



School Building Committee
Meeting Packet
October 3, 2023

MEDFIELD SCHOOL BUILDING COMMITTEE

**Regular Meeting
May 16, 2023 - 7:00 pm**

Public Safety Building Training Room, 112 North Street, also available via Zoom

PRESENT: Mike Weber, Co-Chair
Meredith Chamberland, Co-Chair
Robert Donahoe
William Werner
Carolyn Casey
Kristen Simonini
Robert Meaney
Teresa James
Michelle Kirkby
Mather Eldred
Robert Worth
Kristine Trierweiler, Town Administrator, ex-officio, non-voting member
Dr. Jeffrey Marsden, ex-officio, non-voting member
Stephen Grenham, ex-officio, non-voting member

1. Vote on approval of meeting minutes from April 27, 2023 Meeting

- Committee members discussed edits.
 - Ms. Casey had edit suggestions for the minutes regarding her statement about a bylaw,

MOTION:

- Kristen Simonini made the motion to approve the meeting minutes as amended by Ms. Casey. Mr. Eldred seconded the motion.

2. Discussion of Warrant article passing for additional \$250k for SBC

- Mr. Donahoe commented on Town Meeting and a question regarding why the SBC cannot use some of the existing studies over. He stated that some studies can be reused to some extent; they need to be revised or updated like an addendum.
- Mr. Donahoe asked if there has been a detailed wetlands delineation performed or if this was based on the GIS mapping system.
 - Mr. Weber believes that there was an extensive wetlands study. Both locations, Dale and Wheelock, sat in a similar wetlands area.
- Mr. Weber expressed his thanks towards the Town for voting and placing their trust in the SBC by giving them funds.

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- Mr. Werner reviewed the old documentation and stated that it is hard to follow the trail of information. He asked if the former members would be willing to present documentation of what was previously done as it could be helpful for the current committee.
- Ms. Casey agreed that this would be helpful in answering their questions regarding the project. She suggested making a list of big questions they have and prioritize the list to discuss in future meetings.
- Mr. Weber proposed creating and talking through a timeline. He stated that December is the start of their timeline, or whenever they hear from the MSBA.
- Ms. Simonini stated that it is not clear to her whether or not the rehabilitation of Dale is an option, or if it has been removed for particular reasons. She would like to know factually if this is an option that could be pursued.
- Mr. Donahoe asked about the site selection process. Mr. Weber stated that the last time they did this, the site selection process was done by the OPM group and the architect. He added that this could change; the sites were presented to the committee. He believed that everything is on the table, including rehabilitation.
- Mr. Werner asked if it was explored to knock Dale Street down to rebuild on that lot. Mr. Weber responded that this was briefly considered, but believes the front steps and the pillars are historical. He added that there is some money to fix the pillars. Mr. Weber stated that anything is possible, including reusing some of the building.
- Mr. Worth asked if the cost associated with tearing down the building and getting rid of asbestos was built into the cost of the project. Mr. Weber stated that the rehabilitation option was smaller and did not fit certain criteria for classroom sizes. He added that this was a less expensive option that was presented to the Town.
- Mr. Weber stated that someone at Town Meeting made a great point regarding public hearings and how they are important to have. He believes that as this committee moves forward, it is important to be cognizant of doing their best and spreading the word around town.
- Ms. Simonini believed that the first step would be to assess whether Dale can be rehabilitated and then put this in front of the community prior to moving to the next step.
- Ms. Casey expressed how this committee is new and is looking to move forward past the previous committee and what went wrong with community support.
- Mr. Donahoe stated that it is not always doable to go net zero. He is unsure if anyone has looked at the net zero situation at the existing Dale. Mr. Weber believed that they did not.

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- Mr. Weber added that the chair of the Medfield Energy Committee would like to present to the SBC.
- Mr. Eldred added that despite the naysayers of where the new school location will be, citizens still have it in mind that the Town needs a new school.

3. Communication sub-committee updates

- **Review of survey and how to distribute**
 - Ms. Casey shared that the communication sub-committee met to create and review a survey. They discussed how to share the survey with the public.
 - The Board discussed having the PTOs share the survey; however, Ms. Casey made a point that the survey should be made available to non-school related citizens as well.
 - The Google Forms survey was presented on the screen during the recorded meeting. Dr. Chamberland reviewed the structure of the survey, which included an introduction.
 - One of the questions on the survey shared was: “The May 2022 town meeting voted down the proposed new elementary school building adjacent to Wheelock. Which statement best describes your position on the prior vote?”
 - Additionally, they asked citizens to rank their considerations for the future plans for Dale Street. This list was condensed and the considerations included educational programs, location, construction disruption to student’s education, community benefits, environmental/sustainability impacts, historic preservation, cost, facility size, state funding (MSBA), school building committee process, and enrollment projections.
 - Included in the survey was a question that asked the community to state their top two priorities to be included in a new school design.
 - The survey asked for people to describe their relationship with the Medfield Public Schools.
 - The committee discussed advertising the survey and making edits to the questions. They planned to edit the survey by their next meeting and send the link out May 24th with a closing date of June 15th.
 - Mr. Eldred suggested holding a creativity contest at the schools, where a student would create the logo for the SBC. Their goal is to release the contest before Medfield Day.
 - In the meantime, they discussed a temporary logo and what the project will be titled. Mr. Donahoe suggested titling it “New Dale Elementary School.” Ms. Simonini suggested collecting donors to name the project.

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- They discussed potentially hiring a PR team to assist in advertising the committee and survey. They questioned if this would be money well spent. Ms. Casey would like to hire a PR team as soon as possible and place them on a retainer. They could assist with a newsletter and attend meetings. Mr. Donahoe suggested getting quotes from a few firms.
- Mr. Weber thanked the communications sub-committee for taking charge.

4. Dates to visit Mr. Worth's school

- Mr. Worth invited the SBC to visit his school in Foxborough. He mentioned asking his facilities manager to share his thoughts and experiences at future meetings.
- Mr. Worth stated that they can visit his building in the evening, when school is not in session, before the summer begins. Mr. Weber stated that this would be a great opportunity.
- The committee agreed on visiting this school on May 30, 2023 at 6:00pm.

Public Comment

- There was no citizen input via zoom.
- Chris McCue Potts recommended selecting one project name and keeping it consistent from the beginning of the project to the very end, no matter where they use it, to eliminate confusion. She added that last time, this got very confusing. As a PR person with over 30 years of experience, she suggested that the PR firm should either be strategic or tactical. Regarding the survey, she suggested they separate Patch and Hometown Weekly as they are two different entities. She commended that they incorporated ranking of the considerations. However, she stated that the construction disruption to student's education is a biased consideration. She suggested altering this to "construction impact to student's education." Ms. Casey suggested "construction impact," as this will affect more than just students. Additionally, Ms. Potts suggested removing the words "Town Meeting" because there were two votes taken, one at Town Meeting and one at the election. Ms. Casey recommended changing this to: "The Town voted down the proposed elementary school building."

Adjournment

MOTION: Mr. Werner made a motion to adjourn. Mr. Eldred seconded the motion.

Roll Call vote:

- Mike Weber - yes
- Meredith Chamberland - yes
- Robert Donahoe - yes
- William Werner - yes
- Carolyn Casey - yes

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- Kristen Simonini - yes
- Robert Meaney - yes
- Teresa James - yes
- Michelle Kirkby - yes
- Mather Eldred - yes
- Robert Worth - yes

Respectfully Submitted,
Paulina Colivas

MEDFIELD SCHOOL BUILDING COMMITTEE

Regular Meeting

June 7, 2023 - 7:45 pm

Public Safety Building Training Room, 112 North Street, also available via Zoom

PRESENT: Mike Weber, Co-Chair
Meredith Chamberland, Co-Chair
Robert Donahoe
William Werner
Carolyn Casey
Kristen Simonini
Robert Meaney
Michelle Kirkby
Mather Eldred
Robert Worth
Tony Papantonis
Teresa James
Kristine Trierweiler, Town Administrator, ex-officio, non-voting member
Dr. Jeffrey Marsden, ex-officio, non-voting member
Stephen Grenham, ex-officio, non-voting member

1. Vote on approval of meeting minutes from May 16, 2023 Meeting

- The meeting minutes were not available at this time. They will vote on the approval at the next meeting.

2. Communications Subcommittee Updates

- Ms. Casey stated that the subcommittee met last night. They had over 800 respondents to the survey. They decided to leave the survey open until June 16th. The subcommittee will meet again on June 20th to discuss the results.
- The survey was open to all Medfield residents. The survey included two demographic questions, which included “How did you vote in the prior vote (the town meeting vote)?” and “What is your current relationship with regard to your children and the Medfield Public Schools?”
- Ms. Casey shared survey results thus far.
- 29.1% of respondents said it was a great plan and voted yes. 23.9% of respondents said it was a bad plan and voted no.
- The most important considerations were location, cost, MSBA funding, and educational programs.

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- People with children in the school system tended to vote yes for the project. People who do not have children tended to vote no. 60% of respondents who voted yes for the project have children in school and 47% of the respondents who voted no do have children in school.
- Regarding what mattered the most to respondents, educational programming was by far the most important criteria to yes voters. For no voters, the location and cost was the most important criteria.
- Ms. Casey made a point that over 3,500 people voted at the special town meeting.
- Mr. Werner commented that it is important for the SBC to explain the MSBA process to town citizens, including what this entails relating to cost.
- When looking at respondents who will have children at Dale during the next four years, 77% of them voted yes. Looking at respondents who will not have students at Dale during the next four years, 50% of them voted yes. Lastly, 24% of the respondents who do not have children at MPS voted yes.
- Mr. Werner added that it is important to educate all citizens in the town, regardless of if they have children in the school system or not.
- It was also mentioned how important it would be to know where the responders live because this would give the SBC an idea as to whether their location would impact their opinion on the project.
- The SBC stressed the importance of sharing the survey with friends to spread the word.
- Ms. Casey suggested that the results that were shared via Google file be attached to the meeting minutes.
- Ms. James suggested that a narrative, video version of the results be prepared.
- After the survey closes, all results will be shared to their website, Hometown Weekly, Patch, etc.
- Ms. Kirkby suggested that the entire committee come together to understand the data in order to move forward. They would also email the results to those who took the survey.
- The subcommittee will meet again on June 20th at 7:00 p.m. at the Medfield High School library to discuss the survey data before it is released to the public.
- The survey will close on June 16th. Ms. Casey wants to release the comments from the survey to the SBC prior to June 20th.

3. Open comments from group on Site Tour of Mr. Worth's recently renovated school

- The SBC discussed their site visit last Monday. Ms. Simonini realized while visiting the school that accessibility features are important. This includes having everything on one level to meet students' needs. She wants to create a school blueprint that supports this. She liked the use of the space, which includes non-traditional lockers for students to access their belongings. She appreciated the

outdoor space and how there was room to grow with the surrounding fields. She pointed out how this is different from the current Dale property. She commented that technology systems were impressive. She questioned the possibility of moving forward at Dale with an older property. She commended the security aspects as they were well thought out.

- Ms. Casey emphasized the outdoor space surrounding the school. She liked that the library was in the lobby, creating a welcoming space. She mentioned that they had a generator, which is for emergency uses such as power outages.
- Ms. Simonini added that the school had community space, which would benefit those wanting to use space and not disrupt the school. Mr. Worth stated that there was a lot of thought put into this; the school is a functional space to be used beyond school hours.
- Mr. Meaney liked the toggle locks on the classroom doors because they are keyless. He emphasized that the bus lanes were separate. He liked the open spaces in front of several classrooms for specialists to work with students, while keeping them close to their class. He liked the cafeteria design and the shatter-resistant glass.
- Ms. Kirkby was impressed with the natural lighting in every space despite it being a dreary day.

4. Brief update of past site selection process

- Mr. Weber informed the SBC on the previous site selection process. Last time, site selection happened almost immediately after the architect was hired in late 2019. The two main issues were site selection and grade configuration.
- In January 2020, the architect selected six hypothetical sites around town that would accommodate a school. This includes Dale, Wheelock, Hospital Hill, McCarthy Park, Red Gate Farm, and the other hospital campus. The only two viable pieces of property are Dale and Wheelock. In 2020, the SBC voted for the site. At the time, they sent out a survey and the majority preferred Dale, but this was not the decision-maker for the committee.
- In August 2020, they were given visions of what the schools would look at at either site. The Preferred Schematic Report (PSR) was due to the MSBA in September 2020, but this was pushed back twice due to COVID.
- Mr. Donahoe asked if the Dale site is large enough to accommodate a school's needs while only having one floor. Mr. Weber stated that they concluded that it cannot be one floor. Both sites were not proposed to be one floor; they were proposed as two floors. With the original pillars of Dale, they just planned on building on the fields between Dale and Memorial. Therefore, this would be a very congested site with very little field space.

Future Meeting Dates

- The subcommittee will meet on June 20th at 7:00 p.m. at the Medfield High School library to discuss the survey data before it is released to the public.
- The SBC will meet again on June 26th at 7:00 p.m. at the Public Safety Building Training Room.
- The SBC will meet virtually on July 11th at 5:00 p.m.
- Planning agenda items for future meetings was discussed. Dr. Marsden and Mr. Grenham will address the Board in the future to explain educational aspects of the project. Also, they mentioned meeting with the Medfield Energy Committee. They plan to get a booth at Medfield Day to explain the project to townspeople.

Public Comment

- Chris McCue Potts asked if the Dale site is too small. She added that the configurations were great, but because they asked for two different types of grade configurations, i.e.: grades 4, 5 and grades 3, 4, and 5, the architects had to ensure that the plans that were presented were doable for both configurations. She argued that they have a grade configuration set first before deciding on the site. Mr. Weber stated that the grade selection was a School Committee decision; the preference was three grades, but they decided on two grades because of cost.

Adjournment

- Mr. Werner made a motion to adjourn. Mr. Papantonis seconded the motion.

Roll Call vote:

- Mike Weber - yes
- Meredith Chamberland - yes
- Robert Donahoe - yes
- William Werner - yes
- Carolyn Casey - yes
- Kristen Simonini - yes
- Robert Meaney - yes
- Michelle Kirkby - yes
- Mather Eldred - yes
- Robert Worth - yes
- Tony Papantonis - yes
- Teresa James - yes

Respectfully Submitted,
Paulina Colivas

MEDFIELD SCHOOL BUILDING COMMITTEE

Regular Meeting

June 26, 2023 - 7:00 pm

Public Safety Building Training Room, 112 North Street, also available via Zoom

PRESENT: Mike Weber
William Werner
Teresa James
Michelle Kirkby
Anthony Papantonis
Bob Meaney
Dr. Meredith Chamberland
Carolyn Casey
Kristin Simonini
Kristine Trierweiler, ex-officio, non-voting member
Dr. Jeffrey Marsden, ex-officio, non-voting member

ABSENT: Mather Eldred
Robert Worth
Robert Donahoe
Stephen Grenham, ex-officio, non-voting member

1. Subcommittee update - Survey results summary

- Ms. Casey said there are 3 things to look at: comments, survey summary and when you would like us to put it on the town's website.
- Ms. Casey brought up the survey results on the screen and asked Mr. Werner to speak to it.
 - Plus or minus 1100 -1200 responses
 - Seems like the results mirror the vote at town meeting so we had a good sample of people answering
- Ms. Simonini asked for the top 3 things that rose to the top of the results.
- Mr. Werner said education, cost, MSBA funding in that order.
- Mr. Werner then went to the next slide on yes v. no votes reasoning.
- Mr. Werner went on to discuss the respondents' relationship to the schools.
- Ms. Casey commented that they never asked whether or not they wanted to fix the school. We just asked whether or not they voted for the proposal as presented.
- Ms. Casey went over the word cloud summary
- Ms. Simonini asked if this would be used to drive more divisiveness to show Dale is bigger than Wheelock because you could interpret it as wanting Dale, not just that it was in someone's response more.
- Ms. James asked if we should pull this out of the summary or put a disclaimer on it?

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- Mr. Werner agreed we should put a disclaimer on it and point people to the comments for more information.
- Mr. Weber said he wasn't getting a lot out of it, he would agree to take it out.
- Ms. Kirkby agreed that it's not very helpful to bring us together to move forward. Ms. Kirkby then asked if there were any silver linings of things that could bring us together.
- Mr. Werner answered that he didn't think the takeaway was necessarily showing divisiveness and that it was a single point of time. Mr. Werner wants to understand more on the no and have some public forums.
- Ms. James stated she had to drop from the call for another meeting and said maybe we drop the word cloud.
- Dr. Chamberland pointed out that some of the comments make clear the public doesn't know where the committee stands as far as point in time of the larger process.
- Ms. Casey said to her the biggest piece was that folks wanted to be included and educated about the process.
- Mr. Werner said we reached 1100 plus people but the bad news is that outside of the committee members there are currently only 6 people watching this meeting. We need to figure out how to reach the people. We can't let others communicate for us because we start to lose control. I think the summary document is good but at some point someone is going to write a narrative about it and post it to facebook or something and we'll lose the facts. We need to figure out how to get this out and make people pay attention.
- Ms. Simonini said maybe we need to draft a timeline and outstanding decisions that need to be brought like location options, grade distributions, etc.
- Ms. Casey agreed on the timeline. Where to go from here.
- Ms. Casey said on the SBC page, we could put survey results, summary, and comments. We should also say we will continue to solicit comments along the way.
- Ms. Simonini suggested there should be an indication of next steps and here is what we will do with the findings.
- Ms. Casey said maybe two general statements that our next step will be a timeline and what was learned and that we are committed to a process that involves the entire community.
- Mr. Weber suggested they create that.
- Committee members discussed how the siting process happened last time and what the timeline was to narrow down the site locations.
- Ms. Casey suggested that between now and Medfield Day that we can get some fact sheets together for locations.
- Mr. Weber said he would work on getting something together on locations. The next meeting we'll go over that more. We'll also go over Medfield Day at the next meeting for July 11th at 5PM.

Adjournment

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MOTION: Ms. Kirby made a motion to adjourn. Ms. Casey seconded the motion. Roll Call vote:

- Mike Weber - yes
- Michelle Kirkby - yes
- Anthony Papantonis - yes
- Bob Meaney - yes
- Carolyn Casey - yes
- Dr. Meredith Chamberland - yes
- Kristin Simonini - yes
- William Werner - yes

Respectfully Submitted,
Brittney Franklin

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MEDFIELD SCHOOL BUILDING COMMITTEE

July 24, 2023 5:00 pm
Remote Meeting on Zoom

Attendees:

Mike Weber
Carolyn Casey
Dr. Jeffrey Marsden
Michelle Kirkby
Kristin Simonini
Dr. Meredith Chamberland
Robert Worth
Steve Grenham
Robert Donahoe
Kristine Trierweiler

Not in Attendance:

Anthony Papantonis
William Werner
Mather Eldred
Teresa James

Roll call to start meeting. Purpose of meeting is to approve meeting minutes for 5/16, 6/7 and 6/26, to start planning for Medfield Day and to talk about the project timeline and project location options.

Plans for Medfield Day

1. Ms. Casey with the help of Ms. Trierweiler has a booth for Medfield Day and now needs help from the committee to make plans for it. All in attendance share their ideas as to what would be best to have in the booth and more importantly how to get people attending Medfield Day to stop by the booth.
2. Ms. Casey suggests creating a handout; something that identifies who SBC is, what the committee has done so far and what the committee will be working on this fall. Ms. Kirkby emphasizes that what is important is to make people aware that this new group exists, to gather emails and what the road ahead looks like and less about stickier topics like site selection. The survey is a good idea as to what has been collected so far.
3. Mr. Worth suggests handing something out with a QR code, something tangible like a magnet or stickers, something that will remind them of SBC and the QR code can help connect people with the SBC website and get them to sign up for alerts. Mr. Worth also suggests making a video to personalize the committee; introducing selves and saying why this new committee is important to us. Mr. Weber suggested to the committee members to send a quick 20 second video which he could link together introducing MSBC

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4. Mr. Donahoe discusses preparing poster boards for the booth with renderings of classrooms, an interior view of what a new school could look like. This could be a good focal point and draw people into the booth. Dr. Marsden will look for any pictures that could be used.

Mr. Weber summarizes with the Medfield Day plans as follows:

Organize a video.
Create a handout highlighting what SBC has been doing.
MSBA (Massachusetts School Building Authority) (what it is)
Purchase sticker, magnet with QR code or the MSBC website
Order a banner.
Plan who will bring folding tables, tent and other supplies.

Next meeting will be dedicated to planning for Medfield Day. August 21, 2023 at 5:00 pm

Project Timeline Discussion

Slide #1

Project Details

Ms. Simonini comments that what is important for this committee and for the community is to get organized with what the next steps are and help get the community understand what the process is. There are certain decision gates like what is going to happen, settle on site, size, figure out what we will need to do about the funding. Documenting these and then sharing with the community to help them understand what the process is.

Mr. Weber shares word document titled Medfield Elementary School Project Timelines.

Mr. Weber has put together a timeline identifying steps to the process based on MSBA order and what needs to be done. Currently we have the SBC form completed, MSBA invitation has been sent in, have some funds for feasibility study which needs to be done or refreshed, OPM will need to be selected along with an architect. Evaluation of sites need to be done and grade configuration needs to be done and that will be based on the school committee research into what the enrollment data is currently.

Dr. Marsden brings up an important point that cost for a new building is based on it's square footage and enrollment of kids and not on the number of grades. That is an important point to bring up again.

Mr. Weber asks what we can be doing now while other decisions such as site selection and grade selection is being ironed out. Ms. Casey adds in that we need ample time to inform committee and for people to hear pros and cons. Ms. Casey emphasizes that this was a major factor last time with the rush of getting information out to the public. Mr. Weber agrees that the most important thing is to start the discussion now.

Ms. Simonini brings up the topic of where we go as a committee if we do or don't get the funding for a new school. Will we get MSBA funding? Do we all agree if we get the green light on the MSBA funding that will we all agree to go forward and take that funding. Or if we don't get the funding, will we still move forward and are we all aligned on that as a committee?

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Ms. Simonini wants to move ahead either way. The pros outweigh the cons.

Mr. Donahoe suggests that we should move forward with MSBA funding. It is the best way to go, and if we don't get approval, we need a plan B.

Mr. Weber adds that he is not sure if this project can pass without the MSBA funding. The state has this funding for communities like ours. There is no reason to not use this funding.

Dr. Chamberland says it is hard to know unless the community supports this project.

Mr. Worth agrees with Mr. Weber. He notes that if we are unsuccessful, I don't see how this could happen. Unless the town miraculously develops an industry to help support the tax base which probably will not happen, that kind of extra money is just not there. The community does not want their taxes to increase without MSBA funding. It is unrealistic.

Mr. Donahoe does not know if the community understands how impactful it is to have MSBA funding and asks do we need to make the bullet point to let people know how critical it is. Should we be focusing on getting that point out (to have this funding to move forward)

Ms. Casey suggests adding a handout at Medfield Day to explain what MSBA is and what if we get the funding (up to 38 %) how it can help us build a new school. She believes there is some misunderstanding as to being part of the program, some believe having the state funding will only slow down the project.

Ms. Simonini adds we need to get ahead of these issues and to be on the same page if there needs to be more community education that we do it and move forward.

Dr. Cumberland mentions that the survey showed us that cost was number one factor in deciding no on this project, so we need to get people to understand how impactful getting the funding is.

Dr. Marsden added that MSBA was not a factor in slowing us down, but it was COVID.

Ms. Casey asks. For Medfield Day would it be helpful to have a sheet on MSBA funding and how it impacts us. There is something on the website, but it would be good to have a handout.

Ms. Casey agrees that it would be best to have MSBA funds, but it also has been a long time that anything has been done to Dale St. Afraid to wait longer on fixing Dale St School.

Ms. Kirkby believes it is important to get MSBA funding but cautions that our messaging is not just pro MSBA especially if we don't get the funding. We need a plan if we don't get funding from MSBA from a financial standpoint that serves our community best.

Mr. Weber concludes MSBA process is very structured and keeps you on a timeline and allows for a lot of community involvement and that a building can go up in 2 years for construction. Timelines we need to hit, to keep project rolling.

Project Location Option Discussion

Slide #2

Project Sites

Mr. Weber This list includes Dale St site, Wheelock site, Hospital Hill/ Sledding Hill, McCarthy Park Site, Red Gate Farm Site, Hospital Campus, Metacomet Park. From last time this list was quickly narrowed down to two sites: Dale and Wheelock). Mr. Weber stated when we talk about real possibilities, I would take out McCarthy Park, Red Gate Farm site and Hospital Campus. There are Pros and Cons to every site.

Ms. Casey and Mr. Donahoe discussed they need to put into dollar and sense if needing to relocate fields, add sewer and electrical.

Ms. Casey asked what about Veteran Field next to the Dale Street School? Dr. Marsden stated they not know if we could consider the Veterans Field in between Memorial School and Dale St School.

Ms. Simonini stated on the first pass of figuring out site selection I believe we need to focus on the no's. Which areas cannot be used and we need to separate out ones that are absolutely not possible because of those whys and not possible. The town will have to come up with compromises and bend on somethings. But we need to focus on things we need to eliminate, and with other locations we need to get confirmation on ones that might be an option. Eliminate things we cannot work on. Do some research to see if certain areas could be possibilities.

Mr. Weber stated the reality is it might come down to only two or three sites that could be an option. When we hire an architect that is part of their due diligence. Another option is we focus on one site and think of things we can do without knowing if we have the MSBA funding.

Ms. Simonini said a top priority should be focusing on a site and then deciding on the best site is my opinion.

Mr. Worth asked are there any land areas that might be donated or parcel of lands that are privately owned.

Dr. Marsden answered some schools do take property by eminent domain in Massachusetts but that adds cost to a project and Medfield has been fortunate to own many parcels of land that are usable.

Mr. Weber added what to do with Dale St. School location if that is not the choice?

Mr. Donahoe asked why is that such a critical question. Ms. Casey explains that it takes money to take care of a building (one such building was the state hospital buildings that sat abandoned for so long) or demolish a building or board up a building. Or a town could sell that properties and you didn't know what was going to be on that spot. Fears of leaving a space vacant and not having a plan gave a lot of no votes on the survey. There was no indication of a plan for what to do with Dale Street if it was not being used.

Mr. Weber said that was a good question and a great answer. One to have an answer to if Dale Street site was not the proposed site.

Next meeting: August 21 2023

Public Comment:

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Christine Potts:

Sent around a document that is food for thought for building trust in the community.

Motion to adjourn.

Submitted by

Marion Fields

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MEDFIELD SCHOOL BUILDING COMMITTEE

August 21, 2023 5:00 pm
Remote Meeting on Zoom

Attendees:

Mike Weber
Anthony Papantonis
Bob Meany
Carolyn Casey
Dr. Jeffrey Marsden
Michelle Kirkby
William Werner
Kristin Simonini
Steve Grenham
Mather Eldred
Kristine Trierweiler

Not in Attendance:

Dr. Meredith Chamberland
Teresa James
Robert Worth

Meeting Summary: Medfield School Building Committee will be at Medfield Day on September 23. Plans are being finalized for the booth. A handout will be available for distribution, along with a giveaway item, a banner and a video identifying who SBC is and what their goals are for the community.

Notes:

1. Mr. Weber begins the meeting with a roll call. Since only seven of the eleven school building committee members were present for today's meeting, the meeting minutes from May 16, June 7 and June 26 will not be voted on today and will be done at the next meeting. According to the bylaws there needs to be 8 members present to take a vote and that also applies to voting on the meeting minutes. The meeting minutes have been resent to all members for review.

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2. Ms. Casey along with Mr. Weber discuss plans for the upcoming Medfield Day MSBC booth. (September 23 10am-4pm). The SBC booth will be located at spot # 80. Mr. Weber will provide the tent and Ms. Simonini will put together the sign-up genius to organize volunteer times. Mr. Weber and Mr. Grenham are available for the set up.
3. Ms. Casey is working with Mr. Worth to create a banner that will be hung on the front of the tent. The banner design will be simple so that it can be used at the upcoming Medfield Day and for future purposes and will include SBC in bold lettering along with the website address. The banner will be in the colors of Carolina Blue and White.
4. Ms. Casey is also working with her subcommittee on a one-page (front and back) handout. Mr. Weber referred to it as the "history of where we are so far". This will include a QR code and will be given out at the booth at Medfield Day.
5. A give away item has been decided on and Ms. Trierweiler is asking Sarah Raposa for help with the vendor's name. The giveaway item is a chip clip and will have the SBC website written on the clip. She can handle the ordering once the item and design are finalized.
6. Mr. Weber suggests for each member to either email or text him with their 15 second video introducing themselves. (Who you are, name, how long you have been in town, current profession, why you are passionate about SBC.) Mr. Weber will ask Medfield TV to help splice it all together.
7. Other items discussed in preparation for Medfield Day is to hang up pictures and put poster boards on easels. Mr. Meaney said he will bring bricks, string and clips to secure the poster boards to the easels so that the wind does not knock them around. At the booth the idea is to get the message out, to get more people involved, to talk to people and hear what people are saying. Bring along clipboards to write down comments, gather more information from people visiting the booth and to get people to sign up for the email distribution list. Mr. Weber will be working on getting pictures to hang at the booth and to put the QR code on poster boards. Also bring candy for parents and kids visiting the booth

Next Meeting: September 11th at 5:30 pm zoom call. Action items: Finalize plans for Medfield Day and Approve Meeting Minutes (in the SBC email that was sent on August 21)

Ms. Casey is holding a subcommittee meeting on Thursday August 24 at 7 pm via zoom with Mr. Meany and Ms. James to work on the handout. On September 6 they will meet again in person at the town hall 7 pm and Mr. Werner will also be there to finalize the content of this handout for Medfield Day. If needed, Ms. Simonini is available to help with editing of the document.

DRAFT

An October SBC Meeting is scheduled for October 3, 2023 at 7 pm at the Public Safety Building
(in person meeting)

This meeting will include:

Recap of Medfield Day

Next Steps as a Committee

Timelines

Site Selection

Organizing MSBC around educational outreach

Finding out what surrounding towns have done in the last 5 years.

Dr. Marsden suggested that the members visit Ashland School who just rebuild their new David A Mindness School (3,4,5 grades) adjacent to where the old school was. He thought it is a great example of how to build next to an existing school and that they are using geothermal versus A/C. Ms. Casey asked about the field next to Dale Street and whether it was an area that could be used. Dr. Marsden knows that the field is names Veteran Field, but he is not aware of any known objection to using the area. Ms. Trierweiler will do some research to see if it ever went through town meeting and will also reach out to Richard DeSorgher. Mr. Weber suggested at the October 3rd meeting that the committee should schedule a site visit to the new Ashland school.

Meeting adjourned

Submitted by

Marion Fields

MEDFIELD SCHOOL BUILDING COMMITTEE

September 11, 2023 5:30 pm
Remote Meeting on Zoom

Attendees:

Mike Weber
Carolyn Casey
Jeffrey Marsden
Michelle Kirkby
Kristin Simonini
Meredith Chamberland
Robert Worth
Steve Grenham
Brittney Franklin

Not in Attendance:

Kristine Trierweiler
Anthony Papantonis
William Werner
Mather Eldred
Teresa James

Roll call to start meeting. Purpose of meeting is to approve past meeting minutes and to discuss plans for upcoming Medfield Day.

Meeting Minutes:

Meeting minutes cannot be approved today since there are only 7 voting members present. There needs to be 8 voting members present. This will be reviewed at the next meeting on October 3, 2023.

Medfield Day Planning:

Ms. Casey begins:

The communications subcommittee has been working on a couple of things since the last meeting. A handout about MSBC (Medfield School Building Committee) was drafted and edited and recently sent to all in SBC. Mr. Worth created a draft image of a banner for Medfield Day. Mr. Marsden put together a handout on what the MSBA (Massachusetts School Building Authority) is. Ms. Casey is asking for thoughts and edits from the members.

Banner: (Mr. Worth)

- White background with MSBC and Medfield School Building Committee lettering in Carolina Blue.
- QR code in the left-hand corner. The QR code will link up to the MSBC website.
- Adding a tag line under the MSBC that says, “Building a Foundation for Learning” which would be italicized and a bit smaller in size and below the ‘rectangle’.

Image is approved by all and Ms. Trierweiler will be asked to order.

Handout #1 MSBC:(Ms. Casey)one sheet double sided with a QR code, 300 to be printed

Ms. Casey gives an overview of the handout. The handout starts with an intro into what MSBC is trying to do, followed by the history of the Dale Street School. There is a list of the current concerns of the Dale Street School along with the project highlights and the next steps for 2023.

Current concerns (adding, rewording, editing):

- Inadequate spaces versus meeting spaces.
- Limited access for students with disabilities.
- Outdated systems (heating, electrical, plumbing, kitchen equipment)

Project Highlights

- Adding number of meetings to 9, and the number of communications subcommittee meetings needs to be added.
- Reviewed plans from former SBC
- All links on handout will be available on website so people can click on those links there.

Project Next Steps for 2023

Ms Kirkby suggests do a joint meeting with SBC, School Committee and Select Board to hear information being shared and have the public attend so questions can be answered. Also include creative ways to fund this project. Ms. Casey and Mr. Weber agree that this is important to do. Ms. Chamberland suggests the best time to hold a meeting like this would be the first two weeks in November (between sports and holiday). Mr. Weber asks how to organize a meeting like this, and Ms. Kirkby suggests asking the select board to see what they think. Ms. Chamberland brings up the idea of using Dale Street to hold a meeting of this sort. Mr. Weber will write an email to the Select Board and forward this email to Ms. Kirkby for the School Committee to begin the process of getting all three boards together. Ms. Chamberland suggests having babysitting available for families with younger kids since this will eventually impact those families in the future. Mr. Weber adds that the focus is to update the town on what SBC has done so far and then focusing on what the concerns are for both the boards and the public.

Adding that it would be helpful to share what is going on within a 15-mile radius of Medfield as to what other communities are doing.

Handout #2 MSBA: (Mr. Marsden) one sheet, 300 to be printed.

Mr. Marsden says this handout was created so that people can understand who MSBA (Massachusetts School Building Authority) is, what they do and how they are funded. To date MSBA has given 16.6 billion to city and towns. Mr. Marsden emphasized that if Medfield were to be chosen that the current rate for reimbursement would be about 42%. Ms. Casey asks if there could be a sentence in this handout to explain how many projects MSBA funds in a year. It would be important to explain that not all projects get funded. Mr. Marsden will look that number up which is on the MSBA webpage and add that in.

Medfield Day Extra Details

- Mr. Weber working on pictures for the booth of classrooms, Dale Street School
- Sign-ups for the booth from 9-4 have been received and more spots are available. (Ms. Simonini)
- Give-aways (chip clips with logo on it) Mrs. Casey and Mr. Weber will work with Ms. Trierweiler on this. Purchase 100-150 based on a vendor's price break.
- 2-3 Clip boards to collect emails and for answering the question "Do you think the conditions at Dale Street needs fixing" (Y/N)
- Bring tent, tables, duct tape, zip ties for banner, easels for poster board and pictures.
- Have candy on table for kids/parents.
- MSBC Booth is booth # 80 near the Unitarian Church

Next Meeting

October 3, 2023 in person at 7:00 pm

Agenda for next meeting

- Approve Meeting Minutes
- Form an Education Subcommittee (Ms. Chamberland)
- Create a November Meeting with School Committee Board and Select Board
- Find a replacement for newly resigned SBC member
- Debrief on Medfield Day
- Discuss pros and cons location/size of a new school

Motion to adjourn by Ms. Kirkby. Second by Ms. Simonini. Meeting adjourned.

Submitted by

Marion Fields