



MEDFIELD POLICE DEPARTMENT

POLICY NO. 7.02

SPECIAL OPERATIONS

MASSACHUSETTS POLICE
ACCREDITATION STANDARDS
REFERENCED: **46.1.2, 46.2.1**

ISSUING AUTHORITY:

Michelle Guerette
Chief of Police

DATE OF ISSUE:
07/23/2023
EFFECTIVE DATE:
07/23/2023
REVISION DATE:
10/31/2025

BACKGROUND:

The Medfield Police Department does not maintain a tactical unit, hostage negotiators, or search and rescue personnel. The Department is a member agency in the Metropolitan Law Enforcement Council (METRO-LEC) and relies upon METRO-LEC resources for search and rescue operations, hostage negotiations, tactical intervention and high-risk situations. When spontaneous events occur that ultimately require one or more of these resources, prior to their response the situation must be contained with the resources at hand and with mutual aid from other surrounding agencies.

POLICY:

The Medfield Police Department will use the resources available as a member agency of the Metropolitan Law Enforcement Council to provide special operations services to the community when needed. Additionally, the Department may seek assistance from other state or federal agencies in conjunction with the All Hazards/ICS policy.

PROCEDURES: [46.2.1]

In the event that Metro-LEC resources are needed for an event, the Incident Command System will be implemented and activation protocol for Metro-LEC member agencies will be followed. The Chief of Police or her designee should be notified prior to a deployment request, if possible.

The Control Chief of the Metro-LEC Special Tactics and Response Division will be contacted by the Shift Commander or ranking supervisor to authorize deployment and designate a staging area. Once deployed, the Medfield Police Department shall retain command of the overall incident and coordinate with Metro-LEC command personnel. Planned deployments will be requested by the Chief of Police, when possible.

Initial Responsibilities of Agency Personnel

Prior to the arrival of Metro-LEC resources, the Incident Commander shall:

1. Contain the scene.
2. Call in additional personnel as needed and/or utilize mutual aid from surrounding communities;
3. Establish an outer perimeter if sufficient personnel are available.
4. Prevent vehicle and pedestrian traffic from entering the immediate area to avoid the gathering of curious spectators.
5. Evacuate bystanders and occupants of residences and businesses from an area threatened by the ongoing situation.
6. Whenever homes and business are abandoned, and it is safe to do so, sufficient police should be stationed in the area to prevent vandalism and looting.

Debriefing

Once a situation requiring the use of Metro-LEC resources has been diffused, the Incident Commander will be responsible for conducting a brief meeting of all personnel involved in the incident. The purpose of the meeting will be to debrief those involved and properly document the events that occurred.

The Incident Commander will insure that a full report of the situation is completed and submitted to the Chief of Police as soon as possible, but no later than 48 hours after the incident's conclusion.