



TOWN OF MEDFIELD MEETING NOTICE

Posted:

Town Clerk

Posted in accordance with the provisions of M.G.L. c. 30A, §§18-25

This meeting will be held in a hybrid format. Members of the public who wish to participate in the meeting may do so in person or via Zoom by one of the following options:

1. To join online, use this link:
<https://medfield-net.zoom.us/j/86784501182?pwd=NSticGY0NXIvS1E5azBETjZuSE8yQT09>
 - a. Webinar ID: 867 8450 1182
 - b. Password: 057865
2. To join through a conference call, dial 309-205-3325 or 312-626-6799 or 646-931-3860 or 929-436-2866 or 301-715-8592 or 386-347-5053 or 564-217-2000 or 669-444-9171 or 669-900-6833 or 719-359-4580 or 253-215-8782 or 346-248-7799
 - a. Enter the Webinar ID: 867 8450 1182
 - b. Enter the password: 057865

Warrant Committee

PLACE OF MEETING	DAY, DATE, AND TIME
Medfield Public Safety Building 112 North Street, Medfield MA First Floor, Training Room Also available via Zoom	Tuesday, January 16, 2024 at 7:00 pm

Agenda (Subject to Change)

- Call to order and disclosure of video recording
- Comments from Town Moderator
- Approval of October 23, 2023 and November 13, 2023 meeting minutes
- 2024 Calendar and Meeting Minute Assignments
- Discussion of Town Department FY25 Budgets

- Department of Public Works
- Inspections
- Fire Department
- Assessing
- Treasurer/Collector
- Land Use
- Facilities
- Police Department
- Discussion of Current Status of FY25 School and Town Budget Guidance
- Discussion of Warrant Article List for Annual Town Meeting
- Committee Updates
 - School Building Committee
- Update from Town Finance
- Informational items
- Other topics not reasonably anticipated 48 hours prior to the meeting



Warrant Committee

January 16, 2024

Agenda

- Call to order and disclosure of video recording
- Comments from Town Moderator
- Approval of October 23rd and November 13th meeting minutes
- 2024 calendar and minute meeting assignments
- Discussion of FY 25 Town Department Budgets (DPW, Inspections, Fire Department, Assessing, Treasurer/Collector, Land Use, Facilities and Police Departments)
- Discussion of Current Status of FY 25 School and Town Budget Guidance
- Discussion of Warrant Article List for 2024 Annual Town Meeting
- Committee Updates
 - School Building Committee
- Update from Town Finance
- Informational Items
- Other topics not reasonably anticipated 48 hours prior to the meeting

2024 WARRANT COMMITTEE CALENDAR AND MINUTE RESPONSIBILITY

Meeting Date 2023		Minute Responsibility
September 26, 2023	Schedule; Background on 2024 Budget Process and preliminary forecast.	Peter Michelson
October 10, 2023	Free Cash Analysis, Stabilization and Reserve Funds Review, Shared Revenue and Fixed Costs Budget Reviews	Brent Nelson
October 23, 2023 **	Capital Budgets Review and Shared Revenue and Fixed Costs	Jillian Rafter
November 13, 2023 **	Capital Budgets Review and Shared Revenue and Fixed Costs, Finalize Budget Guidance to School and Town Departments	Bob Sliney
s		
Meeting Date - 2024		
January 16, 2024 (Public Safety Building)	Town Departments Budget Reviews 1	Ed Vozzella
January 30, 2024	Town Departments Budget Reviews 2	Steve Callahan
February 13, 2024	School Department Budget Briefing	Deborah Cartisser
February 27, 2024 (Public Safety Building)	School Department Budget Briefing and Warrant Articles 1	Emily McCabe
March 11, 2024 **	Warrant Articles 2	Peter Michelson
March 19, 2024 (if needed)		
April 2, 2024	Warrant Committee Public Hearing	Brent Nelson
May 6, 2024	Annual Town Meeting	Pete Saladino
All meetings on Tuesday at 7 pm unless otherwise noted with “ **”.		

Town Department 2025 Budget Reviews

Departmental Budget

FIRE & RESCUE DEPARTMENT	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARIES						
F&R ADMIN SAL EXP**					-	N/A
F&R OP SAL EXP	1,302,715	1,456,733	1,480,137	1,583,055	102,918	7%
RETRO CONTRACT WAGES					-	N/A
LONGEVITY-F&R OPERATIONS	4,250	4,450	5,400	5,750	350	N/A
SALARIES - SUBTOTAL	1,306,965	1,461,183	1,485,537	1,588,805	103,268	7%
OPERATING EXP.						
EQUIP REPAIR & SERVICE	42,534	30,133	36,025	38,733	2,708	8%
OTHER EQUIPMENT	25,050	21,760	25,250	26,200	950	4%
EQUIP MAINT CONTRACTS	12,292	18,992	11,900	5,300	(6,600)	-55%
RADIO MAINTENANCE	6,072	639	5,800	5,246	(554)	-10%
FIRE ALARM MAINTENANCE					-	N/A
UTIL-FUEL & OIL					-	N/A
GASOLINE	14,031	15,139	14,325	16,135	1,810	13%
UTIL-TELEPHONE	2,321	3,511	3,720	3,720	-	0%
LICENSES	1,229	2,300	3,500	2,000	(1,500)	-43%
PROFESSIONAL DEVELOPMENT			6,200	3,305	(2,895)	N/A
TRAINING & EDUCATION*	8,306	4,066			-	N/A
DUES AND MEMBERSHIPS		195				
MEDICAL SERV+SUPPLIES	22,981	27,576	25,875		(25,875)	-100%
SCREENING/PHYSICAL		4,425	5,400	5,400	-	0%
CONTR SVC-AMBUL BILLING SERV	17,545	24,274	20,000		(20,000)	-100%
OTHER SUPPLIES	11,565	9,044	10,000	10,500	500	5%
CONTRACTUAL SVCE-MUTUAL AID	3,348	3,175	2,000		(2,000)	-100%
UNIFORMS	10,139	7,913	9,300	11,000	1,700	18%

FIRE & RESCUE DEPARTMENT	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
UNIFORM CLEANG ALLOW	3,547	-			-	N/A
ENCUMBRANCES		9,171			-	N/A
OPERATING EXP. - SUBTOTAL	180,960	182,312	179,295	127,539	(51,756)	-29%
EMERGENCY MANAGEMENT						
STIPEND-EMER MGMT	4,000	4,000	4,000	4,000	-	0%
EQUIP REPAIR & SERVICE	1,280	7,286	7,500	7,500	-	0%
EMERGENCY MANAGMENT - SUBTOTAL	5,280	11,286	11,500	11,500	-	0%
FIRE & RESCUE DEPT. - TOTAL	1,493,205	1,654,781	1,676,332	1,727,844	51,512	3%

* Training and education & meetings and conferences were combined into professional development in FY24

**Admin Division expenditures were moved to Operations Division budget in FY2021.

Departmental Budget

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
GENERAL FUND DIVISIONS							
TREES							
SALARIES							
TREE SALARIES	23,689	15,008	21,250	25,226	25,226	-	0%
SALARIES - SUBTOTAL	23,689	15,008	21,250	25,226	25,226	-	0%
OPERATING EXP.							
GASOLINE						-	N/A
UTIL-TELEPHONE						-	N/A
POLICE SPECIAL DETL	3,226	7,546	1,988	5,000	5,000	-	0%
CONTRACT SVCE-TREE	42,400	42,420	34,338	42,500	42,500	-	0%
TREE SUPPLIES		470	563	1,600	1,600	-	0%
ENCUMBRANCES						-	N/A
OPERATING EXP. - SUBTOTAL	45,626	50,436	36,888	49,100	49,100	-	0%
TREES - TOTAL	69,315	65,444	58,138	74,326	74,326	-	0%
SIDEWALKS							
SIDEWALK MATERIALS	33,770	35,000	28,348	35,000	35,000	-	0%
SIDEWALKS - TOTAL	33,770	35,000	28,348	35,000	35,000	-	0%
PW UTILITIES**							
UTIL-TOWN GARAGE-ELECTRIC						-	N/A
UTIL-SOLID WASTE ELECTRICITY						-	N/A

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
UTIL-TN GAR-HEAT						-	N/A
UTIL-TELEPHONE						-	N/A
UTIL-WATER & SEWER						-	N/A
ENCUMBRANCES						-	N/A
UTILITIES - TOTAL	-	-	-	-	-	-	N/A
STREET LIGHTING OPERATING EXP.							
STREET LIGHTS	1,712	3,522	6,744	10,000	10,000	-	0%
TRAFFIC LIGHTS		1,784	1,512	2,500	2,500	-	0%
STREET LIGHT MAINT		340					
ENCUMBRANCES	138	7				-	N/A
STREET LIGHTING - TOTAL	1,850	5,653	8,256	12,500	12,500	-	0%
HIGHWAY							
SALARIES							
HIGHWAY SALARIES	946,683	974,137	965,665	1,113,755	1,135,097	21,342	2%
LONGEVITY-HIGHWAY	5,950	6,400	6,500	6,800	6,000	(800)	-12%
ENCUMBRANCE		102					
SALARIES - SUBTOTAL	952,633	980,639	972,165	1,120,555	1,141,097	20,542	2%
OPERATING EXP.							
ADVERTISING	384	409	144	2,000	2,000	-	0%
HIGHWAY MATERIALS	201,636	244,629	175,615	257,500	232,500	(25,000)	-10%
EQUIP REPAIR & SERVICE						-	N/A
REPAIRS-DAM/BRIDGE	10,850	5,000		5,000	5,000	-	0%
OTHER EQUIPMENT						-	N/A

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
UTIL-TELEPHONE	14,761	14,812	11,769	11,980	11,980	-	0%
DUES & MEMBERSHIPS	5,800	6,100	5,800	5,000	5,000	-	0%
LICENSES	428	845	364	1,200	1,200	-	0%
PROFESSIONAL DEVELOPMENT				12,000	12,000	-	0%
TRAINING & EDUCATION*	1,697	1,444	3,194			-	N/A
MEDICAL SERV+SUPPLIES	4,885	2,065	2,201	3,600	3,600	-	0%
POLICE SPECIAL DETAIL	10,519	6,628	8,076	13,500	13,500	-	0%
CONTRACTED PW SERVICES	11,700	30,900	32,491	20,000	25,500	5,500	28%
ConSvc-M Sta Hosp		83,920	25,000	25,000	-	(25,000)	-100%
STORMWATER MANAGEMENT	37,353	43,796	44,064	75,535	115,535	40,000	53%
PRINTING-POSTG-STATIONERY	988	1,073	160	660	660	-	0%
MEALS		531	-	300	300	-	0%
CLOTHING ALLOWANCE	5,000	5,000	5,000	5,500	5,500	-	0%
MEETINGS+CONFERENCES*	95	4,314	3,971			-	
OFFICE SUPPLIES	1,362	1,559	1,053	1,200	1,200	-	0%
ENCUMBRANCES	41,433	55,745	12,345			-	N/A
OPERATING EXP. - SUBTOTAL	348,891	508,770	331,246	439,975	435,475	(4,500)	-1%
HIGHWAY - TOTAL	1,301,524	1,489,409	1,303,410	1,560,530	1,576,572	16,042	1%

SNOW & ICE

SALARIES

SNOW SAL EXP	165,177	150,159	67,994	110,464	110,465	1	0%
SALARIES - SUBTOTAL	165,177	150,159	67,994	110,464	110,465	1	0%

OPERATING EXP.

EQUIP REPAIR & SERVICE	45,461	36,276	35,353	40,000	40,000	-	0%
OTHER EQUIPMENT						-	N/A
GASOLINE	10,762	9,240	7,788	19,371	19,371	-	0%

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
CONTRACTED SNOW PLOWING	25,090	29,725	1,395	40,061	40,061	-	0%
SAND & SALT	86,151	121,416	85,137	79,541	79,541	-	0%
MEALS	3,075	2,854	1,388	4,000	4,000	-	0%
OPERATING EXP. - SUBTOTAL	170,539	199,511	131,061	182,973	182,973	-	0%
SNOW & ICE - TOTAL	335,716	349,670	199,055	293,437	293,438	1	0%
EQUIPMENT REPAIR & MAINTENANCE							
SALARIES							
DPW EQ REP SALARIES	133,528	138,446	127,107	163,241	151,115	(12,126)	-7%
LONGEVITY-EQUIP MAINT		250	300	250	300	50	20%
SALARIES - SUBTOTAL	133,528	138,696	127,407	163,491	151,415	(12,076)	-7%
OPERATING EXP.							
EQUIP REPAIR & SERVICE	205,991	194,793	159,167	239,750	239,750	-	0%
GASOLINE	38,917	72,372	90,103	67,763	82,763	15,000	22%
CLOTHING ALLOWANCE	1,000	1,000	1,000	1,000	1,000	-	0%
ENCUMBRANCES	35,748	17,443				-	N/A
OPERATING EXP. - SUBTOTAL	281,656	285,608	250,270	308,513	323,513	15,000	5%
EQUIPMENT REPAIR & MAINT. - TOTAL	415,184	424,304	377,677	472,004	474,928	2,924	1%
SOLID WASTE DISPOSAL							
SALARIES							
SOLID WASTE SALARIES	203,441	190,557	219,369	244,316	247,306	2,990	1%
LONGEVITY-SOLID WASTE	1,000	1,100	1,200	1,300	1,400	100	8%
ENCUMBRANCE		493					
SALARIES - SUBTOTAL	204,441	192,150	220,569	245,616	248,706	3,090	1%
OPERATING EXP.							

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
GROUNDS & BUILDG MAINT	51,582	16,885	41,490	20,000	23,000	3,000	15%
EQUIP REPAIR+SERV							
GASOLINE							
POLICE SPECIAL DETAIL	9,928	11,772	4,855			-	N/A
CONTR SVCE-TIPPING FEE	321,695	248,425	273,476	311,232	311,232	-	0%
CONTRACTED SVE-LANDFILL	24,300	27,375	38,200	41,000	41,000	-	0%
RECYCLING						-	N/A
CLOTHING ALLOWANCE	1,000	1,000	1,000	1,000	1,000	-	0%
HOUSHLD HAZ W DSP		11,156	11,556	20,000	20,000	-	0%
ENCUMBRANCES	8,960	1,441				-	N/A
OPERATING EXP. - SUBTOTAL	417,465	318,054	370,577	393,232	396,232	3,000	1%
SOLID WASTE DISPOSAL - TOTAL	621,906	510,203	591,146	638,848	644,938	6,090	1%
CEMETERY							
SALARIES							
CEMETERY SALARIES	124,103	131,394	135,065	160,116	172,680	12,564	8%
LONGEVITY-CEMETERY	500	600	350	400	800	400	100%
SALARIES - SUBTOTAL	124,603	131,994	135,415	160,516	173,480	12,964	8%
OPERATING EXP.							
GROUND & BUILDG MAINT	4,573	10,532	6,404	13,900	13,900	-	0%
EQUIP REPAIR+SERV		128					
GASOLINE							
UTIL-WATER & SEWER		133		200	200	-	0%
CONTRACT SVCE-CEMETERY	26,600	24,775	28,509	24,000	26,000	2,000	8%
FERTILIZER							
PRINTNG-POSTG-STATY			300	300	-	0%	
CLOTHING ALLOWANCE	1,000	1,000	1,000	1,000	1,000	-	0%
OFFICE SUPPLIES			65	240	240	-	0%

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
ENCUMBRANCES						-	N/A
OPERATING EXP. - SUBTOTAL	32,301	36,440	35,978	39,640	41,640	2,000	5%
CEMETERY - TOTAL	156,904	168,434	171,393	200,156	215,120	14,964	7%
DPW (GENERAL FUND) - TOTAL	<u>2,936,169</u>	<u>3,048,117</u>	<u>2,737,423</u>	<u>3,286,801</u>	<u>3,326,822</u>	<u>40,021</u>	<u>1%</u>

ENTERPRISE FUND DIVISIONS

WATER DIVISION ENTERPRISE

SALARIES

WATER DEPT SAL	410,178	407,346		508,506	520,677	12,171	2%
LONGEVITY-WATER	1,250	1,000		1,300	1,600	300	23%
SALARIES - SUBTOTAL	<u>411,428</u>	<u>408,346</u>	-	<u>509,806</u>	<u>522,277</u>	<u>12,471</u>	<u>2%</u>

OPERATING EXP.

EQUIP REPAIR+SERV	12,225	12,867		13,000	13,000	-	0%
UTIL-ELECTRCTY PUMPS	181,729	196,523		225,000	250,000	25,000	11%
UTIL-FUEL & OIL	1,357	1,232		10,800	10,800	-	0%
GASOLINE	4,250	11,638		7,020	9,020	2,000	28%
PROPANE				11,250	11,250	-	0%
UTIL-TELEPHONE	1,776	2,326		2,000	2,000	-	0%
DUES & MEMBERSHIPS	865	1,821		1,500	1,500	-	0%
LICENSES		1,491		800	800	-	0%
PROFESSIONAL DEVELOPMENT				5,200	5,200	-	0%
TRAINING & EDUCATION*	832	3,430				-	
MEDICAL SERV+SUPPLIES		786		500	500	-	0%
POLICE SPECIAL DETAIL	7,006	4,479		5,000	5,000	-	0%
CONTRACT SERVICES-WATER	145,618	135,024		107,000	112,000	5,000	5%
WATER SUPPLIES	153,814	109,940		160,000	160,000	-	0%

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
WATER CHEMICALS	10,682	25,385		60,000	60,000	-	0%
PRNTG-POSTG-STATY	1,850	1,994		7,000	7,000	-	0%
LAB FEES	13,691	26,282		31,750	35,000	3,250	10%
CLOTHING ALLOWANCE	2,500	2,500		2,500	2,500	-	0%
EMERGENCY RESERVE		50,000		100,000	100,000	-	0%
ENCUMBRANCES	6,162	11,597				-	N/A
OPERATING EXP. - SUBTOTAL	544,357	599,315	-	750,320	785,570	35,250	5%
WATER DIVISION ENTERPRISE - TOTAL	955,785	1,007,661	-	1,260,126	1,307,847	47,721	4%

SEWER DIVISION ENTERPRISE

SALARIES

SEWER DEPT SAL	202,142	251,032		346,759	355,966	9,207	3%
LONGEVITY-SEWER	1,000			1,300	1,600	300	23%
SALARIES - SUBTOTAL	203,142	251,032	-	348,059	357,566	9,507	3%

OPERATING EXP.

EQUIP REPAIR+SERV	451		2,500	2,500.00	-	0%
UTIL-ELECTRICITY	139,076	157,883	139,600	144,600.00	5,000	4%
UTIL-FUEL & OIL	12,006	18,209	22,800	22,800.00	-	0%
GASOLINE	1,034	2,840	6,780	6,780.00	-	0%
UTIL-TELEPHONE	4,913	6,649	5,250	5,250.00	-	0%
UTIL-WATER & SEWER	166	828	1,000	1,000.00	-	0%
DUES & MEMBERSHIPS	80	504	500	500.00	-	0%
LICENSES	30	150	300	300.00	-	0%
PROFESSIONAL DEVELOPMENT			3,800	3,800.00	-	0%
TRAINING & EDUCATION*	130	901				
MEDICAL SERV+SUPPLIES		95	500	500.00	-	0%
POLICE SPECIAL DETAIL	1,803	1,384	1,500	1,500.00	-	0%

DEPARTMENT OF PUBLIC WORKS	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
CONTRACT SERVICES	280,900	280,672		250,000	250,000.00	-	0%
SEWER SLUDGE DISPOSAL	215,185	216,363		222,000	232,000.00	10,000	5%
SEWER SUPPLIES	93,422	96,008		171,500	171,500.00	-	0%
SEWER CHEMICALS	86,395	124,766		125,000	150,000.00	25,000	20%
PRNTG-POSTG-STATY	1,850	1,940		4,000	4,000.00	-	0%
LAB FEES	33,893	29,774		34,000	37,000.00	3,000	9%
CLOTHING ALLOWANCE	2,000	1,500		2,000	2,000.00	-	0%
MEETINGS+CONFERENCES*				-		-	
WATER METERS	26,465			-		-	
INFILTRATION AND INFLOW	11,000			25,000	25,000	-	0%
EMERGENCY RESERVE		27,679		100,000	100,000	-	0%
ENCUMBRANCES	26,627	20,409				-	N/A
OPERATING EXP. - SUBTOTAL	937,426	988,554	-	1,118,030	1,161,030	43,000	4%
SEWER DIVISION ENTERPRISE - TOTAL	1,140,568	1,239,586	-	1,466,089	1,518,596	52,507	4%
DPW (ENTERPRISE FUNDS) - TOTAL	2,096,353	2,247,247	-	2,726,215	2,826,443	100,228	4%
DEPARTMENT OF PUBLIC WORKS - TOTAL	5,032,522	5,295,364	2,737,423	6,013,016	6,153,265	140,249	2%

* Training and education & meetings and conferences were combined into professional development in FY24

**DPW facilities utilities costs were moved to Facilities in FY2021.

Departmental Budget

BUILDING INSPECTIONS	FY2022 Actual	FY23 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARY EXPENSE						
INSPECTORS SAL EXP	236,541	239,728	282,704	282,704	-	0%
LONGEVITY	850	900	950	950	-	0%
BUILDING INSPECTIONS-SALARY EXP	237,391	240,628	283,654	283,654	-	0%
OPERATING EXPENSE						
UTIL-TELEPHONE	1,100	981	3,150	3,150	-	0%
DUES & MEMBERSHIPS	636	245	875	875	-	0%
PROFESSIONAL DEVELOPMENT			1,375	1,375	-	N/A
TRAINING & EDUCATION*	754	690			-	N/A
PRINTNG-POSTG-STATY	227	134	420	420	-	0%
SUBSCRIPTIONS		142	1,650	1,650	-	0%
OFFICE SUPPLIES	735	184	788	788	-	0%
CAR ALLOW/MILEAGE	7,502	8,057	6,000	9,000	3,000	50%
ENCUMBRANCES	225				-	N/A
BUILDING INSPECTIONS-OPERATING	11,179	10,433	14,258	17,258	3,000	21%
BUILDING INSPECTIONS - TOTAL	248,570	251,061	297,912	300,912	3,000	1%

* Training and education & meetings and conferences were combined into professional development in FY24

Departmental Budget

ASSESSORS	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARIES						
ASSESSOR DEPT SAL	199,412	212,033	229,338	229,339	1	0%
LONGEVITY-ASSESOR	1,150	1,250	1,350	1,450	100	7%
ELECTED ASSESSORS SAL	2,700	2,700	2,700	2,700	-	0%
SALARIES - SUBTOTAL	203,262	215,983	233,388	233,489	101	0%
OPERATING EXP.						
OTHER EQUIPMENT						
EQUIP MAINT-SERVER						
DUES & MEMBERSHIPS	720	810	810	875	65	8%
PROFESSIONAL DEVELOPMENT			2,000	3,000		
TRAINING & EDUCATION*	1,244	2,129				
CONSULTING+LEGAL FEES	4,900	3,915	5,000	5,000	-	0%
REGISTRY FEES	500		250	250	-	0%
PRINTNG-POSTG-STATY	714	759	725	725	-	0%
MAPPING					-	N/A
CYCLICAL INSPECT-ASSR	2,663	2,195			-	N/A
CONTR SVC-REAL EST TX						
CONTR SVC-PERS PROP	2,650	6,800	6,800	6,800	-	0%
CONTR SVC-R/E APPRAISER	8,200	8,200	8,200	8,200	-	0%
MEETINGS+CONFERENCES*	410	680			-	N/A
BOOKS-PERIODCLS-SUBSC					-	N/A
OFFICE SUPPLIES	495	334	800	800	-	0%
ENCUMBRANCES	4,000	323			-	N/A
OPERATING EXP. - SUBTOTAL	26,496	26,145	24,585	25,650	1,065	4%
ASSESSORS - TOTAL	229,758	242,128	257,973	259,139	1,166	0%

* Training and education & meetings and conferences were combined into professional development in FY24

Departmental Budget

POLICE, TRAFFIC MARKINGS/SIGNS & ANIMAL CONTROL	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
POLICE SALARIES						
POLICE OP SAL EXP	2,293,901	2,089,042	2,540,636	2,784,203	243,567	10%
SCHL TRA SAF OFF		56,551	62,329	62,329	-	0%
POLICE LONGEVITY	5,800	4,450	4,500	5,700	1,200	27%
ENCUMBRANCES	4,706	3,026			-	N/A
RETRO CONTRACT PAYMENTS						N/A
SALARIES - SUBTOTAL	2,304,407	2,153,069	2,607,465	2,852,232	244,767	9%
OPERATING EXP.						
TELEPROCESSING			1,318	1,318	-	0%
CRUISER REPAIR+SERV	10,987	16,945	19,000	19,000	-	0%
OTHER EQUIPMENT	5,343	2,307	2,250	2,250	-	0%
POLICE OFFICER EQUIPMENT	7,931	6,957	12,000	12,000	-	0%
EQUIP MAINT CONTRACTS	43,407	45,347	49,500	60,783	11,283	23%
RADIO REPAIRS+MAINT	5,196	7,056	5,000	12,000	7,000	140%
GASOLINE	34,138	36,810	48,000	50,000	2,000	4%
UTIL-TELEPHONE	31,142	37,090	39,021	39,021	-	0%
DUES & MEMBERSHIPS	5,600	10,540	10,000	11,000	1,000	10%
PROFESSIONAL DEVELOPMENT			29,000	34,900	5,900	20%
TRAINING & EDUCATION*	18,558	12,741			-	N/A
PROFESSIONAL SERVICES	721	1,058	3,000	3,000	-	0%
MEDICAL SERV+SUPPLIES	6,002	5,394	12,250	10,000	(2,250)	-18%
PRINTNG-POSTG-STATY	508	1,712	2,188	2,188	-	0%
MEALS	39	113	400	400	-	0%
UNIFORMS	41,940	29,001	52,950	52,950	-	0%
UNI-SchTraSafOff		1,435	1,000	1,000	-	0%

Departmental Budget

POLICE, TRAFFIC MARKINGS/SIGNS & ANIMAL CONTROL	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SUPPLY EXPENSE	3,411	2,108	4,000	4,000	-	0%
BOOKS-PERIODICALS-SUBSCRIPTION	1,442	2,926	3,000	3,300	300	10%
OFFICE SUPPLIES	2,031	1,884	3,200	3,200	-	0%
COPY MACHINE SUPPLIES	518		700	700	-	0%
PETTY CASH			100	100	-	0%
PHOTO SUPPLIES			500	500	-	0%
CAR ALLOW/MILEAGE			100	100	-	0%
ENCUMBRANCES	63,657	12,158			-	N/A
OPERATING EXP. - SUBTOTAL	282,571	233,583	298,477	323,710	25,233	8%

Departmental Budget

POLICE, TRAFFIC MARKINGS/SIGNS & ANIMAL CONTROL	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
POLICE - TOTAL	2,586,978	2,386,651	2,905,942	3,175,942	270,000	11%
TRAFFIC MARK SIGNS-OPERATING						
TRAFFIC LIGHT MAINTENANCE	7,124	10,986	15,024	15,024	-	0%
TRAFFIC MARKINGS	40,000	42,039	14,983	14,983	-	0%
STREET SIGNS	3,564	2,012	7,000	7,000	-	0%
TRAFFIC MARKINGS/SIGNS. - TOTAL	50,688	55,037	37,007	37,007	-	0%
ANIMAL CONTROL SALARIES						
ACO SALARIES	93,924	93,971	101,702	101,702	-	0%
LONGEVITY-ACO	1,000	1,000	1,000	1,000	-	0%
SALARIES - SUBTOTAL	94,924	94,971	102,702	102,702	-	0%
ANIMAL CONTROL - OPERATING EXP.						
EQUIP REPAIR & SERVICE			3,000	3,000	-	0%
OTHER EQUIPMENT	18	25	400	400	-	0%
KENNEL OPERATIONS	7,000	7,000	7,000	7,000	-	0%
RADIO MAINTENANCE			429	429	-	0%
GASOLINE	1,510	817	2,000	2,000	-	0%
DUES & MEMBERSHIPS			200	200	-	0%
PROFESSIONAL DEVELOPMENT			500	500	-	0%
TRAINING & EDUCATION*					-	N/A
PRINTNG-POSTG-STATY	58		75	75	-	0%
LAB FEES	95		500	500	-	0%
UNIFORMS	247		750	750	-	0%
ENCUMBRANCES	156					
OPERATING EXP. - SUBTOTAL	9,084	7,842	14,854	14,854	-	0%

Departmental Budget

POLICE, TRAFFIC MARKINGS/SIGNS & ANIMAL CONTROL	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
ANIMAL CONTROL - TOTAL	104,008	102,813	117,556	117,556	-	0%
POLICE, SIGNS & ANIMAL CONT. - TOTAL	2,741,674	2,544,501	3,060,505	3,330,505	270,000	11%

* Training and education & meetings and conferences were combined into professional development in FY24

**Public Safety Building expenditures were consolidated into Facilities beginning in FY2021.

Departmental Budget

PLANNING & ZONING	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARIES						
TN PLANNR DPT SAL	110,623	109,029	129,751	126,022	(3,729)	-3%
LONGEVITY	450	500	-	-	-	#DIV/0!
SALARIES - SUBTOTAL	111,073	109,529	129,751	126,022	(3,729)	-3%
OPERATING EXP.						
ADVERTISING	622	936	1,500	1,500	-	0%
UTIL - TELEPHONE		478		500		
DUES & MEMBERSHIPS	591	591	1,000	1,000	-	0%
PROFESSIONAL DEVELOPMENT			3,755	3,255		
TRAINING & EDUCATION*	388	25			-	#DIV/0!
PROFESSIONAL SERVICES	1,019	175	1,500	1,500	-	0%
PLANNING CONSULTANT	4,855		6,000	6,000	-	0%
PRINTNG-POSTG-STATY	1,508	1,630	2,250	2,250	-	0%
MEETINGS+CONFERENCES*	1,181	967			-	#DIV/0!
OFFICE SUPPLIES	2,446	2,511	880	880	-	0%
ENCUMBRANCES	109	-			-	N/A
OPERATING EXP. - SUBTOTAL	12,719	7,312	16,885	16,885	-	0%
ZONING & APPEALS**						
ADVERTISING				-	-	-
PROFESSIONAL SERVICES				-	-	-
PRINTNG-POSTG-STATY				-	-	-
OFFICE SUPPLIES				-	-	-
ENCUMBRANCES				-	-	-
ZONING & APPEALS - SUBTOTAL	-	-	-	-	-	-
PLANNING & ZONING - TOTAL	123,792	116,842	146,636	142,907	(3,729)	-3%

* Training and education & meetings and conferences were combined into professional development in FY24

**Beginning in FY2021, Zoning & Appeals budgets were included in the Planning & Zoning departmental budget.

Departmental Budget

BUILDINGS & PROPERTY MAINT.	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARIES						
PUB BLD+PROP MAI SAL EXP	98,225	104,224	208,381	208,431	50	0%
Longevity			300	350	50	N/A
SALARIES - SUBTOTAL	98,225	104,224	208,681	208,781	100	0%
OPERATING EXP.						
VEHCL EQ REPR+SVC	3,502	-	500	500	-	0%
UTIL-CELL PHONE	1,095	1,087	1,800	1,800	-	0%
CLOTHING ALLOW	1,478	500	500	500	-	0%
PROFESSIONAL DEVELOPMENT	-	-	1,000	1,000	-	0%
MEETINGS & CONFERENCES*	-	-	-	-	-	N/A
OFFICE SUPPL FAC MGR	147	563	440	440	-	0%
CopyMachSupp Fac Mgr			100	100	-	0%
ENR MGR CONTR SERV	19,700	25,638	20,000	20,000	-	0%
ENCUMBRANCES	23,001	17,773			-	N/A
OPERATING EXP. - SUBTOTAL	48,923	45,561	24,340	24,340	-	0%
BUILDING MAINTENANCE CONTRACTS						
TnHall-BldgContr	26,765	32,019	20,350	20,350	-	0%
PubSaf BldgContr	42,906	42,254	73,900	73,900	-	0%
DPW TnGar Bldg Contr	13,659	22,500	34,760	34,760	-	0%
COA BLDG CONTRACTS	8,139	19,208	20,300	20,300	-	0%
LIBRARY BLDG CONTRAC	31,875	37,651	39,600	39,600	-	0%
PARK+REC BLD CONTR	23,027	24,857	18,900	18,900	-	0%

BUILDINGS & PROPERTY MAINT.	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
BLDNG. MAINT. CONTRACTS - SUBTOTAL	146,371	178,489	207,810	207,810	-	0%
ELECTRICITY						
TOWN HALL ELEC	26,171	24,070	30,495	30,495	-	0%
PublSafety Elec	81,141	78,733	85,600	85,600	-	0%
PW-TN GAR ELEC	27,115	28,618	40,660	20,000	(20,660)	-51%
PW-TRF STN ELEC	4,924	2,758	6,741	6,741	-	0%
COA ELECTRIC	11,221	11,714	16,050	16,050	-	0%
EV CHARGERS		177	-		-	N/A
ELECTRICITY - SUBTOTAL	150,572	146,069	179,546	158,886	(20,660)	-12%
BUILDING HEAT						
TOWN HALL HEAT	4,540	4,926	4,000	4,000	-	0%
PublSafty Heat	21,531	19,551	20,000	20,000	-	0%
PW-TN GAR HEAT	19,895	1,453	30,000	30,000	-	0%
COA HEAT	4,377	5,203	4,000	4,000	-	0%
BUILDING HEAT - SUBTOTAL	50,343	31,133	58,000	58,000	-	0%
BUILDING MAINTENANCE & REPAIRS						
TnHall B M+Repairs	49,233	25,875	13,650	13,650	-	0%
PublSaf B M+Re	32,180	24,026	25,450	25,450	-	0%
DPW TnGar B M+R	13,786	13,305	10,250	10,250	-	0%
COA BLDG M+REP	6,337	7,812	8,700	8,700	-	0%
LIBR BLDG M+RE	14,571	9,628	11,250	11,250	-	0%
P&R BLD MAI+REPAIRS	4,466	6,798	3,300	3,300	-	0%
DwightDer B M+R		-	500	500	-	0%
BUILDING MNT. & REPAIRS - SUBTOTAL	120,573	87,444	73,100	73,100	-	0%

BUILDINGS & PROPERTY MAINT.	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
WATER & SEWER FACILITIES						
TOWN HALL W+S	898	894	1,100	1,100	-	0%
PublSafety W+S	2,087	2,554	2,150	2,150	-	0%
PW-TN GAR W+S	890	1,484	-	-	-	N/A
PW-TRF STN W+S	172	-	-	-	-	N/A
PW-CEMTERY W+S	-	-	-	-	-	N/A
COA-WATER+SEWR	1,199	1,425	1,300	1,300	-	0%
WATER & SEWER FAC. - SUBTOTAL	5,246	6,357	4,550	4,550	-	0%
BUILDINGS & PROPERTY MAINT. - TOTAL	620,253	599,278	756,027	735,467	(20,560)	-3%

* Training and education & meetings and conferences were combined into professional development in FY24

Departmental Budget

TREASURER/COLLECTOR	FY2022 Actual	FY2023 Actual	FY2024 Approved	FY2025 Request	\$ Change from FY24	% Change from FY24
SALARIES						
TREAS/COLL SALARY	212,184	219,441	230,177	230,177	-	0%
LONGEVITY-TREAS/COLL	1,550	1,600	1,650	1,700	50	3%
SALARIES - SUBTOTAL	213,734	221,041	231,827	231,877	50	0%
OPERATING EXP.						
DUES & MEMBERSHIPS	50	75	175	175	-	0%
PROFESSIONAL DEVELOPMENT			2,270	2,270		
TRAINING & EDUCATION*	40				-	#DIV/0!
PROFESSIONAL SVCE-BONDING	2,650	2,650	2,600	2,600	-	0%
PRINTNG-POSTG-STATY	33,091	26,526	34,000	34,000	-	0%
CONTR SVC-REAL EST TX						
CONTR SVC-ADP PAYROLL	37,201	41,031	40,000	47,000	7,000	18%
MEETINGS+CONFERENCES*	1,603	904			-	N/A
OFFICE SUPPLIES	1,142	3,590	2,000	2,000	-	0%
CAR ALLOW/MILEAGE	182	221	200	200	-	0%
BONDS & INSURANCE	1,584	2,184	2,000	2,000	-	0%
TREAS TAX TITLE	1,149	739	3,000	3,000	-	0%
ENCUMBRANCES					-	N/A
OPERATING EXP. - SUBTOTAL	78,692	77,921	86,245	93,245	7,000	8%
TREASURER/COLLECTOR - TOTAL	292,426	298,962	318,072	325,122	7,050	2%

* Training and education & meetings and conferences were combined into professional development in FY24

Fund	Fund Type	Fund Description	Appropriating Authority	6/30/2022	6/30/2023	9/30/2023	Investments
Stabilization	Stabilization	General Stabilization Fund	Town Meeting	\$2,390,290.83	\$3,147,770.09	\$3,628,689.01	Notes and Bonds (Commonwealth Financial)
Capital Stabilization	Stabilization	Capital Stabilization Fund	Town Meeting	\$21,520.68	\$925,290.44	\$974,844.46	Notes and Bonds (Commonwealth Financial)
Municipal Buildings Cap	Stabilization	Municipal Buildings Stabilization Fund	Town Meeting	\$823,216.07	\$893,417.18	\$889,776.49	Notes and Bonds (Commonwealth Financial)
Opioid Stabilization Fund	Restricted Use	Opioid Settlement Stabilization Fund	Town Meeting	\$0.00	\$0.00	\$39,631.00	Notes and Bonds (Commonwealth Financial)
Retirement	Restricted Use	Pension Reserve Fund	Town Meeting	\$3,512,538.05	\$3,400,707.10	\$3,399,853.04	20% MMDT, 80% Notes and Bonds (Commonwealth Financial)
Conservation	Restricted Use	Conservation Trust Fund	Conservation Commission/Town Meeting	\$15,038.86	\$15,354.60	\$15,292.04	Notes and Bonds (Commonwealth Financial)
Special Unemployment	Restricted Use	Unemployment Trust Fund	Select Board	\$177,706.90	\$131,730.25	\$148,549.22	Notes and Bonds (Commonwealth Financial)
Library Trust	Restricted Use	Library	Board of Library Trustees	\$44,219.58	\$45,147.95	\$44,963.98	Notes and Bonds (Commonwealth Financial)
Granv. Dailey	Restricted Use	Library	Board of Library Trustees	\$81,236.09	\$82,941.61	\$82,603.62	Notes and Bonds (Commonwealth Financial)
M Grant Lib Fd	Restricted Use	Library	Board of Library Trustees	\$77,334.88	\$78,958.50	\$78,636.75	Notes and Bonds (Commonwealth Financial)
Cemetery	Restricted Use	Interest to be used to offset cemetery operation; principal cannot be spent	Cemetery Commission/Town Meeting	\$1,288,057.29	\$1,379,766.70	\$1,427,715.58	Notes and Bonds (Commonwealth Financial)
Vine Lake Cemetery Pres	Restricted Use	Gifted to town for cemetery projects	Cemetery Commission/Town Meeting	\$23,635.52	\$24,131.75	\$24,033.42	Notes and Bonds (Commonwealth Financial)
Municipal Insurance	Restricted Use	Extraordinary losses on insured property	Trust Fund Commissioners	\$300,627.61	\$307,645.03	\$306,589.51	Notes and Bonds (Commonwealth Financial)
Mad Grant Sch	Restricted Use	Scholarship for students pursuing career in edu.	School Committee	\$90,878.74	\$86,811.43	\$86,457.66	Notes and Bonds (Commonwealth Financial)
Council/Aging	Restricted Use	COA gift account (not primary gift account)	Council on Aging	\$3,167.13	\$3,233.63	\$3,220.46	Notes and Bonds (Commonwealth Financial)
Moses Ellis GAR	Restricted Use	Benefit of widows/children of veterans	Select Board	\$15,657.69	\$15,986.43	\$15,921.29	Notes and Bonds (Commonwealth Financial)
Antiquities	Restricted Use		Select Board	\$7,139.53	\$7,289.46	\$7,259.76	Notes and Bonds (Commonwealth Financial)
Tricentennial	Restricted Use		Select Board	\$4,296.58	\$4,386.82	\$4,368.95	Notes and Bonds (Commonwealth Financial)
School Essay Fd	Restricted Use	Established by 375th Committee	School Committee	\$5,977.80	\$6,103.30	\$6,078.42	Notes and Bonds (Commonwealth Financial)
Allendale Sewer	Restricted Use	Pumping station operations for subdivision	Board of Water & Sewerage	\$58,587.04	\$59,817.06	\$59,573.31	Notes and Bonds (Commonwealth Financial)
Dela Park Acres	Restricted Use	Pumping station operations for subdivision	Board of Water & Sewerage	\$17,283.36	\$17,646.25	\$17,574.35	Notes and Bonds (Commonwealth Financial)
Cedarview Acres	Restricted Use	Pumping station operations for subdivision	Board of Water & Sewerage	\$23,039.41	\$23,523.12	\$23,427.28	Notes and Bonds (Commonwealth Financial)
Carruth Sewer Dis.	Restricted Use	Pumping station operations for subdivision	Board of Water & Sewerage	\$8,709.84	\$8,892.70	\$8,856.46	Notes and Bonds (Commonwealth Financial)
Maude Washburn	Restricted Use	Bequest to to school	School Committee	\$5,830.55	\$5,952.94	\$5,928.67	Notes and Bonds (Commonwealth Financial)
Elderly & Disabled	Restricted Use	Tax relief for seniors/disabled	Select Board	\$4,171.46	\$4,259.03	\$4,241.68	Notes and Bonds (Commonwealth Financial)
375 Anniv. Trust	Restricted Use	Leftover money from 350th	Select Board	\$1,668.53	\$1,703.59	\$1,696.65	Notes and Bonds (Commonwealth Financial)
Eliz Busconi Trust	Restricted Use	School award fund for teacher proposals	School Committee	\$33,369.30	\$34,069.88	\$33,931.00	Notes and Bonds (Commonwealth Financial)
Voluntary Local Education	Restricted Use			\$8,603.46	\$8,784.09	\$8,748.29	Notes and Bonds (Commonwealth Financial)
Catherine Bell Library Tr	Restricted Use	Library	Board of Library Trustees	\$289,617.20	\$291,380.96	\$290,193.59	Notes and Bonds (Commonwealth Financial)
J.M. McCormick Scholar	Restricted Use	Closed	Closed	\$4.30	\$0.00	\$0.00	Notes and Bonds (Commonwealth Financial)
Michael Harman Schol	Restricted Use	Scholarship awarded in honor of Cpt. Harman	Harman Family	\$12,594.06	\$12,886.10	\$12,833.55	Notes and Bonds (Commonwealth Financial)
				\$0.00	\$0.00	\$0.00	Notes and Bonds (Commonwealth Financial)
Totals				\$9,346,018.34	\$11,025,587.99	\$11,651,489.49	