



Board of Selectmen  
Meeting Packet  
June 15, 2021

## **Town of Medfield Financial Policies**

(Adopted as of \_\_/\_\_/2018)

### **I. Purpose**

To provide guidance to Town Departments, Boards, and Town Meeting in establishing annual budgets and long-term financial planning. The goals of the policies are as follows:

- To adopt an approach to financial planning, spending, and taxation that is consistent with the Town's long-term goals and plans. To protect against variations in Town revenues outside the control of the Town government and its residents to ensure adequate funding of necessary town services in times of economic distress.
- To minimize variations in the tax, water and sewer rates, and to spread the cost of providing needed services fairly across residents and businesses over time.
- To maintain adequate reserves that can be used in times of emergency to avoid cuts to necessary services and increased tax burdens in times of economic stress for citizens and the Town Government.
- Recognizing the need to invest and preserve the significant investment the Town has made in its capital facilities over the past fifteen years and will make over the next five years, the Town must adequately fund capital budgets necessary to maintain capital assets that support the provision of municipal services to the Town's residents and businesses.
- To maintain a high bond rating and an affordable level of debt over time.
- In pursuit of the above objectives, to take a long-term approach to budgeting that promotes stability in the tax burden over time, and that minimize the risk that short-term considerations will disrupt the town's long-term planning and funding strategies.

### **II. Capital Expenditures**

#### **A. Capital Budget & Capital Building Plan**

##### **1. Capital Budget**

Consistent with the Town Charter, the Town shall maintain a 5-year capital budget updated annually by the Capital Budget Committee after the Annual Town Meeting. The Capital Budget Committee shall submit a proposed Capital Budget to the Board of Selectmen and the School Committee. Upon approval by the Board of Selectmen and School Committee, the capital budget will be effective until a new capital budget is adopted. The 5-year capital budget will be reviewed annually by the Warrant Committee as part of its budget review process for each Town Meeting.

The Capital Budget Committee is responsible for analyzing proposed capital investments and making a recommendation to the Board of Selectmen and School Committee about which capital assets should be added, repaired, replaced, or updated and when that should be done. Departments should not acquire capital assets outside of the capital budgeting process defined herein, to include the introduction of new information systems, unless they are prepared to support the life cycle costs of that capital asset within their own Department budgets. In submitting the proposed 5-year capital budget to the Board of Selectmen and the School

Committee, the Capital Budget Committee shall provide a rationale for each proposed expenditure included within the 5-year capital budget.

The 5-year Capital Budget shall include all (1) building repairs, system upgrades, alterations, or improvements with a useful life of more than 5 years, (2) road improvements planned to be funded through Chapter 90 funds; (3) vehicle replacements and old vehicle dispositions; (4) information technology infrastructure; (5) Water & Sewer projects and infrastructure, excluding planned maintenance of existing equipment; (6) other items with a useful life of more than 5 years or costing more than \$25,000.

Items should only be submitted for the capital budget if they are necessary to the provision of services approved by the Annual Town Meeting, and, generally, are considered replacements, repairs, or non-major (i.e., not requiring Permanent Building Committee review) upgrades of existing capital assets.

Any department that wishes to acquire new capital assets that qualify as items that could be included in the 5-Year Capital Budget, and, that want those new assets to be maintained as part of the capital budget must submit a request before acquiring those assets to formally include them in the list of capital assets supported by the 5-year capital budget. Requests for new capital assets should be accompanied by (1) an explanation of the expected carrying costs, replacement costs, and a timetable for replacement; (2) an explanation of which departments or personnel will be involved in maintaining those assets; (3) an explanation of the resources, currently in place within the department, to cover the routine maintenance those assets; and (4) confirmation of the information provided by the maintaining department, along with acknowledgement of the responsibilities the maintaining department is accepting to care for the capital asset after it is acquired. For example, no department should ask to acquire an additional vehicle as part of its capital budget request without review and approval by the DPW Director. By way of further example, no department should acquire additional information technology programs, hardware, or other assets without review and approval of the Director of Information Technology.

The 5-year capital budget shall include projected cost of any items approved for inclusion therein and projected funding source (i.e., general tax levy, debt exclusion, Capital Stabilization Fund, Chapter 90 funds, departmental revolving funds). No items shall be included on the 5 year capital budget without a projected funding source.

For items to be funded by the general tax levy, the Capital Budget Committee shall recommend a consistent level of levy usage based on the Town's capital needs over the course of the 5-year capital plan in an effort to permit predictable operational budgets.

Items not included within the 5-year capital budget for capital assets that have been accepted for support from the capital budget shall only be funded via the capital budget in the case of an emergency that could not have been anticipated at the time the most recent 5-year capital budget was adopted. Items required to maintain capital assets that have not been accepted for support from the capital budget shall not be funded via the capital budget. In the case of an emergency that could not have been anticipated, if funds are available within the capital budget, those funds may be borrowed to cover that emergency by the department owning the capital

asset, with the loan to be paid back through that department's budget over an agreed-to time frame.

## 2. Capital Building Maintenance Plan

The town shall maintain a 20-year Capital Building Maintenance Plan ("20-Year Capital Plan") for building-related investments and repairs. The 20-year Capital Plan will assess whether it is preferable to address the issues identified therein by repair or replacement of the building. The plan will include estimates of the total cost of the proposed capital repairs, as well as an estimate of when those costs will be incurred. The 20-year Capital Plan shall be updated every 2 years by the Director of Facilities with the assistance and approval of the Permanent Planning and Building Committee. The Facilities Master Plan maintained by the Permanent Planning and Building Committee pursuant to Chapter 10-20-9 of the Code of the Town of Medfield shall be incorporated into the 20-year Capital Plan.

Once approved by the Permanent Planning and Building Committee, the 20-year Capital plan will be submitted to the Board of Selectmen and the School Committee for their approval. This submission will include an analysis of the impact the committee's recommendation will have on the town's long-term debt profile and the resulting projected debt services costs that will entail. While the Director of Facilities and the Permanent Planning and Building Committee will recommend which items should be included in the 20-Year Capital Plan, the Selectmen and the School Committee have final responsibility for determining which items are designated for inclusion in the 20-year Capital Plan.

It is the intention of this Policy that expenses included in the 20-Year Capital Plan will be paid out of the Capital Stabilization Fund designated in Section II(B) below according to the terms of the town's Capital Stabilization Fund. No item shall be recommended for funding from the Capital Stabilization Fund unless approved for inclusion as part of the 20-year Capital Plan.

### B. Capital Stabilization Fund

Consistent with the provisions of the Municipal Modernization Act, and subject to the approval of Town Meeting, there shall be established a Capital Stabilization Fund.

The Stabilization fund will be utilized for expenses related to the design and maintenance, and implementation of capital building and maintenance projects as defined in the Municipal Facilities Evaluation and Capital Plan developed by the Director of Facilities, and thereafter in the 20-year Capital Plan described in Section II(A)(2). It is not the intention of this fund that the full amount be spent in any one year, but that funds accumulate for use according to the 20-year Capital Plan and as specifically appropriated as part of the 5-Year Capital Budget.

The Board of Selectmen are responsible for appropriating funds to the Capital Stabilization Fund within the dedicated tax levy limit directed by the voters for the Capital Stabilization Fund. While it can be expected that the Board of Selectmen will appropriate the full levy limit authorized by the voters each year, there may be circumstances where the Board of

Selectmen will decide to appropriate less than the full authorized amount for the fund. This situation could apply when:

- A lower annual amount is sufficient to fund the then-current 20-year Capital Plan; or
- An alternative source of funding (debt exclusion, federal or state grant, sale of town land) has been identified to fund all or a portion of the 20-year Capital Plan.

In exercising its discretion over the amount of funds to be appropriated to the Capital Stabilization Fund each year, the Board of Selectmen will need to keep in mind that, under the provisions of a Stabilization Fund override, any reduction in funding from the limit authorized by the voters in an override vote results in a permanent reduction in the limit of funding that is authorized going forward from the year the lower amount is appropriated by the Board of Selectmen.

Before voting to approve an amount lower than the full amount of the designated levy limit approved by the voters, the Board of Selectmen will provide notice to, or consult with, the School Committee, Permanent Planning & Building Committee, Capital Budget Committee, and Warrant Committee of its intent to do so and provide those committees the opportunity to be heard before holding a final vote on appropriating a lower amount than that approved by the voters.

An article will be placed on each Annual Town Meeting Warrant to appropriate the funds necessary from the Capital Stabilization Fund, subject to availability, to fund those repairs identified in the 20-year Capital Plan and approved for inclusion in the 5-year capital budget for that year. (NOTE: Approval for withdrawal of these funds from the Capital Stabilization Fund will require 2/3's approval by the voters at the Town Meeting at which this withdrawal is being requested.)

### III. Reserves and Free Cash

The town shall have a goal of maintaining reserves of 9-12% but no less than 7.5% of its total annual expenditures in free cash or other reserve accounts or stabilization funds not limited to specific purposes. The goal of these reserve accounts is to permit the town to maintain its level of services during an economic downturn without seeking to burden taxpayers with a tax increase during times of economic distress.

These reserves may be drawn below the minimum level when non-property tax revenue is reduced by more than 10% year over year. But in no event shall the reserve accounts (including free cash) be permitted to fall below 2.5% of the Town's total annual expenditures .

The Town shall maintain a free cash balance in the proposed budget for the upcoming fiscal year equal to at least 2.5% of its total annual budget approved at Town Meeting for the current fiscal year.

#### IV. OPEB

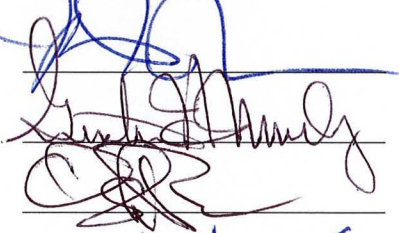
The Town shall continue to appropriate funds annually to the OPEB trust fund in an amount no less than \$425,000 in the fiscal year after this policy is adopted, with the goal of increasing that contribution 10% annually thereafter. This target is subject to revisions based on changes to applicable accounting guidance and actuarial reports.

#### V. Proceeds from the Sale of Town Land

To the extent permitted by law, the proceeds of any sales of town land or other assets shall be deposited in a reserve, stabilization, trust, or other fund designated to fund (or reserve against) the town's long-term liabilities, or to retire existing debt, or otherwise to reduce long-term, nonrecurring liabilities.

Adopted:

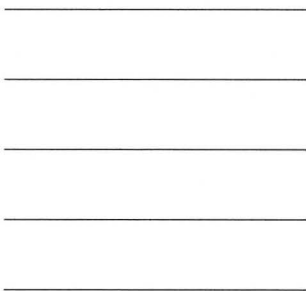
Board of Selectmen

The image shows three handwritten signatures in blue ink, each written over a horizontal line. The signatures are stylized and cursive.

Date:

7/31/2014

School Committee:

The image shows five horizontal lines, intended for the School Committee to provide their signatures or initials.

Date:

NAI-1503546383v2



## EMERGENCY ALERTS

## Coronavirus Update

COVID-19 Vaccine: Safe, effective, free. Get the vaccine today: *Jun. 2nd, 2021, 9:25 am* [Read more](#) ♦

COVID-19 Updates and Information: All restrictions lifted effective May 29 *Jun. 3rd, 2021, 12:01 am* [Read more](#) ♦

HIDE ALERTS

Mass.gov

# Coronavirus Local Fiscal Recovery Fund Payment Request Form for Nonentitlement Units of Local Government

Please use this form for fund payment requests.

Please note that after you enter information to a field, do not hit the "Enter" key. Use your mouse or "Tab" key to navigate to the next field. If you hit the "Enter" key, it will try to submit the form and you will receive an error message if you have not completed all of the required fields.

If you would like to print a copy of your completed form, please choose the file>print option from your browser **before** submitting the form.

## City/Town Information

City/Town Name\*

Medfield ▼

Select your city or town from the dropdown list. If your municipality does not appear on the list, it is not a non-entitlement unit, and you must request funds directly from the federal government.

Tax Payer Identification Number\*

04-6001216

DUNS Number\*

073798068



Municipalities are advised to register the DUNS number provided in SAM.gov as soon as possible after receiving the award, if not already registered.

**Mailing Address for your city/town\***

Address Line 1

City

ZIP Code

**State\*** ▼**Authorized Representative Name\***

Name of the authorized representative who has signed the grant award terms and conditions.

**Authorized Representative Title\*****Authorized Representative Email Address\*****Confirm Authorized Representative Email Address\***

## Contact Information

**Contact Person Name\***

First Name

Last Name

Contact Person Title\*

Town Administrator

Contact Phone Number\*

(508

Contact Email Address\*

ktrierweiler@medfield.net

Confirm Contact Email Address\*

ktrierweiler@medfield.net

## Operating Budget Information

Provide the amount of the municipality's total operating budget, including general fund and other funds, that was in effect as of January 27, 2020. Municipalities requesting payment are advised that you will need to submit a copy of actual budget documents validating the total provided here as part of your first report due to US Treasury by October 31, 2021.

Operating Budget Amount\*

71675526



## Request for Payment or Declining Funds

Do you wish to request payment of your CLFRF allocation, or do you wish to decline payment and transfer your allocation to the State of Massachusetts?\*



Request payment



Decline payment and transfer funds

## Award Terms and Conditions Agreement and Assurances of Compliance with Title VI of the Civil Rights Act of 1964

Municipalities are advised to retain a copy of award agreements for upload with your first report to US Treasury due October 31, 2021.

**Download a copy of the Award Terms and Conditions** (<https://www.mass.gov/doc/neu-award-terms-and-conditions>)

**Download a copy of the Assurances of Compliance with Title VI**

(<https://www.mass.gov/doc/assurances-of-compliance-with-civil-rights-requirements>)

### Upload Signed Award Terms and Conditions Agreement\*

Choose File	Remove File	No File Chosen
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File uploads may not work on some mobile devices.

Upload the Award Terms and Conditions Agreement, signed by your Authorized Representative.

### Upload Signed Assurances of Compliance with Title VI of the Civil Rights Act of 1964\*

Choose File	Remove File	No File Chosen
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File uploads may not work on some mobile devices.

Upload the Assurances of Compliance with Title VI of the Civil Rights Act of 1964, signed by your Authorized Representative.

Submit Form

## CONTACT

### Executive Office for Administration and Finance – Federal Funds Office (A&F - FFO)

#### Address

24 Beacon Street, State House, Room 373, Boston, MA 02133

**Directions** (<https://maps.google.com/?q=24+Beacon+Street%2C+State+House%2C+Room+373%2C+Boston%2C+MA+02133>)

#### Online

**FFOANF@mass.gov** (<mailto:FFOANF@mass.gov>)

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide]	DUNS Number: [Recipient to provide] Taxpayer Identification Number: [Recipient to provide] Assistance Listing Number: 21.027
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

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Authorized Representative:

Title:

Date signed:

U.S. Department of the Treasury:

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Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
  - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.



## **ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

### **ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

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Recipient

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Date

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Signature of Authorized Official

#### PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.



## MEMORANDUM

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**TO:** Municipal Chief Executives  
**FR:** Heath Fahle, A&F Federal Funds Office  
**DT:** June 1, 2021  
**RE:** Applying for Coronavirus Local Fiscal Recovery Fund (CLFRF) Funding

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The American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (ARPA), provides local governments with federal resources through the new Coronavirus Local Fiscal Recovery Fund (CLFRF) to respond to the public health emergency caused by the Coronavirus Disease (COVID-19).

ARPA allocates funds to municipalities through two classifications, including “metropolitan cities” and “nonentitlement units” (NEUs).<sup>1</sup> This memorandum summarizes the steps required for NEUs to receive allocations through the CLFRF.

### **Allocations and Timing**

The CLFRF allocates approximately \$3.4 billion to counties and municipalities in Massachusetts, including:

- Municipal allocation of \$2.0 billion, comprised of \$1.7 billion for metropolitan cities and \$385 million for NEUs
- County allocation of \$1.3 billion
  - The county allocation for abolished counties, approximately \$945 million, will be reallocated to the municipalities in those counties on a per capita basis
  - The county allocation in functional counties, approximately \$393 million, will be available to county governments directly from US Treasury

Officials in metropolitan cities should refer to the [memorandum of May 19, 2021](#) for application information.

Massachusetts NEUs are now able access their municipal allocation. Per statute, these funds will be disbursed in two tranches, with 50 percent available to NEUs as of the date of this memorandum and the remaining 50 percent available not less than 12 months after the municipality receives the first tranche.

Payments will be distributed by the Department of Revenue Division of Local Services (DLS) through the same process used for local aid (e.g., payments will be received in the same bank account as local aid payments). DLS will provide further guidance about accounting for these funds.

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<sup>1</sup> Please see the attached table for municipal classifications.

## Administrative Responsibilities

The CLFRF is administered by the US Department of the Treasury (hereafter, “US Treasury” or “Treasury”). Municipalities are responsible for determining eligible uses, ensuring compliance with all relevant federal rules and regulations, and adhering to reporting requirements. These responsibilities are described in the relevant federal guidance related to the program, including the following items:

- Program guidance in the form of the “Interim Final Rule”: <https://public-inspection.federalregister.gov/2021-10283.pdf>
- FAQs: <https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>
- Fact Sheet: <https://home.treasury.gov/system/files/136/SLFRP-Fact-Sheet-FINAL1-508A.pdf>
- Quick Reference Guide: <https://home.treasury.gov/system/files/136/SLFRP-Quick-Reference-Guide-FINAL-508a.pdf>

Unlike previous federal allocations provided in response to COVID-19, each municipality is the “prime recipient” of federal funds responsible to US Treasury for all aspects of administration and subject to federal clawbacks associated with compliance failures. The Commonwealth will not make eligibility determinations for this program.

## County Reallocations

ARPA allocates \$1.3 billion to Massachusetts counties through the CLFRF. Approximately \$945 million of this amount is dedicated to abolished county governments. Per statute, the Commonwealth will reallocate these funds to the relevant municipalities on a per capita basis. The Commonwealth awaits further guidance from Treasury related to the timing and process for distributing these funds.

Approximately \$393 million is available to county governments as depicted in Figure 1. Funds are available to these entities directly from the US Treasury. The Commonwealth has no ability to alter these allocations.

ARPA: Massachusetts Counties	
County	Amount (\$)
Norfolk	137,282,758
Bristol	109,786,776
Plymouth	101,237,378
Barnstable	41,370,811
Dukes	3,366,538
<b>Total</b>	<b>393,044,261</b>

*Figure 1: CLFRF Allocations to Massachusetts county governments*

## **Application Process**

To apply to the Commonwealth for the first tranche of CLFRF funding, NEUs must complete the [application form](#). The following information is required to complete the application:

- Local government name, Entity's Taxpayer Identification Number, DUNS number, and address
- Authorized representative name, title, and email
- Contact person name, title, phone, and email
- Financial institution information (e.g., routing and account number, financial institution name and contact information)
- Total NEU budget (defined as the annual total operating budget, including general fund and other funds, in effect as of January 27, 2020) or top-line expenditure total (in exceptional cases in which the NEU does not adopt a formal budget)
- [Award terms and conditions agreement](#) (as provided by Treasury to be signed)
- [Assurances of compliance with Title VI of the Civil Rights Act of 1964](#) (as provided by Treasury to be signed)

Additionally, if a municipality so chooses, it can request to decline its funding allocation and transfer funds to the Commonwealth. Page 95 of the [Interim Final Rule](#) (IFR) outlines the process by which a municipality may choose to do so.

## **Contact**

Future Commonwealth activity related to the Coronavirus Local Fiscal Recovery Fund will be coordinated by the Executive Office for Administration & Finance (A&F) Federal Funds Office (FFO). Please contact Brendan Sweeney, Assistant Director for Federal Funds – Municipal, at [Brendan.S.Sweeney@mass.gov](mailto:Brendan.S.Sweeney@mass.gov) or via telephone at (857) 338-0011.

Coronavirus Local Fiscal Recovery Fund Allocations by Municipality  
County Reallocation amounts are under further review

ARPA Coronavirus Local Fiscal Recovery Fund Allocations by Municipality																
Municipality	Population	County	CD1	CD2	US Treasury Classification	QCTs	Municipal Per		County Reallocation	County Per Capita	Total Amount	Total Per Capita Amount	County Amount	County Amt per Capita	Implied Total Amount with County	Implied Total Amount Per Capita
							Allocation	Capita Amount								
Abington	16,668	Plymouth	8th		Nonentitlement Unit	0	1,744,615	105	0	0	1,744,615	105	3,237,564	194	4,982,179	299
Acton	23,662	Middlesex	3rd		Nonentitlement Unit	0	2,476,667	105	4,596,066	194	7,072,733	299	0	0	7,072,733	299
Acushnet	10,625	Bristol	9th		Nonentitlement Unit	0	1,112,103	105	0	0	1,112,103	105	2,063,782	194	3,175,885	299
Adams	8,010	Berkshire	1st		Nonentitlement Unit	0	838,395	105	1,555,849	194	2,394,244	299	0	0	2,394,244	299
Agawam	28,613	Hampden	1st		Nonentitlement Unit	0	2,994,881	105	5,557,740	194	8,552,621	299	0	0	8,552,621	299
Alford	488	Berkshire	1st		Nonentitlement Unit	0	51,078	105	94,788	194	145,867	299	0	0	145,867	299
Amesbury	17,532	Essex	6th		Nonentitlement Unit	0	1,835,049	105	3,405,385	194	5,240,435	299	0	0	5,240,435	299
Amherst	39,924	Hampshire	2nd		Nonentitlement Unit	2	4,178,787	105	7,754,769	194	11,933,556	299	0	0	11,933,556	299
Andover	36,356	Essex	3rd	6th	Nonentitlement Unit	0	3,805,330	105	7,061,727	194	10,867,057	299	0	0	10,867,057	299
Aquinnah	320	Dukes	9th		Nonentitlement Unit	0	33,494	105	0	0	33,494	105	62,156	194	95,650	299
Arlington	45,531	Middlesex	5th		Metropolitan City	0	26,404,030	580	8,843,863	194	35,247,893	774	0	0	35,247,893	774
Ashburnham	6,348	Worcester	3rd		Nonentitlement Unit	0	664,436	105	1,233,025	194	1,897,461	299	0	0	1,897,461	299
Ashby	3,219	Middlesex	3rd		Nonentitlement Unit	0	336,928	105	625,253	194	962,181	299	0	0	962,181	299
Ashfield	1,717	Franklin	1st		Nonentitlement Unit	0	179,716	105	333,507	194	513,223	299	0	0	513,223	299
Ashland	17,807	Middlesex	5th		Nonentitlement Unit	0	1,863,833	105	3,458,801	194	5,322,634	299	0	0	5,322,634	299
Athol	11,732	Worcester	2nd		Nonentitlement Unit	0	1,227,971	105	2,278,803	194	3,506,775	299	0	0	3,506,775	299
Attleboro	45,237	Bristol	4th		Metropolitan City	1	9,557,617	211	0	0	9,557,617	211	8,786,757	194	18,344,374	406
Auburn	16,766	Worcester	2nd		Nonentitlement Unit	0	1,754,873	105	3,256,599	194	5,011,472	299	0	0	5,011,472	299
Avon	4,549	Norfolk	8th		Nonentitlement Unit	0	476,137	105	0	0	476,137	105	883,590	194	1,359,727	299
Ayer	8,196	Middlesex	3rd		Nonentitlement Unit	0	857,863	105	1,591,977	194	2,449,840	299	0	0	2,449,840	299
Barnstable	44,477	Barnstable	9th		Metropolitan City	2	7,692,669	173	0	0	7,692,669	173	8,639,136	194	16,331,805	367
Barre	5,578	Worcester	2nd		Nonentitlement Unit	0	583,841	105	1,083,461	194	1,667,302	299	0	0	1,667,302	299
Becket	1,716	Berkshire	1st		Nonentitlement Unit	0	179,611	105	333,313	194	512,924	299	0	0	512,924	299
Bedford	14,123	Middlesex	6th		Nonentitlement Unit	0	1,478,234	105	2,743,227	194	4,221,461	299	0	0	4,221,461	299
Belchertown	15,098	Hampshire	2nd		Nonentitlement Unit	0	1,580,286	105	2,932,609	194	4,512,895	299	0	0	4,512,895	299
Bellingham	17,270	Norfolk	2nd	4th	Nonentitlement Unit	0	1,807,626	105	0	0	1,807,626	105	3,354,495	194	5,162,121	299
Belmont	26,116	Middlesex	5th		Nonentitlement Unit	0	2,733,524	105	5,072,727	194	7,806,251	299	0	0	7,806,251	299
Berkley	6,851	Bristol	4th		Nonentitlement Unit	0	717,084	105	0	0	717,084	105	1,330,726	194	2,047,811	299
Berlin	3,240	Worcester	3rd		Nonentitlement Unit	0	339,126	105	629,332	194	968,458	299	0	0	968,458	299
Bernardston	2,090	Franklin	1st		Nonentitlement Unit	0	218,757	105	405,958	194	624,715	299	0	0	624,715	299
Beverly	42,174	Essex	6th		Nonentitlement Unit	1	4,414,292	105	8,191,805	194	12,606,097	299	0	0	12,606,097	299
Billerica	43,367	Middlesex	6th		Nonentitlement Unit	0	4,539,161	105	8,423,531	194	12,962,693	299	0	0	12,962,693	299
Blackstone	9,288	Worcester	2nd		Nonentitlement Unit	0	972,162	105	1,804,085	194	2,776,247	299	0	0	2,776,247	299
Blandford	1,252	Hampden	1st		Nonentitlement Unit	0	131,045	105	243,186	194	374,231	299	0	0	374,231	299
Bolton	5,426	Worcester	3rd		Nonentitlement Unit	0	567,932	105	1,053,937	194	1,621,868	299	0	0	1,621,868	299
Boston	692,600	Suffolk	7th	8th	Metropolitan City	83	424,179,607	612	134,529,431	194	558,709,038	807	0	0	558,709,038	807
Bourne	19,762	Barnstable	9th		Nonentitlement Unit	1	2,068,460	105	0	0	2,068,460	105	3,838,537	194	5,906,997	299
Boxborough	5,793	Middlesex	3rd		Nonentitlement Unit	0	606,345	105	1,125,222	194	1,731,567	299	0	0	1,731,567	299
Boxford	8,332	Essex	6th		Nonentitlement Unit	0	872,098	105	1,618,393	194	2,490,492	299	0	0	2,490,492	299
Boylston	4,712	Worcester	2nd		Nonentitlement Unit	0	493,198	105	915,251	194	1,408,449	299	0	0	1,408,449	299



Coronavirus Local Fiscal Recovery Fund Allocations by Municipality  
County Reallocation amounts are under further review

ARPA Coronavirus Local Fiscal Recovery Fund Allocations by Municipality																
Municipality	Population	County	CD1	CD2	US Treasury Classification	QCTs	Municipal Per		County Reallocation	County Per Capita	Total Amount	Total Per Capita Amount	County Amount	County Amt per Capita	Implied Total Amount with County	Implied Total Amount Per Capita
							Municipal Allocation	Capita Amount								
Braintree	37,190	Norfolk	8th		Nonentitlement Unit	0	3,892,624	105	0	0	3,892,624	105	7,223,722	194	11,116,345	299
Brewster	9,775	Barnstable	9th		Nonentitlement Unit	0	1,023,135	105	0	0	1,023,135	105	1,898,679	194	2,921,814	299
Bridgewater	27,619	Plymouth	8th		Nonentitlement Unit	0	2,890,841	105	0	0	2,890,841	105	5,364,667	194	8,255,508	299
Brimfield	3,680	Hampden	1st		Nonentitlement Unit	0	385,180	105	714,797	194	1,099,977	299	0	0	1,099,977	299
Brockton	95,708	Plymouth	8th		Metropolitan City	10	34,590,793	361	0	0	34,590,793	361	18,590,157	194	53,180,950	556
Brookfield	3,452	Worcester	1st		Nonentitlement Unit	0	361,316	105	670,511	194	1,031,826	299	0	0	1,031,826	299
Brookline	59,121	Norfolk	4th		Metropolitan City	1	32,406,450	548	0	0	32,406,450	548	11,483,561	194	43,890,011	742
Buckland	1,850	Franklin	1st		Nonentitlement Unit	0	193,637	105	359,341	194	552,978	299	0	0	552,978	299
Burlington	28,627	Middlesex	6th		Nonentitlement Unit	0	2,996,347	105	5,560,459	194	8,556,806	299	0	0	8,556,806	299
Cambridge	118,927	Middlesex	5th	7th	Metropolitan City	3	65,019,211	547	23,100,176	194	88,119,387	741	0	0	88,119,387	741
Canton	23,805	Norfolk	8th		Nonentitlement Unit	0	2,491,635	105	0	0	2,491,635	105	4,623,842	194	7,115,477	299
Carlisle	5,252	Middlesex	3rd		Nonentitlement Unit	0	549,719	105	1,020,139	194	1,569,859	299	0	0	1,569,859	299
Carver	11,767	Plymouth	9th		Nonentitlement Unit	1	1,231,635	105	0	0	1,231,635	105	2,285,602	194	3,517,237	299
Charlemont	1,233	Franklin	1st		Nonentitlement Unit	0	129,056	105	239,496	194	368,552	299	0	0	368,552	299
Charlton	13,713	Worcester	1st		Nonentitlement Unit	0	1,435,320	105	2,663,589	194	4,098,909	299	0	0	4,098,909	299
Chatham	5,982	Barnstable	9th		Nonentitlement Unit	0	626,127	105	0	0	626,127	105	1,161,933	194	1,788,061	299
Chelmsford	35,391	Middlesex	3rd		Nonentitlement Unit	0	3,704,325	105	6,874,287	194	10,578,612	299	0	0	10,578,612	299
Chelsea	39,690	Suffolk	7th		Nonentitlement Unit	7	4,154,295	105	7,709,317	194	11,863,612	299	0	0	11,863,612	299
Cheshire	3,129	Berkshire	1st		Nonentitlement Unit	0	327,508	105	607,772	194	935,279	299	0	0	935,279	299
Chester	1,369	Hampden	1st		Nonentitlement Unit	0	143,291	105	265,912	194	409,203	299	0	0	409,203	299
Chesterfield	1,249	Hampshire	1st		Nonentitlement Unit	0	130,731	105	242,604	194	373,335	299	0	0	373,335	299
Chicopee	55,126	Hampden	1st		Metropolitan City	1	28,828,571	523	10,707,579	194	39,536,150	717	0	0	39,536,150	717
Chilmark	922	Dukes	9th		Nonentitlement Unit	0	96,504	105	0	0	96,504	105	179,088	194	275,592	299
Clarksburg	1,638	Berkshire	1st		Nonentitlement Unit	0	171,447	105	318,162	194	489,609	299	0	0	489,609	299
Clinton	14,000	Worcester	3rd		Nonentitlement Unit	0	1,465,360	105	2,719,336	194	4,184,696	299	0	0	4,184,696	299
Cohasset	8,548	Norfolk	8th		Nonentitlement Unit	0	894,707	105	0	0	894,707	105	1,660,349	194	2,555,056	299
Colrain	1,661	Franklin	1st		Nonentitlement Unit	0	173,854	105	322,630	194	496,484	299	0	0	496,484	299
Concord	18,918	Middlesex	3rd		Nonentitlement Unit	0	1,980,120	105	3,674,600	194	5,654,719	299	0	0	5,654,719	299
Conway	1,873	Franklin	1st		Nonentitlement Unit	0	196,044	105	363,808	194	559,852	299	0	0	559,852	299
Cummington	874	Hampshire	1st		Nonentitlement Unit	0	91,480	105	169,764	194	261,245	299	0	0	261,245	299
Dalton	6,525	Berkshire	1st		Nonentitlement Unit	0	682,962	105	1,267,405	194	1,950,367	299	0	0	1,950,367	299
Danvers	27,549	Essex	6th		Nonentitlement Unit	0	2,883,514	105	5,351,070	194	8,234,584	299	0	0	8,234,584	299
Dartmouth	34,188	Bristol	9th		Nonentitlement Unit	0	3,578,409	105	0	0	3,578,409	105	6,640,618	194	10,219,027	299
Dedham	25,219	Norfolk	8th		Nonentitlement Unit	0	2,639,636	105	0	0	2,639,636	105	4,898,495	194	7,538,131	299
Deerfield	4,991	Franklin	2nd		Nonentitlement Unit	0	522,401	105	969,443	194	1,491,844	299	0	0	1,491,844	299
Dennis	13,871	Barnstable	9th		Nonentitlement Unit	0	1,451,858	105	0	0	1,451,858	105	2,694,279	194	4,146,137	299
Dighton	7,967	Bristol	4th		Nonentitlement Unit	0	833,894	105	0	0	833,894	105	1,547,496	194	2,381,391	299
Douglas	9,038	Worcester	2nd		Nonentitlement Unit	0	945,994	105	1,755,526	194	2,701,520	299	0	0	2,701,520	299
Dover	6,127	Norfolk	4th		Nonentitlement Unit	0	641,304	105	0	0	641,304	105	1,190,098	194	1,831,402	299
Dracut	31,634	Middlesex	3rd		Nonentitlement Unit	0	3,311,085	105	6,144,534	194	9,455,619	299	0	0	9,455,619	299

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Municipality	Population	County	CD1	CD2	US Treasury Classification	QCTs	Municipal Per		County Reallocation	County Per Capita	Total Amount	Total Per Capita Amount	County Amount	County Amt per Capita	Implied Total Amount with County	Implied Total Amount Per Capita
							Allocation	Capita Amount								
Dudley	11,773	Worcester	1st		Nonentitlement Unit	0	1,232,263	105	2,286,767	194	3,519,030	299	0	0	3,519,030	299
Dunstable	3,403	Middlesex	3rd		Nonentitlement Unit	0	356,187	105	660,993	194	1,017,180	299	0	0	1,017,180	299
Duxbury	15,921	Plymouth	9th		Nonentitlement Unit	0	1,666,428	105	0	0	1,666,428	105	3,092,468	194	4,758,896	299
East Bridgewater	14,526	Plymouth	8th		Nonentitlement Unit	0	1,520,415	105	0	0	1,520,415	105	2,821,505	194	4,341,921	299
East Brookfield	2,210	Worcester	1st		Nonentitlement Unit	0	231,318	105	429,267	194	660,584	299	0	0	660,584	299
East Longmeadow	16,192	Hampden	1st		Nonentitlement Unit	0	1,694,793	105	3,145,106	194	4,839,899	299	0	0	4,839,899	299
Eastham	4,906	Barnstable	9th		Nonentitlement Unit	0	513,504	105	0	0	513,504	105	952,933	194	1,466,437	299
Easthampton	15,829	Hampshire	1st		Nonentitlement Unit	0	1,656,799	105	3,074,598	194	4,731,396	299	0	0	4,731,396	299
Easton	25,105	Bristol	4th		Nonentitlement Unit	0	2,627,704	105	0	0	2,627,704	105	4,876,352	194	7,504,056	299
Edgartown	4,348	Dukes	9th		Nonentitlement Unit	0	455,099	105	0	0	455,099	105	844,548	194	1,299,647	299
Egremont	1,205	Berkshire	1st		Nonentitlement Unit	0	126,126	105	234,057	194	360,183	299	0	0	360,183	299
Erving	1,750	Franklin	2nd		Nonentitlement Unit	0	183,170	105	339,917	194	523,087	299	0	0	523,087	299
Essex	3,799	Essex	6th		Nonentitlement Unit	0	397,636	105	737,911	194	1,135,547	299	0	0	1,135,547	299
Everett	46,451	Middlesex	7th		Nonentitlement Unit	6	4,861,959	105	9,022,562	194	13,884,521	299	0	0	13,884,521	299
Fairhaven	16,078	Bristol	9th		Nonentitlement Unit	0	1,682,861	105	0	0	1,682,861	105	3,122,963	194	4,805,824	299
Fall River	89,541	Bristol	4th	9th	Metropolitan City	12	69,599,142	777	0	0	69,599,142	777	17,392,290	194	86,991,432	972
Falmouth	30,993	Barnstable	9th		Nonentitlement Unit	1	3,243,993	105	0	0	3,243,993	105	6,020,027	194	9,264,019	299
Fitchburg	40,638	Worcester	3rd		Metropolitan City	3	23,345,004	574	7,893,455	194	31,238,459	769	0	0	31,238,459	769
Florida	715	Berkshire	1st		Nonentitlement Unit	0	74,838	105	138,880	194	213,718	299	0	0	213,718	299
Foxborough	18,399	Norfolk	4th		Nonentitlement Unit	0	1,925,797	105	0	0	1,925,797	105	3,573,790	194	5,499,587	299
Framingham	74,416	Middlesex	5th		Metropolitan City	5	12,373,262	166	14,454,436	194	26,827,698	361	0	0	26,827,698	361
Franklin	34,087	Norfolk	4th		Nonentitlement Unit	0	3,567,837	105	0	0	3,567,837	105	6,621,000	194	10,188,837	299
Freetown	9,394	Bristol	4th		Nonentitlement Unit	0	983,256	105	0	0	983,256	105	1,824,674	194	2,807,931	299
Gardner	20,683	Worcester	3rd		Nonentitlement Unit	1	2,164,860	105	4,017,430	194	6,182,290	299	0	0	6,182,290	299
Georgetown	8,768	Essex	6th		Nonentitlement Unit	0	917,734	105	1,703,081	194	2,620,815	299	0	0	2,620,815	299
Gill	1,465	Franklin	2nd		Nonentitlement Unit	0	153,339	105	284,559	194	437,899	299	0	0	437,899	299
Gloucester	30,430	Essex	6th		Metropolitan City	4	17,264,797	567	5,910,671	194	23,175,468	762	0	0	23,175,468	762
Goshen	1,059	Hampshire	1st		Nonentitlement Unit	0	110,844	105	205,698	194	316,542	299	0	0	316,542	299
Gosnold	75	Dukes	9th		Nonentitlement Unit	0	7,850	105	0	0	7,850	105	14,568	194	22,418	299
Grafton	18,883	Worcester	2nd		Nonentitlement Unit	0	1,976,456	105	3,667,801	194	5,644,258	299	0	0	5,644,258	299
Granby	6,291	Hampshire	1st		Nonentitlement Unit	0	658,470	105	1,221,953	194	1,880,423	299	0	0	1,880,423	299
Granville	1,611	Hampden	1st		Nonentitlement Unit	0	168,621	105	312,918	194	481,539	299	0	0	481,539	299
Great Barrington	6,945	Berkshire	1st		Nonentitlement Unit	0	726,923	105	1,348,985	194	2,075,908	299	0	0	2,075,908	299
Greenfield	17,258	Franklin	2nd		Nonentitlement Unit	2	1,806,370	105	3,352,164	194	5,158,534	299	0	0	5,158,534	299
Groton	11,325	Middlesex	3rd		Nonentitlement Unit	0	1,185,371	105	2,199,748	194	3,385,120	299	0	0	3,385,120	299
Groveland	6,849	Essex	6th		Nonentitlement Unit	0	716,875	105	1,330,338	194	2,047,213	299	0	0	2,047,213	299
Hadley	5,342	Hampshire	2nd		Nonentitlement Unit	0	559,139	105	1,037,621	194	1,596,760	299	0	0	1,596,760	299
Halifax	7,896	Plymouth	9th		Nonentitlement Unit	0	826,463	105	0	0	826,463	105	1,533,705	194	2,360,168	299
Hamilton	8,051	Essex	6th		Nonentitlement Unit	0	842,687	105	1,563,812	194	2,406,499	299	0	0	2,406,499	299
Hampden	5,177	Hampden	1st		Nonentitlement Unit	0	541,869	105	1,005,572	194	1,547,441	299	0	0	1,547,441	299

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							Allocation	Capita Amount	Reallocation	Per Capita		Amount	Amount			
Hancock	696	Berkshire	1st		Nonentitlement Unit	0	72,849	105	135,190	194	208,039	299	0	0	208,039	299
Hanover	14,570	Plymouth	9th		Nonentitlement Unit	0	1,525,021	105	0	0	1,525,021	105	2,830,052	194	4,355,073	299
Hanson	10,914	Plymouth	9th		Nonentitlement Unit	0	1,142,353	105	0	0	1,142,353	105	2,119,917	194	3,262,269	299
Hardwick	3,057	Worcester	2nd		Nonentitlement Unit	0	319,972	105	593,786	194	913,758	299	0	0	913,758	299
Harvard	6,620	Worcester	3rd		Nonentitlement Unit	0	692,906	105	1,285,857	194	1,978,763	299	0	0	1,978,763	299
Harwich	12,142	Barnstable	9th		Nonentitlement Unit	0	1,270,886	105	0	0	1,270,886	105	2,358,441	194	3,629,327	299
Hatfield	3,251	Hampshire	2nd		Nonentitlement Unit	0	340,277	105	631,469	194	971,746	299	0	0	971,746	299
Haverhill	64,014	Essex	3rd		Metropolitan City	3	25,039,680	391	12,433,969	194	37,473,649	585	0	0	37,473,649	585
Hawley	334	Franklin	1st		Nonentitlement Unit	0	34,959	105	64,876	194	99,835	299	0	0	99,835	299
Heath	695	Franklin	1st		Nonentitlement Unit	0	72,745	105	134,996	194	207,740	299	0	0	207,740	299
Hingham	24,679	Plymouth	8th		Nonentitlement Unit	0	2,583,115	105	0	0	2,583,115	105	4,793,606	194	7,376,722	299
Hinsdale	1,911	Berkshire	1st		Nonentitlement Unit	0	200,022	105	371,189	194	571,211	299	0	0	571,211	299
Holbrook	11,033	Norfolk	8th		Nonentitlement Unit	0	1,154,808	105	0	0	1,154,808	105	2,143,031	194	3,297,839	299
Holden	19,303	Worcester	2nd		Nonentitlement Unit	0	2,020,417	105	3,749,381	194	5,769,799	299	0	0	5,769,799	299
Holland	2,482	Hampden	1st		Nonentitlement Unit	0	259,787	105	482,099	194	741,887	299	0	0	741,887	299
Holliston	14,912	Middlesex	5th		Nonentitlement Unit	0	1,560,817	105	2,896,481	194	4,457,299	299	0	0	4,457,299	299
Holyoke	40,117	Hampden	1st		Metropolitan City	6	29,894,310	745	7,792,257	194	37,686,567	939	0	0	37,686,567	939
Hopedale	5,951	Worcester	4th		Nonentitlement Unit	0	622,883	105	1,155,912	194	1,778,795	299	0	0	1,778,795	299
Hopkinton	18,470	Middlesex	4th		Nonentitlement Unit	0	1,933,228	105	3,587,581	194	5,520,809	299	0	0	5,520,809	299
Hubbardston	4,829	Worcester	2nd		Nonentitlement Unit	0	505,444	105	937,977	194	1,443,421	299	0	0	1,443,421	299
Hudson	19,864	Middlesex	3rd		Nonentitlement Unit	0	2,079,136	105	3,858,349	194	5,937,485	299	0	0	5,937,485	299
Hull	10,475	Plymouth	8th		Nonentitlement Unit	0	1,096,403	105	0	0	1,096,403	105	2,034,646	194	3,131,049	299
Huntington	2,169	Hampshire	1st		Nonentitlement Unit	0	227,026	105	421,303	194	648,329	299	0	0	648,329	299
Ipswich	14,074	Essex	6th		Nonentitlement Unit	1	1,473,105	105	2,733,710	194	4,206,815	299	0	0	4,206,815	299
Kingston	13,863	Plymouth	9th		Nonentitlement Unit	0	1,451,020	105	0	0	1,451,020	105	2,692,725	194	4,143,745	299
Lakeville	11,561	Plymouth	4th		Nonentitlement Unit	0	1,210,073	105	0	0	1,210,073	105	2,245,589	194	3,455,662	299
Lancaster	8,082	Worcester	3rd		Nonentitlement Unit	0	845,931	105	1,569,834	194	2,415,765	299	0	0	2,415,765	299
Lanesborough	2,940	Berkshire	1st		Nonentitlement Unit	0	307,726	105	571,061	194	878,786	299	0	0	878,786	299
Lawrence	80,028	Essex	3rd		Metropolitan City	16	41,807,344	522	15,544,501	194	57,351,845	717	0	0	57,351,845	717
Lee	5,664	Berkshire	1st		Nonentitlement Unit	0	592,843	105	1,100,166	194	1,693,008	299	0	0	1,693,008	299
Leicester	11,341	Worcester	2nd		Nonentitlement Unit	0	1,187,046	105	2,202,856	194	3,389,902	299	0	0	3,389,902	299
Lenox	4,944	Berkshire	1st		Nonentitlement Unit	0	517,481	105	960,314	194	1,477,795	299	0	0	1,477,795	299
Leominster	41,716	Worcester	2nd		Metropolitan City	1	11,842,399	284	8,102,844	194	19,945,243	478	0	0	19,945,243	478
Leverett	1,837	Franklin	2nd		Nonentitlement Unit	0	192,276	105	356,816	194	549,092	299	0	0	549,092	299
Lexington	33,132	Middlesex	5th		Nonentitlement Unit	0	3,467,879	105	6,435,503	194	9,903,381	299	0	0	9,903,381	299
Leyden	715	Franklin	1st		Nonentitlement Unit	0	74,838	105	138,880	194	213,718	299	0	0	213,718	299
Lincoln	7,052	Middlesex	5th		Nonentitlement Unit	0	738,123	105	1,369,768	194	2,107,891	299	0	0	2,107,891	299
Littleton	10,227	Middlesex	3rd		Nonentitlement Unit	0	1,070,445	105	1,986,475	194	3,056,920	299	0	0	3,056,920	299
Longmeadow	15,705	Hampden	1st		Nonentitlement Unit	0	1,643,820	105	3,050,512	194	4,694,332	299	0	0	4,694,332	299
Lowell	110,997	Middlesex	3rd		Metropolitan City	15	54,450,130	491	21,559,866	194	76,009,996	685	0	0	76,009,996	685

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							Allocation	Capita Amount								
Ludlow	21,233	Hampden	1st		Nonentitlement Unit	0	2,222,427	105	4,124,261	194	6,346,689	299	0	0	6,346,689	299
Lunenburg	11,736	Worcester	3rd		Nonentitlement Unit	0	1,228,390	105	2,279,580	194	3,507,971	299	0	0	3,507,971	299
Lynn	94,299	Essex	6th		Metropolitan City	17	56,818,440	603	18,316,475	194	75,134,915	797	0	0	75,134,915	797
Lynnfield	12,999	Essex	6th		Nonentitlement Unit	0	1,360,587	105	2,524,903	194	3,885,490	299	0	0	3,885,490	299
Malden	60,470	Middlesex	5th		Metropolitan City	4	34,028,561	563	11,745,589	194	45,774,150	757	0	0	45,774,150	757
Manchester By The Sea	5,434	Essex	6th		Nonentitlement Unit	0	568,769	105	1,055,491	194	1,624,260	299	0	0	1,624,260	299
Mansfield	24,470	Bristol	4th		Nonentitlement Unit	0	2,561,240	105	0	0	2,561,240	105	4,753,011	194	7,314,250	299
Marblehead	20,555	Essex	6th		Nonentitlement Unit	0	2,151,462	105	3,992,568	194	6,144,030	299	0	0	6,144,030	299
Marion	5,188	Plymouth	9th		Nonentitlement Unit	0	543,020	105	0	0	543,020	105	1,007,708	194	1,550,729	299
Marlborough	39,597	Middlesex	3rd		Nonentitlement Unit	0	4,144,561	105	7,691,253	194	11,835,814	299	0	0	11,835,814	299
Marshfield	25,967	Plymouth	9th		Nonentitlement Unit	0	2,717,928	105	0	0	2,717,928	105	5,043,785	194	7,761,714	299
Mashpee	14,229	Barnstable	9th		Nonentitlement Unit	0	1,489,329	105	0	0	1,489,329	105	2,763,816	194	4,253,145	299
Mattapoisett	6,401	Plymouth	9th		Nonentitlement Unit	0	669,983	105	0	0	669,983	105	1,243,319	194	1,913,303	299
Maynard	11,336	Middlesex	3rd		Nonentitlement Unit	0	1,186,523	105	2,201,885	194	3,388,408	299	0	0	3,388,408	299
Medfield	12,955	Norfolk	4th		Nonentitlement Unit	0	1,355,981	105	0	0	1,355,981	105	2,516,357	194	3,872,338	299
Medford	57,341	Middlesex	5th		Metropolitan City	0	37,409,525	652	11,137,817	194	48,547,342	847	0	0	48,547,342	847
Medway	13,479	Norfolk	4th		Nonentitlement Unit	0	1,410,827	105	0	0	1,410,827	105	2,618,138	194	4,028,965	299
Melrose	28,016	Middlesex	5th		Nonentitlement Unit	0	2,932,394	105	5,441,780	194	8,374,174	299	0	0	8,374,174	299
Mendon	6,223	Worcester	2nd		Nonentitlement Unit	0	651,352	105	1,208,745	194	1,860,097	299	0	0	1,860,097	299
Merrimac	6,960	Essex	6th		Nonentitlement Unit	0	728,493	105	1,351,898	194	2,080,392	299	0	0	2,080,392	299
Methuen	50,706	Essex	3rd		Metropolitan City	1	9,978,445	197	9,849,046	194	19,827,491	391	0	0	19,827,491	391
Middleborough	25,463	Plymouth	9th		Nonentitlement Unit	0	2,665,175	105	0	0	2,665,175	105	4,945,889	194	7,611,065	299
Middlefield	534	Hampshire	1st		Nonentitlement Unit	0	55,893	105	103,723	194	159,616	299	0	0	159,616	299
Middleton	10,110	Essex	6th		Nonentitlement Unit	0	1,058,199	105	1,963,749	194	3,021,948	299	0	0	3,021,948	299
Milford	29,101	Worcester	4th		Nonentitlement Unit	0	3,045,960	105	5,652,528	194	8,698,488	299	0	0	8,698,488	299
Millbury	13,947	Worcester	2nd		Nonentitlement Unit	0	1,459,812	105	2,709,041	194	4,168,854	299	0	0	4,168,854	299
Millis	8,310	Norfolk	4th		Nonentitlement Unit	0	869,796	105	0	0	869,796	105	1,614,120	194	2,483,916	299
Millville	3,257	Worcester	2nd		Nonentitlement Unit	0	340,905	105	632,634	194	973,540	299	0	0	973,540	299
Milton	27,593	Norfolk	7th	8th	Nonentitlement Unit	0	2,888,119	105	0	0	2,888,119	105	5,359,617	194	8,247,736	299
Monroe	115	Franklin	1st		Nonentitlement Unit	0	12,037	105	22,337	194	34,374	299	0	0	34,374	299
Monson	8,787	Hampden	1st		Nonentitlement Unit	0	919,723	105	1,706,772	194	2,626,494	299	0	0	2,626,494	299
Montague	8,212	Franklin	2nd		Nonentitlement Unit	0	859,538	105	1,595,085	194	2,454,623	299	0	0	2,454,623	299
Monterey	924	Berkshire	1st		Nonentitlement Unit	0	96,714	105	179,476	194	276,190	299	0	0	276,190	299
Montgomery	866	Hampden	1st		Nonentitlement Unit	0	90,643	105	168,210	194	258,853	299	0	0	258,853	299
Mount Washington	157	Berkshire	1st		Nonentitlement Unit	0	16,433	105	30,495	194	46,928	299	0	0	46,928	299
Nahant	3,513	Essex	6th		Nonentitlement Unit	0	367,701	105	682,359	194	1,050,060	299	0	0	1,050,060	299
Nantucket	11,399	Nantucket	9th		Nonentitlement Unit	0	1,193,117	105	2,214,122	194	3,407,239	299	0	0	3,407,239	299
Natick	36,050	Middlesex	5th		Nonentitlement Unit	0	3,773,301	105	7,002,290	194	10,775,591	299	0	0	10,775,591	299

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							Allocation	Capita Amount								
Needham	31,388	Norfolk	4th		Nonentitlement Unit	0	3,285,337	105	0	0	3,285,337	105	6,096,751	194	9,382,088	299
New Ashford	223	Berkshire	1st		Nonentitlement Unit	0	23,341	105	43,315	194	66,656	299	0	0	66,656	299
New Bedford	95,363	Bristol	9th		Metropolitan City	16	64,729,754	679	0	0	64,729,754	679	18,523,145	194	83,252,899	873
New Braintree	1,024	Worcester	2nd		Nonentitlement Unit	0	107,181	105	198,900	194	306,081	299	0	0	306,081	299
New Marlborough	1,458	Berkshire	1st		Nonentitlement Unit	0	152,607	105	283,199	194	435,806	299	0	0	435,806	299
New Salem	1,021	Franklin	2nd		Nonentitlement Unit	0	106,867	105	198,317	194	305,184	299	0	0	305,184	299
Newbury	7,148	Essex	6th		Nonentitlement Unit	0	748,171	105	1,388,415	194	2,136,586	299	0	0	2,136,586	299
Newburyport	18,289	Essex	6th		Nonentitlement Unit	0	1,914,283	105	3,552,424	194	5,466,707	299	0	0	5,466,707	299
Newton	88,414	Middlesex	4th		Metropolitan City	0	46,416,122	525	17,173,383	194	63,589,505	719	0	0	63,589,505	719
Norfolk	12,003	Norfolk	4th		Nonentitlement Unit	0	1,256,337	105	0	0	1,256,337	105	2,331,442	194	3,587,779	299
North Adams	12,730	Berkshire	1st		Nonentitlement Unit	2	1,332,431	105	2,472,653	194	3,805,084	299	0	0	3,805,084	299
North Andover	31,188	Essex	6th		Nonentitlement Unit	0	3,264,403	105	6,057,903	194	9,322,306	299	0	0	9,322,306	299
North Attleborough	29,364	Bristol	4th		Nonentitlement Unit	0	3,073,487	105	0	0	3,073,487	105	5,703,613	194	8,777,100	299
North Brookfield	4,792	Worcester	2nd		Nonentitlement Unit	0	501,572	105	930,790	194	1,432,362	299	0	0	1,432,362	299
North Reading	15,865	Middlesex	6th		Nonentitlement Unit	0	1,660,567	105	3,081,590	194	4,742,157	299	0	0	4,742,157	299
Northampton	28,451	Hampshire	2nd		Metropolitan City	0	16,221,711	570	5,526,273	194	21,747,984	764	0	0	21,747,984	764
Northborough	15,109	Worcester	2nd		Nonentitlement Unit	0	1,581,437	105	2,934,746	194	4,516,183	299	0	0	4,516,183	299
Northbridge	16,679	Worcester	2nd		Nonentitlement Unit	0	1,745,767	105	3,239,700	194	4,985,467	299	0	0	4,985,467	299
Northfield	2,958	Franklin	2nd		Nonentitlement Unit	0	309,610	105	574,557	194	884,166	299	0	0	884,166	299
Norton	19,948	Bristol	4th		Nonentitlement Unit	0	2,087,928	105	0	0	2,087,928	105	3,874,665	194	5,962,593	299
Norwell	11,153	Plymouth	9th		Nonentitlement Unit	0	1,167,368	105	0	0	1,167,368	105	2,166,339	194	3,333,708	299
Norwood	29,725	Norfolk	8th		Nonentitlement Unit	0	3,111,273	105	0	0	3,111,273	105	5,773,733	194	8,885,006	299
Oak Bluffs	4,667	Dukes	9th		Nonentitlement Unit	0	488,488	105	0	0	488,488	105	906,510	194	1,394,998	299
Oakham	1,957	Worcester	2nd		Nonentitlement Unit	0	204,836	105	380,124	194	584,961	299	0	0	584,961	299
Orange	7,582	Franklin	2nd		Nonentitlement Unit	0	793,597	105	1,472,715	194	2,266,312	299	0	0	2,266,312	299
Orleans	5,788	Barnstable	9th		Nonentitlement Unit	0	605,822	105	0	0	605,822	105	1,124,251	194	1,730,073	299
Otis	1,539	Berkshire	1st		Nonentitlement Unit	0	161,085	105	298,933	194	460,018	299	0	0	460,018	299
Oxford	14,009	Worcester	2nd		Nonentitlement Unit	0	1,466,302	105	2,721,084	194	4,187,386	299	0	0	4,187,386	299
Palmer	12,232	Hampden	1st	2nd	Nonentitlement Unit	0	1,280,306	105	2,375,923	194	3,656,228	299	0	0	3,656,228	299
Paxton	4,963	Worcester	2nd		Nonentitlement Unit	0	519,470	105	964,005	194	1,483,475	299	0	0	1,483,475	299
Peabody	53,070	Essex	6th		Metropolitan City	4	10,771,724	203	10,308,225	194	21,079,949	397	0	0	21,079,949	397
Pelham	1,313	Hampshire	2nd		Nonentitlement Unit	0	137,430	105	255,035	194	392,465	299	0	0	392,465	299
Pembroke	18,509	Plymouth	9th		Nonentitlement Unit	0	1,937,310	105	0	0	1,937,310	105	3,595,156	194	5,532,467	299
Pepperell	12,114	Middlesex	3rd		Nonentitlement Unit	0	1,267,955	105	2,353,002	194	3,620,957	299	0	0	3,620,957	299
Peru	834	Berkshire	1st		Nonentitlement Unit	0	87,294	105	161,995	194	249,288	299	0	0	249,288	299
Petersham	1,250	Worcester	2nd		Nonentitlement Unit	0	130,836	105	242,798	194	373,634	299	0	0	373,634	299
Phillipston	1,746	Worcester	2nd		Nonentitlement Unit	0	182,751	105	339,140	194	521,891	299	0	0	521,891	299
Pittsfield	42,142	Berkshire	1st		Metropolitan City	3	32,417,190	769	8,185,589	194	40,602,779	963	0	0	40,602,779	963
Plainfield	661	Hampshire	1st		Nonentitlement Unit	0	69,186	105	128,392	194	197,577	299	0	0	197,577	299
Plainville	9,293	Norfolk	4th		Nonentitlement Unit	0	972,685	105	0	0	972,685	105	1,805,056	194	2,777,741	299



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							Municipal Allocation	Capita Amount								
Plymouth	61,528	Plymouth	9th		Metropolitan City	3	9,472,098	154	0	0	9,472,098	154	11,951,093	194	21,423,191	348
Plympton	2,987	Plymouth	9th		Nonentitlement Unit	0	312,645	105	0	0	312,645	105	580,190	194	892,835	299
Princeton	3,488	Worcester	2nd		Nonentitlement Unit	0	365,084	105	677,503	194	1,042,587	299	0	0	1,042,587	299
Provincetown	2,961	Barnstable	9th		Nonentitlement Unit	0	309,924	105	0	0	309,924	105	575,140	194	885,063	299
Quincy	94,470	Norfolk	8th		Metropolitan City	4	45,316,692	480	0	0	45,316,692	480	18,349,690	194	63,666,382	674
Randolph	34,362	Norfolk	7th		Nonentitlement Unit	1	3,596,621	105	0	0	3,596,621	105	6,674,416	194	10,271,037	299
Raynham	14,470	Bristol	4th	8th	Nonentitlement Unit	0	1,514,554	105	0	0	1,514,554	105	2,810,628	194	4,325,182	299
Reading	25,400	Middlesex	6th		Nonentitlement Unit	0	2,658,581	105	4,933,652	194	7,592,234	299	0	0	7,592,234	299
Rehoboth	12,385	Bristol	4th		Nonentitlement Unit	0	1,296,320	105	0	0	1,296,320	105	2,405,641	194	3,701,961	299
Revere	53,073	Suffolk	5th		Metropolitan City	8	19,745,590	372	10,308,808	194	30,054,398	566	0	0	30,054,398	566
Richmond	1,416	Berkshire	1st		Nonentitlement Unit	0	148,211	105	275,041	194	423,252	299	0	0	423,252	299
Rochester	5,687	Plymouth	9th		Nonentitlement Unit	0	595,250	105	0	0	595,250	105	1,104,633	194	1,699,883	299
Rockland	17,986	Plymouth	9th		Nonentitlement Unit	0	1,882,569	105	0	0	1,882,569	105	3,493,570	194	5,376,138	299
Rockport	7,282	Essex	6th		Nonentitlement Unit	0	762,196	105	1,414,443	194	2,176,640	299	0	0	2,176,640	299
Rowe	389	Franklin	1st		Nonentitlement Unit	0	40,716	105	75,559	194	116,275	299	0	0	116,275	299
Rowley	6,473	Essex	6th		Nonentitlement Unit	0	677,520	105	1,257,304	194	1,934,824	299	0	0	1,934,824	299
Royalston	1,277	Worcester	2nd		Nonentitlement Unit	0	133,662	105	248,042	194	381,704	299	0	0	381,704	299
Russell	1,792	Hampden	1st		Nonentitlement Unit	0	187,566	105	348,075	194	535,641	299	0	0	535,641	299
Rutland	8,938	Worcester	2nd		Nonentitlement Unit	0	935,528	105	1,736,102	194	2,671,629	299	0	0	2,671,629	299
Salem	43,226	Essex	6th		Metropolitan City	3	26,657,276	617	8,396,144	194	35,053,420	811	0	0	35,053,420	811
Salisbury	9,534	Essex	6th		Nonentitlement Unit	0	997,910	105	1,851,868	194	2,849,778	299	0	0	2,849,778	299
Sandisfield	891	Berkshire	1st		Nonentitlement Unit	0	93,260	105	173,066	194	266,326	299	0	0	266,326	299
Sandwich	20,169	Barnstable	9th		Nonentitlement Unit	1	2,111,060	105	0	0	2,111,060	105	3,917,592	194	6,028,652	299
Saugus	28,361	Essex	6th		Nonentitlement Unit	0	2,968,505	105	5,508,792	194	8,477,297	299	0	0	8,477,297	299
Savoy	675	Berkshire	1st		Nonentitlement Unit	0	70,651	105	131,111	194	201,762	299	0	0	201,762	299
Scituate	18,924	Plymouth	8th		Nonentitlement Unit	0	1,980,748	105	0	0	1,980,748	105	3,675,765	194	5,656,513	299
Seekonk	15,770	Bristol	4th		Nonentitlement Unit	0	1,650,623	105	0	0	1,650,623	105	3,063,138	194	4,713,761	299
Sharon	18,895	Norfolk	4th		Nonentitlement Unit	0	1,977,712	105	0	0	1,977,712	105	3,670,132	194	5,647,845	299
Sheffield	3,129	Berkshire	1st		Nonentitlement Unit	0	327,508	105	607,772	194	935,279	299	0	0	935,279	299
Shelburne	1,837	Franklin	1st		Nonentitlement Unit	0	192,276	105	356,816	194	549,092	299	0	0	549,092	299
Sherborn	4,335	Middlesex	5th		Nonentitlement Unit	0	453,738	105	842,023	194	1,295,761	299	0	0	1,295,761	299
Shirley	7,636	Middlesex	3rd		Nonentitlement Unit	0	799,249	105	1,483,203	194	2,282,453	299	0	0	2,282,453	299
Shrewsbury	38,526	Worcester	2nd		Nonentitlement Unit	0	4,032,461	105	7,483,224	194	11,515,685	299	0	0	11,515,685	299
Shutesbury	1,754	Franklin	2nd		Nonentitlement Unit	0	183,589	105	340,694	194	524,283	299	0	0	524,283	299
Somerset	18,129	Bristol	4th		Nonentitlement Unit	0	1,897,536	105	0	0	1,897,536	105	3,521,346	194	5,418,882	299
Somerville	81,360	Middlesex	7th		Metropolitan City	2	61,700,944	758	15,803,226	194	77,504,170	953	0	0	77,504,170	953
South Hadley	17,625	Hampshire	1st		Nonentitlement Unit	0	1,844,783	105	3,423,450	194	5,268,233	299	0	0	5,268,233	299
Southampton	6,171	Hampshire	1st		Nonentitlement Unit	0	645,910	105	1,198,644	194	1,844,554	299	0	0	1,844,554	299
Southborough	10,208	Worcester	5th		Nonentitlement Unit	0	1,068,457	105	1,982,784	194	3,051,241	299	0	0	3,051,241	299
Southbridge	16,878	Worcester	1st		Nonentitlement Unit	2	1,766,596	105	3,278,354	194	5,044,950	299	0	0	5,044,950	299

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							Municipal Allocation	Capita Amount								
Southwick	9,740	Hampden	1st		Nonentitlement Unit	0	1,019,472	105	1,891,881	194	2,911,353	299	0	0	2,911,353	299
Spencer	11,935	Worcester	2nd		Nonentitlement Unit	0	1,249,219	105	2,318,234	194	3,567,453	299	0	0	3,567,453	299
Springfield	153,606	Hampden	1st		Metropolitan City	20	93,848,687	611	29,836,165	194	123,684,852	805	0	0	123,684,852	805
Sterling	8,174	Worcester	2nd		Nonentitlement Unit	0	855,561	105	1,587,704	194	2,443,264	299	0	0	2,443,264	299
Stockbridge	1,890	Berkshire	1st		Nonentitlement Unit	0	197,824	105	367,110	194	564,934	299	0	0	564,934	299
Stoneham	24,126	Middlesex	5th		Nonentitlement Unit	0	2,525,234	105	4,686,193	194	7,211,426	299	0	0	7,211,426	299
Stoughton	28,915	Norfolk	8th		Nonentitlement Unit	2	3,026,491	105	0	0	3,026,491	105	5,616,400	194	8,642,891	299
Stow	7,234	Middlesex	3rd		Nonentitlement Unit	0	757,172	105	1,405,120	194	2,162,292	299	0	0	2,162,292	299
Sturbridge	9,597	Worcester	1st		Nonentitlement Unit	0	1,004,504	105	1,864,105	194	2,868,609	299	0	0	2,868,609	299
Sudbury	19,655	Middlesex	3rd	5th	Nonentitlement Unit	0	2,057,260	105	3,817,753	194	5,875,014	299	0	0	5,875,014	299
Sunderland	3,629	Franklin	2nd		Nonentitlement Unit	0	379,842	105	704,891	194	1,084,733	299	0	0	1,084,733	299
Sutton	9,582	Worcester	2nd		Nonentitlement Unit	0	1,002,934	105	1,861,191	194	2,864,125	299	0	0	2,864,125	299
Swampscott	15,298	Essex	6th		Nonentitlement Unit	0	1,601,220	105	2,971,457	194	4,572,677	299	0	0	4,572,677	299
Swansea	16,834	Bristol	4th		Nonentitlement Unit	0	1,761,990	105	0	0	1,761,990	105	3,269,807	194	5,031,798	299
Taunton	57,464	Bristol	4th		Metropolitan City	4	20,992,932	365	0	0	20,992,932	365	11,161,708	194	32,154,640	560
Templeton	8,138	Worcester	2nd		Nonentitlement Unit	0	851,793	105	1,580,711	194	2,432,504	299	0	0	2,432,504	299
Tewksbury	31,178	Middlesex	6th		Nonentitlement Unit	0	3,263,356	105	6,055,961	194	9,319,317	299	0	0	9,319,317	299
Tisbury	4,096	Dukes	9th		Nonentitlement Unit	0	428,722	105	0	0	428,722	105	795,600	194	1,224,322	299

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							Municipal Allocation	Capita Amount	County Reallocation	Reallocation Per Capita		Capita Amount	County Amount			
Tolland	508	Hampden	1st		Nonentitlement Unit	0	53,172	105	98,673	194	151,845	299	0	0	151,845	299
Topsfield	6,641	Essex	6th		Nonentitlement Unit	0	695,104	105	1,289,936	194	1,985,040	299	0	0	1,985,040	299
Townsend	9,506	Middlesex	3rd		Nonentitlement Unit	0	994,979	105	1,846,429	194	2,841,408	299	0	0	2,841,408	299
Truro	2,008	Barnstable	9th		Nonentitlement Unit	0	210,174	105	0	0	210,174	105	390,030	194	600,205	299
Tyngsborough	12,527	Middlesex	3rd		Nonentitlement Unit	0	1,311,183	105	2,433,223	194	3,744,406	299	0	0	3,744,406	299
Tyringham	312	Berkshire	1st		Nonentitlement Unit	0	32,657	105	60,602	194	93,259	299	0	0	93,259	299
Upton	8,065	Worcester	2nd		Nonentitlement Unit	0	844,152	105	1,566,532	194	2,410,684	299	0	0	2,410,684	299
Uxbridge	14,195	Worcester	2nd		Nonentitlement Unit	0	1,485,770	105	2,757,212	194	4,242,982	299	0	0	4,242,982	299
Wakefield	27,045	Middlesex	6th		Nonentitlement Unit	0	2,830,761	105	5,253,174	194	8,083,935	299	0	0	8,083,935	299
Wales	1,874	Hampden	1st		Nonentitlement Unit	0	196,149	105	364,003	194	560,151	299	0	0	560,151	299
Walpole	25,200	Norfolk	8th		Nonentitlement Unit	0	2,637,648	105	0	0	2,637,648	105	4,894,805	194	7,532,452	299
Waltham	62,495	Middlesex	5th		Metropolitan City	0	22,813,389	365	12,138,921	194	34,952,310	559	0	0	34,952,310	559
Ware	9,711	Hampshire	2nd		Nonentitlement Unit	0	1,016,436	105	1,886,248	194	2,902,684	299	0	0	2,902,684	299
Wareham	22,745	Plymouth	9th		Nonentitlement Unit	0	2,380,686	105	0	0	2,380,686	105	4,417,950	194	6,798,636	299
Warren	5,222	Worcester	1st		Nonentitlement Unit	0	546,579	105	1,014,312	194	1,560,891	299	0	0	1,560,891	299
Warwick	769	Franklin	2nd		Nonentitlement Unit	0	80,490	105	149,369	194	229,859	299	0	0	229,859	299
Washington	541	Berkshire	1st		Nonentitlement Unit	0	56,626	105	105,083	194	161,709	299	0	0	161,709	299
Watertown	35,939	Middlesex	5th		Nonentitlement Unit	0	3,761,683	105	6,980,729	194	10,742,413	299	0	0	10,742,413	299
Wayland	13,835	Middlesex	5th		Nonentitlement Unit	0	1,448,089	105	2,687,287	194	4,135,376	299	0	0	4,135,376	299
Webster	16,949	Worcester	2nd		Nonentitlement Unit	2	1,774,027	105	3,292,145	194	5,066,172	299	0	0	5,066,172	299
Wellesley	28,670	Norfolk	4th		Nonentitlement Unit	0	3,000,847	105	0	0	3,000,847	105	5,568,811	194	8,569,659	299
Wellfleet	2,724	Barnstable	9th		Nonentitlement Unit	0	285,117	105	0	0	285,117	105	529,105	194	814,222	299
Wendell	878	Franklin	2nd		Nonentitlement Unit	0	91,899	105	170,541	194	262,440	299	0	0	262,440	299
Wenham	5,278	Essex	6th		Nonentitlement Unit	0	552,441	105	1,025,190	194	1,577,630	299	0	0	1,577,630	299
West Boylston	8,077	Worcester	2nd		Nonentitlement Unit	0	845,408	105	1,568,863	194	2,414,270	299	0	0	2,414,270	299
West Bridgewater	7,281	Plymouth	8th		Nonentitlement Unit	0	762,092	105	0	0	762,092	105	1,414,249	194	2,176,341	299
West Brookfield	3,727	Worcester	2nd		Nonentitlement Unit	0	390,100	105	723,926	194	1,114,026	299	0	0	1,114,026	299
West Newbury	4,714	Essex	6th		Nonentitlement Unit	0	493,408	105	915,639	194	1,409,047	299	0	0	1,409,047	299
West Springfield	28,517	Hampden	1st		Nonentitlement Unit	1	2,984,833	105	5,539,093	194	8,523,926	299	0	0	8,523,926	299
West Stockbridge	1,257	Berkshire	1st		Nonentitlement Unit	0	131,568	105	244,158	194	375,726	299	0	0	375,726	299
West Tisbury	2,904	Dukes	9th		Nonentitlement Unit	0	303,957	105	0	0	303,957	105	564,068	194	868,025	299
Westborough	19,144	Worcester	2nd		Nonentitlement Unit	0	2,003,775	105	3,718,498	194	5,722,272	299	0	0	5,722,272	299
Westfield	41,204	Hampden	1st		Metropolitan City	0	9,299,177	226	8,003,394	194	17,302,571	420	0	0	17,302,571	420
Westford	24,817	Middlesex	3rd		Nonentitlement Unit	0	2,597,560	105	4,820,411	194	7,417,971	299	0	0	7,417,971	299
Westhampton	1,637	Hampshire	1st		Nonentitlement Unit	0	171,342	105	317,968	194	489,310	299	0	0	489,310	299
Westminster	7,997	Worcester	3rd		Nonentitlement Unit	0	837,034	105	1,553,324	194	2,390,358	299	0	0	2,390,358	299
Weston	12,124	Middlesex	5th		Nonentitlement Unit	0	1,269,002	105	2,354,945	194	3,623,946	299	0	0	3,623,946	299
Westport	16,034	Bristol	9th		Nonentitlement Unit	0	1,678,256	105	0	0	1,678,256	105	3,114,417	194	4,792,672	299
Westwood	16,400	Norfolk	8th		Nonentitlement Unit	0	1,716,564	105	0	0	1,716,564	105	3,185,508	194	4,902,072	299
Weymouth	57,746	Norfolk	8th		Metropolitan City	2	17,804,215	308	0	0	17,804,215	308	11,216,484	194	29,020,699	503



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							Allocation	Capita Amount	Reallocation	Reallocation Per Capita		Capita Amount	Amount			
Whately	1,567	Franklin	2nd		Nonentitlement Unit	0	164,016	105	304,371	194	468,387	299	0	0	468,387	299
Whitman	15,216	Plymouth	8th		Nonentitlement Unit	0	1,592,637	105	0	0	1,592,637	105	2,955,530	194	4,548,166	299
Wilbraham	14,689	Hampden	1st		Nonentitlement Unit	0	1,537,476	105	2,853,166	194	4,390,642	299	0	0	4,390,642	299
Williamsburg	2,466	Hampshire	1st		Nonentitlement Unit	0	258,113	105	478,992	194	737,104	299	0	0	737,104	299
Williamstown	7,434	Berkshire	1st		Nonentitlement Unit	0	778,106	105	1,443,967	194	2,222,073	299	0	0	2,222,073	299
Wilmington	23,445	Middlesex	6th		Nonentitlement Unit	0	2,453,954	105	4,553,916	194	7,007,871	299	0	0	7,007,871	299
Winchendon	10,905	Worcester	2nd	3rd	Nonentitlement Unit	0	1,141,411	105	2,118,168	194	3,259,579	299	0	0	3,259,579	299
Winchester	22,799	Middlesex	5th		Nonentitlement Unit	0	2,386,338	105	4,428,438	194	6,814,777	299	0	0	6,814,777	299
Windsor	866	Berkshire	1st		Nonentitlement Unit	0	90,643	105	168,210	194	258,853	299	0	0	258,853	299
Winthrop	18,544	Suffolk	5th		Nonentitlement Unit	1	1,940,974	105	3,601,955	194	5,542,928	299	0	0	5,542,928	299
Woburn	40,228	Middlesex	5th		Nonentitlement Unit	0	4,210,607	105	7,813,817	194	12,024,424	299	0	0	12,024,424	299
Worcester	185,428	Worcester	2nd		Metropolitan City	20	110,617,389	597	36,017,215	194	146,634,604	791	0	0	146,634,604	791
Worthington	1,175	Hampshire	1st		Nonentitlement Unit	0	122,986	105	228,230	194	351,216	299	0	0	351,216	299
Wrentham	12,023	Norfolk	4th		Nonentitlement Unit	0	1,258,430	105	0	0	1,258,430	105	2,335,327	194	3,593,757	299
Yarmouth	23,203	Barnstable	9th		Metropolitan City	0	3,155,779	136	0	0	3,155,779	136	4,506,911	194	7,662,690	330
<b>Total</b>	<b>6,892,503</b>					<b>312</b>	<b>2,049,567,428</b>	<b>297</b>	<b>945,743,646</b>	<b>137</b>	<b>2,995,311,074</b>	<b>435</b>	<b>393,044,261</b>	<b>57</b>	<b>3,388,355,335</b>	<b>492</b>

## MEMORANDUM

---

**TO:** Municipal and County Chief Executives  
**FR:** Executive Office for Administration & Finance Federal Funds Office (FFO)  
**DT:** June 3, 2021  
**RE:** Coronavirus Local Fiscal Recovery Fund (CLFRF) Eligible Uses

---

On March 11, 2021, the President of the United States signed into law the American Rescue Plan Act of 2021 (ARPA), Pub. L. No. 117-2. This law provides resources through the new Coronavirus Local Fiscal Recovery Fund (CLFRF) to local governments to respond to the public health emergency caused by the Coronavirus Disease (COVID-19). This fund is administered by the US Department of the Treasury (hereafter, “US Treasury” or “Treasury”).

On May 10, 2021, the US Treasury issued the [Interim Final Rule](#) (IFR) (i.e., eligibility guidelines) document for CLFRF. The “key takeaways” regarding eligibility uses of CLFRF are outlined in this memo. This memo should be used as a brief outline of the relevant Treasury guidance. For specific eligibility questions, municipalities should refer to Treasury’s published materials.

Of note, **unlike with the CARES Act Coronavirus Relief Fund – Municipal Program (CvRF-MP), A&F’s Federal Funds Office (FFO) and the Division of Local Services (DLS) will not make individual eligibility determinations regarding the use of CLFRF for specific expenses.** The responsibility for such determinations falls on the municipality or county, as they are the “prime recipient” of the funding. Municipalities and counties should refer to the IFR when making such determinations. This varies from CvRF-MP, as the Commonwealth was the prime recipient of the relevant CvRF-MP funding, which was then “sub-granted” to eligible municipalities (the “subrecipients”).

### Eligible Uses

Treasury has identified five core areas for deploying funds:

1. **Public health spending.** This includes COVID-19 mitigation efforts, medical expenses, behavioral health, and certain public health and safety staff.
2. **Economic impacts of the public health emergency.** These include efforts to mitigate economic harm to workers, households, small businesses, affected industries, and the public sector.
3. **Lost public sector revenue.** Payments may be used to fund government services to the extent of revenue reductions from the pandemic (further information on this eligible use can be found [here](#)).
4. **Premium pay for essential workers.** Funds may be used for additional support for those who have faced the greatest health risks because of their service in critical infrastructure sectors (further information on this eligible use can be found in [the IFR](#), pages 40-46).

5. **Water, sewer, and broadband infrastructure.** Recipients may invest to improve access to clean drinking water, support wastewater and stormwater infrastructure, and expand access to broadband internet.
  - a. Wide range of eligible water and sewer infrastructure projects – specifically, all that would otherwise be eligible to receive financial assistance through the Environmental Protection Agency’s (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).
  - b. Broadband projects must provide service to unserved and underserved households and businesses. Eligible projects are expected to be designed to deliver, upon project completion, service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps

**Potential eligible uses** within these five core areas include the following expenses:

- Direct COVID-related costs (testing, contact tracing, etc.)
- Public health and safety staff
- Hiring state and local government staff up to the number of employees to pre-pandemic levels
- Assistance to unemployed workers, including job training
- Contributions to UI systems
- Small business assistance
- Nonprofit assistance
- Assistance to households
- Aid to impacted industries
- Expenses to improve efficacy of public health or economic relief programs
- Survivor’s benefits

**CLFRF funding *cannot* be used to:**

- Replenish a “rainy day” fund or other reserve fund
- Make a deposit to a pension fund

### **Addressing Disparities in Public Health Outcomes**

Additional uses are eligible for populations within a “[Qualified Census Tract](#)” (QCT) - a low-income area [as designated by the Department of Housing and Urban Development](#). **The recipients of such services are presumed eligible without an individual determination of COVID-19 impact** due to Treasury’s presumption of adverse impacts from COVID-19 to all populations located within a QCT. Services targeted towards these populations and funded through CLFRF can include all eligible uses listed above, as well as those that:

- Address health disparities and the social determinants of health
- Invest in housing and neighborhoods
- Address educational disparities
- Promote healthy childhood environments

Recipients (municipalities and counties) have the ability to generate their own definition of “disproportionately impacted populations or communities”, so long as the recipient can “support their determination that the pandemic resulted in disproportionate public health or economic outcomes to the specific populations, households, or geographic areas to be served.”

## **Transfers**

**Counties and municipalities are able to transfer CLFRF funding other governmental, private, and non-profit organizations.** The IFR stipulates that the transferee becomes the subrecipient and the transferor (in this scenario, the county or municipality), as the prime recipient, is responsible for ensuring that transferred funds used in compliance with guidelines laid out in the IFR and maintains responsibility for all relevant [spending reporting requirements](#).

**Counties and municipalities are able to transfer their award to the Commonwealth without such subrecipient restrictions applying,** however. In this scenario, the Commonwealth becomes the prime recipient of the funding and Treasury adjusts award amounts for the “original” recipient accordingly. For such a transfer to be initiated, the county or municipality must submit a formal request to Treasury.





The County of Presidents

CLERK:  
WALTER F. TIMILTY

COMMONWEALTH OF MASSACHUSETTS  
**COUNTY OF NORFOLK**  
**COUNTY COMMISSIONERS**

JOSEPH P. SHEA, CHAIRMAN, QUINCY  
PETER H. COLLINS, MILTON  
RICHARD R. STAITI, CANTON



TRUSTEES OF  
NORFOLK COUNTY AGRICULTURAL SCHOOL

COUNTY DIRECTOR:  
MICHAEL P. MULLEN, JR.

May 28, 2021

Mr. Michael Marcucci  
Chair, Medfield Board of Selectmen  
459 Main Street  
Medfield, MA 02052

**RECEIVED**

**JUN 07 2021**

**MEDFIELD SELECTMEN**

Dear Mr. Marcucci,

We write to you to report on the *American Rescue Plan Act of 2021*'s fiscal recovery aid for state and local governments. Since our last communication, the United States Department of the Treasury has promulgated the *Interim Final Rule*, which outlines the basic guidelines for use and distribution of the funds. Our staff, like yours, is closely reading these documents to ascertain how much of these funds may be utilized to address the County's needs. Norfolk County is slated to receive \$137 Million, which will be distributed in two tranches of roughly \$68.5 million each.

We know that many Norfolk County Communities already have projects in mind for these funds. We want to say in no uncertain terms *it is our intention, and always has been our intention, to disperse the preponderance of these funds to our constituent cities and towns*. As of this moment, we are working with our partners in government to explore the mechanisms available to us to transfer the funds.

One option is to take ownership and responsibility for the disbursement of the entirety of the ARPA funds. This figure comes out to over four times our annual operating budget. This course of action would allow for a small portion of the funds to be utilized to address some of the County's needs.

The other option is to direct the ARPA funds to the Commonwealth, which shall turn them over directly to the cities and towns. Under this option, Norfolk County would pass the entire \$137 Million to the Commonwealth, requiring no oversight and administration on our part.

We have yet to take ownership of the funds as we understand no deadline has been set to accept the funds. We are resolved to work carefully and deliberately in close consultation with our Local, State, and Federal partners as we explore every option for the most equitable distribution of these funds for our mutual constituents. As we continue this process, please direct all questions and concerns to our office.

We hope this process shall lay a firm foundation for greater cooperation and regional collaboration between Norfolk County and the Town of Medfield in the future.

Very truly yours,

**Peter H. Collins**  
County Commissioner

**Joseph P. Shea**  
Chairman

**Richard R. Staiti**  
County Commissioner

ADMINISTRATIVE OFFICES 614 HIGH STREET SUITE 201 P.O. BOX 310 DEDHAM, MA 02027-0310  
TEL: (781) 461-6105 FAX: (781) 326-6480 EMAIL: [info@norfolkcounty.org](mailto:info@norfolkcounty.org) WEBSITE: [www.norfolkcounty.org](http://www.norfolkcounty.org)

SERVING THE COMMUNITIES OF: AVON, BELLINGHAM, BRAINTREE, BROOKLINE, CANTON, COHASSET, DEDHAM, DOVER, FOXBOROUGH, FRANKLIN, HOLBROOK, MEDFIELD, MEDWAY, MILLIS, MILTON, NEEDHAM, NORFOLK, NORWOOD, PLAINVILLE, QUINCY, RANDOLPH, SHARON, STOUGHTON, WALPOLE, WELLESLEY, WESTWOOD, WEYMOUTH, WRENTHAM



# The Patriot Ledger

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## NEWS

# The \$238 million pandemic question facing Plymouth and Norfolk counties

**Wheeler Cowperthwaite** The Patriot Ledger

Published 6:00 a.m. ET Jun. 10, 2021 | Updated 8:14 a.m. ET Jun. 10, 2021

Leaders in Plymouth and Norfolk counties are still trying to figure out what they will do with the \$238 million allocated to them under the \$1.9 trillion stimulus package that passed in March, or if they should give the money to the state to distribute.

Norfolk County is estimated to receive \$136 million and Plymouth County is in line for an estimated \$101 million, according to the National Association of Counties. Both counties can either administer the funds themselves or give it to the state to distribute.

**More:** Plymouth, Norfolk counties wait for guidance on \$238 million in stimulus money

This question continues to plague county leaders: What formula would be used to distribute the money, either by the county or the state?

Norfolk County Assistant Director Bill Buckley said there is disagreement on the formula. It is either on a per capita basis, where each town gets money based on its percentage of the total population, or the Community Development Block Grant formula initially used to send money directly to cities and towns.

**More:** How much will your town get from the federal stimulus?

**More:** Randolph to get an additional \$21 million in COVID-19 relief

That created disparities between communities with 50,000 or more people, such as Quincy and Weymouth, which received the majority of the money.

If Plymouth County divided its \$101 million based on population, that would mean cities and towns would receive \$194 per person. Rockland would receive \$3.5 million, Hingham would receive \$4.8 million and Plymouth would receive \$11.9 million.

Were the \$136 million in Norfolk County to be divided based on population, cities and towns would receive \$192 per person, according to U.S. Census estimates from 2019. For Randolph, that would be \$6.6 million and for Quincy, it would be \$18.1 million.

## **Norfolk County leaders want to keep a little, pass through the rest**

Norfolk County Commissioner Joe Shea said the county commissioners have all but decided what they want to do: keep \$8 to \$10 million to distribute themselves and try to pass the rest of the money to their municipalities.

But there's one problem: they still need clear guidance from the federal government if that arrangement would be allowed under the rules.

"If they give us written permission, we can do that work and pass through everything else to the cities and towns," he said.

Norfolk County has infrastructure needs that commissioners want to use the federal stimulus money for, mainly replacing windows and roofs on the courthouses and at the agriculture school. Shea cited the courthouse in Dedham, where a roof replacement was just bid at \$1 million.

**More:** Councilor calls into question mayor's plan to buy building with COVID relief money

**More:** Quincy to get \$46.3 million from federal stimulus

In a letter sent at the end of May, the commissioners said it is their intention to disperse the "preponderance" of the money to their cities and towns.

Buckley said there are still lots of questions about the distribution of the money, including about the actual mechanics.

"We're still waiting on a lot of clarity, unfortunately," he said.

## **Plymouth County is in a 'holding pattern'**

Plymouth County Commissioner Jared Valanzola said he has been talking to officials from the 27 municipalities in Plymouth County and he wants to do whatever they want him to do.

Valanzola said he is inclined to allow the county to administer the funds, unless it becomes clear that there is a risk or possible downside.



"We on a local level know what they need better than at the state level," he said. "We live in communities and talk to them."

Plymouth County Treasurer Thomas O'Brien said they are still reviewing the guidelines, which are much less constrained than the \$91 million the county administered through the CARES Act.

"It's a complex statute that requires thorough review and investigation," he said.

Plymouth County Commissioner Greg Hanley said the county is in a "holding pattern" as the legislature makes moves to take discretionary spending of the state's allocation away from Gov. Charlie Baker, and for more guidance to come out from the federal government.

"They keep changing the guidance on us," he said.

How Plymouth County could use the money is far different than neighboring Barnstable County, where the county government has a larger footprint and controls more infrastructure that the money can be used for, Hanley said.

"We may not even take it," he said. "There's a lot of liability, in terms of reporting. We're looking at it from all angles, to make sure our member communities get the maximum amount of money."

The county commission still has lots of time to make its decision while it waits for the final guidance, as well as for answers to questions on how communities would be able to use the money. Hanley said he asked Norwell Town Administrator Peter Morin and other town leaders to look at what revenue replacement would mean.

Morin said revenue replacement would amount to \$500,000. In Norwell, that would replace most of the revenue lost in the pandemic from ambulance service, vehicle excise taxes and meals taxes.

"I don't think it's anything unique to Norwell," he said. "If you talk to any South Shore town, on Route 128 or the expressway, they've probably had similar impacts in motor vehicle excise taxes."

*Reach reporter Wheeler Cowperthwaite at [wcowperthwaite@patriotledger.com](mailto:wcowperthwaite@patriotledger.com).*



**Town of Medfield  
with  
BETA Group Inc.**

Contract Amendment No. 1

**Project Title:** Design services for the Dale Street and North Meadows Road Intersection

**Modification of Contract Term**

The Awarding Authority and the Contractor hereby agree to the modification of the original contract between the parties for the above-referenced project dated October 7, 2020.

1. Amend Section 5. Contract Term as follows:

Replace June 30, 2021 with August 15, 2021.

**Continuation of Original Terms and Conditions**

All terms and conditions of the original contract not inconsistent herewith shall remain in full force and effect. Total contract price for all services to be provided by the contract to the Town remains unchanged.

IN WITNESS WHEREOF, the parties have set their hands and seal this \_\_\_\_ day of June, 2021.

Accepted by:

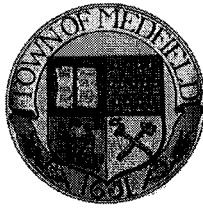
BETA Group Inc.

Town of Medfield, by its Board of  
Selectmen:

\_\_\_\_\_  
By:  
Title:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mark Cerel  
Town Attorney



**TOWN OF MEDFIELD, MASSACHUSETTS**

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES,  
RE: North Meadows Road/Dale Street Intersection Improvements Design**

**CONTRACT #**

**STATE CONTRACT #** (if applicable) \_\_\_\_\_

This Contract is made this 7th day of October 2020 by and between the Town of Medfield, a Municipal Corporation, duly organized under the laws of the Commonwealth of Massachusetts and having a usual place of business at the Medfield Town House, 459 Main Street in said Medfield, MA 02052 (hereinafter referred to as the "Town") and BETA Group Inc. of 315 Norwood Park South, 2<sup>nd</sup> Floor, Norwood, MA 02062 (hereinafter referred to as the "Contractor").

**WITNESSED:**

Whereas, the Town solicited submission of proposals for Professional Engineering and Consulting Services for the Town of Medfield for "design services for the Dale Street and North Meadows Road intersection" hereinafter referred to as the "Program"; and

Whereas, the Contractor submitted a Proposal to perform the work required for the Program, and the Town has decided to award the contract therefore to the Contractor,

NOW, THEREFORE, the Town and the Contractor agree as follows:

1. Contract Documents: The Contract Documents consist of this Agreement together with the proposal for Scope of Work and Compensation only, (Attachment A). The Contract Documents constitute the entire Agreement between the parties concerning the services and all are as fully a part of this Agreement as if attached hereto. In the event of conflicting provisions, the language of this Agreement shall govern provided that if the conflict relates to quantity or quality of goods or services, the greater quantity or higher quality specified shall be required.

2. Scope of Services: The Contractor shall furnish services related to the Program in accordance with the Scope of Services provided in Attachment A, as well as, all services necessary or incidental there to.
3. Performance of Work: The Contractor shall furnish all equipment, staffing, and materials to accomplish the Program in strict conformity with all applicable Federal, State, and local laws, each of which is incorporated by reference and shall be responsible for obtaining all necessary approvals/permits as required for the performance of the Program.
4. Receivable: The Contractor shall deliver according to the proposal identified in Attachment A.
5. Contract Term: September 1, 2020 to June 30, 2021. The project shall commence and be completed within the contract term dates.
6. Payment for Work: The Town shall pay \$8,900.00 for the Program in accordance with the pricing in Attachment A. The Contractor to Town shall submit monthly invoices for payment of the Program. The Town shall make payments within thirty (30) days after its receipt of the invoice. All additional services will require a contract amendment signed by the Board of Selectmen completed in advance of the authorization to proceed.
7. Indemnification of the Town: The Town's liability hereunder shall be limited to the amounts due the Contractor for services actually rendered. The Contractor shall defend, indemnify and hold harmless the Town, its officers, boards, agents and employees, to maximum extent permitted by law, from any liability loss, damage, cost, charge, or expense, but only to the extent, they result from any employees or third party contractor or supplier's claim for payment for wages, labor, materials, goods or services rendered to Contractor or from any claim for injury to person or property, which area result of any negligent act, omission or default on the part of the Contractor, or any of its agents or employees. If any such claim is made, the Town may retain out of any payments, then or thereafter due to the Contractor a sufficient amount to protect the Town against such claims, costs and expenses.
8. Contractor's Standard of Care: The Contractor shall perform its services and obligations hereunder in conformity with the standard of professional skill and care applicable to established Engineering Consulting Applicants performing similar services in the same locality. Contractor warrants and represents that it is familiar with Federal, State, and local regulations for Building Projects.
9. Contractor's Personnel: The Consultant's employees and Consultant's consultants shall be those identified in Attachment A and no others without prior written approval of Town.

10. Liability Insurance Requirements: The Consultant shall at its own expense obtain and maintain a Professional Liability Policy covering negligent error, omissions and acts of the Consultant. The Town will require a Certificate of Insurance, indicating evidence of Professional Liability, General Liability, Automobile Liability with minimum limits of \$2,000,000.00, and of any person or business entity for whose performance the Consultant is legally liable, arising out of the performance of this Agreement. The insurance shall be in force from the date of this Agreement until the expiration of the applicable period of limitations. The Consultant shall notify the Town should coverage become unavailable during that period. The Consultant shall obtain and provide a certificate of insurance for each consultant employed or engaged by Consultant, evidencing the existence of the same type of policy and coverage.

The Consultant shall also maintain liability insurance for all vehicles and equipment, which it owns or operates in connection with the project.

The Consultant shall also obtain and maintain in force worker compensation, as required by law.

Certificates evidencing that the required insurance coverage is in effect shall be submitted by the Consultant to Town prior to the signing of this Agreement. Any cancellation of insurance whether by the insurers or by the insured shall not be valid unless written notice thereof is given by the party proposing cancellation to the other party and to Town at least thirty (30) days prior to the intended effective date thereof, which date shall be stated in such notice.

11. Independent Contractor: The Contractor is an independent contractor and is not an agent or employee of the Town and is not authorized to act on behalf of the Town. The Town will not withhold Federal, State or payroll taxes of any kind, on behalf of the Contractor or the employees of the Contractor. The Contractor is not eligible for, and shall not participate in, any employee pension, health or other fringe benefit plan of the Town.
12. Successors and Assigns: This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the Town nor the Contractor shall assign or transfer any interest in the Agreement without the written consent of the other.
13. Inspection and Reports: The Town shall have the right at any time to inspect the records of the Contractor relative to the services provided to the Town pursuant to this Agreement. This shall include the right to enter upon any property owned or occupied by the Contractor, whether situated within or beyond the limits of the Town. Upon request the Contractor shall immediately furnish to the Town any and all written reports relative to such services arising out of its operations under this Contract during and/or after the termination of the contract.

14. Arbitration: Only if Mutually Agreed-Upon-Claims, disputes, or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof may be subject to and decided by arbitration only if the parties mutually agree in writing to do so.

15. Termination:

- a. For Cause - The Town shall have the right to terminate this Agreement if (i) the Contractor's neglects or fails to perform or observe any of its obligations hereunder and a cure is not effected by the Contractor within seven (7) days next following its receipt of a termination notice issued by the Town, (ii) if an order is entered against the Contractor approving a petition for an arrangement, liquidation, dissolution or similar relief relating to bankruptcy or insolvency and such order remains unvacated for thirty (30) days; or (iii) immediately if the Contractor shall file a voluntary petition in bankruptcy or any petition or answer seeking any arrangement, liquidation or dissolution relating to bankruptcy, insolvency or other relief for debtors or shall seek or consent or acquiesce in appointment of any trustee, receiver or liquidation of any of the Contractor's property.

The Town shall pay all reasonable and supportable costs incurred prior to termination, which payment shall not exceed the value of services provided.

- b. For Convenience - The Town or Contractor may terminate this Agreement at any time for any reason upon submitting to the Contractor thirty (30) days prior a written notice of its intention to terminate. Upon receipt of such notice, the Contractor shall immediately cease to incur expenses pursuant to this Agreement unless otherwise directed in the Town's termination notice. The Contractor shall promptly notify the Town of costs incurred to date of termination and the Town shall pay all such reasonable and supportable costs which payment shall not exceed the unpaid balance due on this Agreement.

Return of Property - Upon termination, the Contractor shall immediately return to the Town, without limitation, all documents and items of any nature whatever, supplied to Contractor by the Town or developed by the Contractor in accordance with this Agreement.

16. Notice: Any notice required to be given to Consultant under the terms of this Agreement shall be in writing and sent by registered or certified mail, postage prepaid, return receipt requested, to: BETA Group Inc., 315 Norwood Park South, 2<sup>nd</sup> Floor, Norwood, MA 02062 or such other address as Consultant from time to time may have designated by written notice to the Town and shall be deemed to have been given when mailed by the Town. Any notice required to be given to the Town by the Consultant under the terms of the Agreement shall be in writing and sent by registered or certified mail, postage prepaid, return-receipt requested to:

Department of Public Works, 55 North Meadows Road, Medfield, Massachusetts 02052 or such other address as the Town from time to time may have designated by written notice to the Consultant and shall be deemed to have been given when mailed by the Town together with simultaneous copy to Mark G. Cerel, Town Counsel, at Medfield Professional Building, Post Office Box 9, Medfield, MA 02052.

17. Severability: If any term of this Contract or application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, legality, and enforceability of the remaining terms and conditions of the Contract shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.
18. Governing Law: The performance of this Contract shall be governed, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts. Claims and Disputes and Resolution Procedure. Claims, disputes, or other matters in question with the Town and Contractor or any other party claiming rights under this agreement relating to or arising from the Project, the Work, or interpretation of any terms of the Contract or Contract Documents shall be resolved only by a civil action commenced in the Commonwealth of Massachusetts in either the Superior Court Department, Norfolk County, or the District Court Department, Dedham Division, of Massachusetts Trial Court; in the alternative, private arbitration or mediation may be employed if the parties mutually agree in writing to do so.
19. Entire Agreement: This Contract, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Contract supersedes all prior agreements; negotiations, either written or oral and it shall not be modified or amended except by a written document executed by the parties hereto.



IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this day and year first above written.

Contractor

By: Mark N. Gushman

Title: Senior Vice President

Town of Medfield, by its Board of Selectmen

[Signature]  
[Signature]  
[Signature]

Approved as to Form, by:

Mark G. Cerel  
Town Counsel

Kristine Trierweiler  
Town Administrator

Approval as to appropriation, by:

Joy Ricciuto  
Town Accountant

### **CERTIFICATION OF GOOD FAITH**

The undersigned certifies under pains and penalties of perjury that this contract has been obtained in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

The Contractor by:

Mark R. Gershman, P.E.  
Print Name

Senior Vice President  
Title/Authority

**CERTIFICATE OF STATE TAX COMPLIANCE**

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A

Mark R. Gershman, P.E., authorized signatory for  
name of signatory


BETA Group, Inc., whose  
name of contractor

principal place of business is at 315 Norwood Park South, Norwood, MA 02062,

\_\_\_\_\_ does hereby certify under the pains and penalties of perjury that

BETA Group, Inc. has paid all  
name of contractor

Massachusetts taxes and has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

  
\_\_\_\_\_  
Signature Date 09/22/2020

# CERTIFICATE OF CORPORATE AUTHORITY

1. I hereby certify that I am the Clerk / Secretary of:

BETA Group, Inc. corporation; and that  
(insert name of corporation)

2. Mark R. Gershman, P.E. is the duly elected  
(insert name of officer who signed contract)

Senior Vice President of said corporation; and that  
(insert title of officer)

3. on December 20, 2019 at a duly authorized meeting of the Board of Directors  
(insert date of meeting)\*

or said corporation, at which all Directors were present or waived notice, it was voted that

Mark R. Gershman, P.E., Senior Vice President of this corporation be and hereby authorized to  
(insert name and title of officer)

execute contracts and bonds in the name and on behalf of said corporation, and affix its Corporate Seal thereto, and such execution of any contract of obligation in this corporation's name on its behalf, with or without the Corporate Seal, shall be valid and binding upon this corporation; and that

4. the above vote has not been amended or rescinded and remains in full force and effect as pf the date set forth below.

ATTEST:

Joseph D'Alesio  
(signature of Clerk or Secretary)

Name: Joseph D'Alesio, P.E.  
(print or type name of clerk / secretary)

Date: September 22, 2020  
(insert date Certificate signed by Clerk or Secretary)\*\*

\* this date must be before the date the corporate officer signs the contract.

\*\* this date must be on or after the date the corporate officer signs the contract.



## ATTACHMENT A

September 15, 2020

Ms. Sarah Raposa, AICP  
Medfield Town Planner  
459 Main Street  
Medfield, MA 02052

**Re: North Meadows Road/Dale Street  
Scope & Fee – Short Term Intersection Improvements**

Dear Ms. Raposa:

BETA Group Inc. is pleased to provide signal layout and data plans, specifications, estimate, shop drawing review, final inspection services for the following improvements at the North Meadows Road and Dale Street intersection as outlined in the Medfield Green Conditions of Approval. This letter also outlines the general scope and fee for services.

- Reconstruct the wheelchair ramps associated with the existing crosswalks to comply with ADA standards,
- Replace four (4) pedestrian signal indications with countdown-type indications,
- Replace four (4) pedestrian pushbuttons,
- Replace two (2) existing rusted signal posts (northeast and southwest corners),
- Replace two (2) post-mounted signal indications (located on posts that are to be replaced),
- Install emergency vehicle pre-emption system (OPTICOM), and
- Review the pedestrian traffic signal timing and the yellow and all-red clearance intervals and make any necessary adjustments to ensure compliance with current standards for safety. Said review shall include an evaluation of right-turn-on-red conflicts with pedestrians at the intersection.

### SCOPE OF SERVICES

Anticipated tasks to fulfill our scope for intersection improvements.

- Provide contract documents consisting of signal layout and data plans, specifications, and cost estimate.
- Review shop drawing submission for signal equipment.
- Provide final inspection services approximately thirty (30) days after the signal has become fully operational with the improvements.

The fee for this effort is \$8,900 including indirect expenses.

If we can be of any further assistance regarding this matter, please contact us at our office.

Very truly yours,  
BETA Group, Inc.

A handwritten signature in cursive script that reads "Jaklyn Centracchio".

Jaklyn Centracchio, PE, PTOE  
Senior Project Engineer

Job No: 1183



SUBDIVISION OF LAND

**Form 1**  
**Application for Endorsement of Plan Believed not to Require Approval**

June 1, 20 21

To the Planning Board of the Town of Medfield:

The undersigned wishes to record the accompanying plan and requests a determination by said Board that approval by it under the Subdivision Control Law is not required. The undersigned believes that such approval is not required for the following reasons:

1. The division of land shown on the accompanying plan is not a subdivision because every lot shown thereon has the amount of frontage, area and depth required by the Medfield Zoning Bylaw and is on a public way, namely, \_\_\_\_\_, or a private way, namely, \_\_\_\_\_.

2. The division of land shown on the accompanying plan is not a subdivision for the following reason(s):

This plan creates two unbuildable parcels of Town-owned land shown as "Parcel 1-B" (20,818 +/- sf) and "Lot 3-2" (20,818 +/- sf) to be combined with the 5.48 acres currently known as "Hinkley South" to be disposed by the Town for the purpose of a senior affordable housing development as authorized by the votes at ATM 2019 (Art 26) and ATM 2021 (Art 20).

3. The owner's title to the land is derived under deed from Benjamin Savings Bank dated 9/14/1995 and recorded in Norfolk County Registry of Deeds, Book 1100, Page 253 and Medfield Assessors' Map 56, Lot 043 (Parcel 1-B) AND Map 56 Lot 044 (Lot 3-2)

Received by Town Clerk:

Applicant's signature

Date \_\_\_\_\_

\_\_\_\_\_

Time \_\_\_\_\_

Applicant's address

459 Main Street

Medfield, MA 02052

Signature \_\_\_\_\_

\_\_\_\_\_

Applicant's printed name:

Owner's signature, if not the applicant

Michael T. Marcucci, Chair, Board of Selectmen

N/A

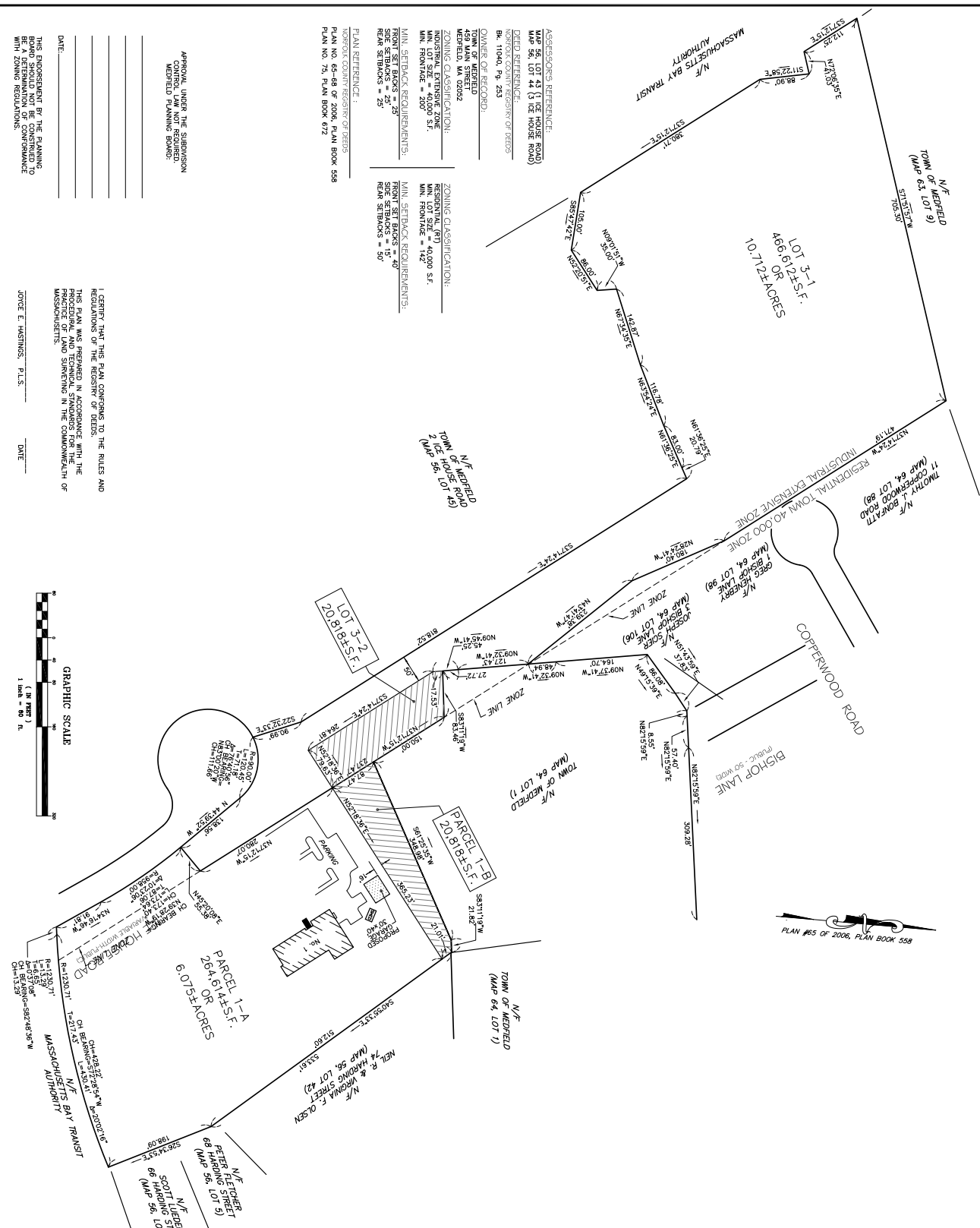
Owner's printed name:

Owner's address, if not the applicant

Town of Medfield

Same





**PLAN OF LAND**  
**MEDFIELD, MASSACHUSETTS**  
(NORFOLK COUNTY)  
SCALE: 1"=80' JUNE 1, 2021  
PREPARED FOR:  
TOWN OF MEDFIELD

PREPARED BY:  
**GLM Engineering**  
19 EXCHANGE STREET  
HOLLISTON, MA 01746  
P: 508-429-1100 F: 508-429-7160  
www.GLMengineering.com  
JOB #: 16895-ANR, 2021

27,483



# AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN

2021

Medfield, Massachusetts

Community Opportunities Group, Inc.



KMA ARCHITECTURE + ACCESSIBILITY

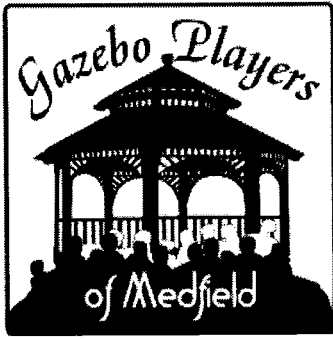


## Medfield Self Evaluation and Transition Plan

Click the link below to access the plan:

<https://www.town.medfield.net/DocumentCenter/View/5261/Medfield-ADA-Self-Evaluation-and-Transition-Plan>





**The Gazebo Players of Medfield**  
**P.O. Box 622**  
**Medfield, MA 02052**

To the Medfield Board of Selectmen:

The Gazebo Players will continue our tradition of providing free Shakespeare in the Park this summer, with a slightly different type of production devised specially during the pandemic. We will be producing a show called "Shakespeare in Shorts" featuring small groups of actors stationed at various locations throughout the parks we are performing in, performing short scenes from different Shakespeare plays that audience members can experience as they walk through the park. Performances will be given at the grounds of the former Medfield State Hospital on July 24th and 25th, and at Bird Park in Walpole on July 31st and August 1st. Because all of the scenes will be performed simultaneously in different areas (and repeated several times each, so that audience members can view each scene if they choose), we will not be using any microphones or sound equipment for this production.

The Gazebo Players are requesting permission to place one (1) sandwich board sign to promote "Shakespeare in Shorts." We would place it at the intersection of North St. and Rt. 109 to advertise the show for the two-week period between Monday, July 12th and Sunday, July 25th.

If you have any questions, please feel free to contact me either via email or phone. Thank you very much for supporting the artistic and cultural enrichment of Medfield.

Best regards,  
Amy Klesert, Producer  
amy.klesert@gmail.com  
781-223-0651

Informational

32 Planting Field Road  
Medfield, MA 02052

June 2, 2021

Mike Marcucci  
459 Main Street  
Medfield, MA 02052

Dear Mr. Marcucci,

My name is Mark Ehrenzeller and I am a 7th Grade student at Xaverian Brothers High School. I believe that visible crosswalks are the best way to keep a community safe. I am telling you this because I think that the crosswalks in the center of Medfield should get repainted every year. The purpose is to set up a contract with the Medfield Public Works Department so that the crosswalks are much more visible. This would not only benefit the pedestrians, but it would also make it safer for drivers because they would know where pedestrians might be crossing. Also, adding more pedestrian crossing signs would help as well.

Creating this contract would help quite a few different aspects of crossing safety. Crosswalks are needed to guide pedestrians and alert drivers of a crossing location. The specific spots that need repainted crosswalks are all of the public school areas, the intersection by Dunkin Donuts and Cumberland Farms, the crossing of Route 109 between Nebo Street and Pederzini Drive, and the train tracks by Noon Hill Grill. These areas are very busy during the evening rush hour, with pedestrians and drivers. In fact, statistics show that the majority, 60%, of 78 pedestrian fatalities in Massachusetts in 2018 occurred between 3 PM and midnight, according to the [mass.gov](https://www.mass.gov) website. The drivers might not be aware of this, but a lot of these pedestrians are kids walking to town after school.

Again, I believe that repainting the crosswalks every year would help keep Medfield safe with pedestrians and drivers alike. Thank you for taking the time to read this letter.

Sincerely,

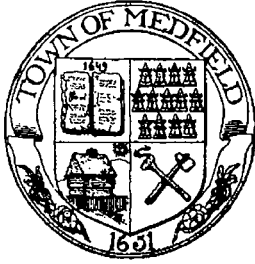
Mark Ehrenzeller  
Xaverian Brothers High School  
Class of 2026  
26mehrenzeller@xbhs.net

RECEIVED

JUN 07 2021

MEDFIELD SELECTMEN





# TOWN OF MEDFIELD

Office of the

## PLANNING BOARD

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-2009

Direct: 508-906-3027  
(508) 359- 6182 Fax

[www.town.medfield.net](http://www.town.medfield.net)

HARDING ST	64-001
WEST MILL ST	56-036
3 ICE HOUSE RD.	LUC: 930 56-044
2 ICE HOUSE RD.	56-045 LUC: 930
TOWN OF MEDFIELD	
459 MAIN ST	
MEDFIELD, MA 02052	

### ABUTTERS NOTICE

A public hearing will be held on Monday, June 21, 2021, at 7:35 p.m. by the Planning Board at the Medfield Town House, 459 Main Street, regarding the following application:

**7:35 pm** – 2 Ice House, LLC (applicant) seeks a modification of Site Plan Approvals dated January 22, 2007 and October 15, 2018. 2 Ice House, LLC proposes to construct photovoltaic (PV) solar arrays in the form of a parking canopy structure over the existing parking lot associated with the Kingsbury Club. The project proposes approximately 43,275 sf of PV solar arrays, and associated infrastructure (including transformer pads and about 1,100 linear feet of subsurface electrical conduit). The property is owned by the Town of Medfield and is leased to the Kingsbury Club.

The property is located at 2 Ice House Road in the IE Zoning District with Primary Aquifer Overlay and is shown on Assessors' map 56 as lot 045.

Plans are available on the Planning Boards webpage on the Town's website [www.town.medfield.net](http://www.town.medfield.net) and on file in the Planning Board Office and may be viewed during regular business hours.

All town boards and other interested parties wishing to be heard should appear at the time and place designated.

**Please note:** this meeting may be in person or via zoom, pending the extension of the Governor's Executive Orders regarding the COVID State of Emergency and the Open Meeting Law. Please check the Town website or contact Sarah Raposa, Town Planner, 508-906-3027 or [sraposa@medfield.net](mailto:sraposa@medfield.net).

TERESA JAMES, CHAIR  
MEDFIELD PLANNING BOARD

THE PRESS  
June 4, 2021  
June 11, 2021

*Most applications and plans are available on the Town's website:  
[www.town.medfield.net](http://www.town.medfield.net) > Boards and Committee > Planning Board*

### Questions? Comments?

Contact Sarah Raposa, Town Planner: (508) 906-3027 or [sraposa@medfield.net](mailto:sraposa@medfield.net)