



TOWN OF MEDFIELD Annual Town Report

FOR THE YEAR ENDING DECEMBER 31, 2020



The 2020 Annual Town Meeting was held outside on the Calvin Fisher Field at Medfield High School instead of in the gymnasium due to the COVID-19 pandemic.



370th Anniversary

ANNUAL REPORT

IN MEMORIAM

Elisabeth T. Mann

Police Matron 1970-2014
Traffic Supervisor 1970-2015
Loved and respected crossing guard

Evan "Laurie" Rhoads

Planning Board 1987-1989
Great supporter of the Medfield Senior Center

George W. Kingsbury

Special Police Officer 1954-1955
Police Officer 1955-1965
Police Sergeant 1965-1989 (retired)
Traffic Supervisor 1989-2012

Leonard C. Haigh

Community Garden 1995-2009

Eric W. O'Brien

Parks & Recreation Commissioner 1973-1978; 1990-1991
Open Space Committee 1990-2006; 2013-2017
Downtown Study Committee 2003-2008
Economic Development 1994-2006

Albert J. Manganello, Jr.

Memorial Day Committee 1987-2017
Cemetery Commission 2005-2017
50 year career with the American Legion, Beckwith Post #110

Louis (Lou) Fellini

Council on Aging 2001-2016
Adult Community Center Study Committee 2001-2009
Permanent Building Committee 2012-2015
Hobby was wood carving; taught at COA 2001-2018

SENATORS AND REPRESENTATIVES FOR MEDFIELD

STATE



Senator in General Court

Norfolk, Bristol
Paul R. Feeney
State House Room 507
Boston, MA 02133
(617) 722-1222
paul.feeney@masenate.gov

Governor's Councillor

2nd District
Robert L. Jubinville
State House Room 184
Boston, MA 02133
(617) 725-4015 x2
jubinville@comcast.net



Representative in General Court

13th Norfolk District, Precinct 1 & 2
Denise Garlick
State House Room 473G
Boston, MA 02133
(617) 722-2070
Denise.Garlick@mahouse.gov



Representative in General Court

9th Norfolk District, Precinct 3 & 4
Shawn Dooley
State House Room 167
Boston, MA 02133
(617) 722-2810
Shawn.dooley@mahouse.gov

FEDERAL



U.S. Representative to Congress, 4th District

Joseph Kennedy
29 Crafts Street
Newton, MA 02458
(508) 332-3333
www.kennedy.house.gov



United States Senator

Elizabeth Warren
2400 J.F.K. Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170
www.warren.senate.gov



United States Senator

Edward Markey
975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565 8519
www.markey.senate.gov

FACTS ABOUT MEDFIELD

Incorporated	1651	
Population	12,393 as of December 31, 2020	
County	Norfolk	
Size	14.43 square miles	
Miles of Highway	74.72	
Elevation	180 feet above sea level at the Town House	
Registered Voters	9369 as of December 31, 2020	
	Democrats	1,896
	Republicans	1,149
	No Party or Designation	6,246
	Other	85
Government	Board of Selectmen Annual Town Election is the last Monday in March Open Town Meeting is the first Monday in May	
Official Notices	All Town Board and Commission meetings are posted on the Town Website: www.town.medfield.net	
Tax Rate	17.83 per thousand of assessed valuation (7/1/19-6/30/20) 17.76 per thousand of assess valuation (7/1/20-6/30/21)	
Taxes Due	August 1 st , November 1 st , February 1 st , and May 1 st	
Town House Hours	Monday, Wednesday, Thursday 8:30 AM to 4:30 PM Tuesday, 8:30 AM to 7:30 PM Friday, 8:30AM to 1:00PM	
Library Hours		
<i>Winter Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM	
<i>September to May</i>	Tuesday, Thursday 10:00PM to 9PM Saturday 10:00AM to 5PM, Sunday 2PM to 5PM	
<i>Summer Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM	
<i>June to August</i>	Tuesday, Thursday 10:00AM to 9PM Saturday 10:00AM to 2PM, Sunday Closed	
Transfer Station	Wednesday, Friday & Saturday, 9 AM to 4 PM	
<i>Summer Hours</i>	Wednesday 9AM to 7PM, Friday & Saturday 9AM to 4PM	

ELECTED AND APPOINTED OFFICIALS 2020

Elected Officials

Moderator

Scott F. McDermott 2021

Town Clerk

Carol A. Mayer, Resigned 2021

Jim Mullen, Interim 2021

Board of Selectmen

Gustave H. Murby 2023

Osler L. Peterson 2021

Michael T. Marcucci 2022

Board of Assessors

Thomas Sweeney 2021

Jeffrey Skerry 2022

Kenneth Manning 2023

School Committee

Leo Brehm 2021

Meghan Glenn 2022

Tim McNight 2022

Jessica Reilly 2023

Anna M. O'Shea Brooke 2023

Trustees of the Public Library

Philip M. Tuths 2022

Deborah Merriman 2022

Lauren Feeney 2020

Jean Todesca 2021

Maura Y. McNicholas 2021

Jean Todesca 2021

Planning Board (5 Years)

Paul McKechnie 2024

James Brand 2025

Sarah Lemke 2021

Seth Meehan 2023

Teresa James 2022

Blake McDermott, *Associate* 2021

James Sullivan, *Associate* 2021

Park and Recreation Commission

Nicholas Brown 2022

Mel Seibolt 2022

Kirsten Young 2020

Michael Parks 2020

Robert Tatro 2021

Housing Authority

Eldred Whyte, *resigned* 2018

Lisa Donovan 2019

Robert Canavan 2025

Brent Nelson, *State appt.* 2021

Eileen Desorgher 2022

Trust Fund Commission

Gregory Reid 2022

Georgia K Colivas 2023

Eric Lussier 2021

Appointed by the Board of Selectmen

Fire Chief

William C. Carrico II 2021

Chief of Police

Michelle Guerette 2022

Deputy Chief of Police

Larz Anderson 2022

Sergeants

Daniel J. Burgess 2020

John D. Geary 2020

Colby Roy 2020

Ryan Maxfield 2020

		Ann B. Thompson	2022
Police Officers		Tina Consentino	2022
Michelle Manganello	2020	William Carrico	2023
Christine DiNatale	2020	Kristine Trierweiler	2023
Robert G. Flaherty	2020		
Wayne Sallale	2020	Animal Control Officer	
Christopher Bonadies	2020	Jennifer A. Cronin	2021
Paul Treggiari	2020		
Michael Stanley	2020	Bay Colony Rail Trail Advisory Committee	
Connor Ashe	2020	Christian Donner	2021
William Bento	2020	Graham Plonski	2021
School Resource Officer		Robert Horgan	2021
Michelle Manganello	2022	Paul Crear	2021
Town Administrator		Board of Appeals on Zoning (3 yr)	
Kristine Trierweiler	2021	Jack McNicholas	2021
		Michael W. Whitcher	2022
Treasurer/Collector		William McNiff	2023
Georgia K. Colivas	2022	Charlie Peck, <i>Assoc</i>	2021
		Jared Spinelli, <i>Assoc</i>	2021
Director of Public Works		Jared Gustavson, <i>Assoc</i>	2021
Maurice Goulet	2022	Board of Health (3 yr)	
Town Accountant		Robert Abernathy, <i>resigned</i>	2020
Joy Ricciuto	2022	Carol Read	2021
		Stephen Resch	2022
Town Counsel		Katheleen Thompson	2022
Mark G. Cerel	2023	Holly Rand	2023
		Melissa Coughlin	2023
Affordable Housing Trust		Board of Registrars (3 yr)	
Brett Heyman	2022	Eileen DeSorgher	2022
Jim Brand	2022	Donna Young	2023
Michael Marcucci	2021	Nate Bazinet	2021
Ann Thompson	2021		
Kerry McCormack	2023	Board of Water and Sewerage (3 yr)	
Greg Sandormirsky	2022	Randall Karg	2021
Newton Thompson	2022	Christian Carpenter	2022
		William Harvey	2023
Americans with Disabilities Compliance Review Committee		Capital Budget Committee	
Maurice Goulet	2021	Michael Marcucci	2021
Amy Colleran	2021		

Sharon Tatro	2021
Kristine Trierweiler	2021
Timothy P. Sullivan, <i>resigned</i>	2020
Joy Ricciuto	2021
Michael LaFrancesca	2021
Amy Colleran	2021

Cemetery Commissioners (3 yr)

Frank Iafolla	2021
Thomas Sweeney	2022
Al Manganello	2023
David Temple, <i>Associate</i>	2021
Paul Hogan, <i>Associate</i>	2021

Charles River Natural Storage Area Designees

Maurice Goulet	2021
Kristine Trierweiler	2021

Collective Bargaining Team

Michelle Guerette	2021
Michael Marcucci	2021
William Carrico	2021
Michael Pastore	2021
Robert Conlon	2021
Kristine Trierweiler	2021

Committee to Study Memorials

Jane M. Lomax	2021
David F. Temple	2021
Michelle Doucette	2021
Jon Cogan	2021

Community Gardens Committee

Neal Sanders	2021
Betty Sanders	2021

Conservation Commission (3 yr)

Richard Hooker	2021
Robert Kennedy, Jr.	2021
George Darrell	2021
Robert Aigler	2022
Mary McCarthy	2022

Deborah Bero	2023
Michael Perloff	2023

Constable for Election

Jim Mullen, <i>Interim Town Clerk</i>	2021
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Constables and Keepers of the Lockup

Larz Anderson	2021
Michelle Manganello	2021
Daniel J. Burgess	2021
Ray M. Burton, Jr.	2021
Christine DiNatale	2021
Robert B. Flaherty	2021
John D. Geary	2021
John F. Gerlach	2021
Stephen H. Grover	2021
Thomas M. LaPlante	2021
D. Eric Pellegrini	2021
Wayne Sallale	2021
Thomas A. Tabarini	2021
Colby Roy	2021
Ryan Maxfield	2021

Contract Compliance Officer

Kristine Trierweiler	2021
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Council on Aging (3 yr)

Richard Ryder	2021
Kathleen Robinson	2021
Heidi Groff	2021
Perry C. Constas	2022
Robert Heald	2023

Dale Street School Building Committee

Kristine Trierweiler	2021
Michael Marcucci	2021
Leo Brehm	2021
Dr. Jeffrey Marsden	2021
Tim Bonfatti	2021
Anna M. O'Shea Brooke	2021
Amy Colleran	2021

Mike Quinlan	2021
Steve Grenham	2021
Michael LaFrancesca	2021
Sharon Tatro	2021
Walter Kincaid	2021
Michael Weber	2021
Thomas Erb	2021

Director of Grave Markers for Veterans

Frank Iafolia	2021
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Elderly Taxation Aid Committee

Georgia Colivas	2021
Kristine Trierweiler	2021
Yvonne Remillard	2021
Roberta Lynch	2021

Emergency Management Agency

William Carrico	2022
Michelle Guerette	2022
Maurice Goulet	2022
Eoin O'Corcora	2022
Dr. Jeffrey Marsden	2022
Roberta Lynch	2022

Enterprise Fund Committee

Georgia K. Colivas	2021
Maurice Goulet	2021
Kristine Trierweiler	2021
Joy Ricciuto	2021
Christian Carpenter	2021
Randal Karg	2021
William Harvey	2021

Fair Housing Officer

Kristine Trierweiler	2021
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Field Driver and Fence Viewer

Gary Pelletier	2021
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Historic District Commission (3 yr)

David R. Sharff	2021
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Bradley Phipps	2021
Michael Taylor	2022
John Maiona	2022
Connie Sweeney	2023

Historical Commission (3 yr)

William Hasapidis	2021
Daniel Bibel	2022
Maria C. Baler	2022
Caitlin Struble	2022
David F. Temple	2023
John Day	2023
Robert Gregg, <i>Associate</i>	2021
David R. Sharff, <i>Associate</i>	2021
Michael R. Taylor, <i>Associate</i>	2021
John A. Thompson, <i>Associate</i>	2021
Marc Eames, <i>Associate</i>	2021
Cheryl O'Malley, <i>Associate</i>	2021

Inspection Department

Gary Pelletier, Building Comm	2021
Joseph Doyle, Alternate Building	2021
John Mee, Alternate Building	2021
Donald J. Colangelo, <i>Alt Bldg</i>	2021
John A. Rose, Jr, <i>Plumbing</i>	2021
Robert Persiak, <i>Alt Plumbing</i>	2021
James J. Leonard, <i>Electrical</i>	2021
Peter Diamond, <i>Alt Electrical</i>	2021
James Coakley, <i>Alt Plumbing</i>	2021
William A. Cooke, Jr., <i>Alt Elec</i>	2021

Inspector of Animals

Jennifer A. Cronin	2021
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Keepers of the Town Clock

Marc R. Tishler	2021
David P. Maxson	2021

Kingsbury Pond Committee

Richard Judge	2021
Ann Krawec	2021
George Dealy	2021
Garrett Graham	2021

Greg Testa	2021
Michael Thompson	2021
Sharon Judge	2021
Paul Trumbour	2021
Kristine Trierweiler, <i>Ex Officio</i>	2021

Local Auction Permit Agent

Evelyn Clarke	2021
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Local Water Resource Management Official

Maurice Goulet	2021
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Wildlife Management Committee

Christine Kaldy	2021
Frank Perry	2021
Nancy Schiemer	2021
John Newell, Jr.	2021

Measurer of Wood and Bark (3 yr)

W. James Allshouse	2021
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Medfield Animal Control Study Committee

John Thompson	2021
Robert LaPlante	2021
Jenny Cronin	2021
Kevin Ryder	2021
Carol Mayer, <i>resigned</i>	2021
Ryan Thomas	2021
Rosemary O'Brien	2021

Medfield Cultural Council (3 yr)

Claire Shaw	2021
Liz Daly	2021
William F. Pope	2021
Susan Parker	2021
Diane Borrelli	2022
David Temple	2022
Ron Gustavson	2022

Medfield Energy Committee

Cynthia Greene	2021
David Temple	2021
Penni Conner	2022
Paul Fechtelkotter	2023
Fred Davis	2023
Jim Nail	2023
Alec Stevens	2023
Hildren Passas	2023
Megan Sullivan	2023
Robert Winograd	2023
Patricia Pembroke	2023
Kristine Trierweiler, <i>Ex Officio</i>	2021
Osler P. Peterson, <i>Ex Officio</i>	2021

Medfield MBTA Advisory Board Designee

Kristine Trierweiler	2021
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Memorial Day Committee

Lorrie Guindon	2021
Michelle Guerette	2021
Albert J. Manganello	2021
Ann B. Thompson	2021
Gustave Murby	2021
Michelle Doucette	2021
Ronald C. Griffin	2021
Evelyn Clarke	2021
Frank Iafolla	2021

Metropolitan Area Planning Council/Three Rivers Interlocal

Sarah Raposa	2022
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Municipal Census Supervisor

Jim Mullen, <i>Interim Town Clerk</i>	2021
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Norfolk County Advisory Board Representative

Maurice Goulet	2021
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OPEB Trust Committee

Georgia Colivas	2021
Gustave Murby	2021
Joy Ricciuto	2021
Kristine Trierweiler	2021

Open Space and Recreation Committee

Robert Aigler	2021
Jonathan Hinrichs	2021
Eric O'Brien, Associate	2021
Michael Perloff, Associate	2021
Mel Seibolt	2021

Parking Clerk and Hearing Officer

Jim Mullen, <i>Interim Town Clerk</i>	2021
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Permanent Planning and Building Committee

Mike Weber	2021
Michael Quinlan	2021
Timothy Bonfatti	2022
Thomas Erb	2023
Walter Kincaid	2023
Kristine Trierweiler <i>Ex Officio</i>	2021

Police Matrons

Sandra Cronin	2021
Jennifer A. Cronin	2021

Pound Keeper

Jennifer A. Cronin	2021
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Public Weigher (3yr)

W. James Allshouse	2021
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Representative to Regional Hazardous Waste Committee

Maurice Goulet	2021
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Representative to Neponset Watershed Initiative Committee

Kristine Trierweiler	2021
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Right-To-Know Coordinator

William Carrico	2020
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Safety Committee

Michelle Guerette	2022
Maurice Goulet	2021
Nate Bazzinet	2021
Kristine Trierweiler	2022

Sealer of Weights and Measures (3yr)

W. James Allhouse	2021
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Special Police Officers

John Gerlach	2021
Ray Burton	2021
Thomas LaPlante	2021
Stephen Saulnier	2021
Sandra Cronin	2021
Thomas Hamano	2021
Paul Jordan	2021
John Cave	2021
Kailee Lutz	2021
Stephen Palmer	2021
Lawrence Fleming	2021
Lori Sallee	2021
Brendan Pasco	2021
Richard Forrester	2021
Aldo D'Angelo	2021
Robert LaPlante	2021
Mark Sterling	2021

State Hospital Building and Grounds Maintenance Committee

John Thompson	2021
Robert E. Meaney	2021
Michelle Guerette	2021
William Carrico	2021
Paul Hinkley	2021
Maurice Goulet	2021
Kristine Trierweiler	2021

State Hospital Development Committee

Mike Metzler	2021
Kenneth Richard	2022
Gus Murby	2022
Todd Trehubenko	2023
Johnny Martinez	2023
Patrick Casey	2023
Randy Karg	2023
Nicholas Milano, <i>Ex Officio</i>	2021

State Hospital Environmental Review Committee

Deborah T. Bero	2021
Ralph Tella	2021
John Thompson	2021
Cole Worthy	2021

State Hospital Mediation Committee

John Thompson	2021
Ann B. Thompson	2021
William Massaro	2021

State Hospital Negotiating Committee

John Harney	2021
William Massaro	2021
Osler Peterson	2021

Superintendent of Insect Pest Control

Edward M. Hinkley	2021
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Three Rivers Interlocal Council Representative (MAPC)

Sarah Raposa	2021
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Town Greeter

Joseph E. Ryan	2021
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Town Historian

Richard DeSorgher	2021
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Town Wide Master Plan Committee

Theresa James	2021
Jessica Reilly	2021
Mary McCarthy	2021
Tom Erb	2021
Roberta Lynch	2021
Kevin Ryder	2021
William Harvey	2021
Michael Pastore	2021
Jay Duncan	2021
Jerry Potts	2021
Phillip Stashenko	2021
Laurel Scotti	2021
Sean Kay	2021
Cynthia Greene	2021
Matt Triest	2021
Osler L. Peterson	2021
Sarah Raposa, <i>Ex Officio</i>	2021
Kristine Trierweiler, <i>Ex Officio</i>	2021

Traffic Supervisors

Kevin Robinson	2021
Jennifer Cronin	2021
Joanne O'Rourke	2021
Angela Brown	2021
Lisa Visser	2021
Jennifer Disinger	2021
Carmen Nazario	2021

Transfer Station and Recycling Committee

Nancy Irwin	2021
Jackie Alford	2021
Andrea Costello	2021
Cheryl Dunlea	2021
Barbara Meyer	2021
Megan Sullivan	2021
Annette Wells	2021
Maurice Goulet, <i>Ex Officio</i>	2021
Robert Kennedy, Jr., <i>Ex Officio</i>	2021
Kristine Trierweiler, <i>Ex Officio</i>	2021

Tree Warden		Newton Thompson	2021
Edward M. Hinkley	2021	Thomas C. Marie	2021
Veterans' Service Officer (3)		Kristine Barton	2022
Jon Cogan	2022	Amanda Hall	2022
		Edward Vozzella	2021

Wireless Communications Study Committee

David P. Maxson	2021
Thomas Powers	2021
Kristine Trierweiler, <i>Ex Officio</i>	2020

Zoning Enforcement Officer

Gary Pelletier	2022
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Appointed by the Treasurer/Collector

Susan Cronin, <i>Assistant</i>	2021
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Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator

Vocational School Committee Representative

David Bento	June 30, 2022
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Appointed by the Fire Chief

David C. O'Toole, Deputy FC	2021
Jeffrey Bennotti, Lt	2021
Thomas M. LaPlante, Jr., Lt	2021

Appointed by the Moderator

Deputy Moderator

Conrad J. Bletzer	2021
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Warrant Committee

Joanna Hilvert	2022
Michael Pastore, resigned	2020
Sharon Kingsley Tatro	2023
Jeremy Marsette	2023

Appointed by the Town Moderator, Chairman of the Board of Selectmen, and Chairman of the Warrant Committee

Personnel Board

Robert Conlon	2023
Debra Shuman	2021
Mark Fisher	2022

Appointed by the Planning Board

Sign Advisory Board (3 yr)

Thomas D. Erb	2021
Matthew McCormick	2021
Jeffrey Hyman	2021
John Messina	2021
Howard Richman	2021

**DEPARTMENT REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2020**

BOARD OF SELECTMEN

The year 2020 in Medfield started out as a typical year. The immediate post-holiday period was quiet, and the general level of activity in the town was ramping back up as we moved out of the holiday period and the winter season. In early 2020, Medfield looked like it was headed into another “typical” year. Little did we know at the start of 2020 that national and international events would have as big an impact on the town as they turned out to have had over the course of the year!

The COVID-19 Pandemic

The COVID-19 pandemic disrupted lives around the world and Medfield was no exception. After March, the year was largely defined by the Town’s efforts to address COVID-19, the economic and social fallout from the disease, and the efforts to combat the spread of COVID-19.

The old adage that, “sometimes it’s better to be lucky, than to be good”, proved to be true in Medfield’s case in 2020. Quite likely, one of the Board’s most important actions over the previous year was the appointment of new members to the Board of Health (BOH). All five members of the BOH — Dr. Stephen Resch, Carol Read, Holly Rand, Melissa Coughlin, and Kathleen Thompson— made substantial contributions as the Board tried to balance the need to protect against COVID-19 infection while at the same time trying to minimize the burden of necessary restrictions on the quality of life of our residents. Dr. Resch, an epidemiologist, was particularly well-suited to be serving as the Chair of the BOH during this pandemic. BOH Administrative Assistant Nancy Bennotti and Town Administrator Kristine Trierweiler threw themselves into this work as well. We suspect Ms. Trierweiler attended more BOH meetings in 2020 than she or Mike Sullivan had attended in total before 2020. The qualifications and dedication of all who were involved in this area ensured that Medfield’s public health approach to dealing with COVID-19 was as good as, or better than, any municipality in the state, if not the entire country.

But the story of how Medfield dealt with the COVID-19 threat in 2020 doesn’t end with its public health response. The School Department and School Committee faced immediate and critical decisions around how to ensure that the education program within the town would proceed over the course of the year with minimal disruption and reduction in effectiveness. Time-critical decisions the schools faced were made in the face of strong and conflicting public views. These decisions were further complicated by the level of uncertainty surrounding the exact nature and degree of threat posed by COVID-19. Significant changes in school operations involved significant costs, most of which hadn’t been

anticipated when the school budget for FY20 was being developed in 2019. Despite the uncertainty and controversy over important issues affecting the education of the town's public school students, and with noteworthy cooperation and collaboration by the school department's teachers, Medfield was able to adapt and successfully carry out its educational program, while avoiding most of the negative impacts that inevitably came with a school program that faced a major disruption in the middle of a school year.

On the town side, and with helpful enabling legislation at the state level, the normal rules governing the conduct of open meetings were relaxed to enable municipalities to conduct meetings remotely over the internet. As a consequence, every town board and committee began holding meetings remotely. After a surprisingly brief learning curve period, town boards and committees became adept at conducting these online meetings. One positive consequence of this unprecedented shift in how meetings were conducted was a noticeable increase in participation in meetings by members of the public. It was a lot easier to just log on with your computer right at the start of a meeting – and it wasn't necessary to get dressed up to do it!

As an historic sidenote, according to Town Historian, Richard DeSorgher, the first Selectmen probably met in one of their homes, perhaps that of Ralph Wheelock, who had the most impressive residence in Town. The Meetinghouse, where the Unitarian Universalist Church is today hosted Selectmen's meetings from 1653 to 1872, with a 3-year gap likely at one point when meetings were held at an inn across the street. In 1872, Selectmen moved their meetings into their own room in the Town House, with gaps in that practice occurring after the Town House burned down on two different occasions in 1874 and 1923. The Selectmen's meeting practices came full circle, though, after March 18, 2020 when the Selectmen returned to holding meetings, virtually, from their houses, with each Selectman joining the meetings via Zoom. One clear difference between these home-based meetings and the Town Historian's report on the very first home-based Selectmen's meetings in the 17th century is that video recordings of these 21st century meetings clearly show that none of 2020's Selectmen were participating in the meetings from the "most impressive residence in Town"!

Beginning in late March, the Board began meeting weekly to address a steady stream of emergency measures and unanticipated issues associated with COVID-19. The state legislature provided Towns with additional flexibility to mitigate the economic harms caused by the pandemic. This included relaxation of rules governing outdoor dining at restaurants, and bringing alcoholic beverages purchased at restaurants onto public property to be consumed with meals bought at those restaurants. Given the restrictions on indoor gatherings, we were happy

to be able to approve outdoor dining, and to provide picnic tables on town properties throughout the downtown area so people could more easily continue to patronize our town's many fine restaurants. The Board tried to keep the number of closings and mandates to a minimum, and that was possible given the personal responsibility exercised by our residents.

The Town, in general adjusted to new restrictions by coming up with a variety of ways for people to safely congregate. We kept Medfield State Hospital open to the public at a time when the stewards of many other public open-space properties closed their properties to the public. This increased pressure on the state hospital property, but over the course of the year, the town received many expressions of gratitude from in-town residents and from out of town visitors for our decision to keep the property open to the public. Many of those messages specifically cited the important mental health benefits having access to the hospital property had provided. The hospital property also became an important refuge for our high school students who were otherwise spending most their time at home participating in online classes. Groups of students tended to meet at Hospital Hill, often sitting in the trunks of their cars, as a way to see and talk to each other while maintaining social distance. On May 2, many of the town's musicians participated in a rolling porch fest which enabled people to drive around and listen to music safely distanced and outdoors. On May 31, instead of the annual All Night Graduation Party, the town held a Rolling Rally to honor our seniors graduating from Medfield High School. In lieu of a Memorial Day Parade, the Town's churches rang their bells at noon to honor those who gave their lives in defense of our country. Also, starting in May, the Board of Selectmen approved a series of outdoor movie showings by the Coolidge Corner Theater on the state hospital property. These performances were well received by the public and they were of great help to Coolidge Corner Theater because the group had been unable to show films in its indoor venue due to COVID-19 restrictions. While a number of our beloved traditions and opportunities to gather were put on hold, new traditions were born which hopefully put smiles on some faces and brought some light into what was otherwise a dark year locally and globally.

We were continually amazed, but not surprised, at the way townspeople worked together to help those who were facing particular struggles during the pandemic. From the volunteer "Medfield Makes Masks" group, formed at a time where there were nationwide shortages of face masks, to volunteer efforts by high schoolers to deliver groceries for those especially at risk from COVID-19, Medfield's caring community made its presence known. Beyond that, the Medfield Foundation, Medfield Food Cupboard, COVID-19 Relief Fund, and the Home Committee all took quick action to ensure that they were in a position to provide greater levels of aid to the community in the face of the pandemic,

demonstrating once again that resident-led initiatives play a crucial role in helping the town deal with significant disasters when they show up.

Looking more broadly at town governance activities, the Annual Town Meeting was postponed until June 27 and it was held outdoors. With the permission of the legislature, we reduced the quorum from 250 to 25 – but the quorum reduction proved to be unnecessary because enough citizens participated to meet the higher number. It was an historic day, with the legislative body of the town sitting outside on the Calvin Fisher Field at Medfield High School instead of in the gymnasium. The event went off without a hitch and provided a chance for town residents to see each other, socially distanced and masked, for the first time in a while. The Town Meeting approved the necessary budgets and other “routine” articles (pared down because of COVID-19’s impact on state budget plans, as well as the town’s desire to avoid including potentially controversial articles) for the Town to carry out its functions for another year.

The Town Election was postponed from March 30 to May 4 due to the pandemic and more emphasis was placed on mail-in voting to minimize the number of people who would be likely to show up on Election Day to vote in person. 2020 was, of course, a Presidential election year. The Board had the occasion to appoint not one, but two, interim Town Clerks to manage the substantial number of elections that come with a Presidential election year. Town Clerk Carol Mayer retired after long service to the Town and the Town was able to recruit James G. Mullen, Jr., a longtime Town Clerk in Milton, to serve as Interim Town Clerk until the town’s 2021 election where voters would elect a permanent Town Clerk to replace Carol Mayer. But Mr. Mullen needed to continue in his role as Town Clerk in Maynard through March 2020 which included the Presidential primary. So, in response to a generous offer of support from one of our State Representatives, Shawn Dooley, a former Town Clerk in Norfolk, to serve in that position for the March 2020 Presidential primary, the Board appointed Shawn as interim Town Clerk to cover the time until Mr. Mullen was able to step in. Mr. Dooley received permission from the State and served for free. Despite heavy turnout, the election went off without a hitch. The Board is grateful to Shawn and Jimmy for stepping in to this important function. Mr. Mullen would have to deal with a COVID Town Meeting as well as multiple COVID-era elections during his year as Medfield’s Interim Town Clerk. We are grateful to have had his experienced hand keeping the machinery of our democracy moving.

From the standpoint of town departments, the Town Administrator worked hard to keep the overall operations of the town continuing in as regular a manner as possible. On-site staffing of the Town Hall was minimized to allow town employees to work while still maintaining social distancing with their colleagues. Town residents were able to come into Town Hall by appointment, if it was

necessary for them to do so. To further limit close contacts between people, a window in the Town Clerk's office was set up as a "walk up service window" to allow people to process transactions without having to actually enter the building. And in yet another town initiated action, the Town Treasurer proposed that the town allow residents to defer paying their quarterly real estate taxes without penalty if they were experiencing cash shortages as a result of pandemic restrictions. Allowing this more flexible payment policy required the Town Treasurer to act quickly to ensure that the town would be able to cover its cash flow needs in the interim. We are especially grateful to our front line town employees—Police, Fire, DPW, Inspectors—who kept coming to work and putting themselves at risk to ensure the continuity of our key services as most Medfielders switched to at-home work.

Remembering George Floyd and Acknowledging the Challenges We Still Face as a Country

Even as the impact of the COVID-19 pandemic was increasing, our nation was rocked with the unjustified killing of George Floyd at the hands of a Minneapolis policeman during what should have been a routine apprehension. This event triggered significant civil unrest across the country, and, more generally triggered a sustained movement calling for racial justice and police reform. Medfield avoided being drawn into the more violent aspects of these protests, but more than 1,000 people turned out in downtown Medfield for a peaceful demonstration for racial justice and to call for better treatment of black people around the country. This gathering, organized by the citizen's group, Medfield Together, was actively supported by the Medfield Police. Prior to the event, the Medfield Police Chief issued a strongly worded statement decrying the mistreatment of George Floyd at the hands of a policeman, recognizing that the failure of one police officer to adhere to high standards of professional police conduct tarnishes the reputation of all police officers.

Town Projects

Coming into 2020, the Town was dealing with two longer-term, strategic questions that were delayed, but not stopped by the panic. One of these was the major capital project to replace the existing Dale Street School that had long ago outlived its expected lifespan. In January, the Board of Selectmen approved a contract for architectural services awarded to Arrow Street Architects in support of the school building project. In November 2020, the Board received the recommendation of the Dale Street School Building Committee (SBC) to site the proposed new school on Elm Street instead of on Dale Street. That site selection recommendation resulted in significant criticism and organized opposition. As a

result of specific complaints by many citizens that there had been inadequate opportunity to question and comment on the SBC's site recommendation, the Board of Selectmen delayed formally approving the site recommendation to provide additional time for public input and discussion. At the conclusion of that extension of time, the SBC came back to the Selectmen with the same site recommendation and the Selectmen voted to accept the recommendation of the SBC.

The second strategic question concerned the future of Medfield State Hospital. A Special Town Meeting in 2019 had approved the rezoning of the site to permit the Town to move forward with seeking potential developers who would be capable of redeveloping the hospital site in accordance with the intent reflected in the Medfield State Hospital Strategic Reuse Master Plan. The rezoning vote came after more than four years of master planning for the site was concluded. While delayed by the pandemic to some degree, the Medfield State Hospital Development Committee was able to make progress in 2020 toward developing an RFP for the disposition of the property.

In January, the DPW Director requested and received approval to replace Medfield's green street signs with blue street signs that included the town seal on them. While perhaps not a project of the same significance as a building project, this change in street signage had an aesthetic impact across the town.

On the environmental/ energy front, the town's Facilities Director recommended that the town continue to work with Eversource to replace conventional light bulbs in town buildings with LED bulbs. In 2019, Eversource worked with the town to replace the light bulbs in the schools. For 2020, the effort was proposed to be directed toward the Town Hall, Town Garage, Library, Pfaff Center, and the Center at Medfield (COA). From the town's standpoint, the partnership with Eversource in this area has been a good one, both technically and financially, in light of Eversource's technical expertise in this area and Eversource's willingness to make a substantial contribution to the cost of doing the work.

Finally, on a happy note, after 10 years of work, a final agreement was signed to move forward with construction of the Medfield portion of the Bay Colony Rail Trail. Thanks to the determined efforts of volunteers, grants were obtained to cover the full out of pocket costs for the project, while our talented DPW provided their services as well to improve the financial feasibility of the project.

Service to the Town

Even as town and school employees all stepped up to see the town through the COVID-19 pandemic and the government restrictions that were imposed in response to that threat, employees and residents of the town continue to deserve

recognition for the contributions they make, or they have made outside of the pandemic response. A first item of note in this area is a sad one. Last year's annual report noted the departure of long-time volunteers, Ralph Parmagiane and Phil Burr, from their respective positions on town committees. Sadly, in the first quarter of 2020, both of these fine Medfield citizens passed away.

On a happier note, in January, Fire Chief Carrico publicly recognized the outstanding performance of Firefighter/Paramedic Eric Littman, Firefighter/EMT Thomas Cronin, and Lt. Michael Harman during an emergency response by the town to a call for help received from Dover to aid a 6-year old girl who had accidentally injured herself after falling on a knife that was in the utensil holder in a dishwasher. Her injury was serious, but the quick response and effective treatment by these three members of the Fire Department led to her doctor's expectation that she would fully recover from her injury.

In 2020, Medfield's citizens, town and school employees, and private organizations all demonstrated a ready willingness and ability to respond to emergencies and other threats to the community. We are all grateful to live in a community with the community spirit and good will that has been so amply demonstrated over the past year!

PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

We hereby submit our 5th Annual Report of the Medfield Department of Public Works under my tenure.

The mission of the Public Works Department is to provide the Town residents with quality public services, utilizing the Department's talents, professionalism and dedication, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner.

HIGHWAY DIVISION:

Snow and Ice Operations:

The Town experienced a mild winter with only 29 inches of snow falling compared to 45-50 inches on an average year.

Pavement Management Projects:

The Medfield Highway Division, contracting with Aggregate Industries from Waltham, MA utilized a SuperPave mix design with a warm mix additive (allowing pavement to be more pliable for installation) to reconstruct South Street extension from Juniper Lane to the Norfolk Town Line. Also, All States Asphalt of Sunderland, conducted Rubber Chip Seal operations on Hearthstone Drive, Hillcrest Road, Ledgetree Road, Belknap Road, Wildwood Drive, Rolling Lane, Bow Street, Cranmore Road, Fieldstone Drive, Fairview Road, and Eastmount Road.

Pavement Maintenance

The Medfield Highway Division maintains and repairs sections of town roadways where the asphalt starts to deteriorate to the point it may develop or has already developed into potholes. These sections are ground down approximately 1-1/2 – 2 inches and then hot mix asphalt is compacted into these prepared areas for the roadway to hold its integrity until the roadway is scheduled for reconstruction or other method of maintenance.

Infrared Process

This process is accomplished by heating up an area of pavement and working the area as if it was freshly paved asphalt to rid the area of defects and open gaps, not to allow water to penetrate into the lower courses of the roadway. The Highway Division contracted with Firehouse Infrared Asphalt Repair of Franklin, MA to rehab some of these asphalt defects to ensure a smoother riding surface through town in various locations. This process is very effective when used on newly paved roads as it makes the trench or defect seamless to the top course pavement.

Crack Sealing

Crack sealing is another method to prevent water from penetrating into the lower surfaces of the roadway which may cause future deterioration by freezing and thawing during different times of the year. Roadways that were crack-filled include Steeplechase Drive, Snow Hill Lane, Quail Run, Martingale Lane, Overfield Drive, Derby Lane, Chestnut Lane, Westveiw Road, Hilltop Circle, Loeffler Lane, Planting Field Road, Bunker Road, and Inness Circle.

Medfield State Hospital Grounds

The Medfield Highway Division assists in maintaining facets of the Medfield State Hospital property. Filling in potholes, minimal snow removal and sink-hole maintenance, at times, makes the property safer for the general public.

Stormwater Management

The Medfield Highway Division continues to make upgrades to the drainage system by creating storm water detention and drywells in the system. The maintenance of the existing system involved repairing over 15 catch basins and manholes. There are many more responsibilities for our Department to comply with our Stormwater Management Permit. This includes but not limited to wet and dry weather sampling at our drainage outfalls, catch basin cleaning and measuring of spoils, street sweeping our roadways, and multiple public outreach efforts to educate the community. The Town is working with the Neponset Stormwater Partnership to implement Best Management Practices (BMPs).

Garden Club

The Highway Division continues to assist the Garden Club in their endeavors around town. The division provides support in maintaining traffic control islands, planters, and a variety of staff related assistance.

TRANSFER STATION:

The Medfield Highway Division hauled 2915 tons of solid waste to the Millbury incinerator. Fluorescent bulbs continue to be collected at the Transfer Station, as there is a shed in the recycling area for this purpose. The Mercury Collection Program is ongoing at the Public Works Department at Town Hall. Residents are encouraged to drop off items containing mercury (e.g. thermometers and thermostats).

Single Stream Recycling:	973 tons	Textiles	117 tons
Organic Waste	26.25 tons	Rigid Plastics	38.31 tons
E-Waste	23 tons	Brush and Leaves	1972 tons

The residential vehicle sticker program has continued at the Transfer Station. The program was instituted to allow Medfield residents to utilize the Transfer Station

for solid waste and recycling services. Stickers are continually available at the Town Hall in the Public Works office on the lower level.

CEMETERY DIVISION:

The Cemetery Division continues its weekly maintenance of the grounds including mowing of grass, pruning of trees and bushes, slice seeding, as well as the spring and fall cleanup of leaves. There were four (4) trees removed due to storm damage, age or disease. Eleven (11) trees were planted throughout the cemetery. Five (5) stumps were removed by grinding and then the area was loamed and seeded. In 2020, there were thirty-four (34) interments, twenty-eight (28) cremation burials, and nine (9) Columbarium niches sold. We would like to thank the Vine Lake Preservation Trust for all their work, support and dedication at Vine Lake Cemetery.

WATER & SEWER DIVISION:

The Medfield Water & Sewer Division continues its maintenance of the Town’s water and sewer system including mains, gravity lines, hydrants, services, gate valves, meters, curb stops, storage tanks, pumping stations and lift stations. One of the key capital projects completed this past year was the rehabilitation of the Mt. Nebo 2.4 million gallon storage tank. Minor repairs were made to the inside and outside with spraying multiple paint layers, disinfection on the interior walls and safety improvements to the exterior.

The following statistics have been accomplished in 2020:

Hydrants Replaced:	10
Hydrants Repaired:	10
Services Re-laid:	4
Service Leaks Replaced:	1
Water Main Leaks Repaired:	5
New Water Services Installed:	12
New Sewer Services Installed:	22
Gallons of Water Pumped: (in millions)	420.96
Meters Installed:	104
MXU’s (Radio Transmitter for Meter) Installed:	147

Hydrant Flushing and Leak Detection is conducted semi-annually.

(Flushing in April only this past year due to extreme water restrictions in place)

WASTE WATER TREATMENT PLANT:

The facility staff of the Wastewater Treatment Plant coordinated the installation of 2 new Primary sludge pumps (Plunger pumps). Various contractors were utilized in this effort to include Anderson Electric and Weston and Sampson Services for the piping. This effort increased the capacity to transfer sewage through the facility

more efficiently. This past year the staff worked with Yankee Scientific of Medfield. Yankee Scientific is involved with the US Government Defense Department developing a portable wastewater system to be utilized by the troops during deployment. The treatment plant provided Yankee with a place to set up there pilot project and utilize the incoming influent wastewater to conduct their testing. The program's pilot test was considered successful as reviewed by the DOD. Plant staff recently pulled new chemical feed lines (4) some 300+ feet to replace existing unserviceable lines and installed new heat trace wiring at the discharge ends. WWTP employees have disconnected the existing Ingersoll Rand compressor and removed it from the facility. Rehabilitation of the concrete pad will be completed and a new compressor has been ordered. When the unit is delivered, the installation will be done by our plant staff with the exception of the electrical connections.

Sludge removal for 2020 = 2,167,500 Gallons

Plant Discharge for 2020 = 228,913,000 Gallons

PUBLIC WORKS APPRECIATION:

I would like to thank the Medfield residents, Selectmen, Town Administration, Boards and Committees, and all Town Departments for their support throughout the year. Exceptional appreciation is given to Robert Kennedy, Jr. (Highway Supervisor), David O'Toole (Water Supervisor), Paul Hinkley (Highway Crew Chief), Geoff Brooks (Water Crew Chief), William Donovan (WWTP Assistant Chief Operator who has been out for a prolonged period of time due to health issues and a risk for the COVID-19 virus), George Malonson (WWTP Acting Chief Operator) and to each one of our Division employees for their extraordinary dedication: Troy Arthur, William Bennett, James Callachan, Kevin Chabot, Conner Corrigan, Drew Dauphinee, Stephen DellaCamera, Scott Ficco, Malcolm Gibson, Joseph Gorman, Javier Hernandez, Jonathan Hill, Edward Hinkley, Robert LaPlante, John Miner, David Mullen, Edward Murray, James Nicholson, Jason O'Brien, Jean Ouellette, and Joseph Rebola. Special thanks to our Administrative Assistants, Donna Cimenio and Tracey Klenk, for their continued excellence, and outstanding support.

After 40 years of dedicated service to the Medfield Department of Public Works, Malcolm Gibson, Heavy Equipment Operator retired this past year. We thank Malcolm and wish him a happy and healthy retirement. He will be greatly missed.

Respectfully submitted,

Maurice Goulet

Director of Public Works

**BOARD OF WATER AND
SEWERAGE REPORT**

PLANNING BOARD

To the Honorable Board of Selectmen
and Residents of Medfield:

In 2020, the Planning Board reviewed:

- **Site Plan Approvals:**
 - There was one (1) new Site Plan Approval application for the Clark Tavern site for a five-unit multi-family development.
 - There was one (1) Modification for an existing Site Plan Approvals for the Bank of America site for the addition of electric vehicle charging stations.
- **Special Permits:**
 - There were no Special Permits for two-family dwellings in the RU Zoning District approved.
 - There were no Special Permit applications for multi-family residential dwelling in the RU zoning district.
- **Subdivisions of Land:**
 - Five (5) Approval Not Required (ANR) plans pursuant to the Subdivision Control Law:
 - One (1) plan reduced a previously approved plan from five (5) lots to four (4) buildable lots
 - One (1) plan created one (1) existing house lot lots and one (1) buildable lot.
 - One (1) plan was submitted creating one (1) existing house lot and one (1) buildable lot and then was revised to show an additional unbuildable parcel.
 - One (1) plan was for the relocation of a shared lot line
- **Scenic Roads**
 - There were no Scenic Road hearings. When necessary, the Planning Board holds such hearings in conjunction with the Tree Warden.
- **Change of Uses:**
 - The Planning Board reviewed five (5) Change of Use requests as required by § 300-14.12.A. and three (3) extensions of previous approvals.

In addition, the Planning Board held several informal discussions with land owners, potential affordable housing proposals, and debriefing on planning related activities from other boards and committees, etc.

TOWN MEETING ACTION

Due to the meeting limitations imposed by COVID-19, the warrant for Annual Town Meeting was reduced causing the delay of the Planning Board's proposed zoning amendments. The Board will again vote to recommend passage of the following Zoning Bylaw amendments at a subsequent town meeting:

- The rezoning of one nonconforming residential property on Janes Avenue from BI to the adjacent B zoning district.
- The prohibition on vape stores in Medfield
- Creation of a review process for Food Trucks
- Creation of a special permit process for decks and porches into setback on a case-by-case basis
- A housekeeping amendment to align the accessory structures

There were no Street Acceptances proposed in 2020.

In addition, the board held work sessions with the Metropolitan Area Planning Council (MAPC) in a review of the town's large-scale solar bylaw and will be proposing a Solar Photovoltaic Facilities Overlay District (PVOD) that addresses all forms of solar energy for 2021 Town Meeting.

SIGN ADVISORY BOARD

Under Section 13 of the Town of Medfield Zoning Bylaw the Sign Advisory Board reviews sign applications for their compliance with the Bylaw. The Advisory Board also assists applicants in understanding the Sign Bylaw and works with them to obtain results in keeping with the character of the Town. In addition Sign Advisory Board members make recommendations to the Planning Board for changes in the Bylaw. The Board is comprised of both local business people and residents.

In 2020 the Sign Advisory Board acted on 13 sign applications with 11 new permanent sign approvals.

The Planning Board would like to thank the Sign Advisory Board for all its diligent work: Matt McCormick, Chair, Jeff Hyman, Thomas Erb, Howard Richman, and John Messina.

BOARD COMPOSITION

In May, valued member George Lester resigned from the Board after 25 years of dedicated service to the Town. The Board is grateful for his vast knowledge and leadership over the years. George was elected to the Medfield Planning

Board for five (5) consecutive terms; from 1995-2020, and is the longest serving member of the Planning Board. George's main interests include open space and trails networks and he worked to ensure public benefits were received in lieu of waivers to the Subdivision Rules and Regulations. George participated in multiple planning efforts including land preservation and growth management bylaws as development pressures increased in Medfield and his institutional knowledge was valuable in the passage of the Medfield State Hospital District in November 2019.

Associate Member, James Brand was elected to the Board at the Annual Election (which had been delayed until May due to COVID-19).

Member Greg Sullivan relocated from Medfield so Associate Member, Seth Meehan, was appointed to fill the vacated seat until the town election at a joint Planning Board and Board of Selectmen meeting.

Blake McDermott and James Sullivan were appointed by the Board of Selectmen to serve as associate members of the Planning Board.

OTHER BUSINESS

Teresa James is also a member of the Townwide Master Planning Committee. She advises the Planning Board on the TWMPC's steps in the preparation of the 2020 update which was submitted to the Town in December. Review and discussion of the overarching goals and objectives as well as action items and the ultimate implementation are ongoing.

2020 Master Plan List of Goals and Objectives

Order does not in any way imply or indicate priority

GOAL 1.0 Honor Medfield's TOWN CHARACTER

- Objective 1.1. Celebrate the DOWNTOWN and work to increase its vitality.
- Objective 1.2. Preserve and enhance Medfield's HISTORIC RESOURCES
- Objective 1.3. Protect, enhance, and connect existing NATURAL FEATURES and acquire additional OPEN SPACE
- Objective 1.4. Guide DEVELOPMENT and REDEVELOPMENT so that is in keeping with the Town's character.

GOAL 2.0 Make GETTING AROUND TOWN safe and pleasant

- Objective 2.1. Reduce traffic congestion and make traveling by AUTOMOBILE safer.

- Objective 2.2. Improve parking when/where possible.
- Objective 2.3. Improve existing infrastructure and connect PEDESTRIAN and BICYCLE networks
- Objective 2.4. Explore the possibilities for providing PUBLIC TRANSPORTATION

GOAL 3.0 Encourage ECONOMIC ACTIVITY

- Objective 3.1. Diversify the TAX BASE
- Objective 3.2 Become more BUSINESS-FRIENDLY

GOAL 4.0 Provide a range of HOUSING options

- Objective 4.1. Provide smaller units for older adults, younger adults and others looking for more AFFORDABLE housing
- Objective 4.2. Encourage the development of alternative housing types

GOAL 5.0 Provide PUBLIC FACILITIES and SERVICES that meet the needs of all residents.

- Objective 5.1. Support excellence in EDUCATION
- Objective 5.2. Continue to plan, manage and maintain municipal FACILITIES
- Objective 5.3. Improve municipal UTILITIES

GOAL 6.0 Support the reuse of the STATE HOSPITAL

- Objective 6.1. Implement the Medfield State Hospital Master Plan
- Objective 6.2. Reuse the buildings and campus to meet TOWN NEEDS

GOAL 7.0 Support HEALTH AND WELLNESS of residents

- Objective 7.1. Maintain existing and provide additional opportunities for RECREATION
- Objective 7.2. Promote HEALTHY LIFESTYLE choices, especially for YOUTH
- Objective 7.3. Support older adults to AGE IN PLACE
- Objective 7.4. Attract a more DIVERSE POPULATION to live in Town.
- Objective 7.5. Expand opportunities for COMMUNITY GATHERING

GOAL 8.0 Improve GOVERNANCE and plan for FUTURE RESILIENCE

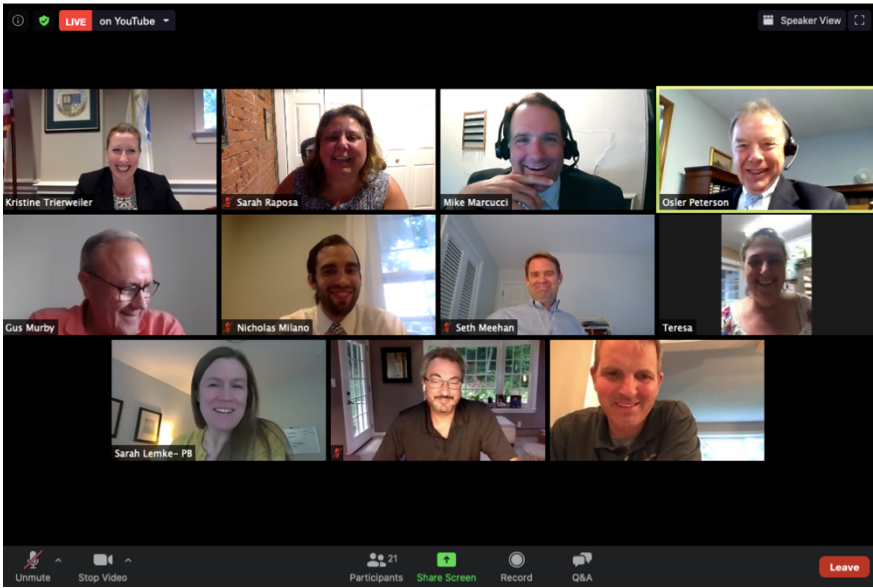
- Objective 8.1. Improve TOWN GOVERNANCE
- Objective 8.2. Promote measures that respect and protect the ENVIRONMENT

Member James Brand serves as the Board’s liaison on the Affordable Housing Trust which was constituted in 2017. He updates the Board as needed and is a project liaison for several potential affordable housing projects in the pipeline.

Member Seth Meehan serves as the Board’s representative on the Historical Commission. He maintains communication regarding demolition requests particularly as they affect the Residential-Urban (RU) Zoning District and other historic related activities.

The Planning Board recognizes the continued working relationship with other boards and committees such as the Zoning Board of Appeals, Medfield State Hospital Development Committee in discussing overlap and priorities for potential future zoning bylaw amendments to meet the needs of this dynamic community.

In 2020, COVID-19 required that meetings become virtual. The Planning Board was one of the first groups to transition to online meetings and never missed a meeting due to the pandemic. Though the new virtual format did not require any significant changes standard Board meeting and public hearing protocols we are grateful that the community has been adaptive and supportive to the changes. Shown below, a moment of levity during a joint Planning Board and Board of Selectmen meeting in July 2020.



The Planning Board acknowledges with thanks the cooperation and assistance of multiple town boards and departments with special thanks to: Sarah Raposa, AICP, Town Planner; Marion Bonoldi, Recording Secretary; Leslee Willitts,

Conservation Agent; Director of Public Works, Maurice Goulet; Tree Warden, Edward Hinkley; Principal Assessor Yvonne Remillard, Town Counsel Mark G. Cerel; and Gary Pelletier, CBO, Building Commissioner/Zoning Enforcement Officer.

Respectfully submitted,

Teresa James, Chair (term exp. 2022)

Seth Meehan, Vice Chair (term exp. 2023)

Paul D. McKechnie, Clerk (term exp. 2024)

James Brand, Member (term exp. 2025)

Sarah T. Lemke, Chair (term exp. 2021)

Blake McDermott, Associate (annual appointment)

James Sullivan, Associate (annual appointment)

BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen
and Residents of Medfield:

During 2020 the Board of Appeals met on 33 occasions for public meetings, hearings, or site visits and received the following applications: (some applications had multiple requests for relief from the Town of Medfield Zoning Bylaw). Applications reviewed and approved, *except where noted*:

- Two (2) Special Permits to allow a home occupation
- Two (2) Special Permits to allow a recreational structure within the setback
- Four (4) Special Permit Findings that renovations/additions to houses or teardowns would not be detrimental to the neighborhood
- One (1) Special Permit to allow a sake brewery
- One (1) Special Permit to allow used auto sales
- Three (3) Special Permit Extensions
- Two (2) Modifications of previous decisions
- Two (2) Appeals of enforcement actions by the Building Commissioner (both upheld by the ZBA)
- Two (2) Variance applications
 - One (1) Variance for dimensional relief denied
 - One (1) Variance for dimensional relief granted
- One (1) Special Permit to permit a municipal water treatment facility off Elm Street
- One (1) Special Permit under the Historic Properties section of the Zoning Bylaw to permit a multi-family development at an historic property on Main Street (Clark Tavern)
- Comprehensive Permit Applications:
 - One (1) seeking 45 age-restricted all-affordable rental units in one building at 30 Pound Street (The Rosebay at Medfield); continued from 2019; *Withdrawn by Applicant*
 - One (1) seeking 56 non-age restricted one-, two-, and three-bedroom rental units in one building with 25% affordable at 50 Peter Kristof Way (The Aura at Medfield); continued from 2019; *Approved*.
 - One (1) Modification to an existing Comprehensive Permit via Agreement and Stipulation for Entry of Final Decision from the Housing Appeals Committee. (Chapel Hill Landing)
 - One (1) Approval Not Required (ANR) endorsement to a Plan related to an existing Comprehensive Permit (Medfield Meadows)

Several of the approved applications included provisions associated with the Aquifer Protection District. The Board received no requests for Special Permits to allow work in the Flood Plain District and/or Watershed Protection District.

There were no changes to the composition of the Board in 2020.

The Board expresses its sincere thanks for all the support and consideration it has received this past year from other Town Boards and the residents of the Town of Medfield. We acknowledge with appreciation the invaluable insight and guidance provided by Attorney Paul Haverty, our 40B consultant. Finally, in a pandemic year where a remote environment made Zoom meetings the new normal, we are particularly grateful for the expertise and assistance provided by Sarah Raposa, AICP, Town Planner, and Marion Bonoldi, Recording Secretary.

Respectfully submitted,

John J. McNicholas, Chairman
William McNiff, Member
Michael Whitcher, Member
Charles H. Peck, Associate
Jared Spinelli, Associate
Jared Gustafson, Associate

BOARD OF ASSESSORS

To the Honorable Board of Selectmen
and Residents of Medfield:

The Massachusetts Department of Revenue in December, 2020 approved the Assessors' values for Fiscal Year 2021. This resulted in a uniform tax rate of \$17.76. The tax rate decreased slightly by seven cents over last year's tax rate of \$17.83. The net town tax levy commitment, which is primarily the result of monies appropriated at Town Meeting, was \$50,756,430 amounting to an increase of 1,157,840, or 2.33% over last year (\$49,598,590). Tax bills were mailed early in December, 2020 for third quarter tax payments. The real estate market continued to improve as assessed valuations of single-family homes in Medfield increased an average of approximately 2.5% between January, 2019 and December, 2019. Overall total valuations (all classes) in fiscal year 2021 increased to 2,857,907,104 from \$2,781,749,290 in fiscal year 2020.

Taxpayers may access information online via the town of Medfield's website (town.medfield.net), under the Board of Assessors online database section. Information available includes: fiscal year 2021 property values database, Geographic Information System (GIS), exemption information and applications along with information on excise tax. The Board continues to update the Assessors' webpage as needed.

The Board wishes to thank their staff: Yvonne Remillard, Kathy Mills and Diane Clancy for pulling together the facts, figures, and documentation which enables the Assessing Department to fulfill its role as part of Medfield's financial team.

Respectfully submitted,
Jeffrey J. Skerry
Kenneth L. Manning
Thomas V. Sweeney, Jr.



MEDFIELD POLICE DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

I am pleased to present the 2020 Medfield Police Department's Annual Report which highlights the activities and accomplishments throughout the calendar year.

This has undoubtedly been a complex year, full of unprecedented challenges for our nation. The introduction of Covid 19 created State and National fear and concern. Shutdowns affected every facet of our lives including policing. The Police Department quickly established health and safety protocols to ensure our facility and vehicles were as sterile as possible. Stepping back from our community policing initiatives, we shifted to telephone reporting for non-violent offenses in an effort to minimize in person police/community interactions. In a true combined effort to work within the new normal, the public embraced our non-traditional reporting style and we were able to handle 13,778 calls for service without a single Covid case within our ranks.

As a Nation, we also saw civil unrest and mistrust of police spread across our country in response to the death of George Floyd. Medfield residents added their voice to the national conversation by holding a largely attended rally denouncing police brutality. The men and women of the Medfield Police Department stood along the streets in a show of solidarity against police misconduct and to ensure the safety of those who attended. The feedback we received from community members confirmed our professionalism and the overall sentiment of support from the residents. I am pleased to report that the Police Reform Legislation will have little impact on our delivery of services, as the Department has routinely held itself to the standards that have now been imposed. The new legislation will bring some changes to procedural aspects of our daily routines, but has virtually no impact on our training, hiring, or use of force practices as we previously incorporated this higher criteria.

While navigating these challenges, the Department remained focused on updating our systems and operating procedures. We continued our pursuit of policy development to State Accreditation Standards and look forward to completing this enormous project in 2021. We also upgraded our State and National reporting guidelines. As you will note in our crime statistics, this has altered some reporting numbers, but reflects a more accurate picture of crime in our community. I am extremely pleased at the cooperative effort between the community and our officers to once again drive down crime in our Town. We saw reductions in every data category of State and local reporting.

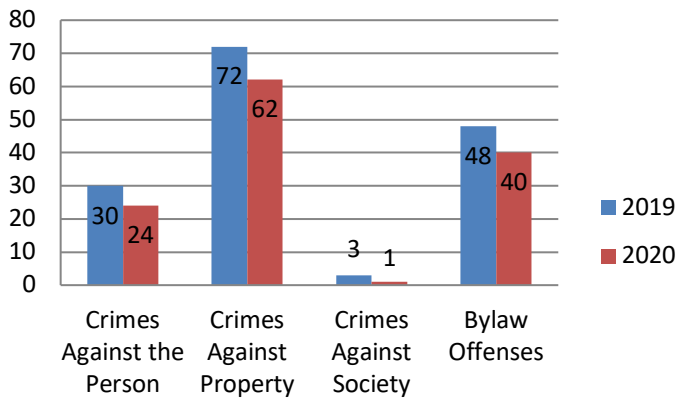
The Department also had several personnel additions, including Officer Garrett Ledbetter, Officer William Bento, Officer Michael Downing, and Officer Terrence Teehan. The addition of these fine, young men brings us closer to our full staffing levels. With the arrival of our fifth and final recruit officer in the Fall of 2021, we will have returned to a full complement of officers. I also had the pleasure of promoting Officer Ryan Maxfield to the position of Sergeant. Sergeant Maxfield has embraced new roles as our Crisis Intervention Supervisor and Field Training Supervisor. Lastly, we were able to add the valuable new resource of a Detective Unit with no increase to our budget. Congratulations to Detective Michelle Manganello and Detective Conor Ashe who assumed their new positions at the start of January of 2021. Our goal in creating this Unit is to resolve cases with higher success rates and more efficiency.

In closing, I would first like to thank the Board of Selectmen, Town Administrator, Board of Health and many others for their guidance and support during this difficult year. I would also like to express genuine appreciation on behalf of myself and the men and women of the Medfield Police Department for the unwavering support and cooperation of the community. We look forward to serving you again in the coming year.

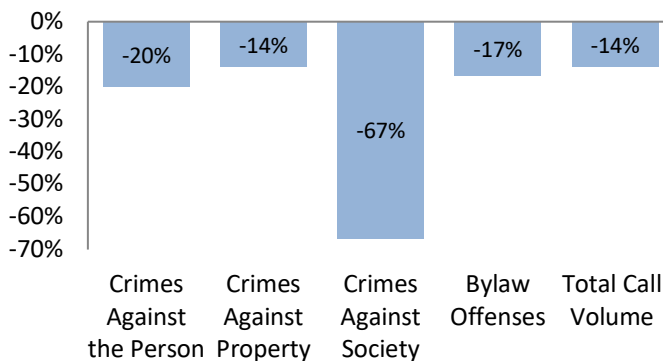
Respectfully submitted,

Michelle D. Guerette
Police Chief

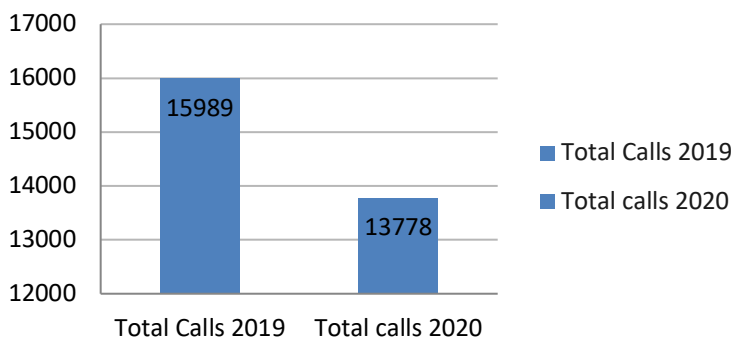
Crime Numbers 2019-2020



Crime Statistics 2020



Total Call Volume



ANIMAL CONTROL/ANIMAL INSPECTOR YEAR-END REPORT

TOTAL CALLS FOR 2020	2,011
Calls for dogs running loose	101
Barking dog complaints	7
Dog attacks	5
Dogs left in hot cars	7
Number of citations issued	4
Calls for animals to be removed from a resident's home (includes squirrels, chipmunks, birds, opossums, and snakes)	48
Calls regarding foxes and coyotes, raccoons Woodchucks, turkeys, rabbits, turtles, etc.	129
Bats removed from resident's homes	11
Animals hit by cars	
Dogs	1
Cats	3
Raccoons	15
Skunks	9
Deer	18
Rabbits	11
Other	40
Injured or sick wildlife that had to be euthanized by the ACO	
Raccoons	5
Skunks	5
Deer	4
Rabbits	7
Other	14
Calls related to squirrels, chipmunks and birds	36
Calls related to raccoons, skunks and opossums	58
Calls related to foxes and coyotes	27
Dog bites in 2020	24
Cat bites in 2020	3
Quarantines for wound of unknown origin	11

Medfield Animal Shelter:	
Dogs abandoned in Medfield	13
Number of stray cats brought to the shelter	23

This year 234 cats, 61 dogs, 10 rabbits, 29 guinea pigs,1 birds and 4 other small animals were rescued and adopted from the Medfield Animal Shelter for a total of 511 animals saved!

Rabies:
Three of the nine specimens sent to the State Lab for tested positive for rabies. If there is no human or animal contact, the sick wildlife is not tested.

Barn Inspections:
All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals are in the best of condition.

The following animals were counted in Medfield in 2020:

Horses	82
Poultry	155
Goats	6
Donkeys	5
Alpacas	17
Emu	2

I truly appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, West Street Veterinary Hospital, Main Street Veterinary Hospital, Millis, Medfield Veterinary Clinic and the two Traveling Veterinarians, Heather Cochran, DVM and Kate Pittman, DVM. I also want to thank current Assistant ACO’s, Lori Sallee and Robert LaPlante, for their coverage after my three-month leave following my neck surgery and also when I am off work and weekends. I want to acknowledge all of the Medfield Animal Shelter’s dedicated volunteers that care for the animals every day and the biggest thank you to the Medfield residents for their ongoing donations and support of the Medfield Animal Shelter. Without all of you, we would not have been able to save the cats, dogs, rabbits, birds and other small animals, totaling, 511 that were adopted this year!

Respectfully submitted:

Jennifer Shaw Cronin
Animal Control Officer
Animal Inspector



MEDFIELD FIRE DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 2020. It is the mission of the Medfield Fire Department is to provide efficient, effective, and professional emergency response to the citizens of Medfield and its visitors, to ensure community safety and enhance our quality of life. We have established department values which are the standards of behavior for overall success, these are:

- Teamwork: Working together to achieve common goals
- Integrity: Committed to the highest standard of moral and ethical conduct
- Excellence: Demanding the best from ourselves and others

COVID Response

The last year has been quite challenging for everyone. The impacts of the global pandemic has changed the way the department operates and how we interact with the public. Early in the year we scrambled to find suitable PPE, but were lucky to be awarded a Federal grant for protective equipment. Every response requires that masks are worn when out in the public. Every call that's comes into the public safety answering point needs to be screened for flu like symptoms. Trainings for maintaining certifications has now become remote sessions. Hands-on trainings are limited to very small groups or stopped entirely. We have been fortunate that the department has had several COVID scares, but none of our members have had any lost time due to illness. We will continue to deliver emergency services 24/7 without fail and without hesitation.

Administration

The administrative functions of the department ensures proper deliver of fire and EMS services, but also include budget preparation, revenue collection, preparation of warrants, and extensive human resource management. Financial responsibility is key in the preparation and expenditures of the \$1.4 million dollar budget, capital requests / purchases, and short & long term business planning. All of our department members play key roles in the delivery of services, and are called upon to fill different roles within our organization.

We continue our goal to become completely paperless. I have established the following goals for the upcoming year.

Goal 1 - Evolve as an organization to continually meet the needs and demands of our community, citizens and visitors.

Goal 2 – Improve communication throughout the organization including internal and external customers.

Goal 3 – Control program costs through management techniques while maintaining efficiency.

To achieve our goals we must:

- Provide positive leadership and support to enable the department to accomplish its mission.
- Monitor trends within and throughout the fire service to improve efficiency and effectiveness
- Continue to discuss opportunities for consolidation with neighboring agencies
- Measure our performance against established standards and adjust to meet the standards
- Reward personnel for completion of duties related to valor, expertise, etc.
- Develop and implement “Customer Service Survey”
- Recruit, prepare and mentor employees for future assignment within the organization

Grants

Fire Prevention SAFE Grant \$6,313

AFG Grant regional application for COVID PPE \$135,383.80

AFG Grant to replace all of our SCBA \$222,000

Coronavirus Emergency Supplemental Funding (CESF) Grant to cover overtime \$43,852

Personnel

The Medfield Fire & Rescue Department consists of 13 full-time firefighters and 11 part-time firefighters. Our staff includes 1 Fire Chief, 1 Deputy Fire Chief, 5 Lieutenants, 6 Firefighter/Paramedics, 5 Firefighter/EMT's, and 6 firefighter/First Responders.

2020 Retirements and Resignations

FF Geoff Brooks resigned as a Call FF
FF/Medic Bryan Syrett resigned as a full-time FF/Medic

2020 New Hires

Matt Reinemann hired as a fulltime FF/Medic
Ted Reimann hired as Call FF/EMT

Fire Operations

We respond to all fires, emergency medicals, technical rescue, water rescues, and hazardous materials calls in our community. In calendar year 2020, we responded to 1,414 calls for service. There has been a significant increase in the number of second medical calls and the frequency of non-EMS related calls has also increased. Every time we respond for a call for service we now track that activity through dispatch. For the first time we have provided mutual aid more than we have received it. We are now able to support our mutual aid partners with an ALS ambulance as they did for the town all those years.

In order to ensure that the EMS system is of the highest quality, we are required to meet Massachusetts Office of Emergency Management Service (OEMS) standards. We have an aggressive Quality Assurance and Quality Improvement (QA/QI) program to improve our EMS service delivery. We continue to improve on the following goals for the upcoming year.

Goal 1- Provide rapid response and aggressive intervention for all emergencies to which the department is called.

Goal 2 – Provide current training and mentoring for personnel to meet growing demands of the Town and Fire Department.

Goal 3 – Improve EMS delivery

Incident Responses by Type Category	2020
Fire - NFIRS Series 100	26
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	1

Rescue & Emergency Medical Service Incident - NFIRS Series 300	731
Hazardous Condition (No Fire) - NFIRS Series 400	217
Service Call - NFIRS Series 500	154
Good Intent Call - NFIRS Series 600	77
False Alarm & False Call - NFIRS Series 700	191
Severe Weather & Natural Disaster - NFIRS Series 800	9
Special Incident Type - NFIRS Series 900	8
	1414

Mutual Aid Given	
Town	Occurrences
Dover	60
Medway	1
Millis	11
Norfolk	3
Walpole	1
Westwood	2
Foxboro	1
Total Calls	79

Mutual Aid Received	28
Automatic Aid Received	1
Total Calls	29

Community Risk Reduction

It is Lt. Michael Harman's role to provide Fire prevention and Code Enforcement for the town of Medfield. Fire Prevention works to provide a safe community for the citizens and visitors of Medfield by applying the principles of engineering, enforcement and education. The department utilizes the current Massachusetts Fire and Safety codes. These codes help to protect property from the hazards of fire, explosion or dangerous conditions in new or existing buildings and ensure firefighter and agency responder's safety during agency operations. The prevention section also coordinates with the building inspector's office to review potential incoming projects, periodic commercial occupancies, and plan review of all residential building plans. We also provide education and outreach to at-risk populations in our community as well as public information and resources.

Fire Prevention and Code Enforcement ensures that the requirements of Massachusetts law, codes and standards are engineered into future projects in our community. The prevention officer conducts plan review and approval as well as providing technical expertise to developers, architects, and contractors, general public and operational personnel. The section saw an increase from this past year and anticipates further increases in 2021. Going forward we have to start thinking about staffing a full-time Fire Prevention Officer. The demands of the position and the ever evolving code requirements have become too much for those of us who are not trained on current standards. Fire Prevention and Code Enforcement activities focus on ensuring that existing buildings and facilities are operated and maintained to state codes providing a safe environment for the employee, citizens, and visitors of Medfield and for agency response personnel. The primary tool for this is annual fire inspections. Inspections are conducted in both commercial and industrial buildings to ensure they meet standards and up to code. There were a total of 404 fire inspections in 2020.

2020 Inspection Activities

15 - Fire Drills/Lock down Drills

7 - Fire Alarm

46 - LP Gas

31 - Life Safety

2 - Nursing Home

39 - Oil burner

257 - Resale Inspections/Final Occupancy

1 - Sprinkler System

0 - Tent/Event

- 3 - Tank Removal
- 1 - Tank Truck Transfer Tank
- 2 – OSHA Inspections

Public Education provides education and community outreach keeps all of Medfield's temporary and full time resident's fire safe. Last year the MFD conducted station tours, school presentations, fire safety talks, evacuation drills, participated in major events (Medfield Day and the Holiday Stroll), and outreach campaigns. Through these educational opportunities the prevention staff was able to educate both children in schools and elders in their homes. I have established the following goals for the upcoming year.

Goal 1 – Proactively improve life safety, minimize losses and reduce the risks from fire through; education, application of codes and investigation.

Goal 2 – Implement a Community Wellness Program working with all stakeholders

To achieve our goals we must:

- Develop and update our preplans
- Develop and update policies and procedures for Fire Prevention
- Host an Open House again in 2021
- Implement new fire safety programs for Medfield Schools

Facilities & Equipment Management

New OSHA requirements have been put in place for 2019. They have added additional requirement such as station and equipment inspections to ensure safe working environments. We will continue to ensure that all department apparatus and facilities are in a safe and proper working order and equipped to meet industry standards. I have established the following goals for the upcoming year.

Goal 1 – Meet increasing demands on the Fire Department and industry standards

- Develop and maintain our Capital Improvement Program (CIP) aimed at correcting equipment concerns

Goal 2 – Provide the appropriate apparatus and equipment needed to meet the needs of the department

- Evaluate all apparatus and vehicles and update CIP to reflect overall department requirements

Emergency Medical Services

It is EMS Officer Lt. Jeffrey Bennotti’s role to help provide and maintain through education and training an excellent level of Emergency Medical Service to the citizens of Medfield. All members of the Medfield Fire Department are also cross trained as Emergency medical technicians and first responders. 7 members are trained to the level of EMT-Paramedic. This level of training allows us to provide the very best emergency medical care possible to the town.

Our EMT’s and Paramedics are required to recertify every two years. This process consists of completing 60 hours of training broken down between a 30 hour national core competency program, and an additional 30 hours of continuous educational classes. This continuous training and education allows our members to always be up to date on the newest teachings and practices in EMS.

Medical Calls by General type						
Year	BLS Transports	ALS Transports	Total Ambulance Calls	Fire Calls	% Of EMS calls	Total
2020	277	245	731	683	52	1414

The Medfield Fire Department responded to 731 medical emergencies in 2020. Approximately 245 were calls that required “Advanced Life Support”. This might mean that the patients require cardiac monitoring, IV therapy, airway management or in some cases medication administration.

Goal 1 - Continuously provide an excellent level of EMS to the citizens of Medfield.

Goal 2 – Continue to develop our EMS staff through an extensive QA/QI mentoring program

Respectfully submitted,



William C. Carrico II
Fire Chief

With the assistance of the following staff:
Lt. Michael Harman

Lt. Jeffery Bennotti

INSPECTION DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2020:

	Permits		Inspections		Income (\$)		Expenses (\$)	
	2019	2020	2019	2020	2019	2020	2019	2020
Building	694	685	1174	821	459,513	533,673	105,082	89,444
Wiring	500	524	922	930	69,520	66,985	32,097	32,590
Plumbing/Gas	557	532	587	484	39,855	43,435	20,495	16,939

Total revenue from the issuance of permits and fees for inspections for the calendar year 2020 was \$644,093 as compared to \$568,888 in 2019. Direct expenses for 2020 were \$138,973 as compared to \$157,674 in 2019.

BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	15
New Multi-family (0 units) & Apartment (0 units) bldgs	0
Complete partially finished single dwellings	0
Additions to private dwellings	18
Renovations to private dwellings	177
Additions & renovations to business/industrial buildings	14
New industrial/business buildings	0
Family apartments	0
New Mixed Use buildings	0
Shingling roof & installation of sidewalls	117
Private swimming pools	10
Swimming pool demolition	1
Accessory buildings	7
Demolition	7
Tents (temporary) & construction trailers	14
Signs	11
Stoves (solid fuel burning/chimneys)	17
New windows	78
Solar Systems	22

Sheet Metal	64
Insulation	91
Decks	22
Foundations	0
Total	685

Occupancy certificates were issued for 16 new residences in 2020, as compared to 30 in 2019.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 40 inspections for 2020.

Estimated construction costs on permits issued:

	<u>2019</u>	<u>2020</u>
New dwellings	\$6,870,000	\$7,996,704
Renovations and additions, pools, shingling, sidewalls, etc. on residential	16,736,628	17,399,974
New construction - business and industry	0	0
Renovations and additions business and industry	2,871,328	1,287,713
Multi-family dwellings/Apt Buildings	1,500,000	0
Two family dwellings	0	0
Family apartments	365,865	0

Whether you are planning to renovate a kitchen or bath, finish a basement, add a pool, a deck, re-shingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building code requirements may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Building Department at the Town Hall (508-906-3005) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR – 9th Edition) continues to be the responsibility of the Building Commissioner and Inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Building Department staff to institute procedural changes for compliance. The office of the Building Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 110.R5 of the State Building Code. The Building inspectors continue the enforcement of the code by making Inspections of schools, churches and rest homes, as well as other places of assembly on a periodic basis.

The Building Commissioner also serves the town in the capacity of Enforcing Officer for Zoning and, as such, made 75 inspections to investigate complaints and inquiries brought to his attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Carrico during inspections was greatly appreciated. The Fire Department and the Inspectors continue to inspect smoke detectors and carbon monoxide detectors in new construction and in additions and renovations, as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood/pellet stove installations inspected and certified in accordance with the requirements of the Massachusetts State Building Code.

Thank you to Scott Allison, Department Assistant. Also, a special thanks again this year to Margaret Warren for her continued help in this office.

PLUMBING AND GAS INSPECTION

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requires the plumber or gas fitter to apply for a permit, he is getting

the assurance that the installation will be completed correctly and safely by a trained professional.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

WIRING INSPECTION

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Don Colangelo, Local Building Inspector, and Robert Piersiak, Assistant Plumbing & Gas Inspector.

We would also like to acknowledge and thank Jim Leonard, Wiring Inspector, recently retired after 33 years of service. Jim will be greatly missed in this department, and we wish him good health and good luck.

Respectfully submitted,

Gary D. Pelletier, Building Commissioner
Peter C. Diamond, Inspector of Wires
John A. Rose Jr., Plumbing & Gas Inspector

SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen
and the Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for
calendar year ending December 31, 2020

Measuring devices tested and sealed as required by Massachusetts law:

Weighing Devices	63
Liquid measuring meters (in motor fuel pumps)	73
Linear measures (yardsticks and tape measures)	1
Bottle refund machines	2
Price accuracy (scanning system) inspections	4
Other inspections and tests (packaged grocery Items etc.) for weight and marking	44

Respectfully submitted,

W. James Allshouse
Sealer of Weights and Measures

CONSERVATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Conservation Commission is pleased to submit its annual report for 2020.

The Conservation Commission was formed under the Conservation Commission Act of 1957 (G.L. Ch. 40 sec 8C). The Commission administers the Massachusetts Wetlands Protection Act (the Act), M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetlands Bylaw (the Bylaw), Chapter 290. These laws protect the wetlands and waterways of Medfield.

The protected resource areas are floodplains, swamps and bogs, streams, ponds and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and vernal pool habitat (100-foot area surrounding the vernal pool) and a 50-foot no-disturb buffer zone are protected resource areas. Anyone proposing to alter a resource area or land subject to flooding, or to perform work within 100 feet of a wetlands or bank, or within 200 feet of a river or perennial stream must file for a permit with the Conservation Commission. Anyone intending to work within these protected areas must satisfy the Commission that the proposed work will not significantly harm the resources.

In 2020, the Commission held 18 public meetings for the purpose of: 6 Requests for Determinations of Applicability and 10 Notices of Intent for activities related to wetlands resources. The single Enforcement action held over from 2019 was resolved in 2020 without court action for violations. Two Certificates of Compliance, two Extension Permits and no Emergency Permits were issued in 2020. The Commission continues to transfer funds from its fee account to the general fund in order to offset the Conservation Agent's salary.

Commissioner Richard Hooker resigned from the Commission in May 2020. In December of 2020, Kirsten Poler was appointed by the Board of Selectmen as a full member of the Commission. Also in December 2020, Catherine Scott was appointed as an associate member. The Commission continued to do a six month rotation of officers. For 2020, Deborah Bero and Robert Kennedy held the position of Chairman.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the Conservation Commission Act to actively protect the watershed resources of the town and to promote and develop natural resources of the town. Included within this charge, the Commission supports the Open Space Committee in its development of the revised Open Space and Recreation Plan. The Plan received conditional approval from the MA Executive Office of

Energy and Environmental Affairs through November 2022. The Commission continues to conduct the review and of the various items to address the revisions of the conditional approval and to provide the town with a revised Open Space and Recreation survey regarding the needs of the community. Commissioner Robert Aigler continues to direct the completion of the Open Space and Recreation Plan.

The Holmquist Farm Conservation Land on Plain Street is the home for the Medfield Community Gardens. The Medfield Community Gardens program is facilitated by Neal and Betty Sanders. All garden plots for the growing season of 2020 were actively used by the residents of Medfield. At the end of the growing season the Commission and the Sanders took under consideration expanding the gardens for the 2021 season. As the manager of the Holmquist Farm Conservation Land, the Conservation Commission thanks Betty and Neal Sanders for their gardening knowledge and experience in structuring, scheduling and providing advice to the gardeners involved in the Community Gardens program. Betty Sanders, a master gardener, conducts an introductory workshop early in the spring to provide information of the benefits of a No-Till garden. A 'No-Till' method for the gardens was introduced in the 2018 growing season and continued into the 2020 growing season. This is the second season of the two-year process of preparing a new area for the no-till method of gardening. Due to the Corvid pandemic this season, the gardeners with excess produce donated the vegetables to various students within the greater Boston area.

The Conservation Commission manages an abbreviated pond management program for Meetinghouse Pond (aka Baker's Pond) on North Street, Cemetery Pond (at the Route 109 cemetery entrance), Kingsbury and Danielson Ponds on Route 27, and Flynn's Pond on Pondview Avenue. Pond treatments were applied during the 2020 season. Commissioner Robert Kennedy is the liaison for the Commission with Solitude Lake Management regarding the types of treatment necessary for each of the ponds. The ponds are reviewed for invasive species and native nuisance vegetation each year. The methods of treatment are hand-pulling or spot chemical applications. There are no widespread chemical applications to any of the ponds. These treatments protect the open water quality of each of the ponds.

The Pare Corporation continues to provide safety reviews of the Danielson Mill Pond Dam. Work on the dam was begun in the spring and summer of 2020. In December of 2020, the dam was breach. Additional work needed to be done and continued into 2021. Routine inspections and reports are submitted to Maurice Goulet, Superintendent of Public Works. The review provides ongoing reports regarding the Dam Hazard Classification.

Leslee Willitts, the first Conservation Officer for the Town of Medfield, notified the Commission that after almost 28 years, she plans to retire, in late spring of 2021. This position started at 10 hours per week to the present day salaried position

of 20 hours per week. The evolution of the position shows the awareness of the town of Medfield for the protection of the town's open space and wetlands and their ecological importance to preserve a healthy town environment.

The Conservation Commission meets on the first and third Thursdays of each month. The Conservation Commission is a seven-member commission. Commissioners are appointed by the Board of Selectmen. Anyone interested in serving on the Commission as a member or an associate should send a letter of interest and resume to the Board of Selectmen and a copy to the Conservation Commission.

The Conservation Office is located on the second floor of Town Hall, Room 209 and is open on Tuesdays, Wednesdays and Thursdays. For an appointment regarding conservation and /or wetlands matters, call the Conservation office, 508 906-3028.

Respectfully submitted,

Conservation Commission

Robert Aigler, Chairman
George Darrell, Vice-Chairman
Deborah J. Bero
Robert E. Kennedy
Mary McCarthy
Michael Perloff
Kirsten Poler

MEDFIELD HISTORICAL COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

What We Do

The Medfield Historical Commission is appointed by the board of selectmen. Our job is to identify and protect Medfield's historical and archeological assets. We make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of \$1,500, and it has certain statutory authority. Its monthly meetings are open to the public.

We work proactively to preserve those qualities of the town that residents say they want, which helps preserve property values. We walk the narrow, fuzzy line between historic preservation and respecting property owners' rights. Owners tend to favor historic preservation in principle...so long as it doesn't affect their bottom line when they want to demolish an antique to make room for a McMansion, which they believe will have greater market appeal.

Demolition Delay Bylaw

In 1994, Medfield became one of the first Massachusetts communities with a demolition delay bylaw, and ours is one of the state's more stringent. It prevents historically significant buildings – non-renewable historical resources -- from being demolished before serious efforts have been made to rehabilitate or restore.

When an application is filed to demolish a building over 50 years old, the commission investigates and holds a hearing to determine whether it is historically significant. If a building is declared "preferably preserved," the commission is required to impose an 18-month delay on its demolition.

The commission always seeks win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservationists. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full delay term and then demolishes the structure.

Over the 27 years since the town meeting vote approved the demolition delay bylaw, the commission has approved about two-thirds of the demolition applications right away after the hearing. Most of the others have resulted in delays which were lifted quickly after some back-and-forth discussions about preservation concerns. Fewer than 10 percent have led to demolition delays that ran the full term.

In 2020 the commission considered and approved only three new demolition applications -- vs. 7 in 2019, 9 in 2018, 15 in 2017, 13 in 2016, 20 in 2015, 16 in 2014 and 12 in 2013. Two were modest mid-20th century ranches at 4 Metacomet Street and 5 Rhododendron Avenue. The third was a freestanding garage at 378 Main Street, built about 1900. As required by the bylaw, the commission advertised and held public hearings and quickly determined the buildings had no historical significance.

Certified Local Government

Thanks to its CLG (Certified Local Government – and we have to reapply every year) status, Medfield has received many survey and planning grants from the state and federal governments. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

Medfield Archeological Advisory Committee (MAAC)

The Medfield Archeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was created to help protect archeologically-sensitive areas in town. MAAC members are John A. Thompson, Chairman; Cheryl O'Malley; Rob Gregg; and Marc Eames.

On an ongoing basis, the committee maintains and updates a map of the archeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services. At present, MAAC is focused on archeological research at the Wheelock School, the Hannah Adams house, and the Clark tavern.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened or finds an artifact that they would like to bring to the attention of the committee; please contact John Thompson.

Want to join our commission?

The historical commission is normally a seven-member board. From time to time we have vacancies. Right now we are seeking a replacement for Dan Bibel, for 15 years our friend and colleague, who died last year. We'd also like to add associate members, who are the first people we turn to when we have a vacancy. (John Day was a full member but now serves as an associate member because of increased work responsibilities requiring heavy travel.) If you're interested in Medfield's history, call any of the members, or just show up at one of our monthly public meetings, and let's get to know each other.

Respectfully submitted,

David Temple, Chair

Maria Baler

Tracey Hogan

Joe Opiela

Seth Meehan

John Day, Associate Member

HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

OVERVIEW

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street, enlarged in 1996 and in 2004.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic District Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic District Commission. Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

HISTORIC DISTRICTS IN MEDFIELD

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included for historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes the 23 buildings in the central core of the former Medfield State Hospital, and the surrounding historic landscape. These 23 buildings were built at the turn of this century, mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark-Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18th century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This district is intended to preserve and protect the character of the Center of the town of Medfield.

ACCOMPLISHMENTS AND PLANS

The Commission met four times this year, all related to the proposed Peak House Historic District and the fate of the historic Clark Tavern.

Initially, the proposed historic district would have consist of 37 properties, starting at the First Baptist Church (438 Main Street), where the current Town Center Historic District ends, to slightly past the intersection of Pound Street (ending at 339 Main Street). In addition to the Peak House (circa 1711), this new district would have included the vulnerable Clark Tavern (circa 1743 – 1773), used as a headquarters for the Connecticut Militia in 1776 and was a post office, a stagecoach stop, and a toll house for the Boston-Harford Turnpike in 1806. As part of the Connecticut Militia, Legendary Nathan Hale stayed there. Later, before being executed by the British as a spy, Nathan declared “I only regret that I have but one life to give for my country.” It also would include the nearby Eliakim Morse Homestead (circa 1750), the George Innes Studio (circa 1830), and the Joshua Fisher House (circa 1750). After a series of meetings with the residents and with Dave and Rob McCready (the “McCreadys”), developers and the potential future owners of the Clark Tavern, the Commission was unable to vote on any resolution to move forward.

Early in 2020 the Commission was supportive of a plan by the McCreadys, to seek an Historic Properties Special Permit under Section 300 – Section 5.6 of the Zoning Bylaw. It was our understanding then that the MacCreadys planned to save the historic structure in exchange for being allowed to build three additional units, for a total of five units (extra cost of preservation would be more than offset by the economic benefit of allowing three additional units that would not be possible under existing zoning). However, later in the year after it became apparent the real plan was to “demolish by disassembly” and not keep any of the original structure intact and instead to build a fake façade which, from the street, would appear as the old Tavern but not the real thing, this Commission withdrew support of the project.

At our November 2020 meeting, the Commission decided to proceed with a much smaller historic district consisting of the Peak House and the vulnerable Clark Tavern. At the time, given the uncertainty of the MacCready’s plan being approved by the Massachusetts Historical Commission, which then was a requirement of the ZBA, the Commission felt it was important to create an historic district by the next Town Meeting (May 2021) that would allow a

developer to receive tax credits of up to 40% of the cost of preserving the structure, similar to the tax credits available to developers at the former Medfield State Hospital, making the preservation of the historic buildings there possible. These tax credits should allow a viable preservation plan for the Clark Tavern as well, without demolishing this historic structure.

Unfortunately, in December, ZBA removed the requirement that Massachusetts Historical Commission approve a Preservation Plan and granted the McCrearys the right to demolish this historic structure among other requirements and then later in February 2021 The Medfield Historical Commission, who oversees the Demolition Delay Bylaw, allowed the demolition to proceed.

This Commission had hoped the Town could have decided the fate of the Clark Tavern at the May 3, 2021 Annual Town Meeting. If the new Historic District had been approved this Commission would have had jurisdiction over any demolition and was committed to find a developer who could have used the tax credits and preserve and save the structure.

Per sections 150-8 & 9 of our Town Bylaw, The Medfield Historic District Commission shall coordinate historic preservation activities, and oversee the preparation and implementation of historic preservation plans in Medfield. The district may also receive and accept appropriations, grants and gifts, and to acquire and maintain historic properties. Unfortunately, in the case of the Clark Tavern, this was not possible.

It is with a sad heart that Medfield is about to lose one of its most important treasures. In its place will be nothing but a fake façade (with maybe a few pieces of the old structure inside) and a parking lot for the Peak House. There will be nothing historic about it.

Respectfully submitted,

Michael Taylor, Chair

John Maiona

Cheryl O'Malley

Brad Phipps

Connie Sweeney

KEEPER OF THE TOWN CLOCK

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my annual report for the year ending December 31, 2020.

The antique Town Clock resides in the First Meetinghouse on North Street. This was the Town Hall until the early 1800's when Massachusetts separated church and state. The official Keeper of the Town Clock appointed by the Board of Selectmen needed to trudge upstairs and wind it once a week, with a large windlass crank. In the 1950's it was motorized. The clock motor and the bare light bulb in the wooden clock room at the base of the meetinghouse steeple are powered from ancient knob-and-tube wiring.

It is probably well past time to update the wiring to protect the clock and its meetinghouse host. Putting a heat/smoke sensor in the clock room and tying it to the meetinghouse's fire alarm system would be wise, too.

Meanwhile the tower clock in the Lee Chapel at the Medfield State Hospital site is longing for reactivation. We need to fabricate a gear and acquire a motor to drive the mechanism. Since there is no power there yet, it would be delightful to obtain a solar panel and battery to power the clock. Before acquiring the solar power source, we would like to make repairs to the clock and be sure we can get it running. As the work is done with volunteer labor, this will be a continuing labor of love.

Respectfully submitted,

David Maxson
Keeper of the Town Clock

MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

2020 was an unprecedented year due to the COVID-19 pandemic, the Medfield Memorial Public Library included. We had four distinct stages of operation. From January 1 – March 12 the library was operating normally. We had 162 programs and 2,127 attendees, while circulating 40,548 items and 4,318 digital eBooks and audiobooks through Overdrive and our new online resource Hoopla. On March 12 we canceled all in-person programming at the library, and on March 13 we closed the building to the public. All library staff began working from home on March 17, with periodic and independent visits to the building to handle library returns, as the library's two book drops have not closed at all this year, in addition to some administrative tasks. Fines were suspended at this time, and this remained in effect for the remainder of the year.

Online Virtual Programs

Beginning on March 30, we offered our first online virtual program, and have increased what we have offered since then, holding programs for a huge range of interests and for all ages. From March 30 – December 31, the library hosted 284 virtual programs and one outdoor program, a drive-through Haunted House at the Medfield State Hospital grounds in collaboration with Medfield TV, all of which together had a total of approximately 8,344 attendees.

Hold Takeout

After extensive planning, the library began offering a "Hold Takeout" service to the public on May 30. We offered appointments of two-hour windows, twice a day Monday – Thursday, once a day on Friday and Saturday. We fulfilled 988 appointments and circulating 10,427 items during this time while also offering a contactless summer reading program for kids including prizes and take and make craft kits, craft kits which continued through the end of the year, with approximately 2,500 made and distributed.

Building Open-to-Public and Contactless Pickup

The library re-opened its doors to the public on September 10. After more extensive planning, with the safety of library staff and the public forefront in our goals, we offered a limited re-opening of the first floor of the library building. The second floor and lower level of the library remained closed to the public, but a system was put in place to deliver items from those floor to those who wanted

them. Computer use, printing, faxing, scanning, and copying services were also made available. During this time, we had 9,786 visitors to the library. During this period of time we circulated 27,640 items, including through 1,031 contactless pick-up appointments, where items were checked out and bagged for patrons to pick up outside of the library for those who did not wish to enter the building.

On December 23, due to the rising number of COVID-19 cases and positivity rates in our region, the library rolled back to offering only contactless services, including pick-up of holds; scanning, faxing, copying and printing; take and make craft kits for kids, teens, and adults; and various takeaway activities like crossword puzzles and newspapers.

Not surprisingly, there was a significant increase in use of the library's digital collections. From the library building's closure to the public on March 13 until the end of the year, we circulated 25,203 digital items, predominantly eBooks and audiobooks.

Personnel

There were some important personnel changes during this time as well, including hiring two staff members in the circulation department. Terri Wickham also retired from the library after working tirelessly and passionately for us for 19 years. During her time here, Terri served first unofficially and then officially as the Readers' Advisory specialist by offering insightful reading recommendations to patrons; she began a highly successful fiction book club, and ordered many adult fiction titles for the library.

Thank You

I cannot stress enough the flexibility, creativity and insight necessary for the several drastic pivots in library operations detailed above. This incredible skill and commitment came from staff, Friends of the Library, and Board of Library Trustees. Library staff showed outstanding initiative in offering an impressive variety in virtual programming, a new venue for us all. They were also positively invaluable when planning and executing the various stages of beginning library operations. These were entirely unknown circumstances and the staff brought positive attitudes back into the building every day.

I want to thank the Friends of the Library, the generosity of everyone donated as a Friend of the Library in 2020 allowed library programs and other activities to continue online. I especially want to thank the Friends of the Library Board who

approached the necessary changes with flexibility and through collaboration were able to develop new ways to support the library and run the Friends' Bookstore.

The Trustees provided insight, guidance and support to the library during this time, and their contribution cannot be overstated. This year they dedicated extra time to help come up with solutions to problems we never expected to face. They put the safety of the library staff and the Medfield community at the forefront and provided the support for the library to continue offering great services throughout the year.

Respectfully Submitted,

Pamela Gardner
Library Director

TRUSTEES OF MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

Under the guidance of Director Pamela Gardner, the Library has recreated its services for the citizens of Medfield during the Covid 19 pandemic. The Library introduced curbside pickup, online adult, teen and children's programming, and established protocol to enable patrons to utilize critical library services. Director Pamela Gardner worked tirelessly to establish health and cleanliness guidelines to protect both patrons and staff.

The Trustees would like to acknowledge and thank the entire Library Staff for their versatility and ingenuity this year. The Library has maintained its high quality of services due to their commitment, creativity and energy. Special recognition and thanks goes to Terri Wickham, who retired after 19 years of service.

The Trustees would like to thank Colleen Sullivan for her years of service on the Board. The Trustees welcomed Jennifer Cronin as the newest member of the Board. Jennifer is a lifelong member of the Medfield Community. She is a published author and community servant. Jennifer brings a variety of talents to our board.

The Friends of Medfield Library have maintained exemplary support to the library. The FOL pivoted from their bookstore to creating grab bags of books that were purchased at outside pick up. When deemed safe the bookstore was open. The Friends of the Library fund programming and events which enhances library services. This outstanding group of volunteers and donors is tireless in their effort to support the Library.

We thank the Medfield residents and taxpayers for their continued generosity and patience during this time of uncertainty. The Library will continue to work tirelessly and with resourcefulness to provide its services.

Respectfully submitted,

Jean Todesca, Chair

Maura McNicholas

Lauren Feeney

Deborah Merriam

Philip Tuths

Jennifer Cronin

BOARD OF HEALTH

To the Honorable Board of Selectmen
and Residents of Medfield:

The Board of Health hereby submits the following report for calendar year 2020. Although the board encourages any town resident who would like to be involved to contact the Board of Health office at (508) 906-3006, there is a particular need for an individual with an engineering and /or environmental background.

The following permits were issued by the Board of Health during 2020:

7 Soil Tests	11 Hauler Permits	10 Plan Reviews
23 Installer Permits	17 Septic Repairs	12 OFFAL Permits
36 Form A – Renovations Review	3 Well Permits	58 Food Permits *
6 Tobacco	6 Camps	30 Animals
6 Temporary Food Establishments	3 Semi Public Pool	1 Bathing Beach

*includes food retail, food service, food service kitchen, residential food kitchen, catering, mobile units, seasonal and farmer's markets

Public Health

The major components of the Board's health promotion program are ***Communicable Disease, Public Health and Health Maintenance***. Prevention and control of communicable disease through caseload referrals, education and the provision of follow up care consistent with public health practice are provided to the town by contract with the Walpole Natick Visiting Nurse Association. Please contact the board of health office for more information on how this service can be of assistance.

Environmental Health

TSG Consulting provides health agent and sanitarian services to the Board of Health as follows:

Sanitarian

Consulting services for enforcement of regulations related to food establishments, minimum housing standards, animal/wildlife complaints,

swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health includes attending monthly Board meetings, inspections of food establishments and school cafeterias, conducting establishment plan reviews and providing consultation to residents, business owners, and municipal departments as necessary. New food establishments are provided with consultation for the opening of their new businesses throughout the application process.

Environmental Services

These services include: Oversight of septic systems including soil evaluations, review of engineering plans for compliance with Title 5 and the Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; review of on-site well water proposals, water quality and quantity results, and treatment units; review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; issuance of Disposal System Installer and Septage Hauler Permits; provision of general consultation to the Board of Health; assistance to the Board of Health in the preparation of regulations and guidelines; attendance at Board of Health meetings; and consultation for questions and information of residents

Emergency Preparedness

TSG Consulting serves as the Board of Health's liaison for all related emergency preparedness activities. Completing a variety of state requirements, as well as providing periodic updates regarding activities and related issues on the local, regional and state level.

Stormwater and Runoff Management

EBI Consulting provides peer review and technical permitting services to The Board of Health to ensure compliance with Board of Health Stormwater and Runoff Management regulations.

Respectfully submitted,

Stephen Resch, MPH, Ph D

Carol A. Read, M.Ed., CAGS, CPS

Holly Rand, PA

Melissa Coughlin, RN

Kathleen Thompson, RN

MEDFIELD

2020 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town:	19 samples submitted, no isolations in 2020.
Requests for service:	252

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	36 culverts
We also shovel hydrants when needed while conducting culvert work	0 hydrants
Drainage ditches checked/hand cleaned	5,650 feet
Intensive hand clean/brushing*	2,420 feet
Mechanical water management	0 feet
Tires collected	0

** Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April)	128.4 acres
Summer aerial larvicide applications (May – August)	0 acres
Larval control - briquette & granular applications by hand	8.2 acres
Abandoned/unopened pool or other manmade structures treated	0

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	6,341 acres
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Respectfully submitted,

David A. Lawson, Director

MEDFIELD OUTREACH

To the Honorable Board of Selectmen
and Residents of Medfield:

PURPOSE - Medfield Outreach is a program located under the auspices of the Medfield Board of Health and the guidance of the Medfield Outreach Advisory Board. Staff provide individual and family counseling, information and referral, crisis intervention, community programming, prevention programming, and assistance with access to financial assistance programs to Medfield residents. The office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Outreach services are free and confidential.

The Medfield Outreach Office is located on the campus of Medfield High School (in the former cable TV studio). Appointments can be made by calling **(508) 359-7121**. Hours are full time and flexible to meet expressed needs.

OPERATIONS-

Director: Kathy McDonald, M.Ed., MSW, LICSW (February 2020 - Present)

Outreach Clinician: Chelsea Goldstein-Walsh, MSW, LICSW (August 2015 - Present)

Drug-Free Communities Substance Use Prevention Coordinator: Meri Haas, BA (May 2020 - Present)

Graduate Intern: Vanessa Warshaw, MSW intern, Boston College School of Social Work (September 2020 – Present)

Advisory Board:

Kathleen Thompson, MSN, School Nurse Leader, Medfield Public Schools

Michelle Manganello, School Resource Officer, Medfield Police Department

Liz Sandeman, RN, Parent/Volunteer, Member at Large

Kathleen Cahill, Accountant, Co-Coordinator of Medfield Helping Hands,
Member at Large

Molly Frankel, JD, Board Chair

SERVICES -

Referral Services -Medfield Outreach routinely provides referral resources for clinical services,

needs based programs, substance abuse services, support groups, wrap around services, advocacy, and local discretionary funds and state /federal

programs. Approximately 859 referrals were provided to Medfield residents in 2020.

Counseling Services – Counseling is provided, when suitable, to Medfield youth and families through individual, family and group therapy. Counseling issues addressed by clinicians in this office include, but are not limited to:

Academic difficulties, coping with divorce, anger management, domestic violence, anxiety, family discord, grief and loss, financial difficulties, sexuality, body image and disordered eating, major mental illness, social skill concerns, child abuse/neglect, substance abuse, dating violence, parenting skills, violence, depression, self-harming behaviors, suicidal ideation, friendship/ relationship concerns, autism spectrum and related concerns, sibling support, concerns around social exclusion and bullying, stress and coping with unmanageable feelings.

Medfield Outreach provided just shy of 300 hours of clinical services to Medfield youth and families in 2020.

Programs -Medfield Outreach also facilitates various groups, programs, and services within the community. This programming is related to the needs of youth and their families. The programs offered are often prevention and psycho-educationally based. Many programs reflect a collaborative relationship with other organizations. Due to the COVID-19 pandemic, much of Medfield Outreach's programming was adapted to comply with COVID-19 pandemic guidelines. Meetings and programs were transitioned over to virtual ie: Zoom or a HIPAA compliant telehealth platform, or outside at a safe social distance.

- ***Key Highlights in 2020***

- Name change from Medfield Youth Outreach to Medfield Outreach - approved 12/1/2020
- Backpack Distribution (100 Backpacks) Partnered with Backpacks for New Beginnings
- Offering of Youth Hiking Groups
- Adult Mental Health Open Hours - one 90-minute weekly drop in window offered, starting in October 2020
- Youth Mental Health Open Hours- two 90-minute drop-in windows offered per week, starting in November 2020
- Development and Implementation of Needs Based Criteria that is aligned with other Medfield Needs based programs (ie: Food Cupboard)

- Vetting of Applicants for Medfield Foundation COVID-19 Public Need Fund, Coordination of Payment disbursement, Provision of Appropriate Resource Lists
- Summer Tuesdays Food Distribution Partnership with Medfield Food Cupboard and COA
- Oversight of Summer Intern who played Key Role in Produce Distribution
- Provision of MFi Campership Scholarships
- Attended three day Anti-racism teach-in and have ongoing collaboration with community partners
- Participation in the Creation of “The Gift of Reading”, Vetting of Applicants for the program, Responsible for coordination of Book Buck and their confidential disbursement - approx 100 GC to purchase independent reading books distributed to children from income eligible families
- Review and Creation of Departmental Program Policies and Procedures in Binders
- Develop partnership with GSAlink founder Melissa Clark - increased access to GSA youth support resources
- Creation of a Youth Collaborative between MFi, MCAP, CAM, Medfield TV
- Field placement site for Boston College clinical intern - provision of clinical services to 3 students
- All staff attended 51-A Training put on by Norfolk Advocates for Children/MACA Mass Children's Assistance

● ***Prevention Programming-***

Medfield Cares About Prevention (MCAP): Medfield Outreach is a founding member of MCAP, a community coalition that strives to reduce substance misuse and to promote a culture of safety throughout Medfield. Our membership consists of: parents, clergy, law enforcement, schools, town government, youth, youth serving agencies, health professionals, park & recreation, substance misuse prevention professionals, pharmacists, volunteers, and more. For more information about MCAP visit www.medfieldcares.org. In October of 2019, MCAP began year one of a federal Drug-Free Communities Grant. This grant will provide \$625,000 over a period of five years and aims to implement evidence-based strategies resulting in reduced youth substance use. As part of the grant's scope, a full-time Prevention Coordinator, Meri Haas, was hired in July of 2020. Since July of 2020:

- 2 MCAP members of the Coalition (Meri Haas and Chelsea Goldstein-Walsh) have attended and completed the grant-

required National Coalition Academy training through the Community Anti-Drug Coalitions of America (CADCA).

- MCAP has created, approved and implemented a new meeting structure.
- MCAP has designed and carried out a Social Host Law Informational Campaign around Medfield. The campaign focused on distributing information about the Massachusetts Social Host Law. Collaborators included the Medfield Police Department, Medfield Outreach, the Medfield Public Schools and businesses around Medfield.
- MCAP created, administered, and analyzed a COVID-era health survey for all Medfield Middle and High Schoolers. This information was made even more pertinent with the newly announced delay of the bi-annual MetroWest Adolescent Health Survey (MWAHS). Collaborators included the Medfield Public Schools, Medfield Outreach, and Prevention Solutions @ EDC (who design, administer, and analyze the MWAHS). The survey was administered during the last week of November and the first week of December. Water bottles and hand sanitizers with the MCAP logo were handed out to every Medfield Middle and High School student. Each water bottle contained information about both Medfield Outreach and the MCAP Coalition.
- MCAP worked with Prevention Solutions @ EDC to create a logic model to implement program coalition data collection and evaluation.
- Prevention Solutions provided a 2-hour training focusing on data collection and evaluation best practices for members of MCAP, as well as MCSP, and Medfield Outreach.
- A Marketing consultant was hired to create a social media marketing plan and provide training for MCAP.
- MCAP began an Instagram account and has been posting often on all social media platforms to increase local engagement with the coalition.

Medfield Coalition For Suicide Prevention (MCSP): Medfield Outreach is a founding member of the Medfield Coalition for Suicide Prevention (MCSP). This coalition formed in September of 2017 in response to loss through deaths by suicide and growing concerns around how these losses have impacted the broader community. Membership includes key stakeholders in the community from various sectors including: law enforcement, schools, faith groups, council on aging, parents, medical professionals, mental health professionals, and youth. MCSP's focus has been multipronged: to reduce stigma associated with mental health; to provide education about access to mental health resources and to educate residents

about various ways to help prevent suicide. Several events that had been planned for 2020 were postponed due to the pandemic, including a community book read, a mental health awareness walk, and a joint booth at Medfield Day in partnership with the MCAP coalition. The MCSP coalition pivoted its programming to adapt to safety protocols during the pandemic. The coalition hosted a campaign in May for Mental Health Awareness Month, which included social media posts, Mental Health Music Mondays hosted by Medfield TV, several virtual yoga classes, a virtual art class, and “Medfield Shows Its Heart” campaign which advertised flyers and green hearts on the Medfield State Hospital property and in individual homes. MCSP funded a bulk mailing as part of this campaign which included a flyer with several resources for mental health support. During the month of September, which is Suicide Prevention Awareness Month, the coalition sponsored an outdoor “Yoga on the Turf” event and a “Light Up Medfield” campaign that displayed purple lights and ribbons in homes and businesses across town. The coalition also secured \$13,000 in donations from Newton-Wellesley Hospital, BID-Needham, the CHNA 7, and individual donors that were used to renew Medfield’s contract with the Interface Referral Service.

- ***Community Collaboration-*** Medfield Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth, families and residents, including: Medfield Public Schools, Medfield Police Department, Norfolk County District Attorney’s Office, the Internship Clinical Collaborative (with similar offices in Needham, Dedham and Westwood), the MetroWest Substance Awareness & Prevention Alliance, the South Middlesex Opportunity Council Fuel Assistance Program, Medfield Food Cupboard, Medfield Home Committee, Medfield Helping Hands, Medfield Foundation, Medfield Council on Aging, Medfield Public Library, Medfield Park and Recreation, the Medfield Angel Run Fund, Medfield Cares About Prevention, Riverside Community Care, Medfield Christmas Angels, the Lion’s Club, MEMO, the United Church of Christ- Medfield, and various other state and federal agencies, professional associations, clinical services, religious institutions, parent gatherings, and civic organizations. Medfield Outreach staff have presented in various Medfield High School classes on topics such as play therapy, child development, and learning signs and symptoms of mental health disorders.
- ***Medfield Outreach as a channel for giving-*** 2020 was a year of generosity that met many needs of residents through local collaborations:

- Medfield Helping Hands/Medfield Lions and Medfield Home Committee: Many families found specific needs met during long term illness from the support of Medfield Helping Hands, a network of over 600 residents who make meals and provide other types of assistance. Medfield Helping Hands along with Medfield Lions and The Home Committee also supported the Medfield Outreach Birthday Wishes Program, providing gift cards to parents experiencing financial crisis so that parents could purchase a birthday gift for their children. Over 150 children received a gift card through this partnership.

- Holiday Giving: In December of 2020, the Medfield Outreach Holiday Gifts Program served 60 families. The community came together through the combined efforts of many individuals and organizations:
 - The Medfield Christmas Angels (a program designed to help Medfield families anonymously sponsor another Medfield family for Christmas)- sponsored over 50 families
 - Fitness Together in Medfield Hosted a giving tree that supported a whole family and many additional donations.
 - Jack Conway Realtors in Medfield sponsored two families and held a toy drive to supplement the distribution.
 - A few Medfield families chose to sponsor or donate finances to generously ensure that families had their wants and needs met.
 - Another individual who works in Medfield sponsored 3 families.
 - MEMO provided \$1000
 - Knights of Columbus Cassidy Council provided 24 brand-new winter coats for youth
 - Several private donors provided new clothing, toys, gift cards, and monetary donations
 - St. Edwards Family knitters provided warm mittens, hats, cowls, and scarves

- Medfield Foundation COVID-19 Public Need Fund: In response to the COVID-19 pandemic that hit in March 2020, the Medfield Foundation set up a discretionary fund for Medfield residents that had been financially impacted by the pandemic. Residents could apply by filling out a Google Form application and submitting proof of residence and income or loss of income. Medfield Outreach screened applicants and referred them to

additional appropriate resources. The United Church of Christ acted in a fiduciary role and issued checks. In 2020, the Medfield Outreach office played an essential role screening requests for financial assistance through the COVID-19 Public Need Fund.

- ***Year round help:*** The Medfield Foundation Inc. hosts the Angel Run, an annual run held in December. The Angel Run provides discretionary funds through the United Church of Christ's fiscal oversight while vetting is done by Medfield Outreach and the Council on Aging social/outreach workers. Many residents were provided with funds to pay utilities, rent, and to secure other essential needs. The December 2019 Angel Run was met with great success and has enabled the fund to make meaningful contributions in people's lives throughout 2020.
- ***Volunteer programming*** - Medfield Outreach welcomes volunteers of all ages to assist with the implementation of various programs and fundraising endeavors. Opportunities arise throughout the year. Assistance with youth prevention programs, parent education programs, and hands on assistance during holiday gift programs are predictable opportunities available. All volunteering is time limited with a specific purpose. Board member openings are projected for 2021 for teen members. Call the Medfield Outreach office at 508-359-7121 to inquire.

Donations - Medfield Outreach seeks to expand the reach of services and create innovative programming. Grant funding and donations have been utilized to purchase items for the office, cover the cost of presentations, and to cover programming related expenses when possible. In 2020, Medfield Outreach staff were grateful that generous donations were made from Medfield Employers and Merchants Organization (MEMO), St. Edwards Parish, Medfield Lions, and private donors.

Donations can be made to Medfield Outreach through a check made out to the Medfield Outreach Gift Account. For a tax deductible donation it is possible to donate to Medfield Outreach through the Medfield Foundation.

COUNCIL ON AGING

To the Honorable Board of Selectmen
and Residents of Medfield:

The Council on Aging mission is to foster an atmosphere of wellness by addressing the emotional, social, and physical and often, spiritual needs of individuals and their families during the aging process. Our focus is to enhance the quality of life and promote independence through the sharing of information, programming, services, and referrals to appropriate agencies.

The CENTER offers valuable services to our senior community and their families by providing transportation, meals, counseling, and a variety of other benefits. The Council on Aging is under the guidance of an appointed board. Those currently serving are Robert Heald, Chairman, Perry Constas, Richard Ryder, Katie Robinson and this year we welcomed Heidi Groff. The Council on Aging staff includes Roberta Lynch R.N., Director, Lisa Marie Donovan, Outreach Coordinator, Susan Bernstein, Volunteer Coordinator, Peter Burke, Transportation Coordinator, Adult Respite Care staff Kathy Powers, Coordinator and Patricia Pembroke. Unfortunately due to the pandemic, the Saturday program was suspended in March with staff members Elaine DiClemente, Christina LaRose and Vicky Ferguson continuing virtual programming and outreach calls through the end of July 2020.

Due to the pandemic the Center closed to the public on March 20, 2020. The Council on Aging has learned to offer programming, outreach services, volunteer coordination and transportation in an entirely different way. We continue to collaborate with other human service agencies, voluntary organizations, citizen's associations, governmental agencies, area agencies on aging and others to ensure that community member's needs are met. Assistance in obtaining housing, employment, home care services, long term care placement, caregiver support, food stamps, fuel assistance, low vision support, monthly legal clinics and SHINE appointments (Serving the Health Insurance Needs of Elders) and more have continued during the pandemic by phone appointments and socially distant one on one appointments if required.

During the first three months of 2020, the Center was active and vibrant offering 14 exercises classes a week, a thriving Adult Respite Care Program with 15 members, activities, trips, suppers and so much more. The average daily participation in January was 92, February 85 and March 75. When the building closed on March 20 we provided a systematic outreach to all seniors in our data base to assess for any needs. The COA worked with "Medfield Makes Masks" and other volunteers to provide masks to our community. We collaborated with Hockomock YMCA, Gillette Stadium, Boston Food Bank and the Medfield Food Cupboard to help those with food insecurity. We developed on-line programs for

those at home and expanded our content and programming. Our presence on Facebook was increased and we collaborated with Medfield TV to offer a daily exercise class. A much needed bereavement group was initiated in September to support those who had experienced a loss. As each month passed the Center was providing more unique programming to prevent social isolation and boredom. In 2020, during the warm weather, we were able to host parking lot events, including a 50's evening, a Country Fest, an Oktoberfest. We frequently offered DJ music in the parking lot, and the Tune Timers Swing Band performed twice. We offered several other unique events to get people out of the house. We also provided outside yoga classes and core balance classes. As the weather got colder, these exercise classes went virtual.

The Covid pandemic affected two of our most unique programs. The Saturday Program, which originated from a grant then adopted by the town as part of the COA programming, was suspended. The supportive day program, referred to as "The Club", was also suspended. This program provided 2 days per week of respite for caregivers. From the beginning of the pandemic, Club staff have made outreach calls to support families. During the warmer weather, staff provided the opportunity for individual outdoor respite programming. Staffs have offered virtual programming since July. This weekly activity for the care recipient offers many of the same in-house activities that were offered previously. The sessions provide a diversion for the recipient and a short, but much needed break for the caregiver.

The AARP Tax Aide Program which provides free personal income **tax** assistance began as usual in early 2020. However, due to Covid, the program was suspended. Those individuals who did not have their taxes completed, had an extension filed. In June, with specific guidelines in place, the program was reinstated to complete those remaining tax forms. In total, 45 people were served.

During 2020, there were many adjustments to the services we offer. First, our vehicles needed to be retrofitted with a barrier for the driver. Specific cleaning and sanitizing policies were initiated. Hand sanitizers were installed on each bus, masks were required and there was a limit to the number of riders depending on the bus size. After suspending the medical ride program for many months, the COA was given permission by the Board of Health to drive people to appointments that couldn't be accomplished through a teleconference. This service was resumed in August. Safety protocols were developed to keep both the volunteer driver and senior as protected as possible. In addition, the range of driving was limited to keep the time in the car at a reasonable level. Helping our seniors maintain their health is especially important at this time. For those community members following "safer at home" guidelines, volunteer shoppers were matched with a senior to provide a no contact shopping assistance. The Phone Pal program was initiated to connect a senior with a volunteer for weekly phone call conversations.

After the summer Food distribution ended at the High School, the COA continued the program at the Center on Wednesdays.

Medfield's Tax Work-Off Program for senior homeowners aged 60 and over provides a benefit to town departments and helps to reduce the real estate tax obligation for participants. Senior workers were placed in the Library, Fire Department, Town Administrator's office, Accounting Dept., Planning Dept., Animal Shelter, DPW, Assessors, Board of Health, Clerk and Conservation Departments, along with the schools and the COA. Unfortunately, some participants were unable to complete their hours due to the pandemic. Fortunately, the Selectmen made the decision to provide the benefit to all participants.

The 2020 year was challenging for everyone. The Council on Aging had to pivot and change the way programs were provided. We used a variety of platforms to deliver programming to ensure that all participants had access to what we offered to alleviate the social isolation that the pandemic imposed. On a very positive note, in June 2020 The Center at Medfield received the National Institute of Senior Centers Program of Excellence Award, for *Minds in Motion*, a program created by Medfield resident, Jerry Cianciolo.

Respectfully Submitted,

Roberta Lynch, Director
Robert Heald, Chairman
Perry Conostas
Richard Ryder
Katie Robinson
Heidi Groff



PARKS AND RECREATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Medfield Parks & Recreation Commission is a five member, elected board of volunteers charged with the responsibility of providing safe affordable programs to Medfield residents of all ages in well maintained facilities. The Parks & Recreation Department manages 13 acres of landscaping and 19 acres of athletic fields, including the Pfaff Community Center, Metacomet Park, McCarthy Park, Baxter Memorial Park, Meeting House Pond, Dale Street Court and Hinkley Park & Swim Pond. We also perform grounds keeping and landscaping for the Town Hall, Library and Public Safety Building, while several historical buildings receive landscaping services from our department including the Dwight Derby House, Lowell-Mason House and the Historical Society at the Medfield Library Annex.

The Commission's responsibilities include recruiting and hiring qualified personnel; creating policies; generating diversified recreational and enrichment opportunities; monitoring the maintenance schedule for the properties we maintain; and advising the Director to achieve the goals set forth in the Park & Recreation Comprehensive Master Plan. The department is comprised of a Director, Program Coordinator and an Equipment Operator/Landscaper. Additional independent contractors and instructors are recruited to teach programs throughout the year and seasonal employees are hired for our summer camps and

Hinkley Swim Pond. The department's responsibilities include creating, implementing, evaluating and adjusting year round opportunities to recreate; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing an ongoing maintenance plan for the properties we maintain.

Like many, 2020 was a different type of year for Parks & Recreation. Many of our popular programs had to be cancelled due to the COVID-19 pandemic. The cancellations began on March 13 and we remained closed throughout the spring. But we continued working on organizing a summer camp that would run within the state and Board of Health guidelines that would be safe and fun for the kids of Medfield.

We were able to successfully operate seven weeks of summer camp for children ages 4-13 in Medfield. Additionally we were able to open and operate the Hinkley Swim Pond for a majority of the summer, giving residents an opportunity to cool off when the weather got warm. We were able to accomplish both these goals -- and be one of the few communities in the state to both run a summer camp and open their swimming area -- without any positive COVID-19 cases.

As summer turned to fall, we continued to operate many of our popular programs on a scaled down basis, utilizing our outdoor space as much as possible. We've been lucky and fortunate to be able to provide a distraction from the pandemic for many residents through participation in our programs and use of our outdoor spaces.

The department is dedicated to providing affordable programs that enhance the quality of life for Medfield residents of all ages and continues to see an increase in participation in its programs and summer camps. Parks & Recreation continues to be a vital and affordable resource that brings our community together and focuses on the health and wellness of our great Town.

The Commission remains excited about the prospect of moving forward toward the building of a new recreation center in Medfield. We are excited about the feasibility study that showed the need for more public recreation space in Medfield, including the dire need of additional basketball courts and program space. Two years ago, the Town approved funding for a feasibility study to help locate a site for a new recreation center. That process is ongoing and we are looking forward to sharing those results with the community. Until a decision about the future of a new building is made, we will continue to make the Pfaff Community Center an inviting place for our participants. Over the past few years it has been painted, floors refinished and updated, doors replaced, drafty windows replaced with energy efficient windows, office painted, the leaky roof has been repaired a couple of times and a new boiler was installed. Over the past year, we built custom storage shelves for the office and replaced all our window air conditioning units with brand

new, energy-efficient models. We strive to make the department and the Pfaff Center a vibrant part of Medfield by building community through activities.

The department would like to thank the many parents and other residents who volunteer their time on weekends and weeknights to make our sports leagues and programs as good as they are. Besides our soccer, basketball, T-Ball and flag football leagues, we get volunteers for our the Medfield Day 5K; Nashoba Valley Tubing Trip; Blake Middle School Ski Club; and other such events throughout the year. It doesn't get said enough, but **THANK YOU** for all your help, input, resources and time that you put in to help make our department function!

Respectfully submitted,

Kevin Ryder, CPRP, Director of Parks & Recreation
Jacqui Conley, Program Coordinator
Brian Schools, CPSI, Equipment Operator/Landscaper

Mel Seibolt, Chairman
Nick Brown
Mike Parks
Rob Tatro
Kirsty Young

TREE WARDEN AND INSECT CONTROL DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

This report is for the calendar year ending December 31, 2020

Due to COVID-19 we were unable to conduct any tree hearings. Eleven (11) trees were planted by the Department of Public Works personnel this past year.

We had approximately 25-30 calls from the Police Department due to wind damage. The majority of those trees resided on private property. We were only able to clear the trees within the town's right-of-way. The responsibility to clear debris outside of the r-o-w would lie with the property owner. The Tree Warden's position, being part-time concentrates on protecting the town roads from tree damage and on the safety of all residents and travelers through town.

Three (3) local towns share the stump grinder resource equipment. Twenty (20) stumps were removed this past year. The town's contractor is Stumpy's Tree Service in which they are working on their final year of their contract and the Town goes out for quotations for the 2021-2023 calendar years.

There has been a decline in Gypsy Moth damage in 2020. The Winter Moths still harm the Hemlock Trees. We recommend that all firewood be purchased locally due to the concerns of the Asian Long-horned Beetle.

The presence of Lyme disease is still very prevalent.

The ongoing line clearing by Eversource continues. Fifteen (15) trees were removed due to either disease or line interference. These projects were overseen by Eversource Arborists and the Tree Warden.

I would like to sincerely thank Leuder Environmental Tree and Landscaping for their professional assistance throughout the year and all various Town of Medfield departments.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be sent to the Town Clerk, registered mail, no later than March 1st of that year. This notice must be given each year.

Respectfully submitted,
Edward M. Hinkley
Tree Warden/Director of Insect Pest and Pest Control

MEDFIELD ENERGY COMMITTEE

To the Honorable Board of Selectmen
and Residents of Medfield:

The Medfield Energy Committee (MEC) was appointed by the Board of Selectmen in 2008 to “look, first and foremost, at the Town’s energy use and, secondly, at the energy use of Town residents and businesses to see if the Town and its residents/businesses could save money and improve the environment, through the more efficient use of energy resources. In addition, the Board recognizes the responsibility of each and every individual to do his/her part in reducing energy consumption and/or reducing potentially harmful emissions as part of a national energy conservation effort.” The MEC continues to expand the breadth of its activities to support its charter.

Information/data becoming available during 2020 has only strengthened the MEC’s concerns about the climate emergency and the associated need to aggressively reduce the carbon footprint of buildings and transportation in Medfield.

The MEC uses Mass Energy Insight (MEI), a web-based tool to track energy use. Key observations on trends in the town’s energy usage are highlighted below.

- The Town's greenhouse gas emissions from municipal energy use dropped 40% from 2008 to 2013 (data from “Emissions over Time” report for Medfield, MassEnergyInsight, retrieved 12/5/20). Much of that improvement came about as a result of the 'greening' of grid electricity that Eversource accomplished during that period.
- Trends during the second half of the decade, in energy consumption and related emissions were not favorable (i.e., no decline). In particular, over the four years FY2016 to FY2019, weather-normalized energy consumption in buildings, the largest category of consumption by far, crept up consistently. That rise was at a rate between 2.7% and 5.4% year-over-year (data from “Baseline-Weather Normalized” report for Medfield, Mass Energy Insight, retrieved 12/5/20).
- Ironically, data from the years FY2020 and FY2021 *should* be reflecting a clear decline in consumption, because substantial energy-efficiency projects were completed, including LED lighting projects in all school buildings and in LED streetlights, and Blake building controls upgrade, etc.
- And indeed, overall Town energy consumption did decline between FY2019 and FY20, for a total reduction of 22%, or 15% weather-normalized (data from Green Communities 2020 Table2). However, because of pandemic-related partial building closures and subsequent changes in building usage schedule, it may be difficult to clearly discern the efficiency gains in the data for some time.

- Medfield's annual budget for streetlight energy and maintenance reduced dramatically due to the LED retrofit completed in June 2019. However, as a result of lagging billing, the reduction did not initially appear. In MEI, FY2020 only showed a 12.6% decrease in kwh of electricity. However, after refunds in billing, MEI showed \$31,000 reduction in spending in FY2020 (~70% reduction annually). Energy consumption now seems correct starting in April 2020. Comparing just the six months Apr-Sep, we see a 74% energy reduction between 2019 and 2020. Going forward this should now be the correct savings level in streetlight energy consumption. (2020 Green Communities Annual Report narrative)
- In FY2020, the Town spent \$505,072 for electricity (delivery portion only*, \$132,884 for gas, and \$110,814 for transportation fuels. (MEI Use and Cost table retrieved Feb 20, 2021). The FY2020 spend represents an overall 13% decrease relative to FY2019, distributed unevenly: gas was down 5%, transportation was virtually unchanged, but electric expense decreased 18%.

Photovoltaic (PV) production and status: The town's two existing PV arrays, a ground-mount system at the Wastewater Treatment Plant (which came on line in 2015) and a roof-mount system on the Public Safety Building (which came on line in 2016), continue to bring environmental and financial benefits to Medfield. In FY 2020, these two PV systems produced a total of 372,000 kilowatt hours (kWh) of renewable carbon-free electricity (Source: MEI Annual Usage Patterns). During the same period, \$94,921 in SRECs (Solar Renewable Energy Certificates) were being paid to the Town for the two systems. (Nicholas Milano email, 19 February 2021).

2020 CALENDAR YEAR ACTIVITIES:

Community Choice Aggregation (CCA): In 2020, the MEC undertook an analysis leading to the drafting and recommended adoption of a warrant article allowing the Board of Selectman to pursue CCA for the town.

- CCA, also known as municipal aggregation, is a program that allow local governments to procure power on behalf of their residents, businesses, and municipal accounts from an alternative supplier while still receiving distribution service from their existing utility provider. CCAs are an attractive option for communities that want more local control over their electricity sources, more green power than is offered by the default utility, and/or lower electricity prices. By aggregating demand, communities gain leverage to negotiate better rates with competitive suppliers and choose greener power sources. (Source: epa.gov)
- 150 of 351 Massachusetts cities and towns are engaged with CCA programs

- The program would be optional to all residents via an opt out provision, with no impact on budget billing, solar metering credits, or personal choice to use another competitive energy supplier.

The CCA-related warrant article was on the agenda for the town meeting originally scheduled for May 2020 but, as was the case for most articles, was deferred to the 2021 meeting. In the meantime, the MEC has continued to do community outreach and education. As an example, the MEC joined Medfield Environment Action (MEA) in holding a virtual Community Choice Aggregation forum on July 22, 2020 (replay available at:

<https://www.youtube.com/watch?v=TKeNcqIQBr4>)

Greenhouse Gas Emissions Goal/Plan: On December 30, 2020, MA Governor Charlie Baker's administration released a plan that will require the state to dramatically cut greenhouse-gas emissions in the next decade and beyond. The state's new legally binding commitment to reduce the state's carbon emissions to 45 percent below 1990 levels by 2030 is among the most ambitious of such pledges by governments in the United States and the rest of the world. Achieving that milestone would put the state on track to reach "net zero" fossil-fuel emissions by 2050. The MEC drafted a warrant article for consideration at the 2021 town meeting.

The "Medfield Net Zero Goal" warrant article is intended to initially focus on quantifying the greenhouse gas emissions that Medfield's residents, businesses, municipal buildings and municipal vehicles contribute to our environment. The focus will then shift to how we can help educate our community to the reality of our emissions and how we can all contribute responsibly and economically to their reduction, leveraging resources and incentives of the state and federal government to help us do so. The warrant article specifically seeks the following:

- Town support for the goal of eliminating or offsetting all greenhouse gas emissions originating within the Town by the year 2050 or earlier.
- Support from the Board of Selectmen, all Town Boards and Committees, residents and businesses to help further our 2050 goal by developing a Net Zero Action Plan by March 2022 that outlines specific strategies, sets measurable, attainable and realistic interim targets aligned with State and Federal goals, roadmaps and incentives. This Action Plan will be a 'living' plan, one that evolves over time as tools to achieve our objectives evolve over time.

The MEC started to lay the foundation for the Net Zero Action Plan by attending training for, and starting the process of, creating a greenhouse gas inventory for Medfield using the Metropolitan Area Planning Council (MAPC) Tool, which is based on the 2014 Global Protocol for Community-Scale Greenhouse Gas Inventories. The committee has also continued to do community outreach and education. As an example, the MEC joined Medfield Environment Action (MEA) to hold a virtual forum "Climate Goals for Medfield" on August 17, 2020.

Replay of this forum may be found at
<https://www.youtube.com/watch?v=jeAK06JKgHQ&feature=youtu.be>

Green Communities: Medfield has completed many of the ECMs from its original Energy Reduction Plan (ERP) submitted to the state as one of the prerequisites to obtaining its Green Communities designation. The Town has a robust list of ECMs to implement over the next 5 years, with projects that include weatherization and HVAC work in the school buildings, as well as work at the Town Hall, Council on Aging, and Library.

Medfield submitted its second Green Communities Annual Report (GCAR) on November 6, 2020. While the most recent submission was easier to generate than the first, it still took a real team effort by a number of committee members and Town personnel to complete. Preparation of the GCAR submission was also aided by MAPC, whose services we were able to utilize via a ~\$2,500 grant from the Commonwealth. Completion of the ECMs identified in the initial \$146,738 grant and continued regular submissions of these GCARs will allow Medfield to compete for additional Green Communities funds.

Solar Workgroup: Construction of the WWTP solar project, approved at the 2015 Town Meeting, was budgeted at \$700,000, but with the fall in the price of solar panels, was completed \$268,200 under budget. The surplus was set aside for a solar project on the Department of Public Works (DPW) garage and that project was approved at the 2016 Town Meeting. Plans are for the roof of the DPW to accommodate a 155-kW solar panel installation. The MEC is now working with Town personnel to analyze and recommend the optimal commercial arrangement (e.g., build/own, power purchase agreement, hybrid) for this project, as well as others in the project pipeline.

Dale Street Workgroup: The MEC actively engaged with the Dale Street Building Committee to inject energy conservation and carbon reduction goals into the planning process.

- May 2020: The MEC adopted a resolution that the Dale Street School should be net zero carbon emissions.
- June 2020: The MEC brought Mark Sandeen, a Select Board Member from Lexington, to speak about Lexington's analysis of alternatives for a town building that resulted in their decision to go net zero. The Selectmen liked this approach and asked the MEC and Dale Street School Building Committee to bring a similar analysis to them.
- November 2020: Alec Stevens and Megan Sullivan from the MEC joined the Sustainability Subcommittee of the Dale Street School Building Project.

Medfield State Hospital (MSH) Workgroup: In 2019, MEC determined that it was important to influence the Town's new construction project process in order to maximize energy efficiency and minimize the carbon footprint of new

buildings in town. Energy goals can be most effectively met with early involvement in the design process.

The coming redevelopment of the Medfield State Hospital property will be the largest construction project in Medfield's history. In July of 2019, a MEC MSH Workgroup began to address how to achieve the smallest possible carbon impact. The MEC-MSH Workgroup recruited new members and Eversource delegated a representative. The group is actively collaborating with experts including New Ecology and the Eversource team to provide language addressing energy issues for the MSH Development Committee's RFP.

Promoting energy efficiency activities in Medfield

During 2020, the MEC collaborated with Eversource to promote Eversource's Main Street Energy Efficiency Program, which provides no-cost audits for small businesses owners looking to make energy-saving improvements to their store or shop. In spite of the pandemic, 39 assessments were completed in Medfield during the 2020 Medfield Main Streets program. The energy saving projects signed between late 2019 and early 2021 are forecasted to yield a reduction 377,395 KWh. (Penni Conner, Eversource, 17 February 2021)

In 2021 the MEC expects to continue work on:

- Solar
 - Expanding photovoltaic production in the town, including the DPW garage and potentially at the old landfill site. Assisting the Planning Board in the rewriting of the solar bylaw and providing advice on a private solar array at the Kingsbury Club that is on town leased land.
- Warrant Articles
 - Bring warrant articles for 1) Community Choice Aggregation and 2) Climate Goals and Action Plan to Medfield's 2021 Town Meeting.
 - Continue Action Plan efforts
- Dale Street
 - Continue exploration of net-zero, renewable options for Dale Street.
 - Collaborate with the Dale Street Building Committee to incorporate appropriate energy consumption and carbon footprint goals for the new building into the design process
- Medfield State Hospital (MSH)
 - Collaborate with the MSH Development Committee / Board of Selectmen on appropriate request for proposal (RFP) language to seek net zero proposals and review RFP responses.
- Municipal
 - Application to DOER for a new round of GC grant funding, up to \$200,000
- Continue to foster collaboration with the community advocacy groups such as Medfield Energy Action and Sustainable Medfield.

The MEC meets once a month, meetings are posted in advance and the public is invited to attend, participate in discussion, and offer help in reducing energy consumption, which reduces the town's carbon footprint.

Respectfully submitted,

Fred Davis, Chair

Penni Conner

Paul Fechtelkotter

Cynthia Greene

David Temple

Jim Nail

David Stephenson

Alec Stevens

Tricia Pembroke

Megan Sullivan

Hildrun Passas

Robert Winograd

Amy Colleran, Facilities Director, Ex-Officio

Osler Peterson, Selectman, Ex-Officio

*Electricity costs are as reported through the MEI portal, and thereby include the delivery portion only. Supply of electricity is contracted separately and is not included in these figures. Total cost of electricity paid by the Town is substantially higher than shown.

Appendix

Table 1
“Baseline – Weather Normalized”, Mass Energy Insight for Medfield, retrieved 12/5/20:

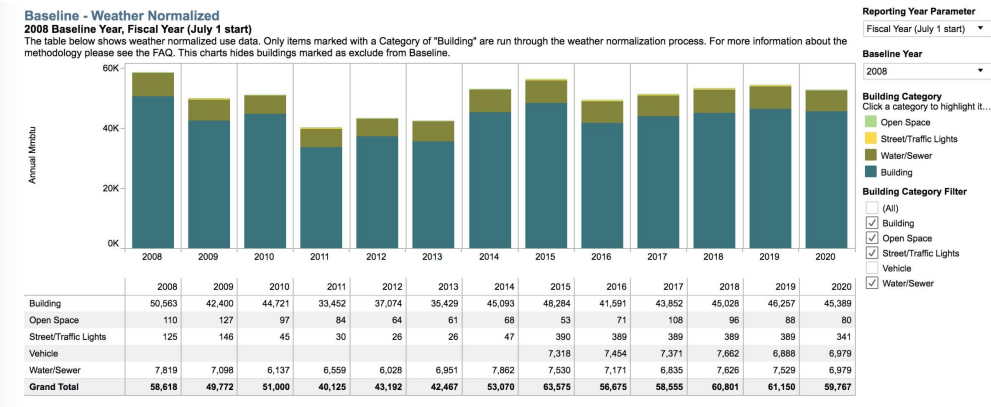
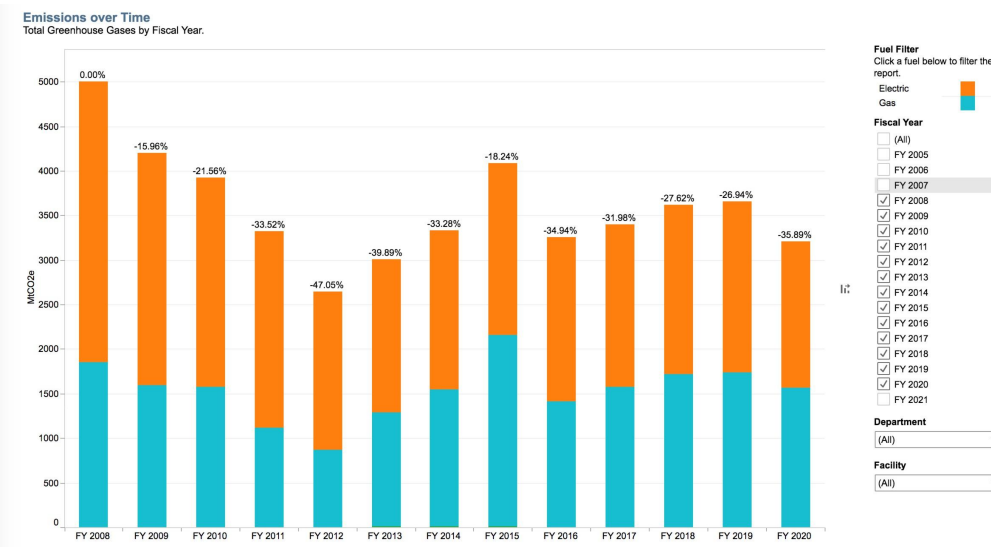


Table 2
“Emissions over Time”, Mass Energy Insight for Medfield, retrieved 12/5/20:



Norfolk County Registry of Deeds

2020 Annual Report to the Town of Medfield

William P. O'Donnell, Register

649 High Street, Dedham, MA 02026

2020 was an extraordinary year in all our lives. The COVID-19 pandemic impacted all of us. Certainly, some were impacted worse than others. Lives were disrupted with some losing loved ones, small businesses scaled back or in worse case scenarios closed for good. While many sectors of our economy were impacted by the pandemic, I am pleased to report the Norfolk County real estate economy was able to remain viable following the COVID-10 state of emergency declared by Governor Baker on March 10, 2020.

Since the beginning of the pandemic, I am proud to report the Norfolk County Registry of Deeds was able to remain open operationally for the recording of land documents. While the Registry of Deeds building was closed to the general public, Registry personnel were able to continue recording land documents. We utilized social distancing, split work shifts, remote access, and used our disaster recovery site to record documents. We also utilized electronic recording for our institutional users such as banks, law firms and title companies. In addition to electronic recording, users had the option to submit documents via regular mail, Federal Express or placing documents in our drop-off box located just outside our main entrance at 649 High Street, Dedham, MA.

The results of these efforts were a viable Norfolk County real estate market benefitting sellers and buyers of real estate, lending institutions, the real estate legal community and all others with a vested interest in the local real estate economy. By keeping the Norfolk County Registry of Deeds open, recording fees collected were forwarded to the state and county helping to pay for important public initiatives including education, health care, and police and fire expenses. We are so thankful to our partners in the real estate community and most importantly the citizens of Norfolk County. Their patience with us has been critical to the Registry of Deeds being able to continue its core mission of recording land documents in a safe and secure environment.

The Registry of Deeds is the principal office for real property records in Norfolk County. Its mission is to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 8.5 million land documents dating back to 1793 when George Washington was President. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell, who has held the position since 2002.

2020 Registry Achievements

- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101, Monday through Friday between the hours of 8:30AM to 4:30PM.
- In calendar year 2020, **the Registry collected approximately \$60 million in revenue.**
- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2021, we will again file legislation to advocate for mortgage transparency by requiring mortgage assignments be recorded at the appropriate Registry of Deeds.
- This year saw a record number of electronic recording filers, **approximately 2,150.** The Registry is approaching 75% of its recorded land recordings being done electronically.
- Norfolk Registry of Deeds was the first registry in Massachusetts to record electronically registered land documents. This started in the Land Court section of the Registry of Deeds in 2017 and was crucial in remaining operational during the coronavirus pandemic. At the onset of the pandemic, 25% of the registered land documents recorded were done via electronic recording which has grown now to 60%.
- In 2020 we hit a record high of recording our **38,221 Registry of Deeds book.** For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- In calendar year 2020, the Registry processed over **10,000 Homestead applications.** The law Chapter 188 (M.G.L.) provides limited protection of one's primary residence against unsecured creditor claims.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.

- Our website includes a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors and leaders in their fields of education, environment and the law
- The Registry's website www.norfolkdeeds.org routinely updates the public on such news as real estate statistics, answers to frequently asked questions, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly press release to alert residents of the latest happenings as well as to remind them of our consumer services.
- The Registry's free Consumer Notification Service allows any county resident to opt in to this free notification service and be alerted when any land document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: www.norfolkdeeds.org. Currently, over 1,380 Norfolk County residents are signed up for this program.
- Due to the ongoing COVID-19 pandemic, the Registry was forced to suspend its community outreach programs. We are hopeful that in 2021 we will be able to visit each of the Norfolk County communities for office hours and renew our partnerships with Interfaith Social Services of Quincy, Father Bill's & MainSpring of Quincy, the VA Boston Healthcare System, Voluntary Service Program and InnerCity Weightlifting on our 'Suits for Success' program, and New Life Furniture Bank of MA in Walpole to assist those who are in need of household items. We also look forward to renewing our Annual Holiday Food Drive and Toys for Tots campaigns in 2021.

Medfield Real Estate Activity Report January 1, 2020 – December 31, 2020

During 2020, **Medfield** real estate activity saw no statistical change in total sales volume but a 7% increase in average sales price.

There was a 25% increase in documents recorded at the Norfolk County Registry of Deeds for **Medfield** in 2020, resulting in an increase of 735 documents from 2,954 to 3,689.

The total volume of real estate sales in **Medfield** during 2020 was \$176,056,590, no statistical change from 2019. However, the average sale price of homes and commercial property was up 7% in **Medfield**. The average sale was \$772,178.

The number of mortgages recorded (1,109) on **Medfield** properties in 2020 was up 61% from the previous year. Also, total mortgage indebtedness increased 49% to \$430,900,953 during the same period.

There were 0 foreclosure deeds filed in **Medfield** during 2020, representing a 100% increase from the previous year when there was 1 foreclosure deed filed.

Homestead activity decreased 7% in **Medfield** during 2020 with 281 homesteads filed compared to 302 in 2019.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell
Norfolk County Register of Deeds



MEDFIELD PUBLIC SCHOOLS
REPORT FOR THE YEAR ENDING
DECEMBER 31, 2020

REPORT OF THE SCHOOL COMMITTEE

To the Superintendent of Schools:

The School Committee is grateful to the overwhelming efforts, creativity and dedication shown by you, your leadership team, administrators, teachers, and support personnel and by our students and their families in this most uncertain year within our lifetimes. The year 2020 and the beginning of the global pandemic upended almost every social and institutional structure within our country. Yet, despite this, assessments within our schools show that our students have experienced few lasting negative educational effects, which is credit to your leadership and effort.

Hard work and unwavering dedication to our core values throughout the first 9 months of the COVID-19 pandemic allowed the district to entirely rewrite how public education is delivered, and enabled all children and staff to reenter their schools safely in September 2020, a feat that few other districts were able to accomplish as quickly as Medfield did. As circumstances changed, you evaluated the new opportunities offered to support students, opened lines of communication to the community and worked through uncertain future grant funding and a constrained budget to continuously push our district towards normalization. In an atmosphere of constantly changing regulations or no guidance at all, you, your leadership team, and administrators used your formal and informal relationships across the state and within DESE to create the new field of epidemic pedagogy on the fly. We acknowledge the sacrifice of family time, vacation, holidays, weekends and for most, previously contracted cost of living increases. Throughout, we held to the values and goals within our strategic plan, Medfield 2021, to think beyond the immediate grind of the pandemic to the future.

Budget:

The FY 2021 initial budget presented to the Committee in December and adopted by the School Committee as its own in January was drastically affected by the economic fall out of the Pandemic, in both negative and positive ways. The town and state were required to institute “stay put” month to month budgets for the first months of FY21 until an All Town Meeting could be safely held with concrete funding projections from the state. At the same time, while funding was maintained at a FY20 level, the town and schools worked to arrive at a balanced budget for FY21 from revenue projections that were expected to decrease catastrophically. We value the open channels of dialogue with the Warrant Committee, Town and Board of Selectmen during this process, as well as the advocacy of our state and federal representatives as we anticipated grant awards to cover the unusual and overwhelming expenses incurred in labor, sanitation, HVAC, building level space realignments, health and technology for the opening of the 20-21 school year. Due to the careful management of revolving funds over the previous years, we were

able to retain all secretarial, cafeteria, custodial and educational staff without layoffs from March 13, 2020 through the end of FY20, thereby preserving continuity for our students and staff when they were able to return to the building in September 2020, and avoiding significant unemployment insurance costs to the Town. Preserving our cafeteria staff also allowed the district to partner with the USDA and the Medfield Food Cupboard to mitigate food insecurity here and in surrounding communities through the provision of a free meal program, and vegetable and fruit boxes throughout the spring and summer of 2020. As 2020 progressed, the town and schools were able to make use of state and federal grants to address many of the extraordinary operational costs of the pandemic and reopen our doors to students in a hybrid model in September 2020, with phase-in plans for increased in-school time throughout the district from January through June 2021. Our youngest learners in the Pre K program have been attending full time from September 2020.

There continue to be challenges ahead as we assess the continuing effects of educational disruption and isolation upon our students' mental health and learning. We understand that the COVID-19 pandemic will be a long-term situation that requires vigilance to avoid repeating the damage that a prolonged shutdown inflicts. On the hopeful side, vaccine trials are beginning to show positive results, and may allow us to see an end to the widespread nature of the virus, stabilizing the economy and the institutions that have been affected by this once in multiple generations test of our collective resilience. The Committee would again be remiss if we didn't acknowledge the herculean efforts of our nursing staff this year, and in particular Nurse Leader Kathleen Thompson, who willingly took on the task of joining the Board of Health in response to the crisis, and lead the effort to keep transmission in our schools to a minimum through vigilant infection control measures, constant communication throughout the schools and with parents and guardians, and coordinating student contact tracing, allowing for greater efficiency in detecting potential transmission within school.

Highlights:

Throughout the pandemic, we have seen our community come together to support each other and our schools as never before. First, we must thank our parent and guardian partners, who have had to find space for learning for each child in their home, become an in-house tech squad, redirect, instruct, communicate and monitor their children's day-to-day school experience while trying to work, entertain younger siblings, run interference for or tag team with other working adults in the home, and generally find new ways to keep children engaged and unafraid in a world with practically no "indoors" and few social engagements. We will not forget the strain the limitations of the educational system put on our families, for it is also to their credit that we were able to provide educational stability and growth over the past year.

I thank my colleagues on the School Committee, Leo Brehm, Tim Knight, Anna Mae O'Shea Brooke, Meghan Glenn, and our student representatives during 2020, Campbell Ayer and Andrew Barrette, who learned more about crisis management and Department of Elementary and Secondary Education procedures than they could have ever predicted. On behalf of the Committee, I also want to thank our members' families, who make many sacrifices to enable us to serve the Town of Medfield and our School District, not only during the enormous time commitment involved in managing the needs of our schools in 2020, but also in more settled times as we devote hundreds of hours to subcommittees, negotiations, budget discussions, constituent communication and related community committees and boards over a typical year. In particular, Ms. O'Shea Brooke and Mr. Brehm, Director of Business and Operations Michael Francesca, and Dale Street Principal Steve Grenham and you continue to spend countless hours on the School Building Committee to design a new elementary school for our future generations. We look forward to partnering with you in the year ahead as we continue the important work of recovery and while continuing to advocate for our forward looking vision of the Medfield Public Schools.

Sincerely,

Jessica Reilly
Chair, Medfield School Committee

MEDFIELD PUBLIC SCHOOLS

Enrollment Figures As of October 1, 2020

Memorial School

Pre - K	36
Kindergarten:	163
Grade 1:	188

Ralph Wheelock School

Grade 2:	192
Grade 3:	190

Dale Street School

Grade 4:	196
Grade 5:	211

Thomas A. Blake Middle School

Grade 6:	191
Grade 7:	186
Grade 8:	183

Amos Clark Kingsbury High School

Grade 9:	185
Grade 10:	201
Grade 11:	192
Grade 12:	197
Total:	2511

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of Medfield:

On behalf of the Medfield School Committee and the entire Medfield School Community, I am pleased to submit the Annual Report for 2020. The Fiscal Year 2021 budget was \$36,877,290 or an increase of 1.11%. We thank you for supporting our FY20 budget at the Annual Town Meeting

Enrollment

Our December 31, 2020 enrollment was 2528. The enrollment by school was: Memorial: 392; Wheelock: 383; Dale Street: 407; Blake Middle: 564; and High School: 782. We have several indications that we are approaching higher elementary enrollment for 2020-2021, such as an increase of birth rates, and impending construction all point to a potential increase in student enrollment. Most of those students entered our elementary schools. We will continue to work closely with town officials to monitor the factors that increase our enrollment.

Professional Development

The quality of our teachers and administrators is very important to the Medfield Public Schools. Our teachers continue to receive high quality professional development in the areas of technology, technology integration, mathematics, assessment, and their particular content area. Teachers spent time during after school meetings and release days to focus on collaboration, lesson design and curriculum improvements. Lastly, research and development sessions occurred over the summer for teachers to develop new curricula, courses, and focus on student assessment.

Our Leadership Team has focused the majority of their professional development on curriculum development, technology and other leadership issues.

Strategic Plan Initiative – Medfield 2021

We began year 5 of the implementation of our five-year strategic plan in 2020. Our focus continues to be on Goal # 1 Collaborative Learning, Goal #2 Well-Being, Goal #3 The Whole Child, Goal #4 Community, and Goal #5 Facilities/Equipment.

During the development of Medfield 2021, we hosted nine focus groups with teachers, parents, town officials, and senior citizens. As a follow up to the focus groups, we conducted a survey that yielded of 700 responses. Our plan was approved by the School Committee and is available on www.wedfield.net. Special

thanks to the many participants that assisted us during this important project.

SEL Task Force

The Social Emotional Task Force was established in 2017 to focus on improvements for our students and staff. The SEL Task Force is comprised of students, parents, teachers, and administrators. The areas being examined by the SEL Task Force are: student stress, homework, school schedules and report cards, and staff stress. Recommendations for changes to these critical areas were made and the Medfield School Committee revised its Homework Policy for all students. This year we expanded our focus on school day schedules, school starting times, student/staff stress, and cell phone use.

Dale Street Building Project

The District is excited to be moving forward with the Massachusetts School Building Authority (MSBA) Program for the replacement of the Dale Street School. We have now moved into the Feasibility Study phase of the Dale Street Building Project which includes forming a Dale Street Building Committee along with hiring a OPM (Owner's Project Manager). The Feasibility Study is a requirement for MSBA and will drive the scope of the project moving forward. All of the project information can be found at www.medfield.net. We anticipate coming to the community for funding in the fall of 2021. Special thanks to the School Building Committee members:

- Mike Quinlan, Chair
- Mike Weber
- Thomas Erb
- Walt Kincaid
- Tim Bonfatti
- Mike Marcucci
- Leo Brehm
- Kristine Trierweiler
- Michael LaFrancesca
- Steve Grenham
- Amy Colleran
- Bob Sliney

Technology Initiative

Our students continue to be involved with mobile device learning. Our 11th and 12th Grade has been issued school owned Chromebooks and we have expanded Chromebook use from Grades 2 to 12. All students now have their own tablets or laptops and able to experience a more personalized and collaborative learning

experience throughout all subjects in grades 9 through 12.

Early Childhood Learning

Medfield understands the important role early childhood learning has in the success of our students in the future years. In 2020, we offered a Full Day Kindergarten Program for a seventh year and expanded our Preschool offerings. We had 164 students enrolled in our tuition-based Full Day Kindergarten Program. We are pleased to offer these outstanding learning experiences for our youngest students. However, with the anticipated enrollment increases, space may become an issue at Memorial School, and limit our capacity to offer these experiences.

Accountability

Medfield continues to show overall success with statewide testing scores. As expected, Medfield MCAS scores are well above the state average in most areas. The district continues to use test data to improve curriculum and instruction and we anticipate additional gains. In 2020, Medfield students began their third year taking the Next Generation MCAS. These tests are more challenging and focus on critical thinking instead of just fact retrieval. Please see the scores included in this report.

Supporting Organizations

The non-profit organizations that support our schools continue to generate revenue to provide additional learning experiences for students, as well as hosting activities that bring families together. Special thanks to the Medfield Coalition for Public Education (MCPE), the K-8 PTO, and the MHS PTO, SEPAC, and Medfield Music Association for providing assistance to our schools. These organizations continue to offset the costs of programing, professional development and technology equipment to help keep the school department costs down. In addition, we are thankful for the many Medfield parents, residents, and businesses that donate to these organizations.

I would like to thank all Medfield citizens for their continued support of the Medfield Public Schools. It is my honor to serve as your Superintendent of Schools. Please visit www.medfield.net for more information about the district.

Respectfully submitted,

Jeffrey J. Marsden,
Superintendent of Schools

MCAS Annual Comparisons

GRADE 10 - ENGLISH LANGUAGE ARTS

Achievement Level	2017	2018	*2019	**2020
Proficient or Higher	97%	97%	79%	N/A
Advanced	71%	73%	20%	N/A
Proficient	26%	24%	59%	N/A
Needs Improvement	1%	2%	19%	N/A
Failing/Warning	2%	1%	2%	N/A

GRADE 10 – MATHEMATICS

Achievement Level	2017	2018	*2019	**2020
Proficient or Higher	95%	96%	83%	N/A
Advanced	80%	79%	35%	N/A
Proficient	15%	17%	49%	N/A
Needs Improvement	2%	3%	15%	N/A
Failing/Warning	4%	1%	1%	N/A

GRADE 10 – SCIENCE AND TECH/ENGINEERING

Achievement Level	2017	2018	2019	**2020
Proficient or Higher	94%	94%	93%	N/A
Advanced	64%	59%	54%	N/A
Proficient	30%	35%	39%	N/A
Needs Improvement	5%	5%	20%	N/A
Failing/Warning	1%	1%	1%	N/A

GRADE 8 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	70%	59%	66%	N/A
Exceeding Expectations	7%	7%	14%	N/A
Meeting/Expectations	63%	53%	52%	N/A
Partially Meeting Expectations	28%	36%	31%	N/A
Not Meeting Expectations	2%	5%	3%	N/A

GRADE 8 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	60%	73%	66%	N/A
Exceeding Expectations	14%	11%	13%	N/A
Meeting/Expectations	46%	62%	52%	N/A
Partially Meeting Expectations	37%	24%	32%	N/A
Not Meeting Expectations	3%	3%	2%	N/A

*Next Generation MCAS

** MCAS canceled due to COVID-19 Pandemic

MCAS Annual Comparisons

GRADE 8 - SCIENCE AND TECH/ENGINEERING

Achievement Level	2017	2018	*2019	**2020
Proficient or Higher	55%	36%	73%	N/A
Advanced	4%	1%	21%	N/A
Proficient	51%	35%	52%	N/A
Needs Improvement	35%	56%	25%	N/A
Failing/Warning	10%	8%	2%	N/A

GRADE 7 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	70%	65%	80%	N/A
Exceeding Expectations	6%	9%	15%	N/A
Meeting/Expectations	64%	56%	65%	N/A
Partially Meeting Expectations	26%	31%	19%	N/A
Not Meeting Expectations	4%	4%	2%	N/A

GRADE 7 – MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	77%	75%	81%	N/A
Exceeding Expectations	19%	23%	25%	N/A
Meeting/Expectations	58%	53%	56%	N/A
Partially Meeting Expectations	20%	24%	17%	N/A
Not Meeting Expectations	3%	1%	2%	N/A

GRADE 6 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	75%	71%	80%	N/A
Exceeding Expectations	14%	13%	19%	N/A
Meeting/Expectations	61%	58%	61%	N/A
Partially Meeting Expectations	24%	27%	18%	N/A
Not Meeting Expectations	1%	2%	2%	N/A

GRADE 6 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	74%	70%	77%	N/A
Exceeding Expectations	13%	7%	18%	N/A
Meeting/Expectations	61%	62%	59%	N/A
Partially Meeting Expectations	25%	27%	22%	N/A
Not Meeting Expectations	0%	3%	1%	N/A

*Next Generation MCAS

** MCAS canceled due to COVID-19 Pandemic

GRADE 5 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	71%	79%	73%	N/A
Exceeding Expectations	7%	13%	6%	N/A
Meeting/Expectations	64%	66%	67%	N/A
Partially Meeting Expectations	27%	20%	26%	N/A
Not Meeting Expectations	2%	1%	1%	N/A

GRADE 5 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	74%	73%	65%	N/A
Exceeding Expectations	11%	15%	6%	N/A
Meeting/Expectations	63%	58%	59%	N/A
Partially Meeting Expectations	24%	24%	33%	N/A
Not Meeting Expectations	2%	3%	2%	N/A

GRADE 5 - SCIENCE AND TECH/ENGINEERING

Achievement Level	2017	2018	*2019	**2020
Proficient or Higher	66%	64%	64%	N/A
Advanced	24%	21%	6%	N/A
Proficient	42%	43%	58%	N/A
Needs Improvement	32%	34%	32%	N/A
Failing/Warning	2%	2%	4%	N/A

GRADE 4 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	72%	72%	70%	N/A
Exceeding Expectations	15%	15%	14%	N/A
Meeting/Expectations	60%	57%	57%	N/A
Partially Meeting Expectations	23%	27%	27%	N/A
Not Meeting Expectations	2%	1%	3%	N/A

GRADE 4 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	72%	70%	70%	N/A
Exceeding Expectations	14%	15%	17%	N/A
Meeting/Expectations	58%	55%	53%	N/A
Partially Meeting Expectations	24%	28%	26%	N/A
Not Meeting Expectations	4%	2%	5%	N/A

*Next Generation MCAS

** MCAS canceled due to COVID-19 Pandemic

GRADE 3 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	66%	67%	80%	N/A
Exceeding Expectations	12%	11%	17%	N/A
Meeting/Expectations	54%	56%	63%	N/A
Partially Meeting Expectations	31%	30%	19%	N/A
Not Meeting Expectations	3%	3%	2%	N/A

GRADE 3 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020
Meeting/Exceeding Expectations	57%	67%	71%	N/A
Exceeding Expectations	7%	11%	17%	N/A
Meeting/Expectations	50%	56%	54%	N/A
Partially Meeting Expectations	39%	30%	24%	N/A
Not Meeting Expectations	4%	3%	4%	N/A

*Next Generation MCAS

** MCAS canceled due to COVID-19 Pandemic

MEDFIELD PUBLIC SCHOOLS STAFF DIRECTORY

CENTRAL OFFICE

Name	Position	Appointment
Marsden, Jeffrey J., BS, M.Ed, Ed.D	Superintendent of Schools	2013
LaFrancesca, Michael, BS, MPA	Director of Finance and Operations	2014
Power, Christine, BS, M.Ed, PhD	Director of Innovation and Instruction	2019
Bruhl, Mary, BS, M.Ed	Director of Student Services	2018
Vandenboom, Kathy	Director of Human Resources	2016
O'Corcora, Eoin	Director of Technology	2008
Colleran, Amy	Director of Facilities	2018
Fahey, Caitlin	Director of Food Service	2019
Moore, Andrea	Administrative Asst. to the Superintendent	2004
Montillo, Phyllis	Secretary to Director of Finance Operations	2010
Barrett, Maureen	Accounts Payable Specialist	2016
Walker, Ellen	Business Office Assistant	2020
Ortiz, Krystal	Secretary Director of Student Services	2019
Mitchell, Kim	Student Services Secretary	2000
Becker, Meredith	Out of District Coordinator	2017
Sullivan, Colleen	Mail Transfer	1995

MEDFIELD HIGH SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Parga, Robert	Principal	BA, California State University M.Ed., Azusa Pacific University CAGS, Salem State University	2007
Mandosa, Heather	Assistant Principal	M.Ed., Cambridge College BA, St. Anselm College	2001
Sperling, Jeffrey	Assistant Principal	BS, Bridgewater State Univ. MA, Lesley University M.Ed., Endicott College	2005
Ballou, Katherine	Science Teacher	BS, Stonehill College M.Ed., Boston College M.Ed., Endicott College	2004
Barrows, Zachary	Social Studies Teacher	BA, Univ. of Massachusetts M.Ed., American Int. College	2014
Becker, Russell	Adjustment Counselor	BA, College of Charleston MA, University of Pennsylvania	2015
Bennett, Elizabeth	Nurse	BS, Simmons College BA, Framingham State College	2015
Berry, Orla	Science Teacher	BS, National University of Ireland M.Ed., Univ. of Massachusetts	2004
Bielik, Jason	Band Director	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	2018
Borjestedt, Linnea	Wellness Teacher	BS, Springfield College	2017
Broks, Ksenija	English Teacher	BA, Smith College MA, Simmons College	2011
Brown, Philip	Science Teacher	BA, University of Aberdeen GCert., Univ. of Aberdeen	2011
Brown, Sarah	English Teacher	BA, Syracuse University M.Ed., Simmons College	2009
Buckingham, Rachel	Social Studies Teacher	BA, University of San Diego MA, University of San Diego	2016
Burke, Bailey	Science Teacher	BA, Stonehill College M.Ed., Bridgewater State Univ.	2011
Cambridge, Jeffrey	Wellness Teacher	BS, Bridgewater State Univ.	2007
Chamberlain, Madeline	English Teacher	BA, McGill University MA, Tufts University	2008
Cotter, Michael	English/History Teacher	BA, Harvard University JD, Yale University	2017
Coutinho, Paul	Wellness Teacher	BS, Southern Connecticut Univ. MS, Northeastern University	2002
Cowell, Michael	Physics Teacher	BA, Univ. of Massachusetts M.Ed., Bridgewater State Univ.	2013
Cowell, Susan	Wellness Teacher	BS, Springfield College MA, Cambridge College	1984
Coyle, Adam	Social Studies Teacher	BA, George Washington Univ.	2006
Curley, Karey	Special Education Leader	BS, Providence College MS, Simmons College	2017
Curran, Jane	Technology Assistant	High School Diploma	2004
Curtis, Susan	Secretary – Guidance	BS, Providence College	2014
Danielski, Meghan	Special Education Teacher	BA, Univ. of Massachusetts M.Ed., Univ. of Massachusetts	2016
Drew, Meghan	Art Teacher	BA, Sacred Heart University M.Ed., Boston University	2003
Duffy, Gail	English Teacher	BA, Stonehill College MA, Bridgewater State Univ. MPS, Clark University	2001
Dunn, Jonathan	Math Teacher	BA, James Madison University	2004

NAME	POSITION	EDUCATION	APPOINTMENT
Emerson, Kathleen	Social Studies Teacher	BA, Providence College	2001
Evans, Brenna	Music Teacher	MA, Simmons College BA, Bowling Green State Univ.	2013
Faust, Christopher	Art Teacher	M.Ed., Buffalo State BA, Mass. College of Art M.Ed., Vermont College	2014
Fitzgerald, Maura	Secretary - Main Office	BS, Boston College	2017
Flanagan, Jacqueline	Math Teacher	BS, Boston University MS, Suffolk University	1996
Franco, Marlo	Special Education Teacher	BA, University of Connecticut MA, Johnson & Wales Univ.	2017
Frasca, Blake	Physics Teacher	BS, Rensselaer Poly Institute M.Ed., Boston University	2020
Galt, Luanne	Math Teacher	BA, Boston College MA, Cambridge College	1999
Garcia-Rangel, Mary	English Teacher	BA, Univ. of Massachusetts MA, Tufts University	2002
Garfinkle, Brittany	Special Education Teacher	BS, Quinnipiac University M.Ed., Bridgewater State Univ.	2014
Goodrow-Trach, Monique	World Language Teacher	BA, SUNY Binghamton M.Ed., SUNY Plattsburgh	2004
Grolnic, Linda	Special Education Teacher	BA, Univ. of Massachusetts	2007
Hamilton, Paula	World Language Teacher	BA, Framingham State College MA, University of Chicago	2012
Hardiman, Brittany	Nurse	BS, Boston College	2018
Higger, Sara	Art Teacher	BA, Boston University M.Ed., RI School of Design	2017
Holms, Matthew	World Language Teacher	BA, Rutgers University MA, University of Georgia	2017
Hutsick, Maria	Athletic Trainer/Wellness	BS, Ithaca College MS, Indiana University	2007
Ingram, Maryjean	Secretary – Principal	BS, College of Mt. St. Vincent MS, Fordham University	1994
Irwin, Ross	Math Teacher	BA, Leeds University, UK M.Ed., Cambridge College	1992
Jones, Katherine	Art Teacher	BA, Mass. College of Art M.Ed., Framingham State College	2003
Keene, Laura	School Psychologist	BA, SUNY Geneseo MA, Northeastern University	2019
Kincaid, Garland	Social Studies Teacher	BA, University of Colorado MS, SUNY Potsdam	2007
Kraemer, Michael	Math Teacher	BA, College of Holy Cross MA, Bridgewater State Univ. MS, Worcester Polytechnic Inst.	1987
Krah, Kerrie	Speech Language Pathologist	BS, Marquette University MS, Hofstra University	2002
Leland, Stephanie	Special Education Teacher	BS, Wheelock College M.Ed., Wheelock College	2014
Lodge, Anne	Guidance Counselor	BA, College of Holy Cross MS, Boston University	2007
Lohan, Melinda	Social Studies Teacher	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	2006
Luce, Shawn	Chemistry Teacher	BA, Westfield State M.Ed., Bridgewater State College	2016
Luczak, Alice	Math Teacher	BA, Arcadia University M.Ed., Rutgers University	2019

NAME	POSITION	EDUCATION	APPOINTMENT
Lynch, Kerry	Biology Teacher	BA, Wesley College M.Ed., Emmanuel College	2012
Lyon, Diane	Math Teacher	BS, Univ. of Massachusetts M.Ed., Univ. of Massachusetts	2006
Mandosa, Francis	English Teacher	BA, St. Anselm College M.Ed., Cambridge College	2002
Morin, Thomas	Social Studies Teacher	BA, Colgate University Cert., Bridgewater State JD, New England School of Law	2005
Oasis, Perry	Social Studies Teacher	BA, Brown University MA, Brown University	2016
Ormberg, Erik	Guidance Counselor	BS, Ithaca College M.Ed., Suffolk University	1998
Padden, Amanda	Guidance Counselor	BA, Bates College MA, Boston University	2014
Panchuk, Robin	Librarian	BS, Barrington College MS, Bridgewater State Univ.	2014
Pollard, Stephanie	Wellness Teacher	BA, Johnson & Wales Univ. MA, American College of Education	2014
Randolph, Elizabeth	English Teacher	BA, University of Kentucky M.Ed., Boston University	2006
Reilly, Colby	Biology Teacher	BA, Hobart William Smith Colleges MA, College of The Atlantic S.D., Baylor University	2020
Reynolds, Morgan	English Teacher	BA, Chester College of NE MA, Simmons College	2013
Rimbey, Ashley	Chemistry Teacher	BA, Elizabethtown College M.Ed., Lebanon Valley College	2019
Rodenhi, Sarah	World Language Teacher	BA, Bowdoin College MA, Middlebury College	2000
Rosenberg-Penn, Mark	Social Studies Teacher	BA, Mt. Ida College M.Ed., Harvard University	2001
Ryan, Bridget	Special Education Teacher	BA, Bridgewater State College MA, Bridgewater State College	2019
Safer, Jessica	Math Teacher	BA, Assumption College M.Ed., Cambridge College	2002
Sancher, Bethan	English Teacher	BA, Brigham Young University MA, Framingham State College MA, Endicott College	2007
Sawtelle, Gwynne	English Teacher	BA, Dickinson College MA, Simmons College	2007
Scott, Eric	Athletic Director	BS, Bridgewater State	2012
Seri, Leora	World Language Teacher	BA, Bates College MA, Middlebury College	2006
Shaffer, Karen	Business Teacher	BA, University of Phoenix MA, Clarion University	2019
Sieber, Colleen	English Teacher	BS, Assumption College M.Ed., Endicott College	2010
Smith, Kathleen	Secretary - Main Office	BA, Mass. College Liberal Arts MS, Boston University	2014
Sonnenberg, Neal	Tech Integration Specialist	BA, Univ. of Massachusetts MA, Boston University	2012

NAME	POSITION	EDUCATION	APPOINTMENT
Tasi, Tracy	World Language Teacher	BA, Boston College M.Ed., Framingham State College	2020
Tevis-Finn, Julie	Social Studies Teacher	BA, Boston College	2011
Thibeault, Kristen	Wellness Teacher	BA, Univ. of Massachusetts M.Ed., Univ. of New Hampshire	2017
Toubman, Ellen	World Language Teacher	BA, Connecticut College M.Ed., Harvard University	2002
Tremblay, Ann Marie	Music Teacher	BA, Maryland University	2016
Welling, Veronique	World Language Teacher	MA, The Boston Conservatory BA, Univ. of Massachusetts MA, Univ. of Massachusetts M.Ed., Boston Conservatory	2004
Williamson, Holly	ESL Teacher	BA, Univ. of Massachusetts M.Ed., Simmons College	2016
Worthley, David	Director of SEL	BS, Eastern CT University M. Ed., Boston University M. Ed., Endicott College	2016
Worthley, Stephanie	Guidance/Dept. Chair	BS, Springfield College M.Ed., Springfield College M.Ed., Endicott College	2006
Wren-Burgess, Bonnie	English Teacher	BA, Boston University MA, Simmons College	2002
Zhang, Xuguang	World Language Teacher	BA, Jinlin College of Arts M.Ed., Brandeis University	2015

THOMAS A. BLAKE MIDDLE SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Vaughn, Nathaniel	Principal	BA, Trinity University M.Ed., Lesley College M.Ed., Endicott College	1998
Campbell, Kelly	Assistant Principal	BA, Narragansett College MA, University of Buffalo	2011
Adams, Kathryn	Secretary-Main Office	BA, Colby College	2008
Alland, Emily	Social Studies Teacher	BA, Western NE College M.Ed., Simmons College	2007
Allen, Tracy	Guidance Counselor	BA, Vassar College MA, Boston College	2004
Avery, Deborah	Secretary-Guidance Office	BA, Ithaca College	2011
Balardini, Stacey	Special Education Teacher	BA, Providence College MA, Wheelock College	2000
Batts, Maura	World Language Teacher	BA, Middlebury College M.Ed., Univ. of Massachusetts	1993
Blum, Cynthia	Science Teacher	BS, Simmons College M.Ed., Simmons College	2008
Boulos, Susan	World Language Teacher	BS, Brown University MA, Endicott College M.Ed., Boston College	2001
Buckham, Eileen	World Language Teacher	BA, Boston University M.Ed., Boston University	2006
Buley, Kristin	Science Teacher	BS, St. Michaels College M.Ed., Northeastern University	2014
Bycoff, Susan	Math Teacher	BA, Stonehill College MA Bridgewater State Univ.	2011
Caprio, Kathleen	English Teacher	BS, Southern Connecticut State MS, Southern Connecticut State	2007
Cowell, Kerry	Librarian	BA, Bridgewater State Univ. M.Ed., Bridgewater State Univ.	2002
Corcoran, Kristin	School Psychologist	BA, Lafayette College MA, Univ. of Massachusetts	2017
Cuomo, Amy	English Teacher	BA, Colby College M.Ed., Lesley College	2015
Dalzell, Julianne	Science Teacher	BA, Bowdoin College M.Ed., Lesley University	2016
Delaney, Christina	Art Teacher	BA, Mass. College of Art M.Ed., Lesley University	2005
Deveno, Nancy	Art Teacher	BA, Mass. College of Art MA, Mass. College of Art	1993
Dexter, Ryan	Music Teacher	BA, Univ. of Massachusetts MA, Framingham State Univ.	2000
Dondero, Jennifer	Guidance Counselor	BA, Boston College MA, Boston College	2011
Doolan, Constance	Math Teacher	BS, Bradley University M.Ed., Cambridge College	2004
DuBois, Mary Ellen	Math Teacher	BA, Regis College	2014
Farrell, Kara	Math Teacher	BA, Bridgewater State Univ. M.Ed., Univ. of Massachusetts	2010
Fratolillo, Ann	English Teacher	BA, Worcester College M.Ed., National University	1994
Friel, Kaylie	Special Education Teacher	BA, College of Holy Cross MA, Simmons College	2018

NAME	POSITION	EDUCATION	APPOINTMENT
Gagne, Ian	English Teacher	BS, Boston College	2000
Gavaghan, Brian	English Teacher	MA, National University BA, St. Anselm College	2007
Gelormini, Kara	Reading Teacher	MA, Framingham State Univ. BA, Univ. of Massachusetts	2016
Gibbs, Michael	Science Teacher	MA, Simmons College	
Gonzalez, Heather	World Language Teacher	BS, Worcester Polytechnic Inst. BA, Oberlin College	2007 2004
Gow, Michael	Social Studies Teacher	MA, Framingham State Univ. BS, University of Wisconsin	2001
Gumas, Marissa	Math Teacher	M.Ed., Bridgewater State Univ. BA, Arcadia College	2001
Heafitz, Michael	Special Education Teacher	M.Ed., Lesley College BA, Connecticut College	2007
Heim, Jason	Science Teacher	M.Ed., Boston College BS, SUNY Albany	2002
Heim, Marjorie	Science Teacher	M.E., Simmons College BA, Univ. of Massachusetts	2006
Hellerstein, Setheli	English Teacher	M.Ed., Univ. of Massachusetts BA, Beloit College	1999
Horvath, Diane	Tech Integration Specialist	MA, University of Vermont BA, University of Wisconsin	2012
Hurley, Eileen	English Teacher	M.Ed., Lesley University BA, Simmons College	2011
Interrante, Maura	Special Education Teacher	M.Ed., Framingham State Univ. M.Ed., Endicott College	2014
Kearney, Erin	Math Teacher	BA, Framingham State Univ. MA, Framingham State Univ.	2007
Keohan, Gregory	Social Studies Teacher	BS, Northeastern University BS, University of Richmond	2013
MacPhee, Kathleen	Speech/Language Pathologist	MA, Salem State BA, University of Connecticut	2019
Mahoney, Yiyu	World Language Teacher	MA, Adelphi University M.Ed., Cambridge College	2012
Malone, Elise	English Teacher	MA, Foreign Education Institute BS, Lesley University	2008
Manning, Deborah	Social Studies Teacher	M.Ed., Framingham State College BA, Hamilton College	2002
Manning, Kristin	World Language Teacher	M.Ed., Lesley University BA, University of Vermont	2003
Manuel, Tania	Technology Assistant	MA, Quinnipiac College BA, College of Holy Cross	2014
Marenghi, Matthew	Guidance Counselor	BA, Univ. of Massachusetts M.Ed., Boston University	2002
Matthews, Lisa	Special Education Teacher	BA, Union College MA, Union College	2011
McClelland, Cynthia	Social Studies Teacher	BA, Bridgewater State Univ. M.Ed., Framingham State Univ.	2010
McCullough, Kathleen	Wellness Teacher	BA, Univ. of Massachusetts MA, Cambridge College	2011
McLaughlin, Nancy	Math Teacher	BS, Valparaiso University MS, Simmons College	2009
Mihalich, Lucas	Social Studies Teacher	BS, Boston College MS, Univ. of Massachusetts	2016

NAME	POSITION	EDUCATION	APPOINTMENT
Millard, Matthew	Math Teacher	BS, Gordon College	2005
		M.Ed., Simmons College	
Murphy, Sarah	Reading Teacher	BS, Framingham State Univ.	2005
		MS, Framingham State Univ.	
Nickerson, Mark	Wellness Teacher	BA, Gettysburg College	1993
		M.Ed., Framingham State Univ.	
Rensko, Amy	Math Teacher	BA, Smith College	2020
		M.Ed., Boston College	
		PhD., Simmons College	
Rosen, Michele	Network Manager	AS, Wentworth Institute Tech.	2016
		BS, Wentworth Institute Tech.	
Ruminski, Kelly	Science Teacher	BA, Marist College	2005
		MA, Marist College	
Salamone, Mary	Special Education Leader	BS, Wheelock College	1995
Scales, Kathleen	Physical Therapist	BS, Boston University	2018
		MS, Boston University	
Shaw, Jillian	Science Teacher	BS, Worcester College	2013
		MS, Bridgewater State Univ.	
Silva, Judith	Science Teacher	BA, University of Rhode Island	2006
		M.Ed., Montana State Univ.	
Skerry, Sharon	Secretary-Main Office	BA, Williams College	2001
Stevens, Geraldine	Secretary-Main Office	BA, University of Colorado	2017
Sullivan, John	Social Studies Teacher	BS, Northeastern University	2004
		MA, Northeastern University	
Taliaferro, Travis	Social Studies Teacher	BA, Plymouth State College	2001
		M.Ed., Plymouth State College	
Thress, Meghan	Science Teacher	BS, Trinity College	2018
		MA, Duke University	
Walkowicz, Nathan	English Teacher	BA, Boston College	2016
		MA, Univ. of Massachusetts	
Williams, Patricia	Nurse	BSN, Boston College	2005
		MBA, Virginia Polytechnic Inst.	
Woods, Thomas	Wellness Teacher	BA, Stonehill College	2008
		M.Ed., Southern NH University	

DALE STREET SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Grenham, Stephen	Principal	BA, Brandeis University	2015
Bassett, Jennifer	Reading Teacher	BA, Rhode Island College	2006
Burnham, Elizabeth	Grade 5 Teacher	MA, Framingham State College	1999
Cajuste, Rico	Technology Assistant	BA, University of Maine	2019
Callahan, Christina	Reading Teacher	MA, Simmons College	2008
Callahan, Eileen	Special Education Teacher	High School Diploma	2018
Chamblin, Kelly	Grade 5 Teacher	BA, Stonehill College	2014
Condon, Maura	Grade 5 Teacher	M.Ed., Bridgewater State Univ.	2015
Cowell, Kerry	Librarian	BA, Eastern Nazarene College	2002
DellaMonica, Maria	World Language Teacher	MA, Eastern Nazarene College	2016
DiPesa, Leanne	Grade 4 Teacher	BA, Connecticut College	2011
Douglas, Michael	Grade 4 Teacher	M.Ed., Simmons College	1995
Dowd, Shannon	Grade 4 Teacher	BA, Boston College	2014
Flynn, Suzanne	Grade 4 Teacher	M.Ed., Boston College	2006
Giammarco, Nancy	Special Education Leader	BA, Bridgewater State Univ.	2009
Gobin, Christen	Secretary - Principal	M.Ed., Bridgewater State Univ.	2017
Hamilton, Susan	Special Education Teacher	BA, Fairfield University	2003
Hayes, Christine	Grade 5 Teacher	BA, Univ. of New Hampshire	2019
Hayes, Margot	Grade 4 Teacher	M.Ed., Lesley University	2007
Infantino, Megan	Secretary - Main Office	BS, Stonehill College	2015
Isaacson, Sara	Grade 4 Teacher	M.Ed., Cambridge College	2016
Johnson, Amanda	Grade 5 Teacher	BS, Framingham State College	2016
Laughna, Mary	Health/Wellness Teacher	M.Ed., Framingham State College	2017
LeVangie, Kristen	World Language Teacher	BA, Merrimack College	2013
Lowerre, Julie	Tech Integration Specialist	M.Ed., Framingham State College	2004
MacDonnell, Shannon	Grade 4 Teacher	BA, Univ. of Massachusetts	2019
Mason, Michael	Grade 5 Teacher	M.Ed., Univ. of Massachusetts	1989
McKenzie, Kelsey	Grade 5 Teacher	BA, Syracuse University	2018
Mulligan, Jessica	Occupational Therapist	BA, Colgate University	2017
Nawrocki, Mairi	Wellness Teacher	M.Ed., Framingham State College	2001
		BA, Gettysburg College	
		M.Ed., Boston College	
		BA, College of Holy Cross	
		M.Ed., American Int. College	
		BA, Bridgewater State Univ.	
		BS, Cornell University	
		BA, Brandeis University	
		BA, Westfield State College	
		BA, Bridgewater State Univ.	
		BS, Indiana State University	
		BA, Assumption College	
		BS, Northeastern University	
		M.Ed., Bridgewater State Univ.	
		BA, Providence College	
		BA, Colgate University	
		BS, Boston University	
		MS, Bridgewater State Univ.	

NAME	POSITION	EDUCATION	APPOINTMENT
Nee, Erin	Grade 5 Teacher	BS, Emanuel College M.Ed., Fitchburg State	2018
Oxholm, Barbara	Music Teacher	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	1999
Perachi, Brenda	Math Specialist	MA, Univ. of Massachusetts BA, Stonehill College	2012
Ross, Erica	Grade 5 Teacher	M.Ed., Lesley College BA, Bates College	2018
Sager, Bethany	Grade 5 Teacher	M.Ed., Marymount University BA, Mount Holyoke College	1996
Sangha, Ravi	Math Teacher	M.Ed., Framingham State College BA, University of California	2019
Scott, Amy	Grade 4 Teacher	M.Ed., Harvard University BA, Providence College	2016
Seaver, Jennifer	Special Education Teacher	MA, Framingham State College BA, Sacred Heart University	2017
Song, Xiaoqing	World Language Teacher	M.Ed., Curry College MA, Xian Jiaotong	2017
Stekalovsky, Elisabeth	School Psychologist	MS, Lesley College	1998
Thompson, Kathleen	Nurse Leader	BS, Salem State College MS, Boston College	1997
Vancura, Dorothy	Spch/Language Pathologist	BA, Bridgewater State Univ.	2007
Warner, Lindsey	Guidance Counselor	BA, Boston College MA, Boston College	2016
Wilson, Edith	Special Education Teacher	BA, William Smith College	2010

WHEELOCK SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Caulfield, Holli	Principal	BA, Salem State College M.Ed., Lesley University GCert., Boston College	2019
Alberts, Karen	Spch/Language Pathologist	BS, Worcester State College MS, Boston University	2012
Babin, Tracey	Art Teacher	BA, Wheaton College MA, Lesley University	2015
Belsky, Jennifer	Math Specialist	BA, Bridgewater State Univ. MA, Lesley University	2020
Bockhorst, Kathleen	Guidance Counselor	BA, Bates College MA, Boston College	2004
Callahan, Emily	Grade 3 Teacher	BS, Plymouth State University M.Ed., Framingham State College	2006
Callahan, Jamee	English Department Chair	BS, Framingham State College M.Ed., Framingham State College	2008
Carey, Ann	Grade 2 Teacher	BA, Stonehill College	1971
Cawley, Stacey	Grade 3 Teacher	BS, Univ. of Massachusetts MS, Framingham State College	2019
Connolly, Kimberly	Grade 2 Teacher	BA, Stonehill College	2014
Cote, Brooke	Special Education Teacher	BS, St. Mary's College MS, Simmons College	2019
DiGregorio, Elizabeth	Secretary - Main Office	BS, Babson College	2014
Dion, Joan	Grade 2 Teacher	BA, Boston College	2002
Duffy, Jean	Reading Teacher	BS, Boston College M.Ed., Rutgers University	2006
Foley, Marissa	Tech Integration Specialist	BA, Emmanuel College M.Ed., Northeastern University	2009
Garcia, Johanna	World Language Teacher	BA, Fitchburg State College	2019
Hall-Lynn, Rachel	Grade 3 Teacher	BA, Framingham State College	1997
Hevey, Sarah	Grade 3 Teacher	M.Ed., Lesley College	2007
Johnson, Jenna	School Psychologist	BS, Univ. of New Hampshire	2013
Keigan, Aimie	Nurse	BS, Univ. of Massachusetts	2018
Kennedy, Kelley	Special Education Teacher	BS, Univ. of Massachusetts	2013
Kuehl, James	Grade 3 Teacher	BA, University of Arizona MA, Simmons College	1997
Laliberte, Kayla	Grade 2 Teacher	BA, Univ. of Massachusetts M.Ed., Lesley College	2011
Melville, Shannon	Grade 2 Teacher	BS, Bridgewater State Univ. MS, Bridgewater State Univ.	2015
Murphy, Jennifer	Reading Specialist	BS, Univ. of Massachusetts M.Ed., Boston College	2018
Murphy, Marcia	Grade 2 Teacher	BS, Westfield State College M.Ed., Framingham State College	2005
Murray, Jessica	Health/Wellness Teacher	BS, Springfield College	2018
Myers, Judith	Reading Teacher	BA, Clark University MS, Long Island University	1998
Newton, Debra	Grade 3 Teacher	BA, Univ. of New Hampshire M.Ed., Univ. of New Hampshire	2009
O'Sullivan, Margaret	Special Education Teacher	BS, Providence College MS, Framingham State College	2002

NAME	POSITION	EDUCATION	APPOINTMENT
Parker, Kelsey	Grade 3 Teacher	BS, Southern NH University M.Ed., Southern NH University	2018
Plympton, Lauren	Grade 2 Teacher	BS, Plymouth State University	2016
Previdi, Cynthia	Grade 2 Teacher	BA, University of Vermont MS, Wheelock College	2006
Reddy, MaryBeth	Secretary - Main Office	BA, Providence College	2018
Ryan, Alison	Grade 2 Teacher	BS, Framingham State College	2018
Ryan, Rebecca	Behavior Specialist	BS, University of Maine MA, Assumption College	2020
Sheehan, Nicole	Grade 3 Teacher	BS, Bridgewater State Univ. MS, Wheelock College	1994
Singer, Margaret	Occupational Therapist	BA, New York University MA, Boston University	1998
Stevens, Nicholas	Wellness Teacher	BS, Springfield College M.Ed., Cambridge College	1995
Stover, Eithne	Music Teacher	BA, University College Cork MA, Boston Conservatory	2012
Trikoulis, Deborah	Grade 3 Teacher	BA, Quinnipiac University MA, Quinnipiac University	2016
Watson, Erin	Grade 3 Teacher	BA, Univ. of New Hampshire M.Ed., Lesley University	1995

MEMORIAL SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Bilsborough, Melissa	Principal	BA, Stonehill College M.Ed., Bridgewater State Univ. Ed.D, Boston College	2014
Chen, Joy	Occupational Therapist	BA, Oberlin Collge	1994
Colantoni, Juliana	Grade 1 Teacher	BS, Wheelock College M.Ed., Lesley University	1991
D'Amato, Carina	Kindergarten Teacher	BA, Fairfield University M.Ed., Fairfield University	2019
Dardia, Christine	Preschool Teacher	BA, Boston College M.Ed., Boston College	2011
DeGeorge, Sally	Preschool Teacher	BS, University College of NY M.Ed., Boston College	2004
Drew, Sarah	Kindergarten Teacher	BS, Quinnipiac University M.Ed., Quinnipiac University	2016
Elrick, Stefanie	Grade 1 Teacher	BA, Assumption College	2003
Farrahar, Anne	Librarian	MA, Simmons College BA, Boston College MA, Boston College	2010
Galvin, MaryKate	Grade 1 Teacher	BA, Bridgewater State Univ.	2018
Gelinas, Ellen	Wellness Teacher	BS, Univ. of New Hampshire M.Ed., Boston University	2011
Grace, Herbert	Wellness Teacher	BS, Keene State College MA, Cambridge College	1992
Grace, Paula	Kindergarten Teacher	BS, Westfield State College M.Ed., Lesley College	2007
Guilbert, Alison	Kindergarten Teacher	BS, University of Vermont M.Ed., Lesley College	2001
Hedberg, Marie	Kindergarten Teacher	BA, Boston College MA, Lesley College	2001
Herring, Heather	Grade 1 Teacher	BA, Assumption College M.Ed., Lesley University	2001
Kennedy, Joan	Spch/Language Pathologist	BS, Univ. of New Hampshire M.Ed., Northeastern University	2015
Knaus, Joseph	Art Teacher	BFA, Mass College of Arts	2012
Ladouceur, Beth	Technology Data Manager	BA, Rhode Island College	2017
Lozano, Guillet	ESL Teacher	BA, Simmons College M.Ed., Lesley College	2016
MacDonald, Colleen	Kindergarten Teachers	BA, Westfield State University M.Ed., Westfield State Univ.	2020
Maguire, Kimberly	Nurse	BS, Rhode Island College BS, Univ. of Massachusetts	2015
Mahoney, Kelli	Kindergarten Teacher	BS, Framingham State College M.Ed., Lesley College	2011
McAvoy, Susan	Kindergarten Teacher	BS, Framingham State College MS, Framingham State College	2000
McNeil, Irene	Secretary - Main Office	High School Diploma	2016
Nelson, Margaret	Special Education Leader	BS, East Carolina University MS, Temple University	2015

NAME	POSITION	EDUCATION	APPOINTMENT
Nickerson, Jeninne	Kindergarten Teacher	BS, Bridgewater State Univ. M.Ed., Northeastern University M.Ed., Simmons College	1998
Pendergast, Marie	Grade 1 Teacher	BA, Univ. of Massachusetts M.Ed., Univ. of Massachusetts M.Ed., Framingham State College	1997
Pollock, Allison	Grade 1 Teacher	BA, University of Vermont	1992
Ravinski, Kathleen	Grade 1 Teacher	BA, Wheaton College M.ED., Lesley College	2001
Riccio, Julia	Spch/Language Pathologist	BA, Bates College MS, Columbia University	2000
Ruggiero, David	Music Teacher	BS, Bryant College MA, Lesley College	2002
Scales, Kathleen	Physical Therapist	BS, Boston College MPT, Boston University	2018
Scier, Lesley	Grade 1 Teacher	BS, Lesley College M.Ed., Boston College	2014
Singer, Laura	Reading Teacher	BS, St. Bonaventure University MS, University of Maine	1990
Sklar, Kimberly	Secretary - Main Office	BA, Stonehill College	2018
Sperling, Keri	Math Specialist	BA, University of Rhode Island M.Ed., Lesly College	2000
Teany, Meredith	Reading Specialist	BS, University of Maine M.Ed., University of Houston	2012
Theodorou, Mariessa	Preschool Teacher	BA, Boston College M.Ed., Univ. of Massachusetts	2016
Tobin, Pamela	School Psychologist	BS, Bridgewater State Univ. M.Ed., Univ. of Massachusetts	2015
Wallace, Melissa	Special Education Teacher	BA, Univ. of Massachusetts MA, Simmons College	2017
West, Jaclyn	Special Education Teacher	BS, Bridgewater State Univ. M.Ed., Bridgewater State Univ.	2015
Wood, Katherine	Preschool Teacher	BA, Univ. of Massachusetts M.Ed., Wheelock College	2015

FACILITIES MAINTENANCE DEPARTMENT

NAME	BUILDING	APPOINTMENT
Anagnos, Paul	High School Day Custodian	2017
Bailey, Nicholas	Dale Street Night Custodian	2017
Bond, Robert	Grounds Maintenance	2005
Burke, Stephen	Middle School Night Custodian	2007
Coughlin, Stephen	Middle School Night Custodian	2019
Farrell, Paul	High School Night Custodian	2015
Frazier, Matt	Head Custodian Middle School	2004
Harrington, Tyler	Memorial School Night Custodian	2017
Jackson, Michael	District Maintenance	2004
Johnson, Michael	Head Custodian Dale Street	2006
Lawler, Christopher	High School Night Custodian	2013
McDonald, James	Memorial Night Custodian	2013
Murray, Jeffrey	Memorial Night Custodian	2005
Murphy, Brian	Middle School Night Custodian	1997
Quayle, Thomas	District Maintenance	1999
Robitaille, Shayn	Wheelock School Head Custodian	2012
Sawyer, Andrew	High School Night Custodian	2019
Spence, Ryan	Wheelock Night School Custodian	2018
Stanley, James	Wheelock School Night Custodian	2013
Traversi, Mark	Memorial School Head Custodian	2014
Vogel, Keith	High School Head Custodian	2001
Wilson, Chris	Dale Street School Night Custodian	2017

FOOD SERVICES DEPARTMENT

NAME	BUILDING	APPOINTMENT
Abely, Jill	Wheelock School	2017
Boudreau, Kathy	Manager Dale Street School	2016
DeRoche, Nancy	Manager High School	1995
Fredrickson, Jill	High School	2017
Hatch, Misty	Manager Middle School	2016
Jones, Chris	Dale Street School	1988
Kiami, Becki	High School	2017
Lynch, Terri	Manager Memorial School	2011
Lyons, Teresa	High School	2016
McNulty, Tara	Memorial School	2020
Moore-Sawyer, Melissa	Middle School	2015
O'Brien, Sharon	Dale Street School	2018
Tausek, Kim	Wheelock School	2016
Tomera, Mona	High School	2016
Visser, Lisa	Manager Wheelock School	2014

REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS

To the Superintendent of Schools:

I am pleased to submit to you and the citizens of Medfield the 2020 Annual Report of the Director of Finance and Operations. There are so many events to report for this historic year when we were faced with the challenges and opportunities for growth that the worldwide pandemic presented.

In 2020, the Dale Street School Project began to pick up steam. This year we completed Phase 3 and submitted _PSR (Preferred Schematic Report to the MSBA. We continued to gather data and input from the community via surveys, community forums, face book posts and zoom meetings.

We are well along in the process for the new school and our excitement is palpable as we encounter the design phase and the building starts to take shape in our plans and minds.

Facilities certainly had its challenges in 2020 as we worked tirelessly to bring our students back in the hybrid model. Many adjustments were made in the interest of public health and to meet the requirements of DESE. All classrooms were re-configured in efforts to provide social distancing and protect our students and teachers. A new disinfectant, proven to kill the Covid-19 virus, was purchased and new cleaning protocols were instituted in every building. PPE such as masks, gloves, dividers, air purifiers, Merv-13 filters, contracts with air quality testers and sanitizers were purchased. Schools re-opened in the hybrid model on September 16th. It was a joyous event to welcome our students back after months of remote instruction.

The Food Service Department hired Tara McNulty who will be working at Memorial School in the kitchen. They proudly launched a new website in November 2020. Please take a moment to check it out – <http://www.medfieldschoolfoodservice>. This interactive website allows parents to view the allergens and nutrition information in the menu items served at school. The School committee approved a lunch price increase of .25. Food Services served 7061 meals from March to June of 2020 while students were home, and since the beginning of hybrid learning have served over 57,000 meals.

Due to COVID restrictions, new serving models were instituted at all schools. Staff at the elementary schools delivers meals to the classrooms. The MS and HS staff is serving meals at different pick up locations around the school for students to grab and go.

Kathy Vandenboom was promoted to Director of Human Resources and will work for both the town and the school. Congratulations, Kathy on a promotion well earned! Kathy reported that there was no price increase in our Dental insurance premiums. In addition, Delta extended several premium discounts because of decreased access to service due to Coronavirus. We are also pleased to report that with the help of the HIAC, we were able to adjust our healthy plans to secure a 1.8% premium savings on our most popular plans. Furthermore, we introduced even greater savings with the SMART SHOPPER plan. This plan provides monetary rewards for choosing cost-effective facilities for procedures.

Covid introduced some challenges for the Human Resources as well, most notably in unemployment, staffing and AESOP management. WE rose to the challenge of filling an unprecedented number of substitute and part-time teacher assistant positions quickly and efficiently. Human Resources also partnered with our nurse to successfully and accurately document all leaves. Last but not least, we are very excited to have Ellen Walker serving as our new Business Office Assistant. Ellen is off to a remarkable start and we are thrilled to have her on our team. We wish Julie Skipper the best of luck on her new endeavors as she returns to Natick as Assistant Human Resources Director.

The budget process in 2020 culminated in the adoption of an FY 2021 budget for the Medfield Public Schools of \$36,877,290. This represents an increase of \$405,866 or a 1.11% increase over the amount provided the previous year. We would like to thank the citizens of Medfield for passing both the operational override

Respectfully submitted,

Michael A. La Francesca
Director of Finance and Operations

REPORT OF MEDFIELD HIGH SCHOOL

To the Superintendent of Schools:

On behalf of Medfield High School, it is my pleasure to submit this annual report for the calendar year ending December 31, 2020. The following highlights the many accomplishments that took place at MHS over the past 12 months.

The official enrollment at MHS on October 1, 2020 was 775. There were 205 graduates in the Class of 2020. Ninety-two percent of last year's graduating class went on to four-year colleges. These colleges included the following, among many others:

- Boston College
- Boston University
- Brown University
- Bucknell University
- Clemson University
- College of the Holy Cross
- Fordham University
- Georgetown University
- Harvard University
- Northeastern University
- Providence College
- Purdue University
- Syracuse University
- Trinity College
- University of California - Berkeley
- University of California - Los Angeles
- UMASS - Amherst
- University of Michigan
- Vanderbilt University
- Villanova University
- Yale University

In addition, 104 members of the graduating Class of 2020 were inducted into the National Honor Society.

During our commencement ceremony, several members of the senior class shared their thoughts and experiences as students in Medfield. Senior Class President James Cosolito talked about the importance of friendships and maintaining relationships. Honor Essayist Sophia Gustafson challenged her classmates to make the world a better place and to make sure "we continue to care for each

other.” Senior Speaker Kate Davignon reminded her peers that “kindness is always the best option.”

In 2020, two seniors, Luca Leger and Everest Zhou, were named National Merit Scholars. Seven other students were named as Commended Scholars.

Medfield High School was once again recognized by *U.S. News and World Report* as one of the top high schools in the U.S. This publication awarded MHS with the Gold Award as a top school in the Commonwealth of Massachusetts.

This past year, 286 students took 515 AP exams. On these exams, 80% of the students scored 3 or above. Our SAT and ACT scores were well above the national average and the Medfield High School MCAS results were once again exemplary:

- English/Language Arts - 81% Meeting/Exceeding
- Math - 86% Meeting/Exceeding
- Science & Technology/Engineering - 95% Meeting/Exceeding

The MHS staff conducted a self-reflection for the purpose of examining teaching and learning. This data was used to help identify areas of focus in advance of our NEASC re-accreditation. Through this self-study, we determined that a *vision of the graduate* statement would help center the work we do and also identify the traits we want to see in our students when they leave high school. As a result, the following statement was developed by the MHS staff:

Medfield High School envisions a graduate who is an active and reflective member of their community. Students will graduate with the ability to think critically and communicate effectively using technology skillfully and ethically. They will pair these academic skills with empathy and resilience to be prepared for adulthood. Students will be able to balance responsibilities with their physical and social-emotional wellbeing. Students will also show a willingness to take risks, and understand mistakes are part of the journey of a lifelong learner.

2019-2020 School Year

Due to the coronavirus pandemic, Medfield High School went fully remote on March 12, 2020 for the remainder of the school year. Letter/numerical grades were calculated for Term 1, Term 2, and Term 3. During Term 4, a Pass/Fail grading system was implemented. Final grades for full year courses were determined by students' Term 1 grade (32.5%), Term 2 grade (32.5%), Term 3 grade (30%), and Term 4 grade (5%). Second semester half year courses were graded on a Pass/Fail basis.

2020-2021 School Year

Medfield High School reopened the school year in a hybrid schedule. Students attended school in-person two days a week, participated in asynchronous learning two other days a week, and engaged in remote learning on Wednesdays.

Some seniors spent term 4 of their senior year completing a Senior Project. These projects, created by students and approved by advisors, allow students to use their final term to explore a personal passion. The projects included podcasts, cooking shows, a music album, video game creation, an invasive plant study, a proposal to bring recycled silverware to the high school cafeteria, an internship at New Life Furniture, two virtual student teaching internships, two films, and a student who worked on promoting her grassroots environmental movement (YECA). There were 27 Senior Projects last year.

The following highlights departmental accomplishments (please note that many of these accomplishments carried over from the previous year that was impacted from the school closure in March 2020):

The Guidance Department continues to provide post-secondary options and accessibility to all students. Our college visit program provided virtual opportunities to all juniors and seniors this year. We had over 100 college admission counselors schedule virtual visits with our students. Due to the pandemic, the Guidance Department was not able to hold in-person events for parents. Because of this, online webinars and screencasts were used to provide future planning information.

The Guidance Department again implemented the Signs of Suicide (SOS) program. The 9th grade students all received the SOS High School Program, which helps students recognize the signs and symptoms of depression and/or suicide. During class, students were introduced to the SOS Signs of Suicide program, watched a DVD about the signs of suicide, completed the Brief Screen for Adolescent Depression, scored their individual depression screening, and were provided with guidelines for getting further help, if necessary. In addition, the 12th grade students participated in the SOS: Life Beyond High School program. This program discusses the signs and symptoms of depression and/or suicide and also provides treatment options.

The English Department was proud to announce the following award winners:

Globe All Scholastic winners + Honorable Mention for 2019-2020:

- Ella Koehler, won the coveted Gold Key for her personal essay in the Globe All Scholastic Writing Contest.

- We were honored to have 10 students win honorable mention for their submissions to the Globe All-Scholastic Writing Contest. Their submissions included short stories, personal essays, critical essays and science fiction. Students earning an honorable mention include: Christian Daley, Nicolina Farmer, Kayla Keegan, Nimai Kim, Matthew McGrory, Antonia Rija, and Bruce Salisbury. Nicolina, Antonia, and Bruce Salisbury won multiple honorable mentions for separate submissions.

In addition, students in AP Language and Composition (juniors) and students in AP Literature and Composition (seniors) continued to grow each year, and scores have remained consistently high.

There were a number of MHS students who received recognition for their talents in art. This included:

- Scholastic Awards--Honorable Mention: Jack Hauptman, Nigel Lau, Luca Leger, Noelle Lindgren, Reilly Mulock, Grace O'Donnell (2), Amanda O'Grady (2), Emery Swirbalus. Silver Keys: Reilly Mulock, Jennifer O'Grady, Emery Swirbalus.

Our art exhibition season was just getting started when the pandemic caused the schools to go remote. The Art Department managed to create on-line exhibitions for the three elementary schools and an AP Studio Exhibition for graduating seniors. The 26th Annual Zullo Show was also presented in a digital format.

Through the generosity of the MCPE, the Art Department secured a grant for five laptops that are shared by the studio classes. These are used to implement technology in the art curriculum and maintain portfolios for the AP Studio course.

In Science, new units were added for the forensics course, preparations were made for the new Biology MCAS and curriculum maps were adjusted for the hybrid model of learning. Our Science Olympiad team and Robotics clubs continued to provide extracurricular opportunities for our students. Science standardized test scores (MCAS and AP) were once again excellent.

Our Social Studies Department sponsored a voter registration drive. All MHS students in grades 10-12 registered or pre-registered to vote. New courses included Advertising and Marketing, Roots of Terrorism, and History of American Sports. Junior US History II students did project based learning assignments of their choice on Modern America. These assignments replaced final exams. Business electives hosted six guest speakers this past year.

In 2020, the World Language and Cultures Department was pleased to announce that 39 MHS seniors were awarded the Seal of Biliteracy (five with

distinction). Also, 32 students were recognized for their outstanding National Latin Exam scores.

The Medfield High School Math Department completed its last phase in the realignment of our courses with the current Massachusetts Mathematics Frameworks (2017). The Class of 2021 began their high school careers with Algebra I. Since this realignment, these students will have taken Geometry, Algebra II, and are currently enrolled in PreCalculus.

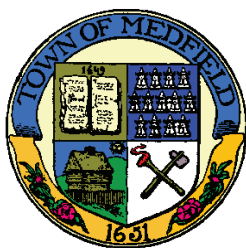
The Special Education Department now offers co-taught classes across all four grade levels, including English and Math in grades 9-12 and Biology in grade 9. Co-teaching is an instructional approach that involves two professionals (one content-area teacher and one special educator) teaching the same class together by sharing their areas of expertise through co-planning and shared instruction.

On behalf of the entire faculty at Medfield High School, I want to sincerely thank the Medfield School Committee and the Medfield community at-large for its continued support.

Respectfully submitted,

Robert Parga, Principal

Commencement
Exercises of
MEDFIELD HIGH SCHOOL



The Amos Clark Kingsbury High School

Class of 2020

Saturday, July 25, 2020

10:00 AM



CLASS OF 2020 OFFICERS

James Cosolito, *President*

Sophia Gustafson, *Vice President*

Luigi Musto, *Secretary*

John McDonald, *Treasurer*

Ella Kohler, *Representative to the School Committee*

Katherine Ballou

Cynthia Blum

Class Advisors

ADMINISTRATION

Dr. Jeffrey J. Marsden, *Superintendent*

Robert Parga, *Principal*

Heather M. Mandosa, *Assistant Principal*

Jeffrey D. Sperling, *Assistant Principal*

SCHOOL COMMITTEE

Anna Mae O'Shea Brooke, *Chairperson*

Leo Brehm

Meghan Glenn

Timothy Knight

Jessica Reilly



GRADUATION PROGRAM

OPENING REMARKS.	Robert Parga
NATIONAL ANTHEM.	Matthew McGrory
WELCOME	James Cosolito <i>President, Class of 2020</i>
HONOR ESSAYISTS.	Sophia Gustafson, Nicolina Farmer
MESSAGE TO THE CLASS OF 2020.	Anna Mae O’Shea Brooke <i>Medfield School Committee</i>
SENIOR SPEAKER	Kate Davignon
MESSAGE FROM THE PRINCIPAL.	Robert Parga

PRESENTATION OF DIPLOMAS*

***PLEASE REFRAIN FROM APPLAUSE UNTIL ALL
GRADUATES HAVE RECEIVED THEIR DIPLOMAS**



CLASS OF 2020

NICOLE MARIE ABELY	JAMES JOSEPH COSOLITO
EDWARD WONG ACHUCK	MEGAN ANN COSTELLO
> CONNOR JAMES ADAMS	MELISSA ANNE COX
MEREDITH ASHLEY ADAMS	+ > JOHN JOSEPH CRONIN
PARI MARIE AHMADI	IMARI RENEE CROSSON JACKSON
NATALIE ANN ALFORD	COLE ALEXANDER CURL
JAMES GEORGE ANDERSON	OLIVIA ANN DAILEY
+ > KRISTIN MARIE ANDERSON	> CHRISTIAN JAMES DALEY
PATRICK NILS ANDERSON	KATE ELIZABETH DAVIGNON
JAYDEN KLEINERSEN ANDRE	+ ANNA DOROTHY DEBETTENCOURT
LUKE NICHOLAS ANGELUS II	THOMAS MARC DEMARZO
MARIANNA APAZIDIS	CONNOR RICHARD DEPIERO
CAITLIN MARIE ARIEL	WILLIAM ALBERT DEPIERO
RABI DARIUS ARMAN	JILLIAN ANGELIQUE DILIBERTO
SAMUEL THOMAS ASHTON	RYAN DANTE DONAHUE
CAMPBELL MALONE AYER	HARRY CLARK DORER
DREW JOSEPH BAACKE	> MAIREAD BRIDGET DRISCOLL
PAUL DAVID BARNEY	SAMANTHA JANE DRUMM
VICTOR HOFFMAN BARONE	+ > NICOLINA ANNA FARMER
> KATHRYN CONNOLLY BARRETT	JULIA GRACE FARRELL
MATTHEW RICHARD BARRETT	ALEXANDER BEZRUTCH FEDAK
JACK MICHAEL BODOZIAN	NATHANIEL REESE FERRIER
CASPER AUGUSTUS BONFILIO	AIDAN DAJOON FINN
> MICHAEL GARRET BORKAN	JOSEPH MATTHEW FREEMAN
LUCAS JOSEPH BORRELLI	JOSEPH RICHARD GAUDET
JOSEPH MICHAEL BOURQUE	DEREK JOHN GEMSKI
GENEVIEVE KATHLEEN BROOSLIN	MARISSA GRACE GIGLIOTTI
ALEXANDER WILLIAM BROWN	GARRETT THEODORE GIPSON
+ DYLAN ROBERT BRUNELLI	CAMRON LOUIS GIUNTA
HANNAH DELANEY BUZGO	ABIGAIL ELIZABETH GLYNN
JOHN ALGIER CAHILL	> SAMUEL EVAN GODSHALL
LUCAS MICHAEL CAIRA	MAX JOSEPH GOODMAN
PHILLIP LU CALL	ANDREW MYLES GORDON
CATHERINE GRACE CALLAHAN	+ > JOSEPH DANIEL GRAHAM
BENJAMIN TIMS CARLSON	RAPHAELA MARIA CATRIONA GRAY
SAMANTHA CAROLINE CARRABIS	JULIANA HARRIET GRIGG
MATTHEW NORTH CARTISSER	+ SOPHIA ALEXANDRA GUSTAFSON
ELEANOR ROSE CAVANAUGH	> KELCEY ROSE HARKINS
NICHOLAS JAMES CHICOS	> TYLER JAMES HATCH
> CARINA MARIE CHRISTO	+ > JAMIE WALSH HOLLANDER
LAURA GRACE CLIFFORD	ABIGAIL KEATING HUNT
MARY GRACE ELIZABETH COLABELLA	NICHOLAS JOSEPH IANNONE III
SPENCER JAMES COLE	ANGELA RAE JIMENEZ
> MARINA ROSE COLETTI	SAMUEL CHRISTIAN JOLINE
MADISON ELIZABETH COLLERAN	TIMOTHY JAMES KEANE
+ ZOE ALYSSA CONDON	> EMMA MARION KEATING
CAMERON THOMAS CONNELLEY	KAYLA MAKI KEEGAN
GABRIELLA FAITH CONNELLY	DANIEL EDWARD KELLEY
JUSTIN RICHARD COOK	TRISTAN PATRICK KELLEY
+ > ERIN MARGARET COONEY	BENJAMIN WARREN KERIVAN

SYMBOLS OF DISTINCTION

Gold tassel: National Honor Society
Purple/Gold cord: Latin Honor Society
Red/Gold cord: Spanish Honor Society

Multi-colored tassel: Art Honor Society
Royal Blue/Red cord: French Honor Society
Navy Blue/White cord: Student Council

Red cord: Chinese Honor Society

CLASS OF 2020

- | | |
|--------------------------------|--------------------------------|
| > KAYLIE BETH KETeltas | JOCELYN ELLA O'TOOLE |
| + > ELLA MONROE KOHLER | THERESE ROSE PATRY |
| > MARIANNA ISABELLA KOURTIS | KATELYN ELIZABETH PELKEY |
| > JOANA NUNES LACERDA | ANNA ROSE PELOSI |
| TAYLOR ELIZABETH LAHAISE | + AIVEEN SAOIRSE PIDCOCK |
| SARA LAKO | ZOEY JUDITH POLLARD |
| TROY GARETH LANGTON | > ISAAC DREW POPPER |
| KATHARINE POTTER LAPHAM | > KATERINA POULOPOULOS |
| + > KIERA EILEEN LAWLESS | BENJAMIN MARTIN PUNTONIO |
| HANNAH EVELYN LE | LEAH GRACE RAVECH |
| ERIC JAMES LEDOGAR | > MIA BETH REINE |
| + > LUCA ADRIAN LEGER | + LEAH MEI JING RICHARD |
| MATTHEW WILLIAM LEONARD | HANNAH GRACE ROGAN |
| > MARGARET FRANCES LIFSITZ | > JOSEPH PHILIP ROMANOWSKI |
| JENNA RAYE LINNERT | EMILY VIOLET ROSECRANS |
| JACKSON HORATIO TERRENCE LYDON | + > BENJAMIN LEWIS ROTHSTEIN |
| CATHERINE ANNE LYNCH | + > BRUCE DAVID SALISBURY |
| ANNA GRACE LYONS | SIDNEY ANN SAMPSON |
| > JORDAN ANNA MACLEAN | JOHN DANIEL SCHOFIELD |
| CHLOE PATRICIA MANNING | AMBER LEE SCHULTZ |
| ARIANA SKYE MARMAI | KHUSHALI RAKESH SHAH |
| LOUIS GAGE MASELLA | JAKE EDWARD SHERMAN |
| MASON DALE MATTHEW | JOHN KEVIN SHURTLIFF |
| + JACK THOMAS MCCORDIC | ETHAN DANIEL SHUSTERMAN |
| LILLIAN MORAN MCCORMICK | WILLIAM MARK PETER SIEVEWRIGHT |
| > JOHN FRANCIS MCDONALD | ANDREW NICHOLAS SILVA |
| + > MATTHEW DAVID MCGRORY | PHILIP MIGUEL SILVA |
| LAUREN ANNE MCMAHON | BRENNIA THERESE SKERRY |
| JENNA NICOLE MCNALLY | LUKE MICHAEL SLAVIK |
| MADISON ROSE MCNALLY | QUINN CASEY SPITZER |
| ANDREW WILLIAM MCNEIL | BRENNIA GRACE STANTON |
| JOHN ROBERT MCNEIL | DEREK WALLACE STEVENS |
| KAYLA JOY MCNEIL | WILLIAM CROSS STOLZENBACH |
| JACKSON FREDERICK MERZ | CAMERON BOYD SULLIVAN |
| THOMAS JOSEPH MESSINA | KEEGAN MICHAEL TAYLOR |
| MADELINE RACHEL MILETI | LILY ANN TERPINAS |
| ANDREW CHARLES MILLER-KLUGMAN | NICOLE JORDAN TICHNER |
| + HELEN EMILY MONIZ | ALLYSON SARA TIERNEY |
| > MATTHEW ALEXANDER MORGAN | BRENDAN ANDREW TOLLAND |
| REILLY JOAN MULOCK | NATHAN LEE TOM |
| KATHLEEN ROSE MULREADY | ARIANNA MICHELLE TRISTANI |
| LUIGI ALESSANDRO MUSTO | MICHAEL MCGUINNESS TYER |
| LUCIA NATALHA NAKAO | KAITLYN ALEXANDRA WHELAN |
| + CAROLINE ELIZABETH NEALON | MEGAN CATHERINE WHELAN |
| CAITLIN SUSAN NEE | MEGHAN ROSE WHITE |
| ETHAN LEEHENG NI | ANNA PATRICIA WIETRECKI |
| MEG T NIGHTINGALE | STEPHEN DANIEL WILLIAMS |
| HARRISON JAMES O'BRIEN | AVA CATHERINE WIRTZ |
| > PATRICK JOSEPH O'CONNOR | + > COLE JEFFREY YOUNG |
| + > JANE KATHRYN O'DONNELL | DAVIN ALEXANDER ZEHME |
| AMANDA ROSE O'GRADY | CONGYUE ZHANG |
| > JENNIFER LYNN O'GRADY | + > EVEREST JUNYAN ZHOU |
| | ZIHAO ZHOU |



SENIOR RECOGNITION AWARDS

National Merit Commended Scholars.....Phillip Call, John Cronin,
Anna DeBettencourt, Jamie Hollander, Hannah Rogan,
Benjamin Rothstein, Bruce Salisbury

National Merit Scholarship Recipients.....Luca Leger, Everest Zhou

Daughters of the American Revolution
Citizenship Award.....Sophia Gustafson

Academic Excellence Awards.....Kristin Anderson, Dylan Brunelli,
Zoe Condon, Erin Cooney, John Cronin, Anna DeBettencourt, Nicolina Farmer,
Joseph Graham, Sophia Gustafson, Jamie Hollander, Ella Kohler, Kiera Lawless,
Luca Leger, Jack McCordic, Matthew McGrory, Helen Moniz,
Caroline Nealon, Jane O'Donnell, Aiveen Pidcock, Leah Richard,
Benjamin Rothstein, Bruce Salisbury, Cole Young, Everest Zhou

John Panciocco Humanitas Awards.....Jayden Andre, Samuel Godshall,
Sophia Gustafson, Michael Tyer

Student Government.....Connor Adams, Campbell Ayer,
Kathryn Barrett, John Cahill, Erin Cooney, James Cosolito, Olivia Dailey,
William DePiero, Samuel Godshall, Andrew Gordon, Joseph Graham,
Sophia Gustafson, Ella Kohler, John McDonald, Matthew McGrory,
John McNeil, Luigi Musto, Hannah Rogan, Khushali Shah,
William Sievwright, Anna Wietrecki

DEPARTMENTAL AWARDS

ART:

Excellence in Visual Arts Awards.....Luca Leger, Amanda O'Grady
Scholastic Art Awards.....Luca Leger (Honorable Mention),
Reilly Mulock (Silver Key, Honorable Mention), Jennifer O'Grady (Silver Key),
Amanda O'Grady (Honorable Mention)

MAEA Emerging Artist Awards.....Amanda O'Grady, Jennifer O'Grady
NAEA Awards.....Luca Leger
Steven Spielberg Video Award.....Timothy Keane
Excellence in Ceramics Award.....Reilly Mulock
Ai Weiwei Art Historian Award.....Amber Schultz



DEPARTMENTAL AWARDS (Continued)

ENGLISH:

Yearbook Awards.....Jillian Diliberto, Margaret Lifitsz,
Therese Patry, Katelyn Pelkey, Brenna Stanton, Allyson Tierney

Globe Scholastic Writing Award - Gold Key. Ella Kohler

Globe Scholastic Writing Award - Silver Key. Ella Kohler

Globe Scholastic Writing Awards - Honorable Mentions. Christian Daley,
Nicolina Farmer, Kayla Keegan, Matthew McGrory, Bruce Salisbury

English Award. Ella Kohler

MATHEMATICS:

MAA American Mathematics Competition

School Winners.....Luca Leger (1st place),
Bruce Salisbury (2nd place)

New England Math League.....Zihou Zhou (1st place),
Luca Leger (2nd place), Congyue Zhang (3rd place)

Excellence in Math.....Kristin Anderson, Michael Borkan, Phillip Call,
Marina Coletti, Joseph Graham, Sophia Gustafson, Lucia Nakao,
Caroline Nealon, Bruce Salisbury, Michael Tyr

MUSIC:

John Philip Sousa Band Awards. Laura Clifford, John Cronin

Louis Armstrong Awards. Ethan Ni, John Shurtleff

National Choral Awards. Matthew McGrory, Zoey Pollard

National Orchestra Awards. Marianna Apazidis, Katharine Lapham

SCIENCE:

Biology. Benjamin Rothstein

Chemistry. Everest Zhou

Engineering II. Bruce Salisbury

Physics. Jack McCordic

Environmental Studies. Sophia Gustafson

Anatomy & Physiology. Nicolina Farmer

Society of Women Engineers. Jamie Hollander,
Caroline Nealon, Jane O'Donnell



DEPARTMENTAL AWARDS (Continued)

SOCIAL STUDIES:

Social Studies Award. Madison Colleran
Gary Stockbridge Global Citizenship Award. Sophia Gustafson
Richard DeSorgher Active Citizen Award. Emily Rosecrans

WELLNESS:

Outstanding Participation in Wellness Nicholas Iannone
Outstanding Participation in Athletic Training Bruce Salisbury

WORLD LANGUAGES & CULTURES:

French. Genevieve Brooslin, Catherine Callahan
Mandarin. Campbell Ayer, Zoe Condon
Spanish. Carina Christo, Kaylie Keteltas
Paul Bruemmer Award for Excellence in Multiple Languages. Jane O'Donnell

National Latin Exam:

Latin III, summa cum laude (Gold Medal). John McDonald
Latin IV, magna cum laude. Mairead Driscoll
Latin IV, maxima cum laude (Silver Medal). Thomas DeMarzo, Joseph Romanowski,
Cole Young
Latin IV, summa cum laude (Gold Medal). Jane O'Donnell, Everest Zhou

Massachusetts Seal of Biliteracy

Spanish, with distinction-advanced. Connor Adams, Kelcey Harkins, Joana Lacerda

Spanish. Kristin Anderson, Kathryn Barrett, Michael Borkan,
Carina Christo, Marina Coletti, Erin Cooney, John Cronin, Nicolina Farmer,
Samuel Godshall, Joseph Graham, Tyler Hatch, Jamie Hollander, Emma Keating,
Kaylie Keteltas, Marianna Kourtis, Kiera Lawless, Luca Leger,
Margaret Lifszitz, Jordan MacLean, John McDonald,
Matthew McGrory, Matthew Morgan, Patrick O'Connor,
Jane O'Donnell, Isaac Popper, Katerina Pouloupoulos,
Mia Reine, Bruce Salisbury

Latin, with distinction-advanced. Ella Kohler, Jane O'Donnell

Latin. Christian Daley, Mairead Driscoll, Jennifer O'Grady,
Joseph Romanowski, Benjamin Rothstein, Cole Young, Everest Zhou



SCHOLARSHIP RECIPIENTS

Medfield High School Scholar/Athlete Awards.....	Sophia Gustafson, Jack McCordic
Thomas Reis Sportsmanship Awards.....	Erin Cooney, James Cosolito
Medfield Sportsmen's Club Harry S. Sonnenberg Scholarships.	Amber Schultz, William Sievewright
National Honor Society Scholarships.....	Patrick Anderson, Caitlin Ariel, Carina Christo, Nicolina Farmer, Abigail Glynn, Emma Keating, Kayla Keegan, Keira Lawless, Matthew McGrory, John McNeil, Andrew Miller-Klugman, Reilly Mulock, Patrick O'Connor, Isaac Popper, Katerina Pouloupoulos, Brenna Stanton, Lily Terpinas, Arianna Tristani, Everest Zhou
Medfield Teachers Association Book Awards.....	Thomas DeMarzo, Jillian Diliberto, Marianna Kourtis, Kaylie Keteltas, Caitlin Nee
Madelyn L. Grant Scholarships.	Caroline Nealon, Cole Young
Margaret T. Jenkins Memorial Scholarship.....	Nicole Abely
Norfolk Teachers Association Award.....	Allyson Tierney
Medfield High School PTO Community Service Award.....	Hannah Rogan
Medfield High School PTO School Spirit Scholarships.....	Samuel Godshall, Anna Wietrecki
Medfield High School PTO Excellence Award.....	Michael Tyer
Medfield Youth Basketball Association Bob Porack Memorial Scholarships.....	Caitlin Ariel, Marianna Kourtis
Berkshire Hathaway HomeServices Page Realty Scholarship, in Celebration of the Life of Eric Zorn.....	Imari Crosson Jackson
Medfield Lions Club Scholarships.	Hannah Rogan, Benjamin Rothstein
Medfield Employers and Merchants Organization Scholarships.....	Camron Giunta, Matthew Morgan, Luigi Musto
American Legion, Beckwith Post No. 110 Scholarships.....	Joseph Gaudet, Benjamin Kerivan, Jocelyn O'Toole
American Legion, Beckwith Post No. 110 Auxiliary Scholarship, Stephen Hinkley Memorial Award.....	Abigail Glynn
Medfield Youth Baseball/Softball Scholarships.....	Laura Clifford, Julia Farrell, Tyler Hatch



SCHOLARSHIP RECIPIENTS (Continued)

David E. Medeiros Theatre Society Memorial Award.....	Nicole Tichner
Daniel C. Palermo Spirit of Drama Awards.....	Paul Barney, Nicolina Farmer
MHS Theatre Society Awards.....	Casper Bonfilio, Gabriella Connelly, Taylor Lahaise, Jackson Lydon, Lillian McCormick
MHS Theatre Society Awards of Distinction.....	Jenna Linnert, Zoey Pollard
Medfield Soccer, Inc. Scholarships.....	Kaylie Keteltas, Isaac Popper
Student Council Awards.....	Erin Cooney, Hannah Rogan
Student Council Unsung Leadership Awards.....	Michael Borkan, Michael Tyer
Friends of the Library Amy Fiske Creative Writing Award.....	Bruce Salisbury
Friends of the Library Amy Fiske Poetry Award.....	Jane O'Donnell
Middlesex Savings Bank Scholarship.....	Samuel Joline
Lowell Mason House Scholarships.....	Laura Clifford, Ethan Ni, Zoey Pollard
Lowell Mason Music Education Award.....	Matthew McGrory
Jeanne M. McCormick Music Award.....	Katharine Lapham
Music Pillar Award.....	John Shurtleff
Medfield Police Daniel McCarthy Memorial Scholarship.....	Tyler Hatch
Medfield Police Detective Robert E. Naughton Memorial Scholarship.....	Kristin Anderson
Hannah Adams Scholarships.....	Kathryn Barrett, Jillian Diliberto, Brenna Skerry
Medfield Permanent Firefighters Association Scholarships.....	Marina Coletti, Nicolina Farmer, Tyler Hatch, Angela Jimenez
Medfield Firefighters Mutual Relief Association Scholarships.	Casper Bonfilio, Jocelyn O'Toole
Eric Michael Perkins Football Scholarship.....	Michael Borkan
Medfield Youth Hockey Doug Woodruff Scholarship.....	Michael Tyer
Peter Panciocco Youth Hockey Scholarships.....	Jamie Hollander, Patrick O'Connor

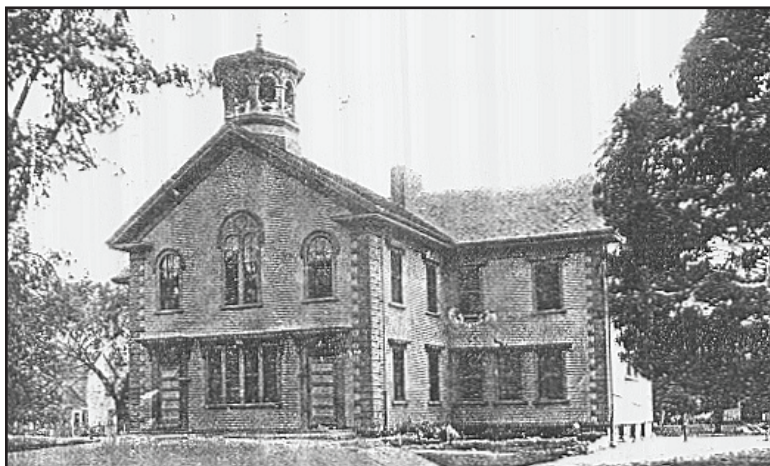


SCHOLARSHIP RECIPIENTS (Continued)

John Panciocco Memorial Scholarship.....Nicolina Farmer
Don Brown Youth Hockey Scholarships.....Jamie Hollander, Bruce Salisbury
Larry Dunn Memorial Scholarship.....Madison Colleran
Andrea Trasher Memorial Scholarship for Good Citizenship.....Nicolina Farmer
SEPAC - Andrea Trasher ScholarshipsPaul Barney, Alexander Brown
SEPAC Awards.....Helen Moniz, Jane O'Donnell

Medfield High School Reunion Committee Scholarship,
In Memory of Elaine Rawding Taylor.....Meghan White
Medfield High School Alumni Association Scholarship.....Raphaela Gray
New 'N Towne of Medfield Scholarships.....Campbell Ayer, Olivia Dailey
Medfield Youth Lacrosse Scholarships.....Erin Cooney,
James Cosolito, Kayla McNeil

Peter Kenny Medfield TV Award
for Excellence in Community Media..... Lillian McCormick
Lord's/William J. Kelly Memorial Scholarship.....Christian Daley
HUB International Agency Scholarship.....Kelcey Harkins
The Richard "Doc" Nickerson Memorial Scholarship.....Drew Baacke
The Brian W. Lawler Scholarship.....James Cosolito
Michael McCloud Baseball Scholarship.....Ryan Donahue
Sunshine Assistant Principals' Scholarship.....Nicholas Iannone
Sunshine Principal's Scholarship.....Anna Wietrecki
Bird's Hill Compounding Pharmacy Scholarship.....Reilly Mulock
Medfield Town Democratic Committee Scholarship.....Carina Christo
Tim Gorman Memorial Scholarship.....Reilly Mulock
Mitchell Construction Scholarship.....Thomas DeMarzo
US Army ROTC Scholarship.....Anna Wietrecki



MEDFIELD HIGH SCHOOL CIRCA 1887



AMOS CLARK KINGSBURY HIGH SCHOOL
1961 - 2005



MEDFIELD HIGH SCHOOL
2005-Present

REPORT OF BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

On behalf of Thomas A. Blake Middle School, it is my pleasure to submit this Annual Report for the year ending December 31, 2020. Due to Covid-19, all students and staff worked remotely from mid-March through June. In the fall of 2020, our students and staff returned to in-person in a hybrid model, with the exception of our students and staff who were part of Cohort D (all remote). Our nurses at Blake, Tricia Williams and Arlene O'Donovan-Driscoll, have been instrumental in supporting our students, staff, and community throughout this school year.

All of our work is grounded in the mission for the Blake community and the overarching essential question we have posed, guiding our endeavors...

Essential Question for Blake: How can we cultivate and curate the progression of student learning and growth?

Blake Mission Statement

Blake Middle School believes in a living mission statement, based on the concept that our community seeks and respects knowledge, integrity, character, wisdom, and the willingness to adapt to a continually evolving world.

Guiding Questions:

- *Will you account for the goals of the community?*
- *Will you learn to recognize the indicators of a strong, positive character?*
- *Will you know how it feels when you do the right thing?*
- *Will you know how to emulate the admirable traits of your peers?*
- *Will you know how to be the peer your peers choose to emulate?*

The Blake Site Council and staff have worked diligently to establish a thoughtful School Improvement Plan, aligning our goals with the district's 2016-2021 Strategic Plan.

Thomas A. Blake Middle School School Improvement Plan Goals

- **Goal 1** – To artfully design and implement **curriculum** that amplifies all **student learning** through innovation, technology, and skill-building
- **Goal 2** – To curate teaching practices and **professional growth** to improve clarity, purpose, and service delivery
- **Goal 3** – To further enhance our climate and culture of **reflection and feedback** for optimal learning, engagement, and experiences

The following provides an update and highlights the many accomplishments that took place at Blake during the 2020 calendar year.

CURRICULUM AND INSTRUCTION HIGHLIGHTS

At Blake, our staff worked on developing engaging units of study to provide an enriching learning environment to both challenge and nurture our students. As noted above, the overarching and essential question that has been guiding our work has been, *'How can we cultivate and curate the progression of student learning and growth?'* Curriculum was reviewed to ensure that the scope and sequence of the delivery of content was consistent and aligned, both vertically and horizontally. An ongoing focus area for all teachers at Blake has been the development of common assessments and establishment of common practices at both the department and grade levels.

The expansion of technology has provided meaningful and purposeful ways to enhance the learning experience and environment for our students, with the hopes of establishing a 'ubiquitous presence' of technology in the day-to-day reality of education. We have established the following as benchmarks or evaluative measures for determining the efficacy of the pilots/initiatives and the devices: organization, access to presentation and learning tools, collaboration in and out of the classroom, communication between student and teacher, and the fluid adaptation with new ways to 'learn and do.' With a commitment to continued growth with feedback, we are assessing progress through classroom observations, professional development, informal and formal feedback from parents and students, and staff input. We are committed to providing an equitable learning experience for our students and appreciate the shared commitment and investment in the education of our students. As we look forward to the 2020-2021 school year, the district is examining the impact and feasibility of purchasing Chromebooks for incoming sixth graders.\

Our Google Apps for Education (GAPE) platform/domain has enhanced our students' ability to access, collaborate, and share what they have been learning in school. This thoughtful integration of technology has provided opportunities for interactive and individualized learning projects and experiences, such as the employment of Little Bits to teach waves and model digital signals in sixth grade, 'light up poetry' in English, Purpose video project in 7th grade, solar oven design thinking project, comparative anatomy dissection, live essay writing with the use of Google Drive, connecting via social media with authors, Renaissance Round Table project, and interactive classroom discussions.

While these technological advances have offered many potential benefits to our curriculum and education here at Blake, at the heart of our work we have remained mindful that they do not 'replace' or serve as a substitute for excellent teaching. Our goal and efforts have been centered on the belief that they serve as a vehicle to enhance the practices that have been in place. A key component of our work with all of our students has been working to embed our Digital Citizenry curricula into all disciplines - the modeling of the responsible use and implementation of technology, always keeping in mind the ethical and safety

issues that are inherent in these endeavors. Students have also followed the same curriculum frameworks and common core Blake curricula.

We have continued to work closely with staff at both the high school and elementary schools to align and coordinate both programming and curricula. We have worked to improve our systems of communication, coordinating efforts amongst administration, staff, and students. This work has taken place at the staff, department, and grade levels. One of our more significant curriculum endeavors has been the progress made towards a more effective formalized system of feedback on student learning and growth, specifically Standards Based Reporting. Building off the pilots in 6th grade Science five years ago, teachers across all disciplines and grade levels have been piloting in a measured fashion this system of breaking down and providing feedback on Learning Skills and Content Standards. In the 2020-2021 school year, we shifted from pilot to program across all grade levels and disciplines. A significant focus of this work, moving forward, will be to streamline the process and focus on teacher calibration. The world language department's focus on the proficiency-based curriculum for all students has dovetailed nicely with the standards based approach to instruction and feedback. A review of Standards Based Reporting was begun during the fall of 2019 by the Director of Instruction and Innovation, and we look forward to the results and continuing our important efforts to keep all of our systems focused on learning.

Our Explorations rotation in sixth grade allows for an exploratory and inquiry approach for all students, incorporating a cross-discipline unit and tiered reading skills. As part of this model, we are looking to better articulate and establish our RTI (Response to Intervention) structures for 6th grade and beyond. This work is done in conjunction with our Student Support Team to better meet the needs of all learners.

Our teachers work to establish common assessments, protocols, and procedures and articulate them both horizontally and vertically. We have looked closely as an 8th grade team, along with the 6th and 7th grade teams, with our department chairs and the 9th grade team to examine practices to bridge programming and identify areas of inconsistency to facilitate a smooth transition from the middle school to the high school. Our mathematics and English departments have made significant progress aligning the curriculum with the Common Core standards. The grades 6-12 English Language Arts vertical team on writing has continued a curriculum review and realignment process based on the revised DESE ELA Frameworks. Our science department has worked closely to align and realign the curricula with the new science and engineering standards - they are in year three of implementation. The science department has also made a concerted focus on implementing the CER (Claim, Evidence, and Reasoning) framework for writing, along with their work on updating all curriculum maps. In addition, the science department began using Study Island as a tool for review of concepts, along with formative assessments.

Over the past few years, a team of teachers from Blake worked to reexamine our expectations and incentives for the summer reading program to better align with our curricula and philosophy. We shifted from an incentive-based model and broadened the choices and options for all students. Blake Middle School believes that independent reading for pleasure is invaluable to students' lifelong learning and it needs to be encouraged and cultivated. The middle school's summer reading program strives to foster a love of reading through student choice and encourages students to read a carefully selected book, which reflects Blake Middle School's values around literature. Time is spent at the beginning of each school year discussing the books that were read with projects that reinforce the core values of Blake. Feedback from staff, students, and families has been positive and we look forward to improving this program each year.

At the classroom level, we have adjusted and revised our curricula to better address the varying needs of our students, align curricula, and enhance the learning experience. The focus here is on expanding authentic learning opportunities for all students. Some examples in 6th grade include: Google AR explorations, Chinese New Year food projects, continued SBR exploration across all disciplines, incorporating comprehensible reading into the curricula for world language. Some examples in 7th grade include: incorporating comprehensible reading into the curricula for world language; podcasting in Public Speaking classes, erosion workshop in science (thanks to MCPE grant), presentation on Pompeii (thanks to PTO), Chinese New Year food projects, new PBL units across disciplines, Grupo Fantasia presentation in world language, book club initiative in SSR, and hands-on and presentation projects. Some examples in 8th grade include: 2016 STE frameworks implementation, incorporating comprehensible reading into the curricula for world language, new unit on opioid addiction in health, attendance at the summer Civics Institute, and a Forces/Motion/Energy presentation by the Museum of Science (MCPE funded grant). Students in our ACCESS program have been engaged in life skills development, incorporating community outings and connections with the greater student/staff community at Blake. Building off the work of other departments in the school, all departments are working towards establishing consistent blogs to highlight initiatives and serve as a platform of communication. These blogs have given a voice to each department member and helped to publish the good work that is taking place. This is an area in need of reflection and improvement, as we look to build more connections with the community outside of our buildings.

As we look to expand our students' familiarity with and understanding of computer science, the entire Blake community once again participated in The Hour of Code during Computer Science Education Week in December. This year Diane Horvath established a workshop structure through the math department for students to find entry points into this field, and it was a great success. The skill and practice of coding is increasingly important for our students as we work to enhance their problem-solving and analytical skills in the fields of science, engineering,

mathematics, and technology. Students have the opportunity to create, construct, and bring ideas to life as we integrate it into the curriculum and offer experiences through 6th grade coding, 8th grade Innovation Lab, and other units/lessons across the curricula. Along similar lines, we are looking to maintain a strong emphasis on STEM and STEAM, bringing Medfield High School alumni in STEM fields to talk with our 8th grade students.

We are continually examining the physical environs at Blake to stay current and match the needs of our students, keeping in mind the idea that ‘geography affects culture’. As such, the ‘geography’ of the Blake Library Media Center has continued its transformation to reflect and meet the evolving needs of students and teachers, enhancing our school’s culture of learning. The bookshelves have been rearranged, leaving us with a more open and flowing room and the open spaces have been filled with newly purchased chairs, tables and desks that are easily arranged for various educational purposes. Significant thanks go to MCPE and Blake PTO for their strong support of this initiative over the past few years. This is an ongoing process for our school. In a similar vein, our art department has continued their efforts to focus on collaborative learning opportunities, designing murals for the school in public spaces.

As a school, we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will continue to be a significant area of focus for 2021 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences.

Adjustments have been made to offer appropriate challenges for all learners and improve student achievement. As a school, we have been looking to improve our Student Support Team structure, engage with the SEL Task Force, and expand our work with Standards Based Reporting. Our Special Education department has been looking closely at models of support, including learning center, servicing, different models of support, schedule options, and transitions from Blake to Medfield High School. Efforts across the grade levels include: 1:1 conferencing in classes, skill reflections and goal setting, enhanced support in Explorations, 20% time incorporated across various disciplines, expansion of clubs and after-school activities for all students, and continued work with digital portfolios.

Due to the impact of Covid-19, we were unable to provide many of the on-site and off-site experiences for our students that give opportunities to learn outside of the traditional classroom environment. These experiences are rooted in our Blake curriculum and provide avenues for learning and team building that enhance our lessons, and we hope that 2021 will allow us to resume them. A few adjustments made included a Virtual trip to Washington, D.C. for our 8th graders and our Virtual 8th grade graduation.

Our Guidance department has worked closely to support students and families. Blake Middle School Guidance Counselors presented the SOS Signs of Suicide Prevention Program to all 7th grade students. This is the only school-based suicide prevention program selected by The Substance Abuse and Mental Health Services Administration for its National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The goals of the program are to help our students understand that depression is a treatable illness, and help them assess whether or not they may have symptoms consistent with depression; to explain that suicide is a preventable tragedy that can occur as a result of untreated depression; to provide students training in how to identify serious depression and potential suicidality in a friend; and to impress upon our students that they can help themselves or a friend by taking a simple step of talking to a responsible adult about their concerns. The data we have collected from the MetroWest Adolescent Health Survey has served and will continue to serve as a means of assessing the impact of and need for this work.

Our School Adjustment Counselor, Russ Becker, has provided additional lessons to the Group Guidance Classes to incorporate Social Emotional Learning competencies: 6th grade (introduction to anxiety; situational anxiety discussions; tools to alleviate anxiety); 7th grade (mindfulness and meditation); 8th grade (supporting friends and peers who may be struggling with their mental health). Our guidance counselors have worked to revise their curricula in an effort to better establish a cohesive scope and sequence: 6th grade (focus on making successful transitions, social skills, and empathy/sympathy); 7th grade (focus on resilience, self-advocacy, and autonomy); 8th grade (focus on self-exploration, respect, and reflection). In addition, the Embracing Diversity class has a focus on multicultural awareness, social justice/civil rights, and human nature while the new Stress Management class focuses on the distinction between stress and anxiety, mindful practices, and reflection.

We embraced the theme of Curiosity throughout the school year. Based on feedback from students and staff, we adapted our Advisory structure and look forward to the structure to begin in January of 2021. Special thanks are given to our advisory team for leading our school in this work. Our Advisory model provides a dedicated setting for relationship and connection building between and amongst students and staff.

We have continued our efforts to recognize students at the cluster level, for both academic and effort-based achievements. Two aspects we have continued have been the 'principal's notes of recognition' on interim reports and report cards and postcards from teachers for students on a more regular basis. A goal we are always working towards is to examine our programming in an effort to assure that we are honoring and celebrating the emerging adolescent. For 2021, we are looking to closely examine the work we did in 2020 to revise and review our Advisory program and structure to better support our students.

STATEWIDE ASSESSMENTS

The Massachusetts Department of Elementary and Secondary Education did not administer Spring 2020 MCAS for the 2019-2020 school year due to the cancellation of state assessments and school closures related to COVID-19.

(https://profiles.doe.mass.edu/mcas/achievement_level.aspx?linkid=32&orgcode=01750000&orgtypecode=5&&fycode=2020)

As part of our continued effort to increase student understanding for all students, we continued our methods to intervene and support students to attain mastery of the standards. As we look at the 2021 calendar year, we will continue our efforts to assure that we are aligned with the frameworks to best meet the needs of our students.

STUDENT ENGAGEMENT, CONNECTIONS, AND RECOGNITION

Schools are supposed to be a place where all students can learn. They need to be a place where students can explore who they are, find their strengths, and work on their weaknesses. All groups should be accepted so that they can flourish and become contributing members of society. - Peter DeWitt

The primary goal at Blake is to establish an emotionally and physically safe and healthy learning environment for all of our students. Our core values at Blake help guide our work, and we must continue to remind and assure our students that Blake is a safe school for all students and adults and our efforts and expectations remain steadfast to both welcome and embrace all learners. We strive for a culture of acceptance and inclusivity, regardless of one's race, ethnicity, religious beliefs, sexual orientation, gender identity or gender expression. As such, it is important that we continue to live by these three principles...

- Every individual at Blake (students, staff, parents, and the greater community) matters, is cared for, and is an important piece of the Blake fabric.
- We are a community of learners who must 'practice what we preach'.
- We must always be present and continue to be here for one another.

In the 2020 calendar year, we have continued efforts to support our LGBTQ youth and families. Blake's GSA (Gay Straight Alliance/Gender and Sexuality Alliance), advised by Russ Becker, Elise Malone, and Amy Cuomo in spring of 2020 and Cynthia McClelland and Matt Marengi in the fall of 2020, meets weekly and all students are welcome and encouraged to attend. One goal we have for this school year is to bring Colby Swettberg back to Blake to build upon this work for our current students. Through formal and informal professional development, we have a shared commitment and concerted focus on diversity, equity, inclusion, and belonging. A study group on race was formed, meeting monthly to discuss and

read journals, books, and literature. This group led to the establishment of MERJ (Medfield Educators for Racial Justice) across the district. This helped lay some of the groundwork for our Curriculum Review corrective action that took place.

School connectedness, or how connected a child feels to his or her school community, is a topic that is important to us at Blake. In response to information collected via our annual Site Council survey a few years back, we surveyed students in order to determine whether each child had an adult in our school that s/he felt comfortable seeking out if s/he has a big or small problem and what it was about the person that made them approachable. This information helps us to identify students who may be in need of more connections at school and gives us a sense of how connected our student body is feeling in general. It also gives us important information about the qualities that are important to middle school students. Overwhelmingly, students listed their guidance counselors as people they know and trust with a problem. We then met as clusters with guidance counselors, and with related arts teachers, to ensure that those students who did not identify an adult at Blake do have an adult who is making a subtle but concerted effort to reach out and forge a connection with students at school.

We continue to be proud of the hard work and dedication to learning and community that our students demonstrate throughout the year. Greta Krauss, one of our eighth grade students, was selected as Medfield's ambassador for Project 351, a statewide community service project that brings an eighth grader from all 351 cities and towns in the commonwealth together on one single day to perform a service project. This project celebrates and encourages students' civic leadership and commitment to others.

At the building level, we have maintained our traditional recognition of students, honoring them throughout the year with Blake postcards of recognition and appreciation, cluster recognition, and at the end of the year for our core value 4 R (respect, responsibility, resourcefulness, and reflection) awards. We are also working closely as a staff and with the community to broaden our students' and families' perspectives on recognition.

PROFESSIONAL DEVELOPMENT

During the 2020 year, the Blake Middle School staff engaged in various forms of professional development to develop, review, and assess various units of study. The construct of the middle school schedule fosters a professional learning environment for our teachers, as they meet on a weekly basis with their content partners to align the curriculum and address student needs. Regular department meetings and professional days provided our staff additional opportunities to share ideas, review student data, and develop curricula to best meet the needs of our students. Throughout the year, we have focused on Experimentation/Innovation, Professional Growth - Supervision/Evaluation, and Progress Reporting and Feedback. Staff members have been encouraged to pilot various methods and

alternatives for homework and progress reporting as we look towards a standards-based system of feedback and assessment. Our building-based leadership team of administration and department chairs have continued to calibrate practices and bring consistency to our communication and systems of feedback.

The unique nature of this school year prompted professional development focused on creation of our hybrid model for the fall of 2020, with an additional 10 days to start the school year. Some efforts to support student learning include: technology drop-in sessions; Blake digital agendas; check-ins during hybrid remote days for students; creation of Zoom link schedule templates; and adjustments made throughout the year to support individual and collective needs of students.

We have increased the presence of the co-teaching model in all three grades for both mathematics and English Language Arts, and a goal for 2021 is to rekindle the subgroup of teachers and administrators meeting to examine the efficacy of the program. Co-teaching is also taking place in the World Language and Cultures department, and we look forward to building off this model in the coming years.

We continue to stay current in regards to addressing the social/emotional needs of our students, providing the necessary training for all staff on bullying and harassment. Professional development initiatives at Blake during the 2020 year have included: Blake think tank; community, creativity, perseverance, acceptance, collaboration, empathy, and diversity as thematic approaches to learning; study skills workshops; educator evaluation; grading practices and distribution; student recognition; department protocols; project-based learning; learning differences; safety/lockdown procedures; and discussions on diversity and acceptance.

COMMUNITY SERVICE, OUTREACH, AND INVOLVEMENT

Blake's Community Service Club continued to make significant contributions to Medfield, under the leadership of Kathleen Caprio. Throughout the year, different grades ran 'food drives' for the Medfield Food Pantry and our student council helped to support various drives.

This year we shifted from direct involvement with the ADL and established BBB (Blake Battles Bias), advised by Kara Gelormini and Meghan Thress. Through this work, students have wrestled with issues including challenging their own assumptions about peers, stopping cyber bullying, and examining the impact of exclusion and aggressive comments on students, both socially and academically. These students are developing their leadership potential, and their communication and presentation skills, so that they, too, can lead activities and discussion on these topics. Our students then facilitated workshops for both students and staff. A goal we have for 201 is to increase the BBB voice and presence in our school.

As a school, we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student

work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will be a significant area of focus for 2021 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences. Our guidance counselors held conferences for families. We held discussion groups with members of the Blake community, and will be continuing this model in the coming years. In a similar vein, we continued our focus group sessions with parents, staff, and administration to discuss the Standards Based Reporting and meaningful systems of feedback. This is an area we will continue to discuss with parents and community members as to how we can enhance and improve our practice. These efforts are structured with an intent to bridge the work that is taking place within the school walls with the work that is taking place with families at home, forming a partnership for improved learning.

We have worked closely as a staff to better structure our fundraising activities with the students, channeling the focus and providing more direct opportunities for students to ‘own the experience’. Under the direction and lead of Cynthia McClelland, our students participated in the MLK, Jr. Day of Service as they provided community service at Blake. We also held a one-day successful blood drive for the Day of Service, and our students helped to coordinate this effort.

The social and emotional well-being of our students, staff, and community continues to be at the heart of all of our work. Several staff members and members of the administration are on the district-wide SEL Task Force and the Challenge Success team. We look forward to what lies ahead with these endeavors. In a continued effort to provide down time for students, staff, and families, the Blake staff supported and implemented three ‘No Homework Weekends’ (Martin Luther King, Jr., Memorial Day, and Veterans Day), along with our ‘No Homework Vacations’.

The 2020 calendar year at Blake Middle School was full of accomplishments, and we will continue to strive to provide the optimum learning experiences for all of our students. Looking ahead to 2021, we will build off of our successes and continue to strive to make progress towards our goals of educational technology, community, perseverance, creativity, acceptance, collaboration, empathy, diversity, happiness, and courage and the establishment and provisioning for equitable learning experiences for both students and staff.

A shared community goal has been to engage students both in and out of the classroom and to provide a ‘balanced’ approach to education. In this vein, we have expanded our systems of support to foster connections and to nurture their growth: enhancing our intramural program, examining the physical space of our classrooms, incorporating recess into our advisory program, examining our mission statement, examining student stress, looking at our reporting procedures, discussing the implications of homework, thoughtfully exploring appropriate ways to recognize student growth, and engaging the community in dialogue about our

programs. We have increased the use of formative assessments, examined grading practices and study guides, and worked to foster an inclusive environment for both students and staff. Specific areas of focus for 2021 include: exploring scheduling alternatives to support and provide intervention for students during the school day, embed professional development to support our efforts with Standards Based Reporting, increased focus and implementation of digital portfolios, and responding to individual student and staff needs.

The town of Medfield is a student-centered educational environment and it is a true honor and pleasure to lead the Blake Middle School. I want to acknowledge the work that our entire staff has done to support the students and community of Medfield – their support and commitment to student achievement is commendable. The Blake Site Council has been a tremendous support and forum for issues to be examined, challenges presented, and a vision to be established. I would also like to recognize and thank our Assistant Principal, Kelly Campbell, the Blake Cluster Leaders, and Department Chairs who have worked tirelessly with the students and staff to enrich the learning environment here at Blake. Finally, the continued support of the Blake Parent Teacher Organization, Medfield Coalition for Public Education, SEPAC, and Medfield Music Association has helped to provide a nurturing and supportive school for our students. It is an honor and a privilege to serve the community of Medfield and I look forward to both the successes and challenges that lie ahead for us over the next 12 months.

Respectfully submitted,

Nathaniel A. Vaughn
Principal

REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

On behalf of the Dale Street School, it is my pleasure to submit the Annual Report for the year ending December 31, 2020. The following summary highlights some of the accomplishments that took place at Dale Street during the past year.

ENROLLMENT

The Dale Street School serves children in grades four and five. Dale Street's enrollment as of October 1, 2020 totaled 407 students. This total was comprised of 196 fourth graders and 211 fifth graders. There are nine grade 4 classrooms and nine grade 5 classrooms. The average class size in both grade 4 and grade 5 is approximately 22.

As is true of all Medfield Schools, Dale Street offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services and support for students requiring intervention in reading and mathematics.

INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS

Dale Street School strives to administer instruction, which includes appropriate levels of challenging activities that provide for each student's needs, interests, and abilities. To achieve this goal, teachers in all content areas participated in a variety of professional development opportunities throughout the year. Dale Street's instructional focus for the past year included:

- **English Language Arts** - Staff continued to set up expectations and engagement for Independent Reading focusing on Book Tasting lessons, Reading Interest Inventory and Book Talks. Teachers introduced Lexia Core 5 for ongoing practice of skills and studied characters and character development while using strategies to facilitate inference including character traits, theme and importance of setting. Students summarized using graphic organizers as well as connected story arcs in Writer's Workshop and explored nonfiction, specifically text features, summarizing, determining importance and the main idea.
- **Science** - Dale Street continued to use the FOSS (Full Option Science System). Grades 4 and 5 study Physical Science, Earth Science and Life Science. In addition, engineering activities are added in throughout the year. Grade 4 focuses on Energy, Soils, Rock and Landforms, and Environments. Grade 5 focuses on Mixtures and Solutions, Earth and Sun and Living Systems. This year, thanks to the generosity of Science and

Engineering Development (SEED), our fourth grade was provided with science kits so students could participate in multiple, hands-on science lessons - both in person and remotely.

- **Mathematics** - Students interacted with Google slides, Nearpod, Outdoor Task Cards, Freckle, created their own math games and played fraction games. Classrooms continued to incorporate the strategy of math workshop and games into weekly lessons. For example, Quizlet Live, Kahoot, Gimkit, and Escape Rooms. Students and staff also utilized Zoom Scavenger Hunts and Math Comic Strips. The Math Challenge was implemented to offer differentiation to students who need or like an additional challenge.
- **Technology Integration** - In this unprecedented and challenging year, technology played a major role in helping students' access information and learning. To begin the year, Dale Street deployed approximately 125 Chromebooks to students to support them during their remote learning days. Each classroom was supplied with 12 Chromebooks to support learning during students' in person days. A class set of 13 iPads was kept in the library and could be signed out by staff to support learning in the classroom. This year all students received Medfield issued email addresses that allowed them to access Google Classroom, Zoom, Flipgrid and more. Although teaching and learning looked very different this year, I am happy to report that students and staff had the materials they needed to make the very best of a challenging situation. Special thanks to our incredible Technology Department for their amazing work and unwavering support: Mr. Eoin O'Corcora, Mrs. Michele Rosen, Mr. Joe Ahern and Mr. Rico Cajuste.
- **Library Media Center** - Dale Street was fortunate to hire a wonderful Library Media Specialist, Ms. Marina Sweeney. Ms. Sweeney did everything she could working within the safety guidelines outlined by health officials. She continued to make the library an inviting, bright space and to add diverse literature to our book collection. We continued with our goal of always trying to build a diverse and current collection of fiction, nonfiction, graphic novels and biographies that appeal to a wide variety of students. At Dale Street, we believe that the books we offer students should be "windows, mirrors and sliding glass doors" for all of them.
- **Social and Emotional Learning** - Efforts of the Dale community include:
 - Although Social Emotional Learning is always a priority at Dale Street, teaching and learning in a pandemic illuminated it's importance. Dale Street continued to use Sanford Harmony; a CASEL endorsed Social Emotional Learning Curriculum. All students participated in a weekly lesson and had the opportunity

to participate in follow-up extension lessons. There are 5 units within the Sanford Harmony program: Diversity and Inclusion, Empathy and Critical Thinking, Communication, Problem Solving and Peer Relationships. Dale Street staff worked hard to integrate these topics into students' school days whether learning in-person or remotely.

- School Psychologist, Mrs. Strekalovsky and School Guidance Counselor, Ms. Warner continued to support students, both in-person and remotely. School Nurse Mrs. Thompson worked tirelessly to keep students safe and healthy while informing family of the Health Standards around COVID-19. All three staff members attended virtual meetings and participated in school webinars to support students' families.

COMMUNITY INVOLVEMENT

Dale Street's community involvement continued to be a top priority:

- The Student Council came up with an amazing idea to promote 18 local restaurants over a four-month period in an effort to support small, local businesses in their time of economic instability during the global pandemic.
- Our school also worked closely with the Medfield Police Department and Officer Manganello to develop safe and effective arrival and dismissal procedures that would address the increase in parent drop offs and pickups.
- School Nurse (and Medfield Nurse Leader), Mrs. Thompson worked closely with the Medfield Board of Health and Medfield families to impart critical health information. Mrs. Thompson also secured a grant to obtain BinaxNOW rapid antigen testing kits from the state so members of the community could participate in a rapid screening test.
- Dale Street continued its strong partnerships with MCPE and PTO. These supportive organizations made a plethora of gestures, both big and small, to support our students and our staff. We are grateful for their never-ending compassion and generosity.

GOALS FOR SCHOOL YEAR 2020-2021

As we entered the 2020-2021 school year, we all knew it would be one that no one (students, families, and staff) had ever experienced. With this in mind, Dale Street created these goals for the 2020-2021 school year:

- Keep our staff and our students safe
- Minimize student and staff anxiety around our current situation.
- Make students and staff laugh.
- Make students and staff feel cared about.
- Be available to support students, families and each other.

CONCLUSION

Two veteran teachers, Mrs. Julie Lowerre and Mr. Michael Mason, retired at the end of the 2020 school year. We were so lucky to have had the benefit of their incomparable teaching skills and kindness for over 20 years. We wish them nothing but the best.

The Town of Medfield continued to show its genuine support of education by approving the school budget, allowing us to hire multiple new staff members. We extend the heartiest welcome to Ms. Nicole Plympton (Grade 4) and Ms. Marina Sweeney (Library Media Specialist).

Our quest for excellence at the Dale Street School could only be realized through the collaborative efforts of our many contributors. We were fortunate to receive unwavering support from the following benefactors: The Medfield School Committee, Dr. Jeffrey Marsden, Ms. Mary Bruhl, Mr. Eoin O'Corcora, and Mr. Michael La Francesca. In addition, our staff and parents are always willing to collaborate and work as a unified force on behalf of our students. In addition to the support of the aforementioned group, the Dale Street students and staff are extremely grateful for the amazing support we continuously receive from both MCPE and the PTO. These two incredible groups meaningfully enhance our efforts to make learning fun by funding author visits, the makerspace, supplies for project-based learning and more.

Respectfully submitted,

Stephen S. Gresham
Principal

REPORT OF THE RALPH WHELOCK SCHOOL

To the Superintendent of Schools:

On behalf of the Ralph Wheelock School, it is my pleasure to submit the Annual Report for the year ending December 31, 2020. Please note that on March 13, 2020 all Medfield Schools went completely remote due to Covid-19. Students did not return to in person learning until September 16, 2020 at which point, students were participating in a Hybrid Model.

ENROLLMENT

The Ralph Wheelock School serves children in grades two and three. Wheelock's enrollment as of October 1, 2020 totaled 382 students. 192 were enrolled in Grade 2 and 190 students were enrolled in Grade 3. Of the 383 students, 36 students were members of Cohort D and attended class virtually each day.

The total enrollment reflected students participating in a cohort/ hybrid model. Students in Cohorts A and B attend in-person learning two days per week and two days of remote learning at home utilizing a Virtual Notebook and Google Classroom. Students in Cohort C attend in-person learning 2 days per week and 2 days of remote learning at school utilizing a Virtual Notebook and Google Classroom with support from a teacher, aide, and special educators. Students in Cohort D worked completely remotely via Zoom with a teacher designated to each grade level. There were nine classes in both 2nd and 3rd grade, a mixed class of Cohort C students, and a designated Cohort D teacher for each grade.

PROFESSIONAL DEVELOPMENT AND CONFERENCES

All Wheelock teachers are highly qualified and possess extensive experience in their chosen fields. Professional development during the 2020 school year focused primarily on School Climate and Culture, Literacy, Social Emotional Learning, and Equity and Inclusion at the beginning of the year. The focus then shifted to Remote Teaching, Learning, and Technology.

The area of professional development in Literacy has been led by ELA K-5 Curriculum Coordinator, Jamee Callahan under the direction of Dr. Christine Power, Director of Instruction and Innovation. Professional Development in the area of Math was led by Math Interventionist Jennifer Belsky under the direction of Christine Power. The year began with a focus on deciphering data using the STAR assessment to drive instruction and provide support to students as needed there was a pivot to focus our PD on creating effective Virtual Notebooks as well as supporting students virtually and in the Hybrid model.

Technology professional development has been ongoing, provided by the Technology Integration Specialist, Marissa Foley. Teachers continue to work closely with Marissa during Common Planning Times, before and after school workshops and 1:1 support to acquire new technology skills as well as improve existing skills. There was a large focus on learning new software such as SeeSaw, Flip Grid, Screencastify, Zoom, iMovie as well as many others. These were needed when creating lessons to input into the Virtual Notebooks. At the beginning of the year, students and staff utilized the Wheelock “FAB LAB” which is designated to STEAM activities and hands-on learning for students. This space was revamped adding flexible furniture and a colorful rug using funds from an MCPE grant. Due to Covid-19 restrictions, students were unable to use the space upon return to school.

Staff attended various conferences virtually throughout the spring and fall of 2020.

WELL-BEING AND THE WHOLE CHILD

In the area of Social Emotional Learning, students continue to participate in Open Circle lessons in the classroom. In an effort to increase student engagement, collaboration, and community, students in Grade 3 at Wheelock School have the opportunity to apply for a “Student Job”. Jobs include Office Helper, Morning Announcer, Flag Raiser, Franklin Helper as well as various other jobs. A 3rd grade Student Council was also instituted this year. Students ran for the position of homeroom representative. Each class was assigned three members to represent their homeroom at grade level meetings.

During the Morning Announcements each student recites the Wheelock Peacebuilder Pledge; *“I am a Wheelock Peacebuilder. I pledge to praise people and to be kind to everyone. I will try to notice and speak up when others have hurt feelings. I will build peace, while keeping my distance, at home, at school, and in my community, each day.”*

There was a shift in focus once the shutdown occurred in focusing on how to support students at home. There was an increase in anxiety, depression, and motivation. Once the students were back in the hybrid model there was a focus on modeling appropriate behavior, supporting students regarding their concerns and worries and supporting students during their at home learning.

COLLABORATIVE LEARNING

Assessments including the BAS (Benchmark Assessment System), Star 360 Math (Renaissance), DRA (Developmental Reading Assessment), and other district assessments are used to assess student progress. Data teams meet throughout the school year to discuss students and determine areas of need and support.

During the school closure collaboration became essential to plan lessons for students. Each grade level broke up into triads to plan lessons each week. There were videos, activities, projects and assignments for each content area. Teams collaborated each week to plan and execute these lessons.

World Language is offered to all students at the Wheelock School. Mandarin (Chinese) and Spanish are offered to students twice per week for 40 minutes per session. World Language teachers presented world language programming to Grade 1 students at Memorial School in late winter to assist them in the selection process for Grade 2. During the shutdown, virtual lessons were provided to students.

Another initiative, which complements differentiated instruction and intervention blocks, is Response to Intervention. This process, common to all Medfield elementary schools, supports the Student Support Team and provides early intervention services to those in need. An elementary district committee was formed to ensure smooth transitions and consistent practices among the three schools.

Several teachers piloted a mindful program called Inner Explorer. *“ Inner Explorer is an online mindfulness platform designed to support mental health and well-being through Mindfulness-Based Social Emotional Learning (MBSEL). Our pre-kindergarten through high school programs are available in English and Spanish and require no prep work from educators. Through daily practice with Inner Explorer, school communities learn how to cultivate critical social emotional skills, such as self-awareness, self-regulation, empathy, and resilience. These skills work to address chronic stress, trauma, and adversity, while also fostering compassionate and equitable learning environments.”*

This program was very well received.

COMMUNITY

The Wheelock PTO provides numerous opportunities for parental involvement throughout the school year. Special events include Rocky Woods, Family Literacy Night, an Ice Cream Social, the Winter Carnival, Wheelock Reads and Book Fair. Many of these events were canceled due to the Covid-19 guidelines. The PTO's generous funding of the Teacher Wish List, grant requests, field trips and culturally diverse presentations support Wheelock in its goal of creating a warm, nurturing environment in which learning can take place.

Students annually enjoy presentations by the Plimoth Patuxet Interpreters, Tanglewood Marionettes, the Discovery Museum and the Boston Museum of Science, among others.

This fall, Wheelock School has been honored to receive the following grants through the Medfield Coalition for Public Education: MCPE Red Cat's for each classroom, two water bottle filling stations and furniture for our Library Media Center.

The annual Winter Carnival in March was canceled due to Covid-19.

Students at Wheelock participate in many after school enrichment programs F.A.S.T. Athletics and Chess Wizards. In addition, many of our students are in the Boy Scouts and Girl Scouts who work with Medfield Master Gardeners to help maintain the Victory Garden. Community service groups also support our schools. We appreciate our community relationships and the tremendous support of our school.

FACILITIES AND EQUIPMENT

Wheelock was pleased to have our clock/bell system replaced as well as new flooring in some of the classrooms. Some minor painting and beautifying projects also took place.

FUTURE TRENDS

The area of Math will be a focus moving forward. A committee to look at upgrading our math curriculum will be formed. During the 2020-2021 school year, we will continue to support our teachers in best practices in the area of ELA.

Science remains a priority as we continue the adoption of the Next Generation Science Standards. Teachers will implement additional Foss kits to enhance units of instruction. Master Gardeners support the Victory Garden, which provides an enhanced experience for our students and connects to the Science and Social Studies curricula.

The Arts remain an important part of educating the whole child and the Night of the Arts will hopefully return in the near future; a collaborative effort among our music and art teachers has brought wonderful excitement to our program, providing Wheelock students with the opportunity to celebrate their artistic accomplishments.

As we strive to maintain and improve facilities, we will continue to increase technology opportunities for our students and provide teachers with necessary training. We continue to support safety initiatives and training for staff and students.

We will continue our efforts to insure smooth transitions among the three elementary schools as we work together for the children of Medfield.

The Town of Medfield recognizes the importance of the whole child and the social emotional well-being of its students. We will continue to bring an equitable and challenging learning experience to all of our students. I would like to recognize the talented staff for their hard work and dedication. I would like to acknowledge the Medfield School Committee, Superintendent Marsden, the PTO and the Medfield Coalition for Public Education for their support of the Wheelock School.

It is my honor to lead Ralph Wheelock School as its principal. I look forward to an exciting future for Wheelock School.

Respectfully submitted,

Holli H. Caulfield
Principal

REPORT OF THE MEMORIAL SCHOOL

To the Superintendent of Schools:

As Principal of the Memorial School, it is my pleasure to report on the school year ending December 31, 2020. Due to COVID-19, students and staff worked remotely from mid-March through June. In the fall, students returned in a hybrid model, with the exception of our preschool students. Preschool students returned full-time, in-person from the start of the school year.

ENROLLMENT AND STAFFING

The Memorial School services students in our integrated preschool, kindergarten and first grade programs. Memorial's enrollment as of October 1, 2020 totaled 387 students. This total consisted of 36 preschoolers enrolled in morning, afternoon and extended day sessions, 163 kindergarteners who attended half-day or full-day sessions, and 188 first grade students. There were five preschool classrooms that provide several scheduling options based on student need; a 2-day half-day p.m. class, a 3-day half-day p.m. class, two 4-day half-day classes (a.m. only) and a 4-day extended day option. There were nine kindergarten classrooms made up of eight full-day classes and one half-day AM class. Memorial also had eight first grade classrooms. In addition, to meet the needs of our students and families who, due to COVID, were unable to attend in-person, we also offered Cohort D: one fully remote kindergarten and one grade one classroom. A final cohort, Cohort C, was offered to selected students providing daily in-person learning.

Average class sizes were as follows:

Preschool: 10

Kindergarten: 22

Grade One: 23

We remained committed to providing our youngest students with a safe and child-friendly environment in which both academic and social/emotional learning are at the forefront. All of our classroom teachers and specialists were highly qualified and had extensive experience in working with young children. Classroom environments were set up in accordance with physical distancing guidelines, including air filters, hand-sanitizing stations and desk shields. All students and staff PreK-1 wore masks for safety.

As is true of all Medfield Schools, the Memorial School offered a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provided EL services, general education support for students requiring reading and/or math assistance and guidance support for children with social/emotional needs.

INSTRUCTIONAL HIGHLIGHTS

The Memorial School staff continued to strive to expand their knowledge of instructional techniques and current best practices to provide excellence in learning for our students. To achieve this goal, teachers participated in a variety of training opportunities through district-sponsored workshops that focused on technology, remote teaching and intervention techniques in remote, in-person and hybrid settings.

Professional development time was focused on collaboration, adapting curriculum, and creating instructional videos to maintain student learning both in-person and at home. Staff worked to address student needs across all settings. Working in both grade level teams/departments, the staff continued to seek out and incorporate best practices into their teaching, specifically in the areas of English Language Arts, Math, Science and Social Studies.

Each grade continued to consult with the Literacy and Math Specialists. Ongoing conversations centered on best teaching practices with a focus on the understanding of how young children can gain a more thorough understanding of essential concepts and standards.

While integrating technology throughout the curriculum had been an ongoing goal of the Medfield Public Schools, the pandemic accelerated our timeline. This year we were excited to welcome Mrs. Marissa Foley, our Technology Integration Specialist, to Memorial. Marissa worked closely with the staff to identify developmentally appropriate tools to support student learning for our youngest population. She offered various professional development opportunities to deepen the staff's understanding of the Google Suite, extensions, Twitter, Aspen, ST Math, Kibos, BeeBots and classroom projectors. She was instrumental in supporting the staff throughout the creation and implementation of the Virtual Notebooks.

To support the Social Emotional development of our students, the Memorial School continued to work provide opportunities for learning and practice. Utilizing Open Circle, Social Thinking and the Choose to be Nice program, our classroom teachers, special subject teachers, specialists and other staff members use common language centered around nine key traits. Staff worked diligently to support the social and emotional development during this very challenging time.

COMMUNITY INVOLVEMENT

The Memorial Parent Teacher Organization (PTO) continued to support our schools in a multitude of ways. Parent volunteers organized holiday celebrations that are held both remotely and in-person. PTO meetings were moved to Zoom to encourage parent involvement. All the while, this amazing organization continued to fund projects and resources to enhance the lives of our students despite not being able to hold the annual Winter Carnival that is not only a major fundraiser, but also a highly anticipated

community celebration. We continue to be greatly appreciative of this group's efforts and their ongoing support of our staff, students and families.

The Medfield Coalition for Public Education (MCPE) continued to support the Memorial School, funding innovative initiatives that enhanced student education. We were extremely fortunate to be awarded grants for ladibug projectors which proved to be an essential tool during remote teaching and learning.

RETIREMENTS

It is with mixed emotions that I report the retirement of one of our long term teachers, Susan McAvoy. Sue worked at the Memorial School for 18 years teaching students in Kindergarten. We are extremely grateful for her dedication to the children and families of the Memorial School and wish her the best in her retirement.

In closing, the 2019-2020 year has been like no other. Teaching and learning during a pandemic has required creativity, flexibility and patience. I am appreciative of all of the efforts of our students, families and staff during this unique time to make the best of a very challenging situation. We have all grown from the experience and look forward to using our new skills in what we hope is a return to more normal times.

Respectfully submitted,

Melissa D. Billsborough
Principal

REPORT OF THE DIRECTOR OF STUDENT SERVICES

To The Superintendent of Schools:

As the Director of Student Services, it is my pleasure to report on the school year ending December 31, 2020.

SPECIAL EDUCATION

The Special Education Department continues to look at programming and supports for all students. The 2020 school year brought the co-taught classroom from 4th to 5th grade as well as an expansion of co-teaching at the high school to include Biology, and Math/English at all four grades. Co-teaching has been shown to increase supports to a diverse group of students by providing a content level teacher and a special education teacher within one learning space. The 2020 school year also marked the beginning of an in district transition program to support students who require educational programming beyond high school. The District further ebbed and flowed with all of the changes in guidance regarding COVID 19 and assured that every student had a Learning Plan created and reviewed with families before school started for the 2020 school year.

The overall student special education enrollment (SIMS data Oct. 1, 2020) has decreased since last year. This showed a marked decrease at ages 3-5 and slight increase for ages 6-21.

Students Age	10/1/16	10/1/17	10/1/18	10/1/19	10/1/20
3 - 5	22	39	35	27	10
6-21	251	264	263	284	288
OOD	22	24	27	28	19
Total	295	327	325	339	317

Based on the needs of our students, the Student Services Department continues to work on building and creating programming and providing the necessary professional development our staff need in order to meet the needs of all students. As mentioned last year, in order to respond to our students social/emotional needs, we continue to implement a variety of curriculum district wide. The district benefited from professional development from renowned resources in cognitive behavioral therapy, co-teaching and executive functioning.

PRESCHOOL

The programming within the integrated preschool provides 4 sections that include a 2 half-day program (Tuesday and Thursday afternoon), a 3 half-day program

(Monday, Wednesday and Friday afternoon), a 4 half-day program (Tuesday-Friday, 8:45-11:15) and a 4 full-day program (Tuesday-Friday 9:00-2:00). Because the district was remote on Wednesdays for the beginning of the 2020 school year, the 4 half-day and 4 full-day programs were moved to Monday, Tuesday, Thursday and Friday and the 3 half day program was Monday, Tuesday and Friday. The Early Childhood ACCESS program continues to service students in Pre-K/K and grade 1 with more significant service delivery needs. This program has allowed the staff to more effectively focus on the individual academic and behavioral needs of each student. ECA provides a highly structured environment that allows for the implementation of empirically based behavioral interventions that support students and address their maladaptive behaviors. ECA is taught by a special education teacher and supported directly by a Board Certified Behavior Analyst (BCBA). Preschool staff has continued their professional development in Social Thinking and have created a family training model incorporating Positive Solutions for Families.

SCHOOL HEALTH SERVICES

The school nurses continue to spend the majority of their time on matters related to COVID-19. They have attended educational programs from the MA Department of Public Health, updated procedures and protocols on infection control, person protective equipment, set up Medical Waiting Rooms, consulted on school safety teams, educated staff and families, became a testing site for Rapid and PCR Pooled Testing, contact traced and worked closely with the Medfield Board of Health and the Public Health Nurses. The nurses also coordinated a Flu Clinic for school staff with our community Partner CVS.

Five full time nurses and two part time nurses provide health care services to students in preschool through grade 12. The role of the school nurse continues to expand as the student population faces a broad spectrum of complex health issues. The nurses provide: health assessments (including blood pressure, cardiac, pulse oximetry, pulmonary and blood sugar monitoring), injury assessment and first aid, medication administration, field trip preparations, psychosocial support and referrals, as well as assist in maintaining a safe and healthy school environment. Considerable time is spent supporting students, especially in the upper grades, who have sustained concussions, coordinating their return to academics and sports with the athletic trainer, Guidance and teaching staff. The school nurses also continue to be key personnel in each building supporting the Wellness Policy.

The diverse role of the school nurse also includes: coordinating the care for children with special health care needs, writing and supporting individualized healthcare plans, participation at 504 and Special Education Team meetings, conducting home visits as needed, maintaining the automated external defibrillators (AEDs) in each building, monitoring state requirements including: physical examination and immunization records, health screenings (hearing and

vision, height and weight with body mass index, postural screening and substance use assessment (SBIRT), as well as providing education on pertinent health issues for students, staff, and parents. All teaching staff are trained in Standard Precautions and Life-Threatening Allergies with administration of Epinephrine via auto-injectors. Several CPR/AED and First Aid classes are offered after school for staff members.

The nurses have attended training on the administration of Narcan, a drug used to reverse Opioid overdose. This emergency medication is stocked in all the nurses' offices as well as with the athletic trainer. Emergency Response Plans, in conjunction with the Medfield Police and Fire Department, were **updated** for all schools.

The nurses continue to broaden their knowledge base and skills to maintain clinical licensure and keep updated on new clinical advancements through: graduate courses, attendance at conferences on pertinent topics and in-house professional development. Several of the nurses were also involved in classroom teaching and projects including: Healthy Habits for Teens and Hand Washing Germ Busters, coordination of a walking club during recess, an after-school Art Therapy Club and Future Nurses Club as well as coordinating several philanthropic events, including: Pennies for Patients for The Leukemia and Lymphoma Society and The Medfield Home Committee.

It becomes more apparent each school year how important the role of the school nurse is to the entire school population, and how School Health Services are an integral part of student life.

GUIDANCE

The Medfield Public Schools Guidance program works to meet the needs of all students and is based on the Massachusetts Curriculum Frameworks for Guidance. Medfield Public Schools has nine guidance counselors and one adjustment counselor throughout the district's five schools. The Guidance Department Chair works to oversee the guidance programming for all students grades K-12. Students have access to a guidance counselor beginning in Kindergarten through high school.

The Guidance Department has two elementary counselors. One counselor works between the Memorial School (K-1) and Wheelock School (2-3). Dale St. School (4-5) has one full-time Guidance Counselor. At the elementary level, students have the opportunity to participate in group counseling programs, including Mastermind/Impulse Control Lunch Groups, Self-Calming/Anger Management Group, and Friendship Groups. Guidance Counselors are providing grade-level lessons to students on Zone of Regulation, Empathy, and Mindfulness. As a department, we are continuing to expand our elementary Guidance program.

At Blake Middle School, three full-time Guidance Counselors are employed to assist all students in achieving academic success, healthy self-esteem, time management, sensitivity to the needs of others and the ability to cope with change. Each of the three guidance counselors teach group guidance classes for students in grades six through eight, which is specific to the developmental needs of the students. In sixth grade, the guidance counselor helps students to make successful transitions, develop and maintain appropriate social skills, and foster empathy vs. sympathy. The seventh grade students are learning about resiliency, self-advocacy, and autonomy. The eighth grade guidance counselor works with students on self-exploration, respect, and reflection. Through the group guidance classes, individual counseling, and interactions with colleagues and parents, the counselors work to foster the personal growth of each student. Additionally, the School Adjustment Counselor is providing grade-level lessons to students in the group guidance courses. These lessons include anxiety, resiliency, and helping a friend when they are struggling with a mental health issue. In addition, the Guidance Counselors have created and designed a Stress Management class for students. In Stress Management, students will begin to understand what stress is, how anxiety and stress are different, and learn about various mindfulness practices including guided imagery, mediation, mindful eating, gratitude, and reflection.

The Medfield High School Guidance program focuses on the academic, social, and emotional well-being of each student. Medfield High School has five Guidance Counselors, including the Guidance Department Chair. The counselors develop relationships with their students beginning with the transition from eighth grade through high school graduation. The guidance counselors work collaboratively in their curriculum planning to ensure that all students receive the appropriate curriculum based on their developmental needs. The ninth grade curriculum focuses on transitions and first year success. Our tenth grade students learn about career planning and personality assessments, and how that relates to their future plans. Guidance counselors work with eleventh and twelfth grade students on future planning options, primarily the college admission process. Guidance Counselors work with students and families to ensure that all students have future plans in place after high school graduation.

The guidance counselors are also working to educate students on the signs and symptoms of depression and suicidality, by implementing the evidence-based SOS Signs of Suicide Prevention Program. This program is the only school-based suicide prevention program listed on SAMSHA's National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The Signs of Suicide program is implemented by the Guidance Counselors in 7th grade, 9th grade, and 12th grade.

ENGLISH LEARNER (EL) DEPARTMENT

The overall number of EL students (SIMS data as of Oct. 1, 2020) has decreased. The decrease in the overall EL student enrollment is due to the reclassification of students from EL program to Former English Learner (students are monitored for four years following their formal exit date from program).

English Learner Students (EL): October 1, 2020

Grades	10/1/2016	10/1/2017	10/1/2018	10/1/2019	10/1/2020
K-5	22	21	15	13	15
6-8	5	2	4	2	3
9-12	4	9	5	3	1
Total	31	32	24	18	19

The FEL number has increased since last year. The students currently monitored within the Medfield Public Schools are indicated below:

Former English Learner (FEL): October 1, 2020

Grades	Number of Students
K-5	9
6-8	19
9-12	9
Total	37

The languages spoken by the current EL population are as follows:

Primary Language of EL Students: December 31, 2020

Language	Number of Students
Albanian	2
Arabic	9
Chinese	2
Greek	3
Gujarati	4
Hebrew	1
Hindi	1
Japanese	1
Korean	2
Luganda	1
Mandarin	2
Nepali	3
Portuguese	14

Russian	3
Spanish	7

Two full-time licensed ESL educators provide the direct EL instruction to students at the elementary and secondary level with one full-time teaching assistant that provide in-class support. “The goal of English as a second language instruction in Massachusetts public schools is to advance English Learners’ (EL) language development and promote their academic achievement. English language proficiency includes social and academic language in listening, speaking, reading, and writing (WIDA, 2012a). ESL instruction provides systematic, explicit, and sustained language instruction, and prepares students for general education by focusing on the language one needs to succeed in general education classrooms...” (*Massachusetts Guidance and Laws, October 2017*) Programming at the Medfield Public School District complies with the Massachusetts Department of Elementary and Secondary Education ELL Guidance and Laws.

Respectfully submitted,

Mary Bruhl,
Director of Student Services

REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2020. It is my pleasure to report that for the twenty-fifth year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children. My goal will be to continue the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting, and teamwork are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education. We offer 26 varsity interscholastic sports to our students. Although, the pandemic kept our spring teams from taking the fields, we would like to highlight the teams from the winter and this fall “1” that did participate. Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

WINTER

Basketball (Boys)	Varsity	Herb Grace
	Assistant	Evan Moon
	JV	Mark Spolidoro
	Freshman	Mark Maguire
Basketball (Girls)	Varsity	Mark Nickerson
	Assistant	Ellen Gelinas
	JV	Paul Coutinho
	Freshman	Mary Laughna
Ice Hockey (Boys)	Varsity	Toby Carlow
	Assistant	Junior Carlow
	JV	Eric Lindgren
Ice Hockey (Girls)	Varsity	Sarah Small
	Assistant	John Summers
Indoor Track (Boys)	Head	Shawn Luce
	Assistant	Matt Frazier
Indoor Track (Girls)	Head	Mike Slason
	Assistant	Nick Stevens
Gymnastics	Head	Jennifer Libin

Swim/Dive	Head Dive	Linnea Borjestedt Maura O'Brien
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Alpine Ski (Co-op with Ashland HS, with Ashland being host school)

SPRING (Did not have a season)

Baseball	Varsity Assistant JV Freshman	David Worthley Mark Nickerson Chris Koda Eric Ludwig
Softball	Varsity Assistant JV	Travis Taliaferro Joe Clifford Kanee Chlebda
Tennis (Boys)	Head Assistant	Evan Moon Barry Parker
Tennis (Girls)	Head JV	Chris Dubose Beth Eby
Track and Field (Boys)	Head Assistant Assistant	Shawn Luce Patrick Penza Mike Kraemer
Track and Field (Girls)	Varsity Varsity Assistant	Mike Slason Diane Lyon Nick Stevens
Volleyball (Boys)	Varsity JV	Jerry Shu Matt Frazer
Lacrosse (Boys)	Varsity Assistant JV Freshman	John Isaf Blake Frasca Will Whittlesey Tyler Hagan
Lacrosse (Girls)	Head Coach Assistant JV	Mary Laughna Kelsey McKenzie Lucas Mihalich

FALL "1"

Golf	Varsity	Frank Oliverio
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	JV	Ken McAuliffe
Cross Country (Boys)	Varsity Assistant	Mike Kraemer Shawn Luce
Cross Country (Girls)	Varsity Assistant	Diane Lyon Mary Holt-Wilson
Field Hockey	Varsity Assistant JV Freshman	Allison Driscoll Lynne Malmquist Sally DeGeorge Julie Tevis-Finn
Soccer (Boys)	Varsity Assistant JV Freshman	Jason Heim Travis Taliaferro Nathan Walkowicz Lucas Mihalich
Soccer (Girls)	Varsity Assistant JV Freshman	Michael LaFrancesca Sarah Isaacson Perry Oasis Mary Laughna

Our 2019-2020 winter seasons started and ended with the same tradition of success. The boys' ice hockey team (11-5-4) qualified for the D2S tournament. Girls' ice hockey (10-7-3) had a great year and made it to the MIAA Tourney. The gymnastics team (9-3) had an impressive season. They placed 5th in the South Sectionals and Coach Jen Libin became the Boston Globe and MIAA Coach of the year! The indoor track teams for both boys and girls finished 2-3 and 4-1, respectively. John McNeil was names TVL MVP, was a Boston Globe All-Scholastic as well as the state champion for the High Jump (6'9") and the New England Champion (6'7")! Swim and Dive, 2-6-1, had another positive season with lots of improvement from previous year and PR's. The girls' basketball team (18-2) had another successful season and deep tournament run. The boys' basketball team (9-11) showed a lot of improvement this year.

The spring season was cancelled due to the global pandemic. We applaud all our our spring athletes (especially the seniors) who were obviously disappointed, but handled with grace.

The fall of 2020, which will be known as "Fall 1" brought teams back to compete (with modifications from the EEA and MIAA), and with football and girls' volleyball moved to the "Fall 2" season to begin on February 22, 2021. Boys'

cross-country finished at 1-4 and girls' cross-country (5-0) were one of three undefeated teams in this season! Coach Lyon was named TVL Girls' Cross Country Coach of the Year! Field hockey (1-6-3) had a competitive season in a very strong league. Boys' soccer enjoyed an amazing run (10-0), with James Layden named TVL MVP, EMASS All-State and All-State awards, and voted to Globe and Herald All-Scholastic. Coach Heim (once again) named coach of the year. The girls' soccer team also finished undefeated (7-0-3), led by Marissa Gorog who was named to MHSSCA All-State!

No Spring Season (Global Pandemic)

- Team: Girls Tennis
- Team: Boys Tennis
- Team: Girls Lacrosse
- Team: Boys Lacrosse
- Team: Girls Spring Track
- Team: Boys Spring Track
- Team: Boys Baseball
- Team: Softball
- Team: Boys Volleyball

Team: Boys Hockey

Record: 11-5-4

All-Stars: Mike Tyer & Phil Parker

Team: Girls Ice Hockey

Record: 10-7-3

All-Stars: Kayla Anderson & Katelyn Cardoso (Norton HS)

Team: Girls Winter Track

Record: 4-1

All-Stars: Olivia Tomlin & Bella Gangemi

Team: Boys Winter Track

Record: 2-3

All-Stars: Colin Benson & John McNeil (TVL MVP, State and NE Champion in High Jump, Boston Globe and Herald All-Scholastic)

Team: Swim & Dive

Record: 2-6-1

All Stars: Pari Ahmadi, Kylie Herbstzuber, Rachel Parry, & Izzy Brown

Team: Boys Basketball

Record: 9-11

All-Stars: Rabi Armany

Team: Girls Basketball

Record: 18-2

All Stars: Camilla Silk & Annie McCarthy

Team: Gymnastics

Record: 9-3

All-Stars: Meg White (Qualified for states (All-around) and NE's (AA & Beam), Nia Rijo (Qualified for states on vault, bars, and beam). Kat Pouloupoulos (named to National team). Coach Jen Libin named Boston Globe AND MIAA Coach of the Year.

Team Awards: 5th place in D2 South Sectionals (141.975)

Alpine Ski: Girls 27-5 – 2nd Place, Boys 25-15 – 4th Place

All-Stars: Zoe Zilinski & Brock Thomson both qualified for states.

Team: Boys Cross Country:

Record: 1-4

All-Stars: Colin Benson

Team: Girls Cross Country:

Record: 5-0

All-Stars: Emma Bannister, Molly Donovan, Emily Morgan, Erin Infantino, & Isabel Vara. Coach Diane Lyon named TVL Coach of the Year.

Team: Boys Soccer

Record: 10-0

All-Star: James Layden (TVL MVP, EMASS All-Star and All-State and Globe & Herald All-Scholastic), Brendan Harding, Jake Kraemer. Jason Heim named TVL Coach of the Year.

Team: Girls Soccer

Record: 7-0-3

All-Stars: Ally Dubbs, Izzy Brown, Marissa Gorog (MHSSCA All-State), & Morgan Reilly

Team: Field Hockey

Record: 1-6-3

All-Stars: Molly Hardiman

Team: Golf

Record: 6-4

All-Stars: Henry Reilly & James Davignon

Most of our interscholastic teams participate in the Tri-Valley League (Ashland, Bellingham, Dedham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Millis, Medway, Norton, Norwood and Westwood) in the “Large” Division (Ashland, Holliston, Hopkinton, Medfield, Norwood, and Westwood) based on school enrollment. Medfield is the sixth largest school in terms of overall enrollment. Our gymnastics team competes as an independent team as there are no leagues available to them.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, and the community for all of their support throughout the year.

Respectfully submitted,

Eric A. Scott
Director of Athletics

REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM

To the Superintendent of Schools:

As the Director of the Community Education Programs in Medfield, it is my pleasure to report on the year ending December 31, 2020. The Community Education Program continued its tradition of offering a wide variety of classes designed to meet the needs of our students and adult learners. The programs now offered in the community education program include:

Teacher Wellness Programs

These courses were designed to relieve stress and improve the mental and emotional health of our faculty. Exercise classes including yoga, spinning, and Pilates was scheduled to meet the needs of our teachers and staff.

Adult Education

Medfield Community Education was not able to offer these programs in 2020 due to the global pandemic.

A.M. Care Programs

These programs were not offered at the Memorial School, the Dale Street School, and Wheelock School due to the global pandemic.

Summer Experience

This program did not run this summer due to the global pandemic.

Warrior Summer Camps

The Warrior Athletic camps did not run this summer due to the global pandemic.

We look forward to the future of the Community Education Program and what it can offer to the citizens of Medfield.

Respectfully submitted,

Eric A. Scott
Director of Community Education

**TOWN CLERK'S REPORT
FOR THE YEAR ENDING
DECEMBER 31, 2020**

MARRIAGES

1/31	Jill E. Driscoll James D. Dishong	8/28	Lauren E. Kelley Michael P. Guyder
5/9	Mary K. Lapham William F. Scannell, Jr.	8/29	Amanda J. Cronin Piterson Ferdinand
5/22	Julie A. Desmarais Ryan P. O'Rourke	9/4	Raquel D. Figueirido Rafael B De Almeida
5/22	Liang Yang Hayson Hreczuck	9/5	Meghan K. Reilly William P. Tallarita
6/6	Fanni Torok Matthew A. Taylor	9/12	Taylor M. Heide Andrew D. Ludwig
7/1	Jennifer K. Anton James W. McLean	9/20	Anne M. Fletcher John Stobart
7/10	Nicole L. Wietrak Liam C. Lydon	9/22	Anna M. Miller Zachary M. Bolles
7/18	Kristen A. Regan Timothy R. Corley	9/23	Rene L. Schweickhardt Jeffrey Hyman
7/26	Amanda K. Waters Mark A. Rampino	10/2	Hadley E. Garnett Michael J. Saville
8/1	Emmanuella Dorvil Brian Y. Novoson	10/20	Minh T. Nguyen Nicholas J. Audy
8/8	Julie L. Watson Matthew A. Smith	11/7	Laiza N. DaSilva Andrew S. Angelo
8/10	Lorraine A. Gomba Omar H. Elabd	11/25	Mary Jane E. Guthrie Asha W. LeRay
8/17	Paola G. Abascal Nicolas A. Lord		

DEATHS

JANUARY

1/2 Blandine Brais
1/7 Janice Curry
1/8 Gary Lehmann
1/15 Ernest Bannister
1/16 Joseph Grzyb
1/17 Anne Morgan
1/24 Kat Spender
1/26 Marita Driscoll
1/30 Ralph Parmigiane

FEBRUARY

2/11 Daniel Bibel
2/16 Richard Dorgan
2/20 Harry S. Bodozian
2/23 Kerim Hadzi

MARCH

3/9 Amelia Schofield
3/10 Philip Burr
3/12 Standley Burgess
3/12 Lorraine Barbone
3/22 Anthony Lamonica
3/25 Sandra VanNess
3/30 June Murphy

APRIL

4/1 Lucy Cameron
4/5 Rosemarie Farrell
4/7 Maryan Seaman
4/9 Robert Lewis, Sr
4/9 Francis Kingsley, Jr.
4/10 Edwin Gaeta
4/26 Ellen Kinnen
4/26 Paul Delcore

MAY

5/5 Meliton Hernandez
5/7 Agnes Barry
5/8 Alice Wheeler
10/17 Leo LeClaire

5/16 Rena McKay
5/20 John McAlice, Jr.
5/25 David Cook
5/20 John Wilson
5/27 David Johnson

JUNE

6/4 Laura Ahern
6/6 Richard Abecunas
6/12 Miriam Fawcett
6/24 Francis Fryer, Jr.

JULY

7/10 Ronald Schindler
7/18 Evelyn Dove
7/23 Ruth DeSorgher
7/25 Joel Lieberman

AUGUST

8/5 Donald Shapiro
8/8 Judith Harris
8/8 Elizabeth Mann
8/13 Joseph Callahan
8/14 Bradford McMillan
8/18 Barbara McTernan
8/25 Wayne Purell

SEPTEMBER

9/2 Helen Anton
9/3 John Fraser
9/5 Edna Hiltz
9/6 Patrick Beauregard
9/7 Rogan Marshall
9/15 Richard Spencer
9/21 John Rubino
9/21 Marjorie Friel

OCTOBER

10/14 Evan Laurie Rhodes, Jr.
10/14 Peter Summers

NOVEMBER

11/2 Alfred Marsili
11/7 Brian Sullivan
11/9 Lori Jacoby
11/12 Margaret Killoran
11/14 George O'Brien
11/17 Jonathan Patch
11/20 Irene Rhodes

NOVEMBER

11/2 Alfred Marsili
11/7 Brian Sullivan
11/9 Lori Jacoby
11/12 Margaret Killoran
11/14 George O'Brien
11/17 Jonathan Patch
11/20 Irene Rhodes

DECEMBER

12/6 George Kingsbury
12/11 David Oppenheim
12/21 James Harris
12/22 Leonard Haigh
12/28 Benjamin Wang
12/30 Catherine Travers

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR PRESIDENTIAL PRIMARY
MARCH 3, 2020**

Norfolk, SS

To either of the Constables of the Town of Medfield

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Primaries to vote at Precincts 1, 2, 3, 4 at the CENTER OF MEDFIELD on Ice House Rd, TUESDAY, THE THIRD DAY OF MARCH, 2020 from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE FOR THIS COMMONWEALTH
STATE COMMITTEE MAN BRISTOL & NORFOLK
STATE COMMITTEE WOMAN BRISTOL & NORFOLK
WARD OR TOWN COMMITTEE MEDFIELD

Hereof fail not and make return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid. Given unto our hands this 4th day of February in the year Two Thousand Twenty

Gustave H. Murby, Chair /s/
Osler L. Peterson /s/
Michael T. Marcucci /s/
SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Robert Flaherty
Date: February 7, 2020

A TRUE COPY ATTEST:

Shawn Dooley
Interim Town Clerk

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
PRESIDENTIAL PRIMARY ELECTION
MARCH 3, 2020**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: TRACEY KLENK

The polls were closed at 8:00 P.M.

After the counting and tabulation of the ballots, the results were as follows:

<u>DEMOCRATIC BALLOTS</u>	<u>PRECINCT</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
PRESIDENTIAL PREFERENCE					
Deval Patrick	2	1	0	4	7
Amy Klobuchar	12	28	9	15	64
Elizabeth Warren	176	169	150	152	647
Michael Bennet	2	2	0	2	6
Michael Bloomberg	160	172	133	140	605
Tulsi Gabbard	10	8	3	13	34
Cory Booker	1	0	0	1	2
Julian Castro	0	0	0	0	0
Tom Steyer	6	5	7	3	21
Bernie Sanders	163	134	139	131	567
Joseph Biden	374	378	379	362	1193
John Delaney	0	0	0	0	0
Andrew Yang	0	1	1	0	2
Pete Buttigieg	24	33	35	25	117
Marianne Williamson	1	0	2	0	3
No preference	1	2	0	0	3
Blanks	2	3	3	2	10
Others	1	0	1	0	2

TOWN COMMITTEE					
Rebecca Vanucci St. George	391	435	375	366	1567
Susan Bernstein	439	474	409	390	1712
Siobhan Donovan	392	441	387	384	1604
Eileen Desorgher	531	537	482	475	2025
Stephen Teehan	384	424	373	368	1549
Caroline Johnson Allshouse	374	414	354	354	1496
Rebecca Kornet	420	456	394	391	1661
John Kornet	411	449	383	387	1630
Joanne La Francesca	410	449	383	369	1611
Eva Potts	448	472	406	397	1723
Christine McCue Potts	434	451	389	408	1682
Lauren Zembron	390	434	375	372	1571
Deborah Wang	421	434	385	387	1627
Tricia Haskins	380	425	369	362	1536
Paul Hinkley	460	454	401	403	1719
Karen C. Ross	383	442	367	363	1555
Bradley Ross	381	440	357	361	1539
Michael Filosa	374	429	351	360	1514
William Onorato	375	424	352	355	1506
Linda Finjkle	391	426	358	361	1536
Margaret Vasaturo	399	450	361	367	1577
Aaron St. George	379	427	362	359	1527
Garland Hunt	390	415	349	358	1512
David Traub	383	438	364	373	1558
Kristen Gordon	405	424	367	365	1561
Alena Guerra	392	440	367	376	1575
Blanks	22182	212 46	203 19	199 31	83678
Others	6	10	31	8	55
<u>REPUBLICAN BALLOTS</u>					
PRESIDENTIAL PREFERECNE					

William F. Weld	23	25	19	22	89
Joe Walsh	4	2	0	0	6
Donald J. Trump	152	140	124	130	546
Roque “Rocky” De La Fuente	0	1	0	0	1
No preference	4	4	7	3	18
Blanks	3	0	2	1	6
Others	1	2	0	1	4
STATE COMMITTEE MAN					
Jeffrey R. Bailey	81	87	86	72	326
Fred “Jay” Barrows	63	66	45	60	234
Blanks	43	20	21	24	108
Others	0	1	0	1	2
STATE COMMITTEE WOMAN					
Angela F.F. Davis	82	81	59	65	287
Janet Loergan-Spinney	70	69	73	63	275
Blanks	35	23	19	28	105
Others	0	1	1	1	3
TOWN COMMITTEE					
Steven Robert Caskey	107	111	86	96	400
Stephen W. Fosdick	105	99	81	93	378
Cailin M. Caskey	101	105	87	92	385
Jennifer R. O’Shea	109	117	91	99	416
Nathan Walter Bazinet	101	103	88	87	379
Blanks	2093	189	168	172	7402
		5	9	5	
Others	2	6	6	6	20

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

SHAWN C. DOOLEY
INTERIM TOWN CLERK
March 3, 2020

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR THE ANNUAL TOWN ELECTION
MAY 4, 2020**

Norfolk, ss

To the Constables of the Town of Medfield in Said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Center at Medfield on Ice House Road in said Medfield on **MONDAY, THE FOURTH** day of May, A.D. 2020 at 6:00 o'clock A.M., then and there to act on the following purpose:

To choose all Town Officers required to be elected annually by ballot, viz:

One Moderator for One year

One Selectmen, One Assessor, Two School Committee Members, Two Library Trustees, Two Park Commissioners and One Trust Fund Commissioner for Three years.

One Member of the Planning Board and one Housing Authority for five years.

The polls will open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Election.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Election aforesaid. Given unto our hands this _____ day of March, Two Thousand and twenty

Gustave Murby, Chair
Osler Peterson
Michael Marcucci
BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting

attested copies of the same at five public places, seven days before the date of the elections, as within directed.

Constable:

Date:

A TRUE COPY ATTEST:

James G. Mullen, Jr.

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION
MAY 4, 2020**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Tracey Klenk

TELLERS: Sarah Raposa, Scott Allison, Terri Wickham, Donna Knott

The polls were closed at 8:00 P.M.

The total vote was 606. There are 8,859 registered voters, 6.8% of voters voting.

	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
MODERATOR (one yr) VOTE FOR ONE					
Scott F McDermott					534
Write In					2
Blanks					70
SELECTMEN (three yrs) VOTE FOR ONE					
Gustave H Murby					489
Write In					3
Blanks					114
ASSESSOR (three yrs) VOTE FOR ONE					
Kenneth L Manning					513
Write In					0
Blanks					93

SCHOOL COMMITTEE (three yrs) VOTE FOR NOT MORE THAN TWO					
Anna Mae O'Shea Brooke					525
Jessica Reilly					507
Christine McCue- Potts (write-in)					21
Write In					3
Blanks					156
LIBRARY TRUSTEE (three yrs) VOTE FOR NOT MORE THAN TWO					
Lauren C. Feeney					510
Jennifer Shaw Cronin					504
Write In					0
Blanks					198
PLANNING BOARD (five yrs) VOTE FOR ONE					
James Brand					497
Write In					0
Blanks					109
PARK COMMISSIONER (three years) VOTE FOR NOT MORE THAN TWO					
Kirsten E. Young					510
Michael T. Parks					507
Write In					0
Blanks					195
HOUSING					

AUTHORITY (five years) VOTE FOR ONE					
Robert S Canavan					507
Write In					0
Blanks					99
TRUST FUND COMMISSIONER (three years) VOTE FOR ONE					
Georgia K. Colivas (write-in)					8
Eric D. Lussier (write-in)					5
Others					46
Blanks					547

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

INTERIM TOWN CLERK
James G. Mullen, Jr.

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2020**

On **Saturday, the twenty-seventh day of June, 2020** commencing at 11:00 AM the following Articles will be acted on outside on the Turf Field at the Amos Clark Kingsbury High School, located at 88R South Street in said Medfield, viz.

Moderator Scott F. McDermott opened the Annual Town Meeting at 11:08 A.M.

Interim Town Clerk James G. Mullen, Jr. informed the Moderator that a quorum was present and read the return of service for the meeting.

The Moderator asked all veterans in attendance to stand and be recognized.

Voters in attendance stood for the playing of the National Anthem

The Moderator asked for a moment of silence for the following residents who had died since the last meeting. Daniel Bibel (Dan), Philip Burr (Phil), Anthony Calo (Tony), Elizabeth Hinkley, Barbara Leighton, John Panciocco, Ralph Parmigiane, Charlotte Reinemann, Burgess Standley (Mike), Alice Wheeler.

A motion was made and seconded that all non-Medfield voters be allowed to attend the meeting.

VOTED: The Town Voted YES UNANIMOUS VOTE

Article 1. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE 2019	
Maureen O'Driscoll	\$3,000.00
Harold M Gibbons	600.00
Stephen & Donna Dragotakes	3,000.00

Brad Weafer	1,500.00
Jennifer W Reiling	750.00
Amin F Sabra	3,000.00
Molloy, Linda J	3,000.00
Peter Michael Stanton	3,000.00
Margaret Warren	3,000.00
Mary E Viens & Richard Catenacci	750.00
Maria & David Seaver	750.00
Lisa M Priest	3,000.00
Sandra & Ray Dalbec	3,000.00
Philip & Mary Brandolo	600.00
Fritz Fleischmann & Katrin Fischer	750.00
Cathleen Dugan	3,000.00
Cathleen Dugan	3,000.00
Christopher & Cory Pray	1,500.00
Joseph A & Julie M Wallace	3,000.00
Stephen M Hayes	3,000.00
TOTAL	\$43,200

Or to act on anything in relation thereto.

Warrant Committee Member Newton H. Thompson, III made a motion which was seconded to approve the Article as printed.

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 2. To see if the Town will vote to set Expenditure Limits for 53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2021, as follows:

<u>Section</u>		<u>Amount</u>
5.1	Fire Alarm Revolving Fund	\$32,000
5.2	Ambulance Revolving Fund	70,000
5.3	Advance Life Support Revolving Fund	225,000
5.4	Community Gardens Revolving Fund	3,000
5.5	CENTER at Medfield Building Maintenance Revolving Fund	30,000
5.6	Library Revolving Fund	5,000
5.7	Respite Care Revolving Fund	125,000
5.8	Transfer Station Recycling Revolving Fund	10,000
5.9	Former State Hospital Revolving Fund	100,000
Total		\$600,000

Or to act on anything in relation thereto.

Warrant Committee Member Edward J. Vozzella made a motion which was seconded to approve the article as printed

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 3. To see if the Town will vote to appropriate \$162,713.02 of money from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services,

equipment, and programming for the Town of Medfield, or to take any other action related thereto.

Warrant Committee Member Edward J. Vozzella made a motion which was seconded to appropriate \$ 162,713.02 from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services, equipment and programming for the Town of Medfield.

VOTED: The Moderator declared the Article Passed UNANIMOUS VOTE

Article 4. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$73,144	\$73,144
Selectmen, Chairman	\$900	\$900
Selectmen, Clerk	\$900	\$900
Selectmen, Third Member	\$900	\$900
Assessors, Chairman	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0

Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioners	0	0

Warrant Committee Member Jeremy T. Marsette made a motion which was seconded to approve the article as printed.

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 14 was voted after Article 4 on June 27, 2020

Article 14 To see what sum of money the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide, to implement any Collective Bargaining Agreements between the Town of Medfield and Medfield Police Union from July 1, 2019 to June 30, 2020; or otherwise act thereon.

Warrant Committee Member Robert E. Sliney, Jr. made a motion which was seconded to appropriate \$ 35,000.00 to be transferred from available FY20 funds to implement the Collective Bargaining Agreement between the Town of Medfield and the Medfield Police Union from July 1, 2019 to June 30, 2020.

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 5 To see if the Town will vote to amend the Personnel Administration Plan and Classification of Positions and Pay Schedule, effective July 1, 2020, as set out in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

Police Department as per Contract

Sergeant	Step 1	Step 2	Step 3
7/1/2019	\$1,386.57	\$1,429.45	\$1,480.74
<i>bi weekly</i>	\$2,773.14	\$2,858.90	\$2,961.49

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2019	\$1068.57	\$1,103.63	\$1,135.69	\$1,170.81	\$1,207.01	\$1,244.35
<i>bi weekly</i>	\$2,137.14	\$2,203.26	\$2,271.38	\$2,341.61	\$2,414.01	\$2,488.70

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2019	\$735.07	\$775.99	\$815.13	\$856.59	\$904.92
<i>bi weekly</i>	\$1,470.15	\$1,551.97	\$1,630.27	\$1,713.17	\$1,809.85

Specialist Range

7/1/2019	\$663.59	to	\$3,794.60	Annual Stipend
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Fire Department as per Contract

FIREFIGHTER/EMT

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2017	23.91	24.64	25.35	26.13	26.91	27.74	28.54	29.39
7/1/2018	24.39	25.14	25.85	26.66	27.45	28.30	29.11	29.97
7/1/2019	24.87	25.64	26.37	27.19	27.99	28.86	29.69	30.57

LIEUTENANT/FF/EMT

LT/FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2017	27.74	28.57	29.28	30.02	30.92	31.84
7/1/2018	28.29	29.14	29.87	30.62	31.53	32.48

7/1/2019	28.86	29.72	30.47	31.23	32.17	33.13
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Public Safety Positions

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call FF/EMT	\$25.11	\$25.88	\$26.64	\$27.44	\$28.26	\$29.13	\$29.98	\$30.89

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	\$22.80	\$23.46	\$24.09	\$24.80	\$25.50
* Based on a 40-hour workweek	\$26.23	\$26.97	\$27.73	\$28.51	
Assistant Animal Control Officer	\$2,271	\$2,482	\$2,692	\$2,901	\$3,116
*Annual Stipend	\$3,326	\$3,536	\$3,787		

Managerial Positions

	Minimum	Midpoint	Maximum
Grade 1	53,925	60,666	67,407
Children's Librarian			
Technical Services Librarian			
Young Adult Librarian			
Outreach Social Worker			
Conservation Agent			
Circulation Supervisor			
Grade 2	59,317	66,732	74,147
Administrative Asst. to the Selectmen/			
Town Administrator			
Adult Services/Technology			
Senior Librarian			
Grade 3	65,249	73,405	81,561

Assistant Town
Accountant/Budget Analyst

IT Coordinator

Grade 4	71,775	80,746	89,718
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Council on Aging Director
Park and Recreation Director
Town Planner
Director of Youth Outreach
Building Commissioner

Grade 5	80,387	90,435	100,484
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Library Director

Grade 6	90,034	101,288	112,542
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Town Accountant
Principal Assessor
Treasurer/Collector
Deputy Police Chief

Grade 7	100,838	113,443	126,048
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Asst. Town Administrator

Grade 8	106,486	127,783	149,080
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Fire Chief
Police Chief
Director of Public Works

Hourly Paid Positions

20	\$17.15	\$17.63	\$18.14	\$18.66	\$19.19	\$19.74	\$20.30	\$20.88	\$21.48
30	\$18.86	\$19.39	\$19.96	\$20.53	\$21.11	\$21.71	\$22.33	\$22.96	\$23.60
40	\$20.75	\$21.32	\$21.94	\$22.56	\$23.21	\$23.87	\$24.55	\$25.25	\$25.97
50	\$22.82	\$23.47	\$24.14	\$24.82	\$25.53	\$26.25	\$27.00	\$27.77	\$28.57
60	\$25.09	\$25.81	\$26.55	\$27.31	\$28.09	\$28.89	\$29.71	\$30.56	\$31.43

70	\$27.35	\$28.17	\$29.02	\$29.89	\$30.78	\$31.71	\$32.66	\$33.64	\$34.64
80	\$29.54	\$30.41	\$31.33	\$32.27	\$33.24	\$34.23	\$35.27	\$36.33	\$37.42
90	\$31.89	\$32.85	\$33.84	\$34.86	\$35.91	\$36.99	\$38.11	\$39.25	\$40.43

Grade 20

Police Matron

Traffic Supervisor

DPW Part Time Laborers

Grade 30

Office Assistant

Library Technician

Laborer

Mini Bus Driver

Truck Driver

Grade 40

Senior Library Technician

Groundskeeper I

Mechanic

Administrative Assistant I

Maintenance Technician

Transportation/Facilities Coordinator

Asst Adult Services /Tech Librarian

Grade 50

Payroll Coordinator

Administrative Assistant II

Volunteer Coordinator

Elder Outreach Worker

Equipment Operator

Water Technician

Field Appraiser

Grade 60

Administrative Assistant III	Park and Recreation Program Coordinator
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Grade 70

Heavy Equipment Operator	Groundskeeper II	Water/WWTP Operator
Tree Warden	Lead Mechanic	Facilities Coordinator

Grade 80

Crew Chief

Grade 90

Highway Supervisor	Water Supervisor	WWTP Supervisor
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SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Veterans Agent	\$28,985	Annual
Sealer of Weights and Measures	\$2,804	Annual
Registrar	\$208	Annual
Library Page	\$11-\$14	Hourly
Police- Private Special Detail	\$35.08	Hourly
Tree Climber	\$22.96	Hourly
Snowplow Driver	\$25.00	Hourly

FIRE

Deputy Chief	\$4,228	Annual
Captain	\$2,537	Annual
Lieutenant	\$2,030	Annual
EMS Coordinator	\$1,973	Annual
Fire Alarm Superintendent	\$880	Annual

INSPECTORS

Inspector of Buildings	\$32.86	Hourly
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PARK AND RECREATION

		Annual
Program Director	\$16,073 to	\$19,775
Swim Pond Director	\$6,695 to	\$9,489
Swim Pond Assistant Director	\$4,468 to	\$6,329
Swim Team Coach/Guard	\$3,721 to	\$5,218
Assistant Coach/Guard	\$2,385 to	\$4,273
Water Safety Instructor	\$2,831 to	\$4,273
Lifeguard	\$2,693 to	\$3,957
Swim Pond Badge Checker	\$896 to	\$1,425
Swim Pond Maintenance	\$1,046 to	\$1,425
Swim Pond Set-up Workers	\$746 to	\$3,163
Camp Director	\$2,977 to	\$6,055
Camp Specialists	\$1,492 to	\$5,993
Counselors	\$1,194 to	\$3,164
Jr. Counselor	\$301 to	\$950
Tennis Director	\$4,468 to	\$6,329
Tennis Instructor	\$896 to	\$1,585
Trainee		\$11.44

Warrant Committee Member Jeremy T. Marsette made a motion which was seconded to approve the article as printed.

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 6. To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2020, or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

Warrant Committee Chairman Michael E. Pastore made a motion which was seconded to appropriate \$ 63,591,924.00 to the various Departmental Operating Budgets as set out in Article 6 for the fiscal year commencing July 1, 2020 and

that to meet said appropriation the following sums be raised on the Fiscal 2021 tax levy and/or transferred from other available funds as follows.

VOTED: The Moderator declared the Article Passed with a 2/3rds vote.

ARTICLE 6

OPERATING

BUDGETS

(Post Covid)

	<i>Appropriated</i>	<i>DEPT REQUEST</i>	<i>FY21 WARR COMM</i>
<i>DEPARTMENT</i>	<i>2019/2020</i>	<i>2019/2021</i>	<i>RECOMMEN DS</i>
WORKERS COMPENSATION INSURANCE	\$ 281,418	\$ 300,000	\$ 261,677
HEALTH & LIFE INSURANCE	\$ 4,509,719	\$ 4,825,149	\$ 4,510,344
LIABILITY INSURANCE	\$ 222,627	\$ 231,000	\$ 277,098
TOTAL	\$ 5,013,764	\$ 5,356,149	\$ 5,049,119
UNEMPLOYMENT COMPENSATION	\$ 45,300	\$ 40,000	\$ 105,894
MEDICARE INSURANCE	\$ 525,735	\$ 552,022	\$ 552,022

COUNTY RETIREMENT CONTRIBUTION	\$ 2,826,048	\$ 3,026,978	\$ 3,026,978
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OPEB CONTRIBUTION	\$ -	\$ 467,500	\$ 425,000
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TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 8,410,847	\$ 9,442,649	\$ 9,159,013
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SELECTMEN- SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
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SELECTMEN- OPERATIONS	\$ 13,000	\$ 13,000	\$ 12,820
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TOTAL	\$ 15,700	\$ 15,700	\$ 15,520
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TOWN ADMINISTRATOR- SALARIES	\$ 881,479	\$ 394,298	\$ 371,977
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TOWN ADMINISTRATOR- OPERATIONS	\$ 53,936	\$ 20,940	\$ 20,020
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TOTAL	\$ 935,415	\$ 415,238	\$ 391,997
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WARRANT COMMITTEE- OPERATIONS	\$ -	\$ -	\$ -
TOWN ACCOUNTANT- SALARIES	\$ 193,844	\$ 206,870	\$ 181,604
TOWN ACCOUNTANT- OPERATIONS	\$ 44,375	\$ 54,935	\$ 54,535
TOTAL	\$ 238,219	\$ 261,805	\$ 236,139
ASSESSORS- SALARIES	\$ 109,446	\$ 195,920	\$ 195,920
ASSESSORS- OPERATIONS	\$ 29,330	\$ 24,950	\$ 24,750
TOTAL	\$ 138,776	\$ 220,870	\$ 220,670
TREASURER/COLL ECTOR-SALARIES	\$ 115,336	\$ 233,237	\$ 207,238
TREASURER/COLL ECTOR- OPERATIONS	\$ 73,460	\$ 75,760	\$ 78,735
TOTAL	\$ 188,796	\$ 308,997	\$ 285,973

TOWN COUNSEL- OPERATIONS	\$ 114,793	\$ 116,150	\$ 114,794
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HUMAN RESOURCE- SALARIES	\$ 30,027	\$ 175,182	\$ 30,000
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HUMAN RESOURCE- OPERATIONS	\$ 2,500	\$ 3,100	\$ 3,060
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TOTAL	\$ 32,527	\$ 178,282	\$ 33,060
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INFORMATION TECHNOLOGY- SALARIES	\$ 89,330	\$ 90,830	\$ 75,829
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INFORMATION TECHNOLOGY- OPERATIONS	\$ 126,560	\$ 148,165	\$ 138,165
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TOTAL	\$ 215,890	\$ 238,995	\$ 213,994
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TOWN CLERK & ELECTION REGISTR- SALARIES	\$ 79,274	\$ 97,599	\$ 97,598
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TOWN CLERK & ELECTION	\$ 18,700	\$ 23,100	\$ 22,940
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**REGISTR-
OPERATIONS**

	\$	\$	\$
TOTAL	97,974	120,699	120,538

CONSERVATION	\$	\$	\$
COMM.-SALARIES	36,681	36,681	36,681

CONSERVATION	\$	\$	\$
COMM.-	8,100	8,100	7,940
OPERATIONS			

	\$	\$	\$
TOTAL	44,781	44,781	44,621

PLANNING-	\$	\$	\$
SALARIES	91,722	113,263	113,263

PLANNING +			
ZONING &	\$	\$	\$
APPEALS-	12,255	17,105	16,885
OPERATIONS			

	\$	\$	\$
TOTAL	103,977	130,368	130,148

ZONING &			
APPEALS-	\$	\$	\$
OPERATIONS- IN	4,850	-	-
PLANNING			

TN PUBLIC			
BUILDINGS &	\$	\$	\$
PROPERTY MAINT-	141,536	142,384	107,384
SALARIES			

TN PUBLIC BUILDINGS & PROPERTY MAINT- OPERATIONS	\$ 233,110	\$ 498,074	\$ 497,714
TOTAL	\$ 374,646	\$ 640,458	\$ 605,098

TOWN REPORT/MEETING -SALARIES	\$ 1,000	\$ 1,000	\$ 1,000
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TOWN REPORT/MEETING -OPERATIONS	\$ 14,000	\$ 14,000	\$ 14,000
TOTAL	\$ 15,000	\$ 15,000	\$ 15,000

POLICE ADMIN PUBLIC SAFETY BLDG- OPERATIONS	\$ 134,150	\$ -	\$ -
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POLICE OPERATIONS- SALARIES	\$ 2,442,699	\$ 2,353,262	\$ 2,298,786
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POLICE OPERATIONS- OPERATIONS	\$ 231,994	\$ 349,332	\$ 348,532
TOTAL	\$ 2,674,693	\$ 2,702,594	\$ 2,647,318

TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 65,024	\$ 65,024	\$ 65,024
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FIRE & RESCUE ADMIN-SALARIES-TO FIRE OP	\$ 157,058		
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FIRE & RESCUE ADMIN-OPERATIONS-TO FIRE OP	\$ 7,620		
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TOTAL	\$ 164,678	\$ -	\$ -
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FIRE & RESCUE OPERATIONS-SALARIES	\$ 1,116,280	\$ 1,236,847	\$ 1,236,847
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FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 171,626	\$ 173,150	\$ 173,150
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TOTAL	\$ 1,287,906	\$ 1,409,997	\$ 1,409,997
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INSPECTIONS-SALARIES	\$ 149,592	\$ 221,941	\$ 220,885
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INSPECTIONS-OPERATIONS	\$ 13,192	\$ 13,455	\$ 13,258
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TOTAL	\$ 162,784	\$ 235,396	\$ 234,143
SEALER-SALARIES	\$ 2,804	\$ 2,804	\$ 2,804
SEALER- OPERATIONS	\$ 200	\$ 200	\$ 194
TOTAL	\$ 3,004	\$ 3,004	\$ 2,998
EMERGENCY MGMT-SALARIES		\$ 4,000	\$ 4,000
EMERGENCY MGMT- OPERATIONS		\$ 7,500	\$ 7,500
TOTAL	\$ -	\$ 11,500	\$ 11,500
ANIMAL CONTROL- SALARIES	\$ 95,909	\$ 95,909	\$ 95,909
ANIMAL CONTROL- OPERATIONS	\$ 14,978	\$ 14,978	\$ 14,978
TOTAL	\$ 110,887	\$ 110,887	\$ 110,887

TREE CARE-SALARIES	\$ 23,540	\$ 23,540	\$ 23,540
TREE CARE-OPERATIONS	\$ 45,097	\$ 43,600	\$ 43,600
TOTAL	\$ 68,637	\$ 67,140	\$ 67,140

HIGHWAY-SALARIES	\$ 955,656	\$ 1,096,649	\$ 973,160
HIGHWAY-OPERATIONS	\$ 350,410	\$ 391,740	\$ 366,440
TOTAL	\$ 1,306,066	\$ 1,488,389	\$ 1,339,600

SNOW & ICE-SALARIES	\$ 110,460	\$ 110,461	\$ 110,461
SNOW & ICE-OPERATIONS	\$ 182,973	\$ 182,973	\$ 182,973
TOTAL	\$ 293,433	\$ 293,434	\$ 293,434

STREET LIGHTING-OPERATIONS	\$ 50,000	\$ 50,000	\$ 50,000
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EQUIP REPAIR/MAINT-SALARIES	\$ 143,923	\$ 147,500	\$ 147,500
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EQUIP	\$	\$	\$
REPAIR/MAINT-	199,450	308,513	308,513
OPERATIONS			

	\$	\$	\$
TOTAL	343,373	456,013	456,013

SIDEWALKS-	\$	\$	\$
OPERATIONS	35,000	35,000	35,000

PUBLIC WORKS	\$	\$	\$
UTILITIES-	98,714	-	-
OPERATIONS			

SOLID WASTE	\$	\$	\$
DISPOSAL-	196,288	198,440	212,940
SALARIES			

SOLID WASTE	\$	\$	\$
DISPOSAL-	446,382	376,732	362,232
OPERATIONS			

	\$	\$	\$
TOTAL	642,670	575,172	575,172

CEMETERY-	\$	\$	\$
SALARIES	153,828	157,739	157,739

CEMETERY-	\$	\$	\$
OPERATIONS	45,446	30,700	30,640

	\$	\$	\$
	199,274	188,439	188,379

**TOTAL - SEE PERP
CARE CREDIT
BELOW**

HEALTH- SALARIES	\$ -	\$ 41,598	\$ 41,598
HEALTH- OPERATIONS	\$ 55,321	\$ 74,230	\$ 74,078
TOTAL	\$ 55,321	\$ 115,828	\$ 115,676

**PUBLIC HEALTH
NURSE-
OPERATIONS-in
Health**

\$ 10,921	\$ -	\$ -
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**MENTAL HEALTH
NURSE-
OPERATIONS-in
Health**

\$ 7,988	\$ -	\$ -
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**COUNCIL ON
AGING-
PERSONNEL**

\$ 201,700	\$ 204,689	\$ 204,689
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**COUNCIL ON
AGING-
OPERATIONS**

\$ 52,912	\$ 33,900	\$ 33,580
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TOTAL	\$ 254,612	\$ 238,589	\$ 238,269
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**VETERANS'-
SALARIES**

VETERANS'- OPERATIONS	\$ 60,024	\$ 56,650	\$ 56,048
TOTAL	\$ 60,024	\$ 56,650	\$ 56,048

OUTREACH- SALARIES	\$ 117,386	\$ 151,778	\$ 151,250
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OUTREACH- OPERATIONS	\$ 17,766	\$ 24,480	\$ 24,020
TOTAL	\$ 135,152	\$ 176,258	\$ 175,270

LIBRARY- SALARIES	\$ 552,381	\$ 547,993	\$ 531,980
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LIBRARY- OPERATIONS	\$ 214,239	\$ 221,811	\$ 219,551
TOTAL	\$ 766,620	\$ 769,804	\$ 751,531

PARK & RECREATION- SALARIES	\$ 297,793	\$ 301,878	\$ 243,170
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PARK & RECREATION- OPERATIONS	\$ 51,900	\$ 51,900	\$ 51,900
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TOTAL	\$ 349,693	\$ 353,778	\$ 295,070
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HISTORICAL COMMISSION- OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
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MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 1,800	\$ 1,800	\$ 1,800
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ARTS/CULTURAL COUNCIL	\$ 5,000	\$ 5,800	\$ 5,800
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STABILIZATION	\$ 221,419	\$ 200,000	\$ -
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RESERVE FUND	\$ 150,000	\$ 150,000	\$ 150,000
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TOTAL TOWN DEPARTMENTS	\$ 12,181,688	\$ 12,469,339	\$ 11,705,121
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TOWN DEBT- PRINCIPAL	\$ 4,802,954	\$ 4,340,273	\$ 4,340,273
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TOWN DEBT- INTEREST	\$ 1,430,571	\$ 1,281,549	\$ 1,264,549
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TOTAL DEBT PAYMENTS	\$ 6,233,525	\$ 5,621,822	\$ 5,604,822
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REGIONAL VOC SCHOOL- OPERATIONS	\$ 170,296	\$ 170,296	\$ 245,678
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SCHOOL- PERSONNEL	\$ 29,892,600	\$ 31,196,343	
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SCHOOL ADMINISTRATION- OPERATIONS	\$ 6,578,854	\$ 6,740,356	
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TOTAL TOWN SCHOOLS	\$ 36,471,454	\$ 37,936,699	\$ 36,877,290
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S U M M A R Y

TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 8,410,847	\$ 9,442,649	\$ 9,159,013
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TOTAL TOWN DEPARTMENTS	\$ 12,181,688	\$ 12,469,339	\$ 11,705,121
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TOTAL DEBT PAYMENTS	\$ 6,233,525	\$ 5,621,822	\$ 5,604,822
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TOTAL REGIONAL VOC SCHOOL	\$ 170,296	\$ 170,296	\$ 245,678
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TOTAL SCHOOLS	\$ 36,471,454	\$ 37,936,699	\$ 36,877,290
TOTAL OPERATING BUDGET	\$ 63,467,810	\$ 65,640,805	\$ 63,591,924
LESS: CEMETERY-PERP CARE CREDIT	\$ 15,000	\$ 15,000	\$ 15,000
LESS: FROM WAT ENT FD INDIR COSTS EFF FY21	\$ 2,016,931	\$ 979,465	\$ 979,465
LESS: FROM SEW ENT FD INDIR COSTS EFF FY21	\$ 1,735,676	\$ 548,616	\$ 548,616
LESS: FROM PENSION RESERVE FUND	\$ 75,000	\$ 75,000	\$ 75,000
LESS: FROM UNEXP COUNTY RETIREMENT APPROP	\$ -	\$ 51,765	\$ 51,765
LESS: FROM OVERLAY SURPLUS	\$ 200,000	\$ 50,000	\$ 50,000
LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 309,904	\$ 309,904
LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 804	\$ 680	\$ 680

LESS: FROM BOND	\$	\$	\$
PREMIUM JUNE '07	2,543	2,147	2,147
LESS: FROM BOND	\$	\$	\$
PREMIUM RED	2,183	2,083	2,083
GATE FARM			
LESS: FROM BOND	\$	\$	\$
PREMIUM HS	3,000	3,000	3,000
FIELD			
RENOVATION			
LESS: FROM BOND	\$	\$	\$
PREMIUM TN	3,683	3,683	3,683
GARAGE SOLAR			
ARRAY			
LESS: USE OF	\$	\$	\$
SCHOOL PROPERTY	30,000	30,000	30,000
REVOLVING-850			
LESS: USE OF ALS	\$	\$	\$
REVOLVING FUND	-	150,000	150,000
LESS: USE OF	\$	\$	\$
RESPITE CARE	-	10,135	10,135
REVOLVING FUND			
LESS: FROM	\$	\$	\$
MWPAT TIT V	4,100	-	-
SEPTIC LOAN			
RECPTS			
LESS: FROM MSBA	\$	\$	\$
BAN INT REIMB	28,891	20,853	20,853
LESS: FROM MSBA	\$	\$	\$
GR TO OFFSET SCH	<u>1,148,535</u>	<u>1,143,535</u>	<u>1,143,535</u>
DEBT			

TOTAL OTHER	\$	\$	\$
REVENUE SOURCE	5,666,346	3,395,866	3,395,866

NET OPERATING	\$	\$	\$
APPROPRIATION	57,801,464	62,244,939	60,196,058

Article 7. To see if the town will vote to raise and appropriate from the FY2021 Tax Levy and/or transfer from available funds and/or borrow for capital expenditures, including the following:

FY21 CAPITAL BUDGET RECOMMENDATIONS					
DEPARTMENT	PROJECT	Dept Request	Funding Source Recommended		
			Revolving Funds	Enterprise Funds	Tax Levy
Fire	Replacement of Fire Engine	450,000			55,000
	SCBA Bottle Replacement	20,700			20,700
	Portable Radio Equip	12,500			12,500
Police	Cruiser Replacement (3)	156,000			55,000
	Weapon Replacement	7,550			7,550
ConCom/DPW	Emergency Action Plan for Dams	12,000			12,000
Water	Ford F550			106,000	
	Vactor Trailer			80,000	

Sewer	Emergency Generator			275,000	
	Infiltration and Inflow Prevention			142,500	
		Total to be funded by Tax Levy			162,750
		Total to be funded by Enterprise Funds			603,500

Warrant Committee Member Sharon K. Tatro made a motion which was seconded to appropriate \$ 766,250.00 for capital expenditures, and that to meet said appropriation \$ 186,000.00 be spent from Water Enterprise Free Cash, \$ 417,500.00 be spent from Sewer Enterprise Fund Free Cash, and \$ 162,750.00 be funded by the FY21 tax levy as set out in the Warrant.

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 8. To see if the Town will vote to appropriate \$779,500 and transfer said sum from the Municipal Buildings Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purpose(s) and amount(s) below:

Project	Request
Dale Street School – Replace tempering valve	\$12,000
High School – Replace grease trap	\$20,000
High School – Replace lighting controls	\$15,000
High School – new A/C units for IDF/MDF Rooms	\$36,000
Memorial School – Exterior lighting control system	\$15,000
Middle School – RTU’s	\$10,000
Middle School – Replace shut off valves	\$20,000
Middle School – Boiler and HVAC Repairs	\$28,500

Middle School – Replace gym bleachers	\$150,000
Wheelock School – Exhaust fan replacement	\$5,000
Wheelock School – Replace valves	\$10,000
Wheelock School – Fan coil upgrades at 45 units	\$14,000
Wheelock School – Replace tempering valve and hot water heater	\$110,000
Parks and Recreation Pfaff Center – Replace existing bathroom stall partitions	\$8,000
Town Hall – Brick walkway repair	\$7,000
Town Hall – Hot Water Heater replacement	\$8,000
Town Hall – Roof repairs	\$20,000
Town Hall – Exterior façade repairs	\$20,000
Town Hall – Badge system and cameras	\$31,000
Library – Window well repairs	\$8,000
Library – Window repairs	\$20,000
Library – Carpet replacement	\$27,000
The CENTER at Medfield – Repair side door	\$10,000
Emergency Facilities Repairs, with approval of the Board of Selectmen	\$175,000
Total	\$779,500

Warrant Committee Member Sharon K. Tatro made a motion which was seconded to appropriate \$ 779,500.00 and transfer said sum from the Municipal Building Capital Stabilization Fund

VOTED: The Moderator declared the Article Passed by 2/3rds vote.

Article 9. To see if the town will authorize, under General Laws Chapter 44, Section 21C, upon the recommendation of the Board of Selectmen, the following lease purchase financing agreements for the acquisition of equipment that may be acquired through the issuance of debt under G.L. c. 44 or improvement of a capital asset the improvement of which may be financed by the issuance of debt under G.L. c. 44, the term of such agreement not to exceed the useful life of the equipment or improvement as determined by the Board of Selectmen, and to authorize the departments specified below to enter into such agreements on behalf of the town, and to approve appropriation for the first year payments of the agreements as stated below, or to take any other action relative thereto.

Equipment	Maximum Term	Authorized Department	Source of Appropriation	First Year Amount
<i>(1) Fire Engine</i>	<i>10 years</i>	<i>Fire Department</i>	<i>FY21 Capital Budget</i>	<i>\$55,000</i>
<i>(3) Police Cruisers</i>	<i>3 years</i>	<i>Police Department</i>	<i>FY21 Capital Budget</i>	<i>\$55,000</i>

Warrant Committee Member Edward J. Vozzella made a motion which was seconded to pass the article as printed

VOTED: The Moderator declared the Article Passed by a 2/3rd Vote

Article 10. To see if the Town will vote to raise, appropriate, or transfer from available funds the sum of \$4,498,492 for the Water Enterprise Fund and the Sewer Enterprise Fund as follows, or act in any manner relating thereto.

Water Enterprise Fund Direct Costs:

Expense	FY2021 Amount
Salaries	\$458,019
Operations	\$551,020
Emergency Reserve Fund	\$50,000

Capital Outlay	\$186,000
Total	\$1,245,039

Water Enterprise Fund Indirect Costs:

Expense	FY2021 Amount
OPEB Trust	\$17,655
Debt Service	\$619,922
Salaries, Benefits, Facilities, and other indirect costs	\$341,888
Total	\$979,465

Water Enterprise Fund Total: \$2,224,504

Sewer Enterprise Fund Direct Costs:

Expense	FY2021 Amount
Salaries	\$313,842
Operations	\$894,030
Emergency Reserve Fund	\$50,000
Infiltration and Inflow	\$50,000
Capital Outlay	\$417,500
Total	\$1,725,372

Sewer Enterprise Fund Indirect Costs:

Expense	FY2021 Amount
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OPEB Trust	\$28,476
Debt Service	\$261,520
Salaries, Benefits, Facilities, and other indirect costs	\$258,620
Total	\$548,616

Sewer Enterprise Fund total: \$2,273,988

And further that the above listed appropriations be funded as follows:

Water Fees for Service (User Charges)	\$2,011,963
Water Available Funds	\$8,886
Water Free Cash	\$203,655
Water Total	\$2,224,504

Sewer Fees for Service (User Fees)	\$1,823,331
Sewer Available Funds	\$4,681
Sewer Free Cash	\$445,976
Sewer Total	\$2,273,988
Enterprise Funds Total	\$4,498,492

Warrant Committee Member Joanna Giorgio Hilvert made a motion which was seconded to approve the article as printed

**VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE**

Article 11. To see if the Town will vote to transfer \$1,022 in funds received from the Massachusetts Department of Transportation for the Town's share of the fee charged for Uber, Lyft, or other ride sharing services originating in the Town, said funds to be used for road and or sidewalk improvements, or do or act anything in relation thereto.

Warrant Committee Member Michael E. Pastore made a motion which was seconded to approve the article as printed.

VOTED: The Moderator declared the Article Passed
UNANIMOUS VOTE

Article 12. To see if the Town will vote to appropriate \$15,000 and determine in what manner said sum shall be raised for the purpose of making improvements to the economic vitality of the Town, or do or act anything in relation thereto.

Warrant Committee Member Robert E. Sliney, Jr. made a motion which was seconded to appropriate \$ 15,000.00 to be raised on the FY21 tax levy

VOTED: The Moderator declared the Article Passed.
MAJORITY VOTE

Article 13. To see if the Town will vote to transfer \$106,895 from sewer betterments-paid-in-advance, to the Sewer Stabilization Fund, or do or act anything in relation thereto.

Warrant Committee Member Joanna Giorgio Hilvert made a motion which was seconded to approve the article as printed.

VOTED: The Moderator declared the Article Passed.
UNANIMOUS VOTE

Article 14 was voted after Article 4 on June 27, 2020

Article 15. To see if the Town will vote to appropriate \$50,000 and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers, and/or attorneys to assist the Town with the development and review of

the Request for Qualifications/Request for Proposals for the Medfield State Hospital and surrounding areas, to advise the Town on matters concerning the site's disposition, reuse, or environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town, board, commission, committee or department to expend a portion of said fund for such purposes, or do or act anything in relation thereto.

Warrant Committee Member Joanna Giorgio Hilvert made a motion which was seconded to appropriate \$ 50,000.00 to be raised on the FY21 tax levy for the purposes of this article.

VOTED: The Moderator declared the Article Passed by a 2/3rd vote UNIAMIOUS VOTE

Article 16. To see if the Town will vote to authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2021, or do or act anything in relation thereto.

Warrant Committee Chairman Michael E. Pastore made a motion which was seconded to authorize the Board of Assessors to use \$ 792,597.00 from Free Cash for the reduction of the tax rate for Fiscal Year 2021.

VOTED:The Moderator declared the Article Passed by a 2/3rd UNANIMOUS VOTE

Former Selectman John T. Harney made a motion which was seconded to dissolve the 2020 Historic Outdoor Annual Town Meeting.

VOTED: The Moderator declared the Meeting dissolved at 12:40 P.M.

And you are directed to serve the Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Meeting. Here of fail not and make due return of this Warrant with your doings thereon, unto the TownClerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 6th day of July, Two-Thousand and twenty

Michael T. Marcucci, /s/

Gustave H Murby, /s/

Osler Peterson, /s/

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Ryan Maxfield /s/

Date: July 6, 2020

A TRUE COPY ATTEST:

James G. Mullen, Jr.

Interim Town Clerk

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR STATE PRIMARY
SEPTEMBER 1, 2020**

SS.

To the Constables of the Town of Medfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct One
Precinct Two
Precinct Three
Precinct Four

Center at Medfield, Ice House Road on TUESDAY, THE FIRST DAY OF SEPTEMBER, 2020, from 6:00 AM to 8:00 AM for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS FOR THIS COMMONWEALTH

REPRESENTATIVE IN CONGRESS FOURTH DISTRICT

COUNCILLOR SECOND DISTRICT

SENATOR IN GENERAL COURT BRISTOL AND NORFOLK
DISTRICT

REPRESENTATIVE IN GENERAL COURT (Precinct 3 & 4) NINTH
NORFOLK DISTRICT

REPRESENTATIVE IN GENERAL COURT (Precinct 1 & 2) THIRTEENTH
NORFOLK DISTRICT

REGISTER OF PROBATE NORFOLK COUNTY

COUNTY COMMISSIONERS (TWO) NORFOLK COUNTY

COUNTY TREASURER NORFOLK COUNTY

SHERIFF

NORFOLK COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the
time and place of said voting.

Given under our hands this 18 day of AUGUST, 2020.

MICHAEL T. MARUCCI
OSLER L. PETERSON
GUSTAVE H. MURBY, SR

Selectmen of: MEDFIELD

POSTED IN THE PRECINCTS

WAYNE SHILALE AUGUST 19, 2020.

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
STATE PRIMARY ELECTION
SEPTEMBER 1, 2020**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: TRACEY KLENK

The polls were closed at 8:00 P.M.

After the counting and tabulation of the ballots, the results were as follows:

<u>REPUBLICAN BALLOTS</u>	<u>PRECINCT</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
SENATOR FOR CONGRESS					
Shiva Ayyaduri	42	45	58	57	202
Kevin J. O'Connor	118	113	118	110	458
Blanks	4	1	0	1	5
Others	3	1	6	1	12
REPRESENTATIVE IN CONGRESS					
Julie A. Hall	94	108	105	113	420
Savid Rosa	58	45	55	42	200
Blanks	15	0	21	14	57
Others	0	7	1	0	8
COUNCILLOR					
Blanks	166	159	177	167	669
Others	1	1	5	2	9
SENATOR IN GENERAL COURT					
Blanks	164	159	179	166	668
Other	0	0	0	1	1
REPRESENTATIVE IN					

GENERAL COURT					
Blanks (Prec 1 & 2 only)	166	160	X	X	326
Others	1	0	X	X	1
Shawn C. Dooley (Prec 3 & 4 only)	X	X	147	137	284
Blanks	X	X	35	31	66
Others	X	X	0	1	1
REGISTER OF PROBATE					
Blanks	165	159	181	167	671
Others	2	1	1	3	7
COUNTY COMMISSIONERS					
Blanks	334	320	362	335	1351
Others	0	0	2	3	5
COUNTY TREASURER					
Blanks	167	159	180	167	673
Others	0	1	2	2	5
SHERIFF					
Jerry P. McDermott	123	123	150	132	528
Blanks	42	36	32	36	146
<u>DEMOCRATIC BALLOTS</u>					
SENATOR IN CONGRESS					
Edward J. Markey	506	467	457	396	1826
Joseph P. Kennedy	392	382	316	377	1467
Blanks	47	60	54	54	215
Others	1	0	0	0	1
REPRESENTATIVE IN CONGRESS					
Jake Aucinloss	187	191	153	164	695
David Cavell	10	9	11	4	34
Becky Grossman	153	158	156	152	619
Alan A. Khazei	102	89	99	84	374
Inssane Leckey	61	58	52	58	229

Natalia Linos	90	87	85	71	333
Jesse Mermell	171	157	112	130	570
Benjamin R. Sigel	8	6	8	3	25
Christopher Zannetos	42	45	33	34	154
Blanks	121	105	118	127	471
Others	1	4	0	0	5
COUNCILLOR					
Robert Jubinville	690	616	562	571	2439
Blanks	254	291	265	255	1065
Others	2	2	0	1	5
SENATOR GENERAL COURT					
Paul R. Feeney	698	649	569	589	2505
Blanks	247	256	258	238	999
Others	1	4	0	0	5
REPRESENTATIVE IN GENERAL COURT					
Denise C. Garlick (Prec 1 & 2 only)	771	705	X	X	1476
Blanks	175	201	X	X	376
Hunter P. Cohen (Prec 3 & 4 only)	X	X	273	245	518
Brian P Hamlin	X	X	295	319	614
Blanks	X	X	258	262	520
Others	X	X	1	1	2
REGISTER OF PROBATE					
Colleen Marie Brierley	249	199	190	192	830
Noel T. Dibona	51	60	41	44	196
Kathryn E. Hubley	79	75	74	82	310
Courtney M. Madden	36	36	37	37	146
Michael F. Walsh	308	309	268	250	1135
Blanks	222	229	216	222	889
Others	1	1	1	0	3
COUNTY COMMISSIONERS (2)					
Joseph P. Shea	371	365	311	306	1353

Dennis J. Guilfoyle	231	245	207	203	886
Charles B. Ryan	124	112	106	107	449
Richard R. Stati	227	219	198	208	852
Blanks	937	875	831	830	3473
Others	2	2	1	0	5
COUNTY TREASURER					
Michael G. Bellotti	442	433	357	386	1618
Brad L. Croall	256	217	231	218	922
Blanks	246	258	238	223	965
Others	2	1	1	0	4
SHERIFF					
James F. Coughlin	307	283	281	286	1157
Patrick W. McDermott	197	194	179	175	745
William J. Phelan	198	165	158	154	675
Blanks	243	266	208	212	929
Others	1	1	1	0	3

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

James G. Mullen, Jr.
INTERIM TOWN CLERK

September 1, 2020

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
WARRANT FOR PRESIDENTIAL ELECTION
NOVEMBER 3, 2020**

SS.

To the Constables of the Town of Medfield

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in elections and town affairs to vote at:

Precinct One
Precinct Two
Precinct Three
Precinct Four

Center at Medfield, Ice House Road

on TUESDAY, THE THIRD DAY OF NOVEMBER, 2020, from 6:00 AM to 8:00 AM for the following purpose:

To cast their votes in the Presidential Election for the candidates of political parties for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT FOR THESE UNITED
STATES

SENATOR IN CONGRESS FOR THIS COMMONWEALTH

REPRESENTATIVE IN CONGRESS FOURTH DISTRICT

COUNCILLOR SECOND DISTRICT

SENATOR IN GENERAL COURT BRISTOL AND NORFOLK DISTRICT

REPRESENTATIVE IN GENERAL COURT (Precinct 3 & 4) NINTH
NORFOLK DISTRICT

REPRESENTATIVE IN GENERAL COURT (Precinct 1 & 2) THIRTEENTH
NORFOLK DISTRICT

REGISTER OF PROBATE NORFOLK COUNTY

COUNTY COMMISSIONERS NORFOLK COUNTY
COUNTY TREASURER NORFOLK COUNTY

SHERIFF NORFOLK COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle's on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law's requirements concerning access to the vehicle's mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

A YES VOTE would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles' maintenance and repair.

A NO VOTE would make no change in the law governing access to vehicles' wirelessly transmitted mechanical data.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would implement a voting system known as “ranked-choice voting,” in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter's ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter's next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates' support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-

choice voting would be conducted at a central tabulation facility. At the facility, voters' rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

A YES VOTE would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

A NO VOTE would make no change in the laws governing voting and how votes are counted.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 20 day of OCTOBER, 2020.

OSLER L. PETERSON

MICHAEL T. MARCUCCI

GUSTAVE H. MURBY, SR

Selectmen of: MEDFIELD

POSTED IN THE PRECINCTS

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
PRESIDENTIAL ELECTION
NOVEMBER 3, 2020**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: TRACEY KLENK

The polls were closed at 8:00 P.M.

After the counting and tabulation of the ballots, the results were as follows:

	<u>P1</u>	<u>P2</u>	<u>P3</u>	<u>P4</u>	<u>Total</u> <u>!</u>	
PRESIDENT & VICE						
PRESIDENT						
BIDEN & HARRIS	1490	1472	1408	1309		5679
HAWKINS & WALKER	7	4	3	7		21
JORGENSEN & COHEN	35	39	41	33		148
TRUMP & PENCE	627	541	627	584		2379
BLANKS	36	52	76	111		275

8502

SENATOR IN CONGRESS							
EDWARD J. MARKEY	1397	1297	1256	1189		5139	8502
KEVIN J. O'CONNOR	732	752	809	751		3044	
SHIVA AYYADURAI (WRITE IN)	10	5	13	2		30	
BLANKS	56	54	77	102		289	

REP IN CONGRESS							
JAKE AUCHINCLOSS	1310	1255	1207	1129		4901	8502
JULIE A. HALL	761	744	829	755		3089	
BLANKS	124	109	119	160		512	

COUNCILLOR							
ROBERT L JUBINVILLE	1601	1517	1506	1401		6025	8502

BLANKS	594	591	649	643		2477
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SENATOR IN GENERAL COURT

PAUL R. FEENEY	1634	1551	1515	1431		6131
BLANKS	561	557	640	613		2371

8502

REPRESENTATIVE IN GENERAL COURT (1 & 2)

DENISE GARLICK	1703	1598				3301
BLANK	492	510				1002

4303

REPRESENTATIVE IN GENERAL COURT (3&4)

SHAWN C. DOOLEY			1188	1089		2277
BRIAN P. HAMLIN			800	774		1574
BLANK			167	181		348

4199

REGISTER OF PROBATE

COLLEEN MARIE BRIERLEY	1617	1547	1513	1396		6073
BLANKS	578	561	642	647		2429

8502

COUNTY COMMISSIONER (VOTE FOR 2)

JOSEPH P. SHEA	1164	1087	1112	968		4331
RICHARD R. STAITI	609	585	539	554		2287
HEATHER HAMILTON	677	636	622	615		2550
BLANKS	1940	1908	2037	1951		7836

17004

COUNTRY TREASURER

MICHAEL G. BELLOTTI	1616	1561	1521	1422		6120
BLANKS	579	547	634	622		2382

8502

SHERIFF

JERRY P. MCDERMOTT	965	934	1059	963		3921
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8502

PATRICK W. MCDERMOTT	1031	976	910	872		3789
BLANKS	199	198	186	209		792

QUESTION 1

YES	1563	1513	1505	1422		6003
NO	517	485	518	476		1996
BLANK	115	110	132	146		503

8502

QUESTION 2

YES	992	944	910	826		3672
NO	1093	1072	1121	1074		4360
BLANK	110	92	124	144		470

8502

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

James G. Mullen, Jr.
INTERIM TOWN CLERK

November 3, 2020

**FINANCIAL REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2020**

BOARD OF ASSESSORS
Comparative Financial Reports
Fiscal Years 2019, 2020, 2021

					Assessed Values
2019	1	Residential	4139	\$	2,535,390,312.00
	2	Open Space	0	\$	-
	3	Commercial	147	\$	84,172,249.00
	4	Industrial	37	\$	27,508,700.00
		Personal			
	5	Property	74	\$	35,013,950.00
		Total Real and Personal Property	4397	\$	2,682,085,211.00
		Tax Levy	\$ 47,928,862.73		
		Overlay	\$ 223,480.64		
		Tax Rate	\$ 17.87		
					Assessed Values
2020	1	Residential	4152	\$	2,625,162,353.00
	2	Open Space	0	\$	-
	3	Commercial	147	\$	92,256,017.00
	4	Industrial	37	\$	29,262,300.00
		Personal			
	5	Property	75	\$	35,068,620.00
		Total Real and Personal Property	4389	\$	2,781,749,290.00
		Tax Levy	\$ 49,598,589.83		
		Overlay	\$ 188,579.14		
		Tax Rate	\$ 17.83		
					Assessed Values
2021	1	Residential	4165	\$	2,698,257,760.00
	2	Open Space	0	\$	-
	3	Commercial	148	\$	95,301,494.00
	4	Industrial	36	\$	29,106,300.00
		Personal			
	5	Property	69	\$	35,241,550.00
		Total Real and Personal Property	4418	\$	2,857,907,104.00
		Tax Levy	\$ 50,756,430.17		
		Overlay	\$ 198,486.17		
		Tax Rate	\$ 17.76		

**TOWN OF MEDFIELD
COLLECTOR OF TAXES**

Taxes Receivable as of June 30, 2020

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Motor Vehicle Excise Tax</u>
2020	\$324,711	\$1,638	\$270,321
2019	37,729	941	18,875
2018	3,223	1,112	12,349
2017	4,121	2,469	0
2016	2,262	1,180	0
2015	2,875	867	0
Prior Years	15,999	1,075	0
Tax Title	\$383,266		

Respectfully submitted,
Georgia K. Colivas, CMMT
Treasurer/Collector

TOWN TREASURER

To the Honorable Board of Selectmen
and Residents of Medfield:

Statement of Cash

Receipts Fiscal Year 2020	
Including investment returns	\$72,867,832.67
Disbursements Fiscal Year 2019	
Including vendor and payroll	\$71,906,981.18
Cash Balance on June 30, 2019	\$22,694,605.63

General Fund

Statement of Investments

Pooled Investment Fund	
Investments with MMDT	\$5,309,799.95
June 30, 2020	

Savings and Investments June 30, 2020	\$17,384,805.68
General Fund	

Statement of Interest Received on Savings/Investments-General Fund

General Fund	\$137,742.83
Pooled Investment Fund	\$ 58,046.09

Total Interest Earned in Fiscal 2020	\$195,788.92
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Outstanding Debt Accounts June 30, 2020

Debt Exclusion:

Town Land Acquisition	650,000
Sewers	370,100

Health Septic Loan (MWPAT)	0
Additional School Roofs	0
HS/Middle School/Memorial Constr.	4,120,000
Public Safety Building	12,275,000
Red Gate Farm Acquisition	1,010,000
Adult Community Center	810,000
DPW Town Garage	<u>7,160,000</u>

26,395,100

Non-Exclusion:

Adult Community Center	20,000
Town Garage Solar Array	133,000
High School Athletic Field Renovation	1,200,000

Land Acquisitions	0
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DPW Street Sweeper	0
Fire Truck	<u>50,000</u>
	1,403,000

Enterprise Fund:

WWTP Solar Panels	167,000
Hospital Water Tower	4,365,000

Flotation Thickeners	279,079
Water Main Repairs-Green St.	735,000

Causeway Water Main	65,000
WWTP Improvements	360,000
Forest St. Water Main	9,900
II Reduction-MWPAT	502,432
Granite Street Water Main	125,000
Medfield State Hospital Land	<u>1,395,000</u>
	8,003,41135

Total Long Term Debt (principal only)	\$35,801,511
--	---------------------

Respectfully Submitted,
Georgia K. Colivas, CMMT
Treasurer/Collector

TOWN TREASURER

TRUST AND INVESTMENT ACCOUNTS

Funds in Custody of the Town Treasurer:

Retirement/Pension	\$3,650,761.77
Conservation	14,996.88
Stabilization	1,682,507.37
Special Unemployment Insurance	190,971.46
Library Trusts	44,096.21
Granville Dailey-Library	81,009.37
Madelyn L. Grant Library Fund	77,459.85
Cemetery Perpetual Care	1,211,427.46
Municipal Insurance	299,561.77
Madelyn L. Grant Scholarship	102,539.51
Council on Aging	3,158.28
Catherine Bell Library Trust	288,808.95
Stabilization-Advanced Sewer Bet. Payments	243,999.98
Moses Ellis Post #117 G.A.R.	15,613.97
Medfield Antiquities Trust	7,119.61
Tri-Centennial Trust	4,284.56
School Essay Fund	5,977.03
Allendale Sewer Pumping Station Fund	60,237.12
Dela Park Acres Trust	17,235.10
Cedarview Acres	22,975.12
Carruth Sewer District	8,685.51
Maude Washburn Trust Fund	5,830.23
Voluntary Local Education	8,579.66
Elderly and Disabled Trust	4,159.78
375th Anniversary Trust	1,663.88

Andrea Trasher Scholarship Trust	4,372.65
Elizabeth Busconi Trust	33,276.22
J.M McCormick Scholarship Trust	4,644.11
PRIT – OPEB Trust	3,972,467.30
Municipal Buildings Cap Stabilization	254,639.07

Balance June 30, 2020	\$11,505,945.36

Respectfully submitted,

Georgia K. Colivas, CMMT
Treasurer/Collector

TOWN ACCOUNTANT
TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2020

FUND: 01			ACCOUNT
GENERAL FUND			BALANCE
ASSETS			
01	101000	CASH	13,799,383.05
01	121012	2012 PERSONAL PROPERTY TX RECB	53.30
01	121013	2013 PERSONAL PROPERTY TAX REC	435.61
01	121014	2014 PERSONAL PROPERTY TAX REC	585.99
01	121015	2015 PERSONAL PROPERTY TAX REC	866.82
01	121016	2016 PERSONAL PROPERTY TAX REC	1,179.96
01	121017	2017 PERSONAL PROPERTY TAX REC	2,469.48
01	121018	2018 PERSONAL PROPERTY TAX REC	1,111.74
01	121019	2019 PERSONAL PROPERTY TAX REC	941.45
01	121020	2020 PERSONAL PROPERTY TAX REC	1,637.56
01	122008	2008 REAL ESTATE TAX REC-CH59	3,276.91
01	122009	2009 REAL ESTATE TAX REC-CH59	2,717.44
01	122013	2013 REAL ESTATE TAX REC-CH59	7,286.52
01	122015	2015 REAL ESTATE TAX REC-CH59	2,875.91
01	122016	2016 REAL ESTATE TAX REC-CH59	2,262.38
01	122017	2017 REAL ESTATE TAX REC-CH59	4,120.60
01	122018	2018 REAL ESTATE TAX REC-CH59	3,223.08
01	122019	2019 REAL ESTATE TAX REC-CH59	37,728.72
01	122020	2020 REAL ESTATE TAX REC-CH59	324,710.54
01	123016	PROV FOR ABATE/EXEMP-2016	-104,556.57
01	123017	PROV FOR ABATE/EXEMP-2017	-134,209.30
01	123018	PROV FOR ABATE/EXEMP-2018	-84,960.47
01	123019	PROV FOR ABATE/EXEMP-2019	-76,752.50
01	123020	PROV FOR ABATE/EXEMP-2020	-33,879.66
01	124000	TAX TITLE RECBL	383,265.73
01	125300	DEF TAX RECBL ch59s5cl41A	257,982.39
01	126118	2018 MVE TAX RECBL-CH60A	12,349.14
01	126119	2019 MVE TAX RECBL-CH60A	18,874.83
01	126120	2020 MVE TAX RECBL-CH60A	270,320.63
01	134002	AMB CHG BILLING AGENCY RECBL	208,709.53
01	136000	POLICE SPEC DETAIL RECBL	27,668.03
01	143101	2001 APP SEW BETT ATTX	116.95
01	143102	2002 APP SEW BETT ATTX	116.95
01	143103	2003 APP SEW BETT ATTX	116.95
01	143104	2004 APP SEW BETT ATTX	116.95
01	143108	2008 APP SEW BETT ADD TO TAX	1,928.70
01	143113	2013 APP SEW BETT ADD TO TAX	956.75
01	143120	2020 APP SEW BETT ADD TO TAX	1,408.13
01	143900	COMM INT SB ATTX	1,382.85
01	143918	APPORT SEW BETT NOT YET DUE	642,452.51
TOTAL ASSETS			15,590,275.58

TOWN ACCOUNTANT
TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2020

LIABILITIES:

01	120000	DEF REV-PROP TAX	36,874.49
01	124001	DEF REV-TAX TITLE	-383,265.73
01	125301	DEF REV-DEFERRED TX	-257,982.39
01	126000	DEF REV-MVE TAX	-301,544.60
01	134100	DEF REV-AMBULANCE	-208,709.53
01	136100	DEF REV-POL SPEC DETAIL	-27,668.03
01	143925	DEF REV-SPECIAL BETT	-6,144.23
01	143926	DEF REV-SB NOT YET DUE	-642,452.51
01	201000	WARRANTS PAYABLE	-325,140.18
01	211000	ACCRUED SCHL PAYR PAYBL	-2,169,239.11
01	222200	PAYR P-VOL LIFE W/H	-1,784.70
01	223000	PAYR P-HEALTH INS W/H	-271,617.25
01	223100	PAYR P-BASIC LIFE W/H	-506.78
01	226800	PAYR P-DENTL INS W/H	-12,709.56
01	226810	PAYR P-FLEX BEN-DEPNDT CARE	-192.30
01	226811	PAYR P-FLEX BEN-HEALTH-FSA	-6,109.90
01	227009	ZON BD RFDBL DEP PAYBL	-19,073.53
01	227010	PLN BD RFDBL DEP PAYBL	-7,748.04
01	227011	CONSVN PROJ DEP PAYBL	-1,577.00
01	252010	TAILINGS PAYABLE-VW	-2,095.46
TOTAL LIABILITIES			<u>-4,608,686.34</u>

FUND BALANCE:

01	315500	F/B R-ABAT/EX SURPLUS	0.00
01	324000	F/B R-EXPENDITURES	-240,135.00
01	324001	F/B R-ENCUMBRANCE	-1,222,274.67
01	324002	F/B R-RES EXP-SP ART	-1,884,706.38
01	324006	F/B R-CAPITAL BUDGET	0.00
01	326000	F/B R-SNOW DEFICIT	0.00
01	328000	F/B R-DBT EXCL-SB REV	-61,877.00
01	328001	F/B RES FOR STAB	-44,023.00
01	329600	F/B RES REDUC FUTR EXCL DEBT	-37,628.14
01	329601	F/B R- REDUC EXCL DEBT MSBA GR	-2,730,605.00
01	329602	F/B R-MSBA GR EXCL DEBT COSTS	-176,260.02
01	333000	F/B R-EXPEND FR F C	-792,597.00
01	359000	F/B UNRESERVED	-3,791,483.03
TOTAL FUND BALANCE			<u>-10,981,589.24</u>

TOTAL LIABILITIES + FUND BALANCE -15,590,275.58

* FREE CASH CERTIFIED \$3,357,125

Town of Medfield
Fund 22 & 28 - School Revolving Funds
Fiscal Year 2020

Fund Number	Project Number	Account Title	6/30/2020
22	800	School Lunch	\$ 93,356.91
		Total Fund 22-School Lunch Revolving	<u>\$ 93,356.91</u>
28	810	Athletics	\$ 70,568.09
28	815	Intramurals	\$ 3,914.20
28	816	Drama	\$ 26,618.57
28	820	Adult Education	\$ 43,628.12
28	821	Music	\$ 7,596.68
28	825	IPAD Revolving	\$ 15,970.59
28	830	Summer School Program	\$ 1,044.70
28	835	Restitution Revolv	\$ 3,673.46
28	840	Pre-K Tuition	\$ 109,680.28
28	841	Kindergarten Tuition	\$ 253,659.36
28	842	Tuition Foreign Exchange	\$ 115,057.08
28	843	District Access Progr	\$ 32,891.55
28	850	Use of School Building	\$ 168,596.50
28	855	HS Parking	\$ 131,089.39
28	880	Before/After School Progr-DA	\$ 26,842.27
28	880	Before/After School Progr-WH	\$ 33,611.03
28	880	Before/After School Progr-ME	\$ -
28	880	Before/After School Progr-DI	\$ 58,862.36
28	890	HS Extra Curricula	<u>\$ 3,419.44</u>
		Total Fund 28-School Other Revolving Funds	<u>\$ 1,106,723.67</u>

Town of Medfield
Fund 25 - School Federal Grants
Fiscal Year 2020

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2020</u>
25	14020	F Teachers Quality-140 FY20	\$ (3,032.50) *
25	24020	F Tit VIB Sped 94-142 240 FY20	\$ 3,279.91
25	25820	F Targeted Spec Ed -IDEA-FY20	\$ 200.00
25	26220	F Early Childhood 262 FY20	<u>\$ (66.00) **</u>
		Total Fund 25-School Federal Grants	<u><u>\$ 381.41</u></u>

* OK FY20 paymt rec'd July'20 90 day recpt rule

** OK FY20 paymt rec'd Sept'20 90 day recpt rule

Town of Medfield
Fund 26 - School State Grants
Fiscal Year 2020

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2020</u>
26	63214	S Academic Support-632 FY14	\$ 357.80
26	65000	S Grad Safety Gr-650	\$ 2,000.00
26	750	S Circuit Breaker-750	\$ 206,570.11
26	CSH20	S Comprehensive School Health Service Gr	<u>\$ 1,503.41</u>
		Total Fund 26-School State Grants	<u><u>\$ 210,431.32</u></u>

Town of Medfield
Fund 29 - School Gift Accounts
Fiscal Year 2020

<u>Fund</u>	<u>Project</u>	<u>Account Title</u>	<u>6/30/2020</u>
29	900	Prof Dev Day Gift	\$ 12,810.01
29	905	EMC/Wroten Music Gift	\$ 111.82
29	909	Memorial School Gift	\$ 5,334.64
29	911	Telephone Utility Gift	\$ 1,241.90
29	914	Middle School Gift	\$ 16,077.33
29	915	Robert Hersee Memorial	\$ 150.00
29	916	Fidelity Gift	\$ 254.05
29	917	Wireless Computer Gift	\$ 151.65
29	919	Sepac Gift	\$ 11,344.49
29	922	Boosters Coach Gift	\$ 64.00
29	926	Marimba Music Gift	\$ 5,195.66
29	927	Exchange Activities Gift	\$ 11,487.00
29	928	Dale St Schl Gift	\$ 2,851.60
29	929	Wheelock Schl Gift	\$ 6,755.16
29	930	High School Gift	\$ 9,642.65
29	931	Bay State Gas Gift	\$ 17,714.44
29	932	Nstar Energy Program Gift	\$ 3,132.62
29	940	District Gift	\$ 2,608.53
29	941	Pupil Service Gift Account	\$ 669.12
29	29951	Coalition Gift-DA	\$ -
29	29952	Coalition Gift-WH	\$ 26,635.38
29	29953	Coalition Gift-ME	\$ 7,676.89
29	29954	Coalition Gift-MS	\$ 26,666.95
29	29955	Coalition Gift-HS	\$ 7,497.44
Total Fund 29-School Gifts			<u>\$ 176,073.33</u>

Town of Medfield
Fund 30 - Town Grants
Fiscal Year 2020

Account Number	Account Title	06/30/20	
30-006	S S-Police Drug Education	\$ 691.04	
30-009	F FEMA Covid19	\$ (78,646.32)	#
30-010	F CARES Covid19	\$ (13,699.50)	#
30-013	S DEP Compost Bin	\$ 265.70	
30-015	S Mass Office of Disability ADA Grant	\$ (8,500.00)	* Rec'd Aug'20
30-018	F Pol LLE Eq+Tech	\$ 124.47	
30-023	S Cultural Feasability Study	\$ (4,068.13)	* Rec'd Jul'20
30-024	S State Aid to Libraries	\$ 91,037.12	
30-028	F FEMA-Pre Disaster Hazard Mitigation	\$ 634.77	
30-029	S DEP Recycle-Collection Containers Gr	\$ 961.28	
30-033	S Energy Manager Gr (Div of Energy Resource)	\$ 6,462.13	
30-034	S S-Water Pollutn Abat-Tit V	\$ 26,888.49	
30-036	S Solarize Medfield Marketing Gr	\$ 1,281.41	
30-038	P COA Alzheimer's Grant	\$ 900.00	
30-041	P COA Saturday Hours Grant	\$ 441.38	
30-042	S S-Medfield Arts Council Int. Bearing	\$ 1,546.09	
30-043	S Fire Turnout Gear Gr \$2,484	\$ (2,484.00)	* Rec'd Jul'20
30-045	S Community Compact Grant	\$ 4,434.77	
30-047	S DEP Recycling Dividend Grant	\$ 25,928.81	
30-048	S S-Uniform Polling/Elec Gr	\$ 505.79	
30-052	P LED Incentive Gr-Eversource	\$ 5,535.90	
30-053	P Pol Stanton K-9 Grant \$25k	\$ 19,757.37	
30-054	S Ma Mktg Prtnrshp (earmark) \$30k Culturl Plang	\$ (15,000.00)	* Rec'd Jul'20
30-062	S OATA Photovoltaic Site Asses	\$ 1,000.00	
30-063	S Pol Drug Takeback Gr	\$ 1,950.00	
30-066	S Green Communities Grant	\$ 4,549.00	
30-077	S Pol Vest Grant	\$ 7,136.40	
30-083	F DFC (Drug Free Commun) Gr	\$ 51,155.03	
30-084	S Fire FY19 SAFE Gr	\$ 6,213.60	
	Total	<u>\$ 137,002.60</u>	
Total Federal Grants (F)		\$ (40,431.55)	
Total State Grants (S)		\$ 150,799.50	
Total Private Grants (P)		<u>\$ 26,634.65</u>	
Total		\$ 137,002.60	

OK legal deficit for COVID

* OK 90 day recpt rule

Town of Medfield
Fund 31 - Revolving Ac's
Fiscal Year 2020

Account Number	Account Title	6/30/2020
31-001	Sale of Cemetery Lots	\$ 624,328.15
31-002	Cemetery Perpetual Care	\$ 66,750.00
31-003	Insurance Reimb <\$150,000	\$ 1,959.08
31-004	Park & Recreation Revolving	\$ 9,855.22
31-007	Fire Alarm Revolving	\$ 10,758.34
31-010	Premium on Debt Exclusion Bonds	\$ 76,115.53
31-011	Impact Permitting Fee-27/N Meadow	\$ 10,000.00
31-012	Fire CPR Revolving	\$ 83.01
31-013	BOH Engineering Revolv	\$ 9,275.56
31-014	Tax Refund IRS	\$ 1,445.77
31-015	Ins Settlement Police	\$ 17,964.23
31-017	Special Investigation Police	\$ 8,503.24
31-019	Impact Permitting Fee-Dale Intersctn	\$ 60,000.00
31-022	Police Special Detail	\$ 36,624.21
31-023	Impact Permitting Fee-Opti Com Install	\$ 20,000.00
31-024	Conservation Fees	\$ 10,083.94
31-025	DPW Trade-In Surplus	\$ 9,444.47
31-036	Police Fire Arms Revolving	\$ 38,616.06
31-037	DPU Transportation Gr	\$ 2,494.00
31-042	Amb Mileage Fees-Billing Agency	\$ 78,897.31
31-043	Adv Life Support Revolving	\$ 198,428.85
31-045	Trf Station Recycle Revolving	\$ 2,124.56
31-048	Deputy Coll Fees Ac	\$ 371.12
31-051	Community Gardens ch44s53 e 1/2	\$ 8,992.17
31-053	Center(COA) Rental Rev 53 e 1/2	\$ 1,701.39
31-054	L Copy/Rntl/Damg Matl Rev 53 e 1/2	\$ 3,511.88
31-055	COA ARCP Fee Revolv ac 53 e 1/2	\$ 127,338.55
31-056	MSH Revolving Account	\$ 110,050.32
31-057	PEG Access-Cable TV (Recp rsv for appropri	\$ 162,713.02
Total		<u>\$ 1,708,429.98</u>
Deposits rec'd in advance for P&R summer progr		<u>\$ 471,159.05</u>
Fund Balance		\$ 2,179,589.03

Town of Medfield
Fund 32 - Gift A/c's
Fiscal Year 2020

Account Number	Account Title	Balance 6/30/2020
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 3,365.86
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 1,851.41
32-008	Council on Aging Gift	\$ 118,143.50
32-009	40B Gift Account	\$ 19,073.73
32-010	BOH Gift	\$ 12.75
32-011	Brothers Market Gift	\$ 200.00
32-013	Drug Wages Norwood Gift	\$ 397.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 8,101.37
32-018	Memorial Day Gift	\$ 1,041.65
32-020	Youth Outreach Gift	\$ 8,951.92
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 268.53
32-028	Library Gift	\$ 78,162.14
32-030	Grist Mill Gift	\$ 11,600.24
32-031	Town Common Gift	\$ 2,531.06
32-035	Dare Police Donations	\$ 36.08
32-039	Library Book/ Materials Gift	\$ 1,200.10
32-041	Kennel Operations Gift	\$ 2,756.01
32-043	Arts/ Cult Council Gift-Est 3/02	\$ 1,159.92
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
32-047	Downtown Study Gift	\$ 1,704.93
32-048	Fiberoptic Gift-WAN	\$ 2,539.15
32-050	Police Gift	\$ 12,533.48
32-053	COA Gift fr Jenks Jr	\$ 58,645.24
32-054	Hospital Cemetery Maint Gift	\$ 430.00
32-055	Town Clerk Banner Gift	\$ 2,255.79
32-058	MIIA Wellness Gift (FitBit Chal	\$ 1,000.00
	Total Town Gift AC's	<u>\$ 341,618.32</u>

Town of Medfield
Fund 33 - Chapter 90
Fiscal Year 2020

Account Number	Account Title	Ending Balance 6/30/2020	
33-026	North Street Redesign	\$ 2,063.14	
33-033	Sou St Ext Resurf \$275k/rev \$375k	<u>\$ (66,320.90)</u>	* Rec'd Aug'20
	Total	<u><u>\$ (64,257.76)</u></u>	

* CH90 reimb requested and rec'd within 90 days

TOWN OF MEDFIELD
Other Agency Fund
Fund 90 - Student Activity Accounts
Fiscal Year 2020

Account Number	Account Title	Ending Balance 6/30/2020
90-311	Dale Street School	\$ 9,163.57
90-312	Wheelock School	\$ 1,688.63
90-313	Memorial School	\$ 2,390.96
90-321	Middle School	\$ 37,327.81
90-331	High School	<u>\$165,045.20</u>
	Total	<u><u>\$215,616.17</u></u>

TOWN OF MEDFIELD
Other Agency Fund
Fund 91 - Fire Off Duty Detail
Fiscal Year 2020

Account Number	Account Title	Ending Balance 6/30/2020
91-220	Fire Off Duty Detail	<u><u>\$ 6,864.78</u></u>

Respectfully Submitted,

Joy A. Ricciuto, CGA
Town Accountant

WATER ENTERPRISE FUND
FISCAL YEAR 2020
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 2,007,629	
WATER AVAILABLE FUNDS	\$ 9,302	
WATER FREE CASH	<u>\$ 566,050</u>	
TOTAL WATER REVENUES		\$ 2,582,981

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 427,578	
OPERATIONS	\$ 520,520	
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>	
		\$ 998,098

INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 460,800	
INTEREST 01-751-2	<u>\$ 215,391</u>	
TOTAL DEBT SERVICE		\$ 676,191

INSURANCE	\$ 84,921	
CNTY RETIREMENT CONTRIBUTION	\$ 101,525	
SHARED EMPLOYEES	\$ 131,488	
SHARED FACILITIES	<u>\$ 24,708</u>	
SUB-TOTAL ALLOCATED EXPENSES		<u>\$ 342,642</u>
TOTAL-ALLOCATED EXPENSES		\$1,018,833

TOTAL COSTS OF WATER OPERATING BUDGET \$ 2,016,931

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

CB20-Upgr Meter Rdg to Fixed Network	\$ 150,000	
CB20-Meter Replacement Program	<u>\$ 400,000</u>	
		\$ 550,000

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH

art33/atm18-OPEB Trust-Water Liab	<u>\$ 16,050</u>	
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APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH

art34/atm18-ENGINEERING Fe/Mn TREATMT FACILITY DESIGN	<u>\$ -</u>	
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TOTAL APPROPRIATED FROM WATER FREE CASH \$ 566,050

ESTIMATED EXPENSES 2,582,981

ESTIMATED WATER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (2,582,981)
LESS: TOTAL COSTS	\$ 2,582,981
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$ 2,007,629
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 9,302
WATER ENTERPRISE FREE CASH	<u>\$ 566,050</u>
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS \$ 2,582,981

APPROPRIATED IN THE WATER ENTERPRISE FUND

FY20 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$57.05 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$5.04 PER 1,000 GALLONS
35,001 - 70,000	\$8.02 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$11.36 PER 1,000 GALLONS

SEWER ENTERPRISE FUND
FISCAL YEAR 2020
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,730,995
SEWER AVAILABLE FUNDS	\$ 4,681
SEWER FREE CASH	<u>\$ 161,887</u>
TOTAL SEWER REVENUES	\$ 1,897,563

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$ 273,767
OPERATIONS	\$ 857,530
INFILTRATION INFLOW	\$ 50,000
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>
SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 1,231,297

INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 222,254
INTEREST 01-751-2	<u>\$ 45,843</u>
TOTAL DEBT SERVICE	\$ 268,097

INSURANCE	\$ 45,280
CNTY RETIREMENT CONTRIBUTION	\$ 58,446
SHARED EMPLOYEES	\$ 131,488
SHARED FACILITIES	<u>\$ 1,068</u>
SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 236,282</u>
TOTAL-ALLOCATED EXPENSES	\$ 504,379

TOTAL COSTS OF SEWER OPERATING BUDGET \$ 1,735,676

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

CB20-Repl Sand Fltr Air Compressor + Dryer	\$ 136,000
	<u>\$ -</u>
	\$ 136,000

APPROPRIATED-CAPITAL OUTLAY-FROM SEWER FREE CASH

art21/atrn17-OPEB Trust-Sewer Liab	<u>\$ 25,887</u>
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TOTAL APPROPRIATED FROM SEWER FREE CASH \$ 161,887

ESTIMATED EXPENSES \$ 1,897,563

ESTIMATED SEWER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (1,897,563)
LESS: TOTAL COSTS	\$ 1,897,563
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,730,995
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	\$ 161,887
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS \$ 1,897,563

APPROPRIATED IN THE SEWER ENTERPRISE FUND

FY20 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$94.61 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.76 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$94.61 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.76 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

PERPETUAL CARE 2020

Scalfarotto, Henry	\$600.00
Armstrong, Barbara P	600.00
Caruso, Roger and Claudette	3,000.00
Morreale, Charles and Hope	3,000.00
Fawcett, John W	1,500.00
Caughey, Kevin J and Lisa A	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
Colella, Geraldine A	3,000.00
Barros, Nestor Abel	750.00
Joseph, Margaret	600.00
Fedor, Robert G	600.00
Clair, Joseph P & Lauren M	3,000.00
Bain, Deborah	750.00
Johnson, Stephen C	600.00
Kallio, Richard W	3,000.00
O'Brien, Eric and Erin	3,000.00
Mark R Fuglestad	3,000.00
Robert Curry	3,000.00
Anthony & Marlene Kalinowski	600.00
Anthony & Marlene Kalinowski	600.00
TOTAL \$33,600	