01	226800	PAYR P-DENTL INS W/H	-9,510.07
01	226811	PAYR P-FLEX BEN-HEALTH (SCHL)	-4,101.79
01	227009	ZON BD RFDBL DEP PAYBL	-2,262.78
01	227010	PLN BD RFDBL DEP PAYBL	-1,499.19
01	227011	CONSVTN PROJ DEP PAYBL	-1,577.00
01	240001	DUE TO COMM OF MASS	-41,165.00
01	252010	TAILINGS PAYABLE-VW	-2,117.33
01	255000	TAXES IN PAID ADVANCE	-184,850.42

TOTAL LIABILITIES	-5,890,334.47
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**FUND BALANCE**

01	324000	F/B R-EXPENDITURES	-30,000.00
01	324001	F/B R-ENCUMBRANCE	-139,528.32
01	324002	F/B R-RES EXP-SP ART	-478,209.11
01	324006	F/B R-CAPITAL BUDGET	-633,509.00
01	326000	F/B R-SNOW DEFICIT	122,664.58
01	328000	F/B R-DBT EXCL-SB REV	-85,013.00
01	329600	F/B RES REDUC FUTR EXCL DEBT	-103,285.15
01	329601	F/B R- REDUC EXCL DEBT MSBA GR	-5,042,675.00
01	329602	F/B R-MSBA GR EXCL DEBT COSTS	-14,695.28
01	333000	F/B R-EXPEND FR F C	-1,675,000.00
01	359000	F/B UNRESERVED	-2,665,279.62

TOTAL FUND BALANCE	-10,744,529.90
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TOTAL LIABILITIES + FUND BALANCE	(16,634,864.37)
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\*      FREE CASH CERTIFIED TO BE \$2,072,340

**Town of Medfield**  
**Fund 22 & 28 - School Revolving Funds**  
**Fiscal Year 2018**

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2018</u>
22	800	School Lunch	\$ 157,716.54
		Total Fund 22-School Lunch	<u>\$ 157,716.54</u>
28	810	Athletics	\$ 176,130.72
28	815	Intramurals	\$ 12,480.65
28	820	Adult Education	\$ 36,025.78
28	821	Music	\$ 9,213.91
28	825	IPAD Revolving	\$ 11,027.09
28	830	Summer School Program	\$ 1,044.70
28	835	Restitution Revolv	\$ 3,520.24
28	840	Pre-K Tuition	\$ 169,750.70
28	841	Kindergarten Tuition	\$ 266,309.90
28	842	Tuition Foreign Exchange	\$ 96,359.08
28	850	Use of School Buidling	\$ 157,186.62
28	855	HS Parking	\$ 143,363.72
28	880	Before/After School Progr	\$ 128,146.23
28	890	HS Extra Curricula	<u>\$ 7,617.00</u>
		Total Fund 28-School Other Revolving Funds	<u>\$ 1,218,176.34</u>

**Town of Medfield**  
**Fund 25 - School Federal Grants**  
**Fiscal Year 2018**

<u>Fund Number</u>	<u>Project Number</u>	<u>Account Title</u>	<u>6/30/2018</u>
25	14017	F Teachers Quality-140 FY17	\$ 16.41
25	14018	F Teachers Quality-140 FY18	\$ 6,482.00
25	23118	F Leap Grant-231 FY18	\$ 500.00
25	24017	F Tit VIB Sped 94-142 240 FY18	\$ -
25	24316	F Secondary Transition Systemic Simpl	\$ 680.96
25	26218	F Early Childhood 262 FY18	\$ -
25	27417	F SPED Progr Improv-274-FY17	\$ 64.35
25	30516	F Tit 1 Distr 305-FY16	\$ 138.49
25	30517	F Tit 1 Distr 305-FY17	\$ 759.00
25	30518	F Tit 1 Distr 305-FY18	\$ 4,794.92
25	30918	F Tit IV Part A 309 FY18	\$ 406.27
Total Fund 25-School Federal Grants			<u>\$ 13,842.40</u>

**Town of Medfield**  
**Fund 26 - School State Grants**  
**Fiscal Year 2018**

<u>Fund Number</u>	<u>Project Number</u>	<u>Account Title</u>	<u>6/30/2018</u>
26	63214	S Academic Support-632 FY14	\$ 357.80
26	65000	S Grad Safety Gr-650	\$ 2,000.00
26	750	S Circuit Breaker-750	<u>\$ (32,025.65) *</u>
Total Fund 26-School State Grants			<u>\$ (29,667.85)</u>

\* OK cash rec'd July'18 60 day recpt rule

**Town of Medfield**  
**Fund 29 - School Gift Accounts**  
**Fiscal Year 2018**

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2018</u>
29	900	Opening Day Guest Speaker	\$ 7,898.72
29	901	Asia Society Gift	\$ 0.12
29	905	EMC/Wroten Music Gift	\$ 111.82
29	909	Memorial Gift	\$ 2,334.15
29	911	Telephone Utility Gift	\$ 7,001.90
29	914	Middle School Gift	\$ 21,771.89
29	915	Robert Hersee Memorial	\$ 150.00
29	916	Fidelity Gift	\$ 254.05
29	917	Wireless Computer Gift	\$ 151.65
29	919	Sepac Gift	\$ 6,158.48
29	922	Boosters Coach Gift	\$ 64.00
29	926	Marimba Music Gift	\$ 5,195.66
29	927	Exchange Activities Gift	\$ 13,525.68
29	928	Dale St Schl Gift	\$ 5,509.05
29	929	Wheelock Schl Gift	\$ 3,177.03
29	930	High School Gift	\$ 11,117.90
29	931	Bay State Gas Gift	\$ 18,923.24
29	932	Nstar Energy Program Gift	\$ 8,132.62
29	940	District Gift	\$ 1,025.79
29	941	Pupil Service Gift Account	\$ 669.12
29	29951	Dale Coalition	\$ 41.20
29	29952	Wheelock Coalition	\$ 16,588.53
29	29953	Memorial Coalition	\$ 1,833.60
29	29954	Middle School Coalition	\$ 23,829.48
29	29955	High School Coalition	\$ 10,454.90
Total Fund 29-School Gifts			<u><u>\$ 165,920.58</u></u>

**Town of Medfield**  
**Fund 30 - Town Grants**  
**Fiscal Year 2018**

Account Number	Account Title	06/30/18
30-002	P P-COA MCHF-ARCP Gr	\$ 281.46
30-006	S S-Police Drug Education	\$ 691.04
30-024	S S-State Aid to Library	\$ 57,217.40
30-029	S DEP Recycle-Collection Containers Gr	\$ 436.00
30-033	S Energy Manager Gr (Div of Energy Resource	\$ 6,462.13
30-034	S S-Water Pollutn Abat-Tit V	\$ 35,088.49
30-036	S Solarize Medfield Marketing Gr	\$ 1,281.41
30-038	P COA Alzheimer's Grant	\$ 900.00
30-040	S CH90 DOT Bridge Rehab	\$ (78,250.00)
30-041	P COA Saturday Hours Grant	\$ 3,621.02
30-042	S S-Medfield Arts Council Int. Bearing	\$ -
30-045	S Community Compact Grant	\$ 4,434.77
30-047	S DEP Recycling Dividend Grant	\$ 12,600.00
30-048	S S-Uniform Polling/Elec Gr	\$ 156.57
30-056	F Police FY18 Pedestrian & Bicycle Gr	\$ (577.00)
30-062	S OATA Photovoltaic Site Asses	\$ 1,000.00
30-066	S Green Communities Grant	\$ 42,903.75
30-070	S S-Senior Formula Grant	\$ 205.65
Total		<u><u>\$ 88,452.69</u></u>

Total Federal Grants (F)	\$ (577.00)
Total State Grants (S)	\$ 84,227.21
Total Private Grants (P)	<u>\$ 4,802.48</u>
Total	\$ 88,452.69

**Town of Medfield**  
**Fund 31 - Town Revolving Ac's**  
**Fiscal Year 2018**

Account Number	Account Title	6/30/2018
31-001	Sale of Cemetery Lots	\$ 538,678.15
31-002	Cemetery Perpetual Care	\$ 54,850.00
31-003	Insurance Reimb <\$150,000	\$ 47,763.71
31-004	Park & Recreation Revolving	\$ 6,325.14
31-007	Fire Alarm Revolving	\$ 32,889.34
31-010	Premium on Debt Exclusion Bonds	\$ 101,172.98
31-012	Fire CPR Revolving	\$ 83.01
31-013	BOH Engineering Revolv	\$ 9,275.56
31-014	Tax Refund IRS	\$ 1,445.77
31-017	Special Investigation Police	\$ 3,082.02
31-022	Police Special Detail ch44s53c	\$ 53,952.99
31-024	Conservation Fees	\$ 3,583.07
31-036	Fire Arms Revolving	\$ 34,540.21
31-037	DPU-Transporation-Uber/Lyft \$	\$ 734.70
31-042	Amb Mileage Fees-Billing Agency	\$ 45,288.45
31-043	Adv Life Support Fees-Billing Ag	\$ -
31-045	Trf Station Recycle Revolving	\$ 5,408.61
31-048	Deputy Coll Fees Ac	\$ 359.28
31-051	Community Gardens ch44s53 e 1/2	\$ 6,127.58
31-053	Center(COA) Rental Rev 53 e 1/2	\$ 1,263.32
31-054	L Copy/Rntl/Damg Matl Rev 53 e1/2	\$ 8,477.60
31-055	COA ARCP Fee Revolv ac 53 e 1/2	\$ 125,923.65
31-056	MSH Revolving Account	\$ 201,758.13
Total		<u>\$ 1,282,983.27</u>
Deposits rec'd in advance for P&R summer progr		<u>\$ 404,850.00</u>
Fund Balance		\$ 1,687,833.27

**Town of Medfield**  
**Fund 32 - Town Gift A/c's**  
**Fiscal Year 2018**

Account Number	Account Title	Balance 6/30/2018
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 3,847.14
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 1,851.41
32-008	Council on Aging Gift	\$ 91,693.32
32-009	40B Gift Account	\$ 620.00
32-011	Brothers Market Gift	\$ 200.00
32-013	Drug Wages Norwood Gift	\$ 397.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 6,386.37
32-017	Highway Gift Account	\$ 501.00
32-018	Memorial Day Gift	\$ 941.65
32-020	Yourth Outreach Gift	\$ 9,426.92
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 268.53
32-028	Library Gift	\$ 37,321.44
32-030	Grist Mill Gift	\$ 11,154.74
32-031	Town Common Gift	\$ 2,531.06
32-035	Dare Police Donations	\$ 36.08
32-039	Library Book/Materials Gift	\$ 1,200.10
32-041	Kennel Operations Gift	\$ 2,756.01
32-043	Arts/Cult Council Gift-Est 3/02	\$ 1,159.92
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
32-046	COA MACC Furn/Equi/Access Gift	\$ 0.00
32-047	Downtown Study Gift	\$ 1,704.93
32-048	Fiberoptic Gift-WAN	\$ 2,539.15
32-050	Police Gift	\$ 2,834.17
32-053	COA Gift fr Jenks Jr	\$ 58,645.24
32-054	Hospital Cemetery Maint Gift	\$ 430.00
32-055	Town Clerk Banner Gift	\$ 2,255.79
32-058	MIIA Wellness Gift (FitBit Challenge)	\$ 1,000.00
Total Town		\$ 245,358.43



**TOWN OF MEDFIELD**  
**Fund 33 - Chapter 90**  
**Fiscal Year 2018**

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance</u> <u>6/30/2018</u>	
33-026	North Street Redesign	\$ 5,288.57	*
33-027	Phillip/Mine Brook \$100k	\$ (69,363.00)	reimb recd 9/11/18
33-031	North St to Dover town line paving \$330k	\$ (303,762.67)	reimb recd 9/11/18
33-032	Main St rt109 Engineering \$30k	\$ (12,900.00)	reimb recd 9/11/18
	<b>Total</b>	<b>\$ (380,737.10)</b>	

\* OK - applied for reimb within 90 day required deadline

**TOWN OF MEDFIELD**  
**Agency Fund 90-Student Activity Accounts**  
**Fiscal Year 2018**

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance</u> <u>6/30/2018</u>
90-311	Dale Street School	\$ 12,986.00
90-312	Wheelock School	\$ 1,843.00
90-313	Memorial School	\$ 836.00
90-321	Middle School	\$ 28,378.00
90-331	High School	\$ 168,861.00
	<b>Total</b>	<b>\$ 212,904.00</b>

**TOWN OF MEDFIELD**  
**Agency Fund 91-Fire Off Duty Detail**  
**Fiscal Year 2018**

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance</u> <u>6/30/2018</u>
91-220	Fire Off Duty Detail	\$ 3,436.00

Respectfully Submitted,

Joy A. Ricciuto, CGA  
Town Accountant

**WATER ENTERPRISE FUND  
FISCAL YEAR 2018  
ESTIMATED REVENUES AND EXPENDITURES**

**WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:**

USER CHARGES	\$ 1,932,478	
WATER AVAILABLE FUNDS	\$ 10,237	
WATER FREE CASH	\$ 282,154	
TOTAL WATER REVENUES		\$ 2,224,869

**TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT**

**ORGANIZATION CODE 60-410-1 AND 60-410-2:**

PERSONNEL	\$ 394,585	
OPERATIONS	\$ 515,220	
EMERGENCY RESERVE FUND	\$ 50,000	
		\$ 959,805

**APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH**

art21/atm17-OPEB Trust-Water Liab	\$ 7,154
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**APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH**

art33/atm17-ENGINEERING Fe/Mn TREATMT FACILITY DESIG	\$ 275,000
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TOTAL APPROPRIATED FROM WATER FREE CASH	\$ 282,154
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**ALLOCATED EXPENSES APPROPRIATED IN OTHER**

**DEPARTMENTAL BUDGETS:**

**DEBT SERVICE:**

PRINCIPAL 01-710-2	\$ 460,800	
INTEREST 01-751-2	\$ 192,601	
TOTAL DEBT SERVICE		\$ 653,401

INSURANCE	\$ 62,433	
CNTY RETIREMENT CONTRIBUTION	\$ 83,949	
SHARED EMPLOYEES	\$ 158,599	
SHARED FACILITIES	\$ 24,528	
SUB-TOTAL ALLOCATED EXPENSES		\$ 329,509

TOTAL-ALLOCATED EXPENSES	\$ 982,910
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ESTIMATED EXPENSES	(2,224,869)
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	\$ -
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**CALCULATION OF GENERAL FUND SUBSIDY:**

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 2,224,869
LESS: TOTAL COSTS	\$ (2,224,869)
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY	\$ -
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**SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:**

ENTERPRISE FUND REVENUES	\$ 1,932,478
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 10,237
WATER ENTERPRISE FREE CASH	\$ 282,154
NON-ENTERPRISE AVAILABLE FUNDS	\$ -

TOTAL SOURCES OF FUNDING FOR COSTS	\$ 2,224,869
APPROPRIATED IN THE WATER ENTERPRISE FUND	

**FY18 WATER ENTERPRISE RATE STRUCTURE:**

1 - 10,000	\$49.39 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$4.36 PER 1,000 GALLONS
35,001 - 70,000	\$6.94 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$9.84 PER 1,000 GALLONS

**SEWER ENTERPRISE FUND  
FISCAL YEAR 2018  
ESTIMATED REVENUES AND EXPENDITURES**

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,646,604	
SEWER AVAILABLE FUNDS	\$ 4,681	
SEWER FREE CASH	\$ 33,400	
TOTAL SEWER REVENUES		\$ 1,684,685

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$ 294,676	
OPERATIONS	\$ 700,930	
INFILTRATION INFLOW	\$ 50,000	
EMERGENCY RESERVE FUND	\$ 50,000	
SUB-TOTAL SEWER DEPARTMENT COSTS		\$ 1,095,606

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

\$ -

APPROPRIATED-CAPITAL OUTLAY-FROM SEWER FREE CASH

art21/atm17-OPEB Trust-Sewer Liab	\$ 33,400
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TOTAL APPROPRIATED FROM SEWER FREE CASH \$ 33,400

ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 224,502	
INTEREST 01-751-2	\$ 59,784	
TOTAL DEBT SERVICE		\$ 284,286

INSURANCE	\$ 42,121	
CNTY RETIREMENT CONTRIBUTION	\$ 69,785	
SHARED EMPLOYEES	\$ 158,599	
SHARED FACILITIES	\$ 888	
SUB-TOTAL ALLOCATED EXPENSES		\$ 271,393

TOTAL-ALLOCATED EXPENSES \$ 555,679

ESTIMATED EXPENSES \$ (1,684,685)

ESTIMATED SEWER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,684,685
LESS: TOTAL COSTS	\$ (1,684,685)
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,646,604
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	\$ 33,400
NON-ENTERPRISE AVAILABLE FUNDS	\$ -

TOTAL SOURCES OF FUNDING FOR COSTS \$ 1,684,685

APPROPRIATED IN THE SEWER ENTERPRISE FUND

FY18 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>		<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000		\$87.47 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER		\$9.02 PER 1,000 GALLONS
<u>COMMERCIAL</u>		<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000		\$87.47 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER		\$9.02 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE		\$110.00/1,000 GAL

**WATER & SEWER ENTERPRISE FUND**  
**ESTABLISHED JULY 1, 1991 (FISCAL YEAR 1992)**  
**UNDER MASS GENERAL LAWS, CH 40/SECTION 39K**

FOR THE YEAR ENDED JUNE 30, 2018

WATER

Total Services	3,983	
Added Services	19	
Millions Gallons Pumped	425	
Thousand Gallons Sold	350	
Water Retained Earnings - Reserved	\$ 1,030,725	
Water Retained Earnings - Unreserved	\$ 861,828	Certified
	\$ 1,892,553	

SEWER

Total Services	2,683	
Added Services	39	
Sewer Retained Earnings - Reserved	\$ 333,367	
Sewer Retained Earnings - Unreserved	\$ 1,060,004	Certified

## PERPETUAL CARE 2018

Scalfarotto, Henry	\$600.00
Armstrong, Barbara P	600.00
Caruso, Roger and Claudette	3,000.00
Morreale, Charles and Hope	3,000.00
Fawcett, John W	1,500.00
Caughey, Kevin J and Lisa A	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
Colella, Geraldine A	3,000.00
Barros, Nestor Abel	750.00
Joseph, Margaret	600.00
Fedor, Robert G	600.00
Clair, Joseph P & Lauren M	3,000.00
Bain, Deborah	750.00
Johnson, Stephen C	600.00
Kallio, Richard W	3,000.00
O'Brien, Eric and Erin	3,000.00
Mark R Fuglestad	3,000.00
Robert Curry	3,000.00
Anthony & Marlene Kalinowski	600.00
Anthony & Marlene Kalinowski	600.00
<b>TOTAL</b>	<b>\$33,600</b>

# INDEX

## **Elected Town Officers**

### **Appointments By**

Fire Chief  
Health, Board of  
Moderator  
Planning Board  
School Committee  
Selectmen, Board of  
Treasurer/Collector  
Warrant Committee

### **Town Department Reports**

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Animal Control Officer/Inspector  
Appeals on Zoning, Board of  
Assessors, Board of  
Conservation Commission  
Fire Department  
Health, Board of  
Historical Commission  
Historic District Commission  
Inspection Department  
Library Trustees  
Lyme Disease Study Committee  
Medfield Emergency Management Agency  
Memorial Day Address  
Memorial Public Library  
Norfolk County Registry of Deeds  
Open Space and Recreation Planning Committee  
Parks and Recreation Commission  
Planning Board  
Police Department  
Public Works Department  
Sealer of Weights and Measures  
Selectmen, Board of  
Town Clock, Keepers of  
Tri County Regional Vocational Technical School  
Tree Warden and Insect Pest Control

Water and Sewerage Board

**School Department Reports**

School Committee

Superintendent of Schools

MCAS Comparisons

Director of Finance and Operations

Amos Clark Kingsbury High School

Graduation Exercises, High School

Thomas A. Blake Middle School

Dale Street School

Ralph Wheelock School

Memorial School

Pupil Services Department

Athletic Director

Community Education Program

**Town Clerk's Records**

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Annual Town Meeting Warrant

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Special Town Meeting October 29, 2018

State Election November 4, 2018

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Collector of Taxes

Perpetual Care

Town Accountant

Treasurer

Water and Sewer Enterprise Funds