



Board of Selectmen  
Meeting Packet  
August 25, 2021



Kristine Trierweiler &lt;ktrierweiler@medfield.net&gt;

## Climate Plan progress

Fred Davis [REDACTED]

Fri, Aug 20, 2021 at 1:01 PM

To: Kristine Trierweiler &lt;ktrierweiler@medfield.net&gt;

Cc: Hildrun Passas [REDACTED], Megan Sullivan [REDACTED], Nicholas Milano

&lt;nmilano@medfield.net&gt;, Pete Peterson &lt;Osler.Peterson@oslerpeterson.com&gt;

Hello Kristine --

For the BOS Package for 8/24, I would like to include this message that we are using in reaching out to appropriate groups and individuals regarding the Climate Action Plan (TOM CAP).

Thanks very much.

-- Fred

Dear [REDACTED],

*With the passage of warrant Article 22 at Town Meeting, Medfield has adopted the strategic goal of reaching Net Zero Greenhouse Gas emissions by 2050 and has committed to writing a Climate Action Plan by March of 2022. As sponsor of Article 22, the Medfield Energy Committee is developing the Town of Medfield Climate Action Plan (TOM CAP).*

*Article 22 "encourages the Board of Selectmen, all Town Boards and Committees, (...) to take action in the furtherance of Medfield's Climate Goal by developing a Net Zero Action Plan by March 2022 that outlines **specific strategies** and sets measurable, attainable and realistic **interim targets** aligned with State and Federal goals, roadmaps and incentives; or do or act anything in relation thereto."*

*The TOMCAP Workgroup would like to attend one of your upcoming [Board/Committee meeting//meet with the Dept head and relevant staff] to inform about the state and federal efforts, seek your input, and give your [Department/Board/Committee] the opportunity to engage with planning for climate action.*

## Medfield Energy Committee

The Medfield Energy Committee is presenting an informal report on the progress of its Town of Medfield Climate Action Plan workgroup. In addition to the work outlined below, the workgroup members are continually engaging with local and regional organizations, professionals and volunteers to benefit from current thinking, developments, support and networking in the fast-moving field.

### TOM CAP Progress and Timeline

	Target	Progress
May	Set a Net Zero 2050 goal and get community-wide support	<ul style="list-style-type: none"><li>- Town Meeting</li><li>- Met with Town Administrator</li><li>- GHG Inventory</li></ul>
June	Community outreach Strategic planning Support of Town Administration Set priority areas	<ul style="list-style-type: none"><li>- Letter to BoS introducing TOM CAP</li><li>- Public Forum "Climate: the problem, the path and a plan for Medfield "</li><li>- Met with Community groups</li></ul>
July	Community outreach Tap regional network Draft outline Support of Town Administration and departments	<ul style="list-style-type: none"><li>- Continued work on Survey, input from Natick Sustainability Coordinator</li><li>- Planning for Medfield Day</li><li>- Contact email, MEC website</li><li>- First Contact letter</li><li>- Acquired CAP templates from Natick and Arlington</li><li>- Met with TSARC, Waste advisory</li><li>- Met with Arturo Rodriguez, Equity and Env Justice advisory</li><li>- Met with John Balf, NEEP</li><li>- Define work group sections</li></ul>
August	Community outreach/survey Prepare for Medfield Day Aug 24 <sup>th</sup> BOS Aug 6 <sup>th</sup> REPA grant decision Set up meetings with community groups and Town dept heads Draft plan, give sections to section leaders	<ul style="list-style-type: none"><li>- Met with Kristine Trierweiler,</li><li>- Met with Sarah Raposa</li><li>- Scheduled meeting with MAPC</li><li>- Identify section leaders for writing the plan</li></ul>

September	Medfield Day Start MAPC collaboration Public outreach, Community groups Meet with Town Departments/committees	
October	Public comment period Webinar, outreach Meet with Departments/committees, community groups	
November	Write/format draft plan	
December	Holiday Stroll Publish draft	
January	Public comment period	
February	Revise and edit	
March	Finalize TOM CAP	





## TOWN OF MEDFIELD

*Office of the*  
**BOARD OF SELECTMEN**

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-0315  
(508) 906-3011 (phone)  
(508) 359-6182 (fax)

**Board of Selectmen**

Michael T. Marcucci, Chair  
Gustave H. Murby, Clerk  
Osler L. Peterson, Member

**Kristine Trierweiler**  
*Town Administrator*

**Nicholas Milano**  
*Assistant Town Administrator*

## Municipal Flags, Signage, and Displays on Town Property

### Purpose

Establish a protocol for Flags, Signage, and Displays/Structures on all Town Property including but not limited to, Town Hall, Public Safety, DPW, Library and Parks and Recreation. This policy only applies to Town property not located within a public way.

### Standard Flag Protocol

1. The American Flag, the Commonwealth of Massachusetts, and Town of Medfield Flags are the only flags approved for Town Property.
2. All American Flags shall be flown in accordance with applicable State and Federal Laws including the US Flag Code.

### Half Staff Protocol

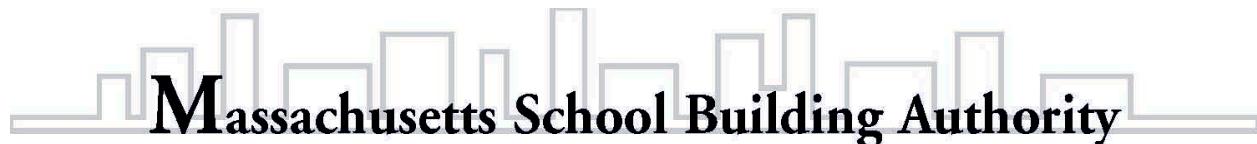
1. The Town of Medfield municipal Flags shall be flown at half staff under the following conditions:
  - a. When so ordered by the Federal Government or President of the United States
  - b. When so ordered by the State Government or the Governor of the Commonwealth of Massachusetts
  - c. When so ordered by the Medfield Board of Selectmen or the Chair

**Signage/Displays on Town Property, other than public ways**

1. Unattended signage, displays or other structures not owned and installed by the Town are prohibited on Town property under the jurisdiction or control of the Board of Selectmen.
2. Attended signage, displays or other structures not owned and installed by the Town are only permitted on Town-owned property in connection with a Town-sponsored or approved community activity or event.

DRAFT





# Massachusetts School Building Authority

**Deborah B. Goldberg**  
*Chairman, State Treasurer*

**James A. MacDonald**  
*Chief Executive Officer*

**John K. McCarthy**  
*Executive Director / Deputy CEO*

July 13, 2021

Mr. Michael Marcucci, Chair  
Medfield Board of Selectmen  
459 Main Street  
Medfield, MA 02052

Re: Town of Medfield, Dale Street Elementary School

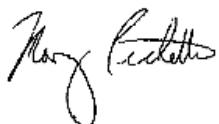
Dear Mr. Marcucci:

On February 11, 2021, the Massachusetts School Building Authority's Board of Directors voted to approve the Town's Preferred Schematic for the Dale Street Elementary School project. Based on this approval, enclosed is a Design Enrollment Certification for 575 students in grades 4-5 for your review and execution.

Please sign and return the attached certification within 21 calendar days to document the Town of Medfield's agreement on the design enrollment for the Dale Street Elementary School project.

If you have any questions or comments, please do not hesitate to contact Christina Forde ([Christina.Forde@MassSchoolBuildings.org](mailto:Christina.Forde@MassSchoolBuildings.org)).

Sincerely,



Mary Pichetti  
Director of Capital Planning

Cc: Legislative Delegation  
Kristine Trierweiler, Medfield Town Administrator  
Jessica Reilly, Chair, Medfield School Committee  
Dr. Jeffrey J. Marsden, Superintendent, Medfield Public Schools  
Michael LaFrancesca, Director of Finance and Operations, Medfield Public Schools  
Lynn Stapleton, Owner's Project Manager, Leftfield LLC  
Gina Gomes-Cruz, Owner's Project Manager, Leftfield LLC  
Lawrence Spang, Designer, Arrowstreet Inc.  
File: 10.2 Letters (Region 4)

## **MASSACHUSETTS SCHOOL BUILDING AUTHORITY**

### **TOWN OF MEDFIELD DALE STREET ELEMENTARY SCHOOL DESIGN ENROLLMENT CERTIFICATION**

As a result of a collaborative analysis with the Massachusetts School Building Authority (the “MSBA”) of enrollment projections and space capacity needs for the proposed project at the Dale Street Elementary School, the Town of Medfield hereby acknowledges and agrees that the design of the proposed project at the Dale Street Elementary School shall be based on an enrollment of no more than 575 students in grades 4-5. The Town of Medfield further acknowledges and agrees that, pursuant to 963 CMR 2.00 *et seq.*, the MSBA shall determine the square feet per student space allowance and total square footage for an elementary school serving 575 students in grades 4-5. The Town of Medfield acknowledges and agrees that it has no right or entitlement to any particular design enrollment, square feet per student space allowance, or total square footage and that it has no right or entitlement to a design enrollment any greater than 575 students for the Dale Street Elementary School, and further acknowledges and agrees that it shall not bring any claim or action, legal or equitable, against the MSBA, or any of its officers or employees, for the purpose of obtaining an increase in the design enrollment of the Dale Street Elementary School that it has acknowledged and agreed to herein. The Town of Medfield further acknowledges and agrees that, among other things, the design enrollment, square feet per student space allowance, and total square footage of the Dale Street Elementary School shall be subject to the approval of the MSBA’s Board and that the final approval of a proposed project at the Dale Street Elementary School shall be within the sole discretion of the MSBA’s Board.

The undersigned, for themselves and the Town of Medfield, hereby certify that they have read and understand the contents of this Design Enrollment Certification and that each of the above statements is true, complete and accurate. The undersigned also hereby certify that they have been duly authorized by the appropriate governmental body to execute this Certification on behalf of the Town of Medfield and to bind the Town of Medfield to its terms.

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Chief Executive Officer

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Date

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Duly Authorized Representative of School Committee

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Date

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Superintendent of Schools

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Date





# TOWN OF MEDFIELD

*Office of the*  
**BUILDING DEPARTMENT**

Phone (508) 906-3005

Fax (508) 359-6182

August 17, 2021

Kristine Trierweiler  
Town Administrator  
Town of Medfield

Dear Kristine;

Please accept this as a formal request for the Medfield Board of Selectmen to appoint current Assistant Wiring Inspector, William Cooke, to the position of Inspector of Wires for the Town of Medfield. Mr. Cooke has been an assistant since 2013 and has been handling all Electrical Inspections and Electrical Permitting since May 17<sup>th</sup> 2021. Mr. Cook is an exceptional inspector and has done an outstanding job for the Town of Medfield especially over the last few months.

Additionally, I would request that the Medfield Board of Selectmen appoint Mr. Michael Mancini to the position of Assistant Wiring Inspector. Mr. Mancini has over 30 years of experience in the electrical trade and has been a wiring inspector since 2002. Mr. Mancini will provide much needed support and assistance to the building department and the contractors and residents served by the building department.

Thank you and the Medfield Board of Selectmen in advance for your consideration.

Respectfully

Gary D Pelletier, CBO  
Building Commissioner/  
Zoning Enforcement Officer  
Town of Medfield