



Board of Selectmen
Meeting Packet
January 18, 2022

Town of Medfield
MUNICIPAL AGGREGATION PLAN



December 14, 2021

DRAFT

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I. Overview

The following is the Municipal Aggregation Plan (“Plan”) for the Medfield Community Electricity Program (“Program” or “MCE”) of the Town of Medfield (“Town”), developed consistent with the municipal aggregation statute, G.L. Chapter 164, Section 134.

Through the Program, the Town will provide new electricity supply options to Medfield residents and businesses. The Local Distribution Company, Eversource, will remain responsible for distribution of electricity, maintaining electricity infrastructure and responding to power outages. This Plan does not obligate the Town to pursue aggregation if conditions are not favorable.

The Program enables the Town to select the characteristics of the electricity supply options, also known as products. The Program will be open to all residents and businesses in Town, and it will offer a standard product and optional products. At launch, all Eligible Customers¹ will be automatically enrolled in the Program’s standard product unless they exercise their right to opt out or choose an optional product. Once the Program is operational, participating residents and businesses would retain the right 1) to change to an optional product or 2) to opt out of the Program with no penalty and to choose any other electricity supplier or stay with the Basic Service supply from the Local Distribution Company. Residents and business that do not initially participate in the program may join the program at any time.

A key focus of the Program will be to provide electricity options that match the diverse needs of our community, which include:

- Using and supporting the growth of renewable electricity.
- Access to stable and advantageous prices, including demonstrating that environmentally responsible action can also result in economic benefit, or can, at least, be accomplished in an economically responsible way. It is important to note that the Program cannot guarantee prices will be lower than the Eversource Basic Service prices at all times, because Basic Service prices change frequently and future prices are unknown.
- Supporting electrification, particularly for heating and transportation currently powered by fossil fuels.

The Town of Medfield will develop and implement the Program (“Program”) as described in this Plan. Before being implemented, the Plan must be reviewed and approved by the Massachusetts Department of Public Utilities (the “Department”). The Department will ensure that the Program satisfies all of the statutory requirements, including that the Plan provides universal access, a

¹ Eligible Customers shall include consumers of electricity located within the geographic boundaries of the Town who are (1) Basic Service customers; (2) Basic Service customers who have indicated that they do not want their contact information shared with competitive suppliers for marketing purposes; or (3) customers receiving Basic Service plus an optional green power product that allows concurrent enrollment in either Basic Service or competitive supply. The following customers shall be excluded as Eligible Customers: (1) Basic Service customers who have asked their electric distribution company to not enroll them in competitive supply; (2) Basic Service customers enrolled in a green power product program that prohibits switching to a competitive supplier; and (3) customers receiving competitive supply service.

reliable power supply and equitable treatment for all customer classes.

II. Process to Develop and Approve Plan

This Plan was created through the following process:

- 1. Passage of authorizing resolution:** The municipal aggregation statute requires that the Town obtain approval from the local governing authorities before initiating the development of the plan. The Town satisfied the local approval requirement when the Town Meeting voted to initiate the process of municipal aggregation on May 17, 2021.
- 2. Signed agreement with Town's aggregation consultant:** Medfield selected Good Energy, L.P. as its aggregation consultant to assist in developing this Plan, managing the supply procurement, developing and implementing the public education plan, interacting with the Local Distribution Company, Eversource, and monitoring the supply contract.
- 3. Creation of a Draft Plan & Public Review:** Medfield prepared a Draft Plan and made it available for citizen review beginning on December 22, 2021. The plan was made accessible electronically on program website and in hard-copy at Town Hall and the library.
- 4. Public hearing on Draft Plan:** Medfield held a public hearing to receive comments from citizens on the Plan on [InsertDate].
- 5. Consultation with Department of Energy Resources & Other Parties:** The aggregation statute also requires that the Town consult with the Department of Energy Resources ("DOER") in developing the plan. The Town submitted a draft of the Plan to DOER, and Medfield municipal officials and their Aggregation Consultant met with DOER to discuss that draft. [InsertDetail].

The Town has also provided an opportunity for input from the Local Distribution Company, Eversource. The Aggregation Consultant provided Eversource with a draft model plan that reflects prior input from the Local Distribution Company and will continue to provide an opportunity for further comment from Eversource on the Plan.

- 6. Local approval of Plan:** The Board of Selectmen approved the Plan on [InsertDate].
- 7. Submission of Final Plan to Department of Public Utilities:** Before being implemented, the Plan must be reviewed and approved by the Massachusetts Department of Public Utilities (the "Department"). The Department will ensure that the Program satisfies all of the statutory requirements, including that the Plan provides universal access, a reliable power supply and equitable treatment for all customer classes.

III. Electricity Supply Product Options

The Program may offer a standard and optional electricity supply products. Eligible Customers are automatically enrolled in the standard product unless they opt-out of the program or choose

one of the optional products.

All products will include the minimum amount of renewable electricity as required by any applicable statutory requirements, such as the Renewable Portfolio Standard (“RPS”) required by the Commonwealth. Some products will include additional renewable electricity above the RPS. All purchases of additional renewable electricity in the products will be certified through Renewable Energy Certificates (RECs), the instrument used to trade and track renewable energy generation.²

The products may vary based on the amount of renewable electricity, in the form of RECs, and based on whether the price is time-varying. Time-varying products will require a customer to have metering technology that can record and report when usage occurred.

The choices for renewable electricity may include:

- The same amount of RECs required by the RPS in the Commonwealth
- RECs in an amount that is greater than the Renewable Portfolio Standard (“RPS”) required by the Commonwealth
- Up to 50% RECs
- Up to 100% RECs

The choices for time-varying prices may include:

1. Non time-varying: The same price applies to usage at any time.
2. Time-varying: Multiple time periods, with each time period having a corresponding price at which usage during each period will be billed. Time periods will be limited by the options available through the Local Distribution Company (Eversource) billing system.

Each of the four choices for renewable electricity could be combined with each of the two choices for time-varying prices, producing a total of up to eight products. At launch, the Program may offer up to four electricity supply products, as described below:

Standard Product: The standard product, [ProductName1]], is expected to include RECs in an amount that is 5% to 10% greater than the Renewable Portfolio Standard (“RPS”) required by the Commonwealth, with the exact amount to be determined after the receipt of bids from competitive suppliers. The price will be non-time varying.

Optional Products:

The Program may offer two or more optional products that are non-time varying:

- A product with 50% RECs, called Medfield 50
- A product with 100% RECs, called Medfield 100
- A product with the same amount of RECs required by the RPS in the Commonwealth, called Medfield Basic

² RECs enable the trading and tracking of renewable electricity. For every one megawatt-hour (MWh) of renewable electricity that is generated and fed onto the electricity grid, one REC is created.

If the Medfield 50 or Medfield 100 optional products include RECs in an amount less than 50% or 100% of a customer's metered consumption, respectively, the Municipality will rename the product to appropriately reflect the amount of RECs the product contains.

All RECs for additional renewable electricity above the RPS are expected to qualify as Massachusetts Class I eligible pursuant to 225 CMR 14.00 which includes generation from solar, wind, anaerobic digestion or low-impact hydro located within or delivered to New England.

If and when the Program offers time-varying products, the Town will include such products in its opt-out notice ("Consumer Notification Letter") and will file a copy with the Department at least 14 calendar days before issuance.

Any new products the Town seeks to make available to Program participants, in addition to the products described in the Plan, will be subject to Department approval.

IV. Plan Elements

IV.a. Organizational Structure

The organizational structure of Program will be as follows:

Board of Selectmen: The Plan will be approved by the Board of Selectmen, the elected representatives of the citizens of the Town, and overseen by the Board of Selectmen or designee of the Board of Selectmen. The Board of Selectmen or designee(s) of the Board of Selectmen will be responsible for making decisions and overseeing the administration of the Program with the assistance of the Aggregation Consultant. Prior to the receipt of bids from Competitive Suppliers, the designee(s) of the Board of Selectmen shall be specifically authorized to enter into an Electric Service Agreement ("ESA") under parameters specified by the Board of Selectmen.

Aggregation Consultant: The Aggregation Consultant will manage certain aggregation activities under the direction of the Board of Selectmen or designee of the Board of Selectmen. Their responsibilities will include managing the supply procurement, developing and implementing the public education plan, interacting with the Local Distribution Company, Eversource, and monitoring the supply contract. The Town has selected Good Energy, L.P. to provide these services for an initial term.

Competitive Supplier: The Competitive Supplier will provide power supply for the aggregation, provide customer support including staffing a toll-free number for customer questions, and fulfill other responsibilities as detailed in the ESA. The Competitive Supplier shall be required to enter into an individual ESA with the Town under terms deemed reasonable and appropriate for the constituents of the Town by the Board of Selectmen.

Buying Group: The Town may elect to join with other municipal aggregators in combining its load for purposes of soliciting bids from Competitive Suppliers. The purpose of the Buying Group is to allow municipal aggregators to capture the benefits of collective purchasing power while retaining full municipal autonomy. The Town shall be represented by the designee(s) of the Board of Selectmen on the executive committee of the Buying Group. The Town, through its

designee as specifically authorized by the Board of Selectmen, shall select a Competitive Supplier based on the needs of the Town and shall not be required to select the same terms or Competitive Supplier as other members of the Buying Group.

IV.b. Operations

Following approval by the Department of Public Utilities, the key operational steps will be: 1) Issue a Request for Proposals (RFP) for power supply and select a Competitive Supplier; 2) Implement a public information program, including the opt-out documents, and 3) Enroll customers and provide service, including quarterly notifications and 4) Annual reporting

These steps are described in the sections below.

IV.b.i. Issue an RFP for power supply and select a competitive supplier

The Town, under direction of the Board of Selectmen or its designee, will solicit bids from leading competitive suppliers, including those currently supplying community power programs in New England and other states. In seeking bids from competitive suppliers, the Town may solicit bids for its load individually or as part of a Buying Group with other municipal aggregators. The RFP will require that the supplier satisfy key threshold criteria, including:

- Licensed by the Department
- Strong financial background
- Experience serving the Massachusetts competitive market or municipal aggregation programs in other states
- Demonstrated ability, supported by references, to provide strong customer service.

In addition, suppliers will be required to agree to the substantive terms and conditions of the ESA, including, for example, the requirement to:

- Provide all-requirements power supply at a specified price
- Allow customers to exit the program at any time with no charge
- Agree to specified customer service standards
- Comply with all requirements of the Department and Eversource, the Local Distribution Company

The Town will solicit price bids from suppliers that meet the threshold criteria and agree to the terms and conditions of the ESA. The Town will request bids for a variety of term lengths (e.g. 12, 24, 36 or 48 months) and for power and RECs from different sources.

The Board of Selectmen, or their designee(s), will determine the appropriate amount of RECs to be included with the standard product and the optional products based upon their assessment of market conditions and what would be in the best interest of retail electric customers at the time of the solicitation. The Town will require bidders to identify the technology, vintage, and location of the renewable energy generators that are the sources of the RECs. It will also require that the RECs be created and recorded in the New England Power Pool Generation Information

System. The Town may seek bids from a variety of renewable energy sources; and will choose the best combination of environmental benefits and price.

Prior to delivery of the bids, the Board of Selectmen shall provide authorization to its designee(s) to select a bid and enter into an ESA based upon parameters the Board of Selectmen deems appropriate for its constituents. In consultation with its Aggregation Consultant, the designee(s) of the Town, will evaluate the bid results including price, term and source.

Whether the Town conducts an individual solicitation or participates in a solicitation with a Buying Group, at the conclusion of the bidding process it will select a price, term and supplier appropriate for its retail electric customers. Participation in the Buying Group shall not require the Town to select the same price, terms or supplier as other members of the Buying Group. If none of the bids is satisfactory, the Town will reject all bids and repeat the solicitation for bids as often as needed until market conditions yield a price that is acceptable. The Town will only accept a bid that enables it to launch the Program with a price, terms and characteristics that meet the criteria set by its municipal officials. The Town will only enter into an ESA with a supplier that is fully consistent with the Aggregation Plan as approved by the Department.

IV.b.ii. Implement public education program including opt-out documents

Once a winning supplier is selected, the Town will implement a public education program. A public education plan is required to fully inform and educate potential customers and participants in advance of automatic enrollment in the Program, to raise awareness and provide retail electric customers with information concerning their opportunities, options and rights for participation in the Program.

The Town will develop a detailed timeline for the public education plan as the launch gets closer, and the public education plan for the launch will include both broad-based efforts aimed at promoting awareness of the program across the entire community and opt-out documents (“Consumer Notification Documents”) mailed to every Eligible Customer.

- Broad-based efforts: The broad-based efforts will take advantage of traditional media, online media, and events to ensure as many people as possible learn about the aggregation. See **Attachment A** for detail on the broad-based efforts and an initial timeline and exemplar marketing materials.
- Consumer Notification Documents: Consumer Notification Documents (also known as opt-out documents) will be mailed to every Eligible Customer. The Consumer Notification Documents will have the appearance of an official communication of the Town, and it will be sent in an envelope clearly marked as containing time-sensitive information related to the Program. The Consumer Notification Documents will include an opt-out notice (“Consumer Notification Letter”) that will: (1) introduce and describe the program; (2) inform Eligible Customers of their right to opt out and that they will be automatically enrolled if they do not exercise that right; (3) explain how to opt out; and (4) prominently state all program charges and compare the price and primary terms of Town's competitive supply to the price and terms of the current Basic Service offering

provided by the Local Distribution Company, Eversource. The Department-approved notice will indicate that because of market changes and differing terms, the Program cannot guarantee savings compared to Basic Service over the full term of the Program.

The Consumer Notification Documents will also include the Language Access Document, an opt-out reply card, and a postage-paid return envelope. The Language Access Document will contain a message in 26 languages encouraging Eligible Customers to have the notification translated and providing the program website address and toll-free number. Exemplar copies of the Consumer Notification Documents are included in **Attachment B**.

The Consumer Notification Documents will be designed by the Aggregation Consultant and the Town and printed and mailed by the competitive supplier, who will process the opt-out replies. Eligible Customers will have 33 days from the date of mailing the Consumer Notification Documents to return the reply card if they wish to opt out of the Program and the opt-out notice shall identify the return date by which the reply envelope must be mailed and postmarked. The competitive supplier shall allow an additional 3 days from the return date for receipt of the opt-out replies before initiating automatic enrollments in the Program (i.e. 37 days total from mailing before enrollment)

Information about the Program will be made available in multiple languages where appropriate, and the program will seek to ensure that Eligible Customers with disabilities have full access to the Program information and are informed of their rights and obligations under the Program. See **Attachment A** for detail on the Program's language and accessibility measures.

The Program materials will include required disclosures, including that savings cannot be guaranteed, and notices as described in **Attachment A**.

The Program will limit supplier communications to customers as described in **Attachment A**.

In the event the Town seeks to inform customers currently on competitive supply about the Program, the Town shall: 1) include in any materials a disclosure that such customers may be subject to penalties or early termination fees if they enroll in the Program; and 2) provide the Department with a copy of any materials it proposes to send to competitive supply customers no later than ten days prior to the proposed date of issuance.

IV.b.iii. Enroll customers and provide service

1. Enroll Customers: After conclusion of the opt-out period (i.e., no sooner than 37 days from the date of the mailing of the Consumer Notification Documents), the competitive supplier will enroll into the Program all Eligible Customers who did not opt out. All enrollments and other transactions between the competitive supplier and the Local Distribution Company, Eversource, will be conducted in compliance with the relevant provisions of Department regulations, Terms and Conditions for Competitive Suppliers, and the protocols of the Massachusetts Electronic Business Transactions Working Group.

2. Provide Service: Once customers are enrolled, the Program will provide all-requirements power supply service. The Program will also provide ongoing customer service, maintain the Program web site, and process new customer enrollments, ongoing opt-outs, opt-back-ins, and customer selections of optional products. Prior to the expiration of the initial ESA, the Town intends to solicit a new power supply agreement.

When new customers open an account in the Town, they will receive a Consumer Notification Letter consistent with Section IV.b.ii. At the end of the opt-out period they will be enrolled in the Program unless they elect to opt-out. New customers may proactively enroll by contacting the Program directly.

As part of its ongoing service, the Town will provide the quarterly disclosure of information required by G.L. c. 164, § 1(F)(6) and 220 C.M.R. § 11.06, the Town requested a waiver from the requirement that the disclosure label be mailed to every customer and sought permission instead to provide the information through alternative means, including press releases, public service announcements on cable television, and postings at municipal offices and on the Program website. The Town expects to make the required disclosures by posting disclosure labels on the Program website on a quarterly basis with notification to customers of the posting through the alternate means described above.

The Department has granted the Town's request for a waiver from the information disclosure requirements, subject to the Town's demonstration in each Annual Report to the Department that its Competitive Supplier has provided the same information to participating customers as effectively as the quarterly mailings required under 220 CMR 11.06(4)(c).

IV.b.iv. Annual Report: On an annual basis, the Town will report to the Department and the DOER on the status of the aggregation program, including the number of customers enrolled and opting-out, kilowatt-hour usage, customer savings, participation in optional products, and such other information as the Department or DOER may request.

IV.c. Funding

All of the costs of the Program will be funded through the supply charges paid by Program participants through the ESA.

The primary cost will be the charges of the Competitive Supplier for the power supply, which will include the cost of any additional RECs above the RPS. These charges will be established through the competitive solicitation for a supplier.

The administrative costs of the Program will be funded through a per kilowatt-hour Commission Fee that will be paid by the Competitive Supplier to the Aggregation Consultant, as specified in the ESA. This Commission Fee will cover the services of the Aggregation Consultant, including developing the Aggregation Plan, managing the supply procurement, developing and

implementing the public education plan, providing customer support, interacting with the Local Distribution Company, monitoring the supply contract, and providing ongoing reports. This charge has been set at \$0.001 per kilowatt hour.

In addition, the Town may direct the competitive supplier to include in the supply price an Operational Adder of up to \$0.001 per kilowatt-hour to be payable by the competitive supplier to the Town. Funds collected through the Operational Adder shall be used to support the operational costs of the Program, including, for example, 1) additional REC purchases and related obligations such as escrow accounts and other sureties; 2) other forms of support for local energy projects that create benefits for Program participants; and 3) personnel costs associated with an energy manager one of the responsibilities of which is to assist with the aggregation Program. If the Town chooses to implement the Operational Adder, the Program website and opt-out letter will note that the supply price includes that Adder.

IV.d. Rate Setting and Other Costs to Participants

As described above, the power supply charges of the Program will be set through a competitive bidding process and will include the Commission Fee and applicable taxes pursuant to the ESA and may include the Operational Adder. The inclusion of the Operational Adder and its amount will be determined after the receipt of bids from competitive suppliers. Additionally, power supply charges may include credits or discounts applicable to certain rate classes (for example, from a Low-Income Community Shared Solar program), provided, however, that the credit or discount is applied only to the electric supply portion of the customer bill. Prices, terms, and conditions may differ among customer classes, which classes will be the same as the customer classes of the Local Distribution Company. The frequency of price changes will be determined through the competitive bid process. Prices may change as specified in the winning bid or as the result of the Town entering into an amended or new ESA. Customers will be notified of price changes through media releases and postings on the aggregation web site at least 30 days prior to the effective date of the price change. As more fully detailed in **Attachment A**, the Program website will include a translation function and assistive technologies to ensure communications to residents with limited English proficiency and visual or auditory impairments.

If there is a change in law, due to a Regulatory Event under Article 17 of the ESA or a New Taxes under Articles 1.24, 7.4.4 and 17 of the ESA, that results in a direct, material increase in costs during the term of the ESA, the Town and the competitive supplier will negotiate a potential change in the program price. At least 30 days prior to the implementation of any such change, the Town will notify customers of the change in price by issuing a media release and posting notices on the Town and program websites. The notice shall appear in a prominent location on the Town's website with a link to the aggregation website. The Town shall also notify the Department's Consumer Division prior to implementation of any change in the Program price related to a Regulatory Event or New Taxes. Such notice shall be provided to the Department ten days prior to notifying customers and will include copies of all media releases, postings on the Town and Program websites and any other communications the Town intends to provide to customers regarding the price change.

The Program affects only the electricity supply charges of the customers. Delivery

charges will be unchanged and will continue to be charged by the Local Distribution Company in accordance with tariffs approved by the Department. Discounts provided by the Local Distribution Company, including low-income discounts provided to low-income consumers, are not impacted by the Program.

Participants in the aggregation will receive one bill from the Local Distribution Company that includes both the power supply charge of the Competitive Supplier and the delivery charge of the Local Distribution Company. Any applicable taxes will be billed as part of the Program's power supply charge.

IV.e. Method of Entering and Terminating Agreements with Other Entities

The process for entering, modifying, enforcing, and terminating all agreements associated with the Plan will comply with the municipal charter, federal and state law and regulations, and the provisions of the relevant agreement.

The Town plans to use the same process described in **Section IV.b.** of this Plan to solicit bids and enter into any subsequent ESAs with the assistance of its then-current Aggregation Consultant. Customers will be notified of subsequent ESAs through press releases and public notices. The transfer of customers from the existing supplier to the new supplier will be coordinated with the Local Distribution Company using established Electronic Data Interchange (EDI) protocols.

If the Town determines that it requires the services of an Aggregation Consultant after expiration of the existing agreement with Good Energy, it will evaluate opportunities to solicit an aggregation consultant individually or as part of a group of municipalities aggregating the electric load of their respective customers. The Town will solicit proposals for, and evaluate, potential aggregation consultants using a competitive procurement process or alternative procedure which the Town determines to be in the best interest of its customers and consistent with all applicable local, state and federal laws and regulations.

IV.f. Rights and Responsibilities of Program Participants

All participants will have the right to opt out of the Program at any time without charge. They may exercise this right by any of the following: 1) calling the toll-free number of the Competitive Supplier; 2) contacting the Local Distribution Company and asking to be returned to Basic Service; or 3) enrolling with another competitive supplier.

All participants will have available to them the consumer protection provisions of Massachusetts's law and regulations, including the right to question billing and service quality practices. Customers will be able to ask questions of and register complaints with the Town, the Aggregation Consultant, the Competitive Supplier, the Local Distribution Company and the Department. As appropriate, the Town and the Aggregation Consultant will direct customer complaints to the Competitive Supplier, the Local Distribution Company or the Department.

Participants will continue to be responsible for paying their bills and for providing access to

metering and other equipment necessary to carry out Local Distribution Company operations. Participants are responsible for requesting any exemption from the collection of any applicable taxes and must provide appropriate documentation of such exemption to the Competitive Supplier.

IV.g. Extensions or Termination of Program

At least 90 days prior to the end of the term of the initial ESA, the Town will solicit bids for a new supply agreement and plans to continue the program with the same or new competitive supplier.

Although the Town is not contemplating a termination date, the program could be terminated upon the termination or expiration of the ESA without any extension, renewal, or negotiation of a subsequent supply contract, or upon the decision of the Board of Selectmen to dissolve the program effective on the end date of the existing ESA. In the event of termination, customers would return to the Basic Service of the Local Distribution Company, unless they choose an alternative competitive supplier. The Town will notify customers of a planned termination of the program through media releases and postings on the Program website.

The Town will notify the Local Distribution Company of the planned termination or extension of the Program. In particular, the Town will provide the Local Distribution Company notice: (1) 90 days prior to a planned termination of the program; (2) 90 days prior to the end of the anticipated term of the ESA; and (3) four business-days after the successful negotiation of a new electric service agreement. The Town will also provide notice to the Director of the Consumer Division of the Department of Public Utilities 90 days prior to a planned termination, which notice shall include copies of all media releases, municipal office and website postings and other communications the Town intends to provide customers regarding the termination of the Program and the return of participants to Basic Service. In the event of the termination of the Program, it is the responsibility and requirement of the Competitive Supplier to return the customers to Basic Service of the Local Distribution Company in accordance with the then applicable Electronic Data Interchange (“EDI”) rules and procedures.

V. Substantive Requirements

V.a. Universal access

The Plan provides for universal access by guaranteeing that all customer classes will be included in the Program under equitable terms.

All Eligible Customers will have access to the Program. All Eligible Customers will be automatically enrolled in the Program unless they choose to opt out.

When New Eligible Customers move into the Municipality, they will initially be enrolled in Basic Service with the Local Distribution Company. New Eligible Customers will receive an

opt-out notice and at the end of the opt-out period they will be enrolled in the Program unless they elect to opt-out.

New Eligible Residential and Small Commercial Customers will be enrolled at the same price as the existing customers. All other commercial and industrial customers (medium to very large) joining the Program after program initiation will be enrolled at a price that reflects market prices at the time of enrollment.

All customers will have the right to opt-out of the Program at any time with no charge. Customers that opt-out will have the right to return to the Program at a price that reflects market prices at the time of their return.

V.b. Equitable treatment of all Customer Classes

The municipal aggregation statute requires “equitable” treatment of all customer classes. The Department has determined that this does not mean that all customers must be treated “equally,” but rather that similarly situated classes be treated “equitably.” In particular, the Department has allowed variations in pricing and terms and conditions among customer classes to account for the disparate characteristics of those classes.

The Program makes four distinctions among groupings of customers. First, the Program will distinguish among customer classes (residential, small, medium and large business) by soliciting separate pricing for each of those classes. The Program will use the same customer classes the Local Distribution Company uses for the Basic Service pricing.

Second, the Program will distinguish between customers receiving the standard product and customers that affirmatively choose an optional product. Customers selecting an optional product will be charged the price associated with that product.

Third, the Program will distinguish between customers that join the Program through an opt-out process and customers that join through an opt-in process. Customers that join through an opt-out process include a) the initial customers and b) new customers that move into the Municipality after the Program start-date.

- a. Eligible Customers that enroll at the Program start will receive the standard Program pricing for their rate class.
- b. For new Eligible Customers moving into the Municipality after the Program start, the Program will distinguish between new residential and small commercial customers, who will receive the standard Program pricing, and all other commercial and industrial customers, who may receive pricing based on market prices at the time the customer joins the Program.

Finally, customers that join by opting in include two types of customers: a) customers that did not become part of the Program initially because they were being served by a competitive supplier but then later join the Program; and b) customers re-joining the Program after having previously opted out.

- a. Opt-in customers that were being served by a competitive supplier at Program initiation but who later join the Program will be treated the same as new customers – residential and small commercial customers will receive the standard Program pricing and all other commercial and industrial customers may pay a price based on the then-current market rates.
- b. Opt-in customers that join the Program after having previously opted out may be offered a price based on then-current market rates rather than the standard Program price. This distinction is designed to limit any incentive for frequent switching back and forth between the Aggregation Program and Basic Service of the Local Distribution Company.

The following is a summary of the enrollment process and pricing by customer class.

Enrollment Process

Enrollment scenario	All Customer Classes
Eligible Customers at program launch	A Customer Notification Letter will be mailed to all Eligible Customers at the launch of the Program initiation. After the completion of the 37-day opt-out period, the competitive supplier will enroll all Eligible Customers who did not opt out in the standard product.
New Eligible Customers identified after program launch	A Customer Notification Letter will be mailed to all identified new Eligible Customers after program launch. After the completion of the 37-day opt-out period, the competitive supplier will enroll all new Eligible Customers who did not opt out in the standard product.
Customers who opted out and later want to enroll	Customers may request enrollment in any Program product by contacting Program customer support or the competitive supplier.
Customers on third party supply at program launch who want to enroll in the program after their supply contract ends	Customers may enroll in any Program product by contacting Program customer support or the competitive supplier.

Pricing Summary

Enrollment scenario	Customer Classes
Eligible Customers at program launch	<i>All Customer Classes</i> Standard contract pricing for all product offers.
Customers who opted out and later want to enroll	<i>All Customer Classes</i> Market-based pricing based on market conditions at the time the customer wants to enroll
New Eligible Customers identified after program launch	<i>Residential and Small C&I</i> , Standard contract pricing for all product offers. <i>Medium, Large & Very Large C&I</i> Market-based price based on market conditions at the time the customer wants to enroll
Customers on third party supply at program launch who want to enroll in the program after their supply contract ends	<i>Residential and Small C&I</i> Standard contract pricing for all product offers. <i>Medium, Large and Very Large C&I</i> Customers may enroll in the program by contacting Program customer support or the competitive supplier.

V.c. Reliability

Reliability has both physical and financial components. The Program will address both through the Electricity Supply Agreement (“ESA”) with the Competitive Supplier. From a physical perspective, the ESA commits the Competitive Supplier to provide all-requirements power supply and to use proper standards of management and operations. The Local Distribution Company will continue to remain responsible for delivery service, including the physical delivery of power to the customer, maintenance of the delivery system, and restoration of power in the event of an outage. From a financial perspective, the ESA requires the Competitive Supplier to pay actual damages for any failure to provide supply at the contracted rate (i.e., to pay the difference between the contract rate and the Local Distribution Company supply rate). The ESA requires the Competitive Supplier to maintain insurance and the Request for Proposals for a Competitive Supplier will require that an investment-grade entity either execute or guarantee the ESA. Accordingly, the Program satisfies the reliability requirement of the statute.

VI. Planned Schedule

The planned schedule below is presented for illustrative purposes. The final schedule will be established once the Program has received all necessary approvals.

Day	Action or Event
1	Issue RFP for Competitive Supplier
31	ESA executed between Town and Competitive Supplier
32	Competitive Supplier notifies Local Distribution Company (Eversource) to prepare retail electric customer data of the Town; broad-based educational campaign begins
33	Competitive Supplier begins EDI testing with Local Distribution Company.
44	Competitive Supplier receives retail electric customer data from Local Distribution Company
48	Competitive Supplier, at its expense, mails opt-out notice and reply cards with pre-paid envelopes to all retail electric customers, identifying the return date (no earlier than 33 days from mailing) by which the reply card envelopes must be postmarked by Eligible Customers electing to opt-out
51	Eligible customers receive opt-out notice in the mail
63	Competitive Supplier completes EDI testing with Local Distribution Company.
81	Return date by which Eligible Customers deciding to opt-out must postmark the reply card in a pre-paid envelope to the Competitive Supplier.
85	Competitive Supplier removes all Eligible Customers who opt out from the eligible list and sends “supplier enrolls customer” EDI for all participating customers
85	Earliest date Program enrollments may commence.
90	Service begins as of each customer's next meter read date

VII. Conclusion

Medfield’s Aggregation Program, Medfield Community Electricity (MCE), meets all of the requirements of the municipal aggregation statute, including providing universal access, a reliable power supply and treating all customer classes equitably. The Town looks forward to the approval of this Plan by the Department so that they can launch the Program and pursue the benefits of renewable energy and increased electricity choice for its residents and businesses, recognizing that savings cannot be guaranteed.



Sarah Raposa <sraposa@medfield.net>

Medfield Meadows, 2021 Income Limits and Rents

Hayashi, Rieko (OCD) <[REDACTED]> Wed, Dec 29, 2021 at 5:18 AM
To: Sarah Raposa <sraposa@medfield.net>, David Cashman <[REDACTED]> "ktrierweiler@medfield.net"
<ktrierweiler@medfield.net>, Nicholas Milano <n milano@medfield.net>, Brittney Franklin <bfranklin@medfield.net>, Mark
Cerel <mcerel@franklinma.gov>
Cc: Brian Engle <[REDACTED]>

Sarah:

I can confirm David's calculations are correct and he has accurately described the new rental guidance.

Thanks,

Rieko

From: Sarah Raposa <sraposa@medfield.net>
Sent: Tuesday, December 28, 2021 5:03 PM
To: David Cashman <[REDACTED]> ktrierweiler@medfield.net; Nicholas Milano <n milano@medfield.net>;
Brittney Franklin <bfranklin@medfield.net>; Mark Cerel <mcerel@franklinma.gov>
Cc: Hayashi, Rieko (OCD) <[REDACTED]>; Brian Engle <[REDACTED]>
Subject: Re: Medfield Meadows, 2021 Income Limits and Rents

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hi David - Since this process is new for us and may likely occur in the future, the town administrator wants you to come (via zoom) to an upcoming BoS meeting to explain this.

She's also looking for the ok from Rieko/DHCD.

I'll keep you posted on the next meeting date.

Best,

Sarah

Sarah Raposa, AICP
Town Planner
459 Main Street
Medfield, MA 02052
(508) 906-3027
sraposa@medfield.net

On Tue, Dec 28, 2021 at 3:54 PM David Cashman [REDACTED] wrote:

Hi Sarah:

To be honest, approvals almost always come to us by way of an email. It's not any more formal than that, so I do not have a template. The Regulatory Agreement specifically contemplates rent approvals each year. If the BOS wants to put something on letterhead approving rents, they can, but it certainly isn't required (or customary). In fact, in most cases, I think it's usually someone from the planning department who would approve of the rents on behalf of the Municipality. Anyway, sorry if that isn't more helpful, but hopefully it provides a bit more context.

Dave

David Cashman

SEB Housing, LLC

(617) 782-2300 x210

257 Hillside Ave.

Needham, MA 02494

From: Sarah Raposa <sraposa@medfield.net>

Sent: Tuesday, December 28, 2021 3:29 PM

To: David Cashman [REDACTED]

Cc: Hayashi, Rieko (OCD) <rieko.hayashi@state.ma.us>; [REDACTED]

Subject: Re: Medfield Meadows, 2021 Income Limits and Rents

Hi David - I forwarded this email to the BoS office. Do you have a template they can use for their decision? We haven't had a request like this before.

Thanks!

Sarah

Sarah Raposa, AICP

Town Planner

459 Main Street

Medfield, MA 02052

(508) 906-3027

sraposa@medfield.net

On Sat, Dec 18, 2021 at 9:01 AM David Cashman <david@sebhousing.com> wrote:

Hi Rieko and Sarah:

So DHCD recently published its Rent Guidance, dated Nov. 29, 2021, and attached here, which impacts the affordable rents at this property. The basic gist of the Guidance, which Rieko can confirm, is as follows:

For current tenants and vacant units, rents can be increased to the *lower of* (a) 30% of the applicable median income – the “Property Specific Maximum Rent” (which is just the normal/usual way of calculating rents) and (b) an amount that is 5% increase above the most recently approved maximum rent at this property.

Additionally, for vacant units, rents can be increased to the “Property-Specific Maximum Rent” (even if it’s more than a 5% increase from currently approved rents) if the owner executes the Owner Agreement, in which the Owner agrees to take and refrain from certain actions.

For this property, the Owner (highlighted choice controls)

i. has not (yet) elected to sign the Owner Agreement, and therefore we are requesting your approval of:

- (a) a 5% increase for all units (current tenants and vacant units); or
- (b) the Property-Specific Maximum Rents for all units (because they are less than the 5% increase)

ii. has signed the Owner Agreement, attached, and therefore we are requesting your approval of:

- (a) a 5% increase for current tenants & Property Specific Maximum Rents for vacant units (which are greater than a 5% increase).

I have attached the affordable rent calculations. Please note that I am submitting the same 2021 rent spreadsheet submitted previously, which now shows both the 5% increase rents as well as the Property-Specific Maximum Rents. I have also attached the utility allowances for the 2021 rent calculations.

Please note that once the rents are approved, the new rents may only be implemented upon new lease signings or renewals, provided that the property gives adequate advance notice.

Here are the HUD numbers for your records (*applicable if the property is requesting Property Specific Maximum Rents from 2021*):

https://www.huduser.gov/portal/datasets/il/il2021/select_Geography.odn

Please let me know once the rents have been approved and I will notify the property. And if/when rents are approved, we will be sure to suggest to the property that they take extra consideration when increasing the rents this year and that they should be mindful and flexible in accommodating households who have been impacted by the COVID-19 crisis.

Be well and stay safe,



TOWN OF MEDFIELD
Office of the
BOARD OF SELECTMEN

TOWN HOUSE, 459 MAIN STREET
MEDFIELD, MASSACHUSETTS 02052-0315
(508) 906-3011 (phone)
(508) 359-6182 (fax)

Kristine Trierweiler
Town Administrator

Nicholas Milano
Assistant Town Administrator

Board of Selectmen
Michael T. Marcucci, Chair
Gustave H. Murby, Clerk
Osler L. Peterson, Member

January 18, 2022

Local Initiative Program
Department of Housing & Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114
Attn: Rieko Hayaski

RE: Aura at Medfield, 50 Peter Kristoff Way - Local Preference

Dear Ms. Hayaski:

This letter will confirm that the Town of Medfield wishes to employ the maximum allowable local preference of 70% of affordable units at the Aura at Medfield at 50 Peter Kristoff Way. The Medfield Zoning Board of Appeals (ZBA) voted unanimously at its April 29, 2020 meeting to request the maximum 70% local preference as part of its approval of this project. The project consists of 56 rental units, 14 of which are to be affordable. This request is based on the clear agreement regarding the need to maximize access to affordable rental units for local residents, employees of the municipality and businesses located in the Medfield, and families with children enrolled in the Medfield School District.

The Town's decision is informed and supported by a Housing Production Plan completed by Community

Opportunities Group for the Town of Medfield, a copy of which is on file with DHCD. Key findings supporting the Town's request for this local preference are as follows:

1. The median income of renter households was \$38,000 in 2014. Renters have experienced no income growth (when adjusted for inflation) over the past 15 years, while median rent has increased by 45 percent. (HPP, Page 9)
2. The Town's housing stock is comprised primarily of single family, owner-occupied housing (91%) with very limited options for renter households:
 - a. There are only 375 total rental units in Medfield, or 9.5% of housing units - compared to 36% statewide and 29.6% in Norfolk County. (HPP, Table 14)

- b. The rental units available in Medfield are unaffordable to nearly half of renter households – who must pay more than 30% of household income to rent a median priced rental unit in town. (HPP, Table 5)
 - c. The vacancy rate for rental units is 0% in Medfield (meaning there are no available rental units in Medfield) compared to 4% in Norfolk County (American Community Survey, DP04, 2011-2015, 5year estimate)
3. In Medfield, 61.3% of renter households are cost burdened compared to 48.8% for Norfolk County and 50.6% statewide. Of those, 39.8% of Medfield renter households are severely cost burdened, which is on par with Norfolk County (39.3 %) and statewide (40.5%) rates. (American Community Survey, DP04, 2011-2015, 5 year estimate)
 4. Approximately 5.5% (4.6% of men and 6.4% of women) of Medfield's population is disabled, compared to 9.9% of Norfolk County and 11.5% of Massachusetts residents. The lower incidence rate of disabilities in Medfield may be due in part to the lack of accessible housing options with the Town forcing residents to look elsewhere for housing.
 5. While the number of rental units in Medfield is low overall, low-income renter households have very few options unless they have a mobile housing subsidy.

Development	Waitlist (as of 1/1/22)
Tilden Village (60 affordable senior units)	1405 on waitlist statewide (543 are elderly, 862 are non-elderly handicapped) <i>Avg. annual turnover: 15 (2021)</i>
Wilkins Glen (103 affordable units)	71 applicants <i>Avg. annual turnover: 5% (2021)</i>
The Parc at Medfield (96 affordable units)	2 applicants <i>Avg. annual turnover: 12 (2021)</i>
67 North Street (8 units, 2 affordable)	No waitlist <i>Avg. annual turnover: 0 (2021)</i>
Hillside Village (16 units, 4 affordable)	7 applicants <i>Avg. annual turnover: 2 (2021)</i>
71 North Street (8 units, 2 affordable)	No waitlist <i>Avg. annual turnover: 0 (2021)</i>
Medfield Meadows (24 units, 6 affordable)	No waitlist, 1 available unit <i>Avg. annual turnover: 0 (2021)</i>

We believe that there is a clear need for a 70% local preference for the affordable rental units at the Aura at Medfield. Medfield has been actively working to increase its affordable housing supply in order to meet the needs of our residents by supporting proposals that meet the

strategies outlined in the Housing Production Plan. There is currently a significant lack of rental housing in Town, and an even greater lack of rental housing affordable to individuals and families earning less than 80% of AMI. The Town is dedicated to encouraging further development of LIP units and the Aura at Medfield must be part of the solution to addressing increasing housing costs.

By electing to include current residents, employees of the town and local businesses as well as families with children in the schools, we are creating a broad and inclusive local preference pool, which will be augmented by adding additional minority applicants from outside the town if needed in order to increase the minority percentage within the local preference pool to more closely match the regional minority percentages. The Town of Medfield will mitigate any potential discriminatory effects of the local preference by including all four allowable local preference categories (local resident, employee of the Town, employee of a local business, or household with children in the Medfield Schools). In addition, if the percentage of minority applicants in the local preference pool does not meet or exceed the regional minority percentage (27%), a pre-lottery will be held of minority applicants in the general pool to determine the order in which they will be added to the local preference pool until either a) the minority percentage of the local preference pool equals 27% or b) all minority applicants have been added to the local preference pool, whichever first occurs.

I respectfully request that DHCD approve a 70% local preference for Medfield Meadows in support of the Town's affordable housing efforts.

Please let me know if you have any questions or require any additional information.

Respectfully submitted,

Michael T. Marcucci, Chair
Board of Selectmen
Town of Medfield

The CENTER at Medfield
Medfield Council on Aging
One Ice House Road
Medfield MA 02052
508-359-3665

January 4, 2022

Dear Board of Selectmen,

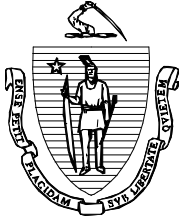
The Council on Aging requests permission to serve wine and beer from 4:00 p.m.-7:00 p.m. at the following monthly Supper Club dates:

Wednesday, January 19
Wednesday, February 23
Wednesday, March 16

Thank you,

Roberta Lynch, Director
Medfield Council on Aging

Informational



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Jennifer D. Maddox, Undersecretary

October 1, 2021

Ms. Kristine Trierweiler
Town Administrator
Town of Medfield
459 Main Street
Medfield, MA 02052

Dear Ms. Trierweiler:

RE: Medfield- 00879

Thank you for submitting this application to the FY2022 Community One Stop for Growth. The three One Stop partner agencies worked together to carefully review and evaluate all eligible applications and recommended the most ready and highest-impact projects for a grant. Your application was reviewed by the program(s) that could best serve the project's funding needs.

On behalf of the Baker-Polito Administration, we are pleased to award the Town of Medfield a FY 2022 Massachusetts Downtown Initiative Technical Assistance (MDI) Program award.

This award provides up to \$25,000 worth of consultant services to assist the Town of Medfield with development of a downtown Medfield wayfinding plan.

If you have any questions concerning this award, please contact Emmy Hahn, MDI Program Coordinator, at Elizabeth.Hahn@mass.gov.

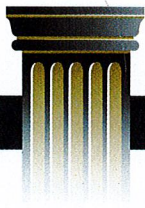
Congratulations on your award! The Department of Housing and Community Development looks forward to assisting you with your downtown revitalization activities.

Finally, please note that public announcement of this award is embargoed until the Administration has had the opportunity to formally announce it through a local event and/or media release. Please refrain from sharing or publicizing news about this award outside of your organization until it is officially announced.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer D. Maddox".

Jennifer D. Maddox
Undersecretary, DHCD



SOVEREIGN CONSULTING INC.

January 6, 2022

Ms. Kristine Trierwieler
Town Administrator
Medfield Town Hall
459 Main Street
Medfield, MA 02052

Re: **Results of Groundwater Sampling Conducted December 9, 2021**
In the Vicinity of Former Texaco-Branded Service Station No. 100084
26 Spring Street, Medfield, Massachusetts
RTN 2-3003830

Dear Ms. Trierwieler:

Pursuant to your authorization, Sovereign Consulting Inc. (Sovereign) personnel collected a groundwater sample from a monitoring well located on the shoulder of Spring Street on December 9, 2021. This letter presents the analytical laboratory report summarizing the results of the sample collection and analyses consistent with 310 CMR 40.0017(3) of the Massachusetts Contingency Plan, as required by 310 CMR 40.1403(10)(b). Sovereign has conducted a data validation review of the laboratory results, and the laboratory report has been attached for your information, in addition to Massachusetts Department of Environmental Protection (MassDEP) Form BWSC-123.

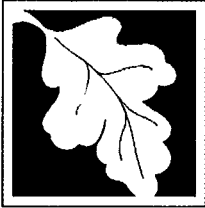
Please contact the MassDEP or the undersigned if you have any questions or require additional information. Please note that public involvement opportunities are available to you pursuant to 310 CMR 40.1404 for Tier classified sites. Equilon Enterprises LLC dba Shell Oil Products US and Sovereign thank you for your cooperation in this matter.

Sincerely,
SOVEREIGN CONSULTING INC.

Lisa M. Stone
Senior Project Manager

Attachments: MassDEP Form BWSC-123
Laboratory Data Report

cc: Edward Henke, Equilon Enterprises LLC dba Shell Oil Products US
Sovereign File - 2H883



NOTICE OF ENVIRONMENTAL SAMPLING

As required by 310 CMR 40.1403(10) of the Massachusetts Contingency Plan

BWSC 123

This Notice is Related to
Release Tracking Number

2

3003830

A. The address of the disposal site related to this Notice and Release Tracking Number (provided above):

1. Street Address: 26 Spring Street
City/Town: Medfield Zip Code: 02052

B. This notice is being provided to the following party:

1. Name: Kristine Trierwieler, Town Administrator
2. Street Address: 459 Main Street
City/Town: Medfield Zip Code: 02052

C. This notice is being given to inform its recipient (the party listed in Section B):

- ☒ 1. That environmental sampling will be/has been conducted at property owned by the recipient of this notice.
☒ 2. Of the results of environmental sampling conducted at property owned by the recipient of this notice.
☒ 3. Check to indicate if the analytical results are attached. (If item 2. above is checked, the analytical results from the environmental sampling must be attached to this notice.)

D. Location of the property where the environmental sampling will be/has been conducted:

1. Street Address: Shoulder of Spring Street
City/Town: Medfield Zip Code: 02052

2. MCP phase of work during which the sampling will be/has been conducted:

- | | |
|---|---|
| <input type="checkbox"/> Immediate Response Action | <input type="checkbox"/> Phase III Feasibility Evaluation |
| <input type="checkbox"/> Release Abatement Measure | <input type="checkbox"/> Phase IV Remedy Implementation Plan |
| <input type="checkbox"/> Utility-related Abatement Measure | <input checked="" type="checkbox"/> Phase V/Remedy Operation Status |
| <input type="checkbox"/> Phase I Initial Site Investigation | <input type="checkbox"/> Post-Class C Operation, Maintenance and Monitoring |
| <input type="checkbox"/> Phase II Comprehensive Site Assessment | <input type="checkbox"/> Other _____ |
- (specify)

3. Description of property where sampling will be/has been conducted:

☐ residential ☐ commercial ☐ industrial ☐ school/playground ☒ Other Municipal ROW
(specify)

4. Description of the sampling locations and types (e.g., soil, groundwater) to the extent known at the time of this notice.

Groundwater from a monitoring well.

E. Contact information related to the party providing this notice:

Contact Name: Lisa M. Stone
Street Address: 9 Payson Road, Suite 150
City/Town: Foxborough Zip Code: 02035
Telephone: (508) 339-3200 Email: lstone@sovcon.com

NOTICE OF ENVIRONMENTAL SAMPLING

As required by 310 CMR 40.1403(10) of the Massachusetts Contingency Plan

MASSACHUSETTS REGULATIONS THAT REQUIRE THIS NOTICE

This notice is being provided pursuant to the Massachusetts Contingency Plan and the notification requirement at 310 CMR 40.1403(10). The Massachusetts Contingency Plan is a state regulation that specifies requirements for parties who are taking actions to address releases of chemicals (oil or hazardous material) to the environment.

THE PERSON(S) PROVIDING THIS NOTICE

This notice has been sent to you by the party who is addressing a release of oil or hazardous material to the environment at the location listed in **Section A** on the reverse side of this form. (The regulations refer to the area where the oil or hazardous material is present as the "disposal site".)

PURPOSE OF THIS NOTICE

When environmental samples are taken as part of an investigation under the Massachusetts Contingency Plan at a property on behalf of someone other than the owner of the property, the regulations require that the property owner (listed in **Section B** on the reverse side of this form) be given notice of the environmental sampling. The regulations also require that the property owner subsequently receive the analytical results following the analysis of the environmental samples.

Section C on the reverse side of this form indicates the circumstance under which you are receiving this notice at this time. If you are receiving this notice to inform you of the analytical results following the analysis of the environmental samples, you should also have received, as an attachment, a copy of analytical results. These results should indicate the number and type(s) of samples (e.g., soil, groundwater) analyzed, any chemicals identified, and the measured concentrations of those chemicals.

Section D on the reverse side of this form identifies the property where the environmental sampling will be/has been conducted, provides a description of the sampling locations within the property, and indicates the phase of work under the Massachusetts Contingency Plan regulatory process during which the samples will be/were collected.

FOR MORE INFORMATION

Information about the general process for addressing releases of oil or hazardous material under the Massachusetts Contingency Plan and related public involvement opportunities may be found at <http://www.mass.gov/dep/cleanup/oview.htm>. For more information regarding this notice, you may contact the party listed in **Section E** on the reverse side of this form. Information about the disposal site identified in Section A is also available in files at the Massachusetts Department of Environmental Protection. See <http://mass.gov/dep/about/region/schedule.htm> if you would like to make an appointment to see these files. Please reference the **Release Tracking Number** listed in the upper right hand corner on the reverse side of this form when making file review appointments.



Dayton, NJ

12/29/21

The results set forth herein are provided by SGS North America Inc.

e-Hardcopy 2.0
Automated Report

Technical Report for

Shell Oil Products US

SCMAW: 26 Spring Street, Medfield, MA

2H883

SGS Job Number: JD36578

Sampling Date: 12/09/21

Report to:

Sovereign Consulting, Inc.
9 Payson Road, Suite 150
Foxborough, MA 02035
lstone@sovcon.com

ATTN: Lisa Stone

Total number of pages in report: 18



Test results contained within this data package meet the requirements of the National Environmental Laboratory Accreditation Program and/or state specific certification programs as applicable.

Mike Earp
General Manager

Client Service contact: Shalini Williams 732-329-0200

Certifications: NJ(12129), NY(10983), CA, CT, FL, IL, IN, KS, KY, LA, MA, MD, ME, MN, NC, OH VAP (CL0056), AK (UST-103), AZ (AZ0786), PA, RI, SC, TX, UT, VA, WV, DoD ELAP (ANAB L2248)

This report shall not be reproduced, except in its entirety, without the written approval of SGS.
Test results relate only to samples analyzed.

SGS North America Inc. • 2235 Route 130 • Dayton, NJ 08810 • tel: 732-329-0200 • fax: 732-329-3499



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Blank Spike/Blank Spike Duplicate Summary	17
Surrogate Recovery Summaries	18





Sample Summary

Shell Oil Products US

Job No: JD36578

SCMAW: 26 Spring Street, Medfield, MA
Project No: 2H883

Sample Number	Collected		Matrix		Client	
	Date	Time By	Received	Code Type	Sample ID	

This report contains results reported as ND = Not detected. The following applies:
Organics ND = Not detected above the RL

JD36578-1	12/09/21	12:30 LH	12/10/21	AQ	Ground Water	MW-105
-----------	----------	----------	----------	----	--------------	--------

CASE NARRATIVE / CONFORMANCE SUMMARY

2

Client: Shell Oil Products US

Job No JD36578

Site: SCMAW: 26 Spring Street, Medfield, MA

Report Date 12/29/2021 5:26:01 P

On 12/10/2021, 1 Sample(s), 0 Trip Blank(s) and 0 Field Blank(s) were received at SGS North America Inc. at a maximum corrected temperature of 0.8 C. Samples were intact and chemically preserved, unless noted below. A SGS North America Inc. Job Number of JD36578 was assigned to the project. Laboratory sample ID, client sample ID and dates of sample collection are detailed in the report's Results Summary Section.

Specified quality control criteria were achieved for this job except as noted below. For more information, please refer to the analytical results and QC summary pages.

Compounds qualified as out of range in the continuing calibration summary report are acceptable as per method requirements when there is a high bias but the sample result is non-detect.

GC Volatiles By Method MADEP VPH REV 2.1

Matrix: AQ

Batch ID: GBH1139

04 All method blanks for this batch meet method specific criteria.

03 JD36578-1: Sample analyzed outside the holding time.

SGS North America Inc. certifies that data reported for samples received, listed on the associated custody chain or analytical task order, were produced to specifications meeting the Quality System precision, accuracy and completeness objectives except as noted.

Estimated non-standard method measurement uncertainty data is available on request, based on quality control bias and implicit for standard methods. Acceptable uncertainty requires tested parameter quality control data to meet method criteria.

SGS North America Inc. is not responsible for data quality assumptions if partial reports are used and recommends that this report be used in its entirety. Data release is authorized by SGS North America Inc indicated via signature on the report cover

Summary of Hits

Page 1 of 1

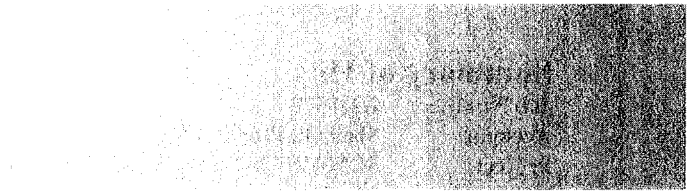
Job Number: JD36578
Account: Shell Oil Products US
Project: SCMAW: 26 Spring Street, Medfield, MA
Collected: 12/09/21

Lab Sample ID Analyte	Client Sample ID	Result/ Qual	RL	MDL	Units	Method
JD36578-1	MW-105					
Ethylbenzene ^a		2.2	2.0		ug/l	MADEP VPH REV 2.1
Naphthalene ^a		6.6	2.0		ug/l	MADEP VPH REV 2.1
C5- C8 Aliphatics (Unadj.) ^a		141	100		ug/l	MADEP VPH REV 2.1
C9- C12 Aliphatics (Unadj.) ^a		533	100		ug/l	MADEP VPH REV 2.1
C5- C8 Aliphatics ^a		140	100		ug/l	MADEP VPH REV 2.1
C9- C12 Aliphatics ^a		208	100		ug/l	MADEP VPH REV 2.1
C9- C10 Aromatics ^a		323	100		ug/l	MADEP VPH REV 2.1

(a) Sample analyzed outside the holding time.



Dayton, NJ



Section 4

4

Sample Results

Report of Analysis

Report of Analysis

Page 1 of 1

Client Sample ID:	MW-105	Date Sampled:	12/09/21
Lab Sample ID:	JD36578-1	Date Received:	12/10/21
Matrix:	AQ - Ground Water	Percent Solids:	n/a
Method:	MADEP VPH REV 2.1		
Project:	SCMAW: 26 Spring Street, Medfield, MA		

Run #	File ID	DF	Analyzed	By	Prep Date	Prep Batch	Analytical Batch
Run #1 ^a	BH29392.D	1	12/28/21 08:58	ED	n/a	n/a	GBH1139
Run #2							

Run #	Purge Volume
Run #1	5.0 ml
Run #2	

MADEP VPH List

CAS No.	Compound	Result	RL	Units	Q
71-43-2	Benzene	ND	1.0	ug/l	
100-41-4	Ethylbenzene	2.2	2.0	ug/l	
1634-04-4	Methyl Tert Butyl Ether	ND	1.0	ug/l	
91-20-3	Naphthalene	6.6	2.0	ug/l	
108-88-3	Toluene	ND	2.0	ug/l	
	m,p-Xylene	ND	2.0	ug/l	
95-47-6	o-Xylene	ND	2.0	ug/l	
	C5- C8 Aliphatics (Unadj.)	141	100	ug/l	
	C9- C12 Aliphatics (Unadj.)	533	100	ug/l	
	C5- C8 Aliphatics	140	100	ug/l	
	C9- C12 Aliphatics	208	100	ug/l	
	C9- C10 Aromatics	323	100	ug/l	

CAS No.	Surrogate Recoveries	Run# 1	Run# 2	Limits
	2,3,4-Trifluorotoluene	92%		70-130%
	2,3,4-Trifluorotoluene	97%		70-130%

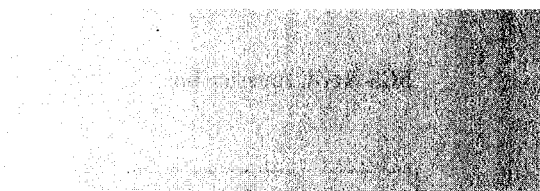
(a) Sample analyzed outside the holding time.

ND = Not detected
 RL = Reporting Limit
 E = Indicates value exceeds calibration range

J = Indicates an estimated value
 B = Indicates analyte found in associated method blank
 N = Indicates presumptive evidence of a compound



Dayton, NJ



Section 5

Misc. Forms



Custody Documents and Other Forms

Includes the following where applicable:

- Chain of Custody
- MCP Form
- VPH Form
- Sample Tracking Chronicle
- QC Evaluation: MA MCP Limits

JD 36578

Bottle # SW-112921-82

[illegible]

Initial Assessment 3B-SI
 Label Verification _____

SGS Service Center
Northborough, MA 12/10

SGS

SGS Sample Receipt Summary

Job Number: JD36578

Client: SOVEREIGN CONSULTING, INC.

Project: SCMAW: 26 SPRING STREET, MEDFIELD, MA

Date / Time Received: 12/10/2021 7:36:00 PM

Delivery Method:

Airbill #s:

Cooler Temps (Raw Measured) °C: Cooler 1: (2.2);

Cooler Temps (Corrected) °C: Cooler 1: (0.8);

Cooler Security

Y or N

- | | | | | | |
|---------------------------|-------------------------------------|--------------------------|-----------------------|-------------------------------------|--------------------------|
| 1. Custody Seals Present: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. COC Present: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Custody Seals Intact: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Smpl Dates/Time OK | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Cooler Temperature

Y or N

- | | | |
|------------------------------|-------------------------------------|--------------------------|
| 1. Temp criteria achieved: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Cooler temp verification: | IR Gun | |
| 3. Cooler media: | Ice (Bag) | |
| 4. No. Coolers: | 1 | |

Quality Control Preservation

Y or N N/A

- | | | | |
|---------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| 1. Trip Blank present / cooler: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Trip Blank listed on COC: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Samples preserved properly: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 4. VOCs headspace free: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Sample Integrity - Documentation

Y or N

- | | | |
|--|-------------------------------------|--------------------------|
| 1. Sample labels present on bottles: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Container labeling complete: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Sample container label / COC agree: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Sample Integrity - Condition

Y or N

- | | | |
|----------------------------------|-------------------------------------|--------------------------|
| 1. Sample recvd within HT: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. All containers accounted for: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Condition of sample: | Intact | |

Sample Integrity - Instructions

Y or N N/A

- | | | | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Analysis requested is clear: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 2. Bottles received for unspecified tests | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 3. Sufficient volume recvd for analysis: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 4. Compositing instructions clear: | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Filtering instructions clear: | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Test Strip Lot #s: pH 1-12: 231619 pH 12+: 203117A Other: (Specify)

Comments

SM089-03
Rev. Date 12/7/17



Massachusetts Department
of Environmental Protection
Bureau of Waste Site Cleanup

WSC-CAM

Exhibit VII A

July 1, 2010

Revision No. 1

Final

Exhibit VII A-2: MassDEP Analytical Protocol Certification Form

MassDEP Analytical Protocol Certification Form

Laboratory Name: SGS North America Inc. - Dayton

Project #: JD36578

Project Location:

SCMAW: 26 Spring Street, Medfield, MA

MADEP RTN

None

This form provides certifications for the following data set: list Laboratory Sample ID Numbers(s)
JD36578-1

Matrices: Groundwater/Surface Water (X) Soil/Sediment () Drinking Water () Air () Other ()

CAM Protocol (check all that apply below):

8260 VOC () CAM IIA	7470/7471 Hg () CAM III B	MassDEP VPH (X) CAM IV A	8081 Pesticides () CAM V B	7196 Hex Cr () CAM VI B	Mass DEP APH () CAM IX A
8270 SVOC () CAM II B	7010 Metals () CAM III C	MassDEP EPH () CAM IV B	8151 Herbicides () CAM V C	8330 Explosives () CAM VIII A	TO-15 VOC () CAM IX B
6010 Metals () CAM III A	6020 Metals () CAM III D	8082 PCB () CAM V A	9014 Total () Cyanide/PAC CAM VI A	6860 Perchlorate () CAM VIII B	

Affirmative Responses to Questions A Through F are required for "Presumptive Certainty" status

A	Were all samples received in a condition consistent with those described on the Chain-of Custody, properly preserved (including temperature) in the field or laboratory, and prepared/analyzed within method holding times?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
B	Were the analytical method(s) and all associated QC requirements specified in the selected CAM protocol(s) followed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
C	Were all required corrective actions and analytical response actions specified in the selected CAM protocol(s) implemented for all identified performance standard non-conformances?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
D	Does the laboratory report comply with all the reporting requirements specified in CAM VII A, "Quality Assurance and Quality Control Guidelines for the Acquisition and Reporting of Analytical Data"?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
E	VPH, EPH, APH, and TO-15 only: a. VPH, EPH, and APH Methods only: Was each method conducted without significant modification(s)? (Refer to the individual method(s) for a list of significant modifications). b. APH and TO-15 Methods only: Was the complete analyte list reported for each method?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> No
F	Were all applicable CAM protocol QC and performance standard non-conformances identified and evaluated in a laboratory narrative (including all "No" responses to Questions A through E)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Responses to questions G, H, and I below is required for "Presumptive Certainty" status

G	Were the reporting limits at or below all CAM reporting limits specified in the selected CAM protocols	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No ¹
Data User Note: Data that achieve "Presumptive Certainty" status may not necessarily meet the data useability and representativeness requirements described in 310 CMR 40.1056(2)(k) and WSC-07-350.			
H	Were all QC performance standards specified in the CAM protocol(s) achieved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No ¹
I	Were results reported for the complete analyte list specified in the selected CAM protocol(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No ¹

¹ All Negative responses must be addressed in an attached Environmental Laboratory case narrative.

I the undersigned, attest under the pains and penalties of perjury that, based upon my personal inquiry of those responsible for obtaining the information, the material contained in this analytical report is, to the best of my knowledge and belief, accurate and complete.

Signature:

Position:

General Manager

Printed Name:

Mike Earp

Date:

29-Dec-21

MADEP VPH FORM

Matrix	Aqueous <input checked="" type="checkbox"/> Soil <input type="checkbox"/> Sediment <input type="checkbox"/> Other <input type="checkbox"/>
Containers	Satisfactory <input checked="" type="checkbox"/> Broken <input type="checkbox"/> Leaking <input type="checkbox"/>
Aqueous Preservatives	N/A <input type="checkbox"/> pH <= 2 <input checked="" type="checkbox"/> pH > 2 <input type="checkbox"/>
Temperature	Received on Ice <input type="checkbox"/> Received at 4 Deg. C <input type="checkbox"/> Other <input checked="" type="checkbox"/> Rec'd at 0.8 Deg. C
Methanol	N/A
Method for Ranges:	MADEP VPH REV 2.1
Method for Target Analytes:	MADEP VPH REV 2.1
VPH Surrogate Standards	
PID:	
FID:	
	Client ID: MW-105 Lab ID: JD36578-1
	Date Collected: 12/9/2021 Date Received: 12/10/2021
	Date Extracted: N/A First Date Run: 12/28/2021 Last Date Run: N/A
	% Solids: N/A Low Dilution: 1 High Dilution: N/A

Unadjusted Ranges	CAS #	Elution Range	Units	Result	RDL	Q
C5- C8 Aliphatics (Unadj.)		N/A	ug/l	141 ^A	100	
C9- C12 Aliphatics (Unadj.)		N/A	ug/l	533 ^A	100	

Target Analytes	CAS #	Elution Range	Units	Result	RDL	Q
Benzene	71-43-2	C5-C8	ug/l	ND	1	
Naphthalene	91-20-3	N/A	ug/l	6.6	2	
Ethylbenzene	100-41-4	C9-C12	ug/l	2.2	2	
Methyl Tert Butyl Ether	1634-04-4	C5-C8	ug/l	ND	1	
Toluene	108-88-3	C5-C8	ug/l	ND	2	
m,p-Xylene		C9-C12	ug/l	ND	2	
o-Xylene	95-47-6	C9-C12	ug/l	ND	2	

Adjusted Ranges	Units	Result	RDL
C5- C8 Aliphatics	ug/l	140 ^B	100
C9- C12 Aliphatics	ug/l	208 ^C	100
C9- C10 Aromatics	ug/l	323	100

Surrogate Recoveries	Acceptance Range
FID: 2,3,4-Trifluorotoluene	97 70-130 %
PID: 2,3,4-Trifluorotoluene	92 70-130 %

Footnotes

A Hydrocarbon Range data exclude concentrations of any surrogate(s) and/or internal standards eluting in that range

B Hydrocarbon Range data exclude concentrations of any surrogate(s) and/or internal standards eluting in that range. C5-C8 Aliphatic Hydrocarbons exclude the concentration of Target Analytes eluting in that range.

C Hydrocarbon Range data exclude concentrations of any surrogate(s) and/or internal standards eluting in that range. C9-C12 aliphatic Hydrocarbons exclude conc of Target Analytes eluting in that range AND concentration of C9-C10 Aromatic Hydrocarbons.

Z A 'J' qualifier indicates an estimated value

Were all QA/QC procedures REQUIRED by the VPH Method followed?

☐ Yes ☒ No- Details Attached

Were all performance/acceptance standards for required QA/QC procedures achieved?

☒ Yes ☐ No- Details Attached

Were any significant modifications made to the VPH method, as specified in Sect. 11.3?

☒ No ☐ Yes- Details Attached

I attest under the pains and penalties of perjury that, based upon my inquiry of those individuals immediately responsible for obtaining the information, the material contained in this report is, to the best of my knowledge and belief, accurate and complete.

Signature

Caitlin Brice

Postition

General Manager

Printed Name

Caitlin Brice

Date

12/29/2021

Internal Sample Tracking Chronicle

Shell Oil Products US

Job No: JD36578

SCMAW: 26 Spring Street, Medfield, MA
Project No: 2H883

Sample Number	Method	Analyzed	By	Prepped	By	Test Codes
JD36578-1 MW-105	Collected: 09-DEC-21 12:30	By: LH	Received: 10-DEC-21	By: DG		
JD36578-1	MADEP VPH REV 2.1	28-DEC-21 08:58	ED			VMAVPH

QC Evaluation: MA MCP Limits

Page 1 of 1

Job Number: JD36578
Account: Shell Oil Products US
Project: SCMAW: 26 Spring Street, Medfield, MA
Collected: 12/09/21

QC Sample ID	CAS#	Analyte	Sample Result Type	Result Type	Units Limits
--------------	------	---------	--------------------	-------------	--------------

No MA MCP Limits Found.

* Sample used for QC is not from job JD36578

SGS

GC Volatiles

QC Data Summaries

Includes the following where applicable:

- Method Blank Summaries
- Blank Spike Summaries
- Matrix Spike and Duplicate Summaries
- Surrogate Recovery Summaries



Method Blank Summary

Page 1 of 1

Job Number: JD36578

Account: SHELLWIC Shell Oil Products US

Project: SCMAW: 26 Spring Street, Medfield, MA

Sample	File ID	DF	Analyzed	By	Prep Date	Prep Batch	Analytical Batch
GBH1139-MB	BH29372.D	1	12/27/21	ED	n/a	n/a	GBH1139

The QC reported here applies to the following samples:

Method: MADEP VPH REV 2.1

JD36578-1

CAS No.	Compound	Result	RL	Units	Q
71-43-2	Benzene	ND	1.0	ug/l	
100-41-4	Ethylbenzene	ND	2.0	ug/l	
1634-04-4	Methyl Tert Butyl Ether	ND	1.0	ug/l	
91-20-3	Naphthalene	ND	2.0	ug/l	
108-88-3	Toluene	ND	2.0	ug/l	
	m,p-Xylene	ND	2.0	ug/l	
95-47-6	o-Xylene	ND	2.0	ug/l	
	C5- C8 Aliphatics (Unadj.)	ND	100	ug/l	
	C9- C12 Aliphatics (Unadj.)	ND	100	ug/l	
	C5- C8 Aliphatics	ND	100	ug/l	
	C9- C12 Aliphatics	ND	100	ug/l	
	C9- C10 Aromatics	ND	100	ug/l	

CAS No.	Surrogate Recoveries		Limits
	2,3,4-Trifluorotoluene	106%	70-130%
	2,3,4-Trifluorotoluene	106%	70-130%

Blank Spike/Blank Spike Duplicate Summary

Page 1 of 1

Job Number: JD36578

Account: SHELLWIC Shell Oil Products US

Project: SCMAW: 26 Spring Street, Medfield, MA

Sample	File ID	DF	Analyzed	By	Prep Date	Prep Batch	Analytical Batch
GBH1139-BS	BH29373.D	1	12/27/21	ED	n/a	n/a	GBH1139
GBH1139-BSD	BH29374.D	1	12/27/21	ED	n/a	n/a	GBH1139

The QC reported here applies to the following samples:

Method: MADEP VPH REV 2.1

JD36578-1

CAS No.	Compound	Spike ug/l	BSP ug/l	BSP %	BSD ug/l	BSD %	RPD	Limits Rec/RPD
71-43-2	Benzene	50	49.6	99	49.4	99	0	70-130/25
100-41-4	Ethylbenzene	50	50.7	101	50.4	101	1	70-130/25
1634-04-4	Methyl Tert Butyl Ether	50	53.0	106	51.2	102	3	70-130/25
91-20-3	Naphthalene	50	42.8	86	46.9	94	9	70-130/25
108-88-3	Toluene	50	50.5	101	50.0	100	1	70-130/25
	m,p-Xylene	100	102	102	101	101	1	70-130/25
95-47-6	o-Xylene	50	50.8	102	50.0	100	2	70-130/25
	C5- C8 Aliphatics (Unadj.)	150	155	103	151	101	3	70-130/25
	C9- C12 Aliphatics (Unadj.)	100	88.0	88	85.7	86	3	70-130/25
	C9- C10 Aromatics	50	54.2	108	52.8	106	3	70-130/25

CAS No.	Surrogate Recoveries	BSP	BSD	Limits
	2,3,4-Trifluorotoluene	110%	100%	70-130%
	2,3,4-Trifluorotoluene	104%	93%	70-130%

* = Outside of Control Limits.

SGS

17 of 18

JD36578

6.2.1

6

Surrogate Recovery Summary

Page 1 of 1

Job Number: JD36578

Account: SHELLWIC Shell Oil Products US

Project: SCMAW: 26 Spring Street, Medfield, MA

Method: MADEP VPH REV 2.1

Matrix: AQ

Samples and QC shown here apply to the above method

Lab Sample ID	Lab File ID	S1 ^a	S1 ^b
JD36578-1	BH29392.D	92	97
GBH1139-BS	BH29373.D	110	104
GBH1139-BSD	BH29374.D	100	93
GBH1139-MB	BH29372.D	106	106

Surrogate Compounds	Recovery Limits
------------------------	--------------------

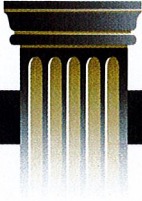
S1 = 2,3,4-Trifluorotoluene	70-130%
-----------------------------	---------

(a) Recovery from GC signal #2

(b) Recovery from GC signal #1

6.3.1





SOVEREIGN CONSULTING INC.

January 10, 2022

Ms. Kristine Trierwieler
Town Administrator
Medfield Town Hall
459 Main Street
Medfield, MA 02052

Re: **Groundwater Sampling Events: March, June, September, & December 2022**
In the Vicinity of:
Former Texaco-branded Service Station 100084
26 Spring Street
Medfield, MA 02052
RTN 2-3003830

Dear Ms. Trierwieler;

On behalf of Equilon Enterprises LLC dba Shell Oil Products US (Equilon), Sovereign Consulting Inc. (Sovereign) is submitting this notice of the planned upcoming environmental sampling activities on Town of Medfield property. During the months of March, June, September, and December 2022, Sovereign will be collecting groundwater samples from previously installed monitoring wells within the shoulder of Spring Street. This letter provides written notification of the planned activities as per 310 CMR 40.1403(10)(a)(2).

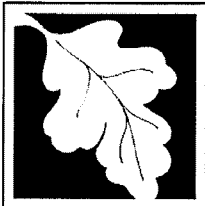
In accordance with 310 CMR 40.1403(10)(b)(1), the results of the sampling will be forwarded to you within 30 days of Sovereign's receipt and data validation of the laboratory analytical report.

As always, we thank you for your continued consideration and cooperation in our remediation efforts related to RTN 2-3003830. If you have any questions regarding this submittal, please feel free to contact the undersigned at 508-339-3200.

Sincerely,
SOVEREIGN CONSULTING INC.

Lisa M. Stone
Senior Project Manager

cc: Edward Henke, Equilon
Sovereign File - 2H883



NOTICE OF ENVIRONMENTAL SAMPLING

As required by 310 CMR 40.1403(10) of the Massachusetts Contingency Plan

BWSC 123

This Notice is Related to
Release Tracking Number

2

3003830

A. The address of the disposal site related to this Notice and Release Tracking Number (provided above):

1. Street Address: 26 Spring Street
City/Town: Medfield Zip Code: 02052

B. This notice is being provided to the following party:

1. Name: Kristine Trierwieler, Town Administrator
2. Street Address: 459 Main Street
City/Town: Medfield Zip Code: 02052

C. This notice is being given to inform its recipient (the party listed in Section B):

- ☒ 1. That environmental sampling will be/has been conducted at property owned by the recipient of this notice.
☐ 2. Of the results of environmental sampling conducted at property owned by the recipient of this notice.
☐ 3. Check to indicate if the analytical results are attached. (If item 2. above is checked, the analytical results from the environmental sampling must be attached to this notice.)

D. Location of the property where the environmental sampling will be/has been conducted:

1. Street Address: Bartlett Street, Spring Street & Pine Grove Road
City/Town: Medfield Zip Code: 02052

2. MCP phase of work during which the sampling will be/has been conducted:

- | | |
|---|---|
| <input type="checkbox"/> Immediate Response Action | <input type="checkbox"/> Phase III Feasibility Evaluation |
| <input type="checkbox"/> Release Abatement Measure | <input type="checkbox"/> Phase IV Remedy Implementation Plan |
| <input type="checkbox"/> Utility-related Abatement Measure | <input checked="" type="checkbox"/> Phase V/Remedy Operation Status |
| <input type="checkbox"/> Phase I Initial Site Investigation | <input type="checkbox"/> Post-Class C Operation, Maintenance and Monitoring |
| <input type="checkbox"/> Phase II Comprehensive Site Assessment | <input type="checkbox"/> Other _____ |
- (specify)

3. Description of property where sampling will be/has been conducted:

☐ residential ☐ commercial ☐ industrial ☐ school/playground ☒ Other Municipal ROWs
(specify)

4. Description of the sampling locations and types (e.g., soil, groundwater) to the extent known at the time of this notice.

Groundwater from monitoring wells.

E. Contact information related to the party providing this notice:

Contact Name: Lisa M. Stone
Street Address: 9 Payson Road, Suite 150
City/Town: Foxborough Zip Code: 02035
Telephone: (508) 339-3200 Email: lstone@sovcon.com

NOTICE OF ENVIRONMENTAL SAMPLING

As required by 310 CMR 40.1403(10) of the Massachusetts Contingency Plan

MASSACHUSETTS REGULATIONS THAT REQUIRE THIS NOTICE

This notice is being provided pursuant to the Massachusetts Contingency Plan and the notification requirement at 310 CMR 40.1403(10). The Massachusetts Contingency Plan is a state regulation that specifies requirements for parties who are taking actions to address releases of chemicals (oil or hazardous material) to the environment.

THE PERSON(S) PROVIDING THIS NOTICE

This notice has been sent to you by the party who is addressing a release of oil or hazardous material to the environment at the location listed in **Section A** on the reverse side of this form. (The regulations refer to the area where the oil or hazardous material is present as the "disposal site".)

PURPOSE OF THIS NOTICE

When environmental samples are taken as part of an investigation under the Massachusetts Contingency Plan at a property on behalf of someone other than the owner of the property, the regulations require that the property owner (listed in **Section B** on the reverse side of this form) be given notice of the environmental sampling. The regulations also require that the property owner subsequently receive the analytical results following the analysis of the environmental samples.

Section C on the reverse side of this form indicates the circumstance under which you are receiving this notice at this time. If you are receiving this notice to inform you of the analytical results following the analysis of the environmental samples, you should also have received, as an attachment, a copy of analytical results. These results should indicate the number and type(s) of samples (e.g., soil, groundwater) analyzed, any chemicals identified, and the measured concentrations of those chemicals.

Section D on the reverse side of this form identifies the property where the environmental sampling will be/has been conducted, provides a description of the sampling locations within the property, and indicates the phase of work under the Massachusetts Contingency Plan regulatory process during which the samples will be/were collected.

FOR MORE INFORMATION

Information about the general process for addressing releases of oil or hazardous material under the Massachusetts Contingency Plan and related public involvement opportunities may be found at <http://www.mass.gov/dep/cleanup/oview.htm>. For more information regarding this notice, you may contact the party listed in **Section E** on the reverse side of this form. Information about the disposal site identified in Section A is also available in files at the Massachusetts Department of Environmental Protection. See <http://mass.gov/dep/about/region/schedule.htm> if you would like to make an appointment to see these files. Please reference the **Release Tracking Number** listed in the upper right hand corner on the reverse side of this form when making file review appointments.

