



TOWN OF MEDFIELD

# **Annual Town Report**

**FOR THE YEAR ENDING DECEMBER 31, 2021**

In 2021 the Board of Selectmen approved a 99-year lease with the MBTA of the railbed that the Rail Trail is to be located on, and approved the construction of the Rail Trail.



**371st Anniversary**

**ANNUAL REPORT**

**IN MEMORIAM**



# SENATORS AND REPRESENTATIVES FOR MEDFIELD

## STATE



### **Senator in General Court**

Norfolk, Bristol  
Paul R. Feeney  
State House Room 507  
Boston, MA 02133  
(617) 722-1222  
[paul.feeney@masenate.gov](mailto:paul.feeney@masenate.gov)

### **Governor's Councillor**

2<sup>nd</sup> District  
Robert L. Jubinville  
State House Room 184  
Boston, MA 02133  
(617) 725-4015 x2  
[jubinville@comcast.net](mailto:jubinville@comcast.net)



### **Representative in General Court**

13<sup>th</sup> Norfolk District, Precinct 1 & 2  
Denise Garlick  
State House Room 473G  
Boston, MA 02133  
(617) 722-2070  
[Denise.Garlick@mahouse.gov](mailto:Denise.Garlick@mahouse.gov)



### **Representative in General Court**

9<sup>th</sup> Norfolk District, Precinct 3 & 4  
Shawn Dooley  
State House Room 167  
Boston, MA 02133  
(617) 722-2810  
[Shawn.dooley@mahouse.gov](mailto:Shawn.dooley@mahouse.gov)

## FEDERAL



### **U.S. Representative to Congress, 4<sup>th</sup> District**

Jake Auchincloss  
29 Crafts Street, Suite 375  
Newton, MA 02458  
(617) 332-3333  
[www.auchincloss.house.gov](http://www.auchincloss.house.gov)



### **United States Senator**

Elizabeth Warren  
2400 J.F.K. Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)



### **United States Senator**

Edward Markey  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565 8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

## FACTS ABOUT MEDFIELD

<b>Incorporated</b>	1651
<b>Population</b>	12,911 as of December 31, 2021
<b>County</b>	Norfolk
<b>Size</b>	14.43 square miles
<b>Miles of Highway</b>	74.72
<b>Elevation</b>	180 feet above sea level at the Town House
<b>Registered Voters</b>	9,393 as of December 31, 2021
	Democrats 1,890
	Republicans 1,510
	No Party or Designation 5,898
	Other 95
<b>Government</b>	Board of Selectmen Annual Town Election is the last Monday in March Open Town Meeting is the first Monday in May
<b>Official Notices</b>	All Town Board and Commission meetings are posted on the Town Website: <a href="http://www.town.medfield.net">www.town.medfield.net</a>
<b>Tax Rate</b>	17.83 per thousand of assessed valuation (7/1/19-6/30/20) 17.76 per thousand of assess valuation (7/1/20-6/30/21)
<b>Taxes Due</b>	August 1 <sup>st</sup> , November 1 <sup>st</sup> , February 1 <sup>st</sup> , and May 1 <sup>st</sup>
<b>Town House Hours</b>	Monday, Wednesday, Thursday 8:30 AM to 4:30 PM Tuesday, 8:30 AM to 7:30 PM Friday, 8:30AM to 1:00PM
<b>Library Hours</b>	
<i>Winter Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>September to May</i>	Tuesday, Thursday 10:00PM to 9PM Saturday 10:00AM to 5PM, Sunday 2PM to 5PM
<i>Summer Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>June to August</i>	Tuesday, Thursday 10:00AM to 9PM Saturday 10:00AM to 2PM, Sunday Closed
<b>Transfer Station</b>	Wednesday, Friday & Saturday, 9 AM to 4 PM
<i>Summer Hours</i>	Wednesday 9AM to 7PM, Friday & Saturday 9AM to 4PM

# ELECTED AND APPOINTED OFFICIALS 2021

## **Elected Officials**

### **Moderator**

Scott F. McDermott 2022

### **Town Clerk**

Marion Bonoldi 2024

Jim Mullen, *Interim* 2021

### **Board of Selectmen**

Michael T. Marcucci 2022

Gustave H. Murby 2023

Osler L. Peterson 2024

### **Board of Assessors**

Jeffrey Skerry 2022

Kenneth Manning 2023

Michael Rose 2024

### **School Committee**

Meghan Glenn 2022

Tim McNight 2022

Jessica Reilly 2023

Anna M. O'Shea Brooke 2023

Leo Brehm 2024

### **Trustees of the Public Library**

Philip M. Tuths 2022

Deborah Merriman 2022

Lauren Feeney 2023

Jessica Razza 2024

Jean Todesca 2024

### **Planning Board (5 Years)**

Teresa James 2022

Seth Meehan 2023

Paul McKechnie 2024

James Brand 2025

Sarah Lemke 2024

Blake McDermott, *Associate* 2022

James Sullivan, *Associate* 2022

### **Park and Recreation Commission**

Nicholas Brown 2022

Mel Seibolt 2022

Kirsten Young 2023

Michael Parks 2020

Robert Tatro 2024

### **Housing Authority**

Eileen Desorgher 2022

Brent Nelson, *State appt.* 2024

Lisa Donovan 2023

Robert Canavan 2025

### **Trust Fund Commission**

Gregory Reid 2022

Georgia K Colivas 2023

Mike Pastore 2024

### **Appointed by the Board of Selectmen**

#### **Fire Chief**

William C. Carrico II 2022

#### **Chief of Police**

Michelle Guerette 2022

#### **Deputy Chief of Police**

Larz Anderson 2022

#### **Sergeants**

Daniel J. Burgess 2022

Colby Roy 2022

Ryan Maxfield 2022

Connor Ashe 2022

**Police Officers**

Michelle Manganello	2022
Christine DiNatale	2022
Robert G. Flaherty	2022
Wayne Sallale	2022
Christopher Bonadies	2022
Paul Treggiari	2022
Michael Stanley	2022
Connor Ashe	2022
William Bento	2022
Joshua Souza	2022
Daniel Neal	2022

**School Resource Officer**

Michelle Manganello	2022
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**Town Administrator**

Kristine Trierweiler	2024
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**Treasurer/Collector**

Georgia K. Colivas	2022
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**Director of Public Works**

Maurice Goulet	2022
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**Town Accountant**

Joy Ricciuto	2022
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**Town Counsel**

Mark G. Cerel	2023
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**Affordable Housing Trust**

Brett Heyman	2022
Joseph Hunt	2022
Jim Brand	2022
Greg Sandormirsky	2022
Newton Thompson	2022
Kerry McCormack	2023
Ann Thompson	2023
Michael Marcucci	2024

**Americans with Disabilities  
Compliance Review Committee**

Maurice Goulet	2024
Amy Colleran	2024
Ann B. Thompson	2022
Tina Consentino	2022
William Carrico	2023
Kristine Trierweiler	2023

**Animal Control Officer**

Jennifer A. Cronin	2022
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**Bay Colony Rail Trail Advisory  
Committee**

Christian Donner	2022
Graham Plonski	2022
Robert Horgan	2022
Paul Crear	2022

**Board of Appeals on Zoning (3 yr)**

Michael W. Whitcher	2022
William McNiff	2023
Jack McNicholas	2024
Charlie Peck, <i>Assoc</i>	2022
Jared Spinelli, <i>Assoc</i>	2022
Jared Gustavson, <i>Assoc</i>	2022

**Board of Health (3 yr)**

Stephen Resch	2022
Katheleen Thompson	2022
Holly Rand	2023
Melissa Coughlin	2023
Carol Read	2024
Meenakshi Chivukula, <i>Assoc</i>	2022
Jeff Kane, <i>Assoc</i>	2022

**Board of Registrars (3 yr)**

Margaret Vasaturo	2022
Jennifer Keating	2024
Donna Young	2023
Nate Bazinet, <i>resigned</i>	2021

**Board of Water and Sewerage (3 yr)**

Randall Karg, <i>resigned</i>	2021
Christian Carpenter	2022
William Harvey	2023
Claire Meehan	2024
David Pucci, <i>Associate</i>	2022

**Capital Budget Committee**

Michael Marcucci	2022
Sharon Tatro	2022
Kristine Trierweiler	2022
Joy Ricciuto	2022
Michael LaFrancesca	2022
Nassar Ismail	2022
Megan Sullivan	2022
Amy Colleran	2022

**Cemetery Commissioners (3 yr)**

Frank Iafolla	2024
Thomas Sweeney	2022
David Temple, <i>Associate</i>	2022
Paul Hogan, <i>Associate</i>	2022

**Charles River Natural Storage Area Designees**

Maurice Goulet	2022
Kristine Trierweiler	2022

**Collective Bargaining Team**

Michelle Guerette	2022
Michael Marcucci	2022
William Carrico	2022
Michael Pastore	2022
Mark Fisher	2022
Kathy Vandenboom	2022
Kristine Trierweiler	2022

**Committee to Study Memorials**

Jane M. Lomax	2022
David F. Temple	2022
Michelle Doucette	2022
Mark Bryson	2022

**Committee Choice Aggregation Committee**

Megan Sullivan	2022
Robert Winograd	2022
Gustave H. Murby	2022
Nicholas Milano, <i>Ex Officio</i>	2022

**Community Gardens Committee**

Neal Sanders	2022
Betty Sanders	2022

**Conservation Commission (3 yr)**

Robert Kennedy, Jr.	2024
George Darrell	2024
Robert Aigler, <i>resigned</i>	2021
Catherine Scott	2022
Mary McCarthy	2022
Deborah Bero	2023
Michael Perloff	2023
Kirsten Poler	2023

**Constable for Election**

Jim Mullen, <i>Interim Town Clerk</i>	2021
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**Constables and Keepers of the Lockup**

Daniel J. Burgess	2022
Colby Roy	2022
Ryan Maxfield	2022
Michelle Manganello	2022
Christine DiNatale	2022
Robert G. Flaherty	2022
Wayne Sallale	2022
Christopher Bonadies	2022
Paul Treggiari	2022
Michael Stanley	2022
Connor Ashe	2022
William Bento	2022
John Gerlach	2022
Ray Burton	2022

Thomas LaPlante	2022
Stephen Saulnier	2022
Sandra Cronin	2022
Thomas Hamano	2022
Paul Jordan	2022
John Cave	2022
Kailee Lutz	2022
Stephen Palmer	2022
Lawrence Fleming	2022
Lori Sallee	2022

#### **Contract Compliance Officer**

Kristine Trierweiler	2022
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#### **Council on Aging (3 yr)**

Richard Ryder	2024
Kathleen Robinson	2024
Heidi Groff	2022
Perry C. Constas	2022
Robert Heald	2023

#### **Dale Street School Building Committee**

Kristine Trierweiler	2022
Michael Marcucci	2022
Leo Brehm	2022
Dr. Jeffrey Marsden	2022
Tim Bonfatti	2022
Anna M. O'Shea Brooke	2022
Amy Colleran	2022
Mike Quinlan	2022
Steve Grenham	2022
Michael LaFrancesca	2022
Sharon Tatro	2022
Walter Kincaid	2022
Michael Weber	2022
Thomas Erb	2022

#### **Director of Grave Markers for Veterans**

Frank Iafolla	2022
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#### **Emergency Management Agency**

William Carrico	2022
Michelle Guerette	2022
Maurice Goulet	2022
Eoin O'Corcora	2022
Dr. Jeffrey Marsden	2022
Roberta Lynch	2022
Jeremy Marsette	2022
Andrew Kelleher	2022

#### **Enterprise Fund Committee**

Georgia K. Colivas	2022
Maurice Goulet	2022
Kristine Trierweiler	2022
Joy Ricciuto	2022
Christian Carpenter	2022
Randal Karg	2022
William Harvey	2022

#### **Fair Housing Officer**

Kristine Trierweiler	2022
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#### **Field Driver and Fence Viewer**

Gary Pelletier	2022
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#### **Historic District Commission (3 yr)**

Michael Taylor	2022
John Maiona	2022
Connie Sweeney	2023
David R. Sharff	2024
Bradley Phipps	2024
Caitlin E. Struble	2024

#### **Historical Commission (3 yr)**

Maria C. Baler	2022
Kirsten Poler	2022
Joe Opiela	2022
David F. Temple	2023
Peter Fletcher	2024
Doug Whitla	2024
Seth Meehan	2024
Robert Gregg, <i>Associate</i>	2022
David R. Sharff, <i>Associate</i>	2022

Michael R. Taylor, <i>Associate</i>	2022
John Day, <i>Associate</i>	2022
Thomas Connors, <i>Associate</i>	2022
John A. Thompson, <i>Associate</i>	2022
Marc Eames, <i>Associate</i>	2022
Cheryl O'Malley, <i>Associate</i>	2025

### **Inspection Department**

Gary Pelletier, <i>Building Comm</i>	2022
Joseph Doyle, <i>Alternate Building</i>	2022
John Mee, <i>Alternate Building</i>	2022
Donald J. Colangelo, <i>Alt Bldg</i>	2022
John A. Rose, Jr., <i>Plumbing</i>	2022
Robert Persiak, <i>Alt Plumbing</i>	2022
Peter Diamond, <i>Electrical</i>	2022
James Coakley, <i>Alt Plumbing</i>	2022
William A. Cooke, Jr., <i>Alt Elec</i>	2022
William Mancini, <i>Alt Elec</i>	2022
Mike Giampietro, <i>Alt Elec</i>	2022

### **Inspector of Animals**

Jennifer A. Cronin	2022
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### **Keepers of the Town Clock**

Marc R. Tishler	2022
David P. Maxson	2022

### **Kingsbury Pond Committee**

Richard Judge	2022
Ann Krawec	2022
George Dealy	2022
Garrett Graham	2022
Greg Testa	2022
Michael Thompson	2022
Sharon Judge	2022
Paul Trumbour	2022
Kristine Trierweiler, <i>Ex Officio</i>	2022

### **Local Auction Permit Agent**

Evelyn Clarke, <i>resigned</i>	2022
Brittney Franklin	2022

### **Local Water Resource Management Official**

Maurice Goulet	2022
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### **Wildlife Management Committee**

Christine Kaldy, <i>resigned</i>	2021
Frank Perry	2022
John Newell, Jr.	2022

### **Measurer of Wood and Bark (3 yr)**

W. James Allshouse	2022
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### **Medfield Cultural Council (3 yr)**

Claire Shaw	2024
Liz Daly	2024
William F. Pope	2024
Susan Parker	2024
Diane Borrelli	2022
David Temple	2022
Ron Gustavson	2022

### **Medfield Energy Committee**

Cynthia Greene	2022
David Temple	2022
Penni Conner	2022
George Whiting	2022
James Redden	2022
Andrew Jarrell	2022
Paul Fechtelkotter	2023
Fred Davis	2023
Jim Nail	2023
Alec Stevens	2023
Hildren Passas	2023
Megan Sullivan	2023
Robert Winograd	2023
Patricia Pembroke	2023
Kristine Trierweiler, <i>Ex Officio</i>	2021
Osler P. Peterson, <i>Ex Officio</i>	2021

### **Medfield MBTA Advisory Board Designee**

Kristine Trierweiler	2022
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**Memorial Day Committee**

Lorrie Guindon	2022
Michelle Guerette	2022
Albert J. Manganello	2022
Ann B. Thompson	2022
Gustave Murby	2022
Michelle Doucette	2022
Ronald C. Griffin	2022
Evelyn Clarke	2022
Frank Iafolla	2022

**Metropolitan Area Planning  
Council/Three Rivers Interlocal**

Sarah Raposa	2022
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**Municipal Census Supervisor**

Jim Mullen, <i>Interim Town Clerk</i>	2021
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**Board of Selectmen Name Change  
Committee**

Nathan Bazinet	2022
Ann Thompson	2022
Richard DeSorgher	2022
Alex Maider	2022
Therese Knapp Enos	2022
Julia Maviglia	2022
Suzanne Newark	2022

**Norfolk County Advisory Board  
Representative**

Gustave H. Murby	2022
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**Outreach Advisory Board**

Molly Frankel	2022
Kathleen Thompson	2022
Michelle Manganello	2022
Kathleen Cahill	2022
Kate Thomas	2022
Abby Bligh	2022

**OPEB Trust Committee**

Georgia Colivas	2022
Gustave Murby	2022
Joy Ricciuto	2022
Kristine Trierweiler	2022

**Parking Clerk and Hearing Officer**

Marion Bonoldi	2024
Jim Mullen, <i>Interim Town Clerk</i>	2021

**Permanent Planning and Building  
Committee**

Timothy Bonfatti	2022
Thomas Erb	2023
Walter Kincaid	2023
Mike Weber	2024
Michael Quinlan	2024
Kristine Trierweiler <i>Ex Officio</i>	2022

**Police Matrons**

Sandra Cronin	2022
Jennifer A. Cronin	2022

**Pound Keeper**

Jennifer A. Cronin	2022
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**Public Weigher (3yr)**

W. James Allshouse	2022
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**Representative to Regional  
Hazardous Waste Committee**

Maurice Goulet	2022
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**Representative to Neponset  
Watershed Initiative Committee**

Kristine Trierweiler	2022
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**Right-To-Know Coordinator**

William Carrico	2022
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**Safety Committee**

Michelle Guerette	2022
Maurice Goulet	2022



Craig McGary	2022
Steve Caskey	2022
Kristine Trierweiler	2022

**Sealer of Weights and Measures** *(3yr)*  
W. James Allhouse 2024

**Special Police Officers**

John Gerlach	2022
Ray Burton	2022
Thomas LaPlante	2022
Stephen Saulnier	2022
Sandra Cronin	2022
Thomas Hamano	2022
Paul Jordan	2022
John Cave	2022
Kailee Lutz	2022
Lori Sallee	2022
Robert LaPlante	2022
Mark Sterling	2022

**State Hospital Building and Grounds Maintenance Committee**

John Thompson	2022
Robert E. Meaney	2022
Michelle Guerette	2022
William Carrico	2022
Paul Hinkley	2022
Maurice Goulet	2022
Kristine Trierweiler	2022

**State Hospital Development Committee**

Mike Metzler	2022
Kenneth Richard	2022
Gus Murby	2022
Todd Trehubenko	2022
Johnny Martinez	2022
Patrick Casey	2022
Chris McMahon	2022
Nicholas Milano, <i>Ex Officio</i>	2022

**State Hospital Mediation Committee**

John Thompson	2022
Ann B. Thompson	2022
William Massaro	2022

**State Hospital Negotiating Committee**

John Harney	2022
William Massaro	2022
Osler Peterson	2022

**Superintendent of Insect Pest Control**

Edward M. Hinkley	2022
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**Three Rivers Interlocal Council Representative (MAPC)**

Sarah Raposa	2022
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**Town Greeter**

Joseph E. Ryan	2022
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**Town Historian**

Richard DeSorgher	2022
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**Town Wide Master Plan Committee**

Theresa James	2022
Jessica Reilly	2022
Mary McCarthy	2022
Tom Erb	2022
Robert Lynch	2022
Kevin Ryder	2022
William Harvey	2022
Michael Pastore	2022
Jay Duncan	2022
Jerry Potts	2022
Phillip Stashenko	2022
Laurel Scotti	2022
Sean Kay	2022
Cynthia Greene	2022
Matt Triest	2022
Osler L. Peterson	2022
Sarah Raposa, <i>Ex Officio</i>	2022

Kristine Trierweiler, *Ex Officio* 2022

### **Traffic Supervisors**

Jennifer Cronin 2022

Joanne O'Rourke 2022

Angela Brown 2022

Lisa Visser 2022

Jennifer Disinger 2022

Carmen Nazario 2022

### **Transfer Station and Recycling Committee**

Nancy Irwin 2022

Jackie Alford 2022

Andrea Costello 2022

Cheryl Dunlea 2022

Barbara Meyer 2022

Kimberly Schubert 2022

Chris Carlin 2022

Annette Wells 2022

Maurice Goulet, *Ex Officio* 2022

Robert Kennedy, Jr., *Ex Officio* 2022

Kristine Trierweiler, *Ex Officio* 2022

### **Tree Warden**

Edward M. Hinkley 2022

### **Veterans' Service Officer (3)**

Mark Bryson 2022

Jon Cogan, *resigned* 2022

### **Wireless Communication Advisor**

David P. Maxson 2021

### **Zoning Enforcement Officer**

Gary Pelletier 2022

### **Appointed by the Treasurer/Collector**

Susan Cronin, *Assistant* 2022

### **Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator**

### **Vocational School Committee Representative**

David Bento June 30, 2022

### **Appointed by the Fire Chief**

David C. O'Toole, Deputy FC 2022

Jeffrey Bennotti, Lt 2022

Thomas M. LaPlante, Jr., Lt 2022

### **Appointed by the Moderator**

### **Deputy Moderator**

Conrad J. Bletzer 2022

### **Warrant Committee**

Kristine Barton 2022

Amanda Hall 2022

Stephen Callahan 2022

Sharon Kingsley Tatro 2023

Jeremy Marsette 2023

Jillian Rafter 2023

Newton Thompson 2024

Robert Sliney 2024

Edward Vozzella 2024

### **Appointed by the Town Moderator, Chairman of the Board of Selectmen, and Chairman of the Warrant Committee**

### **Personnel Board**

Robert Conlon 2023

Debra Shuman 2024

Mark Fisher 2022

### **Appointed by the Planning Board**

### **Sign Advisory Board (3 yr)**

Thomas D. Erb 2022

Matthew McCormick	2022
Jeffrey Hyman	2022
John Messina	2022
Howard Richman	2022

**DEPARTMENT REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2021**

## **BOARD OF SELECTMEN**

Early in 2020 when the Covid-19 virus first made its appearance in Massachusetts, a good number of people expected that the emergency would be largely over by the fall. As we now know, Covid-19 continued to present a potent threat to the country out through the end of 2020, and into 2021. This resulted in an extended period of lockdowns and other health-related actions that inevitably had profound effects on the citizens of Medfield. In the midst of the hardships, however, Medfield residents, along with town and school administrations found creative ways to work through the obstacles presented by these health measures to allow the town to operate as “normally” as possible. Not only that, but the town managed to accomplish a lot over the course of the year, despite the restrictions!

On the national level, the country had a new president, elected in a contentious election that had an aftermath that was still in motion at the start of the year. On the good news front, Covid-19 vaccines were being rolled out across the country, giving people a better sense that something could be done to combat the virus. Through the thoughtful and competent guidance of the town’s Board of Health, backed by our full contingent of medical professionals serving in various town positions, Medfield navigated the tricky waters of the Covid-19 pandemic pretty well over the first year of the emergency. The challenge in 2021 was to maintain the progress made in 2020, while also preparing for a long-expected recovery phase once the virus truly began to fade.

### **The Covid-19 Pandemic**

Early in 2021, questions around what government aid might be made available to the town to support our recovery from the Covid-19 precautions became clearer. ARPA, FEMA, and CARES funding was announced and made available to the town, subject to various terms and conditions established for each of the funding sources. While early information about these funding sources was limited, the town was able to make reasonable assumptions and plans around how relief funds might be used in support of the town’s efforts to pull together an annual budget for presentation to the town’s taxpayers at our Annual Town Meeting in May. From the standpoint of town operations, by the end of the first quarter of the calendar year, plans were already underway to reopen the Town Library and the COA to the public. As had been the case in 2020, the Parks & Recreation Department announced plans to run an outdoor summer recreation program again in 2021 – one of the few programs in the area that continued to be run over the course of the pandemic.

In May, the Governor announced that the state’s Emergency Declaration in response to the Covid-19 threat would be rescinded at the end of the month. In

response, Medfield's Board of Selectmen declared that the town's Emergency Declaration would be rescinded on June 15th. As Covid-19 restrictions began to be relaxed, the Town Hall returned to full on-site operations. The town also participated in the state's Department of Housing and Community Development (DHCD) Local Rapid Recovery Program, focused on identifying actions that could be taken to aid town businesses in the Covid-19 recovery effort.

While most of the impacts of Covid-19 were negative, there were a few things that can be seen as positive in terms of how the town operated during and after the Covid crisis. The restrictions on in-person meetings that were imposed during the Covid crisis, along with relaxed state rules for how meetings needed to be run, led the town to develop protocols for conducting virtual meetings, with meeting participants and other members of the public able to participate in meetings online. This adaptation proved to be popular with committees and boards, as well as with general members of the public who were interested in observing those meetings, not just because of the health benefits online meetings offered, but also because of the greater convenience online meetings offered to those who wanted to conduct, observe, or actively participate, in public meetings. As Covid meeting restrictions were lifted, there was a public clamor for the state to continue to allow remote participation in meetings in a hybrid format. The state, so far at least, has responded to this request by allowing municipalities to continue to hold remote meetings in either a pure online, or a hybrid format.

### **Town Staffing and Operations**

There were a number of major changes in town staffing that occurred during 2021. One of the most significant of those changes was the election of Marion Bonoldi as Town Clerk during the annual Town Election. Also, after seeing the important role the Board of Health played during the Covid crisis, the Board of Selectmen approved funding to hire a Public Health Nurse for the town to ensure that Medfield is prepared to handle other significant health crises in the future.

2021 also saw a number of retirements of long-serving town employees. After 28 years of service, Town Conservation Agent, Leslie Willets, announced her retirement. David Henkels was appointed as Leslie's replacement. Evelyn Clarke, the Assistant to the Town Administrator, also announced her retirement in 2021 after over three decades of service to the town, having served in both town administration and the Department of Public Works. The Board of Selectmen accepted Evelyn's retirement announcement with deep gratitude for her long-standing service to the town.

From a labor contracting standpoint, the Board of Selectmen signed 3-year contracts with the Town Administrator, Kristine Trierweiler, and the Police Chief, Michelle Guerette. In Chief Guerette's case, the contract replaced her existing

contract prior to the third and final year of that contract. In addition to these two individual contracts, the town negotiated a 2-year MOU with the Medfield Police League, covering the period, July 1, 2020 – June 30, 2022. Over the course of the year, the Board of Selectmen appointed several police officers to the department, including Garrett Ledbetter, William Bento, Michael Downing, Francis Thisse, Terrence Teehan, and Joseph Souza (who came into the department through a lateral transfer from another police department). Other personnel actions in the Police Department during 2021 included the retirement of Sergeant John Geary in June, the promotion of Connor Ashe to Sergeant, and the appointment of Daniel Nye as a Student Officer in the department.

A final highlight in this area was the establishment of a Board of Selectmen Name Change Committee to develop a recommendation on how the name of the town's executive board might be changed in response to present-day sensitivities around the current name, "Board of Selectmen". In December, the committee came forward with a recommendation to follow the lead of several other municipalities in the state and redesignate the board as the "Select Board". This recommendation was supported by the Town Historian, Richard DeSorgher, as well as by former Medfield Selectwoman, Ann Thompson, who is the longest serving female member of the Board of Selectmen in Medfield history, to date. Both of these well-respected members of the community were also members of the Board of Selectmen Name Change Committee. In December, the Board of Selectmen unanimously accepted the recommendation of the committee, subject to approval of the change during the 2022 Annual Town Meeting and a confirming vote in the March 2023 Annual Town Election.

### **Actions Related to Energy and the Environment**

Despite the disruptions caused by the Covid crisis, action continued to be taken on the environmental front in Medfield during 2021. The Board of Selectmen approved two credit purchase agreements and two tax agreements related to proposed solar projects at the Kingsbury Club on Ice House Road, as well as a contract for design and engineering services to install a roof-top solar array on the roof of the DPW Garage. At the recommendation of the Energy Committee, voters at the Annual Town Meeting approved a proposal to develop a Community Choice Aggregation electricity supplier program to offer new renewable energy options to consumers in selecting an electricity supplier. In addition to providing consumers with more options for obtaining electricity generated from renewable energy sources, ideally at a more attractive price than Eversource's Basic service, this program would also contribute to greater progress being made by the town in support of the state's renewable energy goals. Also, during the Annual Town Meeting, the town approved a resolution expressing support for pursuing Net Zero greenhouse gas reduction goals aligned with state and federal goals, to include the

development of a town Net Zero Action Plan that outlines specific strategies, along with measurable, attainable, realistic interim targets supporting the achievement of state and federal goals.

### **Replacement of the Dale Street Elementary School**

If any issue in Medfield had the ability to eclipse public concerns about the Covid-19 virus in 2021 it would have been issues around the town's plans for replacing the aging Dale Street Elementary School with a new school. By 2021, The School Building Committee had settled on a plan to construct the new elementary school on the site of the Wheelock School, in what was described as a "campus-like" setting. What had not been fully recognized over the course of getting to this point, however, was the strong sentiment of many people in town in favor of maintaining an elementary school at the Dale Street site. This core sentiment merged with other objections around lack of transparency in the school project development process; overall cost of the school project; unrecognized costs for repurposing the existing Dale Street School building; traffic concerns; water supply concerns; and even archeological concerns. The net result was a sharply divided town with a large number of highly energized people who had strong opinions on both sides of the issue.

In October, after some lengthy discussions, the Board of Selectmen voted to call a Special Town Meeting to be held on November 7<sup>th</sup>. At that Special Town Meeting, the taxpayers who were present at the meeting voted down the school project, having failed to obtain a 2/3's majority in favor of the project. The School Building Committee was dissolved shortly, thereafter, and the Selectmen approved a motion to transmit a letter to the Massachusetts School Building Authority (MSBA) announcing the town's withdrawal from the MSBA's school construction program. The town ended the year with the challenge of deciding how to move forward with the development of an alternative school building project in the coming year.

### **Redevelopment of the Medfield State Hospital Property**

On a brighter note, the town continued to make progress toward redeveloping the state hospital property. Early in the year, the BoS approved an MOU with Mass Development, at the request of the MSH Development Committee, to obtain technical support for the development of an RFP to solicit proposals for the redevelopment of the property. Subsequently, the BoS authorized the release and distribution of the finalized RFP in March, and in November, after having received proposals in response to the RFP from Pulte Homes and Trinity Financial, the BoS accepted the recommendation of the MSH Development Committee to designate Trinity Financial as the most advantageous developer for the redevelopment of the state hospital site. At that point, the town began negotiations with Trinity Financial to develop a Provisional Designation Agreement (PDA) that established basic



terms for Trinity's early actions to develop a full redevelopment plan for the Campus and West Slope of the state hospital property. (The town elected to keep the Green and North Field as open space, and also hung onto the Arboretum for the time being.)

Beyond the town's efforts to redevelop the state hospital property in 2021, actions were also taken to "activate" the property and make it available to the public in appropriate ways. The Cultural Alliance of Medfield (CAM) and Coolidge Corner Theater both requested approval of planned events on the state hospital property. CAM presented plans for a number of events over the course of the summer that were intended to attract people to the property where they could learn more about the property and the town's plans for its future. Coolidge Corner Theater submitted plans to show several movies at the state hospital in a "drive-in movie" format. The first movie shown was the thriller-mystery, "Shutter Island", which was largely filmed on the Medfield State Hospital campus. Beyond that, after a one-year hiatus because of Covid-19, the "Medfield on the Charles" Car Show returned to the state hospital property.

Beyond events like the ones discussed above, other things happened on the property over the course of the year. Starting early in the year, the MASS Canine Response Team began using the property as a training site for training dogs on rescue operations inside buildings. In June, CAM obtained permission to install a mural on the exterior of the Maintenance Building. The well received mural, which has since become a notable feature on the property, created by artist, Cedric "Visel" Douglas, is titled "The Healing Properties of Art and Nature".

At the same time that the level of activity at the state hospital was ramping up, in terms of public engagement, the town became increasingly concerned about the state's continuing failure to fulfil its obligations regarding the maintenance of the Charles River Overlook on the west side of the hospital property. This absolutely beautiful state asset has been significantly degraded by the failure of the state to properly maintain it. Discussions with the state to address this situation took place over the course of the year and are expected to continue out into coming years.

Finally, on an interesting sidenote, one of the more unusual requests of the year came in from David Nickerson who requested approval to use the state hospital property south of Hospital Road as a landing strip for his paramotor aircraft (basically a motorized hang-glider capable of taking off from the ground). Mr. Nickerson had been using the property for some time before he was informed that he needed to obtain the town's permission before using it as a landing strip for his interesting aircraft. The Board of Selectmen deferred its decision pending the receipt of additional information about the liability insurance in place to cover the

activity. As of the end of 2021, the BoS was still awaiting receipt of that additional information.

### **Affordable Housing Development**

The Board of Selectmen approved a regulatory agreement between DHCD and the Aura at Medfield developers to support their proposed 40B Affordable Housing project as a Local Initiative Program. Also in 2021, the Board of Selectmen entered into negotiations for a Purchase and Sales Agreement with Medfield Holdings to enable construction of a 24-unit senior-focused 40B Affordable Housing development on the Hinkley South property on Ice House Road. Following up on this agreement, the BoS negotiated a Land Disposition Agreement for the property and committed to supporting the project submittal to DHCD as another Local Initiative Program.

### **Improvements to Town Infrastructure**

There were several initiatives of note in regard to improvements to town infrastructure that saw significant progress during 2021. The first of these was Annual Town Meeting approval for the construction of a new Water Treatment Plant, estimated to cost approximately \$12M. In support of this project, the Board of Selectmen signed an Owner's Project Manager Services contract to assist the town in the oversight of the project. While approval of this project represents a significant step forward toward ensuring the continued safety and acceptability of the town's water supply, it should be noted that the Water and Sewerage Board highlighted the likelihood that the town will have to take steps to comply with recently tightened PFAS standards that may require further investment in the town's water treatment facilities.

DPW also obtained a \$160,500 grant to fund a contract for the redesign of the West Street/ North Meadows Street intersection, after the town had tried for several years to get funding for the redesign of this intersection, which is historically one of the intersections that experiences the most accidents in the state.

In response to the results of an inspection by the state, the town took steps during 2021 to move forward with repairs to the Danielson Pond Dam by approving a contract to conduct an evaluation and develop a preliminary estimate/ design for required dam repairs. In a regular state inspection, the state identified deterioration of this earthen, historic dam as presenting a significant risk that the dam could fail at some point and cause significant damage to downstream property. As part of the consideration around what to do to address this situation, the Board of Selectmen also considered the possibility of removing the dam and returning the stream to its original state, but abutters to Danielson Pond expressed a strong preference for the town to preserve the dam, rather than remove it.

On the recreation front, after several years of dogged, persistent effort by the Bay Circuit Rail Trail Committee, the Board of Selectmen approved a 99-year lease with the MBTA of the railbed that the Rail Trail is to be located on, and approved the construction of the Rail Trail. The Bay Circuit Rail Trail Committee deserves major credit for successfully addressing the MBTA's lease terms that were originally considered to be unacceptable by the Board of Selectmen when the idea of building the rail trail was first raised.

### **Service to the Town**

Every year throughout Medfield's history the town has seen stalwart citizens pass away, even as others have stepped forward in noteworthy ways to ensure that the town and our community remain strong. 2021 was no exception to this rule. In January of 2021, Medfield lost three long-standing residents who had contributed to the town over the years in significant ways. Albert Manganello, a key presence in the town's American Legion post, having served as Post Steward continuously since 1975, as well as Post Commander for 6 terms, passed away at the start of the year, as did Eric O'Brien who had served on several town committees, to include the Parks & Recreation Board, the Downtown Study Commission, and the Open Space and Recreation Planning Committee. The third loss was Lou Fellini who had served on the Council on Aging, to include serving as Chairman. Lou also served on several town building committees over the years, to include the high school building committee. While we are sorry to have lost these fine town leaders, we are deeply grateful for the service they provided to the town over the course of their lives.

Sadly, these were not the only losses in 2021 of people who distinguished themselves through their service to the town. Fire Captain Michael Harmon passed away unexpectedly in the summer while spending a weekend on his boat. Captain Harmon played a key leadership role in the town Fire Department and had a bright future with the department. He also was a recipient of the Life Saving Medal, along with Fire Chief William Carrico, FF/EMTP Matthew Reinemann, FF/EMTP Bill DeKing, Police Sergeant Connor Ashe, Officer Wayne Sallale, and Officer William Bento for their actions in responding to a motor vehicle collision on May 18<sup>th</sup> of this year. Occasionally incidents arise in town that remind us of the dedication and competence of our public safety personnel. This accident was one of those times and we are sorry that Captain Harmon wasn't at the award ceremony to personally receive our gratitude and respect.

\* \* \* \* \*

With another year in the books, Medfield continues to be a resilient town that provides a strong sense of community to those who live here. We are grateful to all of the people here in town who make this such a great place to live!

# PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

We hereby submit our 6th Annual Report of the Medfield Department of Public Works under my tenure.

*The mission of the Public Works Department is to provide the Town residents with quality public services, utilizing the Department's talents, professionalism and dedication, balanced through efforts to preserve the Town's infrastructure, maintain a cost effective operation and to provide these services in a responsible and efficient manner.*

## **HIGHWAY DIVISION:**

### Snow and Ice Operations:

The Town experienced 35 inches of snow falling compared to 45-50 inches on an average year.

### Pavement Management Projects:

Aggregate Industries from Waltham, MA continues as ourutilized a SuperPave mix design with a warm mix additive (allowing pavement to be more pliable for installation) to reconstruct West Street from Harding Street to North Meadows Road. Also, All States Asphalt of Sunderland, conducted a Bonded Wearing Course on High Street and Rubber Chip Seal operations on Blacksmith Drive, Colonial Road, Dover Farm Road, Fox Lane, Hickory Drive, Hutson Road, Larkspur Lane, Marlyn Road, Pheasant Road, and The Paddock Lane.

### Pavement Maintenance

The Medfield Highway Division maintains and repairs sections of town roadways where the asphalt starts to deteriorate to the point it may develop or has already developed into potholes. These sections are ground down approximately 1-1/2 – 2 inches and then hot mix asphalt is compacted into these prepared areas for the roadway to hold its integrity until the roadway is scheduled for reconstruction or other method of maintenance.

### Infrared Process

The Highway Division contracted with Firehouse Infrared Asphalt Repair of Franklin, MA to rehab some of these asphalt defects to ensure a smoother riding surface through town in various locations. This process is very effective when used on newly paved roads as it makes the trench or defect seamless to the top course pavement.

### Sidewalk Rehabilitation/Overlays

Many of the town sidewalks are aging and in need of repair. The Highway Division is actively upgrading existing sidewalks throughout the town. This past year we have completed over 8000 linear feet of sidewalk rehabilitation including Hawthorne Drive, Cypress Street, Erik Road, Partridge Road, Curtis Drive and Morse Drive.

Crack Sealing

Crack sealing is another method to prevent water from penetrating into the lower surfaces of the roadway which may cause future deterioration by freezing and thawing during different times of the year. Roadways that were crack-filled include Adams Street, Frairy Street, Mitchell Place, Evergreen Way, Longmeadow Road, Springvalley Road, Wood End Lane, and Stonybrook Road.

Medfield State Hospital Grounds

The Medfield Highway Division assists in maintaining facets of the Medfield State Hospital property. Filling in potholes, minimal snow removal and sink-hole maintenance, at times, makes the property safer for the general public.

Stormwater Management

The Medfield Highway Division continues to make upgrades to the drainage system by creating storm water detention and drywells in the system. The maintenance of the existing system involved repairing 8 catch basins and manholes. There are many more responsibilities for our Department to comply with our Stormwater Management Permit. This includes but not limited to wet and dry weather sampling at our drainage outfalls, catch basin cleaning and measuring of spoils, street sweeping our roadways, and multiple public outreach efforts to educate the community. The Town is working with the Neponset Stormwater Partnership to implement Best Management Practices (BMPs).

Garden Club

The Highway Division continues to assist the Garden Club in their endeavors around town. The division provides support in maintaining traffic control islands, planters, and a variety of staff related assistance. The Department was able to create a hardscape granite garden at the library parking lot this past year.

**TRANSFER STATION:**

The Medfield Highway Division hauled 2802 tons of solid waste to the Millbury incinerator. Fluorescent bulbs continue to be collected at the Transfer Station, as there is a shed in the recycling area for this purpose. The Mercury Collection Program is ongoing at the Public Works Department at Town Hall. Residents are encouraged to drop off items containing mercury (e.g. thermometers and thermostats).

Single Stream Recycling:	915 tons	Textiles	154.72 tons
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Organic Waste	25.46 tons	Rigid Plastics	40.23 tons
E-Waste	10 tons	Brush and Leaves	2039 tons

The residential vehicle sticker program has continued at the Transfer Station. The program was instituted to allow Medfield residents to utilize the Transfer Station for solid waste and recycling services. Stickers are continually available at the Town Hall in the Public Works office on the lower level. Special thanks to the Transfer Station and Recycling Committee for their commitment and efforts throughout the year.

**CEMETERY DIVISION:**

The Cemetery Division continues its weekly maintenance of the grounds including mowing of grass, pruning of trees and bushes, slice seeding, as well as the spring and fall cleanup of leaves. There were three (3) trees removed due to storm damage, age or disease. Six (6) trees were planted throughout the cemetery. Two (2) stumps were removed by grinding and then the area was loamed and seeded. In 2021, there were thirty-two (32) full burials, and thirty-four (34) cremation burials. For purchases at the cemetery, there were six (6) Columbarium niches, eighteen (18) four-lot plots and ten (10) single-lot plots sold. We would like to thank the Vine Lake Preservation Trust and the Cemetery Commissioners for all their work, support and dedication at Vine Lake Cemetery.

**WATER & SEWER DIVISION:**

The Medfield Water & Sewer Division continues its maintenance of the Town’s water and sewer system including mains, gravity lines, hydrants, services, gate valves, meters, curb stops, storage tanks, pumping stations and lift stations.

The following statistics have been accomplished in 2021:

Hydrants Replaced:	6
Hydrants Repaired:	9
Services Re-laid:	4
Service Leaks Replaced:	5
Water Main Leaks Repaired:	5
New Water Services Installed:	23
New Sewer Services Installed:	36
Gallons of Water Pumped: (in millions)	400.93
Meters Installed:	75
MXU’s (Radio Transmitter for Meter) Installed:	151

Hydrant Flushing and Leak Detection is conducted semi-annually.

All Water Division personnel are up-to-date on their required Drinking Water Treatment and Distribution licenses.

One of the major capital projects underway in 2021 is a new Water Treatment Facility behind the Wheelock School property to remove manganese, a naturally occurring mineral that discolors the potable water. Completion of the project is set

for February 2023. The General Contractor for the project is Biszko Contracting Corporation (Fall River, MA), the Owner's Project Manager (OPM) is Woodard and Curran (Canton, MA) and the Design Engineer/Clerk of the Works is Environmental Partners (Quincy, MA). We would like to recognize the Water and Sewerage Board for their dedication and support throughout the year.

### **WASTE WATER TREATMENT PLANT:**

The 2021 year was one of many challenges. With COVID dominating our lives no large projects were undertaken. Staffing had been split to prevent an outbreak that could have resulted in quarantining the entire staff.

Sludge removal for 2020 = 379.206 dry tons

Plant Discharge for 2020 = 250,493 gallons

### **PUBLIC WORKS APPRECIATION:**

I would like to thank the Medfield residents, Selectmen, Town Administration, Boards and Committees, and all Town Departments for their support throughout the year. Exceptional appreciation is given to Robert Kennedy, Jr. (Highway Supervisor), David O'Toole (Water Supervisor), Paul Hinkley (Highway Crew Chief), David Mullen (Water Crew Chief), William Donovan (WWTP Assistant Chief Operator who has been out for a prolonged period of time due to health issues and a risk for the COVID-19 virus), George Malonson (WWTP Acting Chief Operator) and to each one of our Division employees for their extraordinary dedication: Troy Arthur, William Bennett, James Callachan, Kevin Chabot, Conner Corrigan, Drew Dauphinee, Stephen DellaCamera, Scott Ficco, Joseph Gorman, Javier Hernandez, Jonathan Hill, Edward Hinkley, Robert LaPlante, John Miner, Edward Murray, James Nicholson, Jason O'Brien, Jean Ouellette, and Joseph Rebola. Special thanks to our Administrative Assistants, Donna Cimeno and Tracey Klenk, for their continued excellence, and outstanding support.

Congratulations to two of our DPW employees who left the Department this past year to experience new ventures in their careers, Geoff Brooks who went into the construction field with his own company and Chris Nelson who moved on to MassDEP as an analyst. Best of luck to both of them. We would like to welcome Michael Ciallella to the Water Division as our new Water Operator.

Respectfully submitted,

Maurice Goulet  
Director of Public Works

# **BOARD OF WATER AND SEWERAGE**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Town of Medfield owns and operates its own drinking water sources, infrastructure, and also its own sewerage processing plant and related infrastructure. It serves approximately 3,900 customers for water and 2,700 customers for sewerage.

These services operate as stand-alone accounts that are funded only by the services provided to customer base, and not from the Town's tax base. Operating budgets and capital investments are planned several years in advance to harmonize income to cover fixed costs and variable costs. However, revenues are not guaranteed, as the volume of water pumped and amount of sewerage processed is variable. Hence free cash levels are conservatively managed, and rates for services are adapted accordingly. Sewerage revenues are derived principally from the volume of water sold.

Our drinking water comes from five wells, and withdrawals are governed by permits issued by the Massachusetts Department of Environmental Protection (MassDEP). It is often the case that due to low precipitation in our and surrounding areas, we may be forced to institute different levels of water conservation measures, as per our water withdrawal permits.

## Water System Operations

In 2021, the Spring season was abnormally dry, and we instituted water conservation measures about two months earlier than normal. As moisture gradually came back into the environment at and near our water sources, the restrictions were relaxed and then removed back to the baseline Tier 1 levels. During FY 2021 ending June 2021, our expenses were 2% under the budget.

The amount of water pumped during 2021 tracked similarly to the last few years. With the last four years, we have pumped approximately 25% below our DEP permitted maximum, so we feel that our water sources are more than adequate for the Town's population and reasonable growth in water demand. We will continue to be vigilant in water conservation measures and operational best practices to be noble stewards of this valuable and essential resource for the Town.



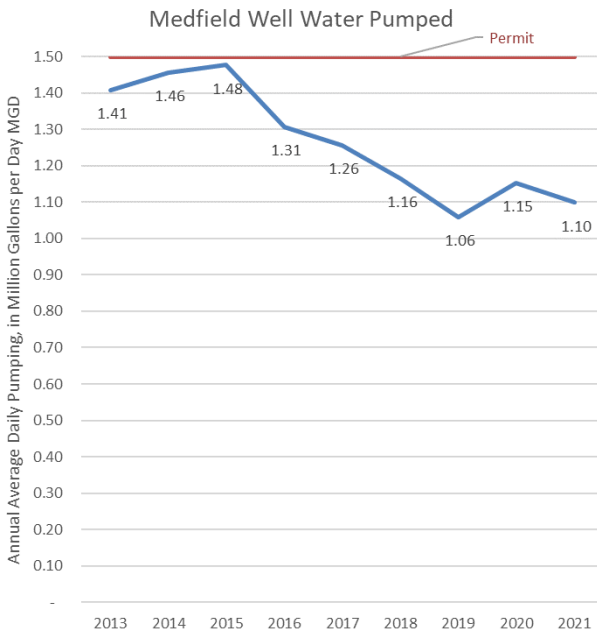


Figure: Average of Annual Well Water Pumped, in million gallons per day

We continue to upgrade water meters which when combined with other planned infrastructure, will allow continuous monitoring of water demand, and possible billing more often than the current semiannual cycle. The Mt. Nebo water tank refurbishment was completed this year, adding at least another decade onto its life. We anticipate some water main replacement over the next five years, and a study will help prioritize and budget this to harmonize revenues and costs.

The new well water filtration and well upgrade project began in the summer, which is expected to come on line in February 2023. This \$11 million project, which was required by the MA DEP, will reduce the naturally occurring manganese in the water coming from Wells 3 & 4. The project benefitted from a bidding process that produced a winning general contractor price below our budget and also favorable interest rates for the project bond.

As per new MA DEP water monitoring protocols, we are testing for a family of man-made chemicals, commonly called PFAS, in our well sources. There is currently no action level required based on the measurements over the past year.

### Sewerage Operations

Like the water FY2021 operations, the sewerage expenses were very close to the budgeted value, coming in 1% under the budget.

In 2021 we accelerated our search for the Infiltration/Inflow (I/I) that affects the wastewater treatment plant operations. These I/I flows are commonly a result of cracks in underground sewerage lines and connections, which during high underground water levels, the underground water flows into the sewerage pipe. This ultimately presents itself as unexpected high flows to the wastewater treatment plant, creating challenges in dealing with the high inbound flow, and also the dilution of the wastewater that disrupts treatment operations, costs and effectiveness. Once these sections that need investment are identified, after a rather quiet capital investment period for the sewerage network, we expect that in FY 2024 that rehabilitating some sections of the underground sewerage network will begin.

We continue to believe that through sound fiscal management, infrastructure maintenance, and an extended outlook, the supply of drinking water and sewerage services are key assets to the Town.

Respectfully submitted,

William Harvey, Chairman  
Medfield Board of Water and Sewerage

# PLANNING BOARD

To the Honorable Board of Selectmen  
and Residents of Medfield:

In 2021, COVID-19 required that meetings continue virtually; the Planning Board reviewed:

- **Site Plan Approvals:**

- There was one (1) new Site Plan Approval application for the Kingsbury Club Photovoltaic Parking Canopy site which was withdrawn.

- **Special Permits:**

- There were no Special Permits for two-family dwellings in the RU zoning district approved.
- There were no Special Permit applications for multi-family residential dwelling in the RU zoning district.

- **Subdivisions of Land:**

- Four (4) Approval Not Required (ANR) plans pursuant to the Subdivision Control Law:
  - One (1) plan created two (2) non-buildable parcels (Parcel 1-B and Lot 3-2) to be combined with the adjacent 5.48 acre parcel known as “Hinkley South”
  - One (1) plan created two (2) additional lots with frontage on Shining Valley Circle from 6 Spruce Way
  - One (1) plan was submitted but denied due to insufficient evidence of the existence of significant buildings prior to ATM 1953 (Elm Street)
  - One (1) plan creating two (2) non-buildable lots because the plan complies with the provisions of MGL ch 41 Section 81L as the division of the tract of land shown plan is not a subdivision because two or more buildings, specifically the house and the main barn/garage were standing on the plan prior to ATM 1953, the date when the subdivision control law went into effect in the Town of Medfield and at least one of such buildings remains standing on each of the lots as shown and located on the plan (Elm Street)

- **Scenic Roads**

- There were no Scenic Road hearings. When necessary, the Planning Board holds such hearings in conjunction with the Tree Warden.

- **Change of Uses:**

- The Planning Board reviewed six (6) Change of Use requests as required by § 300-14.12.A. and three (3) extensions of previous approvals based on the passage of the food trucks permitting bylaw.

In addition, the Planning Board held several informal discussions with landowners, potential affordable housing proposals, and debriefing on planning related activities from other boards and committees, etc.

## **TOWN MEETING ACTION**

At the Annual Town Meeting, the Planning Board voted to recommend passage of the following Zoning Bylaw amendments:

- The rezoning of one nonconforming residential property on Janes Avenue from BI to the adjacent B zoning district.
- The prohibition on vape stores in Medfield
- Creation of a review process for Food Trucks
- Creation of a special permit process for decks and porches into setback on a case-by-case basis
- A housekeeping amendment to align the accessory structures size requirement with the State Building Code
- A substantive revision to the existing Large-Scale Solar Photovoltaic Overlay District (PVOD) that was adopted in 2014 as part of the designation process to become a Green Community in 2016 and addresses some of the gaps by:
  - permitting medium and small-scale ground-mounted photovoltaic installations, also referred to as Solar Energy Systems (SES) in certain locations throughout town
  - creating additional language for medium and small ground-mounted installations
  - allowing solar energy system installations on municipally owned properties throughout town
  - creating additional language to allow PV Canopies over parking lots in certain locations
  - specifying that accessory rooftop PV installations are by-right on buildings throughout town

There were no Street Acceptances proposed in 2021.

The Planning Board co-sponsored an article with the Conservation Commission and Historical Commission to designate the following public ways as Scenic Roads:

- Elm Street
- Plain Street
- Farm Street
- Nebo Street
- Millbrook Road

## **SIGN ADVISORY BOARD**

Under Section 13 of the Town of Medfield Zoning Bylaw the Sign Advisory Board reviews sign applications for their compliance with the Bylaw. The Advisory Board also assists applicants in understanding the Sign Bylaw and works with them to obtain results in keeping with the character of the Town. In addition Sign Advisory Board members make recommendations to the Planning Board for changes in the Bylaw. The Board is comprised of both local business people and residents.

In 2021 the Sign Advisory Board acted on 10 sign applications with 10 new permanent sign approvals.

The Planning Board would like to thank the Sign Advisory Board for its ongoing diligent work: Matt McCormick, Chair, Jeff Hyman, Thomas Erb, Howard Richman, and John Messina.

## **BOARD COMPOSITION**

Sarah Lemke was re-elected to her second term and Associate Member Seth Meehan was elected to the Board at the Annual Election. Blake McDermott and James Sullivan were re-appointed by the Board of Selectmen to serve as associate members of the Planning Board.

## **OTHER BUSINESS**

Teresa James is also a member of the Townwide Master Planning Committee (TWMPC). She advises the Planning Board on the TWMPC's steps in the preparation of the Plan which was submitted to the Town in December 2020. On October 4, 2021, in accordance with Chapter 41 Section 81D of the General Laws of Massachusetts, the Medfield Planning Board approved the Town of Medfield Master Plan 2020: Building Our Future. The document is the result of a 17-month process that included an eighteen-member committee (guided by a master planning consultant), stakeholder participation, assessment of existing resources, visioning and goal setting and identification of strategies to help achieve the Town's common aspirations. The Plan was

prepared with care and attention to building on Medfield's existing assets and is mindful of the Town's implementation capacity.

**The process:**

- A "Community Conversation"
- A review of existing relevant studies, reports and data
- An Inventory and Assessment of Existing Conditions
  - Housing and Population
  - Economic Development
  - Historic and Cultural Resources
  - Natural and Open Space Resources
  - Recreation Resources
  - Transportation and Circulation
  - Public Facilities and Services

**Community engagement:**

- 125 participants at Community Dinner and Townwide Public Forum on Oct. 20, 2019)
- 98 participants at Virtual Public Forum on June 7, 2020
- 45 participants at Virtual Public Forum on November 8, 2020
- 456 respondents to an on-line survey
- Over 30 Leadership Interviews with Town staff
- 130 high school students' input
- 10 Person on the street interviews
- 14 Master Plan Committee meetings

The Master Plan vision, goals and objectives were developed with significant input from the Town's residents and town officials through the community engagement activities. A set of strategies were subsequently developed; these actions will help the Town achieve the vision and goals. This "status" list will be updated from time-to-time to track progress of implementation. In addition to the validation of the Master Plan by various boards and committees in June 2021, the Medfield Planning Board held a Master Plan "Summit" in December focused on emergent themes relating to Downtown Vitality: Streetscapes & Signage, Public Works, Parking, Events and whether the Town should revisit the effort to bring the Community Preservation Act before a town meeting vote.

The Medfield Planning Board is committed to doing its part to further the overarching mission of the Master Plan and using it as a guide to land use priorities and decision-making.

Member James Brand serves as the Board's liaison on the Affordable Housing Trust which was constituted in 2017. He updates the Board as needed and is a project liaison for several potential affordable housing projects in the pipeline as well as the draft update to the Housing Production Plan, anticipated to be approved by the Planning Board in early 2022.

Member Seth Meehan serves as the Board's representative on the Historical Commission. He maintains communication regarding demolition requests particularly as they affect the Residential-Urban (RU) Zoning District and other historic related activities.

The Planning Board recognizes the continued working relationship with other boards and committees such as the Zoning Board of Appeals, Medfield State Hospital Development Committee in discussing overlap and priorities for potential future zoning bylaw amendments to meet the needs of this dynamic community.

The Planning Board acknowledges with thanks the cooperation and assistance of multiple town boards and departments with special thanks to: Sarah Raposa, AICP, Town Planner; Leslee Willits, (Outgoing) Conservation Agent and Incoming Agent, Dave Henkels; Director of Public Works, Maurice Goulet; Tree Warden, Edward Hinkley; Principal Assessor Yvonne Remillard, Town Counsel Mark G. Cerel; and Gary Pelletier, CBO, Building Commissioner/Zoning Enforcement Officer.

Respectfully submitted,

Seth Meehan, Chair (term exp. 2023)

Paul D. McKechnie, Vice Chair (term exp. 2024)

James Brand, Clerk (term exp. 2025)

Sarah T. Lemke, Member (term exp. 2026)

Teresa James, Member (term exp. 2022)

Blake McDermott, Associate (annual appointment)

James Sullivan, Associate (annual appointment)

# BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen  
and Residents of Medfield:

During 2021 the Board of Appeals met on 16 occasions for public meetings, hearings, or site visits and received the following applications: (some applications had multiple requests for relief from the Town of Medfield Zoning Bylaw). Applications reviewed and approved, *except where noted*:

- Nine (9) Special Permits to allow a recreational structure within the setback and/or to exceed lot coverage with one (1) modification; Including one (1) application for reduced setback and One (1) Modification to a Special Permit to allow a change of setback and lot coverage for a previously permitted pool (*both to be heard in 2022*)
- Two (2) Special Permit Findings that renovations/additions to houses would not be detrimental to the neighborhood
- One (1) Special Permit to increase a preexisting nonconforming use (two unit to three unit residential)
- One (1) Special Permit to allow a family apartment
- One (1) Special Permit to allow a cell tower in a church steeple
- One (1) Variance for dimensional relief for a garage
- One (1) Special Permit to allow a home occupation
- One (1) Special Permits to allow a landscape business as a home occupation was denied
- One (1) confirmation of a mapping inconsistency showing a Property to be located in the Well Protection District of the Aquifer Protection Overlay when it is, in fact, not
- One (1) Special Permit to allow a food-based business (*to be heard in 2022*)
- Comprehensive Permits:
  - Two (2) insubstantial modifications to existing Comprehensive Permits
  - One (1) 24 unit, age-restricted ownership development known as “Hinkley South” (*continued into 2022*)

Several of the approved applications included provisions associated with the Aquifer Protection District. The Board received no requests for Special Permits to allow work in the Flood Plain District and/or Watershed Protection District.

There were no changes to the composition of the Board in 2021.

The Board expresses its sincere thanks for all the support and consideration it has received this past year from other Town Boards and the residents of the



Town of Medfield. Finally, in another pandemic year where a remote environment made Zoom meetings the new normal, we are particularly grateful for the expertise and assistance provided by Town Planner, Sarah Raposa, AICP.

Respectfully submitted,

John J. McNicholas, Chair  
William McNiff, Member  
Michael Whitcher, Member  
Charles H. Peck, Associate  
Jared Spinelli, Associate  
Jared Gustafson, Associate

# **BOARD OF ASSESSORS**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Massachusetts Department of Revenue in December, 2021 approved the Assessors' values for Fiscal Year 2022. This resulted in a uniform tax rate of \$17.42. The tax rate decreased by thirty-four cents over last year's tax rate of \$17.76. The net town tax levy commitment, which is primarily the result of monies appropriated at Town Meeting, was \$52,070,601. This was an increase of 1,314,171, or 2.58% over last year (\$50,756,430). Tax bills were mailed early in December, 2021 for third quarter actual tax payments. The real estate market continued to improve as assessed valuations of single-family homes in Medfield increased an average of approximately 4.5% between January, 2020 and December, 2020. Overall total valuations (all classes) in fiscal year 2022 increased to 2,989,127,491 from \$2,857,907,104 in fiscal year 2021.

Taxpayers may access information online via the town of Medfield's website ([town.medfield.net](http://town.medfield.net)), under the Board of Assessors online database section. Information available includes: fiscal year 2022 property values database, Geographic Information System (GIS), exemption information and applications along with information on excise tax. The Board continues to update the Assessors' webpage as needed.

The Board wishes to thank their staff: Yvonne Remillard, Kathy Mills and Diane Clancy for pulling together the facts, figures, and documentation which enables the Assessing Department to fulfill its role as part of Medfield's financial team.

Respectfully submitted,

Jeffrey J. Skerry  
Kenneth L. Manning  
Michael G. Rose



## **MEDFIELD POLICE DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I am pleased to present the 2021 Medfield Police Department's Annual Report which highlights the activities and accomplishments throughout the calendar year.

As the nation embraced a "New Normal", the Police Department slowly resumed regular operations. While we navigated through uncertain times with Covid, we took the opportunity to focus on additional training, programs and assignments to enhance operations, enforcement and career development. These internal changes allowed officers to learn new skills and resulted in several new assignments. This year, I had the pleasure of promoting Sergeant Conor Ashe. Sgt. Ashe transferred to our agency in 2019 and quickly established his reputation as a competent leader. He assisted in field training and currently supervises some of our newer officers on the evening shifts. The vacancy he left in Detectives was assumed by veteran Officer Robert Flaherty who has proudly served the Town for over 30 years. Detective Flaherty brings a wealth of institutional knowledge to this position. Officer Paul Treggiari assumed a new position as the School Resource Officer and Officer Ledbetter attended training in Bike Patrol. The Department began using this new resource in the center of town and at the State Hospital over the summer.

As we evaluated changes in our Town, we recognized a growing need to address the influx of commercial vehicles travelling our roadways. Officer William Bento became certified in Weights and Measures and began commercial traffic enforcement. The fines are directly routed back to the Town to address roadway issues that arise from the damage these vehicles create. We also enhanced bike safety by the addition of several lane markings and established bike lanes on Route 27.

As expected, Police Reform had very little impact on our operating procedures. The Department easily met the requirements of the reform including new policy

language. We completed a two year revision of all our policies and issued them with training over the summer.

In response to inflation and supply chain challenges, the department took a financially conservative and long term purchasing approach. We were able to offset rising costs resulting in our Department remaining under budget for the second year in a row. We supplemented a significant amount of our training and specialized purchases with grants, including a MIIA grant which allowed us to purchase a training program focusing on de-escalation techniques in dangerous situations.

Despite a national crisis in police officer recruitment and retention, we stayed the course of replenishing our ranks and welcomed Officer Francis Thisse, lateral Officer Joshua Souza and recruit Officer Daniel Neal who is expected to come online in April 2022 after completing the academy. The Department also hired Rhoda Lafond and Rebecca Gallant who, as the first points of contact with our agency, are both experienced dispatchers.

I would personally like to recognize some of the extraordinary actions of our members this past year. Sergeant Conor Ashe, Officer Wayne Sallale and Officer William Bento were presented by the Board of Selectmen the distinguished "Life Saving Medal" for their heroic actions at a catastrophic motor vehicle accident on South Street. I would also like to thank Officer Michael Stanley for his service to our country as he was deployed for much of the year.

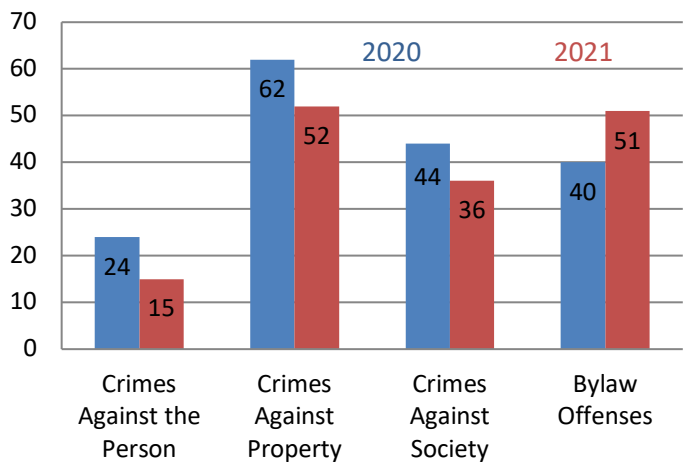
While the country saw stark increases in violent crime, we are proud to report a continued decline in our statistics. Through the additional enforcement efforts of our team, the department was able to place a strong focus on quality of life issues as represented by our increase in By Law offense cases and traffic enforcement.

In closing, I would first like to thank the Board of Selectmen, Town Administrator, and many other town departments for their continued support of our agency and initiatives. Moreover, I want to express my gratitude to the citizens of Medfield who repeatedly demonstrate a willingness to work together to maintain our community standards. We look forward to serving you again in the coming year.

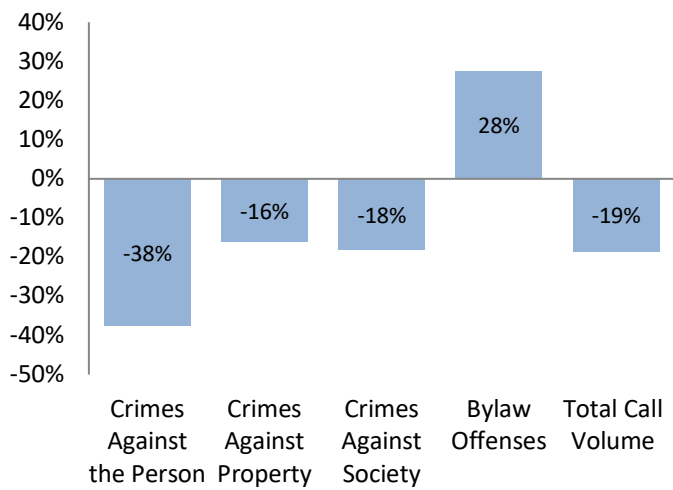
Respectfully Submitted,

Michelle D. Guerette  
Police Chief

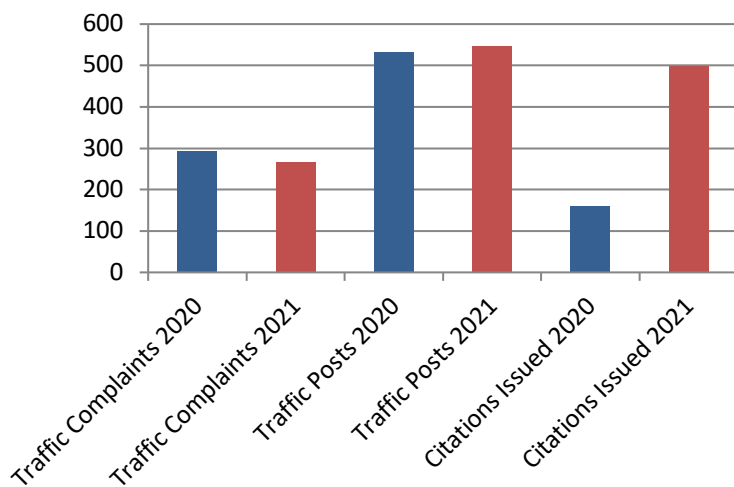
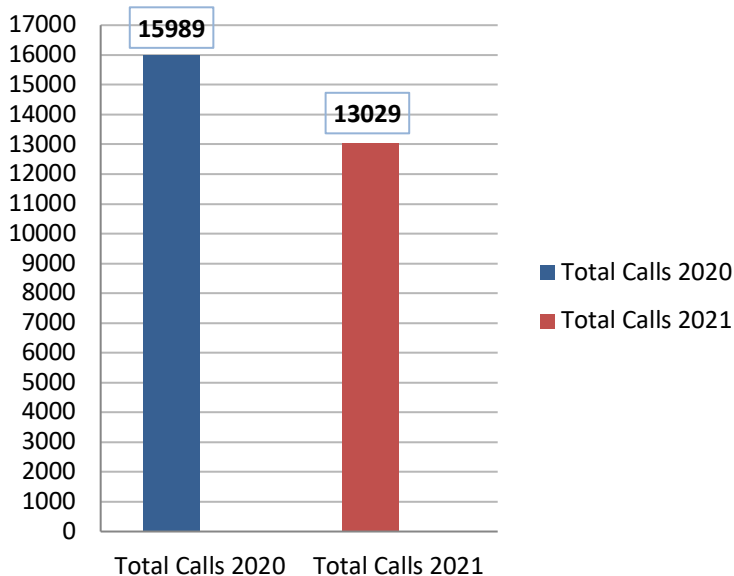
# Crime Numbers 2020-2021



# Crime Statistics 2021



## Total Call Volume



# **ANIMAL CONTROL/ANIMAL INSPECTOR YEAR-END REPORT**

TOTAL CALLS FOR 2021	1,784
Calls for dogs running loose	81
Barking dog complaints	5
Dog attacks	7
Dogs left in hot cars	5
Number of citations issued	137
Calls for animals to be removed from a resident's home (includes squirrels, chipmunks, birds, opossums, skunks and snakes)	63
Calls regarding foxes and coyotes, raccoons Woodchucks, turkeys, rabbits, turtles, etc.)	192
Bats removed from resident's homes	29
Animals hit by cars	
Dogs	3
Cats	6
Raccoons	20
Skunks	22
Deer	13
Rabbits	4
Fox/coyote	6
Injured or sick wildlife that had to be euthanized by the ACO	
Raccoons	10
Skunks	6
Deer	3
Rabbits	5
Other	14
Calls related to squirrels, chipmunks and birds	49
Calls related to raccoons, skunks and opossums	157
Calls related to foxes and coyotes	44
Dog bites in 2021	20
Cat bites in 2021	2
Quarantines for wound of unknown origin	8

Medfield Animal Shelter:

Dogs abandoned in Medfield	9
Number of stray cats brought to the shelter	37

This year 379 cats/kittens, 64 dogs, 10 rabbits, 55 guinea pigs, 12 birds and 6 other small animals were rescued and adopted from the Medfield Animal Shelter for a total of 526 animals saved!

Rabies:

Three of the nine specimens sent to the State Lab for tested positive for rabies. If there is no human or animal contact, the sick wildlife is not tested.

Barn Inspections:

All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals are in the best of condition.

The following animals were counted in Medfield in 2021:

Horses	74
Pony	4
Poultry	153
Goats	5
Donkeys	5
Alpacas	14
Emu	1

I truly appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, West Street Veterinary Hospital and the two Traveling Veterinarians, Heather Cochran, DVM and Kate Pittman, DVM. I also want to thank current Assistant ACO's, Lori Sallee and Robert LaPlante, for their coverage when I am off work and weekends. I want to acknowledge all of the Medfield Animal Shelter's dedicated volunteers that care for the animals every day and the biggest thank you to the Medfield residents for their ongoing donations and support of the Medfield Animal Shelter. Without all of you, we would not have been able to save the cats, dogs, rabbits, birds and other small animals, totaling, **526** who were adopted this year!

Respectfully submitted:

Jennifer Shaw Cronin  
Animal Control Officer  
Animal Inspector





## **MEDFIELD FIRE DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 2021. It is the mission of the Medfield Fire Department is to provide efficient, effective, and professional emergency response to the citizens of Medfield and its visitors, to ensure community safety and enhance our quality of life. We have established department values which are the standards of behavior for overall success, these are:

- Teamwork: Working together to achieve common goals
- Integrity: Committed to the highest standard of moral and ethical conduct
- Excellence: Demanding the best from ourselves and others

### **COVID Response**

The impacts of the global pandemic continue to challenge the way the department operates and how we interact with the public. Every response requires that masks are worn when out in the public. Every call that's comes into the public safety answering point requires screening for flu like symptoms. We will continue to deliver emergency services 24/7 without fail and without hesitation.

### **Administration**

The administrative functions of the department ensures proper deliver of fire and EMS services, but also include budget preparation, revenue collection, preparation of warrants, and extensive human resource management. Financial responsibility is key in the preparation and expenditures of the \$1.4 million dollar budget, capital requests / purchases, and short & long term business planning. All of our department members play key roles in the delivery of services, and are called upon to fill different roles within our organization.

We continue our goal to become completely paperless. I have established the following goals for the upcoming year.

Goal 1 - Evolve as an organization to continually meet the needs and demands of our community, citizens and visitors.

Goal 2 – Improve communication throughout the organization including internal and external customers.

Goal 3 – Control program costs through management techniques while maintaining efficiency.

To achieve our goals we must:

- Provide positive leadership and support to enable the department to accomplish its mission.
- Monitor trends within and throughout the fire service to improve efficiency and effectiveness
- Continue to discuss opportunities for consolidation with neighboring agencies
- Measure our performance against established standards and adjust to meet the standards
- Reward personnel for completion of duties related to valor, expertise, etc.
- Develop and implement “Customer Service Survey”
- Recruit, prepare and mentor employees for future assignment within the organization

### **Personnel**

The Medfield Fire & Rescue Department consists of 13 full-time firefighters and 16 part-time firefighters. Our staff includes 1 Fire Chief, 1 Deputy Fire Chief, 4 Captains, 2 Lieutenants, 6 Firefighter/Paramedics, 9 Firefighter/EMT's, and 6 firefighter/First Responders.

### **2021 Retirements and Resignations**

FF/Medic Adam Shanahan resigned as a full-time FF/Medic

FF/Medic Chris Darling resigned as a full-time FF/Medic

### **2021 New Hires**

Jonathan Kenney hired as a fulltime FF/Medic

Meaghan McGinn hired as a fulltime FF/Medic

Paul Schleicher hired as a fulltime FF/Medic

Norman Gray hired as a Call FF/EMT  
Michael Curran hired as a Call FF/EMT  
Liam Frazier hired as a Call FF  
Daniel Murphy hired as a Call FF/EMT  
Robert Tanguay hired as a Call FF/EMT  
David Van Tassell hired as a Call FF/EMT

**Loss of Captain Michael Harman**

On July 10, 2021, the department lost Captain Michael Harman to sudden cardiac arrest while on vacation with his family. Captain Harman was our Fire Prevention Officer, Shift 2 Commander, Union President, and most importantly our friend. He loved the town of Medfield and the fire service. He will be missed.

**Fire Operations**

We respond to all fires, emergency medicals, technical rescue, water rescues, and hazardous materials calls in our community. In calendar year 2021, we responded to 1,307 calls for service. There has been a significant increase in the number of second medical calls and the frequency of non-EMS related calls has also increased. Every time we respond for a call for service we now track that activity through dispatch.

Goal 1- Provide rapid response and aggressive intervention for all emergencies to which the department is called.

Goal 2 – Provide current training and mentoring for personnel to meet growing demands of the Town and Fire Department.

Goal 3 – Improve EMS delivery

<b>Incident Responses by Type Category</b>	<b>2021</b>
<b>Fire - NFIRS Series 100</b>	<b>25</b>
<b>Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200</b>	<b>0</b>

<b>Rescue &amp; Emergency Medical Service Incident - NFIRS Series 300</b>	<b>745</b>
<b>Hazardous Condition (No Fire) - NFIRS Series 400</b>	<b>106</b>
<b>Service Call - NFIRS Series 500</b>	<b>132</b>
<b>Good Intent Call - NFIRS Series 600</b>	<b>64</b>
<b>False Alarm &amp; False Call - NFIRS Series 700</b>	<b>221</b>
<b>Severe Weather &amp; Natural Disaster - NFIRS Series 800</b>	<b>3</b>
<b>Special Incident Type - NFIRS Series 900</b>	<b>11</b>
	<b>1307</b>

<b>Mutual Aid Given</b>	
<b>Town</b>	<b>Occurrences</b>
<b>Dover</b>	<b>34</b>
<b>Medway</b>	<b>5</b>
<b>Millis</b>	<b>16</b>
<b>Norfolk</b>	<b>3</b>
<b>Walpole</b>	<b>2</b>
<b>Westwood</b>	<b>2</b>
<b>Sherborn</b>	<b>0</b>
<b>Stoughton</b>	<b>1</b>

<b>Mutual Aid Received</b>	<b>21</b>
<b>Automatic Aid Received</b>	<b>3</b>

**Emergency Medical Services**

Our EMT’s and Paramedics are required to recertify every two years. This process consists of completing 60 hours of training broken down between a 30 hour national core competency program, and an additional 30 hours of continuous educational classes. This continuous training and education allows our members to always be up to date on the newest teachings and practices in EMS.

In order to ensure that the EMS system is of the highest quality, we are required to meet Massachusetts Office of Emergency Management Service (OEMS) standards. We have an aggressive Quality Assurance and Quality Improvement (QA/QI) program to improve our EMS service delivery. We continue to improve on the following goals for the upcoming year.

Medical Calls by General type						
Year	BLS Transports	ALS Transports	Total Ambulance Calls	Fire Calls	% Of EMS calls	Total
2021	185	542	745	562	57%	1307

The Medfield Fire Department responded to## medical emergencies in 2021. Approximately 542 were calls that required “Advanced Life Support”. This might mean that the patients require cardiac monitoring, IV therapy, airway management or in some cases medication administration. In 2021, there were 57 second medicals and 6 third medicals.

Goal 1 - Continuously provide an excellent level of EMS to the citizens of Medfield.

Goal 2 – Continue to develop our EMS staff through an extensive QA/QI mentoring program

**Future Needs**

Going forward we will have to look at maintaining a three fulltime members on duty at all times for ambulance coverage. We currently can staff one ALS ambulance, but when that is committed, we only have a BLS ambulance available for second calls. We still have to rely on mutual aid to come to provide advanced life support for second medicals. Long range, the town needs to study the effects of hiring additional paramedics to staff the second ambulance. If we had a second ALS ambulance staffed, our reliance on mutual aid would decrease. There are no paramedics on the On-call staff.

## **Community Risk Reduction**

It is Lt. Michael Harman's role to provide Fire prevention and Code Enforcement for the town of Medfield. Fire Prevention works to provide a safe community for the citizens and visitors of Medfield by applying the principles of engineering, enforcement and education. The department utilizes the current Massachusetts Fire and Safety codes. These codes help to protect property from the hazards of fire, explosion or dangerous conditions in new or existing buildings and ensure firefighter and agency responder's safety during agency operations. The prevention section also coordinates with the building inspector's office to review potential incoming projects, periodic commercial occupancies, and plan review of all residential building plans. We also provide education and outreach to at-risk populations in our community as well as public information and resources.

Fire Prevention and Code Enforcement ensures that the requirements of Massachusetts law, codes and standards are engineered into future projects in our community. The prevention officer conducts plan review and approval as well as providing technical expertise to developers, architects, and contractors, general public and operational personnel. The section saw an increase from this past year and anticipates further increases in 2022. Going forward we have to start thinking about staffing a full-time Fire Prevention Officer. The demands of the position and the ever evolving code requirements have become too much for those of us who are not trained on current standards. Fire Prevention and Code Enforcement activities focus on ensuring that existing buildings and facilities are operated and maintained to state codes providing a safe environment for the employee, citizens, and visitors of Medfield and for agency response personnel. The primary tool for this is annual fire inspections. Inspections are conducted in both commercial and industrial buildings to ensure they meet standards and up to code.

2021 Inspections – 415

2021 Standard Permits - 77

2021 Brush Burning Permits - 209

Public Education provides education and community outreach keeps all of Medfield's temporary and full time resident's fire safe. Last year the MFD conducted station tours, school presentations, fire safety talks, evacuation drills, participated in major events (Medfield Day and the Holiday Stroll), and outreach campaigns. Through these educational opportunities the prevention staff was able to educate both children in schools and elders in their homes. I have established the following goals for the upcoming year.

Goal 1 – Proactively improve life safety, minimize losses and reduce the risks from fire through; education, application of codes and investigation.

Goal 2 – Implement a Community Wellness Program working with all stakeholders

To achieve our goals we must:

- Develop and update our preplans
- Develop and update policies and procedures for Fire Prevention
- Host an Open House again in 2022
- Implement new fire safety programs for Medfield Schools
- Implement new fire safety programs for the COA and seniors

### **Facilities & Equipment Management**

We will continue to ensure that all department apparatus and facilities are in a safe and proper working order and equipped to meet industry standards. I have established the following goals for the upcoming year.

Respectfully submitted,



Fire Chief William C. Carrico II

With the assistance of the following staff:

Captain Jeffery Bennotti

# INSPECTION DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2021:

	Permits		Inspection s		Income (\$)		Expenses (\$)	
	2020	2021	2020	2021	2020	2021	2020	2021
Building	685	815	821	1,190	533,673	571,544	89,444	106,805
Wiring	524	532	930	1,062	66,985	95,065	32,590	37,751
Plumbing/Gas	532	564	484	555	43,435	42,310	16-939	19,695

Total revenue from the issuance of permits and fees for inspections for the calendar year 2021 was \$708,919 as compared to \$644,093 in 2020. Direct expenses for 2021 were \$164,251 as compared to \$138,973 in 2020.

## BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	19
New Multi-family (0 units) & Apartment (56 units) bldgs	1
Complete partially finished single dwellings	0
Additions to private dwellings	25
Renovations to private dwellings	215
Additions & renovations to business/industrial buildings	31
New industrial/business buildings	1
Family apartments	0
New Mixed Use buildings	0
Shingling roof & installation of sidewalls	148
Private swimming pools	15
Swimming pool demolition	1
Accessory buildings	9
Demolition	6



Tents (temporary) & construction trailers	16
Signs	10
Stoves (solid fuel burning/chimneys)	14
New windows	79
Solar Systems	24
Sheet Metal	53
Insulation	114
Decks	34
Foundations	0
<b>Total</b>	<b>815</b>

Occupancy certificates were issued for 23 new residences in 2021, as compared to 16 in 2020.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 40 inspections for 2021.

Estimated construction costs on permits issued:

	<u>2020</u>	<u>2021</u>
New dwellings	\$7,996,704	\$9,977,070
Renovations and additions, pools, shingling, sidewalls, etc. on residential	17,399,974	22,148,720
New construction - business and industry	0	8,200,000
Renovations and additions business and industry	1,287,713	2,733,897
Multi-family dwellings/Apt Buildings	0	11,088,000
Two family dwellings	0	0
Family apartments	0	0

Whether you are planning to renovate a kitchen or bath, finish a basement, add a pool, a deck, re-shingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building code requirements may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Building Department at the Town Hall (508-906-3005) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR – 9<sup>th</sup> Edition) continues to be the responsibility of the Building Commissioner and Inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Building Department staff to institute procedural changes for compliance. The office of the Building Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 110.R5 of the State Building Code. The Building inspectors continue the enforcement of the code by making Inspections of schools, churches and rest homes, as well as other places of assembly on a periodic basis.

The Building Commissioner also serves the town in the capacity of Enforcing Officer for Zoning and, as such, made 75 inspections to investigate complaints and inquiries brought to his attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Carrico during inspections was greatly appreciated. The Fire Department and the Inspectors continue to inspect smoke detectors and carbon monoxide detectors in new construction and in additions and renovations, as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood/pellet stove installations inspected and certified in accordance with the requirements of the Massachusetts State Building Code.

Thank you to Scott Allison, Department Assistant. Also, a special thanks again this year to Margaret Warren for her continued help in this office.

## **PLUMBING AND GAS INSPECTION**

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requires the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will be completed correctly and safely by a trained professional.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we

are very proud in Medfield.

### **WIRING INSPECTION**

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Don Colangelo, Local Building Inspector, Michael Mancini, Assistant Wiring Inspector, and Robert Piersiak, Assistant Plumbing & Gas Inspector.

Respectfully submitted,

Gary D. Pelletier, Building Commissioner  
William C. Cooke Jr., Inspector of Wires  
John A. Rose Jr., Plumbing & Gas Inspector

# SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for  
calendar year ending December 31, 2021.

Measuring devices tested and sealed as required by Massachusetts law:

Weighing Devices	63
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Liquid measuring meters (in motor fuel pumps)	73
---	----

Linear measures (yardsticks and tape measures)	1
--	---

Bottle refund machines	2
------------------------	---

Price accuracy (scanning system) inspections	4
--	---

Other inspections and tests (packaged grocery items etc.) for weight and marking	44
---	----

Respectfully submitted,

W. James Allshouse  
Sealer of Weights and Measures

# CONSERVATION COMMISSION

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Conservation Commission is pleased to submit its annual report for 2021.

The Conservation Commission was formed under the Conservation Commission Act of 1957 (G.L. Ch. 40 sec 8C). The Commission administers the Massachusetts Wetlands Protection Act (the Act), M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetlands Bylaw (the Bylaw), Chapter 290. These laws protect the wetlands and waterways of Medfield.

The protected resource areas are floodplains, swamps and bogs, streams, ponds and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and vernal pool habitat (100-foot area surrounding the vernal pool) and a 50-foot no-disturb buffer zone are protected resource areas. Anyone proposing to alter a resource area or land subject to flooding, or to perform work within 100 feet of a wetlands or bank, or within 200 feet of a river or perennial stream must file for a permit with the Conservation Commission. Anyone intending to work within these protected areas must satisfy the Commission that the proposed work will not significantly harm the resources.

In 2021, the Commission held 24 public meetings including: thirteen Requests for Determinations of Applicability and eleven Notices of Intent for activities related to wetlands resources. A single Enforcement action issued in 2021 without court action for violations. Fifteen Certificates of Compliance and two Emergency Permits were issued in 2021. The Commission continues to transfer funds from its fee account to the general fund to offset the Conservation Agent's salary.

Commissioner Robert Aigler resigned from the Commission in July 2021. In September of 2021, Catherine Scott was appointed by the Board of Selectmen as a full member of the Commission. The Commission continued to do a six month rotation of officers. During 2021, Robert Aigler and Michael Perloff held the position of Chair.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the conservation Commission Act to actively protect the town's watershed and to promote and develop natural resources. In keeping with this charge, the Holmquist Farm Conservation Land on Plain Street is home to the Medfield Community Gardens, a program managed by town residents Neal and Betty Sanders. In 2021, a new column of plots was readied for the start of the growing season, and 86 families were able to participate in the Community Gardens program. The Conservation Commission thanks Betty and Neal Sanders

for their ongoing stewardship of the gardens.

The Conservation Commission also continues to manage an abbreviated pond management program for Meetinghouse Pond (aka Baker's Pond) on North Street, Cemetery Pond (at the Route 109 cemetery entrance), Kingsbury and Danielson Ponds on Route 27, and Flynn's Pond on Pondview Avenue. Pond treatments were applied during the 2021 season. Commissioner Robert Kennedy is the liaison for the Commission with Solitude Lake Management regarding the types of treatment necessary for each of the ponds. The ponds are reviewed for invasive species and native nuisance vegetation each year. The methods of treatment are hand-pulling or spot chemical applications. There are no widespread chemical applications to any of the ponds. These treatments protect the open water quality of each of the ponds.

In 2021, the Commission authorized work on the Medfield Rail Trail, a multi-use trail along the unused, former Bay Colony Railroad line. This 1.3 mile corridor runs from Ice House Road to the Dover town line. Beginning in the fall of 2021, contractors removed rails, ballasts, and ties.

The Pare Corporation continues to provide safety reviews of the Danielson Mill Pond Dam. Work on the dam began in the spring and summer of 2020. Routine inspections and reports are submitted to Maurice Goulet, Superintendent of Public Works. The review provides ongoing reports regarding the Dam Hazard Classification. In October of 2021, Pare Corporation provided a Conceptual Design Report for review and consideration.

Leslee Willitts, the first Conservation Agent for the Town of Medfield, retired in May of 2021 after serving the town for over 27 years. Under Ms. Willitts tenure, the Commission adopted wetlands bylaws in 1999, welcomed land donations such as Holmquist Conservation Land and Redgate Farm, and oversaw aspects of the state's remediation efforts at Medfield State Hospital, including construction of the Charles River Overlook vista. Ms. Willitts embraced the Medfield Community, and the Commission thanks her for her dedication and commitment to the town and its natural resources. The Commission welcomed its new Conservation Agent, Dave Henkels, in May 2021.

The Conservation Commission meets on the first and third Thursdays of each month. The Conservation Commission is a seven-member commission. Commissioners are appointed by the Board of Selectmen. Anyone interested in serving on the Commission as a member or an associate should send a letter of interest and resume to the Board of Selectmen and a copy to the Conservation Commission.

The Conservation Office is located on the second floor of Town Hall. For an appointment regarding conservation and/or wetlands matters, call the

Conservation office, 508 906-3028.

Respectfully submitted,

**Conservation Commission**

Michael Perloff, Chair  
George Darrell, Vice-Chair  
Deborah J. Bero  
Robert E. Kennedy  
Mary McCarthy  
Catherine Scott  
Kirsten Poler

# **MEDFIELD HISTORICAL COMMISSION**

To the Honorable Board of Selectmen  
and the Residents of Medfield:

## **What We Do**

The Medfield Historical Commission is appointed by the board of selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We speak up to make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of \$1,000, and it has certain statutory authority. Its monthly meetings are open to the public.

We work proactively to preserve those qualities of the town that residents say they want, which helps preserve property values. We walk the narrow, fuzzy line between historic preservation and respecting property owners' rights. Owners tend to favor historic preservation in principle...so long as it doesn't affect their bottom line when they want to demolish an antique to make room for a McMansion, which they believe will have greater market appeal.

## **Demolition Delay Bylaw**

In 1994, Medfield became one of the first Massachusetts communities with a demolition delay bylaw, and ours is one of the state's more stringent. It prevents historically significant buildings – non-renewable historical resources -- from being demolished before serious efforts have been made to rehabilitate or restore.

When an application is filed to demolish a building over 50 years old, the commission investigates and holds a hearing to determine whether it is historically significant. If a building is declared "preferably preserved," the commission is required to impose an 18-month delay on its demolition.

The commission always seeks win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservationists. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full delay term and then demolishes the structure.

Over the 28 years since the town meeting vote approved the demolition delay bylaw, the commission has approved about two-thirds of the demolition applications right away after the hearing. Most of the others have resulted in delays which were lifted quickly after some back-and-forth discussions about preservation concerns. Fewer than 10 percent have led to demolition delays that ran the full term.



In 2021 the commission considered and ultimately approved only two new demolition applications -- vs. 3 in 2020, 7 in 2019, 9 in 2018, 15 in 2017, 13 in 2016, 20 in 2015, 16 in 2014 and 12 in 2013. As required by the bylaw, the commission advertised and held public hearings on both applications. The first was to demolish an 1857 vernacular farmhouse at 78 Harding Street. The commission deemed it historically significant and preferably preserved, so it initially imposed an 18-month demolition delay following the March 3 hearing. However, the delay was lifted two months later when the developer agreed to incorporate the original structure into the new, larger house he planned to build. The second was an early-to-mid 20<sup>th</sup> century barn that had been declared unsafe by a structural engineer and which had no historical significance anyway.

### **Certified Local Government**

Thanks to its CLG (Certified Local Government – and we have to reapply every year) status, Medfield has received many survey and planning grants from the state and federal governments. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

### **Medfield Archaeological Advisory Committee (MAAC)**

The Medfield Archaeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was created to help protect archaeologically-sensitive areas in town. MAAC members are John A. Thompson, Chairman; Cheryl O'Malley; and Rob Gregg.

On an ongoing basis, the committee maintains and updates a map of the archaeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services. At present, MAAC continues to focus on archaeological research at the Wheelock School, the Hannah Adams house, and the site of the former Clark tavern.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened or finds an artifact that they would like to bring to the attention of the committee; please contact John Thompson.

### **Want to join our commission?**

The historical commission is a seven-member board. From time to time we have vacancies. If you're interested in Medfield's history, call any of the members, or just show up at one of our monthly public meetings, and let's get to know each other.

Respectfully submitted,

Seth Meehan, Co-Chair

David Temple, Co-Chair

Maria Baler

Peter Fletcher

Joe Opiela

Kirsten Poler

Doug Whitla

Tom Connor, Associate Member

John Day, Associate Member

# **MEDFIELD HISTORIC DISTRICT COMMISSION**

To the Honorable Board of Selectmen  
and Residents of Medfield:

## **OVERVIEW**

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street, enlarged in 1996 and in 2004.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

## **PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION**

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic District Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic District Commission.

Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

## HISTORIC DISTRICTS IN MEDFIELD

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes the 23 buildings in the central core of the former Medfield State Hospital, and the surrounding historic landscape. These 23 buildings were built at the turn of this century, mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark-Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18<sup>th</sup> century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This district is intended to preserve and protect the character of the Center of the town of Medfield.

## ACCOMPLISHMENTS AND PLANS

The Commission met four times this year: The first two related to a potential Peak House Historic District and the saving of the historic Clark Tavern; the last two with the redevelopment of the Former Medfield State Hospital.

### Attempt to save the Clark Tavern:

The Commission attempted to save the historic Clark Tavern by proposing a small, two-building, Peak House Historic District, which would have included the Clark Tavern, and trying to convince the Medfield Historical Commission (a separate Town organization) to invoke its Demolition By-Law, which would have put an 18-month delay on the demolition of the Clark Tavern, allowing the Town to decide its fate at the May 2021 Town Meeting. Unfortunately, despite submitting the necessary paperwork to the Massachusetts Historical Commission on February 2, the Medfield Historical Commission decided to allow the demolition to continue with just a few provisions at their February 10 meeting. Subsequently, given the Clark Tavern would be gone with a fake façade that is in no way historic, this Commission decided to cancel the proposed Historic District.

The Clark Tavern (circa 1743 – 1773) is a huge loss to the Town. It was used as a headquarters for the Connecticut Militia in 1776 and was a post office, a stagecoach stop, and a toll house for the Boston-Harford Turnpike in 1806. It is also believed that Nathan Hale stayed there on his last journey to New York before being executed by the British as a spy. Legend states he declared, “I only regret that I have but one life to give for my country.”

The Commission believes Section 300 – Section 5.6 of the Historic Properties By-Law, as interpreted by the ZBA, was an impediment to saving the Clark Tavern. The purpose of this by law was to preserve historic structures by providing a regulatory process to enable a property owner to increase the productive use of the property (in this case five units). With the complete

demolition of the Clark Tavern, there is nothing historic remaining. The Commission believes the By-Law should be significantly re-written so this cannot happen again.

Redevelopment of the Former Medfield State Hospital:

The Commission worked with the Medfield State Hospital Development Committee and other Town boards and stakeholders to review the two redevelopment proposals, recommending Trinity Financial, whose proposal preserves and rehabilitates virtually all of the existing historic buildings. The Commission looks forward to the next phase of this redevelopment process.

Respectfully submitted,

Michael Taylor, Chair

John Maiona

Cheryl O'Malley

Brad Phipps

Caitlin E. Struble

Connie Sweeney

# MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectman  
and the Residents of Medfield:

It is my pleasure to submit the 2021 annual report for the Medfield Memorial Public Library.

## Overview

Throughout another year of fluctuation and transition, the library continued to offer access and resources to the public and realize the library's mission to strengthen our community by: inspiring lifelong learning, reading and literacy; encouraging creativity, innovation, and community education; facilitating social interactions and the exchange of information; and providing cultural enrichment. While keeping the safety and health of the public and the library staff in mind, the library began 2021 with the building closed to the public, while continuing to offer contactless pickup of holds and a large range of popular virtual programs for all ages. Over the course of the year, the library conscientiously scaled up in-person operations, until by fall, the library had returned to predominantly pre-pandemic operation levels.

## Projects

The library continued to offer virtual programming and contactless pickup of materials throughout the entirety of 2021, giving options for everyone to safely and comfortably retrieve physical library materials and attend library programs. The library began to offer in-person programming again, beginning with popular outdoor programs in May. The library offered an active summer reading program that for the first time offered materials for all ages to each participant, encouraging family participation. The library increased indoor programming starting in the fall.

Other projects that the library completed in 2021 included setting up a children's area on the first floor of the library while the upper level remained closed to the public, offering a wide range of popular children's items for families to browse and enjoy together. The library also completed a re-carpeting project for the lower level of the building, which required moving two-thirds of library materials on that floor to arrange for the re-carpeting.

## Operations

The library welcomed back 36,548 visitors to the building in 2021, including many at the busiest Holiday Stroll ever. The library offered 179 children's programs with 3,543 attendees, 83 teen events with 527 participants, and 119

adult events with 972 attendees. There were 104,778 physical items circulated, and checkouts of digital items through our online resources continued to increase again this year, with 31,213 eBooks, audiobooks, and magazines circulated with Overdrive, and 4,245 eBooks, audiobooks, movies, TV episodes and comics circulated through hoopla. There were 50,050 visitors to the library's website.

### **Thanks**

I wish to thank the Board of Trustees, they continue to be supportive and amazingly collaborative in problem solving the many changes that the library went through this year. The Friends of the Library Board continue to volunteer their time and show fantastic initiative, creativity and dedication for fundraising and running the Friends Bookstore. I also want to thank all of the Friends of the Library, your contributions allow the library to offer the great programs and many of the services that it does. Finally, I would like to thank the library staff, which is an amazing team made up of dedicated and talented individuals who provide the ideas and efforts for the library to offer such amazing programs, great services, and make the library the welcoming place that it is.

Respectfully Submitted,

Pamela Gardner  
Library Director



# TRUSTEES OF MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen  
and Residents of Medfield:

Throughout the ebb and flow of Covid-19, the Library has maintained exemplary services to Medfield. As the pandemic conditions continued with seemingly never-ending uncertainty, the Library, under Director Pamela Gardner's leadership, provided the constant level of compassionate and effective service that patrons have always expected and appreciated. The Trustees are grateful for all that the entire staff has done to support a calm, welcoming environment at the Library and for all their dedication and creativeness in meeting the evolving needs of the community.

The Trustees welcome two new members, Jessica Razza and Kiersten Cole. Both Jessica and Kiersten are in the Library frequently and have a love for all our library has to offer. They bring many talents, interests, experiences, and backgrounds along with uplifting enthusiasm.

We thank outgoing Trustee Jean Todesca for her wonderful, knowledgeable service as a Trustee and previously as a librarian. We also thank Maura McNicholas who retired from the Board after more than 30 years of inspirational dedication to the library and to everyone and everything in it.

The Friends of the Library are amazing. This group of donors/volunteers give generously of their time and talents to support many of the programs and events our Library has to offer. The bookstore continues to grow and is a beautiful place for members of the community to both peruse and purchase a variety of offerings.

As we move forward in these continually uncertain and challenging times, the Trustees are grateful for the steadiness of our Library's dedication to strengthening our community. The Library's emphasis on the components of our 5-year Strategic Plan provides a welcoming unity for all.

We thank the Medfield residents and taxpayers for their continued generosity and volunteer time. With such support, the Library continues to provide programming, services, collections, and space free to all.

Respectfully Submitted,

Deborah Merriam, Chair

Kiersten Cole

Jennifer Cronin

Lauren Feeney

Jessica Razza

Philip Tuths

**MEMORIAL DAY ADDRESS**  
**GIVEN BY LIEUTENANT COMMANDER JOSEPH G.**  
**CAVANAUGH**  
**U.S. NAVY**

Good morning, friends, neighbors, fellow Americans. It is an honor and privilege to be speaking with you today. Thank you for coming out today to commemorate Memorial Day. In spite of the weather, you all have come out to pay tribute to those who have gone before us for freedom and liberty. To quote Pope John Paul II when he came to Boston in 1979, "America the Beautiful, even when it rains."

Our great military is made up of ships, aircraft, tanks and the most modern technology available. Our technical capabilities grow by leaps and bounds every day, but our greatest strength still lies with our people. The soldiers, sailors, airmen, Marines and Coast Guardsmen who protect our great nations prosperity and security.

Those who have made the ultimate sacrifice shall never be forgotten. We honor those who have laid down their lives, our brothers and sisters who have gone before us, so that we enjoy the freedoms this great Nation has to offer.

As a Nation we have set aside the last Monday in May to honor, remember and reflect on those who fell in the service of our great nation and in the defense of our way of life.

The recognition of Memorial Day dates back to 1868. It was then that General John A. Logan proclaimed a "Decoration Day" to honor the union soldiers lost during the Civil War. Since then, the recognition has expanded as a day of remembrance for all service men and women who have lost their lives in all American wars.

President Ronald Reagan said, "Today is the day we put aside to remember fallen heroes and to pray that no heroes will ever have to die for us again. It's a day of thanks for the valor of others, a day to remember the splendor of America and those of her children who rest in this cemetery and others. It's a day to be with the family and remember."

While we decorate the graves of our heroes with flags and flowers, let us not forget those who have not returned. There are over 1500 brave service members who are still listed as Missing-in-Action, including 39 here from Massachusetts. And, those for whom there is not a head stone to mark their graves, the brave sailors of the sea services, for whom the oceans deep are their eternal resting place. The next time you are enjoying a day at the beach on Cape Cod, remember

all those who gave their lives off the coast of Massachusetts, like the valiant crew of the submarine USS Thresher, which sank in April of 1963, with 129 souls on board, protecting our freedom during the height of the Cold War.

Since 2001 over 6,000 brave American service members have made the ultimate sacrifice in the service of our nation, but many more are still paying the price. According to statistics from the Veterans Administration 22 active duty and military veterans commit suicide every day! Older veterans may be coping with aging, stress or lingering effects stemming from their military service that have never been addressed, while many recently discharged veterans have trouble with their relationships or their transitions back to civilian life.

Fortunately, the Department of Defense and Department of Veterans Affairs are working diligently and proactively to prevent suicides. I am proud to be part of the Navy's newest initiative, Expanded Operational Stress Control. This expanded focus will target and address the broad range of stressors (relationship problems, career transitions, disciplinary/legal issues, performance issues, and financial strain) that Sailors experience. But more still needs to be done!

As I look out at the proud members of the American Legion gathered here today, I wish to thank the Legion for its support in fighting veteran suicides at a national level. The American Legion has teamed up with NASCAR in a "Race to Prevent Suicides." This initiative involves advocating for supporting legislation, supporting more research into suicide prevention. The third initiative being undertaken by the Legion, is what I consider to be the most important and perhaps most impactful; reaching out to local veterans in need at a local level through peer-to-peer support.

To be an effective warfighter you must have a certain level of emotional detachment, but this conditioning is hard to shed post-deployment. To say you need help takes even greater courage. I salute those who seek it. Don't hesitate to reach out to your fellow veterans.

Today, for many, the Memorial Day holiday marks the unofficial start of summer, and kicks off a long weekend and some retail sales. We know it's much more than that. And particularly this year, as the nation opens up from the pandemic, the weekend celebration will offer time to rejoin with family and friends — some we may not have seen for over a year now.

While we are here to remember our fallen comrades' others will be celebrating at cook-outs and family gatherings, and perhaps many of us will join them later today. We should not try to make people feel bad about having fun this weekend. I served with and lost many comrades over my years of service, but I know this about my brothers and sisters. They would want us to enjoy ourselves,

celebrate our freedom and, after due consideration of their sacrifices, celebrate this great nation, and embrace our loved ones and cherish the time we have with them.

“Mourn not too long that he/she is gone – but rejoice forever that he/she was”!

Thank you for your attendance a support today. May God Bless America!

# BOARD OF HEALTH

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Board of Health hereby submits the following report for calendar year 2021. Although the board encourages any town resident who would like to be involved to contact the Board of Health office at (508) 906-3006

The following permits were issued by the Board of Health during 2021:

8 Soil Tests	10 Hauler Permits	10 Temporary Food Establishments
10 Plan Reviews	18 Installer Permits	63 Food Permits *
23 Septic Repairs	9 OFFAL Permits	6 Tobacco/Nicotine Delivery Products
50 Form A – Renovations Review	6 Well Permits	33 Animals
7 Camps	3 Semi Public Pool	1 Bathing Beach

\*includes food retail, food service, food service kitchen, residential food kitchen, catering, mobile units, seasonal and farmer's markets

## **Public Health:**

The major components of the Board's health promotion program are ***Communicable Disease, Public Health and Health Maintenance.*** Prevention and control of communicable disease through caseload referrals, education and the provision of follow up care consistent with public health practice are provided to the town by contract with the Walpole Natick Visiting Nurse Association. As of November 1, 2021 the Town of Medfield hired a full time public health nurse to provide the health services mentioned above and aid in the promotion and education of public health practice.

## **Environmental Health**

TSG Consulting provides health agent and sanitarian services to the Board of Health as follows:

### **Sanitarian:**

Consulting services for enforcement of regulations related to food establishments, minimum housing standards, animal/wildlife complaints, swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health includes attending monthly Board meetings, inspections of food establishments and school cafeterias, conducting establishment plan reviews and providing consultation to residents, business owners, and municipal departments as necessary. New food establishments are provided with consultation for the opening of their new businesses throughout the application process.

### **Environmental Services:**

These services include: Oversight of septic systems including soil evaluations, review of engineering plans for compliance with Title 5 and the Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; review of on-site well water proposals, water quality and quantity results, and treatment units; review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; issuance of Disposal System Installer and Septage Hauler Permits; provision of general consultation to the Board of Health; assistance to the Board of Health in the preparation of regulations and guidelines; attendance at Board of Health meetings; and consultation for questions and information of residents

### **Emergency Preparedness:**

TSG Consulting serves as the Board of Health's liaison for all related emergency preparedness activities; completing a variety of state requirements, as well as providing periodic updates regarding activities and related issues on the local, regional and state level.

## **Stormwater and Runoff Management:**

Tetra Tech provides peer review and technical permitting services to The Board of Health to ensure compliance with Board of Health Stormwater and Runoff Management regulations.

Respectfully submitted,

Stephen Resch, MPH, Ph D  
Carol A. Read, M.Ed., CAGS, CPS,  
Holly Rand, PA  
Melissa Coughlin, RN  
Kathleen Thompson, RN



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# **MEDFIELD**

## **2021 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT**

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NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### **Surveillance**

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town: 7 samples submitted, no isolations in 2021

Requests for service: 244

### **Water Management**

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	5 culverts
We also shovel hydrants when needed while conducting culvert work	0 hydrants
Drainage ditches checked/hand cleaned	4,500 feet
Intensive hand clean/brushing*	700 feet
Mechanical water management	0 feet
Tires collected	0

*\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

### **Larval Control**

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April)	1.8 acres
Summer aerial larvicide applications (May – August)	0 acres
Larval control - briquette & granular applications by hand	15.9 acres
Abandoned/unopened pool or other manmade structures treated	0

**Adult Control**

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	7,215 acres
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Respectfully submitted,

David A. Lawson, Director

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# MEDFIELD OUTREACH

To the Honorable Board of Selectmen  
and Residents of Medfield:

***PURPOSE - Medfield Outreach is a program located under the auspices of the Medfield Board of Health and the guidance of the Medfield Outreach Advisory Board. Staff provide individual and family counseling, information and referral, crisis intervention, community programming, prevention programming, and assistance with access to financial assistance programs for Medfield residents. The office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Outreach services are free and confidential.***

The Medfield Outreach office is located on the campus of Medfield High School (in the former cable TV studio). Appointments can be made by calling **(508) 359-7121** or by emailing [medfieldoutreach@medfield.net](mailto:medfieldoutreach@medfield.net). Hours are full time and flexible to meet the expressed needs of residents.

## **OPERATIONS:**

**Director:** Kathy McDonald, M.Ed., MSW, LICSW (February 2020 - Present)

**Outreach Clinician:** Chelsea Goldstein-Walsh, MSW, LICSW (August 2015 - Present)

**Prevention Coordinator:** Meri Haas, BA (May 2020 - Present)

**Graduate Intern:** Molly Farrell, MSW intern, Boston College School of Social Work (September 2021 – Present)

## **Advisory Board:**

Molly Frankel, JD, Board Chair

Kathleen Thompson, MSN, School Nurse Leader, Medfield Public Schools,  
Board of Health

Michelle Manganello, Detective, Medfield Police Department

Kathleen Cahill, Accountant, Co-Coordinator of Medfield Helping Hands

Liz Sandeman, RN, Parent/Volunteer, Member at Large (stepped down October 2021)

Kate Thomas, Owner, Registered Dietician, Karuna: Nutrition + Movement  
(appointed and sworn in December 2021)

## **SERVICES :**

**Referral Services** -Medfield Outreach routinely provides referral resources for clinical services, needs-based assistance programs, substance misuse services, support groups, wrap-around services, advocacy, and local discretionary funds and state /federal programs.

**Counseling Services** – Counseling is provided, when suitable, to Medfield residents through individual, family, and group therapy. Counseling issues addressed by clinicians in this office include, but are not limited to:

*Academic difficulties, coping with divorce, anger management, domestic violence, anxiety, family discord, grief and loss, financial difficulties, sexuality, body image and disordered eating, major mental illness, social skill concerns, child abuse/neglect, substance abuse, dating violence, parenting skills, violence, depression, self-harming behaviors, suicidal ideation, friendship/ relationship concerns, autism spectrum disorder and related concerns, sibling support, concerns around social exclusion and bullying, and stress and coping with unmanageable feelings.*

Clinical services returned predominantly in-person during 2021 with telehealth offered as needed. Medfield Outreach provided over 600 hours of clinical services to Medfield residents in 2021.

**Programs** -Medfield Outreach also facilitates various groups, programs, and services within the community. This programming is related to the needs of youth and their families. The programs offered are often focused on prevention and psycho-education. Many programs reflect a collaborative relationship with other organizations. Due to the continued COVID-19 pandemic, much of Medfield Outreach's programming was adapted to comply with COVID-19 pandemic guidelines. While most meetings and programs were transitioned back to in-person, the option to meet virtually was utilized when appropriate. Zoom or other HIPAA compliant telehealth platforms were utilized as needed, and prevention programming occasionally occurred outside using safe social distancing.

- ***Key Highlights in 2021***

- Secured a \$12,000 grant from the Medfield Foundation Legacy Fund to hire a consultant to conduct a community needs

assessment and create a strategic plan that will inform the work of the department over the next 3 years

- Increased collaboration with the schools included: visits from 8th grade Wellness classes; visits to 9th and 10th grade Wellness classes to provide psychoeducation about mental health and substance use prevention and to familiarize students with the Medfield Outreach's services; and a presentation to middle and high school Wellness teachers about the signs and symptoms of eating disorders and other mental health issues in students
- Backpack distribution (75 Backpacks) partnered with Backpacks for New Beginnings
- Development and implementation of needs-based criteria that is aligned with other Medfield needs-based programs
- Vetting of applicants for Medfield Foundation's Angel Run Fund, coordination of payment disbursement, provision of alternate appropriate resources
- Vetting of applicants for MFI Campership Scholarships, collaboration with Parks and Rec and provision of MFI Campership Scholarships
- Hosted a summer Intern who played key role in fall prevention programming initiative
- Continued participation in "The Gift of Reading", vetting of applicants for the program, responsible for coordination of Book Buck and their confidential disbursement - approx 60 gift certificates to purchase independent reading books distributed to children from income eligible families
- Field placement site for Boston College clinical intern, which increased capacity of provision of clinical services by 4 students
- Certification of Youth Mental Health First Aid for all staff in Outreach Department
- All staff attended an active bystander training led by Quabbin Mediation and led by Jewish Family Services of Metrowest and Open Spirit
- Provided in-service training to the Wellness Staff about disordered eating and eating disorders
- Partnered with Kate Thomas, Owner of Karuna Nutrition to provide additional information regarding eating disorders and disordered eating to Wellness Department staff.
- Collaborated with MCSP and MCAP to co-host a double booth at Medfield Day focused on providing information and resources about mental health, substance use prevention, and self-care. The booth included a wheel game for kids and a collaborative community art project.

- ***Prevention Programming***

Medfield Cares About Prevention (MCAP): Medfield Outreach is a founding member of MCAP, a community coalition that strives to reduce substance misuse and to promote a culture of safety throughout Medfield. Our membership consists of: parents, clergy, law enforcement, schools, town government, youth, youth-serving agencies, health professionals, park & recreation, substance misuse prevention professionals, pharmacists, volunteers, and more. For more information about MCAP visit [www.medfieldcares.org](http://www.medfieldcares.org). In October of 2019, MCAP began year one of a federal Drug-Free Communities Grant. This grant provides \$625,000 over a period of five years and aims to implement evidence-based strategies resulting in reduced youth substance use.

**Key Substance Use Prevention Programming Highlights in 2021:**

- Concluded Year 2 (10/31/20-10/30/21) and commenced year 3 (10/31/21-9/30/22) of the Drug-Free Communities Grant (5 year grant). The Town of Medfield is the fiscal agent for this grant and continues to meet and exceed all expectations associated with federal grant requirements and remains in excellent standing.
- Medfield Outreach has secured the services of a consultant in preparation for applying for years 6-10 of the Drug-Free Communities Grant. Prior collaboration with a consultant has put Medfield in a desirable position to be refunded.
- MCAP has contracted with the Community of Anti-Drug Coalitions of America (CADCA) Evaluation Team, to assist with data collection related to our coalition work (consultation, survey planning, data collection, analysis, reporting, and training)
- In 2021, 14 Medfield High School students participated in key informant interviews related to current youth drug use trends and parent perceptions across Medfield. The goal of these interviews was to inform future programming and to help guide the creation of a parent survey related to youth substance use.
- Carried out a Red Ribbon Campaign in October highlighting stigma reduction of substance misuse and bringing awareness to the disease of addiction. This was accomplished by: hanging red ribbons on telephone poles around downtown Medfield with signage explaining their meaning; creating a table display in the high school lobby with red ribbons to wear, information about addiction and resources available to those in need; and placing red ribbons with explanatory signage at the checkout in many local businesses (for example: Brothers Marketplace, Park Street

Books, Starbucks, Blue Moon, the Medfield Library, the Town Hall).

- Partnered with Medfield Public Library to present a self-care workshop for a summer youth series
- Partnered with the Medfield Police to advertise and facilitate two Drug Take-Back Days at the Public Safety Building.
- Partnered with Program RISE, a component of the Justice Resource Institute, to bring free naloxone training to Medfield Residents.
- Brought the iDECIDE (**D**rug **E**ducation **C**urriculum: **I**ntervention, **D**iversion, and **E**mpowerment) program to the Medfield Public Middle and High Schools, who have signed on along with many other Massachusetts Public Schools for their early access program. iDECIDE was developed by the Center for Addiction Medicine at Massachusetts General Hospital (MGH) in collaboration with the Office of Youth and Young Adult Services at the Massachusetts Department of Public Health (DPH) and the Institute for Health Recovery (IHR). The program is designed to provide schools with an equitable, supportive, and scalable curriculum that can be implemented as an alternative to punishment for substance use infractions.
- The Substance Use Prevention Coordinator and Medfield Public School's Director of Wellness took 12 students to the Norfolk District Attorney's Team Rival Leadership Conference. At the conference, Medfield High School was awarded \$1,500 for winning their bracket against Dover and Westwood. This award was earmarked for future substance use prevention initiatives in the high school.
- Collaborative Youth Art Maker Space Project titled, "Reaching into Medfield" was completed in October 2021. The project was installed in front of Building 13 in the northern section of the Medfield State Hospital campus. This work was a collaboration between MCAP, Medfield Outreach, the Cultural Alliance of Medfield, SPOKE (previously, Medicine Wheel Productions) and a group of high school students. Go check it out!
- MCAP and Medfield Outreach significantly increased our collaboration with both the Medfield Middle School and High School by providing both in-class presentations and programming at the Medfield Outreach office focused on substance use, mental health and available resources.
- MCAP partnered with Medfield Outreach and the Medfield Public Schools to bring the Self-Care Bear initiative to Memorial, Wheelock, and Dale. This initiative gifted small teddy bears with coping strategies to each teacher within the three schools, as well as in the nurse's and guidance offices. Each bear

and set of coping cards was accompanied by optional in-class programming. A packet was also sent home to families with students in these three schools to facilitate the home-school connection.

- Additionally, MCAP participated in the 2021 Medfield High School Rolling Rally celebration for the graduating class, recorded substance use prevention content with the School Resource Officer for Medfield High School's Senior Safety Webinar, and staffed a resource table at Medfield Day.

Medfield Coalition For Suicide Prevention (MCSP): Medfield Outreach is a founding member of the Medfield Coalition for Suicide Prevention (MCSP). This coalition formed in September of 2017 in response to loss through deaths by suicide and growing concerns around how these losses have impacted the broader community. Membership includes key stakeholders in the community from various sectors including: law enforcement, schools, faith groups, council on aging, parents, medical professionals, mental health professionals, and youth. MCSP's focus has been multipronged: to reduce stigma associated with mental health; to provide education about access to mental health resources and to educate residents about various ways to help prevent suicide. For more information about the MCSP coalition, visit their website at [medfieldcsp.org](https://medfieldcsp.org).

### **Key Suicide Prevention Programming Highlights in 2021:**

- Medfield Moves for Mental Health
  - The MCSP coalition was able to pivot its programming to adapt to safety protocols during the pandemic. The coalition sponsored a “Medfield Moves for Mental Health” initiative during the month of May during Mental Health Awareness month and the support and participation was amazing! Representative Denise Garlick sponsored t-shirts and hoodie sweatshirts to help promote the event. The first 150 registrants received a free “Medfield Moves for Mental Health” T-shirt
  - The coalition encouraged community members to register and post photos of themselves “moving for mental health”. Participants were entered into weekly drawings and two final end-of-the-month drawings of items from local businesses.
  - Tracy Buckley from Medfield Yoga Studio donated her time and talents to lead an outdoor Yoga on the Turf event on Sunday, May 23 as part of the Mental Health May initiative.



- Over 30 flyers with facts and resources about mental health were posted around Medfield State Hospital to provide education and awareness to MSH visitors.
- This initiative raised about \$1700, and the Holistic Wellness Center donated another \$2000 to the coalition in support of the Medfield Moves for Mental Health initiative.
- *Suicide Prevention Awareness Month*
  - For Suicide Prevention Awareness Month in September, the coalition hosted a variety of initiatives. To increase visibility of the cause, purple (the color associated with suicide prevention) ribbons were installed on telephone poles on Main Street and in front of Park Street Books. Purple lights were displayed in businesses and organizations in the center of town including: Medfield TV, Nosh and Grog, Avenue, Be Charmed, Butterfly Tree Shop, Salon One, Starbucks, Brothers Market, Noon Hill Grill, Holistic Wellness Center, and the Upham House.
  - A Yoga on the Turf event was held on Sunday, Sept 26 at 12 pm and was led by Tracy Buckley of Medfield Yoga Studio
  - A screening of the documentary, “My Ascension”, was held at Medfield High School on Wednesday, Sept 29th. A panel of mental health professionals (Kathy McDonald, Nadja Reilly, Jim McCauley, and Dave Worthley) answered audience questions after the documentary.
  - The Medfield Coalition for Suicide Prevention collaborated with Medfield Outreach and MCAP to host a joint booth on Medfield Day focused on mental health, substance use prevention, and self-care.
- ***Community Collaboration-*** Medfield Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth, families and residents, including: Medfield Public Schools, Medfield Police Department, Norfolk County District Attorney’s Office, the Internship Clinical Collaborative (with similar offices in Needham, Dedham and Westwood), the MetroWest Substance Awareness & Prevention Alliance, the South Middlesex Opportunity Council Fuel Assistance Program, Medfield Food Cupboard, Medfield Home Committee, Medfield Helping Hands, Medfield Foundation, Medfield Council on Aging, Medfield Public Library, Medfield Park and Recreation, the Medfield Angel Run Fund, Medfield Cares About

Prevention, Riverside Community Care, Medfield Christmas Angels, the Lion's Club, MEMO, the United Church of Christ- Medfield, and various other state and federal agencies, professional associations, clinical services, religious institutions, parent gatherings, and civic organizations. Medfield Outreach staff have presented in various Medfield High School classes on topics such as substance use prevention, how to help a friend, and learning signs and symptoms of mental health disorders.

- ***Medfield Outreach as a channel for giving-*** 2021 was a year of generosity that met many needs of residents through local collaborations:
  - *Medfield Helping Hands, Medfield Lions and Medfield Home Committee:* Many families found specific needs met during long term illness from the support of Medfield Helping Hands, a network of over 600 residents who make meals and provide other types of assistance. Medfield Helping Hands along with Medfield Lions and The Home Committee also supported the Medfield Outreach Birthday Wishes Program, providing gift cards to parents experiencing financial crises so that parents could purchase a birthday gift for their children. Over 150 children received a gift card through this partnership.
  - *Holiday Giving:* In December of 2021, the Medfield Outreach Holiday Gifts Program served over 50 families. The community came together through the combined efforts of many individuals and organizations:
    - The Medfield Christmas Angels (a program designed to help Medfield families anonymously sponsor another Medfield family for Christmas)- sponsored over 50 families
    - Fitness Together in Medfield Hosted a giving tree that supported a whole family and many additional donations.
    - Jack Conway Realtors in Medfield held a gift card drive to supplement the distribution.
    - Girl Scout Troop 83u2u43u organized a hugely successful toy drive in support of the Holiday Gifts Program
    - The Dale Street School PTO organized a mitten drive to provide warm gloves and mittens filled with stocking stuffers to supplement the holiday gifts program
    - A few Medfield families chose to sponsor or donate finances to generously ensure that families had their wants and needs met.

- Another individual who works in Medfield sponsored 2 families for the third year in a row.
  - Knights of Columbus Cassidy Council provided 24 brand-new winter coats for youth
  - Several private donors provided new clothing, toys, gift cards, and monetary donations
- *Year round help:* The Medfield Foundation Inc. hosts the Angel Run, an annual run held in December. The Angel Run provides discretionary funds through the United Church of Christ's fiscal oversight while vetting is done by Medfield Outreach and the Council on Aging social/outreach workers. Many residents were provided with funds to pay utilities, rent, and to secure other essential needs. The December 2021 Angel Run was met with great success and will enable the fund to make meaningful contributions in people's lives throughout 2022.
  - ***Volunteer programming*** - Medfield Outreach welcomes volunteers of all ages to assist with the implementation of various programs and fundraising endeavors. Opportunities arise throughout the year. Assistance with youth prevention programs, parent education programs, and hands-on assistance during holiday gift programs are predictable opportunities available. All volunteering is time limited with a specific purpose. Board member openings are projected for 2021 for teen members. Call the Medfield Outreach office at 508-359-7121 to inquire.

***Donations*** - Medfield Outreach seeks to expand the reach of services and create innovative programming. Grant funding and donations have been utilized to purchase items for the office, cover the cost of presentations, and to cover programming related expenses when possible. In 2021, Medfield Outreach staff were grateful that generous donations were made from Medfield Employers and Merchants Organization (MEMO), Medfield Lions, Medfield Home Committee and private donors.

Donations can be made to Medfield Outreach through a check made out to the Medfield Outreach Gift Account. For a tax deductible donation it is possible to donate to Medfield Outreach through the Medfield Foundation.

# COUNCIL ON AGING

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Center at Medfield offers valuable services to our senior community and their families by providing transportation, meals, counseling, and a variety of other benefits as we collaborate with human service agencies, voluntary organizations, governmental agencies and HESSCO to ensure that community member's needs are met. A monthly newsletter is available on the town website or by mail detailing events, activities and services provided by the Council on Aging. This town department is under the guidance of an appointed board. Those currently serving are Robert Heald, Chairman, Richard Ryder, Katie Robinson and Heidi Groff. The Council on Aging staff includes Roberta Lynch R.N., Director; Lisa Marie Donovan, Outreach Coordinator; Sarah Hanifan, Volunteer Coordinator who started upon Susan Bernstein's May retirement; Peter Burke, Transportation Coordinator; Adult Respite Care staff Kathy Powers, Coordinator and Patricia Pembroke. The Saturday program was staffed in 2021 by Vicki DiMaria, Elaine DiClemente and Christina LaRose.

2021 was a challenging year. January through March all programs were on Zoom. We offered a variety of grab and go outside events, i.e. every Tuesday and Thursday Grab N Go Coffee along with special options for Grab N Go; ice cream cones, pizza, hot chocolate, cookies, etc. Our New Year's Eve Chinese Lunch, Annual Chocolate Tasting, Annual St Patty's Dinner were also offered as a Grab N Go event. During the winter months, our focus was on assisting people schedule their appointments for the Covid vaccine. Collectively we assisted 1194 people with Covid related requests. Programs were planned and scheduled to engage people and add to their day. Zoom programming continued from January to through the middle of April multiple times during our daily schedule. Examples of those programs included Super Bowl History, Baseball in American Culture, Poetry Reads, Audio Book Club, Zumba, Yoga classes, Zoom BINGO, Crossword puzzles and more. Special events with various presenters such as Ted Reinstein, Joy Marzolf, Gary Hylander and Evan Weiner, were well received. The end of April brought better weather and more options for programming. The Tune Timers Swing Band held outdoor concerts. We offered an outdoor hotdog day for the Red Sox home opener and Twinkie give-a-way on National Twinkie Day. Yoga, Zumba, Core Balance and Tai Chi returned for outdoor classes and April was also our Volunteer Appreciation Day as we were able to say thank you with a Pizza Party under our tent on the back patio! Another monumental day was on May 11, when we went from Conference Call/Zoom BINGO to in-house games and our summer cookouts were held with inside and outside seating. Fortunately, the weather always cooperated.

The Covid pandemic affected two of our most unique programs. The Saturday Program, which originated from a grant then adopted by the town as part of the COA programming, was suspended March 2020 and reopened on September 18, 2021. The program continues to be well received however showing the affects of the pandemic with an average Saturday participation of 33. The pre-pandemic Saturday participation during the same time frame was 60. The Supportive Day Program, referred to as “The Club”, was also suspended and reopened on May 18, 2021. During the winter months of 2021, Kathy Powers and Patricia Pembroke maintained weekly zoom programming for care recipients and when the program reopened on May 6, 2021, caregivers dropped off their loved ones for this unique supervised program. By the end of 2021, the Club grew to 12 participants.

The AARP Tax Aide Program which was completely suspended in 2020, was able to provide the free personal income **tax** assistance as usual from February - April 2021. With AARP mandated protocols in place, this program successfully completed 61 in-house tax returns.

During 2021, there were adjustments to the Transportation Services, including retrofitting a barrier for the driver, masking for driver and riders as well as specific sanitizing procedures. Masks were and are still required on our vehicles. During 2021 we provided transportation for 892 (duplicated passengers), and drove over 4,150 miles in our vehicles for shopping, in-house programs, local trips and medical appointments.

Medfield’s Tax Work-Off Program for senior homeowners aged 60 and over was started in March 2021 on a smaller scale with 30 participants completing 37 hours of service. The full program was initiated in November 2021 with 61 participants working in a variety of town departments for a reduction in their real estate obligation. Senior workers were placed in the Library, Fire Department, Accounting Dept., Planning Department, Animal Shelter, DPW and Transfer Station/SWAP, Assessors, Town Clerk and Conservation Department, School Department and the Council on Aging.

Summary Statistics for 2021 - Participants between age 50 – 104  
*Unduplicated means that no matter how many times a person participates in an activity, they are counted only once the activity.*

<u>Activity</u>	<u>Duplicated</u>	<u>Unduplicated</u>
Events	12,222	755
Services	2,338	1,017
Volunteers	848	64
Total people Served	15,458	1,836

People that were active in 2021 – Participants between 50 – 104

Age Range as of 12/31/2021	<u>Count</u>	<u>Percent</u>
Ages Below 55	17	1.2%
Ages 55-59	18	1.3%
Ages 60-64	48	3.3%
Ages 65-69	109	7.6%
Ages 70-74	315	21.9%
Ages 75-79	364	25.3%
Ages 80-84	234	16.3%
Ages Over 85	333	23.2%
Total	1,438	100%

The challenges provided by 2021 were met with creativity and flexibility as we continued to provide a variety of programs and support services. We moved from offering zoom programs to outside programs and eventually in-house programs, always with the goal of alleviating social isolation and meeting individual, family and community needs.

Respectfully Submitted,

Roberta Lynch, Director  
Robert Heald, Chairman  
Richard Ryder  
Katie Robinson  
Heidi Groff

Submitted January 6, 2022



## **PARK AND RECREATION COMMISSION**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Parks & Recreation Commission is a five member, elected board of volunteers charged with the responsibility of providing safe affordable programs to Medfield residents of all ages in well maintained facilities. The Parks & Recreation Department manages 13 acres of landscaping and 19 acres of athletic fields, including the Pfaff Community Center, Metacomet Park, McCarthy Park, Baxter Memorial Park, Meeting House Pond, Dale Street Court and Hinkley Park & Swim Pond. We also perform grounds keeping and landscaping for the Town Hall, Library and Public Safety Building, while several historical buildings receive landscaping services from our department including the Dwight Derby House, Lowell-Mason House and the Historical Society at the Medfield Library Annex.

The Commission's responsibilities include recruiting and hiring qualified personnel; creating policies; generating diversified recreational and enrichment opportunities; monitoring the maintenance schedule for the properties we maintain; and advising the Director to achieve the goals set forth in the Park & Recreation Comprehensive Master Plan. The department is comprised of a Director, Program Coordinator and an Equipment Operator/Landscaper. Additional independent contractors and instructors are recruited to teach programs throughout the year and seasonal employees are hired for our summer camps and

Hinkley Swim Pond. The department's responsibilities include creating, implementing, evaluating and adjusting year round opportunities to recreate; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing an ongoing maintenance plan for the properties we maintain.

Once again, 2021 was a challenging year for Parks & Recreation as we continued to deal with COVID-19. But on the positive side, we were able to bring back some of our popular programs and increase our summer camp offerings. This year saw our busiest summer with our camps as we had the largest enrollment in our history, while also seeing the largest number of memberships sold for use of Hinkley Swim Pond. This helped us to hire nearly 85 Medfield teens for summer jobs. Without their dedication, work ethic, enthusiasm and talent, our summer camps and the swim pond would not be as successful and popular as they are.

As summer turned to fall, we offered most of our outdoor activities to full participation, including Pre-K, Kinder and Micro Soccer, field hockey and our munchkin sports classes. For the first time in a couple of years, McCarthy Park was buzzing on Saturday mornings in the fall!

The department is dedicated to providing quality and affordable programs that enhance the quality of life for Medfield residents of all ages and continues to see an increase in participation in its programs and summer camps. Parks & Recreation continues to be a vital and affordable resource that brings our community together and focuses on the health and wellness of our great Town.

The Commission continues to remain excited and dedicated about the prospect of moving forward toward the building of a new recreation center in Medfield. We are excited about the feasibility study that showed the need for more public recreation space in Medfield, including the dire need of additional basketball courts and program space. Three years ago, the Town approved funding for a feasibility study to help locate a site for a new recreation center. That process is ongoing (it was paused during the pandemic) and we are looking forward to sharing those results with the community in the future. Until a decision about the future of a new building is made, we will continue to make the Pfaff Community Center an inviting place for our participants. Over the past few years it has been painted, floors refinished and updated, doors replaced, drafty windows replaced with energy efficient windows, office painted, the leaky roof has been repaired a couple of times and a new boiler was installed. Over the past year, we have painted some rooms and added more storage space. We strive to make the department and the Pfaff Center a vibrant part of Medfield by building community through activities.

The department would like to thank the many parents and other residents who volunteer their time on weekends and weeknights to make our sports leagues and



programs as good as they are. Besides our soccer, basketball, T-Ball and flag football leagues, we are lucky to get parents to volunteer for our Middle School Ski Club trips in the winter. It doesn't get said enough, but **THANK YOU** for all your help, input, resources and time that you put in to help make our department function!

Respectfully submitted,

Kevin Ryder, CPRP, Director of Parks & Recreation  
Jacqui Conley, Program Coordinator  
Brian Schools, CPSI, Equipment Operator/Landscaper

Mel Seibolt, Chairman  
Nick Brown  
Mike Parks  
Rob Tatro  
Kirsty Young

# TREE WARDEN AND INSECT CONTROL DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report is for the calendar year ending December 31, 2021

Due to COVID-19 we were unable to conduct any in-person tree hearings.

Two Massachusetts laws – MGL Ch.87 (Shade Tree Act) and MGL Ch.40, Sec 15C (Scenic Roads Act) created overlapping responsibilities for the Tree Warden and the Planning Board. The Shade Tree Act gives the Tree Warden jurisdiction over the planting or removal of any public shade trees in the public way or, in some circumstances, on public property. In response to a proposal to remove public shade trees, the Tree Warden schedules a public hearing for input. Following the public hearing, the Tree Warden decides whether or not the trees can be removed and, if so, whether conditions will be attached to that removal (planting new trees, for instance). The Scenic Roads Act, on the other hand, gives Planning Boards jurisdiction over the removal of any public shade trees or existing stonewalls in a public way, designated as a Scenic Road.

The purpose of the Act is to protect the character of historic local roads by preventing the removal of key features such as significant public shade trees and historic stonewalls. To accomplish this, the Act requires that any proposal to remove public shade trees or stonewalls must undergo a Planning Board public hearing to solicit public input that the Board must then decide whether or not to allow the removal of the features, and if so, to determine whether any conditions should be attached if removals are allowed.

The following streets have been accepted by Town Meeting as Scenic Roads in accordance with the Scenic Road Act, MGL Ch.40, Sec.15C:

*Causeway Street, Elm Street, Farm Street, Foundry Street, Hartford Street, Millbrook Road, Nebo Street, Noon Hill Road, North Street, (Harding Street to the Dover Town Line), Orchard Street, Philip Street, Pine Street (Cedar Lane to the Dover Town Line), Plain Street, School Street and Wight Street.*

We had minor tree damage due to wind storms in calendar year 2021.

Three (3) local towns share the stump grinder resource equipment. Twenty (25) stumps were removed this past year. The town's tree trimming and removal contractor is Stumpy's Tree Service from Ashland, MA.

The Winter Moths are still damaging the Hemlock Trees. We recommend that all firewood be purchased locally due to the concerns of the Asian Long-horned Beetle.

The presence of Lyme Disease is still very prevalent.

The ongoing line clearing by Eversource continues. These projects were overseen by Eversource Arborists and the Tree Warden.

The Tree Department would like to thank Leuder Environmental Tree and Landscaping for their help and professional assistance throughout the year and all various Town of Medfield departments.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be sent to the Town Clerk, registered mail, no later than March 1<sup>st</sup> of that year. This notice must be given each year.

Respectfully submitted,  
Edward M. Hinkley  
Tree Warden/Director of Insect Pest and Pest Control

# MEDFIELD ENERGY COMMITTEE

To the Honorable Selectmen  
and Residents of Medfield:

2021 was an important year for energy planning and action in Massachusetts and in Medfield. In March 2021, the Baker-Polito Administration signed into law climate legislation, Senate Bill 9 - *An Act Creating a Next Generation Roadmap for Massachusetts Climate Policy* which commits the state to reduce greenhouse gas (GHG) emissions by 50% (from 1990 levels) by 2030, and net 100% reductions by 2050. The MEC took into account this new law to help guide its work for the town.

The Medfield Energy Committee (MEC) made progress in 2021 with regard to lowering energy costs, and mitigating climate impacts by reducing greenhouse gas emissions (GHG) attributable to town government, schools, businesses, and residents. Progress was in the form of planning and actions as detailed in this report.

**About the committee:** The Medfield Energy Committee (MEC) was appointed by the Board of Selectmen in 2008 to “look, first and foremost, at the Town’s energy use and, secondly, at the energy use of Town residents and businesses to see if the Town and its residents/businesses could save money and improve the environment, through the more efficient use of energy resources.” In 2021, the Medfield Energy Committee consisted of 17 members, many of whom contributed to special workgroups that were formed for special projects. The MEC meets monthly, usually the second Thursday of each month. Meetings are led by Fred Davis, Committee Chair. Minutes are kept, and meetings are recorded. Meeting agendas are published on the town website.

## Key Activities for 2021

The MEC is involved in a variety of energy related issues in the town. Here’s a list of key activities performed by the MEC in 2021:

### **1.) Two Warrant Articles; Community Choice Aggregation (“CCA”), and Net Zero Goals were written up, submitted, and passed by voters virtually unanimously at Town Meeting.**

Regarding CCA, following passage of the warrant, a committee was formed, consulting bids sought, a consultant selection made (Good Energy), an implementation plan written and submitted for Town and DOER (Massachusetts Department of Energy Resources) input. Final updates to the Plan should be

complete by the end of March 2022, to be followed by Town Board of Selectmen approval and, then, submission to the Massachusetts DPU (Department of Public Utilities) for final approval. Once DPU approves, bids can be sought from electricity suppliers with the ultimate desire that Town residents and small businesses benefit over contract duration from lower electricity supply rates while green energy content exceeds that of State requirement. Information regarding Medfield's CCA program (named "MCE" for "Medfield Community Electricity") can be found at <https://electricity.medfield.net>. This MCE site can be reached through the Town website as well.

Regarding Net Zero Goals, following warrant passage a work group was formed and work on the Town of Medfield Climate Action Plan (TOMCAP) to achieve Net Zero by 2050 or earlier began, with a final report due in March 2022. Priority strategies of the TOMCAP target the largest sources of emissions from Medfield, which are vehicles and buildings, and also support renewable energy sources. Specifically, priority strategies include elements of solar electricity generation and storage, transition to renewable energy sources (both Town and residential), vehicle electrification, greater building efficiency and building electrification, and removal of potential regulatory barriers to implementation of such strategies. Education programs for Town residents and businesses have been and will continue to be strategic to the success of the Town's NET Zero Program.

## **2.) Town of Medfield Climate Action Plan (TOM CAP).**

The Town of Medfield Climate Action Plan (TOMCAP) work group was formed in the spring of 2021 following the passage of the Net Zero warrant article at Town Meeting in May 2021. An introductory webinar that included regional experts was held in June. Over the summer, a core group of 11 members formed, including Selectman Peterson and a member of the public. Given the tight schedule, the work group met biweekly on Tuesdays at noon in recorded meetings. The busy schedule included outreach to other towns and regional experts, public outreach in the form of an online questionnaire, meetings with community groups and a booth at Medfield Day, and meetings with Town administrators and department heads. Based on the collected information and the Medfield GHG emissions inventory, the work group focused on 3 priority areas: renewable energy, buildings, and transportation. Accessing grants, incentives and rebates, providing resources and educating the public will be key to accelerating the transition to net zero greenhouse gas emissions in Medfield. An update of the work was presented to the Board of Selectmen in August 2021. A draft will be submitted to the BoS, departments and committees for comments and for public

comments in March, with a final report due in March. The TOMCAP is expected to see frequent updates in the coming years as actions are completed, and needs, resources and opportunities change.

### **3.) Solar PV Workgroup.**

The Solar sub committee of the Medfield Energy Committee was established in July 2020 with the objective to: “Review proposed solar installations, and provide recommendations, specifically in regard to consulting on proposed projects; develop recommendations on project implementation and provide the community with information and education.” 2021 proved to be a very productive year with important foundational work completed to build solar on town properties.

The solar subcommittee’s 10 members met monthly during 2021. Important activities included:

- Warrant articles to accelerate the development of solar on town properties were presented and approved at the annual town meeting.
- Developed plan to build solar at the Department of Public Works (DPW), including completing the application for the Massachusetts SMART program (solar incentive program).

Upcoming for 2022, the solar subcommittee will oversee the build of solar at the DPW, as well as develop the renewables recommendations for the Town of Medfield Climate Action Plan. Additionally, an assessment of the town properties solar potential is planned.

### **4.) Hired part time Sustainability Manager.**

A part-time Sustainability Coordinator was hired, Susan McPhee of Spark Energy Conservation. Susan’s primary responsibilities revolve around Green Communities Grants and annual reports (see section 6), assisting the town on identifying energy saving projects, scoping the projects, seeking funding for energy saving projects and helping to implement the projects as needed. Assisting Amy Colleran and MEC as needed with energy projects, such as Solar PV, technical assistance funds, EV charging, EV transition and more. Another target is identifying new energy conservation opportunities that are a good fit for Medfield - from the utilities, the state and other organizations such as MAPC and Mass Clean Energy Center – as they arise.

### **5.) Dale Street School Replacement Project**

The MEC worked with building energy efficiency consultant New Ecology to provide guidance to the town group exploring an alternative building and location for what was a proposed Dale St School replacement. The MEC's work resulted in a proposed school which would have much lower energy consumption per square foot than building codes allow. The proposed school would also have been fossil fuel free, which would have helped Medfield get closer to state-mandates for net zero GHG emissions by 2050. The project did not gain sufficient support to be approved in town votes in the fall of 2021.

### **6.) Green Communities.**

In October Medfield applied for a Green Communities Grant. Our seven projects were all funded, with the town receiving \$179,884. The largest measure is replacing the hot water heaters at the Blake School with heat pump hot water heaters. Three EV charging stations have been funded, as well as several lighting projects at the High School and the Memorial School. We plan to implement these projects as rapidly as possible, with a goal to reapply for more grant funds next fall.

### **7.) School and Municipal Buildings - special projects.**

The MEC provided the town with some oversight help with regard to a hot water heating project at the high school. The MEC is capable of providing similar help to the town as needed.

**8.) The MEC's Medfield State Hospital workgroup** researched energy systems for campus-like properties. The workgroup spoke with university energy system directors, energy system engineers, and others, and determined that a non-fossil-fuel based district energy system has technical merit, meets basic feasibility criteria, and supports the long-term needs of the town, most prominently that the town needs to be net zero GHG emissions by 2050. The workgroup documented its findings and submitted guidance for energy systems and energy use to the Medfield State Hospital Development Committee. Guidance was incorporated into the RFP for developers as was a link to a resource page compiled by the workgroup for interested bidders to review.

**9.) Medfield Day** - MEC members participated in two tent displays promoting electric vehicles and electrification of home heating systems, and introducing residents to the TOMCAP.

Contributing to this report were committee members Hildrun Passas, Penelope Conner, Robert Winograd, George Whiting, and Fred Davis, plus Sustainability Manager Susan McPhee, while many others contributed to the work described in this report.



# **Norfolk County Registry of Deeds**

2021 Annual Report to the Town of Medfield

William P. O'Donnell, Register

649 High Street, Dedham, MA 02026

The COVID-19 pandemic continued to impact all of us in 2021. While many sectors of our economy were still negatively affected by the pandemic, the Norfolk County real estate economy in 2021 remained not only viable but was one of the strongest in a decade.

I am pleased to report the Norfolk County Registry of Deeds continued to remain open and operational for the recording of land documents every work day throughout this continuing pandemic. The Registry of Deeds building opened to the general public on June 7. Registry personnel are again processing in-person recordings while vigilantly maintaining Covid related protocols. The use of electronic recording for our institutional users such as banks, law firms and title companies increased dramatically. In addition to electronic recording, users had the option to submit documents via regular mail, Federal Express or by placing documents in our drop-off box located just outside our main entrance at 649 High Street, Dedham, MA.

I am particularly proud of our staff who continued to work diligently throughout these difficult times. In February, our employees were recognized as "Every Day Heroes" by D'Angelo Grilled Sandwiches. This recognition program honors groups of individuals who stand out in their community during the COVID-19 pandemic. The unsung heroes for 2021 were members of the Registry of Deeds Information Technology Department. The behind the scenes efforts of our Chief Information Officer and Network Administrator made certain that Registry employees could socially distance from one another and perform their jobs, some remotely for the first part of the year, all the while ensuring that each and every real estate document received by the Registry was safe, secure, and accessible to all members of the public. In addition to supporting the internal work and staff of the Registry, our IT Department acted as lifelines to members of the real estate bar and real estate community whose reliance on technology had never been greater or more essential.

The results of these efforts was a highly active Norfolk County real estate market benefitting sellers and buyers of real estate, lending institutions, the real estate legal community and all others with a vested interest in the local real estate economy. By keeping the Norfolk County Registry of Deeds open, recording fees collected were forwarded to the state and county helping to pay for important public initiatives including education, health care, and police and fire expenses. We are thankful to our partners in the real estate community and most importantly the citizens of Medfield and all of Norfolk County. Their patience with us has been critical to the Registry of Deeds being able to continue its core

mission of recording land documents in a safe and secure environment.

The Registry suffered a setback when a fire broke out in the building on a February weekend. We lost some IT equipment, supplies and microfilm but all of our records are intact and remain backed-up. We were open for business on the following Monday morning.

The Registry of Deeds is the principal office for real property records in Norfolk County and operates under the supervision of the elected Register, William P. O'Donnell, who has held the position since 2002. Its mission is to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 8.5 million land documents dating back to 1793 when George Washington was President. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information. More information can be found on our website – [www.norfolkdeeds.org](http://www.norfolkdeeds.org).

### **2021 Registry Achievements**

- Cyber Security issues and incidents, especially those involving municipalities, remained topical and captured the thoughts and dominated the efforts of the Registry of Deeds Information Technology Team. The IT team doubled their training and education of staff and employees concerning the perils of phishing, spoofing, and Trojan Horses to minimize potential risks to information security. The IT Department acquired an incident response server and multiple computers so that in the event of a cyber-attack the offline server and computers could be activated thwarting cyber attackers from sabotaging Registry operations.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101, Monday through Friday between the hours of 8:30AM to 4:30PM.

- In calendar year 2021, *the Registry collected approximately \$82 million dollars in revenue.*
- The Registry of Deeds continues to address legislative issues to benefit consumers. In 2022, we will continue to advocate for filed legislation that accomplish mortgage transparency by requiring mortgage assignments be recorded at the appropriate Registry of Deeds.
- This year saw a record number of electronic recording filers, *approximately 2,500.* The Registry is approaching 80% of its recorded land recordings being done electronically.
- Norfolk Registry of Deeds was the first registry in Massachusetts to record electronically registered land documents. This started in the Land Court section of the Registry of Deeds in 2017 and was crucial in remaining operational during the coronavirus pandemic. At the onset of the pandemic, 25% of the registered land documents recorded were done via electronic recording which has grown now to 70%.
- In 2021 we hit a milestone of recording our *40,000th Registry of Deeds book.* At the end of 2021 we were at Book 40210. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- In calendar year 2021, the Registry processed over *13,000 Homestead applications.* The law Chapter 188 (M.G.L.) provides limited protection of one's primary residence against unsecured creditor claims.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- Our website includes a genealogy page and a section highlighting land records of notable people – United States Presidents, military heroes, noted authors and leaders in their fields of education, environment and the law
- The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) routinely updates the public on such news as real estate statistics, answers to frequently asked questions, along with detailing of our consumer programs. Additionally, we also write a monthly column for various Norfolk County newspapers and their online websites. We also distribute a weekly press release to

alert residents of the latest happenings as well as to remind them of our consumer services.

- The Registry's free Consumer Notification Service allows any county resident to opt in to this free notification service and be alerted when any land document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: [www.norfolkdeeds.org](http://www.norfolkdeeds.org).
- Despite the ongoing COVID-19 pandemic, the Registry was able to restart some of its community outreach programs. We expect that in 2022 we will be able to visit each of the Norfolk County communities for office hours and continue our partnerships with Interfaith Social Services of Quincy, Father Bill's & MainSpring of Quincy, the VA Boston Healthcare System, Voluntary Service Program and InnerCity Weightlifting on our 'Suits for Success' program, and New Life Furniture Bank of MA in Walpole to assist those who are in need of household items. We were grateful to be able to resume our Annual Holiday Food Drive and Toys for Tots campaigns in 2021.

### **Medfield Real Estate Activity Report January 1, 2021 – December 31, 2021**

There was a 13% increase in documents recorded at the Norfolk County Registry of Deeds for **Medfield** in 2021, resulting in an increase of 463 documents from 3,687 to 4,150.

The total volume of real estate sales in **Medfield** during 2021 was \$223,842,525, an increase of 27% from 2020. The average sale price of homes and commercial property was up 14% in **Medfield**. The average sale price was \$877,814.

The number of mortgages recorded (1,146) on **Medfield** properties in 2021 was up 3% from the previous year. Also, total mortgage indebtedness increased 24% to \$533,221,793 during the same period.

There were no foreclosure deeds filed in **Medfield** during 2021, a decrease from the previous year when there was 1 foreclosure deed filed.

Homestead activity increased 12% in **Medfield** during 2021 with 314 homesteads filed compared to 281 in 2020.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,

*Bill O'Donnell*

William P. O'Donnell  
Norfolk County Register of Deeds



**MEDFIELD PUBLIC SCHOOLS**  
**REPORT FOR THE YEAR ENDING**  
**DECEMBER 31, 2021**

# **REPORT OF THE SCHOOL COMMITTEE**

# **MEDFIELD PUBLIC SCHOOLS**

Enrollment Figures  
As of October 1, 2021

## **Memorial School**

Pre - K	49
Kindergarten:	197
Grade 1:	181

## **Ralph Wheelock School**

Grade 2:	200
Grade 3:	196

## **Dale Street School**

Grade 4:	194
Grade 5:	197

## **Thomas A. Blake Middle School**

Grade 6:	206
Grade 7:	184
Grade 8:	176

## **Amos Clark Kingsbury High School**

Grade 9:	179
Grade 10:	183
Grade 11:	197
Grade 12:	191
Total:	2530



# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

To the Citizens of Medfield:

On behalf of the Medfield School Committee and the entire Medfield School Community, I am pleased to submit the Annual Report for 2021. The Fiscal Year 2022 budget was \$38,348,299 or an increase of 3.99%. We thank you for supporting our FY22 budget at the Annual Town Meeting. In March of 2020, all schools in Massachusetts were shut down on March 13 due to the worldwide COVID-19 Pandemic. Instruction and learning in the classroom was replaced by online and hybrid instruction. I would like to thank the students, teachers, staff, and parents for supporting various models of education in 2021. In March and April of 2021, we were one of the first school districts to have all of our students back to school in-person, with a robust testing plan for our students and staff. A special thank you to our nurses that coordinated and provided leadership in the pooled testing. Medfield Public Schools was recognized by Congressman Jake Auchincloss as a “national model” for having students back in-person during the COVID-19 pandemic.

## **Enrollment**

Our December 31, 2021 enrollment was 2528. The enrollment by school was Memorial: 427; Wheelock: 396; Dale Street: 391; Blake Middle: 566; and High School; 750. We have several indications that we are approaching higher elementary enrollment for 2021-2022, such as an increase of birth rates, and impending construction all point to a potential increase in student enrollment. We will continue to work closely with town officials to monitor the factors that increase our enrollment.

## **Professional Development**

The quality of our teachers and administrators is very important to the Medfield Public Schools. Our teachers continue to receive high quality professional development in the areas of technology, technology integration, mathematics, assessment, and their particular content area. Teachers spent time during after school meetings and release days to focus on collaboration, lesson design and curriculum improvements. Lastly, research and development sessions occurred over the summer for teachers to develop new curricula, courses, and focus on student assessment.

Our Leadership Team has focused the majority of their professional development on curriculum development, technology and other leadership issues.

## **Strategic Plan Initiative – Medfield 2021**

We began year 5 of the implementation of our five-year strategic plan in 2020. Our focus continues to be on Goal # 1 Collaborative Learning, Goal #2 Well-Being, Goal #3 The Whole Child, Goal #4 Community, and Goal #5 Facilities/Equipment. During the development of Medfield 2021, we hosted nine focus groups with teachers, parents, town officials, and community members. As a follow up to the focus groups, we conducted a survey that yielded over 700 responses. Our plan was approved by the Medfield School Committee and is available on [www.medfield.net](http://www.medfield.net). Special thanks to the many participants that assisted us during this important project.

### **SEL Task Force**

The Social Emotional Task Force was established in 2017 to focus on improvements for our students and staff. The SEL Task Force is comprised of students, parents, teachers, and administrators. The areas being examined by the SEL Task Force are: student stress, homework, school schedules and report cards, and staff stress. Recommendations for changes to these critical areas were made and the Medfield School Committee revised its Homework Policy for all students. This year the SEL Task Force expanded our focus on school day schedules, school starting times, student/staff stress, and cell phone use.

### **DEI Task Force**

The Diversity, Equity and Inclusion Task Force was established in 2021 to focus on improvements for our students and staff. The DEI Task Force is comprised of students, parents, teachers, and administrators. The areas being examined by the DEI Task Force are:

- Examine the district's practices around curriculum and instruction
- Identify professional development or training for staff, parents, and the community
- Increase diversity within our workforce
- Explore a Director of Diversity, Equity, and Inclusion position
- Other areas identified by the DEI Task Force

### **Dale Street Building Project**

The District is excited to be moving forward with the Massachusetts School Building Authority (MSBA) Program for the replacement of the Dale Street School. We have now moved into the Feasibility Study phase of the Dale Street Building Project which includes forming a Dale Street Building Committee along with hiring a OPM (Owner's Project Manager). The Feasibility Study is a

requirement for MSBA and will drive the scope of the project moving forward. All of the project information can be found at [www.medfield.net](http://www.medfield.net). Unfortunately, the building project did not pass by the required 66% at the Special Town Meeting in November. Special thanks to the School Building Committee members:

- Mike Quinlan, Chair
- Mike Weber
- Thomas Erb
- Walt Kincaid
- Tim Bonfatti
- Mike Marcucci
- Leo Brehm
- Kristine Trierweiler
- Michael LaFrancesca
- Steve Grenham
- Amy Colleran
- Bob Sliney

### **Technology Initiative**

Our students continue to be involved with mobile device learning. Our 11<sup>th</sup> and 12<sup>th</sup> Grade has been issued school owned Chromebooks and we have expanded Chromebook use from Grades 2 to 12. All students now have their own tablets or laptops and able to experience a more personalized and collaborative learning experience throughout all subjects in grades 9 through 12.

### **Early Childhood Learning**

Medfield understands the important role early childhood learning has in the success of our students in the future years. In 2021, we offered a Full Day Kindergarten Program for a seventh year and expanded our Preschool offerings. We had 197 students enrolled in our tuition-based Full Day Kindergarten Program. We are pleased to offer these outstanding learning experiences for our youngest students. However, with the anticipated enrollment increases, space may become an issue at Memorial School, and limit our capacity to offer these experiences.

### **Accountability**

Medfield continues to show overall success with statewide testing scores. As expected, Medfield MCAS scores are well above the state average in most areas. The district continues to use test data to improve curriculum and instruction and we anticipate additional gains. In 2021, Medfield students began their fourth year taking the Next Generation MCAS. These tests are more challenging and focus on

critical thinking instead of just fact retrieval. Please see the scores included in this report.

### **Supporting Organizations**

The non-profit organizations that support our schools continue to generate revenue to provide additional learning experiences for students, as well as hosting activities that bring families together. Special thanks to the Medfield Coalition for Public Education (MCPE), the K-8 PTO, and the MHS PTO, SEPAC, and Medfield Music Association for providing assistance to our schools. These organizations continue to offset the costs of programing, professional development and technology equipment to help keep the school department costs down. In addition, we are thankful for the many Medfield parents, residents, and businesses that donate to these organizations.

I would like to thank all Medfield citizens for their continued support of the Medfield Public Schools. It is my honor to serve as your Superintendent of Schools. Please visit [www.medfield.net](http://www.medfield.net) for more information about the district.

Respectfully submitted,

Jeffrey J. Marsden  
Superintendent of Schools

# MCAS Annual Comparisons

## GRADE 10 - ENGLISH LANGUAGE ARTS

Achievement Level	2017	2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	97%	97%	79%	N/A	89%
Exceeding Expectations	71%	73%	20%	N/A	37%
Meeting/Expectations	26%	24%	59%	N/A	52%
Partially Meeting Expectations	1%	2%	19%	N/A	11%
Not Meeting Expectations	2%	1%	2%	N/A	0%

## GRADE 10 – MATHEMATICS

Achievement Level	2017	2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	95%	96%	83%	N/A	81%
Exceeding Expectations	80%	79%	35%	N/A	31%
Meeting/Expectations	15%	17%	49%	N/A	50%
Partially Meeting Expectations	2%	3%	15%	N/A	19%
Not Meeting Expectations	4%	1%	1%	N/A	0%

## GRADE 10 – SCIENCE AND TECH/ENGINEERING

Achievement Level	2017	2018	2019	**2020	**2021
Proficient or Higher	94%	94%	93%	N/A	N/A
Advanced	64%	59%	54%	N/A	N/A
Proficient	30%	35%	39%	N/A	N/A
Needs Improvement	5%	5%	20%	N/A	N/A
Failing/Warning	1%	1%	1%	N/A	N/A

## GRADE 8 - ENGLISH LANGUAGE

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	70%	59%	66%	N/A	69%
Exceeding Expectations	7%	7%	14%	N/A	9%
Meeting/Expectations	63%	53%	52%	N/A	60%
Partially Meeting Expectations	28%	36%	31%	N/A	28%
Not Meeting Expectations	2%	5%	3%	N/A	3%

## GRADE 8 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	60%	73%	66%	N/A	56%
Exceeding Expectations	14%	11%	13%	N/A	8%
Meeting/Expectations	46%	62%	52%	N/A	47%
Partially Meeting Expectations	37%	24%	32%	N/A	42%
Not Meeting Expectations	3%	3%	2%	N/A	3%

\*Next Generation MCAS

\*\* MCAS canceled due to COVID-19 Pandemic

# MCAS Annual Comparisons

## GRADE 8 - SCIENCE

Achievement Level	2017	2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	55%	36%	73%	N/A	74%
Exceeding Expectations	4%	1%	21%	N/A	22%
Meeting/Expectations	51%	35%	52%	N/A	52%
Partially Meeting Expectations	35%	56%	25%	N/A	23%
Not Meeting Expectations	10%	8%	2%	N/A	2%

## GRADE 7 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	70%	65%	80%	N/A	68%
Exceeding Expectations	6%	9%	15%	N/A	14%
Meeting/Expectations	64%	56%	65%	N/A	55%
Partially Meeting Expectations	26%	31%	19%	N/A	29%
Not Meeting Expectations	4%	4%	2%	N/A	3%

## GRADE 7 – MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	77%	75%	81%	N/A	55%
Exceeding Expectations	19%	23%	25%	N/A	6%
Meeting/Expectations	58%	53%	56%	N/A	49%
Partially Meeting Expectations	20%	24%	17%	N/A	41%
Not Meeting Expectations	3%	1%	2%	N/A	4%

## GRADE 6 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	75%	71%	80%	N/A	74%
Exceeding Expectations	14%	13%	19%	N/A	18%
Meeting/Expectations	61%	58%	61%	N/A	56%
Partially Meeting Expectations	24%	27%	18%	N/A	21%
Not Meeting Expectations	1%	2%	2%	N/A	4%

## GRADE 6 - MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	74%	70%	77%	N/A	56%
Exceeding Expectations	13%	7%	18%	N/A	7%
Meeting/Expectations	61%	62%	59%	N/A	50%
Partially Meeting Expectations	25%	27%	22%	N/A	38%
Not Meeting Expectations	0%	3%	1%	N/A	6%

\*Next Generation MCAS

\*\* MCAS canceled due to COVID-19 Pandemic

## GRADE 5 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	71%	79%	73%	N/A	71%
Exceeding Expectations	7%	13%	6%	N/A	11%
Meeting/Expectations	64%	66%	67%	N/A	60%
Partially Meeting Expectations	27%	20%	26%	N/A	27%
Not Meeting Expectations	2%	1%	1%	N/A	2%

## GRADE 5 – MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	74%	73%	65%	N/A	64%
Exceeding Expectations	11%	15%	6%	N/A	10%
Meeting/Expectations	63%	58%	59%	N/A	54%
Partially Meeting Expectations	24%	24%	33%	N/A	30%
Not Meeting Expectations	2%	3%	2%	N/A	5%

## GRADE 5 - SCIENCE

Achievement Level	2017	2018	*2019	**2020	* 2021
Meeting/Exceeding Expectations	66%	64%	64%	N/A	69%
Exceeding Expectations	24%	21%	6%	N/A	8%
Meeting/Expectations	42%	43%	58%	N/A	60%
Partially Meeting Expectations	32%	34%	32%	N/A	26%
Not Meeting Expectations	2%	2%	4%	N/A	5%

## GRADE 4 - ENGLISH LANGUAGE ARTS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	72%	72%	70%	N/A	78%
Exceeding Expectations	15%	15%	14%	N/A	13%
Meeting/Expectations	60%	57%	57%	N/A	66%
Partially Meeting Expectations	23%	27%	27%	N/A	18%
Not Meeting Expectations	2%	1%	3%	N/A	4%

## GRADE 4 – MATHEMATICS

Achievement Level	*2017	*2018	*2019	**2020	*2021
Meeting/Exceeding Expectations	72%	70%	70%	N/A	66%
Exceeding Expectations	14%	15%	17%	N/A	11%
Meeting/Expectations	58%	55%	53%	N/A	55%
Partially Meeting Expectations	24%	28%	26%	N/A	30%
Not Meeting Expectations	4%	2%	5%	N/A	5%

\*Next Generation MCAS

\*\* MCAS canceled due to COVID-19 Pandemic

## GRADE 3 - ENGLISH LANGUAGE ARTS

<b>Achievement Level</b>	<b>*2017</b>	<b>*2018</b>	<b>*2019</b>	<b>**2020</b>	<b>*2021</b>
Meeting/Exceeding Expectations	66%	67%	80%	N/A	77%
Exceeding Expectations	12%	11%	17%	N/A	22%
Meeting/Expectations	54%	56%	63%	N/A	56%
Partially Meeting Expectations	31%	30%	19%	N/A	20%
Not Meeting Expectations	3%	3%	2%	N/A	3%

## GRADE 3 - MATHEMATICS

<b>Achievement Level</b>	<b>*2017</b>	<b>*2018</b>	<b>*2019</b>	<b>**2020</b>	<b>*2021</b>
Meeting/Exceeding Expectations	57%	67%	71%	N/A	54%
Exceeding Expectations	7%	11%	17%	N/A	12%
Meeting/Expectations	50%	56%	54%	N/A	42%
Partially Meeting Expectations	39%	30%	24%	N/A	39%
Not Meeting Expectations	4%	3%	4%	N/A	7%

\*Next Generation MCAS

\*\* MCAS canceled due to COVID-19 Pandemic



# **MEDFIELD PUBLIC SCHOOLS STAFF DIRECTORY**

## **CENTRAL OFFICE**

<b>Name</b>	<b>Position</b>	<b>Appointment</b>
Marsden, Jeffrey J., BS, M.Ed, Ed.D	Superintendent of Schools	2013
LaFrancesca, Michael, BS, MPA	Director of Finance and Operations	2014
Power, Christine, BS, M.Ed, PhD	Director of Innovation and Instruction	2019
Bruhl, Mary, BS, M.Ed	Director of Student Services	2018
Vandenboom, Kathy	Director of Human Resources	2016
O'Corcora, Eoin	Director of Technology	2008
Colleran, Amy	Director of Facilities	2018
Fahey, Caitlin	Director of Food Service	2019
Moore, Andrea	Administrative Asst. to the Superintendent	2004
Montillo, Phyllis	Secretary to Director of Finance Operations	2010
Barrett, Maureen	Accounts Payable Specialist	2016
Walker, Ellen	Business Office Assistant	2020
Ortiz, Krystal	Secretary Director of Student Services	2019
Mitchell, Kim	Student Services Secretary	2000
Becker, Meredith	Out of District Coordinator	2017
Sullivan, Colleen	Mail Transfer	1995

# MEDFIELD HIGH SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Parga, Robert	Principal	BA, California State University M.Ed., Azusa Pacific University CAGS, Salem State University	2007
Mandosa, Heather	Assistant Principal	M.Ed., Cambridge College BA, St. Anselm College	2001
Hagan, Brenda	Assistant Principal	BA, Boston College MA, Endicott College	2021
Ballou, Katherine	Science Teacher	M.Ed., Simmons College BS, Stonehill College M.Ed., Boston College	2004
Barrows, Zachary	Social Studies Teacher	M.Ed., Endicott College BA, Univ. of Massachusetts	2014
Becker, Russell	Adjustment Counselor	M.Ed., American Int. College BA, College of Charleston	2015
Bennett, Elizabeth	Nurse	MA, University of Pennsylvania BS, Simmons College	2015
Benoit, Matthew	Technology Assistant	BA, Framingham State College	2020
Berry, Orla	Science Teacher	BA, University of Rhode Island BS, National University of Ireland M.Ed., Univ. of Massachusetts	2004
Bielik, Jason	Band Director	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	2018
Borjestedt, Linnea	Wellness Teacher	BS, Springfield College	2017
Broks, Ksenija	English Teacher	BA, Smith College MA, Simmons College	2011
Brown, Philip	Science Teacher	BA, University of Aberdeen GCert., Univ. of Aberdeen	2011
Brown, Sarah	English Teacher	BA, Syracuse University M.Ed., Simmons College	2009
Buckingham, Rachel	Social Studies Teacher	BA, University of San Diego MA, University of San Diego	2016
Burke, Bailey	Science Teacher	BA, Stonehill College M.Ed., Bridgewater State Univ.	2011
Cambridge, Jeffrey	Wellness Teacher	BS, Bridgewater State Univ.	2007
Chamberlain, Madeline	English Teacher	BA, McGill University MA, Tufts University	2008
Cotter, Michael	English/History Teacher	BA, Harvard University JD, Yale University	2017
Coutinho, Paul	Wellness Teacher	BS, Southern Connecticut Univ. MS, Northeastern University	2002
Cowell, Michael	Physics Teacher	BA, Univ. of Massachusetts M.Ed., Bridgewater State Univ.	2013
Curley, Karey	Special Education Leader	BS, Providence College MS, Simmons College	2017
Danielski, Meghan	Special Education Teacher	BA, Univ. of Massachusetts M.Ed., Univ. of Massachusetts	2016
Drew, Meghan	Art Teacher	BA, Sacred Heart University M.Ed., Boston University	2003
Duffy, Gail	English Teacher	BA, Stonehill College MA, Bridgewater State Univ.	2001
Dunn, Jonathan	Math Teacher	MPS, Clark University BA, James Madison University	2004
Emerson, Kathleen	Social Studies Teacher	BA, Providence College MA, Simmons College	2001

# MEDFIELD HIGH SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Evans, Brenna	Music Teacher	BA, Bowling Green State Univ. M.Ed., Buffalo State	2013
Faust, Christopher	Art Teacher	BA, Mass. College of Art M.Ed., Vermont College	2014
Fitzgerald, Mary	Wellness Teacher	BS, Univ. of Massachusetts MS, Univ. of Massachusetts M.Ed., Endicott College	2021
Fitzgerald, Maura	Secretary - Principal	BS, Boston College	2017
Flanagan, Jacqueline	Math Teacher	BS, Boston University MS, Suffolk University	1996
Franco, Marlo	Special Education Teacher	BA, University of Connecticut MA, Johnson & Wales Univ.	2017
Frasca, Blake	Physics Teacher	BS, Rensselaer Poly Institute M.Ed., Boston University	2020
Galt, Luanne	Math Teacher	BA, Boston College MA, Cambridge College	1999
Garcia-Rangel, Mary	English Teacher	BA, Univ. of Massachusetts MA, Tufts University	2002
Garfinkle, Brittany	Special Education Teacher	BS, Quinnipiac University M.Ed., Bridgewater State Univ.	2014
Goodrow-Trach, Monique	World Language Teacher	BA, SUNY Binghamton M.Ed., SUNY Plattsburgh	2004
Grolnic, Linda	Special Education Teacher	BA, Univ. of Massachusetts	2007
Hamilton, Paula	World Language Teacher	BA, Framingham State College MA, University of Chicago	2012
Hardiman, Brittany	Nurse	BS, Boston College	2018
Higger, Sara	Art Teacher	BA, Boston University M.Ed., RI School of Design	2017
Holms, Matthew	World Language Teacher	BA, Rutgers University MA, University of Georgia	2017
Hutsick, Maria	Athletic Trainer/Wellness	BS, Ithaca College MS, Indiana University	2007
Irwin, Ross	Math Teacher	BA, Leeds University, UK M.Ed., Cambridge College	1992
Jones, Katherine	Art Teacher	BA, Mass. College of Art M.Ed., Framingham State College	2003
Keene, Laura	School Psychologist	BA, SUNY Geneseo MA, Northeastern University	2019
Kincaid, Garland	Social Studies Teacher	BA, University of Colorado MS, SUNY Potsdam	2007
Kraemer, Michael	Math Teacher	BA, College of Holy Cross MA, Bridgewater State Univ. MS, Worcester Polytechnic Inst.	1987
Krah, Kerrie	Speech Language Pathologist	BS, Marquette University MS, Hofstra University	2002
Lee, Simone	Secretary - Main Office	BA, Simmons College	2021
Leland, Stephanie	Special Education Teacher	BS, Wheelock College M.Ed., Wheelock College	2014
Lodge, Anne	Guidance Counselor	BA, College of Holy Cross MS, Boston University	2007
Lohan, Melinda	Social Studies Teacher	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	2006
Luce, Shawn	Chemistry Teacher	BA, Westfield State M.Ed., Bridgewater State College	2016
Luczak, Alice	Math Teacher	BA, Arcadia University M.Ed., Rutgers University	2019

# MEDFIELD HIGH SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Lynch, Kerry	Biology Teacher	BA, Wesley College M.Ed., Emmanuel College	2012
Lyon, Diane	Math Teacher	BS, Univ. of Massachusetts M.Ed., Univ. of Massachusetts	2006
Mandosa, Francis	English Teacher	BA, St. Anselm College M.Ed., Cambridge College	2002
McGrory, Gretchen	Secretary - Guidance	BS, Boston College	2021
Mioduszewski, Kathleen	Math Teacher	BA, Assumption College MA, Framingham State College	2021
Morin, Thomas	Social Studies Teacher	BA, Colgate University Cert., Bridgewater State JD, New England School of Law	2005
Oasis, Perry	Social Studies Teacher	BA, Brown University MA, Brown University	2016
Ormberg, Erik	Guidance Counselor	BS, Ithaca College M.Ed., Suffolk University	1998
Padden, Amanda	Guidance Counselor	BA, Bates College MA, Boston University	2014
Panchuk, Robin	Librarian	BS, Barrington College MS, Bridgewater State Univ.	2014
Pollard, Stephanie	Wellness Teacher	BA, Johnson & Wales Univ. MA, American College of Education	2014
Randolph, Elizabeth	English Teacher	BA, University of Kentucky M.Ed., Boston University	2006
Reilly, Colby	Biology Teacher	BA, Hobart William Smith Colleges MA, College of The Atlantic S.D., Baylor University	2020
Reynolds, Morgan	English Teacher	BA, Chester College of NE MA, Simmons College	2013
Rimbey, Ashley	Chemistry Teacher	BA, Elizabethtown College M.Ed., Lebanon Valley College	2019
Rodenhi, Sarah	World Language Teacher	BA, Bowdoin College MA, Middlebury College	2000
Rosenberg-Penn, Mark	Social Studies Teacher	BA, Mt. Ida College M.Ed., Harvard University	2001
Ryan, Bridget	Special Education Teacher	BA, Bridgewater State College MA, Bridgewater State College	2019
Safer, Jessica	Math Teacher	BA, Assumption College M.Ed., Cambridge College	2002
Sancher, Bethan	English Teacher	BA, Brigham Young University MA, Framingham State College MA, Endicott College	2007
Sawtelle, Gwynne	English Teacher	BA, Dickinson College MA, Simmons College	2007
Scott, Eric	Athletic Director	BS, Bridgewater State	2012
Seri, Leora	World Language Teacher	BA, Bates College MA, Middlebury College	2006
Shaffer, Karen	Business Teacher	BA, University of Phoenix MA, Clarion University	2019
Sieber, Colleen	English Teacher	BS, Assumption College M.Ed., Endicott College	2010
Smith, Kathleen	Secretary - Main Office	BA, Mass. College Liberal Arts MS, Boston University	2014
Sonnenberg, Neal	Tech Integration Specialist	BA, Univ. of Massachusetts MA, Boston University	2012

# MEDFIELD HIGH SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Spinello, Kayla	Math Teacher	BA, Stonehill College	2021
Tasi, Tracy	World Language Teacher	BA, Boston College	2020
		M.Ed., Framingham State College	
Tevis-Finn, Julie	Social Studies Teacher	BA, Boston College	2011
Thibeault, Kristen	Wellness Teacher	BA, Univ. of Massachusetts	2017
		M.Ed., Univ. of New Hampshire	
Toubman, Ellen	World Language Teacher	BA, Connecticut College	2002
		M.Ed., Harvard University	
Tremblay, Ann Marie	Music Teacher	BA, Maryland University	2016
Welling, Veronique	World Language Teacher	MA, The Boston Conservatory	2004
		BA, Univ. of Massachusetts	
		MA, Univ. of Massachusetts	
		M.Ed., Boston Conservatory	
Williamson, Holly	ESL Teacher	BA, Univ. of Massachusetts	2016
		M.Ed., Simmons College	
Worthley, David	Director of SEL	BS, Eastern CT University	2016
		M. Ed., Boston University	
		M. Ed., Endicott College	
Worthley, Stephanie	Guidance/Dept. Chair	BS, Springfield College	2006
		M.Ed., Springfield College	
		M.Ed., Endicott College	
Wren-Burgess, Bonnie	English Teacher	BA, Boston University	2002
		MA, Simmons College	
Zhang, Xuguang	World Language Teacher	BA, Jinlin College of Arts	2015
		M.Ed., Brandeis University	

# THOMAS A. BLAKE MIDDLE SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Vaughn, Nathaniel	Principal	BA, Trinity University M.Ed., Lesley College	1998
Campbell, Kelly	Assistant Principal	M.Ed., Endicott College BA, Narragansett College MA, University of Buffalo	2011
Adams, Kathryn	Secretary-Main Office	BA, Colby College	2008
Alland, Emily	Social Studies Teacher	BA, Western NE College M.Ed., Simmons College	2007
Allen, Tracy	Guidance Counselor	BA, Vassar College MA, Boston College	2004
Avery, Deborah	Secretary-Guidance Office	BA, Ithaca College	2011
Balardini, Stacey	Special Education Teacher	BA, Providence College MA, Wheelock College	2000
Batts, Maura	World Language Teacher	BA, Middlebury College M.Ed., Univ. of Massachusetts	1993
Boulos, Susan	World Language Teacher	BS, Brown University MA, Endicott College M.Ed., Boston College	2001
Buckham, Eileen	World Language Teacher	BA, Boston University M.Ed., Boston University	2006
Buley, Kristin	Science Teacher	BS, St. Michaels College M.Ed., Northeastern University	2014
Burns, Stacy	Adjustment Counselor	BS, Bryman College MS, Cambridge College	2021
Bycoff, Susan	Math Teacher	BA, Stonehill College MA Bridgewater State Univ.	2011
Caprio, Kathleen	English Teacher	BS, Southern Connecticut State MS, Southern Connecticut State	2007
Cowell, Kerry	Librarian	BA, Bridgewater State Univ. M.Ed., Bridgewater State Univ.	2002
Corcoran, Kristin	School Psychologist	BA, Lafayette College MA, Univ. of Massachusetts	2017
Cuomo, Amy	English Teacher	BA, Colby College M.Ed., Lesley College	2015
Dalzell, Julianne	Science Teacher	BA, Bowdoin College M.Ed., Lesley University	2016
Delaney, Christina	Art Teacher	BA, Mass. College of Art M.Ed., Lesley University	2005
Dexter, Ryan	Music Teacher	BA, Univ. of Massachusetts MA, Framingham State Univ.	2000
Dondero, Jennifer	Guidance Counselor	BA, Boston College MA, Boston College	2011
Doolan, Constance	Math Teacher	BS, Bradley University M.Ed., Cambridge College	2004
DuBois, Mary Ellen	Math Teacher	BA, Regis College	2014
Farrell, Kara	Math Teacher	BA, Bridgewater State Univ. M.Ed., Univ. of Massachusetts	2010
Fratolillo, Ann	English Teacher	BA, Worcester College M.Ed., National University	1994
Friel, Kaylie	Special Education Teacher	BA, College of Holy Cross MA, Simmons College	2018

# THOMAS A. BLAKE MIDDLE SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Gagne, Ian	English Teacher	BS, Boston College	2000
Gavaghan, Brian	English Teacher	MA, National University BA, St. Anselm College	2007
Gelormini, Kara	Reading Teacher	MA, Framingham State Univ. BA, Univ. of Massachusetts	2016
Gerondeau-Duffy, Jean	Reading Teacher	MA, Simmons College BS, Boston College	2021
Gibbs, Michael	Science Teacher	M.Ed., Rutgers University CAGS, Bridgewater State Univ.	2007
Gonzalez, Heather	World Language Teacher	BS, Worcester Polytechnic Inst. BA, Oberlin College	2004
Gow, Michael	Social Studies Teacher	MA, Framingham State Univ. BS, University of Wisconsin	2001
Gumas, Marissa	Math Teacher	M.Ed., Bridgewater State Univ. BA, Arcadia College	2001
Heafitz, Michael	Special Education Teacher	M.Ed., Lesley College BA, Connecticut College	2007
Heim, Jason	Science Teacher	M.Ed., Boston College BS, SUNY Albany	2002
Heim, Marjorie	Science Teacher	M.E., Simmons College BA, Univ. of Massachusetts	2006
Hellerstein, Setheli	English Teacher	M.Ed., Univ. of Massachusetts BA, Beloit College	1999
Horvath, Diane	Tech Integration Specialist	MA, University of Vermont BA, University of Wisconsin	2012
Interrante, Maura	Special Education Teacher	M.Ed., Lesley University M.Ed., Endicott College	2014
Kearney, Erin	Math Teacher	BA, Framingham State Univ. MA, Framingham State Univ.	2007
Keohan, Gregory	Social Studies Teacher	BS, Northeastern University BS, University of Richmond	2013
MacPhee, Kathleen	Speech/Language Pathologist	MA, Salem State BA, University of Connecticut	2019
Knaus, Joseph	Art Teacher		2012
Kohler, Francoise	World Language Teacher	BFA, Mass College of Arts MA, Karlsruhe Instit. of Tech.	2021
Mahoney, Yiyu	World Language Teacher	M.Ed., Cambridge College MS, Foreign Education Institute	2012
Malone, Elise	English Teacher	BS, Lesley University M.Ed., Framingham State College	2008
Manning, Deborah	Social Studies Teacher	BA, Hamilton College M.Ed., Lesley University	2002
Manning, Kristin	World Language Teacher	BA, University of Vermont MA, Quinnipiac College	2003
Manuel, Tania	Technology Assistant	BA, College of Holy Cross	2014
Marenghi, Matthew	Guidance Counselor	BA, Univ. of Massachusetts M.Ed., Boston University	2002
Matthews, Lisa	Special Education Teacher	BA, Union College MA, Union College	2011
McClelland, Cynthia	Social Studies Teacher	BA, Bridgewater State Univ. M.Ed., Framingham State Univ.	2010
McCullough, Kathleen	Wellness Teacher	BA, Univ. of Massachusetts MA, Cambridge College	2011
McLaughlin, Nancy	Math Teacher	BS, Valparaiso University MS, Simmons College	2009

# THOMAS A. BLAKE MIDDLE SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Millard, Matthew	Math Teacher	BS, Gordon College M.Ed., Simmons College	2005
Miller, Julia	Reading Teacher	BA., Tufts University M.Ed., Boston College	2021
Nickerson, Mark	Wellness Teacher	BA, Gettysburg College M.Ed., Framingham State Univ.	1993
Rensko, Amy	Math Teacher	BA, Smith College M.Ed., Boston College PhD., Simmons College	2020
Rosen, Michele	Network Manager	AS, Wentworth Institute Tech. BS, Wentworth Institute Tech.	2016
Ruminski, Kelly	Science Teacher	BA, Marist College MA, Marist College	2005
Salamone, Mary	Special Education Leader	BS, Wheelock College	1995
Scales, Kathleen	Physical Therapist	BS, Boston University MS, Boston University	2018
Shaw, Jillian	Science Teacher	BS, Worcester College MS, Bridgewater State Univ.	2013
Silva, Judith	Science Teacher	BA, University of Rhode Island M.Ed., Montana State Univ.	2006
Skerry, Sharon	Secretary-Main Office	BA, Williams College	2001
Stevens, Geraldine	Secretary-Main Office	BA, University of Colorado	2017
Sullivan, John	Social Studies Teacher	BS, Northeastern University MA, Northeastern University	2004
Sullivan, Julia	Music Teacher	BA, Northeastern University MA, Northeastern University	
Taliaferro, Travis	Social Studies Teacher	BA, Plymouth State College M.Ed., Plymouth State College	2001
Therriault, Emily	Social Studies Teacher	BA, Boston University M.Ed., Boston Univisity	2021
Thress, Meghan	Science Teacher	BS, Trinity College MA, Duke University	2018
Walkowicz, Nathan	English Teacher	BA, Boston College MA, Univ. of Massachusetts	2016
Williams, Patricia	Nurse	BSN, Boston College MBA, Virginia Polytechnic Inst.	2005
Woods, Thomas	Wellness Teacher	BA, Stonehill College M.Ed., Southern NH University	2008



# DALE STREET SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Grenham, Stephen	Principal	BA, Brandeis University	2015
Ahern, Joseph	Tech Integration Specialist	BA, Bridgewater State Univ. MA, Bridgewater State Univ.	2020
Bassett, Jennifer	Reading Teacher	BA, Rhode Island College MA, Framingham State College	2006
Edward, Blake	Technology Assistant	BS, Rensselaer Poly Institute	2021
Burnham, Elizabeth	Grade 5 Teacher	BA, University of Maine MA, Simmons College	1999
Callahan, Christina	Reading Teacher	BA, Stonehill College M.Ed., Bridgewater State Univ.	2008
Callahan, Eileen	Special Education Teacher	BA, Eastern Nazarene College MA, Eastern Nazarene College	2018
Chamblin, Kelly	Grade 5 Teacher	BA, Connecticut College M.Ed., Simmons College	2014
Condon, Maura	Grade 5 Teacher	BA, Boston College M.Ed., Boston College	2015
DellaMonica, Maria	World Language Teacher	BA, Fairfield University	2016
DiPesa, Leanne	Grade 4 Teacher	BA, Univ. of New Hampshire M.Ed., Lesley University	2011
Douglas, Michael	Grade 4 Teacher	BS, Stonehill College M.Ed., Cambridge College	1995
Dowd, Shannon	Grade 4 Teacher	BS, Framingham State College M.Ed., Framingham State College	2014
Flynn, Suzanne	Grade 4 Teacher	BA, Merrimack College M.Ed., Framingham State College	2006
Giammarco, Nancy	Special Education Leader	BA, Univ. of Massachusetts M.Ed., Univ. of Massachusetts	2009
Gobin, Christen	Secretary - Principal	BA, Syracuse University	2017
Hamilton, Susan	Special Education Teacher	BA, Colgate University M.Ed., Framingham State College	2003
Hayes, Christine	Grade 5 Teacher	BA, Bridgewater State Univ. M.Ed., American Int. College	2019
Hayes, Margot	Grade 4 Teacher	BA, Bridgewater State Univ.	2007
Infantino, Megan	Secretary - Main Office	BS, Cornell University	2015
Isaacson, Sara	Grade 4 Teacher	BA, Brandeis University	2016
Johnson, Amanda	Grade 5 Teacher	BA, Westfield State College	2016
Laughna, Mary	Health/Wellness Teacher	BA, Gettysburg College M.Ed., Boston College	2017
LeVangie, Kristen	World Language Teacher	BA, College of Holy Cross M.Ed., Boston University	2013
MacDonnell, Shannon	Grade 4 Teacher	BA, Assumption College	2019
Mason, Michael	Grade 5 Teacher	BS, Northeastern University M.Ed., Bridgewater State Univ.	1989
McKenzie, Kelsey	Grade 5 Teacher	BA, Providence College	2018
Mulligan, Jessica	Occupational Therapist	BA, Colgate University	2017
Nawrocki, Mairi	Wellness Teacher	BS, Boston University MS, Bridgewater State Univ.	2001

## DALE STREET SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Nee, Erin	Grade 5 Teacher	BS, Emanuel College M.Ed., Fitchburg State	2018
Oxholm, Barbara	Music Teacher	BA, Univ. of Massachusetts MA, Univ. of Massachusetts	1999
Perachi, Brenda	Math Specialist	MA, Univ. of Massachusetts BA, Stonehill College	2012
Plympton, Nicole	Grade 4 Teacher	M.Ed., Lesley College BA, Keene State College	2020
Ross, Erica	Grade 5 Teacher	MA, Keene State College BA, Bates College	2018
Sager, Bethany	Grade 5 Teacher	M.Ed., Marymount University BA, Mount Holyoke College	1996
Scott, Amy	Grade 4 Teacher	M.Ed., Framingham State College BA, Providence College	2016
Seaver, Jennifer	Special Education Teacher	MA, Framingham State College BA, Sacred Heart University	2017
Song, Xiaoqing	World Language Teacher	M.Ed., Curry College MA, Xian Jiaotong	2017
Stekalovsky, Elisabeth	School Psychologist	MA, Xian Jiaotong	1998
Sweeney, Marina	Librarian	MS, Lesley College BA, Univ. of Massachusetts	2020
Thompson, Kathleen	Nurse Leader	MS, Simmons College BS, Salem State College	1997
Vancura, Dorothy	Spch/Language Pathologist	MS, Boston College BA, Bridgewater State Univ.	2007
Warner, Lindsey	Guidance Counselor	BA, Boston College MA, Boston College	2016
Wilson, Edith	Special Education Teacher	BA, William Smith College	2010



# WHEELOCK SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Caulfield, Holli	Principal	BA, Salem State College M.Ed., Lesley University GCert., Boston College	2019
Alberts, Karen	Spch/Language Pathologist	BS, Worcester State College MS, Boston University	2012
Babin, Tracey	Art Teacher	BA, Wheaton College MA, Lesley University	2015
Belsky, Jennifer	Math Specialist	BA, Bridgewater State Univ. MA, Lesley University	2020
Bockhorst, Kathleen	Guidance Counselor	BA, Bates College MA, Boston College	2004
Callahan, Emily	Grade 3 Teacher	BS, Plymouth State University M.Ed., Framingham State College	2006
Callahan, Jamee	English Department Chair	BS, Framingham State College M.Ed., Framingham State College	2008
Carey, Ann	Grade 2 Teacher	BA, Stonehill College	1971
Cawley, Stacey	Grade 3 Teacher	BS, Univ. of Massachusetts MS, Framingham State College	2019
Connolly, Kimberly	Grade 2 Teacher	BA, Stonehill College	2014
DiGregorio, Elizabeth	Secretary - Main Office	BS, Babson College	2014
Dion, Joan	Grade 2 Teacher	BA, Boston College	2002
Duffy, Jean	Reading Teacher	BS, Boston College M.Ed., Rutgers University	2006
Foley, Marissa	Tech Integration Specialist	BA, Emmanuel College M.Ed., Northeastern University	2009
Garcia, Johanna	World Language Teacher	BA, Fitchburg State College	2019
Goldner, Katherine	Reading Specialist	M.Ed., Bridgewater State Univ.	2021
Hall-Lynn, Rachel	Grade 3 Teacher	BA, Framingham State College	1997
Heylin, Jennifer	Special Education Teacher	BS, Assumption College M.ED., Northeastern University	2021
Hevey, Sarah	Grade 3 Teacher	M.Ed., Lesley College	2007
Johnson, Jenna	School Psychologist	BS, Univ. of New Hampshire	2013
Keigan, Aimie	Nurse	BS, Univ. of Massachusetts	2018
Keleher, Marissa	Wellness Teacher	BA, Bryant University M.ED., Emmanuel College	2021
Kennedy, Kelley	Special Education Teacher	BS, Univ. of Massachusetts	2013
Kuehl, James	Grade 3 Teacher	BA, University of Arizona MA, Simmons College	1997
Laliberte, Kayla	Grade 2 Teacher	BA, Univ. of Massachusetts M.Ed., Lesley College	2011
Melville, Shannon	Grade 2 Teacher	BS, Bridgewater State Univ. MS, Bridgewater State Univ.	2015
Murphy, Jennifer	Reading Specialist	BS, Univ. of Massachusetts M.Ed., Boston College	2018
Murphy, Marcia	Grade 2 Teacher	BS, Westfield State College M.Ed., Framingham State College	2005
Myers, Judith	Reading Teacher	BA, Clark University MS, Long Island University	1998
Newton, Debra	Grade 3 Teacher	BA, Univ. of New Hampshire M.Ed., Univ. of New Hampshire	2009

# WHELOCK SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
O'Sullivan, Margaret	Special Education Teacher	BS, Providence College MS, Framingham State College	2002
Parker, Kelsey	Grade 3 Teacher	BS, Southern NH University M.Ed., Southern NH University	2018
Plympton, Lauren	Grade 2 Teacher	BS, Plymouth State University	2016
Previdi, Cynthia	Grade 2 Teacher	BA, University of Vermont MS, Wheelock College	2006
Reddy, MaryBeth	Secretary - Main Office	BA, Providence College	2018
Ryan, Alison	Grade 2 Teacher	BS, Framingham State College	2018
Ryan, Rebecca	Behavior Specialist	BS, University of Maine MA, Assumption College	2020
Sheehan, Nicole	Grade 3 Teacher	BS, Bridgewater State Univ. MS, Wheelock College	1994
Singer, Margaret	Occupational Therapist	BA, New York University MA, Boston University	1998
Stevens, Nicholas	Wellness Teacher	BS, Springfield College M.Ed., Cambridge College	1995
Stover, Eithne	Music Teacher	BA, University College Cork MA, Boston Conservatory	2012
Trikoulis, Deborah	Grade 3 Teacher	BA, Quinnipiac University MA, Quinnipiac University	2016
Watson, Erin	Grade 3 Teacher	BA, Univ. of New Hampshire M.Ed., Lesley University	1995

# MEMORIAL SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Bilsborough, Melissa	Principal	BA, Stonehill College M.Ed., Bridgewater State Univ. Ed.D, Boston College	2014
Chen, Joy	Occupational Therapist	BA, Oberlin College	1994
Colantoni, Juliana	Grade 1 Teacher	BS, Wheelock College M.Ed., Lesley University	1991
Dardia, Christine	Preschool Teacher	BA, Boston College M.Ed., Boston College	2011
DeGeorge, Sally	Preschool Teacher	BS, University College of NY M.Ed., Boston College	2004
Drew, Sarah	Kindergarten Teacher	BS, Quinnipiac University M.Ed., Quinnipiac University	2016
Elrick, Stefanie	Grade 1 Teacher	BA, Assumption College	2003
Farrahar, Anne	Librarian	MA, Simmons College BA, Boston College MA, Boston College	2010
Foley, Patricia	Art Teacher	BA, Bridgewater State Univ. MA, Univ. of Massachusetts	2021
Galvin, MaryKate	Grade 1 Teacher	BA, Bridgewater State Univ.	2018
Gelinas, Ellen	Wellness Teacher	BS, Univ. of New Hampshire M.Ed., Boston University	2011
Grace, Herbert	Wellness Teacher	BS, Keene State College MA, Cambridge College	1992
Grace, Paula	Kindergarten Teacher	BS, Westfield State College M.Ed., Lesley College	2007
Guilbert, Alison	Kindergarten Teacher	BS, University of Vermont M.Ed., Lesley College	2001
Herring, Heather	Grade 1 Teacher	BA, Assumption College M.Ed., Lesley University	2001
Keenan, Carina	Kindergarten Teacher	BA, Fairfield University M.Ed., Fairfield University	2019
Kennedy, Joan	Spch/Language Pathologist	BS, Univ. of New Hampshire M.Ed., Northeastern University	2015
Kristof, Kimberly	Grade 1 Teacher	BS, Muhlenberg College	2021
Ladouceur, Beth	Technology Data Manager	BA, Rhode Island College	2017
Lozano, Guillet	ESL Teacher	BA, Simmons College M.Ed., Lesley College	2016
MacDonald, Colleen	Kindergarten Teachers	BA, Westfield State University M.Ed., Westfield State Univ.	2020
Maguire, Kimberly	Nurse	BS, Rhode Island College BS, Univ. of Massachusetts	2015
Mahoney, Kelli	Kindergarten Teacher	BS, Framingham State College M.Ed., Lesley College	2011
McAvoy, Susan	Kindergarten Teacher	BS, Framingham State College MS, Framingham State College	2000
McNeil, Irene	Secretary - Main Office	High School Diploma	2016
Nelson, Margaret	Special Education Leader	BS, East Carolina University MS, Temple University	2015
Newton, Melissa	Kindergarten Teacher	BA, Pennsylvania University M.ED., Lesley University	2020

# MEMORIAL SCHOOL

NAME	POSITION	EDUCATION	APPOINTMENT
Nickerson, Jeninne	Kindergarten Teacher	BS, Bridgewater State Univ. M.Ed., Northeastern University M.Ed., Simmons College	1998
Nogueira, Lynn	Kindergarten Teacher	BA, Bridgewater State Univ.	2015
Paget, Christine	Grade 1 Teacher	BS, Framingham State College M.Ed., Lesley College M.Ed., Framingham State College	1990
Pollock, Allison	Grade 1 Teacher	BA, University of Vermont	1992
Ravinski, Kathleen	Grade 1 Teacher	BA, Wheaton College M.ED., Lesley College	2001
Riccio, Julia	Spch/Language Pathologist	BA, Bates College MS, Columbia University	2000
Ruggiero, David	Music Teacher	BS, Bryant College MA, Lesley College	2002
Scales, Kathleen	Physical Therapist	BS, Boston College MPT, Boston University	2018
Scier, Lesley	Grade 1 Teacher	BS, Lesley College M.Ed., Boston College	2014
Singer, Laura	Reading Teacher	BS, St. Bonaventure University MS, University of Maine	1990
Sklar, Kimberly	Secretary - Main Office	BA, Stonehill College	2018
Sperling, Keri	Math Specialist	BA, University of Rhode Island M.Ed., Lesly College	2000
Teany, Meredith	Reading Specialist	BS, University of Maine M.Ed., University of Houston	2012
Theodorou, Mariessa	Preschool Teacher	BA, Boston College M.Ed., Univ. of Massachusetts	2016
Tobin, Pamela	School Psychologist	BS, Bridgewater State Univ. M.Ed., Univ. of Massachusetts	2015
Wallace, Melissa	Special Education Teacher	BA, Univ. of Massachusetts MA, Simmons College	2017
West, Jaclyn	Special Education Teacher	BS, Bridgewater State Univ. M.Ed., Bridgewater State Univ.	2015
Wood, Katherine	Preschool Teacher	BA, Univ. of Massachusetts M.Ed., Wheelock College	2015

## FACILITIES MAINTENANCE DEPARTMENT

NAME	BUILDING	APPOINTMENT
Anagnos, Paul	High School Day Custodian	2017
Bailey, Nicholas	Dale Street Night Custodian	2017
Bond, Robert	Memorial School Head Custodian	2005
Burke, Stephen	Middle School Night Custodian	2007
Coughlin, Stephen	Middle School Night Custodian	2019
Farrell, Paul	High School Night Custodian	2015
Frazier, Matt	Head Custodian Middle School	2004
Gillespie, Dillon	Wheelock Night School Custodian	2021
Jackson, Michael	District Maintenance	2004
Johnson, Michael	Head Custodian Dale Street	2006
Lawler, Christopher	High School Night Custodian	2013
McDonald, James	Memorial Night Custodian	2013
Murray, Jeffrey	Middle School Night Custodian	2005
Quayle, Thomas	District Maintenance	1999
Robitaille, Shayn	District Maintenance Head	2012
Sawyer, Andrew	High School Night Custodian	2019
Spence, Ryan	Wheelock Head School Custodian	2018
Stanley, James	Wheelock School Night Custodian	2013
Vogel, Keith	High School Head Custodian	2001
Wilson, Chris	Dale Street School Night Custodian	2017

## FOOD SERVICES DEPARTMENT

NAME	BUILDING	APPOINTMENT
Boudreau, Kathy	Manager Dale Street School	2016
Champagne, Ann	Memorial School	2021
DeRoche, Nancy	Manager High School	1995
Donato, Diane	Wheelock School	2021
Fahey, Caitlin	Director of Food Service	2019
Fredrickson, Jill	Memorial School	2017
Hatch, Misty	Manager Middle School	2016
Jones, Chris	Dale Street School	1988
Kiami, Becki	High School	2017
Lynch, Terri	Manager Memorial School	2011
Lyons, Teresa	High School	2016
Markowski, Karen	Food Services Secretary	2015
McNulty, Tara	High School	2020
Moore-Sawyer, Melissa	Middle School	2015
Nazario, Carmen	High School	2021
O'Brien, Sharon	Dale Street School	2018
Tausek, Kim	Wheelock School	2021
Tomera, Mona	High School	2017
Visser, Lisa	Manager Wheelock School	2014



# **REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS**

To the Superintendent of Schools:

I am pleased to submit to you and the citizens of Medfield the 2021 Annual Report of the Director of Finance and Operations. 2021 continued with new challenges from the ongoing pandemic. Finance and Operations worked with the leadership team to transition students from hybrid learning to in-person learning. Having been proactive in preparing our buildings by conducting air quality testing, providing hospital grade air purifiers, adjusting the ventilation systems, purchasing Merv filters as well as purchasing PPE for both students and faculty allowed Medfield Public Schools to bring students back prior to the state mandate.

In 2021, the Dale Street School Project was voted down at Town Meeting. A new committee is being formed to address the situation.

The following Capital Projects were completed in FY2021.

- Gym at Blake Middle School was updated and renovated
- New bus canopy at the High School was completed
- Heating roof top units were replaced at the High School
- HS library was updated with new carpet
- Flushing of the glycol system at Blake
- Front Portico Repair engineering completed at Dale
- Boiler piping repair at Dale
- Valve Replacement at Wheelock
- Flooring/Abatement (partial) at Wheelock
- Johnson controls upgrade at Memorial

Federal guidelines instituted throughout the pandemic required our Food Service Department to provide free lunches to each student. This requirement resulted in a 20% increase in the number of lunches provided to students over previous years.

The 2021 year continued to pose new challenges to our Human Resources Department. Absenteeism due to covid resulted in the hiring of many substitutes. In addition, we implemented a vaccine card tracking form and increased the nursing staff to accommodate the challenge. Other growth was seen in the streamlining of several processes. For instance, we began scanning new employee documents and employee changes into a centralized ADP HR database. We created a new internal job posting gmail account to track job posts and letters of interest and we streamlined the course approval/course reimbursement process. Happily, we also received a "Great Place to Work" grant that provided \$10,000 worth of plants that now adorn our buildings and help to provide a sense of well-being to our employees.

The budget process in 2021 culminated in the adoption of an FY 2022 budget for the Medfield Public Schools of \$38,348,229. This represents an increase of \$1,470,939 or a 3.99% increase over the amount provided the previous year. We would like to thank the citizens of Medfield for continuing their commitment to education.

Respectfully submitted,

Michael A. La Francesca  
Director of Finance and Operations

# **REPORT OF MEDFIELD HIGH SCHOOL**

On behalf of Medfield High School, it is my pleasure to submit this annual report for the calendar year ending December 31, 2021. The following highlights the many accomplishments that took place at MHS over the past 12 months.

The official enrollment at MHS on October 1, 2021 was 750. There were 194 graduates in the Class of 2021. Eighty-eight percent of last year's graduating class went on to four-year colleges. These colleges included the following, among many others:

- Auburn University
- Boston College
- Boston University
- Clemson University
- College of the Holy Cross
- Fordham University
- Georgetown University
- New York University
- Northeastern University
- Providence College
- Syracuse University
- Tufts University
- University of California-Berkeley
- University of Georgia
- University of Connecticut
- University of Massachusetts-Amherst
- University of Michigan
- University of Pennsylvania
- Villanova University
- Wellesley College

In addition, 92 members of the graduating Class of 2021 were inducted into the National Honor Society.

During our commencement ceremony, several members of the senior class shared their thoughts and experiences as students in Medfield. Senior Class President Chloe Dudley talked about the perseverance of her classmates in dealing with a

senior year that included many COVID -19 restrictions and safety protocols. Honor Essayist Catherine Bergland encouraged the senior class to “not just watch the world around us, but to be a part of it.” Another Honor Essayist, Erin Sullivan, reminded her classmates the importance of “advocacy for ourselves, for others, and for those that we love.” Senior Speaker Marissa Gorog stressed the importance of education and the many relationships developed through learning.

In 2021, seven seniors, Marcus D’Angelo, Abigail Frankel, Reis Hanna, Senneth Hartvigsen, Tristan Marble, Benjamin Previte, and Elizabeth Scheck were named as National Merit Commended Scholars.

Medfield High School was once again recognized by U.S. News and World Report as one of the top high schools in the country. This publication awarded MHS with the Gold Award as a top school in the Commonwealth of Massachusetts.

This past year, 265 students took 491 AP exams. On these exams, 73% of the students scored 3 or above. Our SAT and ACT scores were well above the national average and the Medfield High School MCAS results were once again exemplary:

- English/Language Arts - 89% Meeting/Exceeding
- Math - 81% Meeting/Exceeding
- Science & Technology/Engineering - 99% Advanced/Proficient

## **2020-2021 School Year**

Medfield High School reopened the school year in a hybrid schedule. Students attended school in-person two days a week, participated in asynchronous learning two other days a week, and engaged in remote learning on Wednesdays. This hybrid schedule continued until the spring.

In 2021, 32 seniors spent term 4 of their senior year completing a senior project. These projects, created by students and approved by advisors, allow students to use their final term to explore a personal passion. The projects included the creation of movies, albums, and various podcasts. Some seniors shadowed elected officials, local realtors, nurses, and a dentist. These senior projects were completed prior to graduation.

## **FALL 2021**

This past fall, Medfield High School opened to full in-person learning. We also celebrated a return to extracurricular activities including theater, clubs and

athletics. During the fall months, Medfield High School instituted safety protocols that included mask wearing, pool testing, and contact tracing, among others. These safety measures continued into the 2022 calendar year.

In 2021, Medfield High School was re-accredited by the New England Accredited Schools and Colleges (NEASC). In the report, NEASC commended MHS on the following:

- Social Emotional Learning
- Establishing strong relationships with students
- Excellent nursing services
- Continued curriculum and development work
- Technology resources available to students and staff
- Available funding
- Work surrounding inequities and implicit bias

NEASC reported that Medfield High School met the standards for Learning Culture, Professional Practices, Learning Support, and Learning Resources. NEASC also supported the MHS self-identified area of growth that will focus on establishing a consistent written curriculum for all subjects.

In the fall of 2021, Medfield High School launched a new master schedule. The development of this schedule was a process that involved all stakeholders (teachers, students, and parents). This new schedule includes a Flex period that allows students to meet with their teachers for additional support during the school day, common planning time for teachers, and class periods that all meet for approximately 67 minutes.

MHS MASTER SCHEDULE								
	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
1 7:40-8:47 67 mins	C1	E2	A2	B2	C3	E4	A5	B5
2 8:52-9:59 67 mins	A1	B1	Flex2	A3	B3	A4	B4	Flex5
Extended Passing Time (EPT)								
3 10:09-11:16 67 mins	Flex1	D1	D2	Flex3	D3	Flex4	D4	D5
4 11:21-12:55 70 mins + Lunch	E1	G2	F2	G3	F3	C4	G5	C5
5 1:00-2:07 67 mins	G1	F1	C2	E3	G4	F4	E5	F5
2:07 - 2:50	CPT	Extra Help	CPT	CPT	Extra Help	CPT	Extra Help	CPT
Drop	BDF	AC Flex	BEG	CDF	AE Flex	BDG	CF Flex	AEG

The following highlights departmental accomplishments from the calendar year 2021:

The Guidance Department continues to provide post-secondary options and accessibility to all students. Our college visit program provided virtual opportunities to all juniors and seniors this past year. We had over 100 college admission counselors schedule both in-person and virtual visits with our students.

MHS students participated in the of the Signs of Suicide (SOS) program. The 9th graders all received the SOS High School Program, which helps students recognize the signs and symptoms of depression and/or suicide. During class, students were introduced to the SOS program, watched a DVD about the signs of suicide, completed the Brief Screen for Adolescent Depression screening, scored their individual depression screening, and were provided with guidelines for getting further help, if necessary. In addition, the 12th graders participated in the SOS: Life Beyond High School program. This program addresses the signs and symptoms of depression and/or suicide, and treatment options for students.

The Medfield High School English Department developed its curriculum to adjust to the new master schedule. Professional development initiatives included examining ELA textbooks for implicit bias, diversifying the literature that was presented to students, and researching changes to the 9th grade Honors summer reading options. Several teachers led sessions at our Digital Learning Day workshops and others participated in building and district-wide committees. This past year, the English teachers developed a goal to implement vocabulary in a new and meaningful way.

Despite the numerous guidelines and limitations that were in place last spring, the Music Department was very fortunate to be able to offer concerts for all of its ensembles, in addition to having students participate in Medfield's Porchfest and the Rolling Rally. The MHS Theater Society offered an outdoor production of "You're a Good Man Charlie Brown." In the fall and early winter of 2021, all ensembles returned to typical activities with school concerts, Pep Band, Medfield's Holiday Parade, participation in the Lowell Mason Holiday Concert, and performing at all elementary schools. The MHS Theater Society offered "A Wrinkle in Time" as its fall production.

The MHS Visual Art department was pleased to have returned to in-person art shows for the AP Studio and All-School Shows. The 27th Annual Zullo Gallery and Art N Bloom shows brought student work into the community in both in-person events and virtual shows using interactive websites. In addition, there were a number of MHS students who received recognition for their talents in art. The following students won awards in juried shows at the statewide and national level:

- Scholastic Awards--Nigel Lau (2), Emery Swirbalus (3), and Anna Zhang.
- The Massachusetts Art Education Association (MAEA) –Ava Blake received the President's Choice Award
- MAEA Recognitions Exhibit–Paulina Derevyanko, Emery Swirbalus, Avery Ayer, Grace O'Donnell, Nigel Lau.

From the AP Studio, six students have gone on to pursue four-year degrees in the field of Art and Design. They will be studying in the fields of animation, fashion and textile design, painting, and sculpture.

Our Wellness Departments is pleased to report that through a community partnership built between Medfield Cares about Prevention (MCAP - a program within Medfield Outreach), twelve Medfield HS students attended the Norfolk District Attorney's Team Rival Leadership Conference at Gillette Stadium in November 2021. At the conference, Medfield High School received a \$1500 grant in recognition of their efforts in promoting healthy choices and strong schools across Norfolk County. These funds will be used to further programming and education in our Wellness classes, which are aimed at substance use prevention and healthy decision-making.

In Science, curriculum maps and labs were adjusted to better fit into the new master schedule. Explore Learning simulations were added to the science program and the use of Positive Physics was incorporated, which allows students to pace their

learning and receive immediate feedback from their Physics teachers. Two new quarter classes were added this past year, Astronomy and Current Issues in Science. The science department welcomed guest speakers (Forensic and Marine sciences) and also celebrated Stem Week, Mole Day, and Forensics Week. The science teachers continued to work collaboratively and several presented at DLD.

The Social Studies Department saw all juniors complete a civics project, connecting with local, state, and national leaders to learn more about how to effect change and make a difference. Students worked in small groups with a topic of their choice.

Holocaust survivor Izzy Milkow visited virtually with Garland Kincaid's World History class. The Social Studies Department voted to honor 3 members of the Class of 2021 - the Richard DeSorgher Active Citizen Award was given to Catherine Bergland, the Gary Stockbridge Global Citizen Award went to Angelina Rijo and the Social Studies Award was presented to Liam Frazier.

The Business Department saw DECA (prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management) membership grow and 63% of our district competitors made it to states. Justin Kittredge, Medfield resident & iSlides CEO/founder, came to discuss his Shark Tank and start up company with the Entrepreneurship classes. New units, including cyber security and global business etiquette were piloted in Introduction to Business classes. In addition, Advertising and Marketing classes studied new units - Sports and Entertainment and Creating a Public Relations campaign.

In World Languages and Cultures, our teachers continued to work on curriculum to provide more comprehensible input to students and to make assessments as authentic as possible. Due to the pandemic, our international language trips to China, Costa Rica, and France were postponed. There were 45 seniors who were awarded the Seal of Biliteracy, 39 students were recognized for their outstanding National Latin Exam scores and over 100 members were inducted into the various language National Honor Societies.

The Medfield High School Math Department continues to align its curriculum to the Massachusetts Mathematics Frameworks (2017). The department worked this past year to create curriculum maps that are adjusted to our new schedule. The MHS math department also offered a new semester class, Statistics, at the College 1 and Honors levels this year. The math teachers have participated in a variety of professional development opportunities, presented at Medfield's Design Your Learning Day, and have been involved in a district-wide book club. This past year



we were able to invite a guest speaker (via Zoom) to talk with our Applied Math seniors about the real estate industry.

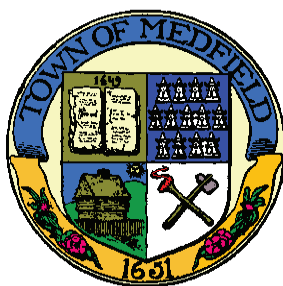
On behalf of the entire faculty at Medfield High School, I want to sincerely thank the Medfield School Committee and the Medfield community at-large for its continued support.

Respectfully submitted,

Robert Parga, Principal

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Commencement  
Exercises of  
**MEDFIELD HIGH SCHOOL**



**The Amos Clark Kingsbury High School**  
**Class of 2021**

*Sunday, June 6, 2021*  
*1:00 PM*

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## CLASS OF 2021 OFFICERS

Chloe Dudley, *President*

Jackson Foscaldo, *Vice President*

Rebecca Garvey, *Secretary*

Katherine Anderson, *Treasurer*

Eva O'Toole, *Representative to the School Committee*

*Class Advisors*

Anne Lodge

Stephanie Worthley

## ADMINISTRATION

Dr. Jeffrey J. Marsden, *Superintendent*

Robert Parga, *Principal*

Heather M. Mandosa, *Assistant Principal*

Jeffrey D. Sperling, *Assistant Principal*

## SCHOOL COMMITTEE

Jessica Reilly, *Chairperson*

Leo Brehm

Timothy Knight

Meghan Glenn

Anna Mae O'Shea Brooke

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## GRADUATION PROGRAM

NATIONAL ANTHEM. . . . . Alessandra Kelley, Nicole Mulready,  
Maria Neafus

WELCOME . . . . . Chloe Dudley  
*President, Class of 2021*

OPENING REMARKS. . . . . Dr. Jeffrey J. Marsden  
*Superintendent of Schools*

HONOR ESSAYISTS. . . . . Catherine Bergland, Erin Sullivan

MESSAGE TO THE CLASS OF 2021. . . . . Jessica Reilly  
*Medfield School Committee*

SENIOR SPEAKER. . . . . Marissa Gorog

MESSAGE FROM THE PRINCIPAL. . . . . Robert Parga

## PRESENTATION OF DIPLOMAS\*

Robert Parga. . . . . *Principal*

Heather M. Mandosa. . . . . *Assistant Principal*

Anne Lodge. . . . . *Class Advisor*

Stephanie Worthley. . . . . *Class Advisor*

**\*PLEASE REFRAIN FROM APPLAUSE UNTIL ALL  
GRADUATES HAVE RECEIVED THEIR DIPLOMAS**

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## CLASS OF 2021

EVAN SCOTT ADOLPH	> GRACE NORA FOLEY
+ > KATHERINE ELIZABETH ANDERSON	JACKSON FORDE FOSCALDO
> KRISTA RYANN ANDERSON	+ > ABIGAIL SLYER FRANKEL
+ EDWARD JAMES ARIEL IV	> NOLAN ROBERT FRANKS
+ AVERY ROBINSON AYER	> SLATER PATRICK FRANKS
> MEGHAN ISABELLE BANNISTER	LIAM EDWARD FRAZIER
WILLIAM JAMES BARR	BRENDEN SCOTT FUGLESTAD
> ANDREW ROBERT BARRETTTE	> ADELAIDE FRANCIS GARDINER
HANNAH JUNE BARROWS	REBECCA ALDRICH GARVEY
MOLLY ANN BARRY	> LORENZO PAOLO GATTI
HENRI FRANCOIS BEAUDOIN	JUSTIN ROBERT GAUCH
COLIN PATRICK BENSON	JAMES PETER GERARDI
+ > CATHERINE ADELE BERGLAND	MICHAEL DAVID GINGRICH
CAMERON JAY BERKE	+ > MOLLY KATE GOONAN
JOSEPHINE ROSE BISCIOTTI	CHAD HARRISON GORDON
> KATHRYN MARY BLAKE	CARLOS GORGE
JOHN JOSEPH BOCHIECHIO	+ > MARISSA EMILY GOROG
> SARAH GRACE BOYD	> JACOB BRYAN GRENON
TRISTAN PATRICK BOYER	ADRIAN CHRISTOPHER GRIFFIN
AMY ELAINE BOYT	COLBY TAYLOR GUARNAGIA
OWEN JAMES BRAND	TAYLOR ELIZABETH GUINDON
JULIA ROSE CAHILL	REIS WADE HANNA
+ > CAROLINE GRACE CALLAHAN	> MOLLY DALE HARDIMAN
AIDAN BON CHAN	> BRENDAN JOSEPH HARDING
+ > GABRIELA ALESSANDRA CHRISTO	+ SENNETH ANNE HARTVIGSEN
> SARAH ELIZABETH CHURCHILL	JEREMY RYAN HECHT
GARRETT CLINTON COMPSTON	SAMUEL BERGH HEDGES
MCLEAN DAVID CONNER	CHRISTOPHER DAVIS HERBST
NICHOLAS EDWARD CROFTS	DAVID PATRICK HILL II
+ > MARCUS XAVIER D'ANGELO	+ LUCAS DAVID HISSONG
JONATHAN JOSEPH DEADY	MADISON ELISE HOGARDT
DOMENIC MATTHEW DEMARZO	> MATTHIEU JULES HUSS
TYLER JONATHAN DEMERS	> ERIN DAVIS INFANTINO
ALEXANDER CASEY DEMILLE	ANNA MARGARET-MARY JOHNSON
WILLSTON DESTIN	DAVID TYLER JONES
> SOPHIA KATHERINE DONNER	GRACE TERESA KEENE
> CATHERINE GRACE DOOLEY	ALESSANDRA HENRIETTA-MAY KELLEY
MICHAEL ALLAN DOWNING	ANN REGINA KENNEDY
ALLY ROSE DUBBS	BRENDAN JOHN KIRK
CHLOE ELIZABETH DUDLEY	KATRINA NANSUBUGA KIZITO
SHELBY KATE DURHAM	CAITLIN EILEEN KNIGHT
KARL ANDREWS ERICSON	SAMUEL MEACHAM KORNET
+ > SAMANTHA FALVEY	PAIGE GAIL KOTERBA
LANA BETH FARRELL	JAKE MICHAEL KRAEMER
AIDAN JEFFREY FEDOR	ANNALISE KRATOCHWILL
THOMAS CHIN FERRIS	ALLISON MAEVE LANE
MAIJA ASHLEY FLYNN	NIGEL CHILTON LAU
DENNIS JAMES FOLAN III	> GRACE ANN LAUTZ

### SYMBOLS OF DISTINCTION

Gold tassel: National Honor Society

Purple/Gold cord: Latin Honor Society

Red/Gold cord: Spanish Honor Society

Red cord: Chinese Honor Society

Multi-colored tassel: Art Honor Society

Royal Blue/Red cord: French Honor Society

Navy Blue/White cord: Student Government



## CLASS OF 2021

- > SARAH ROSE LAUTZ
- CHRISTOPHER JAMES LAWSON
- JAMES CLINTON LAYDEN
- + SIDNEY HOAN LE
- SABRINA WAI-LING LEE
- BENJAMIN THOMAS LEONARD
- > NOELLE LINNEA LINDGREN
- EDWARD TIANYUAN LIU
- KAYLA ROSE LUCZAK
- NAOMI SAM CHEE LUNG
- MELANIE ANNE LUSSIER
- MATTHEW JOSEF MACTAVISH
- OWEN KENNETH MANUEL
- JUDSON REID MARBLE
- TRISTAN SCOTT MARBLE
- CHARLES JOSEPH MARIE
- RICHARD PAUL MATHEWS III
- JESSICA ELLEN MATTOON
- SOPHIA CATHERINE MCAVOY
- KAITLYN ELIZABETH MCCARTHY
- BRIDGET NORA MCHALLAM
- VIRGINIA MARGARET MILLS
- LIAM JOSEPH MILNE
- PETER ALEX MOISEYEV
- RACHAEL ELIZABETH MORRISON
- JULIA PARIS MORRISSEY
- + > NICOLE MARGUERITE MULREADY
- RYAN DAVID MURRAY
- ELIANA TERESA NARDELLI
- SAM PATRICK NASH
- SYDNEY ELIZABETH NASH
- MARIA NOELLE NEAFUS
- LIAM THOMAS NEDELL
- JESSICA LYNN NICOTERA
- GRACE AGNES O'CONNELL
- > KATHERINE GRACE O'CONNOR
- + > GRACE ELIZABETH O'DONNELL
- BENJAMIN THOMAS O'NEIL
- CONOR TIMOTHY O'SULLIVAN
- RYAN CORY O'SULLIVAN
- > EVA SHANNON GUERRERO O'TOOLE
- MARY JULIETTE ORIO
- JEFFERY GRAHAM PAGE
- SAMUEL JOSEPH PALMER
- AIDAN ROBERT PARKER
- PHILLIP SHERIDAN PARKER
- RYAN THOMAS PARKS
- AMISHA BHARATKUMAR PATEL
- BHUMI HASHMUKH PATEL
- AIDEN JOSEPH PERACHI
- > MATTHEW JAMES PERACHI
- ELLA MOOR PEZZULLO
- > LAUREN MARIE PLONSKI
- + BENJAMIN BEISLER PREVITE
- MICAELA IRENE PROEFROCK
- CHLOE ROSE PUCCI
- KATHERINE ANYA QIAN
- COLIN GREGORY QUINT
- AIDAN MICHAEL REDDING
- KARLENE CARRIE RHUDA
- ANGELINA RIJAL
- ANGELINA NOELLE RIJO
- + ANTONIA BELLE RIJO
- ANTONELLA MARIE RIZZO
- + > CHARLOTTE CATES ROYSTON
- JOSEPH BLAKE SABRA
- BRANDON TAYLOR SAHR
- + > THEODORE CAVANAUGH SAWAN
- CLAIRE WINSLOW SAWYER
- > ELIZABETH GRACE SCHECK
- GARRISON MICHAEL SCHILLING
- ANNA LINDSEY SCHULMAN
- ERIKA NICOLE SEAMAN
- JOHN ROBERT SHELLEY
- KATELYN MARIE SHIELS
- ELIZABETH HOPE SHILALE
- + > CAMILLA FANNIE SILK
- BRENNNA MARY HOLOHAN SMITH
- ROBERT THOMAS SPAETH
- ANDREW HARRIS STEVENS
- + > ERIN ELIZABETH SULLIVAN
- > EMERY ELIZABETH SWIRBALUS
- DEMETRIOS EVANGELOS TASSIOPOULOS
- CARLOS VICTOR GEORGE THOMAS
- ERIC ROBERT THOMPSON
- OLIVIA ANNE TOMLIN
- JACOB LEE-ROY TONGUE
- PETER HERBERT HORGAN TRAVIS
- MICHAEL ANTHONY VACHON
- ELIZA RUTH VARA
- > ISABEL RUTH VARA
- AUSTIN JOSEPH VERGE
- EDWARD PAUL VILES
- + > MOLLY ELIZABETH WAGENSELLER
- CHARLES GERARD WALSH
- JAMES LEE WILDER
- GABRIELLE LOVE ZEHME
- > RUZHEN ZHANG

+ RECOGNIZED FOR ACADEMIC EXCELLENCE  
> EARNED THE MASSACHUSETTS SEAL OF BILITERACY



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## SENIOR RECOGNITION AWARDS

National Merit Commended Scholars.....Marcus D’Angelo,  
Abigail Frankel, Reis Hanna, Senneth Hartvigsen, Tristan Marble,  
Benjamin Previte, Elizabeth Scheck

Daughters of the American Revolution  
Citizenship Award.....Avery Ayer

Academic Excellence Awards.....Katherine Anderson,  
Edward Ariel, Avery Ayer, Catherine Bergland, Caroline Callahan, Gabriela Christo,  
Marcus D’Angelo, Samantha Falvey, Abigail Frankel, Molly Goonan,  
Marissa Gorog, Senneth Hartvigsen, Lucas Hissong, Sidney Le,  
Nicole Mulready, Grace O’Donnell, Benjamin Previte, Antonia Rijo,  
Charlotte Royston, Theodore Sawan, Camilla Silk,  
Erin Sullivan, Molly Wagenseller

John Panciocco Humanitas Awards.....Avery Ayer,  
Grace O’Donnell, Emery Swirbalus

Student Government.....Evan Adolph, Katherine Anderson, Edward Ariel,  
Meghan Bannister, Andrew Barrette, Nicholas Crofts, Marcus D’Angelo,  
Chloe Dudley, Jackson Foscaldo, Rebecca Garvey, Chad Gordon,  
Marissa Gorog, Jake Kraemer, Nigel Lau, James Layden, Julia Morrissey,  
Sydney Nash, Eva O’Toole, John Shelley, Erin Sullivan,  
Eliza Vara, Isabel Vara, Molly Wagenseller

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## DEPARTMENTAL AWARDS

### ART:

Excellence in Visual Arts Awards. . . . . Christopher Herbst, Nigel Lau,  
Grace O'Donnell, Emery Swirbalus,

Scholastic Art Awards. . . . . Nigel Lau, Emery Swirbalus,  
Ruzhen Zhang

MAEA Emerging Artist Awards. . . . . Avery Ayer, Nigel Lau, Grace O'Donnell,  
Emery Swirbalus

Excellence in Ceramics Award. . . . . Abigail Frankel

Steven Spielberg Video Award. . . . . Mary Orio, Gabrielle Zehme

### ENGLISH:

Creative Writing Award. . . . . Senneth Hartvigsen

Yearbook Awards. . . . . Krista Anderson, Erin Infantino, Ella Pezzulla

English Awards. . . . . Katherine Anderson, Senneth Hartvigsen, Nicole Mulready

Amy Fiske Writing Award - Honorable Mention. . . . . Senneth Hartvigsen

### MATHEMATICS:

MAA American Mathematics Competition. . . . . Lucas Hissong,  
Samantha Falvey, Paige Koterba

New England Math League. . . . . Katherine Qian

Excellence in Math. . . . . Edward Ariel, Samantha Falvey, Lucas Hissong

Above & Beyond in Math. . . . . Meghan Bannister, Erin Infantino,  
Samuel Kornet, Anna Schulman

### MUSIC:

John Philip Sousa Band Awards. . . . . Molly Goonan, Tristan Marble

Louis Armstrong Awards . . . . . Michael Downing, Peter Moiseyev

National Choral Awards. . . . . Nicole Mulready, Maria Neafus

National Orchestra Awards . . . . . Garrett Compston, Judson Marble

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## DEPARTMENTAL AWARDS (Continued)

### SCIENCE:

Chemistry. ....	Nolan Franks
Engineering II. ....	Lucas Hissong
Physics. ....	Garrett Compston
Environmental Studies. ....	Samantha Falvey, Molly Goonan, Grace O'Donnell
Environmental Science. ....	Charlotte Royston
Anatomy & Physiology. ....	Charlotte Royston, Erin Sullivan
Society of Women Engineers. ....	Paige Koterba

### SOCIAL STUDIES:

Social Studies Award. ....	Liam Frazier
Gary Stockbridge Global Citizenship Award. ....	Angelina Rijo
Richard DeSorgher Active Citizen Award. ....	Catherine Bergland

### WELLNESS:

Outstanding Participation in Wellness. ....	Liam Frazier
Outstanding Participation in Athletic Training. ....	Jacob Grenon

### WORLD LANGUAGES & CULTURES:

French. ....	Sarah Boyd, Molly Goonan
Mandarin. ....	Garrett Compston, Katherine Qian
Spanish. ....	Catherine Bergland, Sarah Churchill, Grace O'Donnell

### National Latin Exam:

Latin II, magna cum laude. ....	Samuel Nash
Latin IV, maxima cum laude. ....	Kaitlyn McCarthy
Latin IV, summa cum laude. ....	Antonia Rijo, Erin Sullivan

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## SCHOLARSHIP RECIPIENTS

Medfield High School Scholar/Athlete Awards. . . . .	Edward Ariel, Molly Wagenseller
Medfield Sportsmen's Club Harry S. Sonnenberg Scholarships. . . . .	Carlos Gorge, Antonella Rizzo
Thomas Reis Sportsmanship Awards. . . . .	Katherine Anderson, Liam Frazier
National Honor Society Scholarships. . . . .	Katherine Anderson, Avery Ayer, Owen Brand, Taylor Guindon, Madison Hogardt, Samuel Kornet, Jake Kraemer, Sophia McAvoy, Liam Nedell, Grace O'Donnell, Elizabeth Scheck
Medfield Teachers Association Book Award . . . . .	Joseph Sabra
Norfolk Teachers Association Scholarship. . . . .	Kayla Luczak
Tassos P. Filledes Memorial Scholarship. . . . .	Molly Hardiman
Madelyn L. Grant Scholarships. . . . .	Caroline Callahan, Sidney Le
Margaret T. Jenkins Memorial Scholarship. . . . .	Kayla Luczak
Medfield High School PTO Community Service Award. . . . .	Samuel Hedges
Medfield High School PTO School Spirit Scholarships. . . . .	Katherine Anderson, Liam Frazier
Medfield High School PTO Excellence Award. . . . .	Rebecca Garvey
Medfield Youth Basketball Association Bob Porack Memorial Scholarships. . . . .	Edward Ariel, Camilla Silk
Berkshire Hathaway Home Services Page Realty Scholarship, in Celebration of the Life of Eric Zorn. . . . .	Nigel Lau
Medfield Lions Club Scholarships. . . . .	Meghan Bannister, Nolan Franks
Medfield Employers & Merchants Organization Scholarships. . . . .	Samantha Falvey, Adelaide Gardiner, Angelina Rijal
American Legion, Beckwith Post No. 110 Auxiliary Scholarships, Stephen Hinkley Memorial Awards. . . . .	Senneth Hartvigsen,
Sons of the Legion, Beckwith Post No. 110 Scholarship . . . . .	Katelyn Shields
American Legion Phil Burr Scholarship Award. . . . .	Anna Johnson
American Legion Al Manganello Scholarship Award. . . . .	Jackson Foscaldo

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## SCHOLARSHIP RECIPIENTS (Continued)

American Legion Chief William Mann Scholarship Award. . . . .	Dennis Folan
Medfield Youth Baseball/Softball Scholarships. . . . .	Sabrina Lee, Katherine O'Connor, Charles Walsh
David E. Medeiros Memorial Theatre Society Award. . . . .	Molly Goonan
Daniel C. Palermo Spirit of Drama Awards. . . . .	David Jones, Chloe Pucci
MHS Theatre Society Awards. . . . .	Brendan Fuglestad, Ruzhen Zhang
MHS Theatre Society Award of Distinction. . . . .	Nicole Mulready
Medfield Soccer, Inc. Scholarships. . . . .	Sarah Churchill, Benjamin Previte
Student Council Awards. . . . .	Eliza Vara, Molly Wagenseller
Student Council Unsung Leadership Awards. . . . .	Adelaide Gardiner, Sabrina Lee, Peter Travis
Amy Fiske Creative Writing Award-Senior Prose. . . . .	Antonia Rijo
Middlesex Savings Bank Scholarship. . . . .	Katrina Kizito
Lowell Mason House Scholarships. . . . .	Michael Downing, Grace Keene, Judson Marble
Lowell Mason Music Education Award. . . . .	Nicole Mulready
Jeanne M. McCormick Memorial Music Award. . . . .	Nolan Franks
The Music Pillar Awards. . . . .	Garrett Compston, Senneth Hartvigsen, Tristan Marble
Medfield Police Daniel McCarthy Memorial Scholarship. . . . .	Krista Anderson
Medfield Police Detective Robert E. Naughton Memorial Scholarship. . . . .	Madison Hogardt
Hannah Adams Scholarships. . . . .	Eva O'Toole, Ella Pezzullo, Anna Schulman
Medfield Permanent Firefighters Association Scholarships. . . . .	Julia Cahill, Jessica Mattoon, Matthew Perachi, Charles Walsh
Medfield Firefighters Mutual Relief Association Scholarships. . . . .	Taylor Guindon, Eva O'Toole
Michael J. Sullivan Memorial Scholarships. . . . .	Caroline Callahan, Liam Frazier
Eric Michael Perkins Football Scholarship. . . . .	Edward Viles

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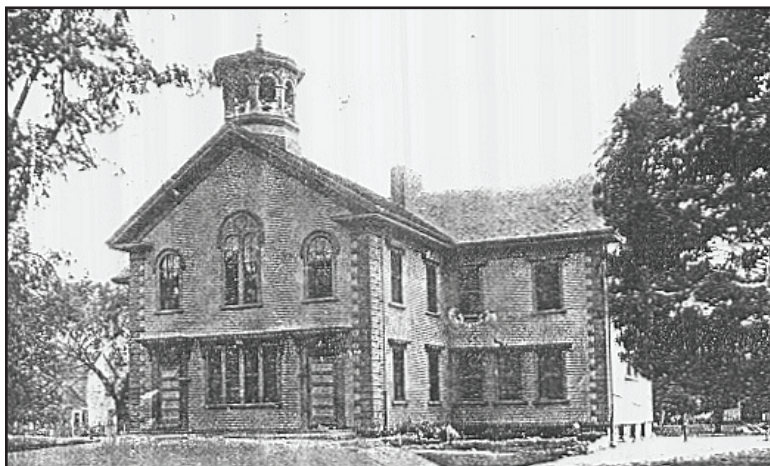


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## SCHOLARSHIP RECIPIENTS (Continued)

Medfield Youth Hockey Doug Woodruff Scholarship. . . . .	Michael Vachon
Peter Panciocco Youth Hockey Scholarships. . . . .	Nolan Franks, Taylor Guindon
Don Brown Youth Hockey Scholarships. . . . .	Nolan Franks, Taylor Guindon
The Thomas Award-Medfield Girls Hockey & Thomas Family Dental Associates Scholarship. . . . .	Taylor Guindon
Larry Dunn Memorial Scholarship. . . . .	Camilla Silk
Andrea Trasher Memorial Scholarship for Good Citizenship. . . . .	Avery Ayer
SEPAC - Andrea Trasher Scholarships . . . . .	Eliana Nardelli, Edward Viles
SEPAC Awards. . . . .	Grace O'Donnell, Ella Pezzullo
Medfield High School Reunion Committee Scholarship, In Memory of Elaine Rawding Taylor. . . . .	Anna Johnson
Medfield High School Alumni Association John Panciocco Memorial Scholarship. . . . .	Molly Hardiman
Medfield High School Alumni Association Scholarship. . . . .	Samuel Hedges
New 'N Towne of Medfield Scholarships. . . . .	Brendan Harding, Charlotte Royston
Medfield Youth Lacrosse Scholarships. . . . .	Kathryn Blake, Jacob Grenon, Samuel Hedges, Erin Sullivan, Michael Vachon
Peter Kenny Medfield TV Award for Excellence in Community Media. . . . .	Brenden Fuglestad
Lord's/William J. Kelly Memorial Scholarship. . . . .	Meghan Bannister
HUB International Agency Scholarship. . . . .	James Layden
The Richard "Doc" Nickerson Memorial Scholarship. . . . .	Samuel Palmer
The Brian W. Lawler Scholarship. . . . .	Krista Anderson
Michael McCloud Baseball Scholarship. . . . .	Benjamin Leonard
Mitchell Construction Scholarship. . . . .	Garrett Compston
Sunshine Principal's Award. . . . .	Rachael Morrison
Sunshine Assistant Principals' Award. . . . .	Liam Milne
Bird's Hill Compounding Scholarship. . . . .	Sarah Churchill
Medfield Town Democratic Committee Scholarship. . . . .	Katherine Anderson

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MEDFIELD HIGH SCHOOL CIRCA 1887



AMOS CLARK KINGSBURY HIGH SCHOOL  
1961 - 2005



MEDFIELD HIGH SCHOOL  
2005-Present

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# REPORT OF BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

On behalf of Thomas A. Blake Middle School, it is my pleasure to submit this Annual Report for the year ending December 31, 2021. Due to Covid-19, all students and staff worked remotely from mid-March through June. In the spring of 2021, our students and staff returned to an in-person model, with the exception of our students and staff who were part of Cohort D (all remote). Our nurses at Blake, Tricia Williams and Arlene O'Donovan-Driscoll, have been instrumental in supporting our students, staff, and community throughout this school year.

All of our work is grounded in the mission for the Blake community and the overarching essential question we have posed, guiding our endeavors...

**Essential Question for Blake:** How can we cultivate and curate the progression of student learning and growth?

## **Blake Mission Statement**

Blake Middle School believes in a living mission statement, based on the concept that our community seeks and respects knowledge, integrity, character, wisdom, and the willingness to adapt to a continually evolving world.

## **Guiding Questions:**

- *Will you account for the goals of the community?*
- *Will you learn to recognize the indicators of a strong, positive character?*
- *Will you know how it feels when you do the right thing?*
- *Will you know how to emulate the admirable traits of your peers?*
- *Will you know how to be the peer your peers choose to emulate?*

The Blake Site Council and staff have worked diligently to establish a thoughtful School Improvement Plan, aligning our goals with the district's 2016-2021 Strategic Plan.

## **Thomas A. Blake Middle School School Improvement Plan Goals**

**Goal 1** – To artfully design and implement **curriculum** that amplifies all **student learning** through innovation, technology, and skill-building

**Goal 2** – To curate teaching practices and **professional growth** to improve clarity, purpose, and service delivery

**Goal 3** – To further enhance our climate and culture of **reflection and feedback** for optimal learning, engagement, and experiences

The following provides an update and highlights the many accomplishments that took place at Blake during the 2021 calendar year.

## **CURRICULUM AND INSTRUCTION HIGHLIGHTS**

At Blake, our staff worked on developing engaging units of study to provide an enriching learning environment to both challenge and nurture our students. As noted above, the overarching and essential question that has been guiding our work has been, *‘How can we cultivate and curate the progression of student learning and growth?’* Curriculum was reviewed to ensure that the scope and sequence of the delivery of content was consistent and aligned, both vertically and horizontally. An ongoing focus area for all teachers at Blake has been the development of common assessments and establishment of common practices at both the department and grade levels.

The expansion of technology has provided meaningful and purposeful ways to enhance the learning experience and environment for our students, with the hopes of establishing a ‘ubiquitous presence’ of technology in the day-to-day reality of education. We have established the following as benchmarks or evaluative measures for determining the efficacy of the pilots/initiatives and the devices: organization, access to presentation and learning tools, collaboration in and out of the classroom, communication between student and teacher, and the fluid adaptation with new ways to ‘learn and do.’ With a commitment to continued growth with feedback, we are assessing progress through classroom observations, professional development, informal and formal feedback from parents and students, and staff input. We are committed to providing an equitable learning experience for our students and appreciate the shared commitment and investment in the education of our students. As we look forward to the 2021-2022 school year, the district is examining the impact and feasibility of purchasing Chromebooks for incoming sixth graders.

Our Google Apps for Education (GAPE) platform/domain has enhanced our students’ ability to access, collaborate, and share what they have been learning in school. This thoughtful integration of technology has provided opportunities for interactive and individualized learning projects and experiences, such as the

employment of Little Bits to teach waves and model digital signals in sixth grade, 'light up poetry' in English, Purpose video project in 7<sup>th</sup> grade, solar oven design thinking project, comparative anatomy dissection, live essay writing with the use of Google Drive, connecting via social media with authors, Renaissance Round Table project, and interactive classroom discussions.

While these technological advances have offered many potential benefits to our curriculum and education here at Blake, at the heart of our work we have remained mindful that they do not 'replace' or serve as a substitute for excellent teaching. Our goal and efforts have been centered on the belief that they serve as a vehicle to enhance the practices that have been in place. A key component of our work with all of our students has been working to embed our Digital Citizenry curricula into all disciplines - the modeling of the responsible use and implementation of technology, always keeping in mind the ethical and safety issues that are inherent in these endeavors. Students have also followed the same MA curriculum frameworks and common core Blake curricula.

We have continued to work closely with staff at both the high school and elementary schools to align and coordinate both programming and curricula. We have worked to improve our systems of communication, coordinating efforts amongst administration, staff, and students. This work has taken place at the staff, department, and grade levels. One of our more significant curriculum endeavors has been the progress made towards a more effective formalized system of feedback on student learning and growth, specifically employing Standards Based Reporting. In the 2020-2021 school year, we shifted from pilot to program across all grade levels and disciplines. Our staff has been working to address the recommendations from Dr. Power's analysis (April 2021). A significant focus of this work, moving forward, has been streamlining the process, teacher calibration, and incorporating elements of traditional grading in 7th/8th grade ('the middle way'). The world language department's focus on the proficiency-based curriculum for all students has dovetailed nicely with the standards based approach to instruction and feedback.

Our Explorations rotation in sixth grade allows for an exploratory and inquiry approach for all students, incorporating a cross-discipline unit and tiered intervention model. As part of this model, we are looking to better articulate and establish our RTI (Response to Intervention) structures for 6th grade and beyond. This work is done in conjunction with our Student Support Team to better meet the needs of all learners.



Our teachers work to establish common assessments, protocols, and procedures and articulate them both horizontally and vertically. We have looked closely as an 8th grade team, along with the 6th and 7th grade teams, with our department chairs and the 9th grade team to examine practices to bridge programming and identify areas of inconsistency to facilitate a smooth transition from the middle school to the high school. Our mathematics and English departments have made significant progress aligning the curriculum with the Common Core standards. The grades 6-12 English Language Arts vertical team on writing has continued a curriculum review and realignment process based on the revised DESE ELA Frameworks. Our science department has worked closely to align and realign the curricula with the new science and engineering standards - they are in year three of implementation. The science department has also made a concerted focus on implementing the CER (Claim, Evidence, Reasoning) framework for writing, along with their work on updating all curriculum maps. In addition, the science department began using Study Island as a tool for review of concepts, along with formative assessments.

Over the past few years, a team of teachers from Blake worked to reexamine our expectations and incentives for the summer reading program to better align with our curricula and philosophy. We shifted from an incentive-based model and broadened the choices and options for all students. Blake Middle School believes that independent reading for pleasure is invaluable to students' lifelong learning and it needs to be encouraged and cultivated. The middle school's summer reading program strives to foster a love of reading through student choice and also encourages students to read a carefully selected book which reflects Blake Middle School's values around literature. Time is spent at the beginning of each school year discussing the books that were read with projects that reinforce the core values of Blake. Feedback from staff, students, and families has been positive and we look forward to improving this program each year.

At the classroom level, we have adjusted and revised our curricula to better address the varying needs of our students, align curricula, and enhance the learning experience. The focus here is on expanding authentic learning opportunities for all students. Some examples in 6<sup>th</sup> grade include: Google AR explorations, Chinese New Year food projects, incorporation of diverse voices in the poetry and short story units, articulation and alignment of priority standards across all disciplines, and incorporating comprehensible reading into the curricula for world language. Some examples in 7<sup>th</sup> grade include: articulation and alignment of priority standards across all disciplines, incorporating comprehensible reading into the curricula for world language; podcasting in Public Speaking classes,

development and use of benchmarks to map student progress towards masters of priority standards, Chinese New Year food projects, new PBL units across disciplines, Grupo Fantasia presentation in world language, book club initiative in SSR, and hands-on and presentation projects. Some examples in 8<sup>th</sup> grade include: articulation and alignment of priority standards across all disciplines, AAPPL testing for all World Language students to inform our instruction, 1:1 conferencing in 8th grade English with term essays to personalized feedback and discussion of priority standards, Weather Station with Microbits (physical computing), and incorporating comprehensible reading into the curricula for world language.

Students in our ACCESS program have been engaged in life skills development, incorporating community outings and connections with the greater student/staff community at Blake. Building off the work of other departments in the school, all departments are working towards establishing consistent blogs to highlight initiatives and serve as a platform of communication. These blogs have given a voice to each department member and helped to publish the good work that is taking place. This is an area in need of reflection and improvement, as we look to build more connections with the community outside of our buildings.

As we look to expand our students' familiarity with and understanding of computer science, the entire Blake community once again participated in The Hour of Code during Computer Science Education Week in December. This year Diane Horvath and Kerry Cowell established a workshop structure through the math department for students to find entry points into this field, and it was a great success. The skill and practice of coding is increasingly important for our students as we work to enhance their problem-solving and analytical skills in the fields of science, engineering, mathematics, and technology. Students have the opportunity to create, construct, and bring ideas to life as we integrate it into the curriculum and offer experiences through 6th grade coding, 8th grade Innovation Lab, and other units/lessons across the curricula. Along similar lines, we are looking to maintain a strong emphasis on STEM and STEAM, bringing Medfield High School alumni in STEM fields to talk with our 8th grade students.

We are continually examining the physical environs at Blake to stay current and match the needs of our students, keeping in mind the idea that 'geography affects culture'. As such, the 'geography' of the Blake Library Media Center has continued its transformation to reflect and meet the evolving needs of students and teachers, enhancing our school's culture of learning. The bookshelves have been rearranged, leaving us with a more open and flowing room, and the open spaces have been filled with newly purchased chairs, tables and desks that are easily

arranged for various educational purposes. Significant thanks go to MCPE and Blake PTO for their strong support of this initiative over the past few years. This is an ongoing process for our school. In a similar vein, our art department has continued their efforts to focus on collaborative learning opportunities, designing murals for the school in public spaces.

As a school we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will continue to be a significant area of focus for 2021 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences.

Adjustments have been made to offer appropriate challenges for all learners and improve student achievement. As a school, we have been looking to improve our Student Support Team structure, engage with the SEL Task Force, and expand our work with Standards Based Reporting. Our Special Education department has been looking closely at models of support, including learning center, servicing, different models of support, schedule options, and transitions from Blake to Medfield High School. Efforts across the grade levels include: 1:1 conferencing in classes, skill reflections and goal setting, enhanced support in Explorations, 20% time incorporated across various disciplines, expansion of clubs and after-school activities for all students, and continued work with digital portfolios.

Due to the impact of Covid-19, we were unable to provide many of the on-site and off-site experiences for our students that give opportunities to learn outside of the traditional classroom environment. Experiences we were able to resume included our Veterans Day recognition/visit/lunch with local veterans, Turkey Bowl food drive at Thanksgiving with our 8th graders, and a student-staff volleyball game after school. These experiences are rooted in our Blake curriculum and provide avenues for learning and team building that enhance our lessons, and we hope that 2022 will allow us to resume more of them. A few adjustments made included a Virtual trip to Washington, D.C. for our 8th graders and our Virtual 8th grade graduation.

Our Guidance department has worked closely to support students and families. Blake Middle School Guidance Counselors presented the SOS Signs of Suicide Prevention Program to all 7th grade students. This is the only school-based suicide prevention program selected by The Substance Abuse and Mental Health Services

Administration for its National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The goals of the program are to help our students understand that depression is a treatable illness, and help them assess whether or not they may have symptoms consistent with depression; to explain that suicide is a preventable tragedy that can occur as a result of untreated depression; to provide students training in how to identify serious depression and potential suicidality in a friend; and to impress upon our students that they can help themselves or a friend by taking a simple step of talking to a responsible adult about their concerns. The data we have collected from the MetroWest Adolescent Health Survey has served and will continue to serve as a means of assessing the impact of and need for this work.

Thanks to the support of the School Committee and community, we were able to hire a full-time adjustment counselor for our students at Blake. We have worked to enhance our Group Guidance Classes to incorporate Social Emotional Learning competencies: 6th grade (introduction to anxiety; situational anxiety discussions; tools to alleviate anxiety); 7th grade (mindfulness and meditation); 8th grade (supporting friends and peers who may be struggling with their mental health). Our guidance counselors have worked to revise their curricula in an effort to better establish a cohesive scope and sequence: 6th grade (focus on making successful transitions, social skills, and empathy/sympathy); 7th grade (focus on resilience, self-advocacy, and autonomy); 8th grade (focus on self-exploration, respect, and reflection). In addition, the Embracing Diversity class has a focus on multicultural awareness, social justice/civil rights, and human nature while the new Stress Management class focuses on the distinction between stress and anxiety, mindful practices, and reflection.

We embraced the theme of Imagination throughout the school year. Based on feedback from students and staff, we adapted our Advisory structure to incorporate lessons on social justice along with our Blake MERJ team of educators. Special thanks are given to our advisory team for leading our school in this work. Our Advisory model provides a dedicated setting for relationship and connection building between and amongst students and staff.

We have continued our efforts to recognize students at the cluster level, for both academic and effort-based achievements. Two aspects we have continued have been the 'principal's notes of recognition' on interim reports and report cards and postcards from teachers for students on a more regular basis. A goal we are always working towards is to examine our programming in an effort to assure that we are honoring and celebrating the emerging adolescent. For 2022 we are looking to

closely examine the work we did in 2021 to revise and review our Advisory program and structure to better support our students.

**STATEWIDE ASSESSMENTS**

Our students have continued to perform well on the state standardized tests. The following table includes scores for Blake compared to the state for Next-Generation MCAS. These are the percentages of students in the Meeting/Exceeding Expectations for Next-Generation MCAS:

Grade	Blake ELA  Next- Gen MCAS	MA ELA  Next- Gen MCAS	Blake Math  Next- Gen MCAS	MA Math  Next- Gen MCAS	Blake Sci/Tech  Next-Gen MCAS	MA Sci/Tech  Next- Gen MCAS
6	74%	47%	56%	33%	NA	NA
7	68%	43%	55%	35%	NA	NA
8	69%	41%	56%	32%	74 %	41%

As part of our continued effort to increase student understanding for all students, we have adapted curricula in our 7th and 8th grade labs to support students working to attain mastery of the standards. Our Explorations program in sixth grade is another established structure to provide intervention and target areas of need and extension for our students. As we look at the 2022 calendar year, we will continue our efforts to assure that we are aligned with the frameworks to best meet the needs of our students.

**STUDENT ENGAGEMENT, CONNECTIONS, AND RECOGNITION**

*Schools are supposed to be a place where all students can learn. They need to be a place where students can explore who they are and find their strengths and work on their weaknesses. All groups should be accepted so that they can flourish and become contributing members of society. - Peter DeWitt*

The primary goal at Blake is to establish an emotionally and physically safe and healthy learning environment for all of our students. Our core values at Blake help guide our work, and we must continue to remind and assure our students that Blake is a safe school for all students and adults and our efforts and expectations remain steadfast to both welcome and embrace all learners. We strive for a culture of acceptance and inclusivity, regardless of one's race, ethnicity, religious beliefs, sexual orientation, gender identity or gender expression. As such, it is important that we continue to live by these three principles...

- *Every individual at Blake (students, staff, parents, and the greater community) matters, is cared for, and is an important piece of the Blake fabric.*
- *We are a community of learners who must 'practice what we preach'.*
- *We must always be present and continue to be here for one another.*

In the 2021 calendar year, we have continued efforts to support our LGBTQ youth and families. Blake's GSA (Gay Straight Alliance/Gender and Sexuality Alliance), advised by Cynthia McClelland and Matt Marengi in the spring of 2021 and Elise Malone and Jen Dondero in the fall of 2021, meets weekly and all students are welcome and encouraged to attend. One goal we have for this school year is to bring Colby Swettberg back to Blake to build upon this work for our current students. Through formal and informal professional development, we have a shared commitment and concerted focus on diversity, equity, inclusion, and belonging. A study group on race was formed, meeting monthly to discuss and read journals, books, and literature. This group led to the establishment of MERJ (Medfield Educators for Racial Justice) across the district. This helped lay some of the groundwork for our Curriculum Review corrective action that took place.

School connectedness, or how connected a child feels to his or her school community, is a topic that is important to us at Blake. In response to information collected via our annual Site Council survey a few years back, we surveyed students in order to determine whether each child had an adult in our school that s/he felt comfortable seeking out if s/he has a big or small problem and what it was about the person that made them approachable. This information helps us to identify students who may be in need of more connections at school and gives us a sense of how connected our student body is feeling in general. It also gives us important information about the qualities that are important to middle school students. Overwhelmingly, students listed their guidance counselors as people they know and trust with a problem. We then met as clusters with guidance counselors, and with related arts teachers, to ensure that those students who did not

identify an adult at Blake do have an adult who is making a subtle but concerted effort to reach out and forge a connection with students at school.

We continue to be proud of the hard work and dedication to learning and community that our students demonstrate throughout the year. Deven Careau, one of our eighth grade students, was selected as Medfield's ambassador for Project 351, a statewide community service project that brings an eighth grader from all 351 cities and towns in the commonwealth together on one single day to perform a service project. This project celebrates and encourages students' civic leadership and commitment to others.

At the building level we have maintained our traditional recognition of students, honoring them throughout the year with Blake postcards of recognition and appreciation, cluster recognition, and at the end of the year for our core value 4 R (respect, responsibility, resourcefulness, and reflection) awards. We are also working closely as a staff and with the community to broaden our students' and families' perspectives on recognition.

## **PROFESSIONAL DEVELOPMENT**

During the 2010 year, the Blake Middle School staff engaged in various forms of professional development to develop, review, and assess various units of study. The construct of the middle school schedule fosters a professional learning environment for our teachers, as they meet on a weekly basis with their content partners to align the curriculum and address student needs. Regular department meetings and professional days provided our staff additional opportunities to share ideas, review student data, and develop curricula to best meet the needs of our students. Throughout the year, we have focused on Experimentation/Innovation, Professional Growth - Supervision/Evaluation, and Progress Reporting and Feedback. Staff members have been encouraged to pilot various methods and alternatives for homework and progress reporting as we look towards a standards-based system of feedback and assessment. Our building-based leadership team of administration and department chairs have continued to calibrate practices and bring consistency to our communication and systems of feedback.

The unique nature of this school year prompted professional development focused on the transition from the hybrid structure of schooling to our return to in-person model of schooling. Some efforts to support student learning include: technology drop-in sessions; Blake digital agendas; check-ins during hybrid remote days for students; creation of Zoom link schedule templates; and adjustments made throughout the year to support individual and collective needs of students.

We have increased the presence of the co-teaching model in all three grades for both mathematics and English Language Arts, and a goal for 2022 is to rekindle the subgroup of teachers and administrators meeting to examine the efficacy of the program. Co-teaching is also taking place in the World Language and Cultures department, and we look forward to building off this model in the coming years.

We continue to stay current in regards to addressing the social/emotional needs of our students, providing the necessary training for all staff on bullying and harassment. Professional development initiatives at Blake during the 2021 year have included: Blake think tank; Implicit Bias work; Civics Action Projects; study skills workshops; educator evaluation; grading practices and distribution; student recognition; department protocols; project-based learning; learning differences; safety/lockdown procedures; and discussions on diversity and acceptance.

### **COMMUNITY SERVICE, OUTREACH, AND INVOLVEMENT**

Blake's Community Service Club continued to make significant contributions to Medfield, under the leadership of Kathleen Caprio. Throughout the year, different grades ran 'food drives' for the Medfield Food Pantry and our student council helped to support various drives.

Our BBB (Blake Battles Bias) group, advised by Kara Gelormini and Meghan Thress, helped to make strides and taught lessons with their sixth grade peers. Through this work, students have wrestled with issues including challenging their own assumptions about peers, stopping cyber bullying, and examining the impact of exclusion and aggressive comments on students, both socially and academically. These students are developing their leadership potential, and their communication and presentation skills, so that they, too, can lead activities and discussion on these topics. Our students then facilitated workshops for both students and staff. A goal we have for 2022 is to increase the BBB voice and presence in our school.

As a school, we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will highlight student assignments, essays, projects, and reflections for each grade. This will be a significant area of focus for 2022 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences. Our guidance counselors held conferences for families. We held discussion groups with members of the Blake community, and will be continuing this model in the coming years. In a similar vein, we continued our focus group sessions with parents, staff, and



administration to discuss the systems of feedback for all of our learners. This is an area we will continue to discuss with parents and community members as to how we can enhance and improve our practice. These efforts are structured with an intent to bridge the work that is taking place within the school walls with the work that is taking place with families at home, forming a partnership for improved learning.

We have worked closely as a staff to better structure our fundraising activities with the students, channeling the focus and providing more direct opportunities for students to ‘own the experience’. Under the direction and lead of Cynthia McClelland, our students participated in the MLK, Jr. Day of Service annual blood drive at Blake.

The social and emotional well-being of our students, staff, and community continues to be at the heart of all of our work. Several staff members and members of the administration are on the district-wide SEL Task Force and the Challenge Success team. We look forward to what lies ahead with these endeavors. In a continued effort to provide down time for students, staff, and families, the Blake staff supported and implemented three ‘No Homework Weekends’ (Martin Luther King, Jr., Memorial Day, and Veterans Day), along with our ‘No Homework Vacations’.

The 2021 calendar year at Blake Middle School was full of accomplishments, and we will continue to strive to provide the optimum learning experiences for all of our students. Looking ahead to 2022, we will build off of our successes and continue to strive to make progress towards our goals of educational technology, community, perseverance, creativity, acceptance, collaboration, empathy, diversity, happiness, and courage and the establishment and provisioning for equitable learning experiences for both students and staff.

A shared community goal has been to engage students both in and out of the classroom and to provide a ‘balanced’ approach to education. In this vein, we have expanded our systems of support to foster connections and to nurture their growth: enhancing our intramural program, examining the physical space of our classrooms, incorporating recess into our advisory program, examining our mission statement, examining student stress, looking at our reporting procedures, discussing the implications of homework, thoughtfully exploring appropriate ways to recognize student growth, and engaging the community in dialogue about our programs. We have increased the use of formative assessments, examined grading practices and study guides, and worked to foster an inclusive environment for both

students and staff. Specific areas of focus for 2022 include: exploring scheduling alternatives to support and provide intervention for students during the school day, embed professional development to support our efforts with meaningful feedback, enhance and diversify our curricula to support culturally responsive teaching practices, increased focus and implementation of digital portfolios, and responding to individual student and staff needs.

The town of Medfield is a student-centered educational environment and it is a true honor and pleasure to lead the Blake Middle School. I want to acknowledge the work that our entire staff has done to support the students and community of Medfield – their support and commitment to student achievement is commendable. The Blake Site Council has been a tremendous support and forum for issues to be examined, challenges presented, and a vision to be established. I would also like to recognize and thank our Assistant Principal, Kelly Campbell, Interim Assistant Principal, Marcia Berkowitz, the Blake Cluster Leaders, and Department Chairs who have worked tirelessly with the students and staff to enrich the learning environment here at Blake. Finally, the continued support of the Blake Parent Teacher Organization, Medfield Coalition for Public Education, SEPAC, and Medfield Music Association has helped to provide a nurturing and supportive school for our students. It is an honor and a privilege to serve the community of Medfield and I look forward to both the successes and challenges that lie ahead for us over the next 12 months.

Respectfully submitted,

Nathaniel A. Vaughn  
Principal

# REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

On behalf of the Dale Street School, it is my pleasure to submit the Annual Report for the year ending December 31, 2021. The following summary highlights some of the accomplishments that took place at Dale Street during the past year.

## ENROLLMENT

The Dale Street School serves children in grades four and five. Dale Street's enrollment as of October 1, 2021 totaled 391 students. This total was 194 fourth graders and 197 fifth graders. There are nine grade 4 classrooms and nine grade 5 classrooms. The average class size in both grade 4 and grade 5 is 22.

As is true of all Medfield Schools, Dale Street offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services and support for students requiring intervention in reading and mathematics.

## INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS

Dale Street School strives to administer instruction, which includes appropriate levels of challenging activities that provide for each student's needs, interests, and abilities. To achieve this goal, teachers in all content areas participated in a variety of professional development opportunities throughout the year. Dale Street's instructional focus for the past year included:

- **English Language Arts** - Classrooms continued to support a culture of reading, writing, and continuous growth. Students participated in rich literacy experiences during English Language Arts lessons. Teachers led reading mini lessons and modeled comprehension strategies that supported their inferences about characters and themes. Diverse mentor texts were read and discussed in classrooms. Students engaged in choice independent reading to practice and apply skills independently. Teachers met and supported students individually and in small groups, including book clubs. Fourth and fifth graders demonstrated their thinking in a variety of ways, including writing, drawing, creating, and using technology. In writing, students learned craft moves to write proficiently in each of the three genres: narrative, informational, and persuasive.

- **Science** - Students and staff continued to use the FOSS (Full Option Science System) Science kits in both Grades 4 and 5. Students participated in hands-on exploration to learn important scientific and engineering concepts, and develop the ability to think well by actively participating in scientific practices through their own investigations and analyses. In addition, students and staff worked alongside SEED (Science and Engineering Education Development) and PhD's Dr. Bless and Dr. Pearl to participate in NGSS-aligned, hands-on activities. This fantastic opportunity was funded by a Massachusetts Cultural Council grant.
- **Mathematics** - Students and staff continued to use the enVision math program to drive our teaching and learning. Staff worked as grade level teams and as a whole school to gain a deeper understanding of the mathematical practices and the best way to educate our students. Grade levels worked in common planning time with math specialists, Mrs. Brenda Perachi to analyze best instructional practices and share new, effective strategies. The Math Challenge continues to be implemented to offer differentiation to students who need or like an additional challenge. Classrooms continued to incorporate math workshops and number talks into weekly lessons.
- **Technology Integration** -Technology continues to play a vital role in the education of our students. During the summer months leading up to the 2021-2022 school year, the IT department secured enough Chromebooks for every student at Dale Street. Now that our school is 1:1, students can use their own device throughout the day. Our technology integration specialist set up a schedule to visit classrooms regularly and provide instruction on technology literacy skills such as digital citizenship, coding, and the use of Google Workspace apps. He also supports teachers with using technology to enhance student learning. Special thanks to our incredible IT Department for their amazing work and unwavering support: Mr. Eoin O'Corcora, Mrs. Michele Rosen, Mr. Joe Ahern and Mr. Ted Blake.
- **Library Media Center** -In the spring, the library reopened to students for the first time since the start of the pandemic. Dale Street Library Media Specialist, Marina Sweeney created a system for students to place holds on library books and have them delivered directly to their classrooms. When the school transitioned to full in-person learning, students were once again able to use the library for book browsing, reading on the couches

and chairs, and collaborating at the whiteboard tables. At the start of the 2021-22 school year, Ms. Sweeney began teaching weekly lessons in the library's Makerspace. In the Makerspace, Ms. Sweeney meets AASL and ISTE standards for learners through curriculum integration and collaboration with 4th and 5th-grade teachers. The library team also continues to ensure that the library is a welcoming space for all students by creating a diverse and updated collection.

- **Social and Emotional Learning** - Although Social Emotional Learning is always a priority at Dale Street, teaching and learning in a pandemic illuminated its importance. Dale Street continued to use Sanford Harmony; a CASEL endorsed Social Emotional Learning Curriculum. Students participated in weekly lessons within the program's 5 Units: Diversity and Inclusion, Empathy and Critical Thinking, Communication, Problem Solving, and Peer Relationships. In addition, this year we were working toward a more holistic approach to our SEL lessons. With this goal in mind, parent newsletters were shared in the Principal's Blog and our school library featured book recommendations aligned with the topics classes were discussing. In addition, there were 8 school assemblies organized throughout the year, in which classrooms were able to showcase what they are learning and extend their SEL learning.

This year all classrooms engaged in daily use of the Inner Explorer program. Inner Explorer is an online Mindfulness program that provides daily opportunities for practices such as meditation, visualization, and the use of calming strategies. School Psychologist, Mrs. Strekalovsky, and School Guidance Counselor, Ms. Warner continued to support students through individual check-ins, small groups, classroom visits, and parent/teacher consultation. School Nurse Mrs. Thompson worked tirelessly to keep students safe and healthy while informing families of the Health Standards around COVID-19. All three staff members attended meetings and participated in school webinars to support Dale Street students.

## **COMMUNITY INVOLVEMENT**

**Dale Street's community involvement continued to be a top priority:**

- The Student Council came up with an amazing idea to promote 18 local restaurants over a four-month period in an effort to support small, local

businesses in their time of economic instability during the global pandemic. In addition, they collected donations in the fall and sent care packages overseas to troops for the holidays.

- School Nurse (and Medfield Nurse Leader), Kathy Thompson worked closely with the Medfield Board of Health and Medfield families to impart critical health information. Mrs. Thompson also secured a grant to obtain BinaxNow rapid antigen testing kits from the State so members of the community could participate in a rapid screening test.
- Dale Street continued its strong partnership with **MCPE** and **PTO**. These supportive organizations made a plethora of gestures, both big and small, to support our students and staff. We are grateful for their never-ended compassion and generosity.

## **GOALS FOR SCHOOL YEAR 2021-2022**

As we entered the 2021-2022 school year, we all knew it would be one that no one (students, families, and staff) had ever experienced. With that in mind, Dale Street created these goals for the school year:

- Keeping everyone safe (physically and emotionally)
- Continuing to build relationships with students and colleagues
- Every student and every adult at Dale Street wants to feel and needs to feel, a connection with at least one adult in the building. Connections are the single most important thing we all crave. Let's continue this commitment and continue to model the #KidsDeserveIt mantra.
- DEI (Diversity, Equity, and Inclusion) in our District - in our curriculum
- Implementing the New Elementary Report Cards

## **CONCLUSION**

Long time music teacher Barbara Oxholm retired at the end of the 2021 school year. We were lucky to have her share her love of music with our students. We wish her all the best in her retirement. We were lucky to have hired Julia Sullivan in her place Julia Sullivan as a part of our music department. We extend a hearty welcome to her.

Our quest for excellence at the Dale Street School could only be realized through the collaboration efforts of our many contributors. We were fortunate to receive unwavering support from the following benefactors: The Medfield School committee, Dr. Jeffrey Marsden, Ms. Mary Bruhl, Mr. Eoin O'Corcora, and Mr. Michael La Francesca. In addition, our staff and parents are always willing to collaborate and work as a unified force on behalf of our students. In addition to the support of the aforementioned group, the Dale Street students and staff are extremely grateful for the amazing support we continuously receive from both MCPE and the PTO. These two incredible groups meaningfully enhance our efforts to make learning fun by funding author visits, the makerspace, supplies for project-based learning and more.

Respectfully submitted,

Stephen S. Grenham  
Principal

# **REPORT OF THE RALPH WHELOCK SCHOOL**

To the Superintendent of Schools:

On behalf of the Ralph Wheelock School, it is my pleasure to submit the Annual Report for the year ending December 31, 2020. Please note that on March 13, 2020 all Medfield Schools went completely remote due to Covid-19. Students did not return to in person learning until September 16, 2020 at which point, students were participating in a Hybrid Model.

## **ENROLLMENT**

The Ralph Wheelock School serves children in grades two and three. Wheelock's enrollment as of October 1, 2020 totaled 396 students. Two-hundred students were enrolled in Grade 2 and 196 students were enrolled in Grade 3. Of the 396 students, 36 students were members of Cohort D and attended class virtually each day.

The total enrollment reflected students participating in a cohort/ hybrid model. Students in Cohorts A and B attend in-person learning two days per week and two days of remote learning at home utilizing a Virtual Notebook and Google Classroom. Students in Cohort C attend in-person learning 2 days per week and 2 days of remote learning at school utilizing a Virtual Notebook and Google Classroom with support from a teacher, aide, and special educators. Students in Cohort D worked completely remotely via Zoom with a teacher designated to each grade level. There were nine classes in both 2nd and 3rd grade, a mixed class of Cohort C students, and a designated Cohort D teacher for each grade.

## **PROFESSIONAL DEVELOPMENT AND CONFERENCES**

All Wheelock teachers are highly qualified and possess extensive experience in their chosen fields. Professional development during the 2020 school year focused primarily on School Climate and Culture, Literacy, Social Emotional Learning, and Equity and Inclusion at the beginning of the year. The focus then shifted to Remote Teaching, Learning, and Technology.

The area of professional development in Literacy has been led by ELA K-5 Curriculum Coordinator, Jamee Callahan under the direction of Dr. Christine Power, Director of Instruction and Innovation. Professional Development in the area of Math was led by Math Interventionist Jennifer Belsky under the direction of Christine Power. The year began with a focus on deciphering data using the STAR assessment to drive instruction and provide support to students as needed there was a pivot to focus our PD on creating effective Virtual Notebooks as well as supporting students virtually and in the Hybrid model.



Technology professional development has been ongoing, provided by the Technology Integration Specialist, Marissa Foley. Teachers continue to work closely with Marissa during Common Planning Times, before and after school workshops and 1:1 support to acquire new technology skills as well as improve existing skills. There was a large focus on learning new software such as SeeSaw, Flip Grid, Screencastify, Zoom, iMovie as well as many others. These were needed when creating lessons to input into the Virtual Notebooks. At the beginning of the year, students and staff utilized the Wheelock “FAB LAB” which is designated to STEAM activities and hands-on learning for students. This space was revamped adding flexible furniture and a colorful rug using funds from an MCPE grant. Due to Covid-19 restrictions, students were unable to use the space upon return to school.

Staff attended various conferences virtually throughout the spring and fall of 2020.

## **WELL-BEING AND THE WHOLE CHILD**

In the area of Social Emotional Learning, students continue to participate in Open Circle lessons in the classroom. In an effort to increase student engagement, collaboration, and community, students in Grade 3 at Wheelock School have the opportunity to apply for a “Student Job”. Jobs include Office Helper, Morning Announcer, Flag Raiser, Franklin Helper as well as various other jobs. A 3rd grade Student Council was also instituted this year. Students ran for the position of homeroom representative. Each class was assigned three members to represent their homeroom at grade level meetings.

During the Morning Announcements each student recites the Wheelock Peacebuilder Pledge; *“I am a Wheelock Peacebuilder. I pledge to praise people and to be kind to everyone. I will try to notice and speak up when others have hurt feelings. I will build peace, while keeping my distance, at home, at school, and in my community, each day.”*

There was a shift in focus once the shutdown occurred in focusing on how to support students at home. There was an increase in anxiety, depression, and motivation. Once the students were back in the hybrid model there was a focus on modeling appropriate behavior, supporting students regarding their concerns and worries and supporting students during their at home learning.

## **COLLABORATIVE LEARNING**

Assessments including the BAS (Benchmark Assessment System), Star 360 Math (Renaissance), DRA (Developmental Reading Assessment), and other district assessments are used to assess student progress. Data teams meet throughout the school year to discuss students and determine areas of need and support.

During the school closure, collaboration became essential to plan lessons for students. Each grade level broke up into triads to plan lessons each week. There were videos, activities, projects and assignments for each content area. Teams collaborated each week to plan and execute these lessons.

World Language is offered to all students at the Wheelock School. Mandarin (Chinese) and Spanish are offered to students twice per week for 40 minutes per session. World Language teachers presented world language programming to Grade 1 students at Memorial School in late winter to assist them in the selection process for Grade 2. During the shutdown, virtual lessons were provided to students.

Another initiative, which complements differentiated instruction and intervention blocks, is Response to Intervention. This process, common to all Medfield elementary schools, supports the Student Support Team and provides early intervention services to those in need. An elementary district committee was formed to ensure smooth transitions and consistent practices among the three schools.

Several teachers piloted a mindful program called Inner Explorer. *“Inner Explorer is an online mindfulness platform designed to support mental health and well-being through Mindfulness-Based Social Emotional Learning (MBSEL). Our pre-kindergarten through high school programs are available in English and Spanish and require no prep work from educators. Through daily practice with Inner Explorer, school communities learn how to cultivate critical social emotional skills, such as self-awareness, self-regulation, empathy, and resilience. These skills work to address chronic stress, trauma, and adversity, while also fostering compassionate and equitable learning environments.*

This program was very well received.

## COMMUNITY

The Wheelock PTO provides numerous opportunities for parental involvement throughout the school year. Special events include Rocky Woods, Family Literacy Night, an Ice Cream Social, the Winter Carnival, Wheelock Reads and Book Fair. Many of these events were canceled due to the Covid-19 guidelines. The PTO's generous funding of the Teacher Wish List, grant requests, field trips and culturally diverse presentations support Wheelock in its goal of creating a warm, nurturing environment in which learning can take place.

Students annually enjoy presentations by the Plimoth Patuxet Interpreters, Tanglewood Marionettes, the Discovery Museum and the Boston Museum of Science, among others.

This fall, Wheelock School has been honored to receive the following grants through the Medfield Coalition for Public Education: MCPE Red Cat's for each classroom, two water bottle filling stations and furniture for our Library Media Center.

The annual Winter Carnival in March was canceled due to Covid-19.

Students at Wheelock participate in many after school enrichment programs F.A.S.T. Athletics and Chess Wizards. In addition, many of our students are in the Boy Scouts and Girl Scouts who work with Medfield Master Gardeners to help maintain the Victory Garden. Community service groups also support our schools. We appreciate our community relationships and the tremendous support of our school.

## **FACILITIES AND EQUIPMENT**

Wheelock was pleased to have our clock/bell system replaced as well as new flooring in some of the classrooms. Some minor painting and beautifying projects also took place.

## **FUTURE TRENDS**

The area of Math will be a focus moving forward. A committee to look at upgrading our math curriculum will be formed. During the 2020-2021 school year, we will continue to support our teachers in best practices in the area of ELA.

Science remains a priority as we continue the adoption of the Next Generation Science Standards. Teachers will implement additional Foss kits to enhance units of instruction. Master Gardeners support the Victory Garden, which provides an enhanced experience for our students and connects to the Science and Social Studies curricula.

The Arts remain an important part of educating the whole child and the Night of the Arts will hopefully return in the near future; a collaborative effort among our music and art teachers has brought wonderful excitement to our program, providing Wheelock students with the opportunity to celebrate their artistic accomplishments.

As we strive to maintain and improve facilities, we will continue to increase technology opportunities for our students and provide teachers with necessary training. We continue to support safety initiatives and training for staff and students.

We will continue our efforts to insure smooth transitions among the three elementary schools as we work together for the children of Medfield.

The Town of Medfield recognizes the importance of the whole child and the social emotional well-being of its students. We will continue to bring an equitable and challenging learning experience to all of our students. I would like to recognize the talented staff for their hard work and dedication. I would like to acknowledge the Medfield School Committee, Superintendent Marsden, the PTO and the Medfield Coalition for Public Education for their support of the Wheelock School.

It is my honor to lead Ralph Wheelock School as its principal. I look forward to an exciting future for Wheelock School.

Respectfully submitted,

Holli H. Caulfield  
Principal

# **REPORT OF THE MEMORIAL SCHOOL**

To the Superintendent of Schools:

As Principal of the Memorial School, it is my pleasure to report on the school year ending December 31, 2021. Due to the continuing pandemic, students and staff worked in a hybrid model for several weeks at the start of the new year. We were thrilled to have Kindergarten students return fully in-person at the end of January and Grade One students at the end of February. Preschool students started the 21/22 school year in person and remained as such for the entire school year.

## **Enrollment and Staffing**

The Memorial School services students in our integrated preschool, kindergarten and first grade programs. Memorial's enrollment as of October 1, 2021 totaled 427 students. This total consisted of 49 preschoolers enrolled in morning, afternoon and extended day sessions, 197 kindergarteners who attended half-day or full-day sessions, and 181 first grade students. There are currently four preschool classrooms that provide several scheduling options based on student need. This year we offered a 2-day half-day p.m. class, a 3-day half-day p.m. class, a 4-day half-day classes (a.m. only) and a 4-day extended day option. There are ten kindergarten classrooms made up of eight full-day classes and two half-day classes; one AM and one PM. Memorial also has nine first grade classrooms. Class sizes are as follows:

Preschool: 12

Kindergarten: 22

Grade One: 20

All of our classroom teachers and specialists are highly qualified and have extensive experience in working with young children. We are committed to providing our youngest students with a safe and child-friendly environment in which both academic and social/emotional learning is at the forefront. From January through June, students were masked, distanced and all student desks were equipped with a plastic shield for safety. Upon our return in September 2021, all students and staff in PreK-1 continue to wear masks for safety and distancing is observed during snack and lunch periods.

As is true of all Medfield Schools, the Memorial School offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide EL services, general education support for students requiring reading and/or math assistance and guidance support for children with social/emotional needs.

## **Instructional Highlights**

The Memorial School staff continually strives to expand their knowledge of instructional techniques and current best practices to provide excellence in learning for our students. To achieve this goal, teachers have participated in a variety of training opportunities through district-sponsored workshops that have focused on technology, DIBELS, dyslexia, intervention techniques, anti-biased and culturally responsive education.

Professional development is the key to remaining current and effective in the classroom. Working in both grade level teams/departments, the staff continues to seek out and incorporate best practices into their teaching, specifically in the areas of English Language Arts, Math, Science and Social Studies.

Each grade continues to consult with the Literacy coordinator to explore the most recent learning standards, review student work and monitor student progress. Ongoing conversations centered on best teaching practices with a focus on the understanding of how young children can gain a more thorough knowledge of mathematical concepts have been happening simultaneously. District and building work on the Massachusetts Social Studies Standards is also underway with learning being integrated across disciplines.

Integrating technology throughout the curriculum continues to be an ongoing focus of the Medfield Public Schools. Under the guidance of our Technology Integration Specialist, staff participated in various professional development opportunities to deepen their understanding of the Google Suite, extensions, Twitter, Aspen, DIBELS, BeeBots, Ladibugs and classroom projectors.

To support the Social Emotional development of our students, the Memorial School continues to work to focus on providing opportunities for learning and practice. Utilizing Open Circle, Social Thinking and the Choose to be Nice program, our classroom teachers, special subject teachers, specialists and other staff members use common language centered around nine key traits. One of these traits is highlighted each month with activities within the classroom and at an assembly coordinated by our specialists. In addition, professional development opportunities for staff and parents were conducted throughout the year.

## **Community Involvement**

The Memorial Parent Teacher Organization (PTO) continues to support our schools in a multitude of ways. Parent volunteers continue to organize events for our students and staff (holiday parties, preschool music programs, Every Story Counts book

initiative, etc...). PTO meetings were able to return to in-person as of September and this amazing organization continues to fund projects and resources to enhance the lives of our students, despite not being able to hold the annual Winter Carnival that is not only a major fundraiser, but also a highly anticipated community celebration. We are greatly appreciative of this group's efforts and their ongoing support of our staff, students and families.

The Medfield Coalition for Public Education (MCPE) continues to support the Memorial School funding innovative initiatives that enhance student education. Our students and staff are extremely fortunate to be supported by this generous organization.

### **Retirements**

It is with mixed emotions that I report the retirement of two of our long-term teachers, Marie Hedberg and Marie Pendergast. Marie Hedberg taught Kindergarten and Marie Pendergast taught first grade and collectively, they dedicated 47 years to the children and families of Medfield. We are extremely grateful to each of them and while we will certainly miss each of them, we wish them health and happiness in their retirements.

In closing, the 2020-2021 year provided us all with the opportunity to grow and develop new skills as educators. I am grateful to the staff at Memorial for the endless ways in which they adjusted throughout the year; always working to do what was best for kids. Our students were simply amazing and I am appreciative of all of the support that our families provided during this extraordinarily challenging time. We continue to look forward to a return to normalcy.

Respectfully submitted,

Melissa D. Bilsborough  
Principal

# REPORT OF THE DIRECTOR OF STUDENT SERVICES

To The Superintendent of Schools:

As the Director of Student Services, it is my pleasure to report on the school year ending December 31, 2021.

## SPECIAL EDUCATION

The Special Education Department continues to look at programming and supports for all students. The 2020-21 school year brought more targeted professional development in the areas of co-teaching, dyslexia and reading supports and social emotional supports. The 2021 school year also marked a change for the in district transition program which supports students who require educational programming beyond high school. Previously, this program was shared with Millis Public Schools and this year Medfield Public Schools took full responsibility for the program. The District continued to ebb and flow with all of the changes in guidance regarding COVID 19 and assured that every student had access to all services for the 2021 school year.

The overall student special education enrollment (SIMS data Oct. 1, 2021) has increased since last year. This showed an increase at ages 3-5 and for ages 6-21. There was also a slight increase to students that are placed in out of district placements as well.

Students Age	10/1/17	10/1/18	10/1/19	10/1/20	10/1/21
3 - 5	39	35	27	10	17
6-21	264	263	284	288	299
OOD	24	27	28	19	21
Total	327	325	339	317	337

Based on the needs of our students, the Student Services Department continues to work on building and creating programming and providing the necessary professional development our staff need in order to meet the needs of all students. As mentioned last year, in order to respond to our students social/emotional needs, we continue to implement a variety of curriculum district wide. The district benefited from professional development from renowned resources in cognitive behavioral therapy, co-teaching and executive functioning.

## PRESCHOOL

The programming within the integrated preschool provides 4 sections that include a 2 half-day program (Tuesday and Thursday afternoon), a 3 half-day program (Monday, Wednesday and Friday afternoon), a 4 half-day program (Tuesday-Friday, 8:45-11:15) and a 4 full-day program (Tuesday-Friday 9:00-2:00). The



Early Childhood ACCESS program continues to service students in Pre-K/K and grade 1 with more significant service delivery needs. This program continues to allow the staff to more effectively focus on the individual academic and behavioral needs of each student. ECA provides a highly structured environment that allows for the implementation of empirically based behavioral interventions that support students and address their maladaptive behaviors. ECA is taught by a special education teacher and supported directly by a Board Certified Behavior Analyst (BCBA). Preschool staff has continued their professional development in Social Thinking and have created a family training model incorporating Positive Solutions for Families.

## **SCHOOL HEALTH SERVICES**

The school nurses continue to spend the majority of their time on matters related to COVID-19. They have attended educational programs from the MA Department of Public Health, updated procedures and protocols on infection control, person protective equipment, set up Medical Waiting Rooms, consulted on school safety teams, educated staff and families, became a testing site for Rapid and PCR Pooled Testing, contact traced and worked closely with the Medfield Board of Health and the Public Health Nurses. The nurses also coordinated a Flu Clinic for school staff with our community Partner CVS.

Five full time nurses and two part time nurses provide health care services to students in preschool through grade 12. The role of the school nurse continues to expand as the student population faces a broad spectrum of complex health issues. The nurses provide: health assessments (including blood pressure, cardiac, pulse oximetry, pulmonary and blood sugar monitoring), injury assessment and first aid, medication administration, field trip preparations, psychosocial support and referrals, as well as assist in maintaining a safe and healthy school environment. Considerable time is spent supporting students, especially in the upper grades, who have sustained concussions, coordinating their return to academics and sports with the athletic trainer, Guidance and teaching staff. The school nurses also continue to be key personnel in each building supporting the Wellness Policy.

The diverse role of the school nurse also includes: coordinating the care for children with special health care needs, writing and supporting individualized healthcare plans, participation at 504 and Special Education Team meetings, conducting home visits as needed, maintaining the automated external defibrillators (AEDs) in each building, monitoring state requirements including: physical examination and immunization records, health screenings (hearing and vision, height and weight with body mass index, postural screening and substance use assessment (SBIRT), as well as providing education on pertinent health issues for students, staff, and parents. All teaching staff are trained in Standard Precautions and Life-Threatening Allergies with administration of

Epinephrine via auto-injectors. Several CPR/AED and First Aid classes are offered after school for staff members.

The nurses have attended training on the administration of Narcan, a drug used to reverse Opioid overdose. This emergency medication is stocked in all the nurses' offices as well as with the athletic trainer. Emergency Response Plans, in conjunction with the Medfield Police and Fire Department, were updated for all schools.

The nurses continue to broaden their knowledge base and skills to maintain clinical licensure and keep updated on new clinical advancements through: graduate courses, attendance at conferences on pertinent topics and in-house professional development. Several of the nurses were also involved in classroom teaching and projects including: Healthy Habits for Teens and Hand Washing Germ Busters, coordination of a walking club during recess, an after-school Art Therapy Club and Future Nurses Club as well as coordinating several philanthropic events, including: Pennies for Patients for The Leukemia and Lymphoma Society and The Medfield Home Committee.

It becomes more apparent each school year how important the role of the school nurse is to the entire school population, and how School Health Services are an integral part of student life.

## **GUIDANCE**

The Medfield Public Schools Guidance program works to meet the needs of all students and is based on the Massachusetts Curriculum Frameworks for Guidance. Medfield Public Schools has nine guidance counselors and one adjustment counselor throughout the district's five schools. The Guidance Department Chair works to oversee the guidance programming for all students grades K-12. Students have access to a guidance counselor beginning in Kindergarten through high school.

The Guidance Department has two elementary counselors. One counselor works between the Memorial School (K-1) and Wheelock School (2-3). Dale St. School (4-5) has one full-time Guidance Counselor. At the elementary level, students have the opportunity to participate in group counseling programs, including Mastermind/Impulse Control Lunch Groups, Self-Calming/Anger Management Group, and Friendship Groups. Guidance Counselors are providing grade-level lessons to students on Zone of Regulation, Empathy, and Mindfulness. As a department, we are continuing to expand our elementary Guidance program.

At Blake Middle School, three full-time Guidance Counselors are employed to assist all students in achieving academic success, healthy self-esteem, time management, sensitivity to the needs of others and the ability to cope with change.

Each of the three guidance counselors teach group guidance classes for students in grades six through eight, which is specific to the developmental needs of the students. In sixth grade, the guidance counselor helps students to make successful transitions, develop and maintain appropriate social skills, and foster empathy vs. sympathy. The seventh grade students are learning about resiliency, self-advocacy, and autonomy. The eighth grade guidance counselor works with students on self-exploration, respect, and reflection. Through the group guidance classes, individual counseling, and interactions with colleagues and parents, the counselors work to foster the personal growth of each student. Additionally, the School Adjustment Counselor is providing grade-level lessons to students in the group guidance courses. These lessons include anxiety, resiliency, and helping a friend when they are struggling with a mental health issue. In addition, the Guidance Counselors have created and designed a Stress Management class for students. In Stress Management, students will begin to understand what stress is, how anxiety and stress are different, and learn about various mindfulness practices including guided imagery, meditation, mindful eating, gratitude, and reflection.

The Medfield High School Guidance program focuses on the academic, social, and emotional well-being of each student. Medfield High School has five Guidance Counselors, including the Guidance Department Chair. The counselors develop relationships with their students beginning with the transition from eighth grade through high school graduation. The guidance counselors work collaboratively in their curriculum planning to ensure that all students receive the appropriate curriculum based on their developmental needs. The ninth grade curriculum focuses on transitions and first year success. Our tenth grade students learn about career planning and personality assessments, and how that relates to their future plans. Guidance counselors work with eleventh and twelfth grade students on future planning options, primarily the college admission process. Guidance Counselors work with students and families to ensure that all students have future plans in place after high school graduation.

The guidance counselors are also working to educate students on the signs and symptoms of depression and suicidality, by implementing the evidence-based SOS Signs of Suicide Prevention Program. This program is the only school-based suicide prevention program listed on SAMSHA's National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The Signs of Suicide program is implemented by the Guidance Counselors in 7th grade, 9th grade, and 12th grade.

## **ENGLISH LEARNER (EL) DEPARTMENT**

The overall number of EL students (SIMS data as of Oct. 1, 2021) has increased. The change in the overall EL student enrollment is due to the increase of EL

Students and the decrease Former English Learners (students are monitored for four years following their formal exit date from program).

**English Learner Students (EL): October 1, 2021**

Grades	10/1/2017	10/1/2018	10/1/2019	10/1/2020	10/1/21
K-5	21	15	13	15	24
6-8	2	4	2	3	3
9-12	9	5	3	1	2
Total	32	24	18	19	29

The FEL number has decreased since last year. The students currently monitored within the Medfield Public Schools are indicated below:

**Former English Learner (FEL): October 1, 2021**

Grades	Number of Students
K-5	6
6-8	17
9-12	5
Total	28

The languages spoken by the current EL population are as follows:

**Primary Language of EL Students: December 31, 2021**

Language	Number of Students
Albanian	3
Amenian	1
Arabic	6
Chinese	2
German	1
Greek	2
Gujarati	1
Hebrew	1
Japanese	1
Korean	2
Mandarin	2
Nepali	2
Portuguese	19
Russian	5
Spanish	6
Turkish	3
Ukranian	1

Two full-time licensed ESL educators provide the direct EL instruction to students at the elementary and secondary level with one full-time teaching assistant that provide in-class support. “The goal of English as a second language instruction in Massachusetts public schools is to advance English Learners’ (EL) language

development and promote their academic achievement. English language proficiency includes social and academic language in listening, speaking, reading, and writing (WIDA, 2012a). ESL instruction provides systematic, explicit, and sustained language instruction, and prepares students for general education by focusing on the language one needs to succeed in general education classrooms...” (*Massachusetts Guidance and Laws, October 2017*) Programming at the Medfield Public School District complies with the Massachusetts Department of Elementary and Secondary Education ELL Guidance and Laws.

Respectfully submitted,

Mary Bruhl, Director of Student Services

# REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2021. It is my pleasure to report that for the twenty-fifth year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children. My goal will be to continue the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting, and teamwork are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education. We offer 26 varsity interscholastic sports to our students. Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

## WINTER

Basketball (Boys)	Varsity	Herb Grace
	Assistant	Evan Moon
	JV	Mark Spolidoro
	Freshman	Mark Maguire
Basketball (Girls)	Varsity	Mark Nickerson
	Assistant	Ellen Gelinas
	JV	Paul Coutinho
	Freshman	Mary Laughna
Ice Hockey (Boys)	Varsity	Zachary Barrows
	Assistant	Mike Hartney
	JV	Cam Bird
Ice Hockey (Girls)	Varsity	Sarah Small
	Assistant	John Summers
Indoor Track (Boys)	Head	Shawn Luce
	Assistant	Matt Frazier
Indoor Track (Girls)	Head	Mike Slason
	Assistant	Nick Stevens
Gymnastics	Head	Jennifer Libin
Swim/Dive	Head	Linnea Borjestedt
	Dive	Maura O'Brien

Alpine Ski (Co-op with Ashland HS, with Ashland being host school)

**SPRING**

Baseball	Varsity	David Worthley
	Assistant	Mark Nickerson
	JV	Herb Grace
	Freshman	Jeff Sperling
Softball	Varsity	Travis Taliaferro
	Assistant	Joe Clifford
Tennis (Boys)	Head	Evan Moon
Tennis (Girls)	Head	Beth Eby
	JV	Julie Tevis-Finn
Track and Field (Boys)	Head	Shawn Luce
	Assistant	Bill Bregnard
	Assistant	Mike Kraemer
Track and Field (Girls)	Varsity	Mike Slason
	Varsity	Diane Lyon
	Assistant	Nick Stevens
Volleyball (Boys)	Varsity	Jerry Shu
	JV	Matt Frazer
Lacrosse (Boys)	Varsity	John Isaf
	Assistant	Blake Frasca
	JV	Will Whittlesey
	Freshman	Tyler Hagan
Lacrosse (Girls)	Head Coach	Mary Laughna
	Assistant	Kelsey McKenzie
	JV	Lucas Mihalich

**FALL**

Golf	Varsity	Frank Oliverio
	JV	Ken McAuliffe

Cross Country (Boys)	Varsity Assistant	Mike Kraemer Shawn Luce
Cross Country (Girls)	Varsity Assistant	Diane Lyon Cindy Prevedi
Field Hockey	Varsity Assistant JV Freshman	Allison Driscoll Lynne Malmquist Sally DeGeorge Julie Tevis-Finn
Soccer (Boys)	Varsity Assistant JV Freshman	Jason Heim Travis Taliaferro Nathan Walkowicz Tim Lennon
Soccer (Girls)	Varsity Assistant JV Freshman	Michael LaFrancesca Sarah Isaacson Perry Oasis Mary Laughna

Our 2020-2021 winter seasons started and ended with the same tradition of success, although abbreviated seasons and no post-season available for MIAA, due to the pandemic. The boys' ice hockey team (6-2-2), girls' ice hockey (3-4-2), gymnastics team (4-1), boys' indoor track (1-2), girls indoor track (2-1), boys' swim and dive (2-4), girls' swim & dive (5-1), girls' basketball team (8-1), and boys' basketball team (5-7) all were thrilled they were able to compete.

The spring season was one of, if not the most, successful season in memory. Three TVL Champions (Girls Tennis, Baseball, and Boys Lacrosse), four second place teams (Girls Lacrosse, Boys Volleyball, Girls Track & Field, and Boys Track & Field). Warriors amassed 90 wins in 115 total contests for a 78% winning percentage! Medfield had four TVL league MVP's (Ashley Zilora for Girls Tennis, Sam Palmer for Baseball, TJ Casey for Boys Lacrosse, and Kaelyn Larkin for Softball), three coach of the year (John Isaf for Boys Lacrosse, Dave Worthley for Baseball, and Jerry Shu for Boys Volleyball) awards, and numerous All-Stars and All-Scholastics! The spring season also brought back the MIAA Tournament where we saw all teams qualify for, and a few make deep runs!

The fall of 2021, student-athletes were once again excited to get back to competing and trying to vie for league championships and the MIAA post-season. Girls Cross Country, Boys Soccer, Girls Soccer, Field Hockey, Volleyball, and Golf all qualified for the post-season! Medfield also had one TVL MVP (Max Sherman for Golf) and one TVL coach of the year (Michael Lafrancesca for Girls Soccer) to highlight the Fall 2021 season.



## **WINTER 2020-2021**

### **Team: Boys Hockey**

Record: 6-2-2 (5-0-1 TVL)

All-Stars: Phil Parker, Sam Palmer, & Chris Lawson

### **Team: Girls Ice Hockey**

Record: 3-4-2 Overall (3-3-1 TVL)

All-Stars: Krista Anderson & Brenna Smith

### **Team: Girls Winter Track**

Record: 2-1

All-Stars: **Alex Lusby (MVP)**, Grace McGowan, Olivia Tomlin & Bella Gangemi, & Erin Infantino

### **Team: Boys Winter Track**

Record: 1-2

All-Stars: Jake Grenon, Ben Previte, Nigel Lau, & Aidan Chan

### **Team: Boys Swim & Dive**

Record: 2-4 (2-3 TVL)

All Stars: **Quinn Borchers (Swim MVP)**, **Lee Ferris (Dive MVP)**, Jayden Clyton, & Tristan Marble

### **Team: Girls Swim & Dive**

Record: 5-1 (4-1 TVL)

All Stars: Kylie Herbstzuber, Nora Herbstzuber, Rachel Parry, Izzy Brown, Jill DePiero, & Sarah Boyd. **Team Sportsmanship Award**

### **Team: Boys Basketball**

Record: 5-7 (4-3 TVL)

All-Stars: Johnny Bochiechio

### **Team: Girls Basketball**

Record: 8-1 (5-1 TVL)

All Stars: Camilla Silk, Annie McCarthy, & Lillie Cumming. **Mark Nickerson**  
Coach of the Year

### **Team: Gymnastics**

Record: 4-1

All-Stars: Grace Buzgo & Chloe Douglas

**Alpine Ski:** Girls – 2<sup>nd</sup> Place, Boys 25-15 – 3<sup>rd</sup> Place in CMSL  
All-Stars: Zoe Zilinski & Brock Thomson

## **SPRING 2021**

### **Team: Girls Tennis**

Record: 14-1 (Overall & TVL Large). **TVL Large Champions**

All-Stars: **Ashley Zilora (TVL MVP and Herald All-Scholastic) & Julia Wilson**

### **Team: Boys Tennis**

Record: 8-6 (Overall & TVL Large)

All-Stars: Ben Grenon & Nathan DePaola

### **Team: Girls Lacrosse**

Record: 12-3 (Overall & TVL Large). **2<sup>nd</sup> Place TVL Large**

All-Stars: **Erin Sullivan (Globe & Herald All-Scholastic), Kathryn Blake (Globe & Herald All-Scholastic), & Kelly Blake**

### **Team: Boys Lacrosse**

Record: 14-1 (11-1 TVL Large). **TVL Large Champions. D2 C/E Finalist**

All-Stars: **TJ Casey (MVP & Globe and Herald All-Scholastic), James Wilder (Globe & Herald All-Scholastic), Luke Murphy (Globe & Herald All-Scholastic), Rob Spaeth, Quin Fedor, Sam Hedges, Jack Sullivan, & Cole Cloney. John Isaf TVL Large Coach of the Year**

### **Team: Baseball**

Record: 15-1 (Overall & TVL Large). **TVL Large Champions. D3 South Champions, D3 Finalists**

All-Stars: **Sam Palmer (TVL Large MVP and Globe & Herald All-Scholastic), Jack Goodman (TVL Large Defensive POY), Sam Kornet (Herald All-Scholastic), Thomas Shurtleff, Matt Donoahue. Dave Worthley TVL Large Coach of the Year.**

### **Team: Softball**

Record: 8-8 (Overall & TVL Large).

All-Stars: **Kaelyn Larkin (TVL Large MVP and Globe & Herald All-Scholastic), & Bitsy Crowley**

### **Team: Girls Track & Field**

Record: 4-1 (Overall & TVL Large). **2<sup>nd</sup> Place TVL Large**

All-Stars: **Alex Lusby, Olivia Tomlin, Grace McGowan, Audrey Callahan, & Emily Morgan**

**Team: Boys Track & Field.**

**Record:** 4-1 (Overall & TVL Large). **2<sup>nd</sup> Place TVL Large**

**All-Stars:** Colin Benson, Williston Destin, Charlie Katsikaris, James Layden, Ben Previte, & Aidan Chan

**Team: Boys Volleyball**

**Record:** 11-3 (Overall & TVL). **2<sup>nd</sup> Place TVL**

**All-Stars:** Colby Guarnagia, Tyler Shu, Jake Koterba, Evan Adolph. **Jerry Shu TVL Coach of the Year**

**FALL 2021**

**Team: Football**

**Record:** 1-10 (0-5 TVL Large)

**All-Stars:** TJ Casey, Cole Cloney, Sam Patry, & Max Gobin

**Team: Boys Cross Country**

**Record:** 2-4 (1-4 TVL Large)

**All-Stars:** **TVL Large Sportsmanship Award**

**Team: Girls Cross Country**

**Record:** 3-3 (2-3 TVL Large). **5<sup>th</sup> Place D2 Divisional Meet. 8<sup>th</sup> Place D2**

**All-Stars:** Ella Kane

**Team: Boys Soccer**

**Record:** 9-6-3 (9-5-2 TVL Large). **#13 in D3**

**All-Star:** Chris Hoffman & Connor White. **Sportsmanship Award**

**Team: Girls Soccer**

**Record:** 13-2-3 (12-2-2 TVL Large). **TVL Large Champions. #6 in D2**

**All-Stars:** Izzy Brown, Bella Gangemi, Shannon Burns, & Kate Olenik.

**Michael Lafrancesca TVL Large Coach of the Year.**

**Team: Field Hockey**

**Record:** 6-10-2 (5-7-2 TVL Large). **#20 in D3**

**All-Stars:** Ashley Malmquist

**Team: Girls Volleyball**

**Record:** 7-11 (7-8 TVL Large). **#12 in D3**

**All-Stars:** Rachel Parry

**Team: Golf**

**Record:** 13-2 (10-1 TVL Large). **TVL Large Champions. D2 Central**

**Runner-up (Henry Reilly medalist with 73 (+1). 3<sup>rd</sup> place for D2**  
All-Stars: **Max Sherman (TVL Large MVP & Herald All-Scholastic)**, Henry  
Reilly, Joey Nee, & James Davignon

Most of our interscholastic teams participate in the Tri-Valley League (Ashland, Bellingham, Dedham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Millis, Medway, Norton, Norwood and Westwood) in the “Large” Division (Ashland, Holliston, Hopkinton, Medfield, Norwood, and Westwood) based on school enrollment. Medfield is the sixth largest school in terms of overall enrollment. Our gymnastics team competes as an independent team as there are no leagues available to them.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, and the community for all of their support throughout the year.

Respectfully submitted,

Eric A. Scott  
Director of Athletics

# **REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM**

To the Superintendent of Schools:

As the Director of the Community Education Programs in Medfield, it is my pleasure to report on the year ending December 31, 2021. The Community Education Program, designed to meet the needs of our students and adult learners, was limited this past year with the ongoing global pandemic. The programs typically offered in the community education program include:

## **Teacher Wellness Programs**

These courses were designed to relieve stress and improve the mental and emotional health of our faculty. Exercise classes including yoga, spinning, and Pilates was scheduled to meet the needs of our teachers and staff.

## **Adult Education**

Medfield Community Education was not able to offer these programs in 2021 due to the global pandemic.

## **A.M. Care Programs**

These programs were not offered and/or run by the schools themselves at the Memorial School, the Dale Street School, and Wheelock School due to the global pandemic.

## **Summer Experience**

This program did not run this summer due to the global pandemic.

We look forward to the future of the Community Education Program and what it can offer to the citizens of Medfield.

Respectfully Yours,

Eric A. Scott  
Director of Community Education

**TOWN CLERK'S REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2021**

## MARRIAGES 2021

1/2	Nicole Eby Isaac Macy	8/15	Ashley Boisvert Robert Bentley
2/8	Haidy Ramandyou Joseph Thomas	8/21	Stephanie Jensen Colin Rydell
2/16	Courtney Steeves Timothy McInerney, Jr.	8/28	Margery Kennard Mark Alcarez
5/1	Stephanie Buff Thomas Passafaro	9/17	Maren Janson Matthew Puder
5/1	Laura McCullough Kyle McGough	9/18	Tiffany Monserrate Michael Algor II
5/2	Amanda Manbucca Brian Plante	10/2	Brooke Atherton Matthew LoRusso
5/15	Caitlin O'Leary Brain Sullivan	10/9	Margaret Sliney Thomas Wood
6/26	Kristen A. Regan Timothy R. Corley	10/15	Elaheh Sari Seyed Etezadi Kiai
6/26	Nicole Graham Thomas Hall	11/14	Mari Bae An Robert MacCready
7/2	Anne McNally Brian Hammer	11/21	Michelle Buras Christopher Summers
7/10	Leah Bugden McKenzy Scott	11/21	Megha Hitendrakumar Shah Nishitbhai Shah
7/10	Katelyn Powers Benjamin Hall	11/27	Victoria Virute Gary DeVincentis
7/17	Hadley Washburne Michael DiBenedetto	12/11	Stephanie D'Eon Nicholas Howard
7/18	Michelle Tarkulich Gabriel Faithfull	12/18	Erica Cadigan Christian Rockefeller
8/7	Jennifer DaPonte Thomas Waltke		
8/7	Nichelle Ferrell Josphe Murat		
8/7	Holly Kapinos Michael LaLiberté		

## **DEATHS 2021**

### **JANUARY**

1/3 Dorothy McCarthy  
1/4 Marie Welton  
1/5 Francisco Pecorelli  
1/5 Michael Conlon  
1/21 Albert Manganello, Jr  
1/21 Lawrence Weiner  
1/27 Caroline Johnson-Allshouse

### **FEBRUARY**

2/1 Louis Fellini  
2/3 Ryan Lynch  
2/3 Robert Finn  
2/8 Richard Kelly, Jr.  
2/10 James Russell  
2/15 Roger Whooten  
2/18 Stephen Cook  
2/23 Robert Agricola  
2/26 Kathlaine Piemonte

### **MARCH**

3/3 Robert Schlesinger, Jr.  
3/9 Jane Maxson  
3/13 John Squier  
3/14 Brenda Levy  
3/20 Lee Grant  
3/21 James Callachan  
3/22 Risto Salomaa  
3/27 Claire Verdier

### **APRIL**

4/13 Charlotte Jensen  
4/17 Richard Palson  
4/22 Michael Finn



4/26 Basil McCulloch  
4/30 Alphonsus Frawley

**MAY**

5/1 Brian Noyes  
5/6 Evan Lautz  
5/7 Edgar Bowser  
5/9 Brian Haypenney  
5/20 Elena Oxford  
5/22 Daniel Murray  
5/26 Jose Lebron

**JUNE**

6/7 Victoria Woo  
6/9 Carolyn Clendenen  
6/12 Evelyn Newman  
6/13 Robert Vollmuth

**JULY**

7/1 Patricia Hirtle  
7/7 John Maloney  
7/7 Donna Kitt  
7/8 Roger Sweeney  
7/10 Benjamin Aduba  
7/18 Mary Downing  
7/18 Domenic Diccico  
7/23 Geraldine Miller  
7/25 Adam Opiela  
7/29 Robert Ryan  
7/30 Richard Rozkuska  
7/30 Kenneth Dorn, III

**AUGUST**

8/7 Judith Anderson  
8/11 Barbara Dwyer  
8/14 Richard Horton  
8/17 Kathleen Chicos

8/19 Cheryl Ludwig  
8/22 Robert Moore  
8/26 Barbara Carlisle  
8/26 Minghui Call  
8/31 Richard Allan

### **SEPTEMBER**

9/1 Robert Nedder  
9/13 Debra Digiacomo  
9/20 Paul Brennan  
9/25 Lorraine St. John  
9/27 Anna Cunningham  
9/15 Richard Spencer  
9/21 John Rubino  
9/21 Marjorie Friel

### **OCTOBER**

10/19 Linda Bohn  
10/25 Harley Allison, Jr.  
10/28 Robin Turner

### **NOVEMBER**

11/7 Ronald Coomber  
11/8 Evelyn Rossman  
11/10 Maureen Heavey  
11/18 Elizabeth Mathis  
11/20 Charles Long, Jr.  
11/26 Jeanne Newcomb

### **DECEMBER**

12/5 Beverly Haigh  
12/13 Robert Bouchard  
12/20 Michael Cruz  
12/28 Mary Dew

**TOWN OF MEDFIELD**  
**WARRANT FOR THE ANNUAL TOWN ELECTION**  
**MARCH 29, 2021**

Norfolk, ss

To the Constables of the Town of Medfield in Said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Center at Medfield on Ice House Road in said Medfield on **MONDAY, THE TWENTY-NINETH** day of March, A.D. 2021 at 6:00 o'clock A.M., then and there to act on the following purpose:

To choose all Town Officers required to be elected by ballot, viz:

One Selectman for a term of three years  
One Town Clerk for a term of three years  
One Moderator for a term of one year  
One Assessor for a term of three years  
One School Committee member for a term of three years  
Two Library Trustees for a term of three years  
One Planning Board member for a term of five years  
One Planning Board member for a term of two years  
One Park Commissioner for a term of three years  
One Housing Authority member for a term of three years  
One Trust Fund Commissioner for a term of three years

The polls will open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Election.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Election aforesaid. Given unto our hands this \_\_\_\_\_ day of March, Two Thousand and twenty-one.

Chair

Osler L. Peterson, Chari

Gustave Hill Murby, Sr.

Michael T. Marcucci

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places, seven days before the date of the elections, as within directed.

Constable: Ryan Maxfield

Date: 03/17/2021

A TRUE COPY ATTEST:

James G. Mullen, Jr.

Interim Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN ELECTION  
MARCH 29, 2021**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting lists were displayed and instructions to the voters posted.

WARDEN: Tracey Klenk

The polls were closed at 8:00 P.M.

The total vote was 1529. There are 9,129 registered voters, 16.7% of voters voting. There were 111 absentee ballots requested and 102 absentee ballots cast.

	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
SELECTMAN (three years) VOTE FOR ONE					
Osler L. Peterson	304	336	319	332	1291
Others	2	3	3	5	13
Blanks	45	60	67	53	225
TOWN CLERK (three years) VOTE FOR ONE					
Marion Bonoldi	308	342	324	341	1315
Others	1	1	0	0	2
Blanks	42	56	65	49	212
MODERATOR (one year) VOTE FOR ONE					
Scott F. McDermott	299	341	331	341	1312
Others	0	2	0	1	3
Blanks	52	56	58	48	214
ASSESSOR (three years) VOTE FOR ONE					
Michael Rose	245	278	264	258	1045
Others	57	55	48	49	229
Blanks	49	66	77	63	255

SCHOOL COMMITTEE (three years) VOTE FOR ONE					
Leo G. Brehm II	179	193	191	200	769
Lauren Liljegren	99	120	139	107	465
Robert W. Worth, III	66	84	55	80	285
Others	0	0	0	0	0
Blanks	7	2	4	3	16
LIBRARY TRUSTEES (three years) VOTE FOR NOT MORE THAN TWO					
Kiersten K. Cole	253	325	305	291	1174
Jessica Razza	290	338	303	310	1241
Others	0	0	1	0	1
Blanks	159	135	169	179	642
PARK COMMISSIONER (three years) VOTE FOR ONE					
Robert S. Tatro	288	325	320	327	1260
Others	0	1	0	1	2
Blanks	63	73	69	62	267
HOUSING AUTHORITY (three years) VOTE FOR ONE					
Lisa Marie Donovan	298	337	321	327	1283
Others	0	2	0	0	2
Blanks	53	60	68	63	244
PLANNING BOARD (five years) VOTE FOR ONE					
Sarah Theall Lemke	293	338	322	326	1279
Others	0	0	1	1	2
Blanks	58	61	66	63	248
PLANNING BOARD (two years) VOTE FOR ONE					
Seth Meehan	288	332	325	321	1266
Others	0	0	1	0	1
Blanks	63	67	63	69	262
TRUST FUND COMMISSIONER (three years) VOTE FOR ONE					
Michael Eugene Pastore	291	334	323	324	1272
Others	1	0	1	1	3
Blanks	59	65	65	65	254

**TOWN OF MEDFIELD**  
**WARRANT FOR THE ANNUAL TOWN MEETING**  
**2021**

On Monday, the seventeenth of May, commencing at 5:00 PM the following Articles will be acted on outside on the Calvin Fisher Field at the Amos Clark Kingsbury High, located at 88R South Street in said Medfield, viz.

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**Article 1.** To see if the Town will vote to accept the reports of the several Town Officers for the past year.

Move that Article 1 be passed as printed in the Warrant.

**IT WAS SO VOTED UNAMIOUS: CONSENT CALENDAR**  
**5/17/2021**

**(Board of Selectmen)**

**Article 2.** To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

<b>PERPETUAL CARE 2020</b>	
Thomas Brennan	\$ 1,500.00
Michele Sdougas	\$ 600.00
JoAnn O'Rourke	\$ 600.00
Thomas & Claire McCabe	\$ 3,000.00
Oliva M. Ostrander	\$ 600.00
Jeanette Ruyle	\$ 750.00
Christine Smith & Julie Gillis	\$ 750.00
Robert W. Van Ness	\$ 3,000.00
Alicia Bernstein	\$ 750.00
Matthew & Denise DePierro	\$ 3,000.00
Steve Sr. & Lynne Bean	\$ 3,000.00
Alfred J. Bonoldi Jr & Marion J.	\$ 3,000.00

Judith & Peter Teague	\$ 3,000.00
Jeanette Ruyle	\$ 750.00
Robert Lovell	\$ 600.00
Peter E. Nowak	\$ 3,000.00
Alfred J. & Norma G. Bonoldi	\$ 3,000.00
Edward & Jean Vozzella	\$ 3,000.00
Gayle & John Edgar	\$ 600.00
Kevin & Lisa Gallagher	\$ 750.00
Jonathan DellaSelva	\$ 3,000.00
Scott R. McLeod	\$ 1,500.00
Kathleen E. Stobart	\$ 600.00
Anne M. Fletcher	\$ 600.00
Peter Rogan & Christine Davis	\$ 3,000.00
Gary Wheeler	\$ 600.00
Clark D. Holland Sr	\$ 3,000.00
Richard E. Allan	\$ 3,000.00
Leonard W. Buley	\$ 600.00
Diane Marsili	\$ 3,000.00
Diane Marsili	\$ 3,000.00
Paul Reardon	\$ 1,500.00
	<b>\$58,650.00</b>

Or do or act anything in relation thereto.

**(Cemetery Commissioners)**

Move that Article 2 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/2021**

**Article 3.** To see if the Town will vote to set Expenditure Limits for 53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2022, as follows:

<u><b>Section</b></u>	<u><b>Amount</b></u>
5.1 Fire Alarm Revolving Fund	\$32,000



5.2	Ambulance Revolving Fund	90,000
5.3	Advanced Life Support Revolving Fund	400,000
5.4	Community Gardens Revolving Fund	3,000
5.5	CENTER at Medfield Building Maintenance Revolving Fund	30,000
5.6	Library Revolving Fund	5,000
5.7	Respite Care Revolving Fund	125,000
5.8	Transfer Station Recycling Revolving Fund	10,000
5.9	Former State Hospital Revolving Fund	100,000
Total		\$795,000

Or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 3 be passed as printed in the Warrant.

**IT WAS SO VOTED UNAMIOUS: CONSENT CALENDAR  
5/17/2021**

**Article 4.** To see if the Town will vote to appropriate \$206,991.63 of money from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services, equipment, and programming for the Town of Medfield, or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 4 be passed as printed in the Warrant.

**IT WAS SO VOTED UNAMIOUS: CONSENT CALENDAR  
5/17/2021**

**Article 5.** To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

<b>Officer</b>	<b>Present Salary</b>	<b>Warrant Committee Recommends</b>
Town Clerk	\$73,144	\$73,144
Selectmen, Chairman	\$900	\$900
Selectmen, Clerk	\$900	\$900
Selectmen, Third Member	\$900	\$900
Assessors, Chairman	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioners	0	0

**(Board of Selectmen)**

Move that Article 5 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/2021**

**Article 6.** To see if the Town will vote to amend the Personnel Administration Plan and Classification of Positions and Pay Schedule, effective July 1, 2021, as set out in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN  
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

**Police Department as per Collective Bargaining Agreement**

Sergeants	Step 1	Step 2	Step 3	Step 4 (15 Yrs)	Step 5 (20 Yrs)
7/1/2020	\$1,386.57	\$1,429.45	\$1,480.74		
bi weekly	\$2,773.14	\$2,858.90	\$2,961.49		
7/1/2021	\$1,414.30	\$1,458.04	\$1,510.35	\$1,529.58	\$1,558.42
bi weekly	\$2,828.60	\$2,916.08	\$3,020.71	\$3,059.16	\$3,116.84

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7 (15 Yrs)	Step 8 (20 Yrs)
7/1/2020	\$1,068.57	\$1,103.63	\$1,135.69	\$1,170.81	\$1,207.01	\$1,244.35		
bi weekly	\$2,137.14	\$2,203.26	\$2,271.38	\$2,341.61	\$2,414.01	\$2,488.70		
7/1/2021	\$1,089.94	\$1,125.70	\$1,158.40	\$1,194.23	\$1,231.15	\$1,269.24	\$1,288.47	\$1,317.32
bi weekly	\$2,179.88	\$2,251.41	\$2,316.81	\$2,388.45	\$2,462.30	\$2,538.47	\$2,576.94	\$2,634.64

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2020	\$735.07	\$775.99	\$815.13	\$856.59	\$904.92
bi weekly	\$1,470.15	\$1,551.97	\$1,630.27	\$1,713.17	\$1,809.85
7/1/2021	\$873.57	\$921.42	\$972.25	\$1,025.71	
bi weekly	\$1,747.14	\$1,842.83	\$1,944.51	\$2,051.41	

**Specialist Range**

7/1/2020	\$663.59	to	\$3,794.60	Annual Stipend
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7/1/2021	\$676.86	to	\$3,870.49	Annual Stipend
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**Fire Department as per Collective Bargaining Agreement**

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2020	24.87	25.64	26.37	27.19	27.99	28.86	29.69	30.57
7/1/2021	25.37	26.15	26.90	27.73	28.55	29.44	30.28	31.18

Captain/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2020	28.86	29.72	30.47	31.23	32.17	33.13
7/1/2021	33.62	34.29	34.97	35.67	36.38	37.11

**Public Safety Positions**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Call FF/EMT	\$25.61	\$26.40	\$27.17	\$27.99	\$28.83	\$29.71

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Animal Control Officer/Inspector	\$23.26	\$23.93	\$24.57	\$25.30	\$26.01	26.75	27.51	28.28	29.08
* Based on a 40-hour workweek									
Assistant Animal Control Officer	\$2,316	\$2,532	\$2,746	\$2,959	\$3,178	\$3,393	\$3,607	\$3,863	
*Annual Stipend									

**Managerial Positions**

	Minimum	Midpoint	Maximum
Grade 1	55,003	61,879	68,755

Children's Librarian

Technical Services Librarian  
Young Adult Librarian  
Outreach Social Worker  
Conservation Agent  
Circulation Supervisor

<b>Grade 2</b>	60,503	68,066	75,629
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Administrative Asst. to the  
Selectmen/

Town Administrator  
Adult Services/Technology  
Senior Librarian

<b>Grade 3</b>	66,554	74,873	83,192
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Assistant Town  
Accountant/Budget Analyst

IT Coordinator

<b>Grade 4</b>	73,210	82,361	91,512
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Council on Aging Director  
Park and Recreation Director  
Town Planner  
Public Health Nurse  
Director of Outreach  
Building Commissioner

<b>Grade 5</b>	81,994	92,2434	102,494
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Library Director

<b>Grade 6</b>	91,835	103,314	114,792
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Town Accountant  
Principal Assessor  
Treasurer/Collector  
Deputy Police Chief

<b>Grade 7</b>	102,855	115,712	128,569
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Asst. Town Administrator

<b>Grade 8</b>	108,616	130,338	152,062
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Fire Chief  
Director of Public Works

Hourly Paid Positions

20	\$17.49	\$17.98	\$18.50	\$19.03	\$19.57	\$20.13	\$20.71	\$21.30	\$21.91
30	\$19.24	\$19.78	\$20.36	\$20.94	\$21.53	\$22.14	\$22.78	\$23.42	\$24.07
40	\$21.17	\$21.75	\$22.38	\$23.01	\$23.67	\$24.35	\$25.04	\$25.76	\$26.49
50	\$23.28	\$23.94	\$24.62	\$25.32	\$26.04	\$26.78	\$27.54	\$28.33	\$29.14
60	\$25.59	\$26.33	\$27.08	\$27.86	\$28.65	\$29.47	\$30.30	\$31.17	\$32.06
70	\$27.90	\$28.73	\$29.60	\$30.49	\$31.40	\$32.34	\$33.31	\$34.31	\$35.33
80	\$30.13	\$31.02	\$31.96	\$32.92	\$33.90	\$34.91	\$35.98	\$37.06	\$38.17
90	\$32.53	\$33.51	\$34.52	\$35.56	\$36.63	\$37.73	\$38.87	\$40.04	\$41.24

Grade 20		
Police Matron	Traffic Supervisor	DPW Part Time Laborers
Grade 30		
Office Assistant	Library Technician	Laborer
Mini Bus Driver	Truck Driver	
Grade 40		
Senior Library Technician	Groundskeeper I	Mechanic
Administrative Assistant I	Maintenance Technician	Transportation/Facilities Coordinator
Asst Adult Services /Tech Librarian		
Grade 50		
Payroll Coordinator	Administrative Assistant II	Volunteer Coordinator
Elder Outreach Worker	Equipment Operator	Water Technician
Field Appraiser		
Grade 60		
Administrative Assistant III	Park and Recreation Program Coordinator	
Grade 70		
Heavy Equipment Operator	Groundskeeper II	Water/WWTP Operator
Tree Warden	Lead Mechanic	Facilities Coordinator
Grade 80		
Crew Chief		
Grade 90		
Highway Supervisor	Water Supervisor	WWTP Supervisor

**SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY**

Veterans Agent	\$29,565	Annual
Sealer of Weights and Measures	\$2,804	Annual
Registrar	\$212	Annual
Library Page	\$11 to \$14	Hourly
Police- Private Special Detail	\$35.78	Hourly
Tree Climber	\$23.42	Hourly
Snowplow Driver	25.50	Hourly

**FIRE**

Deputy Chief	\$4,313	Annual
Captain	\$2,588	Annual
Lieutenant	\$2,071	Annual
EMS Coordinator	\$2,012	Annual
Fire Alarm Superintendent	\$898	Annual

**INSPECTORS**

Inspector of Buildings	\$33.52	Hourly
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**PARK AND RECREATION**

		Annual
Program Director	\$16,394 to	\$20,171
Swim Pond Director	\$6,829 to	\$9,679
Swim Pond Assistant Director	\$4,557 to	\$6,456
Swim Team Coach/Guard	\$3,795 to	\$5,322
Assistant Coach/Guard	\$2,433 to	\$4,358
Water Safety Instructor	\$2,888 to	\$4,358
Lifeguard	\$2,747 to	\$4,036
Swim Pond Badge Checker	\$914 to	\$1,454
Swim Pond Maintenance	\$1,067 to	\$1,454
Swim Pond Set-up Workers	\$761 to	\$3,226
Camp Director	\$3,037 to	\$6,176
Camp Specialists	\$1,522 to	\$6,113
Counselors	\$1,218 to	\$3,227
Jr. Counselor	\$307 to	\$969
Tennis Director	\$4,557 to	\$6,456
Tennis Instructor	\$914 to	\$1,617
Trainee		\$12

**(Personnel Board)**

Move that Article 6 be passed as printed in the Warrant.

**PASSED UNANIMOUS: MOTION CARRIES 5/17/2021**

**Article 7.** To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

**(Board of Selectmen)**

**BUDGET PASSES BY THE 2/3 VOTE – 5/17/2021**

**Article 8.** To see if the Town will vote to appropriate \$1,090,500 and transfer said sum from the Municipal Buildings Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purpose(s) and amount(s) as set out below, or do or act anything in relation thereto:

Facility	Project	Funding
High School	Bus Canopy - Repair - Additional Funding	40,000.00
High School	Elevator Door Operator Control Board & Relays	5,000.00
High School	Preventive Maintenance - AHU's	10,000.00
High School	Exterior Door Replacement	10,000.00
High School	Carpet Replacement - Library	20,000.00



High School	Preventive Maintenance - RTU's	10,000.00
High School	Replace/Install Shut off Valves	10,000.00
High School	Misc. Site Work (fence repair)	5,000.00
Middle School	Preventive Maintenance - RTU's	20,000.00
Middle School	Boiler Maintenance - Flush Glycol	125,000.00
Middle School	Replace Exterior Door @ Courtyard	8,000.00
Middle School	Replace HW Heater	200,000.00
Middle School	Auditorium Seating	15,000.00
Middle School	PM - Gym HVAC / Fan coil Units	40,000.00
Dale Street School	Replace Tempering Valves	20,000.00
Dale Street School	Auditorium Stage Curtain Repair	5,000.00
Dale Street School	Front Portico Repair Engineering	10,000.00
Dale Street School	Boiler Control Panel Replacement	17,500.00
Dale Street School	Asbestos Removal in Boiler Room	20,000.00
Dale Street School	Boiler Piping Repair	25,000.00
Wheelock School	Preventive Maintenance - Fan Coil Units	20,000.00
Wheelock School	Replace Valves Throughout	10,000.00
Wheelock School	Preventive Maintenance - Exhaust Fans	5,000.00
Wheelock School	Flooring / VCT Abatement	25,000.00
Memorial School	Replace fire alarm panel	25,000.00
Memorial School	Split Systems (3) Replacement	15,000.00
Memorial School	Johnson Controls BMS upgrade	10,000.00
Memorial School	Preventive Maintenance - RTU's	5,000.00
Memorial School	Replace HW Heater & Shut Off Valves	120,000.00
Memorial School	Duct Cleaning	15,000.00
District Wide	Equipment Replacement	12,000.00

Town Hall	Duct Cleaning	15,000.00
Town Hall	Preventive Maintenance - Fan Coil Units	3,000.00
Town Hall	Preventive Maintenance - AHU	2,000.00
Public Safety Building	CPU Replacement	5,000.00
Public Safety Building	Cell Block Safety Issues	20,000.00
Council on Aging	Duct Cleaning	8,000.00
Library	Brick Façade Engineering	10,000.00
All Town and School Buildings	Emergency Facility Repairs, with approval of the Board of Selectmen	150,000.00
<b>Total</b>		<b>\$1,090,500.00</b>

**(Board of Selectmen/Capital Budget Committee)**

Move that the Town appropriate \$1,090,500 and transfer said sum from the Municipal Buildings Capital Stabilization Fund for projects and purposes set out in the Warrant

**PASSES BY THE 2/3 VOTE – MOTION CARRIES 5/17/2021**

**Article 9.** To see if the Town will vote to transfer \$181,941 received from the Massachusetts School Building Authority for reimbursements for the Dale Street Feasibility Study and the remaining balance, at June 30, 2021, of the Fiscal Year 2021 Emergency Repairs fund to the Municipal Buildings Capital Stabilization Fund or take any other action in relation thereto.

**(Board of Selectmen)**

Move that the Town transfer \$181,941 received from the Massachusetts School Building Authority for reimbursements for Dale Street Feasibility Study and the remaining balance, at June 30th, 2021 of the Fiscal Year 2021 Emergency Repairs Fund to the Municipal Building Capital Stabilization Fund.

**PASSES UNANIMOUS: MOTION CARRIES – 5/17/2021**

**Article 10.** To see if the Town will vote to establish a stabilization fund, to be designated the “Capital Stabilization Fund,” the purpose of which shall be to fund capital projects and the debt service related to capital projects, including equipment, vehicles, repairs to equipment and vehicles, public works improvements, and other non-municipal building and non-school building capital projects, as authorized by GL Chapter 40, Section 5B, and vote to raise and appropriate a sum of money for this fund, from the tax levy, by transfer from available funds, or by any combination of these methods, as set out below, or do or act anything in relation thereto.

Source	Amount
Free Cash	\$751,000
Unexpended Appropriation Funds:	
ATM 2020 Article 7 (Fire)	\$6,905.00
ATM 2020 Article 7 (Police)	\$2,409.55
ATM 2018 Article 27 (Board of Selectmen)	\$4,875.00
ATM 2017 Article 14 (Police)	\$1,634.00
ATM 2018 Article 12 (Police)	\$664.00
ATM 2016 Article 16 (Fire)	\$284.00
ATM 2018 Article 12 (Police)	\$157.00
ATM 2018 Article 12 (DPW)	\$594.00
ATM 2018 Article 12 (DPW)	\$3,590.00
Total	\$772,112.55

**(Capital Budget Committee)**

Move that the Town establish a new Capital Stabilization Fund as authorized by MGL Chapter 40, Section 5B for purpose stated in the Warrant and appropriate \$751,000 from Free Cash and transfer \$21,112.55 from Unexpended Appropriations to the Capital Stabilization Fund as set out in the Warrant.

**PASSES BY THE 2/3 VOTE – MOTION CARRIES -5/17/2021**

**Article 11.** To see if the Town will vote to appropriate a sum of money to pay costs of the capital projects described below, including all costs

incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, taxes, transfers, grants and/or otherwise funded; or to take any other action relative thereto.

**FY2022 Capital Budget**

<u>Department</u>	<u>Request</u>	<u>Recommended Amount</u>	<u>Recommended Source</u>
Fire	Lease-Purchase payment for new Fire Engine (leased in Fiscal Year 2021)	\$48,095	Capital Stabilization Fund
Police	Lease-Purchase payment for three new police vehicles (leased in Fiscal Year 2021)	\$52,591	Capital Stabilization Fund
Fire	Purchase a new fire engine	\$500,000	Borrowing
DPW	Purchase a new DPW dump truck	\$188,000	Borrowing
DPW	Purchase a new DPW sidewalk tractor	\$180,000	Borrowing
DPW	Reconstruct and/or resurface public ways	\$150,000	Borrowing
Fire	Battery Operated Extrication Set	\$70,000	Capital Stabilization Fund
IT	Server upgrade - Town Hall	\$20,000	Capital Stabilization Fund
IT	Computer upgrade - Town Hall	\$20,000	Capital Stabilization Fund
IT	School Information Technology	\$100,000	Capital Stabilization Fund
Fire	Car 1	\$60,000	Capital Stabilization Fund
DPW	Ford F550	\$97,000	Capital Stabilization Fund
DPW	Line painting machine	\$10,000	Capital Stabilization Fund
Police	Police vehicle	\$55,000	Capital Stabilization Fund
Police	Police vehicle	\$55,000	Capital Stabilization Fund
Fire	Brush 1	\$80,000	American Rescue Plan Act stimulus funding
Fire	Power Load System for Ambulance 1	\$27,000	American Rescue Plan Act stimulus funding
DPW	Ford F550	\$88,000	American Rescue Plan Act stimulus funding

Police	Police vehicle	\$55,000	American Rescue Plan Act stimulus funding
Police	Animal Control Officer vehicle	\$55,000	American Rescue Plan Act stimulus funding
DPW	Paving Roller	\$38,000	American Rescue Plan Act stimulus funding
Facilities	New Facilities vehicle - F350	\$45,000	American Rescue Plan Act stimulus funding
Parks and Recreation	Toro SandPro 5040	\$26,465	Parks and Recreation Revolving Fund
Parks and Recreation	New passenger van/bus	\$45,000	Parks and Recreation Revolving Fund
Parks and Recreation	Turfware TR360 Spreader	\$11,175	Parks and Recreation Revolving Fund
Fire	Ambulance 2, including Power Load and Cardiac Thumper	\$300,000	Ambulance Revolving Fund (\$85,000) and ALS Revolving Fund (\$215,000)
Water	SCADA Improvements	\$150,000	Water Enterprise Fund Free Cash
Sewer	SCADA Improvements	\$150,000	Sewer Enterprise Fund Free Cash
Sewer	Infiltration and Inflow Study and Repairs	\$125,000	Sewer Enterprise Fund Free Cash
	<b>TOTAL</b>	<b>2,801,326</b>	

<b>To be funded by:</b>	
Capital Stabilization Fund	\$587,686
Borrowing (First Year Payment paid from the Capital Stabilization Fund)	\$163,000
American Rescue Plan Act Funds	\$388,000
Parks and Recreation Revolving Fund	\$82,640
Ambulance Revolving Fund	\$85,000
ALS Revolving Fund	\$215,000
Water Enterprise Free Cash	\$150,000
Sewer Enterprise Free Cash	\$275,000

**(Capital Budget Committee)**

Move that \$2,413,326 is appropriated to pay costs of funding the capital projects described in Article 11, exclusive of those projects identified in said Article 11 to be funded from the American Rescue Plan Act stimulus funding, in the recommended amounts identified in said Article 11 for each such project, including all costs incidental and related thereto (the “Approved Capital Projects”); that to meet this appropriation the Town shall fund each of said Approved Capital Projects from the recommended source of funding identified in said Article 11; that, with respect to the Approved Capital Projects to be funded by borrowing, the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,018,000 under Section 7(1) of Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Section 20 of Chapter 44 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen is authorized to enter into any contracts and to take all actions necessary to carry out said Approved Capital Projects.

**PASSES BY THE 2/3 VOTE-MOTION CARRIES – 5/17/2021**

**Article 12.** To see if the Town will vote to authorize, under General Laws Chapter 44, Section 21C, upon the recommendation of the Board of Selectmen, the following lease purchase financing agreements for the acquisition of equipment that may be acquired through the issuance of debt under G.L. c. 44 or improvement of a capital asset the improvement of which may be financed by the issuance of debt under G.L. c. 44, the term of such agreement not to exceed the useful life of the equipment or improvement as determined by the Board of Selectmen, and to authorize the departments specified below to enter into such agreements on behalf of the Town, and to approve appropriation for the first year payments of the agreements as stated below, or do or take any other action relative thereto.

Equipment	Maximum Term	Authorized Department	Source of Appropriation	First Year Amount
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Brush 1	5 years	Fire	FY2022 Capital Budget	\$20,000
Ford F550	5 years	DPW	FY2022 Capital Budget	\$20,000
Police vehicle	3 years	Police	FY2022 Capital Budget	\$20,000
Animal Control Officer vehicle	3 years	Police	FY2022 Capital Budget	\$20,000
Paving Roller	3 years	DPW	FY2022 Capital Budget	\$16,500
New Facilities vehicle - F350	3 years	Facilities	FY2022 Capital Budget	\$16,500

**(Capital Budget Committee)**

Move that Article 12 be dismissed.

**VOTE PASSES BY THE 2/3 VOTE-ARTICLE DISMISSED –  
5/17/2021**

**Article 13.** To see if the Town will vote to appropriate a sum of money to pay costs of constructing and reconstructing water wells and constructing a water treatment facility at the site of so-called Well 3 and Well 4 located off of Elm Street, including costs for engineering and design, equipping the water treatment plant, connecting the water treatment plant to the water and sewer systems, and all other costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

**(Board of Water and Sewerage)**

Move that \$12,000,000 is appropriated to pay costs of constructing and reconstructing water wells and constructing a water treatment facility at the site of so-called Well 3 and Well 4 located off of Elm Street, including costs for engineering and design, equipping the water treatment plant, connecting the water treatment plant to the water and sewer systems, and all other costs incidental and related thereto; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow said amount under Sections 8(4) and 8(5) of Chapter 44 of the General Laws, and/or

Chapter 29C of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the “Trust”) established pursuant to Chapter 29C of the General Laws and in connection therewith the Treasurer is authorized to enter into a loan agreement with the Trust and the Town Administrator is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Section 20 of Chapter 44 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to authorize the Board of Selectmen to enter into any contracts necessary to carry out said project.

**PASSES BY THE 2/3 VOTE-MOTION CARRIES – 5/17/2021**

**Article 14.** To see if the Town will vote to raise, appropriate, or transfer from available funds the sum of money for the Water Enterprise Fund and the Sewer Enterprise Fund as follows, or do or act anything in relation thereto.

Water Enterprise Fund Direct Costs:

<b>Expense</b>	<b>FY2022 Amount</b>
Salaries	\$476,700
Operations	\$561,020
Emergency Reserve Fund	\$50,000
Capital Outlay	\$150,000
<b>Total</b>	<b>\$1,237,720</b>

Water Enterprise Fund Indirect Costs:

<b>Expense</b>	<b>FY2022 Amount</b>
Debt Service	\$1,596,333
Salaries, Benefits, Facilities, OPEB and other indirect costs	\$371,603



<b>Total</b>	<b>\$1,967,936</b>
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**Water Enterprise Fund Total: \$3,205,656**

Sewer Enterprise Fund Direct Costs:

<b>Expense</b>	<b>FY2022 Amount</b>
Salaries	\$326,147
Operations	\$921,030
Emergency Reserve Fund	\$50,000
Infiltration and Inflow	\$50,000
Capital Outlay	\$275,000
<b>Total</b>	<b>\$1,622,177</b>

Sewer Enterprise Fund Indirect Costs:

<b>Expense</b>	<b>FY2022 Amount</b>
Debt Service	\$254,742
Salaries, Benefits, Facilities, and other indirect costs	\$293,427
<b>Total</b>	<b>\$548,169</b>

**Sewer Enterprise Fund total: \$2,170,346**

And further that the above listed appropriations be funded as follows:

Water Fees for Service (User Fees)	\$2,705,185
Water Available Funds	\$8,471
Water Free Cash	\$492,000
<b>Water Enterprise Fund Total</b>	<b>\$3,205,656</b>
Sewer Fees for Service (User Fees)	\$1,890,665
Sewer Available Funds	\$4,681
Sewer Free Cash	\$275,000
<b>Sewer Enterprise Fund Total</b>	<b>\$2,170,346</b>
<b>Water and Sewer Enterprise Funds Total</b>	<b>\$5,376,002</b>

**(Water and Sewer Board/DPW Director)**

Move that the Town raise, appropriate, or transfer from available funds the sum of \$3,205,656 for the Water Enterprise Fund and \$2,170,346 for the Sewer Enterprise Fund as set out in the Warrant.

**PASSED UNANIMOUS: MOTION CARRIES – 5/17/21**

**Article 15.** To see if the Town will vote to transfer \$1,471 in funds received from the Massachusetts Department of Transportation for the Town's share of the fee charged for Uber, Lyft, or other ride sharing services originating in the Town, said funds to be used for road and or sidewalk improvements, or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 15 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/21**

**Article 16.** To see if the Town will vote to authorize the Board of Selectmen to dispose of by lease the whole or any portion thereof, of parcels of land off North Meadows Road, shown on the Board of Assessors' Maps as Map 48, Lot 027, Map 48, Lot 031, and Map 48, Lot 032, for a period not to exceed 30 years for the purposes of constructing a solar energy system and accessory equipment and facilities, on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the Massachusetts General Court to enact special legislation authorizing the Town of Medfield to enter into such disposition, or do or act anything in relation thereto.

**(Board of Selectmen)**

Article 16. Move that Article 16 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE – MOTION CARRIES– 5/17/2021**

**Article 17.** To see if the Town will vote to authorize the Board of Selectmen to dispose of by lease the Town Garage roof together with accessory land on a portion of parcels of land off North Meadows Road, shown on the Board of Assessors' Maps as Map 42, Lot 140 and Map 48, Lot 027, for a period not to exceed 30 years for the purposes of constructing a solar energy system and accessory equipment and facilities, on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield; or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 17 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE – MOTION CARRIES– 5/17/2021**

**Article 18.** To see if the Town will vote to authorize the Board of Selectmen, pursuant to MGL Chapter 59, Sec 38H enter into power purchase agreements for power generated by solar energy systems to be constructed at the Medfield DPW Town Garage at 55 North Meadows Road, former Landfill, or any other solar energy systems on Town-owned land or buildings, or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 18 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/21**

**Article 19.** To see if the Town will vote to authorize the Board of Selectmen to negotiate and enter into tax agreements for personal property taxes for solar energy systems at the following locations: Kingsbury Club (Assessors' Map 56, Parcel 045), 106 Adams Street (Assessors' Map 6, Parcel 024), Town of Medfield Landfill (Assessors' Map 48 Lots 027, 031, and 032), and the Medfield Town Garage (Assessors' Maps 42 Lot 140 Map 48, Lot 027), and any other solar energy systems to be sited at

other locations in the Town of Medfield; or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Article 19 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/21**

**Article 20.** To see if the Town will vote to authorize the Board of Selectmen to dispose of, by sale or ground lease, two parcels of Town-owned land shown as “Parcel 1-B” and “Lot 3-2” on a plan of land captioned “Plan of Land, Medfield, Massachusetts” prepared by GLM Engineering, 19 Exchange Street, Holliston, MA 01746 dated April 14, 2021, containing 20,818 +/- sf (Parcel 1-B) and 20,818 +/- sf (Lot 3-2), to be recorded at the Norfolk County Registry of Deeds, to be combined with the 5.48 acres previously authorized for disposition by vote on Article 26 at 2019 Annual Town Meeting to the approved private developer, selected by RFP process pursuant to the provisions of GL Chapter 30B Section 16, to develop and construct single or two family dwelling units to be made available to senior households qualifying for market rate or affordable housing on such terms and conditions as the Board of Selectmen determine to be in Town’s interests and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to enable said development, and/or construction, or do or act anything in relation thereto.

**(Board of Selectmen/Affordable Housing Trust)**

Move that Article 20 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE-MOTION CARRIES – 5/17/2021**

**Article 21.** To see if the Town will vote to authorize the Board of Selectmen to initiate the process of seeking to aggregate electrical load through a Community Choice Aggregation Program (CCA) and contract for Medfield residents as authorized by M.G.L. 164, Section 134, and through CCA, decrease greenhouse emissions for the Town’s residents by pursuing a percentage of Class I designated renewable energy that is

greater than that required by the Massachusetts Renewable Portfolio Standard (RPS); or do or act anything in relation thereto.

**(Medfield Energy Committee)**

Move that Article 21 be passed as printed in the Warrant.

**PASSED UNANIMOUS: MOTION CARRIES 5/17/2021**

**Article 22.** To see if the Town will adopt the following resolution: Greenhouse gas content of our atmosphere has increased alarmingly as a result of human activities with negative impact on our climate as evidenced by rising temperatures, rising sea level and ocean acidity, increased flooding with more intense and frequent storms, droughts, forest fires, other unpredictable weather patterns and increased health risks. Therefore, the Town of Medfield supports a goal of eliminating or offsetting all greenhouse gas emissions originating in the Town by the year 2050 or earlier (known hereafter as the Net Zero 2050 goal); and encourages the Board of Selectmen, all Town Boards and Committees, and residents and businesses to take action in the furtherance of Medfield's Climate Goal by developing a Net Zero Action Plan by March 2022 that outlines specific strategies and sets measurable, attainable and realistic interim targets aligned with State and Federal goals, roadmaps and incentives; or do or act anything in relation thereto.

**(Medfield Energy Committee)**

Move that Article 22 be passed as printed in the Warrant.

**PASSED UNANIMOUS: MOTION CARRIES 5/17/2021**

**Article 23.** To see if the Town of Medfield will vote to rezone parcel ID 43-030, 37 Janes Avenue from Business-Industrial (BI) to Business (B) as shown on the map titled "Proposed Rezone of 37 Janes Avenue" dated 6/3/19 which is on file with the Town Clerk and Planning Department; and to amend the Zoning Map accordingly or do or act anything in relation thereto.

Move that Article 23 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE-MOTION CARRIES – 5/17/2021**

**Article 24.** To see if the Town of Medfield will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the new section as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
4.	Commercial/Business (See Article 14)								
<b><u>PROPOSED</u></b>  4.10c.	Adult-only retail tobacco and/or vape store	NO	NO	NO	NO	NO	NO	NO	NO

And further, to see if the Town of Medfield will vote to amend the Medfield Town Code Chapter 300 Article 2.1, by adding the definition in appropriate alphabetical order:

**ADULT-ONLY RETAIL TOBACCO AND/OR VAPE STORE:** An establishment whose primary purpose is to sell or offer for sale but not for resale, tobacco products and tobacco paraphernalia, and/or any electronic nicotine delivery system, such as e-cigarettes and vaping products, and in which the entry of minor persons under the minimum legal sales age is prohibited at all times, and that checks customer identification for age verification, and is required to have a valid permit for the retail sale of tobacco and nicotine products issued by the Medfield Board of Health or do or act anything in relation thereto.

**(Planning Board)**

Move that Article 24 be passed as printed in the Warrant

**PASSES BY THE 2/3 VOTE – MOTION CARRIES – 5/17/21**

**Article 25.** To see if the Town of Medfield will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the new section as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
4.	Commercial/Business (See Article 14)								
<u><b>PROPOSED</b></u>  4.2a.	Food Trucks / Mobile Food Vendors	NO	NO	NO	NO	NO	PB	PB	PB

Or do or act anything in relation thereto.

(Planning Board)

Move that Article 25 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE- MOTION CARRIES – 5/17/2021**

**Article 26.** To see if the Town will vote to amend the Town Code of Medfield, MA, Chapter 300, Zoning, Article 6 Area, Height and Bulk Regulations, Paragraph 6.2 Area Regulations by adding new subsection 4 as follows (shown in **bold**):

G. Only the following projections into required yards or other required open spaces are permitted:

(1) A balcony or bay window limited in total length to 1/2 the length of the building shall project not more than two feet.

(2) Open terrace, steps or stoop under four feet in height shall project not more than 1/2 of the required yard setback.

(3) Steps or stoop over four feet in height, window sill, belt course, chimney, roof eave, fire escape, fire tower, storm enclosure or similar architectural features shall not project more than two feet into the required yard setback area.

**(4) Decks, porches, or similar features are subject to the requirements of the Table of Area Regulations adopted in accordance with § 300-6.2 of the Medfield Zoning Bylaw, except that the Board of Appeals may, in Districts RE, RT, RS and RU, by special permit as specified in §**

**300-14.10E, allow a lesser setback not to exceed 6 feet less than the required front or rear setback for the zoning district. The proposal must also comply with all other dimensional requirements including lot coverage. Any special permit that may be granted may be conditioned that any portion of the structure within the required setback may never be fully enclosed as an expansion of the dwelling.**

Or do or act anything in relation thereto.

**(Planning Board)**

Move that Article 26 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE- MOTION CARRIES – 5/17/2021**

**Article 27.** To see if the Town will vote to amend the Town Code of Medfield, MA, Chapter 300, Zoning, Article 6 Area, Height and Bulk Regulations, Paragraph 6.2 Area Regulations K as follows:

In any R District, permitted accessory buildings shall conform to the following provisions: They shall be not less than 60 feet from any street lot line, except for a garage on a corner lot, which shall be set back at least the same distance as the front yard setback for the adjacent lot; and they shall be setback from side and rear lot lines at least the distance specified in the Table of Area Regulations, provided that one accessory structure that will not exceed ~~15 feet by 10 feet~~ **200 square feet**, and not exceeding 12 feet in height, shall be allowed to be located in the rear yard with a setback to the rear lot line of no less than 20 feet and side lot line of no less than 12 feet.

Or do or act anything in relation thereto.

**(Planning Board)**

Move that Article 27 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE- MOTION CARRIES – 5/17/2021**



**Article 28.** To see if the Town will vote to amend the Town Code of Medfield, MA, Chapter 300, Zoning, Article 19 by deleting the existing section in its entirety and replacing it as follows:

**CHAPTER 300. ZONING**

**ARTICLE 19: SOLAR PHOTOVOLTAIC FACILITIES OVERLAY DISTRICT (PVOD)**

**§ 300-19.1 Purpose.**

The purpose of this Article is to promote and regulate the use of residential, commercial and municipal Solar Energy Systems (SES) within the Town of Medfield and encourage their location and use in a manner which minimizes negative visual and environmental impacts on scenic, natural and historic resources and to the residents of Medfield. In the event of conflicting language, the provisions set forth in this section shall take precedence over all other sections of the Medfield Zoning Bylaws when considering applications related to the construction, operation and/or repair of Solar Energy Systems.

**§ 300-19.2 Applicability.**

The requirements of this Article shall apply to all Solar Energy Systems installed or modified in a manner that materially alters the type, configuration, or size of these installations or related equipment after the effective date of this Article, excluding general maintenance and repair.

**§ 300-19.3 Definitions.**

As used in this Article, the following terms shall have the meanings indicated:

**BY-RIGHT**

By-right shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval; as-of-right development may be subject to site plan approval by the Planning Board pursuant to § 300-14.12 except as indicated in per table in § 300-19.5.

**GROUND-MOUNTED SOLAR PHOTOVOLTAIC ARRAY**

An SES that is directly structurally mounted on the ground, including a Large-Scale Ground-Mounted Solar Photovoltaic Array, a Medium-Scale Ground-Mounted Solar Photovoltaic Array, a Small-Scale Ground-Mounted Solar Photovoltaic Array and a Solar Parking Canopy Solar Photovoltaic Array.

### **LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC ARRAY**

An SES that is structurally mounted on the ground and is not roof-mounted, and has a Rated Nameplate Capacity equal to 250 kW DC or greater.

### **MEDIUM-SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC ARRAY**

An SES that has a Rated Nameplate Capacity of between 10 kW and 250 kW DC and is structurally mounted on the ground, not roof-mounted.

### **PARKING CANOPY SOLAR PHOTOVOLTAIC ARRAY**

A roof application of a Ground-Mounted Solar Photovoltaic Array that is installed on top of a functional parking surface (striped, in use) that maintains the function of the area beneath the canopy; also known as solar carports which provide some protection or shelter to vehicles or equipment parked or stored below.

### **RATED NAMEPLATE CAPACITY**

The maximum rated output of electric power production of the SES in direct current (DC).

### **RELATED EQUIPMENT OR FACILITIES**

Any equipment, building, structure, access way, landscaping or other means used to support the operation, or disguise the appearance, of a solar photovoltaic tower, antenna, or transmitting or receiving equipment of any kind.

### **ROOF-MOUNTED SOLAR ENERGY SYSTEM:**

An SES that is structurally mounted to and confined to the limits of the roof of a building or structure. This is intended to serve as an accessory use to the primary use on the property and may be used to provide electricity, hot water, or space heating and cooling.

## **SOLAR ENERGY SYSTEM (SES)**

A device whose primary purpose is the collection, storage, and distribution of solar energy for space heating or cooling, electricity generation, or water heating, which can be ground mounted or rooftop mounted. Solar Energy Systems include photovoltaic panels, mounting structures, transmission lines and any other equipment, or structure, including access ways or landscaping, used to support solar photovoltaic activities.

## **SMALL-SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC ARRAY**

A Solar Energy System that is equivalent to a rated nameplate capacity of up to 10 kW and is structurally mounted on the ground, not roof-mounted.

### **§ 300-19.4 Solar Photovoltaic Overlay District.**

In order to allow new Solar Energy Systems (SES) to be located efficiently and in areas that will have the least visual and environmental impact, there is hereby created the following Town-wide Solar Photovoltaic Overlay District (PVOD) consisting of the following subdistricts:

- Large-Scale Ground-Mounted Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All land and parcels within the boundaries of the Industrial Extensive (IE) Zoning District shown on the Zoning Map and as described in Article 3 elsewhere in this Bylaw.
- Medium-Scale Ground-Mounted Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All land and parcels within the boundaries of the Industrial Extensive (IE), Business (B), Business Industrial (BI), and Agricultural (A) Zoning Districts shown on the Zoning Map and as

described in Article 3 elsewhere in this Bylaw.

- Small-Scale Ground-Mounted Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All land and parcels within the boundaries of the Industrial Extensive (IE), Business (B), Business Industrial (BI), Agricultural (A), and all Residential (RE, RT, RS, RU) Zoning Districts shown on the Zoning Map and as described in Article 3 elsewhere in this Bylaw.
- Solar Parking Canopy Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All land and parcels within the boundaries of the Industrial Extensive (IE), Business (B), Business Industrial (BI), and Agricultural (A) Zoning Districts shown on the Zoning Map and as described in Article 3 elsewhere in this Bylaw.
- Roof-Mounted Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All land and parcels within the boundaries of the Industrial Extensive (IE), Business (B), Business Industrial (BI), Agricultural (A), and all Residential (RE, RT, RS, RU) Zoning Districts shown on the Zoning Map and as described in Article 3 elsewhere in this Bylaw.
- Municipal Solar Photovoltaic Overlay Subdistrict – This district shall consist of the following land and parcels: All municipally-owned land and parcels, buildings and structures within the boundaries of the Industrial Extensive (IE), Business (B), Business Industrial (BI), Agricultural (A), and all Residential (RE, RT, RS, RU) Zoning Districts shown on the Zoning Map and as described in Article 3 elsewhere in this Bylaw.

#### **§ 300-19.5 Scope of authority.**

The Solar Photovoltaic Facilities Overlay District (PVOD) shall be considered as overlying other use districts established by this Bylaw. Within the PVOD, the requirements of the underlying district continue to apply such as all uses permissible and as regulated within the underlying district, including uses requiring site plan approval and all uses permitted by special permit in the underlying district at that location may be allowed upon the issuance of a special permit by the designated special permit

granting authority under such conditions as the Board may require, except as may be specifically superseded herein and in the table below.

Table 19.5			
Sub-district Name	Allowable Districts	Permitting Process	Dimensional Requirements
Large Scale Ground Mounted	IE	By-right with SPA	As Noted
Medium Scale Ground Mounted	IE, B, BI, A	By-right with SPA	As Noted
Small Scale Ground Mounted	IE, B, BI, RE, RT, RS, RU, A	By-right	Underlying Zoning District
Solar Parking Canopy	IE, A	By-right with SPA	As Noted
	B, BI	PB-SP	
Roof-Mounted (all sizes)	IE, B, BI, RE, RT, RS, RU, A	By-right	As Noted
Municipal (all sizes of Ground-Mounted, Parking Canopy, and Roof-Mounted)	IE, B, BI, RE, RT, RS, RU, A	By-right with SPA	As Noted

D. Roof-Mounted Solar Energy Systems of any size shall be permitted as a by-right accessory use in all use districts. The installation of Roof-Mounted Solar Energy Systems shall not be considered a change, extension or alteration that requires a finding by the Zoning

Board of Appeals per M.G.L. c.40A s.6 if the Roof-Mounted Solar Energy System meets the following requirements:

- (1) comply with the regulations provided in this section; and
  - (2) are located on properties with nonconforming uses or structures; and
  - (3) does not increase the nonconformity of such nonconforming uses or structures except with respect to the dimensions of the Roof-Mounted Solar Energy System in question.
- E. Municipal Solar Energy Systems: Notwithstanding the Solar Energy Use Provisions above, Solar Energy Systems, whether ground-mounted, parking canopy, or roof-mounted of any scale, may be installed as of right on municipally-owned or leased property in all zoning districts. Ground-mounted Solar Energy Systems on municipally-owned or leased land require site plan review. The same dimensional, design and general requirements that apply to privately installed and operated Solar Energy Systems shall apply to Solar Energy Systems installed on municipally-owned property.
- F. Where Solar Energy Systems would be installed in a Historic District, the system shall require approval by the Historic District Commission.

#### **1. § 300-19.6 Siting of Solar Energy Systems**

The establishment of Large-Scale Ground-Mounted Solar Photovoltaic Array, Medium-Scale Ground-Mounted Solar Photovoltaic Array, and Parking Canopy Solar Photovoltaic Array shall be allowed by right in the Industrial-Extensive Zone and subject to site plan approval in accordance with § 300-14.12 and a building permit, provided that the following minimum requirements are met. Parking Canopy Solar Photovoltaic Arrays shall be allowed by special permit in Business and Business Industrial zones and are subject the site plan approval and the following requirements.

- A. Site control. The project proponent shall submit documentation of actual access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

- B. Operation and maintenance plan. The project proponent shall submit a plan for the operation and maintenance of the Large-Scale Ground-Mounted, Medium-Scale Ground-Mounted SES or Solar Parking Canopy, which shall include measures for maintaining safe access to the installation, stormwater controls, as well as general procedures for operational maintenance of the installation.
- C. Utility notification. No Ground-Mounted Solar Photovoltaic Array shall be constructed until written confirmation has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner's or operator's intent to install an interconnected customer-owned generator and its acceptance of the owner's or operator's request to connect to the grid. Off-grid systems shall be exempt from this requirement

**§ 300-19.7 Dimension, density, and parking requirements.**

- A. For Large-Scale Ground-Mounted Solar Photovoltaic Arrays, front, side and rear setbacks shall be as follows:
  - (1) Minimum lot area: 40,000 square feet.
  - (2) Minimum front setback: 50 feet.\*
  - (3) Minimum side setback: 100 feet.\*
  - (4) Minimum rear setback: 50 feet.\*
  - (5) Maximum lot coverage: 90%.
  - (6) Lot width, lot depth, perfect square: none required.
  - (7) Height. Height shall be determined by each individual panel measured to the grade level beneath that panel and shall not exceed 18 feet from the preexisting natural grade.
  - (8) Parking requirement. No additional parking is required for this use as long as there is no full-time on-site system operator required following installation of the large-scale solar photovoltaic installation.

- B. For Medium-Scale Ground-Mounted Solar Photovoltaic Arrays, front, sides, and rear setbacks shall be as follows:
- (1) Minimum lot area: 20,000 square feet.
  - (2) Minimum front setback: 25 feet.\*
  - (3) Minimum side setback: 20 feet.\*
  - (4) Minimum rear setback: 20 feet.\*
  - (5) Maximum lot coverage: 90%.
  - (6) Lot width, lot depth, perfect square: none required.
  - (7) Height: Height shall be determined by each individual panel measured to the grade level beneath the panel and shall not exceed 18 feet from the preexisting natural grade.
- C. Small-Scale Ground-Mounted Solar Photovoltaic Arrays shall be constructed in accordance with the bulk and dimensional requirements applicable to accessory structures in the underlying district as defined in elsewhere in the Zoning Bylaw.
- D. Parking Canopy Solar Photovoltaic Arrays shall be allowed where parking is permitted and shall be constructed in accordance with the bulk and dimensional requirements applicable to parking in the underlying district as defined in elsewhere in the Zoning Bylaw, except as otherwise provided herein:
- (1) Setbacks: Parking Canopy Solar Photovoltaic Array of any size in any zone shall meet setback requirements for accessory structures in underlying zone.\*
  - (2) If parking canopy abuts a Residential Use additional setbacks may be required at the discretion of the Planning Board.\*
  - (3) Height: Height shall be determined by each individual panel measures to the grade level beneath the panel and shall meet height requirements in the underlying zone; not to exceed the height of the principal building structure. The minimum height should be 14' at the lowest point to allow for vehicles to pass below.



- E. \*Setbacks for Ground-Mounted Solar Photovoltaic Arrays or Municipal Solar Energy Systems may be increased or reduced if, in the opinion of the Planning Board based on evidence submitted by applicant, existing and/or proposed screening will be adequate to minimize visual impact (as described in § 300-19.10D). Under no circumstance will setbacks be reduced to less than the dimensional requirements for the zoning district. A special permit may be granted by the Planning Board for by-right ground mounted systems for reduced setbacks.
- F. For Roof-Mounted Solar Energy Systems or Municipal Solar Energy Systems dimensional requirements shall be as follows:
  - (1) Minimum lot area: None.
  - (2) Setbacks: Roof-Mounted Solar Energy Systems shall comply with existing setbacks. Setbacks from the roofline shall comply with safety requirements in the State Building, Electrical, and Fire Codes.
  - (3) Height: Roof-Mounted Solar Energy Systems shall be exempt from underlying height requirements, but shall not exceed 5' to the top of the SES when measured from the base of the roof to which the SES is affixed unless site plan approval allowing additional height is obtained from the Planning Board. Where the pitch of the roof is 15 degrees or greater, Roof-Mounted Solar Energy Systems shall be mounted parallel to the roof surface.

#### **§ 300-19.8 Appurtenant structures.**

All appurtenant structures to Ground-Mounted Solar Photovoltaic Arrays, including, but not limited to, equipment shelters, storage facilities, batteries or other electric storage, transformers and substations, should be screened from view from abutting properties and public ways by vegetation and/or joined or clustered, as determined by the Planning Board, to avoid adverse visual impacts on abutting properties or public ways.

#### **§ 300-19.9 Design standards.**

- A. Lighting. Lighting of Solar Energy Systems shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for

safety and operational purposes, and shall be shielded from abutting properties. Lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

- B. Signage. Signs on Solar Energy Systems shall comply with the sign bylaw (Article 13), except that one additional sign no more than one square foot in area shall be required to identify the owner and provide a twenty-four-hour emergency contact information. Solar photovoltaic installations shall not be used for displaying any advertising except for identification of the manufacturer or operator of the solar photovoltaic installation.
- C. Utility connections. All utility connections from the Solar Energy Systems shall be underground; provided, however, that the Planning Board may waive this requirement as part of its site plan approval based on soil conditions, shape, and topography of the site and/or any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

**§ 300-19.10 Safety and environmental standards for all ground mounted and parking canopy facilities.**

- A. Emergency services. The Solar Energy System owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief. The owner or operator shall coordinate and train local emergency services and develop an emergency response plan that includes a twenty-four-hour per day, seven days a week contact. The means to shut down the Solar Energy Systems will be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- B. Land clearing, soil erosion and habitat impacts. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Solar Energy Systems or otherwise prescribed by applicable laws, regulations, and bylaws. Herbicides shall only be applied by properly licensed personnel. Mowing, grazing, or using geotextile materials underneath the solar arrays may be permissible alternatives and require Planning Board approval as part of the site plan review.

- C. Impact on agricultural and environmentally sensitive land. The Solar Energy Systems shall be designed to minimize stormwater, temperature and other environmental impacts to agricultural and environmentally sensitive land, including abutting parcels, and to be compatible with continued agricultural use of the land whenever possible.
- D. Visual impact. Structures shall be shielded from view by vegetation and/or joined and clustered to minimize adverse visual impacts. Landscaping, natural features, opaque fencing and other suitable methods shall be utilized. Solar Energy Systems permitted under this Bylaw are bound by the buffer requirements found in Article 6 of this Bylaw for parcels that adjoin residential districts. Additionally, a screening plan shall be submitted ensuring that the solar arrays and any appurtenant structures do not create a glare concern for adjacent residences and are screened from roads and from adjacent lots by a minimum twenty-five-foot-wide buffer strip and shall contain a screen of plantings not less than five feet in width and six feet in height at the time of operation of the facility or such greater height as required by the Planning Board depending on the location of the site. The Planning Board may alter or waive this requirement if such screening would have a detrimental impact on the operation and performance of the array, or would prove to be ineffective for the site. A diversity of plant species shall be used, with a preference for species native to New England. Use of invasive plants, as identified by the most recent copy of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources, is prohibited.
- E. Noise. Noise generated by Solar Energy Systems and associated equipment and machinery shall conform to applicable state noise regulations, including the DEP's Division of Air Quality noise regulations, 310 CMR 7.10.
- F. Security. Installation of fencing and or other access control measures shall be employed to limit access to the Solar Energy Systems to facility personnel and emergency responders. Outdoor access control measures shall be compatible with the character of the area in which they are installed and shall be approved by the Planning Board as part of the site plan review. In the application, the applicant shall provide

a description of all access control measures planned for the proposed installation.

**§ 300-19.11 Monitoring and maintenance for all ground mounted and parking canopy facilities.**

- A. Solar Energy System conditions. The Solar Energy System owner or operator shall maintain the facility in very good condition. Maintenance shall include, but not be limited to, painting, structural repairs, trash removal, pest control, and integrity of security measures. Site access shall be maintained to a level acceptable to the Town Public Safety Officials. The owner or operator shall be responsible for the cost of maintaining the Solar Energy Systems and any access road(s), unless accepted as a public way.
- B. Modifications. Any modifications to a Solar Energy System made after issuance of the required building permit shall require approval by the Planning Board in accordance with § 300-14.12.
- C. Removal requirements.
  - (1) Any Ground-Mounted Solar Photovoltaic Array which has reached the end of its useful life or has been abandoned consistent with Subsection **D** of this Section shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Planning Board and Building Commissioner by certified mail of the proposed date of discontinued operations and plans for removal.
  - (2) Decommissioning shall consist of:
    - (a) Physical removal of all ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
    - (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
    - (c) Stabilization and revegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to

minimize erosion and disruption to vegetation. Otherwise, the site shall be brought back to its original condition or better with new trees planted.

- D. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the Solar Energy System shall be considered abandoned when it fails to operate for more than six months without the written consent of the Planning Board. If the owner or operator of the solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town may take appropriate enforcement action, including pursuing all available civil or criminal penalties.
- E. Failure to comply with regulation. If an applicant fails to comply with the requirements of this regulation the Town may elect to enforce the regulation by revoking the license granted to the applicant, by entering the property and removing the installation, which expenses shall be paid by the applicant or landowner within 30 days of notice by the Town. If such expenses are not paid in full, the Town may impose a lien. In addition, the applicant or landowner shall be liable jointly and severably for all expenses the Town incurs in obtaining judicial enforcement of this Article.

**§ 300-19.12 Contents of application for large and medium scale ground mounted and parking canopy facilities.**

- A. Prior to the issuance of a building permit for a Solar Energy System, plans for the proposed facilities shall be submitted to the Planning Board for site plan review. In addition to the requirements of § 300-14.12 for site plan approval, applications for a Solar Energy System shall also include:
  - (1) A site plan showing:
    - (a) Property lines and physical features, including access roads for the project site.
    - (b) A locus map showing the site in relationship to the properties, easements, and roadways in reasonable proximity thereto, including buildings, structures driveway openings, off-street parking and all public or private ways.

- (c) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation and structures.
- (d) Elevations and/or photo simulations of the proposed facility from the nearest public way and possibly other locations at the discretion of the Planning Board.
- (e) Drawings of the Solar Energy System signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures.
- (f) One- or three-line electrical diagram detailing the Solar Energy System, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices.
- (g) A stormwater runoff evaluation that includes water and temperature impacts to receptors and a stormwater management plan to mitigate impacts.
- (h) An erosion and sedimentation control plan.
- (i) Documentation of the major system components to be used, including the panels, mounting system, and inverter.
- (j) Name, address, and contact information for proposed system installer.
- (k) Name, address, telephone number and signature of the project proponent, as well as all co-proponents and/or property owners, if any.
- (l) The name, contact information and signature of any agents representing the project proponent.
- (2) Documentation of actual or prospective access and control of the project site.
- (3) An operation and maintenance plan.

- (4) Documentation of the major system components to be used, including the electric generating photovoltaic panels, mounting system, inverter, etc. shall be provided [including applicable material safety data sheets (MSDS)].
  - (5) A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment, as appropriate, [including applicable material safety data sheets (MSDS)].
  - (6) A decommissioning plan in compliance with § 300-19.11C.
  - (7) Zoning district designation for the parcel(s) of land comprising the project site [submission of a copy of a Zoning Map with the parcel(s) identified is suitable for this purpose].
  - (8) Proof of liability insurance.
  - (9) Description of financial surety as required by § 200-19.11E.
  - (10) Photometric plan for any required site lighting with specific cutsheet details.
  - (11) A rendering or photo simulation showing the proposed project at completion.
  - (12) Locations of wetlands and priority habitat areas defined by the Natural Heritage and Endangered Species Program (NHESP); the applicant shall provide evidence of compliance with these regulations.
  - (13) Plans showing provision of water, including that needed for fire protection.
  - (14) Plans showing existing trees of six inches caliper or larger.
- B. The Planning Board may waive documentary requirements as it deems appropriate. All waiver requests must be written on the site plan.

**§ 300-19.13 Review of application.**

- A. Notice of application to Planning Board shall be filed by the applicant with the Town Clerk, who shall date stamp it and forward a copy of the notice to the Planning Board. Upon receipt of an application, the Town Planner shall review it for completeness and file a determination of completeness or a notice of missing items with the Town Clerk within 21 days of the date stamped on the notice by the Town Clerk unless an extension of time is agreed to in writing by the applicant. A copy of this notice shall also be sent to the applicant.
- B. Following the procedures and review criteria of § 300-14.12 and the requirements of this Article, the Planning Board shall review the application and file its site plan decision with the Town Clerk within 120 days of a determination of completeness by the Town Planner. Failure by the Planning Board to take final action and file its decision with the Town Clerk within the allotted time, unless an extension of time is agreed to in writing by the applicant, shall be deemed to be approval of the site plan.

**§ 300-19.14 As-built plans.**

Engineer-stamped as-built plans shall be submitted to the Building Commissioner before a certificate of completion or occupancy may be issued.

**§ 300-19.15 Changes in ownership.**

The Building Commissioner and Planning Board shall be notified at least 30 days in advance of any proposed change in the owner or operator of a large and medium ground-mounted and parking canopy solar photovoltaic installation, which notice shall include the contact information of the proposed new owner/operator. A change in ownership shall require advance approval by the Planning Board. Such approval shall not be unreasonably withheld and shall be based principally on the experience and financial strength of the proposed new owner.

**§ 300-19.16 Annual reporting.**

The owner or operator of the installation shall submit an annual report to the Building Commissioner and the Planning Board which certifies compliance with the requirements of this Bylaw and their approved site plan, including control of vegetation, stormwater, noise standards,



emergency response and adequacy of road access, by January 15 of each year.

§ 300-19.17 **Severability.**

If any provision herein is determined to be unlawful, it shall be severed from this Article and all remaining provisions shall remain in force and effect.

And further, to see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by making the following changes:

	Use	A	RE	RT	RS	RU	B	BI	IE
4.32	Solar Energy Systems (see § 300-19, PVOD)								

or do or act anything in relation thereto.

**(Planning Board)**

Move that Article 28 be passed as printed in the Warrant.

**PASSES BY THE 2/3 VOTE- MOTION CARRIES – 5/17/2021**

**Article 29.** To see if the Town will vote to recommend that the Medfield School Committee and School Building Committee amend its proposal to the Massachusetts School Building Authority to keep Dale Street School at its current site for grades 4-5, as was implied in the 2018 Town Meeting Warrant Article, that funded the Feasibility Study, and to re-evaluate the certified enrollment projection provided in October 2018 so that it is based on actual student numbers.

This article seeks to give the citizens of Medfield a meaningful voice in deciding the location of an elementary school for the following reasons:

- When the Town voted in 2018 to fund the \$1-million Feasibility Study, it was for the addition and/or renovation or replacement of

Dale Street Elementary School located at 45 Adams Street implying the current grade 4-5 school would remain where it is, and not result in a long-term liability for taxpayers or the addition of yet another building to town inventory;

- No public forum was ever held on site selection prior to the School Building Committee vote, and despite a community survey and citizen letters expressing a clear preference for the Dale Street site, the SBC voted to relocate grades 4-5 to a new school at Wheelock – a location also in contrary to MSBA statute 963 CMR 2.05 stating a preference for a school location that “shall be proximate to other facilities such as libraries, museums, parks, natural resources, nature study areas and businesses, which would enhance the proposed educational program” (note: Dale Street provides easy access to all six during the school day);
- Medfield voters previously approved the purchase/donation of Wheelock land as part of concerted wellfield protection initiatives, so siting a second school in the Elm Street location is counter to Town wishes and harms environmentally sensitive contiguous open space;
- Placement of a second school on Elm Street will result in four schools located within one mile of each other making existing traffic problems worse and creating new traffic problems that didn’t exist before, while also creating public safety issues for student walkers and bikers, plus increased police/fire/EMT response times; and
- A larger, more expensive school is being proposed than is necessary based on actual vs. original projected student enrollment numbers, and project costs publicized at the time the SBC voted to relocate grades 4-5 to Wheelock, did not take into account the additional expense of re-use or abandonment of Dale Street School, field replacements, infrastructure needs beyond water, and long-term traffic mitigation;

or do or act anything in relation thereto.

**(Citizens Petition)**

**Mr. Jerry Potts, 7 Curve Street, made a motion that Article 29 passes as printed in the Warrant.**

**At 9:13 PM a standing vote was taken and the motion passed. The Vote: 229 voted in favor of Article 29; 212 voted against Article 29.**

**THE ARTICLE PASSES – MOTION CARRIES – 5/17/2021**

**Article 30.** To see if the Town will vote to establish a committee charged with creating a Medfield Town Bylaw to govern school building projects that includes a School Building Committee appointment process led by the Town Moderator in keeping with Medfield School Policy and designed to engage citizens at large.

This article seeks to provide clarity with the formation of a study committee charged with either revising the existing Permanent Planning and Building bylaw (Article IV, 10-20), or creating a new bylaw, to encompass school building projects. This clarity is needed because Medfield Public School policy states that the Town Moderator is responsible for appointing members to the School Building Committee (as was past practice with the Medfield High School and Memorial School projects), yet that was not the process with the Dale Street School project. The Permanent Building and Planning Committee bylaw does not explicitly state its school project role, nor does it specify which public body or town officer is responsible for appointing School Building Committee members to ensure diverse community representation beyond specific expertise stated,

or do or act anything in relation thereto.

**(Citizens Petition)**

**Ms. Christine McCue Potts, 7 Curve Street, made a motion that Article 30 passes as printed in the Warrant.**

**At 7:52 PM a vote was taken.**

**THE ARTICLE PASSES – MOTION CARRIES -5/17/2021**

**Article 31.** To see if the Town will vote to amend the Code of the Town of Medfield to amend Chapter 235, Stormwater Management as follows:

Article I General Provisions Section §235-2 Definitions:

Add the following definitions to be inserted in proper alphabetical order:

**AS-BUILT DRAWING:** Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

**BEST MANAGEMENT PRACTICE (BMP)** – An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff or prevent pollutants from entering stormwater runoff.

**CLEAN WATER ACT** – The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

**MUNICIPAL PHOSPHORUS REDUCTION REQUIREMENT:** The amount by which Medfield must reduce its annual phosphorus load from land area within its jurisdiction that drains to the Charles River and its tributaries, as set forth in the MS4 General Permit, Appendix F, Table F-2 or F-3, as applicable.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM**

**WATER DISCHARGE PERMIT** – A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

**PHOSPHORUS CONTROL PLAN:** A plan developed in accordance with the requirements in the MS4 General Permit that is designed to reduce the amount of phosphorus in stormwater discharges from Medfield's MS4 to the Charles River and its tributaries.

**STORMWATER AUTHORITY:** The Medfield Department of Public Works, acting through its Director, or its authorized agent(s), board or commission.

TOTAL MAXIMUM DAILY LOAD or TMDL: the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

TOTAL SUSPENDED SOLIDS OR TSS: Undissolved organic or inorganic particles in water.

WASTE LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway from point sources without causing a violation of surface water quality standards as established in an applicable Total Maximum Daily Load (TMDL).

Add a New Article IV Discharges to the Municipal Storm Drain System, as follows:

#### ARTICLE IV. DISCHARGES TO THE MUNICIPAL STORM DRAIN SYSTEM.

##### §235-19. Purpose.

The purpose of this article, in conjunction with §270 Article III Water Pollution Abatement, is to regulate discharges to the municipal storm drain system in order to protect the Town of Medfield's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. This article seeks to meet that purpose through the following objectives:

- A. to comply with the MS4 General Permit requirements for Total Maximum Daily Load (TMDL) controls in the Neponset River and Charles River watersheds; and

- B. establish minimum design standards for the regulation and control of stormwater runoff quantity and quality.

#### §235-20. Total Maximum Daily Load (TMDL) Compliance

The Town of Medfield has a Municipal Phosphorous Reduction Requirement that is being implemented to reduce phosphorus loading from its MS4 system in accordance with the MS4 General Permit, Appendix F, and the Charles River TMDL for Nutrients in the Upper/Middle Charles River. Medfield shall develop a town-wide Phosphorus Control Plan (“PCP”) designed to reduce the towns applicable pollutant waste load allocations to the Charles River and its tributaries. The town-wide PCP shall be completed in phases as set forth in the MS4 General Permit, Appendix F, and shall be fully implemented no later than 2038. Compliance with the pollution reduction requirement shall be through BMPs that meet the pollutant removal percentages developed consistent with EPA Region 1’s BMP Accounting and Tracking Tool (2016) or other BMP performance evaluation tool(s) provided by EPA Region 1 for nitrogen, phosphorus, zinc and TSS. Where other pollutants are at issue, such as for the bacteria TMDL in the Neponset River Watershed and the phosphorous TMDL in the Charles River, pollutant appropriate BMPs are required. Precise pollution reductions need not be calculated for the bacteria TMDL. If EPA Region 1 tools do not address the planned or installed BMP performance, then any federally or State-approved BMP design guidance or performance standards (e.g., the Massachusetts stormwater handbook and design guidance manuals) may be used to calculate BMP performance.

The Stormwater Authority may amend regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures, and administration of this Stormwater Management bylaw so long as they are not less stringent than those in the MS4 General Permit. Failure of the Stormwater Authority to issue such rules, or regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.

#### §235-21. Standards

- B. The Stormwater Authority, when deemed necessary, shall delegate the Administrative Land Disturbance Review and Land Disturbance

Permits administration and public hearings to existing Town boards, commissions and/or their agent(s).

- C. Control of stormwater runoff shall meet all federal and state requirements, including the Massachusetts Stormwater Management Standards Handbook (as amended), the requirements of the Town of Medfield's Subdivision of Land Stormwater Management Regulations methodologies and procedures used to design stormwater treatment practices and stormwater management practices shall accompany the design. All activities, project design, stormwater treatment practices and stormwater management practices should aim to minimize stormwater runoff, maximize infiltration and recharge where appropriate, and minimize pollutants in stormwater runoff.
- D. In addition to meeting the requirements of the Massachusetts Stormwater Standards, as required under the Town of Medfield MS4 Stormwater Permit all stormwater management systems shall meet the following criteria:
  - (1) For new development sites all stormwater management systems shall be designed to:
    - a) Retain the volume of runoff equivalent to, or greater than, one (1.0) inch multiplied by the total post-construction impervious surface area on the site AND/OR
    - b) Remove 90% of the average annual load of Total Suspended Solids (TSS) generated from the total post-construction impervious area on the site AND 60% of the average annual load of Total Phosphorus (TP) generated from the total post-construction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1, where available. If EPA Region 1 tools do not address the planned or installed BMP performance any federally or State approved BMP design guidance or performance standards (e.g. State stormwater

handbooks and design guidance manuals) may be used to calculate BMP performance.

- (2) For redevelopment sites stormwater management systems shall also improve existing conditions by be designed to the following criteria:
- a) Retain the volume of runoff equivalent to, or greater than, 0.80 inch multiplied by the total post-construction impervious surface area on the site AND/OR
  - b) Remove 80% of the average annual post-construction load of Total Suspended Solids (TSS) generated from the total post-construction impervious area on the site AND 50% of the average annual load of Total Phosphorus (TP) generated from the total postconstruction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1 where available. If EPA Region 1 tools do not address the planned or installed BMP performance any federally or State approved BMP design guidance or performance standards (e.g. State stormwater handbooks and design guidance manuals) may be used to calculate BMP performance.
- (3) The regulations shall promote Low Impact Development techniques where adequate soil, groundwater and topographic conditions allow. These may include but not be limited to reduction in impervious surfaces, disconnection of impervious surfaces, bioretention (rain gardens), and infiltration systems.
- (4) Applicants shall submit as-built drawings upon project completion. One digital copy as an AutoCAD dwg file, on Massachusetts State Plane Coordinate System, NAV83 (feet), and NAVD88 (feet), shall be submitted to the Stormwater Authority or its designee.

or do or act anything in relation thereto.

**(Department of Public Works)**



Move that Article 31 be passed as printed in the Warrant.

**IT WAS SO VOTED UNANIMOUS: CONSENT CALENDAR  
5/17/2021**

**Article 32.** To see if the Town will vote in accordance with the provisions of Chapter 40, Section 15C to designate each of the following roadways in the Town of Medfield as a "Scenic Road":

- Elm Street
- Plain Street
- Farm Street
- Nebo Street
- Millbrook Road

or do or act anything in relation thereto.

**(Planning Board, Conservation Commission, Historical Commission)**

Move that Article 32 be passed as printed in the Warrant.

**IT WAS SO VOTED UNAMIOUS: CONSENT CALENDAR  
5/17/2021**

**Article 33.** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to implement any Collective Bargaining Agreements between the Town of Medfield and the Medfield Police League; or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Town transfer from FY2021 funds \$63,000 to implement the first year of the collective bargaining agreement between the Town of Medfield and the Medfield Police Union.

**PASSED UNANIMOUS – MOTION CARRIES - 5/17/2021**

**Article 34.** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to implement any Collective Bargaining Agreements between the Town of Medfield and the Medfield Fire Union; or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Town transfer \$25,000 from FY2021 available funds to implement the first year of the collective bargaining agreement between the Town of Medfield and the Medfield Fire Union.

**PASSED UNANIMOUS – MOTION CARRIES - 5/17/2021**

**Article 35.** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a \$1,500 retroactive, one time, COVID 19 stipend for non union front line town employees as set out by the Board of Selectmen; or do or act anything in relation thereto.

**(Board of Selectmen)**

Move that Town transfer \$52,500 from FY2021 available general funds and \$6,000 from FY2021 Water Enterprise Available Funds and \$4,500 from FY2021 Sewer Enterprise Available Funds to provide a \$1,500 retroactive, one time, COVID 19 stipend for non-union front line town employees as set out by the Board of Selectmen.

**PASSED UNANIMOUS: MOTION CARRIES 5/17/2021**

**Article 36.** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money for the purpose of paying the following prior year bills incurred in FY2016 in the amount of \$165.00 and in FY2020 in the amount of \$177.08.

**(Board of Selectmen)**

Move that Town transfer \$342.08 from FY2021 available funds for the purpose of paying the prior year bills incurred in FY2016 in the amount of \$165.00 and in FY2020 in the amount of \$177.08.

**PASSES BY THE 4/5 VOTE- MOTION CARRIES – 5/17/2021**

**Article 37.** To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the Fiscal Year 2022, or do or act anything in relation thereto.

**(Board of Assessors)**

Move that the Town authorize the Board of Assessors to use \$ \$209,393 from Free Cash in the Treasury for the reduction of the tax rate for the Fiscal Year 2022.

**Context:**

**Free Cash in FY2022 Budget**

<b>Free Cash to balance the operating budget*</b>	<b>\$209,393</b>
Transfer from Free Cash to Stabilization	\$700,000
10% increase for OPEB funding	\$42,500
Creation of Capital Stabilization Fund	\$751,000
<b>Total</b>	<b>\$1,702,893</b>

\*as voted by the Warrant Committee, BOS will investigate use of ARPA funding as alternative

**PASSES UNANIMOUS- MOTION CARRIES - 5/17/2021**

A TRUE COPY ATTEST:  
Marion Bonoldi  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS**

**WARRANT FOR THE NOVEMBER 7, 2021  
SPECIAL TOWN MEETING**

Norfolk, ss.

To the Constables of the Town of Medfield in said County,  
greetings:

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of the Town of Medfield, qualified to vote in Town Meetings, to meet at the Amos Clark Kingsbury High School Gymnasium, located at 88R South Street, in said Medfield on SUNDAY the SEVENTH day of November, A.D. 2021 at 12:00 PM, then and there to act on the following articles:

**Article 1.** To see if the Town will appropriate a sum of money to pay costs of constructing a new elementary school located on the campus of the Wheelock School at 17 Elm Street in Medfield, Massachusetts, to replace the Dale Street School, including the payment of all costs related to designing the new school project, equipping and furnishing the school, site improvements, and all other costs incidental and related thereto (the “Project”), which new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (the “MSBA”), and to determine if said appropriation shall be expended under the direction of the Dale Street School Building Committee; to determine if

said appropriation shall be raised by borrowing or otherwise; to determine if the Town shall acknowledge that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and ninety hundredths percent (44.90%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; to determine if the amount of any borrowing authorized for the project shall be reduced by any grant amount set forth in and received pursuant to the Project Funding Agreement that may be executed between the Town and the MSBA; to determine whether any premium received by the Town upon the sale of any bonds or notes approved for the project, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved for the project in accordance with G.L. c.44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; to determine whether the appropriation and any borrowing authorized for the project shall be contingent upon the Town's passage of a ballot question to exempt the principal and interest payments on such borrowing from the tax limitations of G.L. c.59, §21C (Proposition 2 ½); or to take any other action relative thereto.

(Board of Selectmen, School Committee, and Dale Street  
School Building Committee)

**Vote taken by secret ballot. Total voted = 1,870; Yes= 1,118; No= 752**

**Two Thirds Vote required**

**MOTION FAILED**

And you are directed to serve the Warrant by posting an attested copy thereof, in the usual places for posting warrants in said Medfield, fourteen days at least before the time of holding said Special Town Meeting.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Special Town Meeting aforesaid. Given unto our hands this nineteenth day of October, Two-Thousand and Twenty-One.

Michael T. Marcucci /s/

Gustave H. Murby /s/

Osler L. Peterson /s/

**BOARD OF SELECTMEN**

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places fourteen days before the date of the Special Town Meeting as within directed.

Constable: Garrett Ledbetter

Date: 10/20/2021

**A TRUE COPY ATTEST**

MARION BONOLDI, /s/

Town Clerk

**FINANCIAL REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2021**

**Board of Assessors  
Comparative Financial Reports  
Fiscal Years 2020, 2021, 2022**

				<b>Assessed Values</b>	
<b>2020</b>	1	Residential	4152	\$	2,625,162,353.00
	2	Open Space	0	\$	-
	3	Commercial	147	\$	92,256,017.00
	4	Industrial	37	\$	29,262,300.00
	5	Personal Property	75	\$	35,068,620.00
		Total Real and Personal Property	4389	\$	2,781,749,290.00
		Tax Levy	\$ 49,598,589.83		
				Overlay	\$ 188,579.14
				Tax Rate	\$ 17.83
				<b>Assessed Values</b>	
<b>2021</b>	1	Residential	4165	\$	2,698,257,760.00
	2	Open Space	0	\$	-
	3	Commercial	148	\$	95,301,494.00
	4	Industrial	36	\$	29,106,300.00
	5	Personal Property	69	\$	35,241,550.00
		Total Real and Personal Property	4418	\$	2,857,907,104.00
		Tax Levy	\$ 50,756,430.17		
				Overlay	\$ 198,486.17
				Tax Rate	\$ 17.76
				<b>Assessed Values</b>	
<b>2022</b>	1	Residential	4189	\$	2,823,833,508.00
	2	Open Space	0	\$	-
	3	Commercial	147	\$	93,754,193.00
	4	Industrial	36	\$	29,111,900.00
	5	Personal Property	65	\$	42,427,890.00
		Total Real and Personal Property	4437	\$	2,989,127,491.00
		Tax Levy	\$ 52,070,600.89		
				Overlay	\$ 216,326.81
				Tax Rate	\$ 17.42



**TOWN OF MEDFIELD  
COLLECTOR OF TAXES**

Taxes Receivable as of June 30, 2021

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Motor Vehicle Excise Tax</u>
2021	\$284,384	\$1018	\$101,453
2020	\$55,841	\$962	\$20,175
2019	\$8,534	\$706	\$7,950
2018	\$3,223	\$983	\$0
2017	\$4,121	\$859	\$0
2016	\$2,262	\$369	\$0
2015	\$2,875	\$867	\$0
Prior Years	\$14,300	\$1,075	\$0
Tax Title	\$291,664		

Respectfully submitted,

Georgia K. Colivas, CMMT  
Treasurer/Collector

## TOWN TREASURER

To the Honorable Board of Selectmen  
and Residents of Medfield:

### Statement of Cash

Receipts Fiscal Year 2021

Including investment returns	\$73,506,311.02
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Disbursements Fiscal Year 2021

Including vendor and payroll	\$62,176,597.02
------------------------------	-----------------

Cash Balance on June 30, 2021	\$25,054,231.01
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General Fund

### Statement of Investments

Pooled Investment Fund

Investments with MMDT	\$5,416,896.35
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June 30, 2021

Savings and Investments June 30, 2021	\$19,637,334.66
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General Fund

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### Statement of Interest Received on Savings/Investments-General Fund

General Fund	\$27,798.32
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Pooled Investment Fund	\$ 9,963.45
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Total Interest Earned in Fiscal 2021	\$37,761.77
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### Outstanding Debt Accounts June 30, 2021

#### Debt Exclusion:

Town Land Acquisition	483,800
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Sewers	75,000
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HS/Middle School/Memorial Constr.	2,510,000
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Public Safety Building	11,455,000
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Red Gate Farm Acquisition	940,000
Adult Community Center	613,064
DPW Town Garage	<u>6,740,000</u>
	22,816,864

*Non-Exclusion:*

Adult Community Center	9,982
Town Garage Solar Array	106,400
High School Athletic Field Renovation	1,100,000
West St. Reconstruction Project	150,000
DPW equip-Mack Truck/Sidewalk Tractor	221,000
Fire Truck	500,000
Fire Truck	<u>24,954</u>
	2,112,336

*Enterprise Fund:*

WWTP Solar Panels	133,600
Hospital Water Tower	4,070,000
Water Treatment Plant	10,383,800
Flotation Thickeners	260,271
Water Main Repairs-Green St.	640,000
Causeway Water Main	30,000
WWTP Improvements	240,000
Water Tower Painting	205,000
II Reduction-MWPAT	450,967
Granite Street Water Main	93,400
Medfield State Hospital Land	<u>1,085,000</u>
	<u>17,592,038</u>
<b>Total Long Term Debt (principal only)</b>	<b>\$42,521,238</b>

Respectfully Submitted,

Georgia K. Colivas, CMMT  
Treasurer/Collector

## **TOWN TREASURER TRUST AND INVESTMENT ACCOUNTS**

**Funds in Custody of the Town Treasurer:**

Retirement/Pension	\$3,657,682.98
Conservation	15,418.57
Stabilization	1,729,819.36
Special Unemployment Insurance	186,167.28
Library Trusts	45,336.18
Granville Dailey-Library	83,287.36
Madelyn L. Grant Library Fund	79,453.67
Cemetery Perpetual Care	1,275,428.90
Municipal Insurance	307,724.57
Madelyn L. Grant Scholarship	102,318.87
Council on Aging	3,247.10
Catherine Bell Library Trust	296,930.25
Stabilization-Advanced Sewer Bet. Payments	39,832.96
Moses Ellis Post #117 G.A.R.	16,053.04
Medfield Antiquities Trust	7,319.80
Tri-Centennial Trust	4,405.05
School Essay Fund	6,145.12
Allendale Sewer Pumping Station Fund	60,894.90
Dela Park Acres Trust	17,719.75
Cedarview Acres	23,621.17
Carruth Sewer District	8,929.76
Maude Washburn Trust Fund	5,994.17
Voluntary Local Education	8,817.56
Elderly and Disabled Trust	4,276.77
375 <sup>th</sup> Anniversary Trust	1,710.66

Andrea Trasher Scholarship Trust	0
Elizabeth Busconi Trust	34,211.92
J.M McCormick Scholarship Trust	1,153.32
PRIT – OPEB Trust	5,674,058.62
Municipal Buildings Cap Stabilization	547,085.81
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<b>Balance June 30, 2021</b>	<b>\$14,245,045.47</b>

Respectfully submitted,

Georgia K. Colivas, CMMT  
Treasurer/Collector

**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET**  
**FISCAL YEAR ENDED JUNE 30, 2021**

FUND: 01		GENERAL FUND	ACCOUNT BALANCE
ASSETS			
01	101000	CASH	16,248,481.50
01	121012	2012 PERSONAL PROPERTY TX RECB	53.30
01	121013	2013 PERSONAL PROPERTY TAX REC	435.61
01	121014	2014 PERSONAL PROPERTY TAX REC	585.99
01	121015	2015 PERSONAL PROPERTY TAX REC	866.82
01	121016	2016 PERSONAL PROPERTY TAX REC	369.40
01	121017	2017 PERSONAL PROPERTY TAX REC	858.62
01	121018	2018 PERSONAL PROPERTY TAX REC	982.65
01	121019	2019 PERSONAL PROPERTY TAX REC	705.74
01	121020	2020 PERSONAL PROPERTY TAX REC	961.84
01	121021	2021 PERSONAL PROPERTY TAX REC	1,018.24
01	122008	2008 REAL ESTATE TAX REC-CH59	3,276.91
01	122009	2009 REAL ESTATE TAX REC-CH59	2,717.44
01	122013	2013 REAL ESTATE TAX REC-CH59	7,286.52
01	122015	2015 REAL ESTATE TAX REC-CH59	2,875.91
01	122016	2016 REAL ESTATE TAX REC-CH59	2,262.38
01	122017	2017 REAL ESTATE TAX REC-CH59	4,120.60
01	122018	2018 REAL ESTATE TAX REC-CH59	3,223.08
01	122019	2019 REAL ESTATE TAX REC-CH59	8,534.40
01	122020	2020 REAL ESTATE TAX REC-CH59	55,840.95
01	122021	2021 REAL ESTATE TAX REC-CH59	284,383.67
01	123016	PROV FOR ABATE/EXEMP-2016	-104,556.57
01	123017	PROV FOR ABATE/EXEMP-2017	-134,209.30
01	123018	PROV FOR ABATE/EXEMP-2018	-84,960.47
01	123019	PROV FOR ABATE/EXEMP-2019	-76,752.50
01	123020	PROV FOR ABATE/EXEMP-2020	-29,505.96
01	123021	PROV FOR ABATE/EXEMPT-2021	-39,057.29
01	124000	TAX TITLE RECBL	291,663.89
01	125300	DEF TAX RECBL ch59s5c41A	285,403.67
01	126119	2019 MVE TAX RECBL-CH60A	7,949.72
01	126120	2020 MVE TAX RECBL-CH60A	20,175.27
01	126121	2021 MVE TAX RECBL-CH60A	101,452.65
01	134002	AMB CHG BILLING AGENCY RECBL	382,860.65
01	136000	POLICE SPEC DETAIL RECBL	20,743.78
01	143101	2001 APP SEW BETT ATTX	116.95
01	143102	2002 APP SEW BETT ATTX	116.95
01	143103	2003 APP SEW BETT ATTX	116.95
01	143104	2004 APP SEW BETT ATTX	116.95
01	143108	2008 APP SEW BETT ADD TO TAX	1,928.70
01	143113	2013 APP SEW BETT ADD TO TAX	956.75
01	143120	2020 APP SEW BETT ADD TO TAX	627.25
01	143121	2021 APP SEW BETT ADD TO TAX	870.88
01	143900	COMM INT SB ATTX	1,308.19
01	143918	APPORT SEW BETT NOT YET DUE	410,419.53
01	172000	DUE FROM COMM OF MASS	40,937.00
TOTAL ASSETS			17,728,565.21

**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET**  
**FISCAL YEAR ENDED JUNE 30, 2021**

**LIABILITIES:**

01	120000	DEF REV-PROP TAX	87,682.02
01	124001	DEF REV-TAX TITLE	-291,663.89
01	125301	DEF REV-DEFERRED TX	-285,403.67
01	126000	DEF REV-MVE TAX	-129,577.64
01	134100	DEF REV-AMBULANCE	-382,860.65
01	136100	DEF REV-POL SPEC DETAIL	-20,743.78
01	143925	DEF REV-SPECIAL BETT	-6,159.57
01	143926	DEF REV-SB NOT YET DUE	-410,419.53
01	201000	WARRANTS PAYABLE	-879,320.01
01	202000	ACCOUNTS PAYABLE	-101.42
01	211000	ACCRUED SCHL PAYR PAYBL	-2,370,735.64
01	215001	PAYR P-SH TERM DIS INS W/H-SCH	-525.33
01	215002	PAYR P-LO TERM DIS INS W/H-SCH	-278.07
01	219001	OTH PAYR W/H PAYB-POL ACAD	-1,950.00
01	222200	PAYR P-VOL LIFE W/H	-1,838.94
01	223000	PAYR P-HEALTH INS W/H	-278,736.76
01	223100	PAYR P-BASIC LIFE W/H	-743.05
01	226800	PAYR P-DENTL INS W/H	-10,916.69
01	226810	PAYR P-FLEX BEN-DEPNDR CARE	-192.30
01	226811	PAYR P-FLEX BEN-HEALTH-FSA	-6,109.90
01	226820	HIGH DEDUCTIBLE PLAN-HSA	-487.97
01	227009	ZON BD RFDBL DEP PAYBL	-3,192.16
01	227011	CONSVTN PROJ DEP PAYBL	-5,275.50
01	252010	TAILINGS PAYABLE-VW	-2,044.84
01	255000	TAXES IN PAID ADVANCE	-18,900.98
TOTAL LIABILITIES			-5,020,496.27

**FUND BALANCE**

01	324000	F/B R-EXPENDITURES	-235,445.00
01	324001	F/B R-ENCUMBRANCE	-1,158,637.71
01	324002	F/B R-RES EXP-SP ART	-1,692,928.97
01	324006	F/B R-CAPITAL BUDGET	-382,640.00
01	326000	F/B R-SNOW DEFICIT	42,281.63
01	328001	F/B RES FOR STAB	-369,846.55
01	329600	F/B RES REDUC FUTR EXCL DEBT	-16,775.39
01	329601	F/B R- REDUC EXCL DEBT MSBA GR	-1,587,070.00
01	329602	F/B R-MSBA GR EXCL DEBT COSTS	-180,772.84
01	333000	F/B R-EXPEND FR F C	-1,702,893.00
01	359000	F/B UNRESERVED	-5,423,341.11 *
TOTAL FUND BALANCE			-12,708,068.94

TOTAL LIABILITIES + FUND BALANCE -17,728,565.21

Town of Medfield  
Fund 22 & 28 - School Revolving Funds  
Fiscal Year 2021

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2021</u>
22	800	School Lunch	\$ 15,384.66
		Total Fund 22-School Lunch Revolving	<u>\$ 15,384.66</u>
28	810	Athletics	\$ 165,881.38
28	815	Intramurals	\$ 5,293.93
28	816	Drama	\$ 20,840.74
28	820	Adult Education	\$ 43,628.12
28	821	Music	\$ 7,596.68
28	825	IPAD Revolving	\$ 15,970.59
28	830	Summer School Program	\$ 1,044.70
28	835	Restitution Revolv	\$ 3,993.42
28	840	Pre-K Tuition	\$ 90,433.83
28	841	Kindergarten Tuition	\$ 272,085.64
28	842	Tuition Foreign Exchange	\$ 114,906.07
28	843	District Access Progr	\$ 47,669.12
28	850	Use of School Properties	\$ 203,374.66
28	855	HS Parking	\$ 140,991.52
28	880	Before/After School Progr-DA	\$ 26,842.27
28	880	Before/After School Progr-WH	\$ 33,611.03
28	880	Before/After School Progr-DI	\$ 58,862.36
28	890	HS Extra Curricula	\$ 3,419.44
		Total Fund 28-School Other Revolving Funds	<u>\$ 1,256,445.50</u>



Town of Medfield  
Fund 25 - School Federal Grants  
Fiscal Year 2021

<u>Fund Number</u>	<u>Project Number</u>		<u>Account Title</u>	<u>6/30/2021</u>
25	CVRFA	F	Sch Lunch CVRF	\$ 14.80
25	11421	F	Summer Vac Learning	\$ 119.61
25	11521	F	ESSER II Grant/Covid	\$ (114,926.70) #
25	14020	F	Teachers Quality-140 FY20	\$ 4.19
25	24020	F	Tit VIB Sped 94-142 240 FY20	\$ (0.09)
25	24021	F	Tit VIB Sped 94-142 240 FY21	\$ 2,056.70
25	25821	F	Targeted Spec Ed -IDEA-FY21	\$ 5,645.00
25	27421	F	SPED Program Improvement	\$ 1.00
25	29821	f	SPED Early Childhood	\$ 17.00
25	30521	F	Title 1 Distribution	\$ 1,566.37
			Total Fund 25-School Federal Grants	<u>\$ (105,502.12)</u>

# OK legal deficit for COVID Emergency Grants

Town of Medfield  
Fund 26 - School State Grants  
Fiscal Year 2021

<u>Fund Number</u>	<u>Project Number</u>		<u>Account Title</u>	<u>6/30/2021</u>
26	63214	S	Academic Support-632 FY14	\$ 357.80
26	65000	S	Grad Safety Gr-650	\$ 2,000.00
26	750	S	Circuit Breaker-750	\$ 231,811.47
26	CSH21	S	Comprehensive School Health Service Gr	\$ 2.99
26	SCVPI	S	State Covid Prevention Fund	\$ 208.60
			Total Fund 26-School State Grants	<u>\$ 234,380.86</u>

Town of Medfield  
Fund 29 - School Gift Accounts  
Fiscal Year 2021

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2021</u>
29	900	Prof Dev Day Gift	\$ 12,180.01
29	905	EMC/Wroten Music Gift	\$ 111.82
29	909	Memorial School Gift	\$ 5,483.09
29	911	Telephone Utility Gift	\$ 1,241.90
29	914	Middle School Gift	\$ 15,218.58
29	915	Robert Hersee Memorial	\$ 150.00
29	916	Fidelity Gift	\$ 254.05
29	917	Wireless Computer Gift	\$ 151.65
29	919	Sepac Gift	\$ 9,969.49
29	922	Boosters Coach Gift	\$ 64.00
29	926	Marimba Music Gift	\$ 5,195.66
29	927	Exchange Activities Gift	\$ 11,487.00
29	928	Dale St Schl Gift	\$ 3,740.45
29	929	Wheelock Schl Gift	\$ 3,261.12
29	930	High School Gift	\$ 9,249.92
29	931	Bay State Gas Gift	\$ 17,714.44
29	932	Nstar Energy Program Gift	\$ 3,132.62
29	940	District Gift	\$ 7,555.95
29	941	Pupil Service Gift Account	\$ 669.12
29	29951	Coalition Gift-DA	\$ 37.01
29	29952	Coalition Gift-WH	\$ 10,293.64
29	29953	Coalition Gift-ME	\$ 7,676.89
29	29954	Coalition Gift-MS	\$ 12,514.67
29	29955	Coalition Gift-HS	\$ 809.37
Total Fund 29-School Gifts			<u>\$ 138,162.45</u>

Town of Medfield  
Fund 30 - Town Grants  
Fiscal Year 2021

Account Number	Account Title	06/30/21		
30-004	S S-Green Communities Grant	\$ (43,146.00)	*	Rec'd Sep'21
30-006	S S-Police Drug Education	\$ 691.04		
30-009	F FEMA Covid19	\$ (11,166.08)	#	
30-010	F CARES Covid19	\$ (643,413.19)	#	
30-011	F ARPA-American Rescue Plan Act of 2021	\$ 572,991.82		
30-013	S DEP Compost Bin	\$ 736.68		
30-015	S Mass Office of Disability ADA Grant	\$ (20,000.00)	*	Rec'd Aug'21
30-018	F Pol LLE Eq+Tech	\$ 124.47		
30-023	S MCC Cultural Feasability Study	\$ (6,417.44)	*	Rec'd Aug'21
30-024	S State Aid to Libraries	\$ 105,038.89		
30-025	F Fire FEMA AFG-Covid19-FG00749 \$123k	\$ 172.84		
30-028	F FEMA-Pre Disaster Hazard Mitigation	\$ 634.77		
30-029	S DEP Recycle-Collection Containers Gr	\$ 961.28		
30-033	S Energy Manager Gr (Div of Energy Resource)	\$ 6,462.13		
30-034	S S-Water Pollutn Abat-Tit V	\$ 26,888.49		
30-036	S Solarize Medfield Marketing Gr	\$ 1,281.41		
30-038	P COA Alzheimer's Grant	\$ 900.00		
30-041	P COA Saturday Hours Grant	\$ 441.38		
30-042	S S-Medfield Arts Council Int. Bearing	\$ 1,698.23		
30-045	S Community Compact Planning Grant	\$ 4,434.77		
30-047	S DEP Recycling Dividend Grant	\$ 31,928.81		
30-048	S S-Uniform Polling/Elec Gr	\$ 633.10		
30-052	P LED Incentive Gr-Eversource	\$ 5,535.90		
30-053	P Pol Stanton K-9 Grant \$25k	\$ 15,025.74		
30-062	S OATA Photovoltaic Site Asses	\$ 1,000.00		
30-063	S Pol Drug Takeback Gr	\$ 3,183.10		
30-064	S Rail Trail 2018 Grant \$100k	\$ (20,813.52)	*	Rec'd Sep'21
30-070	S Senior Formula Grant	\$ 1,790.79		
30-077	S Pol Vest Grant	\$ 7,136.40		
30-083	F DFC (Drug Free Commun) Gr	\$ (16,284.21)	*	Rec'd Aug'21
30-086	S Police 911 Training Gr FY21	\$ (28,905.72)	*	Rec'd Sep'21
	Total	<u>\$ (454.12)</u>		
Total Federal Grants (F)		\$ (96,939.58)		
Total State Grants (S)		\$ 74,582.44		
Total Private Grants (P)		\$ 21,903.02		
Total		<u>\$ (454.12)</u>		

# OK legal deficit for COVID Emergency Grants

\* OK 90 day recpt rule

Town of Medfield  
Fund 31 - Town Revolving Ac's  
Fiscal Year 2021

Account Number	Account Title	6/30/2021
31-001	Sale of Cemetery Lots	\$ 683,128.15
31-002	Cemetery Perpetual Care	\$ 82,950.00
31-003	Insurance Reimb <\$150,000	\$ 6,658.42
31-004	Park & Recreation Revolving	\$ 8,425.96
31-007	Fire Alarm Revolving	\$ 15,403.34
31-010	Premium on Debt Exclusion Bonds	\$ 64,521.78
31-011	Impact Permitting Fee-27/N Meadow	\$ 25,000.00
31-012	Fire CPR Revolving	\$ 83.01
31-013	BOH Engineering Revolv	\$ 11,909.76
31-014	Tax Refund IRS	\$ 1,445.77
31-017	Special Investigation Police	\$ 8,503.24
31-019	Impact Permitting Fee-Dale Intersctn	\$ 58,353.82
31-022	Police Special Detail	\$ 39,488.33
31-023	Impact Permitting Fee-Opti Com Install	\$ 20,000.00
31-024	Conservation Fees	\$ 16,068.82
31-036	Police Fire Arms Revolving	\$ 44,228.56
31-037	DPU Transportation Gr	\$ 3,029.70
31-042	Amb Mileage Fees-Billing Agency	\$ 8,241.01
31-043	Adv Life Support Revolving	\$ 164,207.53
31-045	Trf Station Recycle Revolving	\$ 6,555.44
31-048	Deputy Coll Fees Ac	\$ 331.12
31-051	Community Gardens ch44s53 e 1/2	\$ 10,636.86
31-053	Center(COA) Rental Rev 53 e 1/2	\$ 1,701.39
31-054	L Copy/Rntl/Damg Matl Rev 53 e1/2	\$ 2,425.76
31-055	COA ARCP Fee Revolv ac 53 e 1/2	\$ 101,512.20
31-056	MSH Revolving Account	\$ 25,181.45
31-057	PEG Access-Cable TV (Recpt resv for approp	\$ 294,643.19
Total		<u>\$ 1,704,634.61</u>
Deposits rec'd in advance for P&R summer progr		<u>\$ 513,858.25</u>
Fund Balance		\$ 2,218,492.86

Town of Medfield  
Fund 32 - Town Gift A/c's  
Fiscal Year 2021

Account Number	Account Title	Balance 6/30/2021
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 3,540.86
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 1,851.41
32-008	Council on Aging Gift	\$ 118,108.32
32-009	40B Gift Account	\$ 33,925.49
32-010	BOH Gift	\$ -
32-011	Brothers Market Gift	\$ 200.00
32-013	Drug Wages Norwood Gift	\$ 397.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 9,626.37
32-018	Memorial Day Gift	\$ 1,041.65
32-020	Youth Outreach Gift	\$ 13,886.88
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 268.53
32-028	Library Gift	\$ 68,031.34
32-030	Grist Mill Gift	\$ 11,426.83
32-031	Town Common Gift	\$ 2,531.06
32-035	Dare Police Donations	\$ 36.08
32-039	Library Book/Materials Gift	\$ 1,200.10
32-041	Kennel Operations Gift	\$ 2,756.01
32-043	Arts/Cult Council Gift-Est 3/02	\$ 1,159.92
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
32-047	Downtown Study Gift	\$ 1,704.93
32-048	Fiberoptic Gift-WAN	\$ 2,539.15
32-050	Police Gift	\$ 12,084.62
32-053	COA Gift fr Jenks Jr	\$ 58,645.24
32-054	Hospital Cemetery Maint Gift	\$ 430.00
32-055	Town Clerk Banner Gift	\$ 2,255.79
32-058	MIIA Wellness Gift (FitBit Chal	\$ 1,000.00
	Total Town Gift AC's	<u>\$ 352,304.04</u>

Town of Medfield  
Fund 33 - Chapter 90  
Fiscal Year 2021

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance 6/30/2021</u>	
33-026	North Street Redesign	\$ (3,580.16)	* Rec'd Jul21
33-037	ADA Self Eval	\$ (45,325.00)	* Rec'd Jul21
33-039	High St/27 Resurfacing	\$ (174,626.81)	* Rec'd Aug'21
	<b>Total</b>	<u><u>\$ (223,531.97)</u></u>	

\* CH90 reimb requested and rec'd within 90 days

**TOWN OF MEDFIELD**

Other Agency Fund  
Fund 90 - Student Activity Accounts  
Fiscal Year 2021

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance 6/30/2021</u>
90-311	Dale Street School	\$ 9,166.87
90-312	Wheelock School	\$ 1,689.20
90-313	Memorial School	\$ 822.65
90-321	Middle School	\$ 10,890.27
90-331	High School	\$ 165,517.42
	<b>Total</b>	<u><u>\$ 188,086.41</u></u>

**TOWN OF MEDFIELD**

Other Agency Fund  
Fund 91 - Fire Off Duty Detail  
Fiscal Year 2021

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance 6/30/2021</u>
91-220	Fire Off Duty Detail	<u><u>\$ 6,989.38</u></u>

Respectfully Submitted,

Joy A. Ricciuto, CGA  
Town Accountant

WATER ENTERPRISE FUND  
FISCAL YEAR 2021  
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 2,011,963	
WATER AVAILABLE FUNDS	\$ 8,886	
WATER FREE CASH	\$ 203,655	
TOTAL WATER REVENUES		\$ 2,224,504

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 458,019
OPERATIONS	\$ 551,020
EMERGENCY RESERVE FUND	\$ 50,000
	\$ 1,059,039

INDIR/ALLOCATED EXPENSES APPROPRIATED

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 459,900	
INTEREST 01-751-2	\$ 160,022	
TOTAL DEBT SERVICE		\$ 619,922

INSURANCE	\$ 69,403	
CNTY RETIREMENT CONTRIBUTION	\$ 104,088	
SHARED EMPLOYEES	\$ 143,981	
SHARED FACILITIES	\$ 24,416	
SUB-TOTAL ALLOCATED EXPENSES		\$ 341,888

OPEB	\$ 17,655	
APPROPRIATED FROM WATER FREE CASH	\$ 17,655	
TOTAL-ALLOCATED EXPENSES		\$ 979,465

TOTAL COSTS OF WATER OPERATING BUDGET \$ 2,038,504

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

CB21-Ford F550	\$ 106,000
CB21-Vactor Trailer	\$ 80,000
	\$ 186,000

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH

\$ -

TOTAL APPROP FR WATER FREE CASH FOR CAP PROJ \$ 186,000

ESTIMATED EXPENSES 2,224,504

ESTIMATED WATER FUND SURPLUS (DEFICIT) \$ (0)

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (2,224,504)
LESS: TOTAL COSTS	\$ 2,224,504
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$ 2,011,963
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 8,886
WATER ENTERPRISE FREE CASH	\$ 17,655
WATER ENTERPRISE FREE CASH	\$ 186,000

TOTAL SOURCES OF FUNDING FOR COSTS \$ 2,224,504

APPROPRIATED IN THE WATER ENTERPRISE FUND

FY21 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$63.90 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$5.64 PER 1,000 GALLONS
35,001 - 70,000	\$8.98 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$12.72 PER 1,000 GALLONS

SEWER ENTERPRISE FUND  
FISCAL YEAR 2021  
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,823,331
SEWER AVAILABLE FUNDS	\$ 4,681
SEWER FREE CASH	<u>\$ 445,976</u>
TOTAL SEWER REVENUES	\$ 2,273,988

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT	
ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 313,842
OPERATIONS	\$ 894,030
INFILTRATION INFLOW	\$ 50,000
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>
SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 1,307,872

INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER	
DEPARTMENTAL BUDGETS:	
DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 223,673
INTEREST 01-751-2	<u>\$ 37,847</u>
TOTAL DEBT SERVICE	\$ 261,520
INSURANCE	\$ 42,429
CNTY RETIREMENT CONTRIBUTION	\$ 70,320
SHARED EMPLOYEES	\$ 143,981
SHARED FACILITIES	<u>\$ 1,890</u>
SUB-TOTAL ALLOCATED EXPENSES	\$ 258,620
OPEB	<u>\$ 28,476</u>
APPROPRIATED FROM SEWER FREE CASH	<u>\$ 28,476</u>
TOTAL-ALLOCATED EXPENSES	\$ 548,616

TOTAL COSTS OF SEWER OPERATING BUDGET	\$ 1,856,488
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APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH	
CB21-Emergency Generator	\$ 275,000
CB21-Infiltration & Inflow Study	<u>\$ 142,500</u>
	\$ 417,500
TOTAL APPROP FR SEWER FREE CASH FOR CAP PROJ	\$ 417,500

ESTIMATED EXPENSES	<u>\$ 2,273,988</u>
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ESTIMATED SEWER FUND SURPLUS (DEFICIT)	<u>\$ -</u>
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<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (2,273,988)
LESS: TOTAL COSTS	\$ 2,273,988
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>
GENERAL FUND SUBSIDY	<u>\$ -</u>

<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,823,331
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	\$ 28,476
SEWER FREE CASH	<u>\$ 417,500</u>
TOTAL SOURCES OF FUNDING FOR COSTS	\$ 2,273,988
APPROPRIATED IN THE SEWER ENTERPRISE FUND	

FY21 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$102.18 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$10.54 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$102.18 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$10.54 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1000 GAL

NOTE: FY21 SEWER RATES HAVE NOT BEEN SET



WATER & SEWER ENTERPRISE FUND  
ESTABLISHED JULY 1, 1991 (FISCAL YEAR 1992)  
UNDER MASS GENERAL LAWS, CH 40/SECTION 39K

FOR THE YEAR ENDED JUNE 30, 2021

WATER

Total Services	4,127	
Added Services	23	
Millions Gallons Pumped	400,937,178	
Thousand Gallons Sold		
Water Retained Earnings - Reserved	\$ 1,022,877	
Water Retained Earnings - Unreserved	\$ 1,150,094	certified

SEWER

Total Services	2,984	
Added Services	36	
Sewer Retained Earnings - Reserved	\$ 756,485	
Sewer Retained Earnings - Unreserved	\$ 937,481	certified

## PERPETUAL CARE 2021

Maureen O'Driscoll	\$3,000.00
Harold M Gibbons	600.00
Stephen & Donna Dragotakes	3,000.00
Brad Weafer	1,500.00
Jennifer W Reiling	750.00
Amin F Sabra	3,000.00
Molloy, Linda J	3,000.00
Peter Michael Stanton	3,000.00
Margaret Warren	3,000.00
Mary E Viens & Richard Catenacci	750.00
Maria & David Seaver	750.00
Lisa M Priest	3,000.00
Sandra & Ray Dalbec	3,000.00
Philip & Mary Brandolo	600.00
Fritz Fleischmann & Katrin Fischer	750.00
Cathleen Dugan	3,000.00
Cathleen Dugan	3,000.00
Christopher & Cory Pray	1,500.00
Joseph A & Julie M Wallace	3,000.00
Stephen M Hayes	3,000.00
<b>TOTAL</b>	<b>\$43,200</b>