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Dwight-Derby House, 1960

# MEDFIELD

347th Annual Report of the Town Offices

## 1997

The cover depicting the Dwight-Derby House in 1960 was designed by local graphic designer, Andrea Costello. The Dwight-Derby House, located at 7 Frairy Street overlooking Baker's Pond is the oldest house in Medfield and one of the oldest intact houses in the United States. Since 1651, it has been the homestead to only five families beginning with Timothy Dwight up to 1996, when the Town purchased this historical property. The house has been leased to the Friends of the Dwight-Derby House, who will be responsible for preserving the house as a museum and community space. They are in the process of stabilizing and restoring the exterior of the house. Fundraising efforts are on-going and it is the hope that it will be finished by our 350th Anniversary in the year 2001.

**347th Anniversary**



**ANNUAL REPORT**

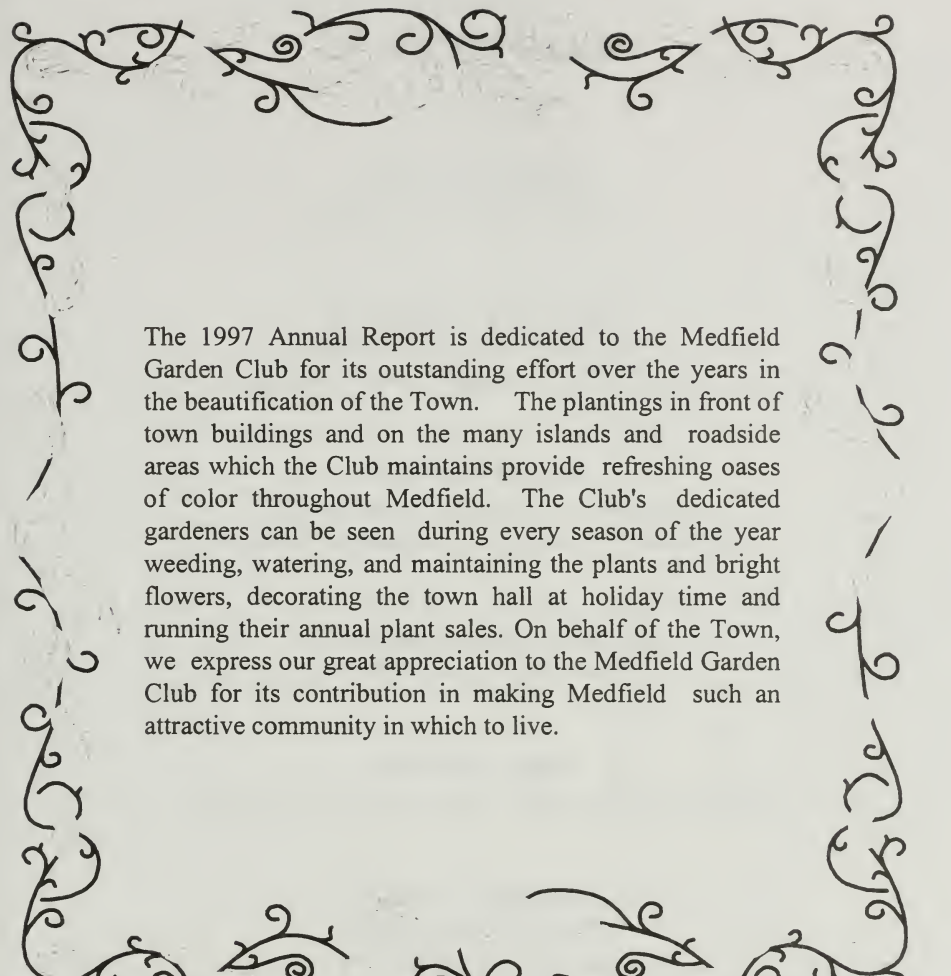
of the

**TOWN OFFICERS**

**FOR THE YEAR ENDING DECEMBER 31, 1997**







The 1997 Annual Report is dedicated to the Medfield Garden Club for its outstanding effort over the years in the beautification of the Town. The plantings in front of town buildings and on the many islands and roadside areas which the Club maintains provide refreshing oases of color throughout Medfield. The Club's dedicated gardeners can be seen during every season of the year weeding, watering, and maintaining the plants and bright flowers, decorating the town hall at holiday time and running their annual plant sales. On behalf of the Town, we express our great appreciation to the Medfield Garden Club for its contribution in making Medfield such an attractive community in which to live.

Ann B. Thompson, Chairman  
Clarence A. Purvis, Clerk  
John T. Harney  
BOARD OF SELECTMEN



# **IN MEMORIAM**

## **CARLTON CHENEY**

Inspector of Animals 1939-64

## **ROBERT L. COULTER**

Finance Committee 1952-1957

Water and Sewer Commissioner 1962-1970

## **O. SCOTT FADER**

Conservation Commission 1962-1966

Park and Recreation Commissioner 1964-1970

## **GERARD F. GALLAGHER**

Board of Health 1968-1974

## **JOHN N. LAMB**

Development and Industrial Commission 1963-1964

## **NANCY J. PRESTON**

Town Clerk 1970-1997

Tax Collector 1980-1990

Treasurer 1990

## **HAROLD F. PRITONI, SR.**

Special Police Officer 1969-1972

Community Gardens 1983-1992

## **ROBERT J. SESSA**

Auxiliary Police, Civil Defense 1969-1972

# FACTS ABOUT MEDFIELD

Population as of January 1, 1997	12,217
Assessed Valuation 1997	\$ 955,165,225.00
Tax Rate	7/1/96 - 6/30/97 16.03
	7/1/97 - 6/30/98 15.10
Area	14.43 Square Miles
Miles of Highway	74.32
Elevation at Town Hall approximately 180 feet above sea level	
Medfield is in the following Voting Districts:	

9th District	John J. Moakley
Representative to Congress	World Trade Center, Suite 220
617-565-2920	Boston, MA 02210

2nd District	Kelly A. Timilty
Governor's Councillor	State House - Room 184
617-727-2795	Boston, MA 02133

Norfolk, Bristol & Plymouth District	William R. Keating
Senator in General Court	Massachusetts Senate
617-722-1222	State House - Room 213 C
	Boston, MA 02133

13th Norfolk District	Prec. 1 & 4	Lida Harkins
Representative in General Court		House of Representatives
617-722-2263		State House - Room 234
		Boston, MA 02133

12th Norfolk District	Prec. 2 & 3	John H. Rogers
Representative in General Court		House of Representatives
617-722-2396		State House - Room 138
		Boston, MA 02133

Commonwealth of Massachusetts	Edward M. Kennedy
United States Senators	2400 J.F.K. Federal Building
617-565-3170	Boston, MA 02203

Number of Registered Voters as of December 31, 1997:	John F. Kerry
Democrats	1372
Republicans	1540
No Party or Designation	4739
Others	22
TOTAL	7673

# 1997 ELECTED TOWN OFFICERS

	<u>Term Expires</u>
MODERATOR	
Ralph C. Copeland	1998
TOWN CLERK	
Carol A. Mayer	2000
SELECTMEN	
Ann B. Thompson	1998
Clarence A. Purvis	1999
John T. Harney	2000
ASSESSORS	
Clara E. Doub	1998
Carole A. Rossi	1999
William D. Walsh	2000
SCHOOL COMMITTEE	
Fayre C. Stephenson, resigned	1998
Steven E. Kramer, appt. to fill	1998
Carolyn P. Casey	1998
Sharon K. Semeraro	1999
Mark F. Wilson	1999
William A. Tosches	2000
TRUSTEES OF THE PUBLIC LIBRARY	
Sarah K. Person	1998
George L. Gray	1998
Patricia S. Fitzgerald	1999
Maura Y. McNicholas	1999
Jo-Anne L. Hooper	2000
Elizabeth J. Kozel	2000
PLANNING BOARD	
David B. Sharff	1998
David A. Franchi, resigned	1999
George N. Lester	2000
Stephen J. Browne	2001
Paul B. Rhuda	2002
Tidal B. Henry, appt. to fill	1998

## PARK COMMISSIONERS

Jacques N. Parenteau	1998
Geralyn N. Warren	1998
Thomas A. Caragliano	1999
Nina French	1999
Heidi Oppel	1999

## HOUSING AUTHORITY

James T. Regan	1998
Richard D. Jordan	1999
Mary E. Rogers	2000
Valerie A. Mariani, State Appointed	2001
Michael Medina, Jr.	2002

## TRUST FUND COMMISSIONERS

Michael J. Sullivan	1998
Georgia Colivas	1999
Timothy Rhuda	2000

## APPOINTMENTS

### FIRE CHIEF

William A. Kingsbury

### CHIEF OF POLICE

Richard D. Hurley

### SERGEANTS

Ronald E. Kerr	John L. Mayer
Raymond J. Wheeler	John W. Wilhelmi

## POLICE OFFICERS

Richard D. Bishop	John D. Geary
Daniel J. Burgess	Stephen H. Grover
Ray M. Burton	Robert G. Hudson
Patrick J. Caulfield	Thomas M. LaPlante
Lorna C. Fabbo	Daniel J. McCarthy
Dana P. Friend	Robert E. Naughton
Shawn P. Garvey	Kevin W. Robinson
	Daniel E. Smith



## APPOINTMENTS MADE BY SELECTMEN

(All appointments expire April 1998 unless otherwise stated.)

### TOWN ADMINISTRATOR

Michael J. Sullivan - 1998

### TREASURER/COLLECTOR

Robert G. Stokes  
September 30, 1999

### SUPERINTENDENT OF PUBLIC WORKS

Kenneth P. Feeney - 1998

### TOWN ACCOUNTANT

Georgia K. Colivas - 1998

### TOWN COUNSEL

Mark G. Cerel - 1998

### BOARD OF HEALTH

Evan Wilmarth	1998
Heidi F. Groff	1999
Nancy L. Silva	1999

### CEMETERY COMMISSIONERS

David F. McCue	1998
Eric W. O'Brien	1999
Walter F. Reynolds, Jr	2000

### WATER AND SEWER COMMISSIONERS

Gary Lehmann	1998
Peyton March, resigned	1999
Paul A. Sowyrda, appt. to fill	1999
Neil D. MacKenzie	2000
Paul E. Pronovost, Associate Member	1998
Edmund L. Kelley, Associate Member	1998



**SUPERINTENDENT OF INSECT PEST CONTROL**

Edward M. Hinkley

**TREE WARDEN**

Edward M. Hinkley

**FIELD DRIVER AND FENCE VIEWER**

John P. O'Toole

**ANIMAL CONTROL OFFICER**

Jennifer A. Shaw

**INSPECTOR OF ANIMALS**

Jennifer A. Shaw

**POUND KEEPER**

Roy Owen

**INSPECTION DEPARTMENT**

John P. O'Toole, Inspector of Buildings

Anthony Calo, Assistant Inspector of Buildings

Peter Navis, Gas Inspector

John A. Rose, Jr., Assistant Gas Inspector

John F. Fratolillo Assistant Gas Inspector

John A. Rose, Jr., Plumbing Inspector

Peter Navis , Assistant Plumbing Inspector

John F. Fratolillio Assistant Plumbing Inspector

Joseph F. Erskine, Wiring Inspector

Tauno O. Aalto, Assistant Wiring Inspector

James J. Leonard, Assistant Wiring Inspector

**OFFICIAL GREETER OF THE TOWN OF MEDFIELD**

Joseph E. Ryan

**OFFICIAL HISTORIAN OF THE TOWN OF MEDFIELD**

Richard P. DeSorgher

**OFFICIAL KEEPER OF THE TOWN CLOCK**

Austin C. Buchanan - Edward M. Hinkley, Assistant

## BOARD OF REGISTRARS

William H. Dunlea, Jr.	1998
Anna M. Murphy	1999
Roberta A. Kolsti	2000

## VETERANS' DEPARTMENT

Gerald C. Doucette, Director, Agent, Burial Agent  
G. Marshall Chick, Graves Officer

## SEALER OF WEIGHTS AND MEASURES

Patricia A. Rioux

## MEASURER OF WOOD AND BARK

Patricia A. Rioux

## PUBLIC WEIGHER

Patricia A. Rioux

## CONSTABLES AND KEEPERS OF THE LOCKUP

Richard D. Bishop	Daniel J. Burgess	Ray M. Burton, Jr.
Robert W. Brady	Patrick J. Caulfield	Lorna C. Fabbo
Dana P. Friend	John T. Garvey	Shawn P. Garvey
John F. Gerlach	Stephen H. Grover	Michael J. Hocking
Robert B. Hudson	Richard D. Hurley	Ronald E. Kerr
George W. Kingsbury	Thomas M. LaPlante	William H. Mann
John L. Mayer	Robert E. Naughton	Patricia A. Rioux
Louise Papadoyiannis	Kevin W. Robinson	Thomas A. Tabarini
Raymond J. Wheeler	John W. Wilhelmi	John D. Geary
Daniel J. McCarthy	Tidal B. Henry	Daniel E. Smith

## POLICE MATRONS

Jessie A. Erskine	Mary Gillis	Elizabeth R. Hinkley
Elisabeth T. Mann	Louise Papadoyiannis	Jennifer A. Shaw
Mary L. Solari	Lorna Fabbo	

## SPECIAL POLICE OFFICERS

Leo Acera  
Edwin Bettencourt  
Steven Burke  
John R. Cave  
William J. Davis  
Louis Droste  
Warren Eagles  
Robert V. Eklund  
Jon Evers  
John Gerlach  
Steven F. Hagen  
Thomas Heinz  
David J. Holt  
Winslow Karlson  
Albert Leverone  
William K. McGrath  
Peter A. McGowan  
Aaron J. Mick  
Peter Opanasets  
Stephen K. Plympton  
Charles Ray  
Joel Rosenfeld  
Wayne A. Sallale  
Robert J. Shannon  
Paul Sicard  
Charles H. Stone, Jr.  
Dominic Tiberi  
Todd V. Wilcox

Jerry W. Adams  
James Bonasia  
William A. Carlson  
Joseph Concannon  
Thomas G. Degnim  
Kenneth Dunbar  
David Eberle  
Leo R. Ethier  
Jeffrey M. Farrell  
Barry Blassman  
Thomas Hamano  
Jeffrey Hill  
Craig Jones  
Kevin Kirchdorfer  
Allen R. Luther  
Roderick MacLeod  
Edward J. Meau  
Paul J. Murphy  
Jeffrey Orevdahl  
Thomas Quinn  
Tobey J. E. Reed  
Mark Rost  
Paul Scanlon  
Jennifer A. Shaw  
Paul Simon  
Richard Strauss  
J. Robert Tosi  
Donna M. Wolfrum

Albert Baima  
Herbert Burr  
Jonathan M. Carroll  
Berton Cummings  
Robert A. Dixon  
William J. Dwyer  
David C. Egly  
Glen Eykel  
Susan Fornaciari  
Tim Gover  
Timothy P. Headd  
John Holmes  
William D. Jones  
Thomas Leen, Jr.  
Robert Marragio  
David McConnell  
J. William Meau  
Lori Niles  
Jeffrey Peavey  
Thomas Ralph  
Patricia A. Rioux  
Gary C. Rowley  
Mary Louise Secola  
Daniel J. Sicard  
Brendan Stack  
Thomas A. Tabarani  
Thomas Walsh  
Joseph Griffin

## TRAFFIC SUPERVISORS

Robert W. Brady  
Mary Gillis  
William H. Mann  
Mary L. Solari

Joseph Carvalho  
Elizabeth R. Hinkley  
George W. Kingsbury  
Armando R. Viera

John T. Garvey  
Elisabeth T. Mann  
Armando B. Palmieri

## AFFIRMATIVE ACTION OFFICER

Irene L. O'Toole

## AFFORDABLE HOUSING COMMITTEE

Bonnie Wren-Burgess  
Charles H. Peck  
James Shanahan

Diane Maxson  
Stephen M. Nolan  
Joseph Zegarelli

Michael J. Sullivan, Ex Officio  
Ann B. Thompson, Ex Officio

## COUNCIL ON AGING

Carl J. Brewer	1998
Werner F. Kiesling	1998
Barbara Connors	1998
Douglas Jenkins	1999
Margaret Jenkins	2000
Annie M. Rogers	2000
Madeleine I. Harding, Associate Member	1998

## AMERICANS WITH DISABILITIES ACT COMPLIANCE REVIEW COMMITTEE

Jane Archer	Austin Buchanan
Kenneth Feeney	Chief Richard Hurley
Frederick A. Rogers, Jr., resigned	Michael J. Sullivan

## BOARD OF APPEALS ON ZONING - SUBDIVISION CONTROL

Robert F. Sylvia	1998
Burgess P. Standley	1999
Stephen M. Nolan	2000
Charles H. Peck, Associate Member	1998
Osler L. Peterson, Associate Member	1998
Thomas M. Reis, Associate Member	1998

## ARCHITECTURAL BARRIERS COMMITTEE

Beverly Hallowell	Bruno J. Palumbo
Frederick A. Rogers, Jr., resigned	Michael J. Sullivan

## MEDFIELD CULTURAL COUNCIL

Wendy Clarridge Corkum	1998
Mary Anne Hatem	1998
Martha Moon	1998
Marie Z. Nolan	1998
Lucinda Davis	1999
Susan Hunt	2000
Francis A. Iafolla	2000
James Horgan	2000

## CAPITAL BUDGET COMMITTEE

Bernard Carroll	Paul B. Rhuda
Donald H. Harding	Michael J. Sullivan
David Proule	John T. Harney

## CEMETERY AGENT Lawrence G. Whitestone

## CHARLES RIVER NATURAL STORAGE AREA DESIGNEES

Michael J. Sullivan	Kenneth P. Feeney
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## CIVIL DEFENSE /AUXILIARY POLICE

Richard D. Hurley, Director

Arline F. Berry	Lorieanne D. Niles
Bruce A. Berry	Keith A. Noon
Christopher Burbank	Jeffrey A. Orvedahl
Ray M. Burton, Jr.	Donald W. Reed
John R. Cave	Tobey Reed
John L. Evers	Mark A. Romano
Barry Glassman	Wayne A. Sallale
Neil I. Grossman	Mary Louise Secola
Thomas S. Hamano	Gordon Spencer
William Johnson	Richard C. Strauss
Craig Jones	Armando S. Viera
Andrew McLaughlin	



## COLLECTIVE BARGAINING TEAM

John T. Harney  
Richard D. Hurley  
Keith Wasley

Steven E. Kramer  
Michael J. Sullivan

## COMMUNITY GARDENS COMMITTEE

Leonard C. Haigh  
Harvey D. Hoover  
Edward Touhey

Edwin J. Kinter  
David Noonan

## CONSERVATION COMMISSION

Anne Lee Howell	1998
Ralph Parmigiane	1998
John Thompson, resigned	1998
Mary McCarthy, appt. to fill	1998
Douglas S. Sparrow	1999
Michael Perloff	1999
Craig S. Harwood, resigned	2000
Michael Amaral, appt. to fill	2000
Beth J. Larkin	2000
John Guthrie	Sept. - 1997
Theresa A. Cos, Associate Member	1998
Betty A. Kaerwer, Associate Member	1998
Caroline Standley, Associate Member	1998

## CONSTABLE FOR ELECTIONS

Carol A. Mayor

## CONTRACT COMPLIANCE OFFICER

Michael J. Sullivan

## ECONOMIC DEVELOPMENT COMMISSION

Paul E. Hinkley	1998
Ann B. Thompson	1998
Patrick E. Casey	1999
Harold F. Pritoni, Jr.	1999
Neil Curran	2000
John T. Harney	2000
Eric O'Brien	2000
Charles Peck	2000
Neal C. Isaacson, Associate Member	1998

## EMERGENCY MEDICAL SERVICES RESPONSE COMMITTEE

David Binder, M.D.  
Robert E. Currie  
William A. Kingsbury  
Joan M. Kiessling

Robert E. Meaney, Jr.  
James D. Sullivan, M.D.  
Michael J. Sullivan

## EMERGENCY PLANNING COMMISSION

Kenneth P. Feeney  
Edward Hinkley  
Richard D. Hurley

William A. Kingsbury  
Michael J. Sullivan  
Ann B. Thompson

## ENFORCING OFFICER FOR ZONING

John P. O'Toole

Assistant Anthony Calo

## ENTERPRISE FUND COMMITTEE

Georgia K. Colivas  
Kenneth P. Feeney

Michael J. Sullivan

## FAIR HOUSING OFFICER

Michael J. Sullivan

## FAIR HOUSING COMMITTEE

Dr. Robert L. Wood

## GEOGRAPHICAL INFORMATION SYSTEM

Andrea C. Costello  
Kenneth P. Feeney  
Sandra H. Frigon  
Gary A. Lehmann  
Raymond P. Moore  
William A. Kingsbury

Marie Z. Nolan  
Charlotte Reinemann  
David G. Strimaitis  
Michael J. Sullivan  
Marjorie M. Temple  
Evan Wilmarth

## MEDFIELD REPRESENTATIVE TO REGIONAL HAZARDOUS WASTE COMMITTEE

Sheryl D. Sacchetine



## HISTORICAL COMMISSION

Deborah Kelsey	1998
Mary Preikszas, appt. to fill	1998
Ancelin Wolfe	1998
Richard L. Reineman	1998
Burgess P. Standley	1999
David F. Temple	1999
Charlotte Reinemann	2000
Deborah Gaines, Associate Member	1998
Richard P. DeSorgher, Associate Member	1998
Thomas S. Lingel, Associate Member	1998
Robert Naughton, Associate Member	1998
Barbara Palson, Associate Member	1998
Michael R. Taylor, Associate Member	1998
David E. Sharff, Associate Member	1998
John A. Thompson, Associate Member	1998
Electa Kane Tritsch, Associate Member	1998
Jacqueline Wile, Associate Member	1998
Monica Bushnell, Associate Member	1998

## HISTORIC DISTRICT COMMISSION

Barbara Jacobs	1998
William F. Sweat, resigned	1998
Connie Sweeney	1999
David E. Sharff	1999
Brad Phipps, appt. to fill	1998
Burgess P. Standley	2000

## INSURANCE ADVISORY COMMITTEE

W. Grant Chambers	Joseph B. McWilliams
Michael J. Sullivan	

## KINGSBURY POND COMMITTEE

Michael Cronin	Philip W. Meader
Armand Janjigian	Paul Simpson
Barbara Leighton	Michael J. Sullivan

LOCAL AUCTION PERMIT AGENT

Irene L. O'Toole

LOCAL WATER RESOURCE MANAGEMENT OFFICIAL

Kenneth P. Feeney

MEDFIELD DESIGNEE - MBTA ADVISORY BOARD

Michael J. Sullivan

MEDFIELD STATE HOSPITAL COMMUNITY ADVISORY BOARD

John T. Harney  
Clarence A. Purvis  
William A. Kingsbury

Ann B. Thompson  
Richard D. Hurley  
Leo J. Surette

MEDFIELD STATE HOSPITAL REUSE COMMITTEE

Mark G. Cerel  
Frank Garrison  
Richard Guilmette  
Michael J. Sullivan, Ex Officio

Paul Rhuda  
Burgess P. Standley  
Ann B. Thompson  
Leo J. Surette

METROPOLITAN AREA PLANNING COUNCIL

George Lester

MEMORIAL DAY COMMITTEE

Clifford G. Doucette  
June Doucette  
Patricia A. Hoyt  
Richard D. Hurley  
William A. Kingsbury

Jane Lomax  
Albert J. Manganello  
William H. Mann  
Frederick Miller, Jr.  
Ann B. Thompson

COMMITTEE TO STUDY MEMORIALS

Richard P. DeSorgher  
Clifford G. Doucette  
Robert A. Kinsman

Jane Lomax  
David F. Temple

MUNICIPAL CENSUS SUPERVISOR  
Carol A. Mayer

REPRESENTATIVE TO NEPONSET WATERSHED INITIATIVE COMMITTEE  
Allison K. Swezey, Michael J. Sullivan, Robert Kinsman

REPRESENTATIVE TO THE NORFOLK COUNTY ADVISORY BOARD  
Werner F. Kiessling

OPEN SPACE PLANNING COMMITTEE

Jonathan Bennett  
Christine M. Hajjar  
Anne Lee Howell  
Eric W. O'Brien

Martha Schroeder  
Martha L. Smick  
Caroline D. Standley  
James W. Sullivan  
David Wang

PARKING CLERK AND HEARING OFFICER  
Carol A. Mayer

RECYCLING COMMITTEE

Andrea Costello  
Kenneth P. Feeney  
Sandra Frigon

Cynthia Greene  
Donna Masterson  
Karen Shapiro

JOINT REGIONAL TRANSPORTATION COMMITTEE  
Daniel L. Jones, Jr.

RIGHT-TO-KNOW COORDINATOR  
William A. Kingsbury

RADIO TOWER STUDY COMMITTEE

David Maxon  
Eric O'Brien  
Willis Pelligian

Paul Rhuda  
Nancy Silva

SAFETY COMMITTEE

Jane B. Archer  
Marguerite M. Eppich  
Kenneth P. Feeney

Kenneth P. Feeney  
Irene L. O'Toole

## SEWER FINANCING COMMITTEE

Neil MacKenzie  
Donald McGue  
James O'Neil

Clarence A. Purvis  
Thomas M. Reis  
Robert G. Stokes

## TECHNOLOGY STUDY COMMITTEE

Allen Joffe  
Ray Moore  
James Smith  
Geoffrey Tritsch

Michael J. Sullivan  
William Sweat  
Roderic Taft

## THREE RIVERS INTERLOCAL COUNCIL (MAPC)

George Lester

Michael J. Sullivan

## TOWN HALL DESIGNER SELECTION COMMITTEE AND TOWN HALL RENOVATION COMMITTEE

Margaret E. Bancroft  
Neil D. MacKenzie  
Burgess P. Standley, resigned

Kathleen Leader  
Irene L. O'Toole  
Michael J. Sullivan

## TOWN MANAGEMENT STUDY COMMITTEE

Andrea Costello  
John T. Harney  
Paul Rhuda

Martha Smick  
Michael J. Sullivan

## 350th ANNIVERSARY COMMITTEE

R. Edward Beard  
Richard P. DeSorgher  
Pauline M. Goucher  
Nancy Temple Horan  
Edward A. Otting  
Ann B. Thompson

Edward P. Doherty  
John K. Gagliani  
Beverly L. Hallowell  
William H. Mann  
Patricia A. Rioux

APPOINTED BY ASSESSORS

Stanley E. Bergeron, Assistant Assessor  
Irene M. Hartling, Assistant Assessor  
Marjorie M. Temple, Assistant Assessor

APPOINTED BY TOWN ACCOUNTANT

June Doucette, Assistant

APPOINTED BY TOWN CLERK

Patricia A. Hoyt, Assistant

APPOINTED BY CHAIRMAN OF THE SELECTMEN  
CHAIRMAN OF THE SCHOOL COMMITTEE  
AND THE MODERATOR

VOCATIONAL SCHOOL COMMITTEE REPRESENTATIVE

Karl D. Lord

June 30, 1998

APPOINTED BY FIRE CHIEF

Charles G. Seavey, Deputy Fire Chief  
Thomas Seeley, Captain  
Thomas M. LaPlante, Jr., Lieutenant  
Richard M. Rogers, Lieutenant  
David C. O'Toole, Lieutenant  
Neal J. O'Connor, Lieutenant

APPOINTED BY THE BOARD OF HEALTH

William R. Domey, P.E., Engineer/Agent  
Sheryl Sacchetine, Administrative Secretary/Agent  
Janet Lilienthal, Tobacco Control Agent  
Mark Oram, R.S. Sanitary Agent

APPOINTED BY THE MODERATOR

DEPUTY MODERATOR

Andrew F. Thompson, Jr.



## WARRANT COMMITTEE

Lawrence Colvin, resigned	1998
Marie Zack Nolan, appt. to fill	1998
James F. O'Neil	1998
Sally I. Wright	1999
Bernard Carroll	1999
Peter Fontecchio	1999
Bonnie Wren-Burgess	1999
Lebaron C. Colt, Jr.	2000
Claire A. Hangen	2000
Steven E. Kramer, resigned	2000
George A. Keches, appt. to fill	2000

## PERMANENT SCHOOL BUILDING AND PLANNING COMMITTEE

David R. Iverson	1998
F. Paul Quatromoni	1998
Harry C. Merrow	1999
Elmer O. Portmann	1999
Clarence A. Purvis	2000
Christopher Martes, Ex Officio	

## SCHOOL SPACE NEEDS COMMITTEE

Lawrence Colvin	Christopher Martes
Charles Flagg, III	Sharon Semeraro
Clark Holland	Robert Zabe

## APPOINTED BY THE COMMITTEE CONSISTING OF THE MODERATOR, THE CHAIRMAN OF THE BOARD OF SELECTMEN AND CHAIRMAN OF THE WARRANT COMMITTEE

## PERSONNEL BOARD

Maria Dailey	1998
Keith R. Wasley	1999
Kathleen M. Curran	2000

APPOINTED BY THE PLANNING BOARD

ASSOCIATE PLANNING BOARD MEMBER FOR SITE PLAN REVIEWS

Joseph R. Parker, Jr.

LONG RANGE PLANNING COMMITTEE

formerly, THE MASTER PLAN IMPLEMENTATION COMMITTEE

Geralyn M. Warren	1998
Gregory A. Beedy	1998
Margaret H. Gryska	1998
Timothy P. Sullivan	1998
Andrea C. Costello	1998
Burgess P. Standley	1998
David G. Strimaitis	1998

SIGN ADVISORY BOARD

Alfred J. Bonoldi	Mary Newman
Philip P. Bonanno	Randy Mill
Jeff Hyman	Randy Smith

APPOINTED BY THE TREASURER/COLLECTOR

Claire DeVasto, Assistant Collector  
Melanie Karapetian, Assistant Treasurer  
Joy Riccuito, Assistant Treasurer



# BOARD, COMMITTEE AND COMMISSION MEETINGS

<u>NAME</u>	<u>DAY</u>	<u>TIME</u>	<u>PLACE</u>
Annual Town Election	Last Monday in March	6:00 A.M. to 8:00 P.M.	Memorial School
Annual Town Meeting	Last Monday in April	7:30 P.M.	High School
Appeals Board	Wed. as needed	7:30 P.M.	As Posted
Cultural Council	Biannually	8:00 P.M.	Town Hall
Assessors	1st Thurs./mo.	6:00 P.M.	Town Hall
Civil Defense	1st Tue./mo.	7:00 P.M.	East Bldg. MSH
Conservation	1st & 3rd. Thur. per month	7:30 P.M.	Town Hall
Health	1st & 3rd Wed.	6:30 P.M.	Town Hall
Historical Com.	3rd Wed./ mo.	8:00 P.M.	Town Hall
Housing Author.	3rd Mon./mo.	7:30 P.M.	Tilden Village
Library Trustees	2nd Tues./mo.	7:30 P.M.	Library
Park & Rec.	2nd & 4th Tues. per mo.	7:30 P.M.	Pfaff Center
Planning	Mon. each week	8:00 P.M.	Town Hall
Recycling	1st Tues./mo.	7:30 P.M.	Town Hall
School Com.	1st & 3rd Mon./mo. Sept. - June Once/mo. July-August	7:30 P.M.	H.S. Lecture Hall
Selectmen	Every other Thursday (or as needed)	7:30 P.M.	Town Hall
Warrant Com.	Tues.-Fall	7:30 P.M.	Town Hall
Water /Sewer	1st & 3rd Mon.	7:00 P.M.	Town Hall

**DEPARTMENT REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 1997**



The Board of Selectmen participating in the Memorial Day Parade



Chairman Thompson presents commemorative clock to Fred Rogers for his 24 years of service to the Medfield Fire Department

## **BOARD OF SELECTMEN**

To the Residents of Medfield:

The Board reorganized for the ensuing year in March. Ann B. Thompson was elected Chairman and Clarence A. Purvis was elected Clerk. John T. Harney, who was reelected to a second term was the third member.

### **DOWNTOWN RENEWAL UNDERWAY**

After several years of discussion, negotiation and planning, construction was underway on three major downtown projects. The most controversial of the three was the town hall renovation. Although construction began in the fall of 1996, work ground to a halt on the town hall, leaving an unsightly mess in the center of town. The general contractor appeared unable or unwilling to do the work, until finally, negotiations broke down in September, 1997 and the bonding company was called in to take over the work. In December bids were opened and the bonding company tendered a new general contractor, Travi Construction of Norwell, Massachusetts, to the Town to complete the renovations.

The library addition and renovation proceeded on a more positive note. In June, ground was broken for the \$3.2 million project. After demolishing the old St. Edward's rectory and the 1977 link which connected it to the original Memorial Public Library, the general contractor, also Travi Construction, quickly proceeded to pour the foundation and erect steel for the addition. By year end, the work was well underway and the library trustees were making plans to move back into the Memorial Public Library from the temporary quarters at 256 Main Street and at the Old Medfield Square building. This new library, with its Georgian style architecture, promises to be a handsome addition to the center of Medfield.

On North Street, the new post office was begun after two years of attempts to purchase a downtown site. When negotiations with owners of the two parcels which met the postal service's requirements were unsuccessful, the Town Meeting approved an eminent domain taking of this land. In an unusual partnership, the Town of Medfield leased the land to the United States Postal Service for fifty years. The Postal Service then selected Williamsburg Construction, Inc. of Hanover, Massachusetts to build a post office and lease it back to the postal service for a thirty year period. The Town worked with the Postal Service to design a facility that will maintain the character of the North Street area, with its wood framed Victorian structures.

All of these projects are scheduled for completion in 1998. With the addition of a new parking area on Janes Avenue, the renovation of the Dwight-Derby House and the



long anticipated traffic signal replacement project on Main Street, the center of Medfield will soon be a very different place.

## **OTHER CONSTRUCTION**

Not all progress was in the center of town. During the year the Water Department completed the water treatment plant designed to remove volatile organic chemicals from the two town wells, adjacent to the Charles River, near route 109. The work on well six, located on state land near Medfield State Hospital, was nearly complete and it is expected to be operational in early 1998. With these two major projects done, the water shortage that the Town has experienced for the last several years should be less severe. However, as more water is drawn from the Charles and Neponset aquifers, there will still be a problem with supplying enough water to meet the demands of the communities along these rivers.

Three bridges were reconstructed. The Philip Street, Foundry Street and Nebo Street bridges were reopened in the autumn. While once again safe and sturdy, these bridges were carefully designed to retain the flavor of the country roads on which they are located. After a decade of debate and planning, a contract was awarded to Roads Corporation, of Northboro, to reconstruct South Street from Route 27 to the Norfolk town line. As a result of Town Meeting action, a sewer line will be installed during the construction. A separate contract was awarded by the Town for construction of a sewerage lift station on town land near the base of Indian Hill. In the Spring the Town Meeting also approved sewer extensions to serve several of the streets off South Street, although construction was not expected to begin until after South Street has been completed. An amount of \$15,000 was also appropriated by the Town Meeting to study wastewater management alternatives and the Board of Health was developing plans to utilize a state no interest loan to provide low-interest loans to homeowners for assistance with septic system repairs.

Work on capping of the old landfill, located on Route 27 between Dale Street and West Street accelerated during the year. Most of the work was done by the Public Works Department, with the assistance of the Norfolk County Engineering Department. By late autumn, much of the filling and grading work had been completed and work was starting on the liner underlayment. It is expected that the liner will be installed in the Spring, and the overlayment and loam and seeding operations will be completed by the end of next year.

## **Personnel Developments**

With the growth of the Town in recent years and the increasing number of state and federal reporting requirements, the Town was struggling to keep up with the needs of

its residents and its employees. In addition, with two worker households and the demands of the work place and family life, it has become increasingly difficult to find the numbers of volunteers with the time available to assist with the various town operations. To address this, the Board agreed with the suggestions of the Personnel Board and the League of Women Voters and supported a half-time human resources administrator's position and a full-time assistant town administrator's position. The latter position will provide planning assistance to all town departments, as well as, relieve the town administrator from some of his day-to-day administrative tasks, so that he may spend more time addressing the long-range planning and growth issues facing the Town.

## **Zoning Districts**

In response to the federal Telecommunications Act of 1996, which requires towns to provide, on a non discriminatory basis, sites for the installation of cellular phone/personal communications systems facilities, the Board appointed a Radio Tower Study Committee to determine how the town could best address the demands of this legislation. The Committee submitted an article to the Annual Town Meeting, which proposed the creation of zoning districts where such facilities would be permitted and which established regulations to provide for public input into the siting process. With cellular towers being erected all over the area and with several towns involved in litigation over the siting of towers, Town Meeting agreed to adopt proposed zoning districts and Bylaw amendments. The Committee then began drafting a Request for Proposal to lease space on the Mount Nebo water tower for cellular facilities. It was felt that by using the Mount Nebo water tower and the Medfield State Hospital water tower, the Town could minimize the number of freestanding towers within the Town.

The other zoning district adopted by the Town Meeting was to comply with court imposed mandates, that required communities to provide a location for so-called "adult entertainment districts." If the Town failed to provide locations where such uses could be accommodated under the zoning bylaw, then such uses could be located in any area zoned for a business use. As a defensive measure, the Town Meeting zoned an area off of Route 27 to permit such uses. Given the court decisions in other communities, it was felt that this was the best approach to take. Both of these zoning districts and Bylaw amendments were approved by the Attorney General's office.

## **350th Anniversary Celebration Plans**

In the year 2001, the Town of Medfield will celebrate the 350th anniversary of it's incorporation. The Board appointed a committee to plan for this celebration. The Friends of the Dwight-Derby House have proposed to substantially complete preservation of this first period structure in time for this celebration, and to this end, the town applied for and received a \$94,000 matching grant from the Massachusetts Historical Commission. A

study of the Dwight-Derby House by the Providence Preservation Cooperative revealed many fascinating details of the house's history and construction and will serve as a guideline to insure that the work will be done in a manner consistent with the Town's dual objectives of preserving this property for future generations of Medfield residents and of utilizing it as a community center, which current residents can use and enjoy.

The Town Meeting also voted to create its third historic district, the Clark-Kingsbury Farm Historic District, which encompasses an 18th century farmhouse and its outbuildings, including the town-owned grist mill and pond. Funding to continue the historic structures survey was also approved.

## **Other Developments**

The winter of 1997 was an unusually mild one, leading nearly everyone to believe that the Town had escaped the wrath of another harsh New England winter. That was nearly true, until residents awoke on April Fools Day to face a thirty inch snowfall. April also witnessed the death of Town Clerk Nancy B. Preston, who had served the town for twenty-seven years, stepping down only weeks before her death. Her dedication and service to the Town will be truly missed. Another long serving town official announced at the Annual Town Meeting that he would not seek reelection after the end of his current term. Ralph C. Copeland served the town as Moderator for twenty-one years. With these two officials gone from the Town Meeting platform, there will certainly be a major change when the 1998 Annual Town Meeting assembles. The residents of Medfield were fortunate to have had Nancy and Ralph conducting the legislative branch of town government for so many years.

As the Town embarks upon a new era in legislative leadership its residents can be proud of what has been accomplished. Medfield is an attractive, energetic town, with a wealth of talent among its volunteers and employees. It has coped well with the rapid development that has taken place in recent years, and has worked to maintain much of the small town atmosphere, that is so cherished. But much remains to be done, and each and every resident has a role to play in ensuring that Medfield will continue to grow and prosper, taking advantage of technology and its opportunities to improve the delivery of town services, while also striving to preserve the town's history and scenic beauty.

Respectfully submitted,

Ann B. Thompson, Chairman  
Clarence A. Purvis, Clerk  
John T. Harney  
BOARD OF SELECTMEN





Moderator Ralph Copeland receives a citation from State Representative John Rogers in recognition of his 23 years as Town Moderator



The Warrant Committee

# PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my 16th Annual Report for the Public Works Department.

## STREET DEPARTMENT

Resurfacing: The following streets were stone sealed:

Green Street, North Street, Brook Street, Pine Grove Road, Kingsbury Drive, Bartlett Street, Arnold Drive, Laurel Drive, Causeway Street, Harding Street. The swap area at the Transfer Station was also resurfaced.

State Aid Projects: The Foundry Street, Philip Street and Nebo Street bridges were completed in the spring.

The corner of Nebo Street and Main Street was redesigned to include a traffic island and sidewalk. Four hundred and twenty five feet of sidewalk was constructed on Nebo Street and nine hundred and fifty feet of sidewalk on Main Street. This project was constructed jointly by a private contractor and the Town Highway personnel.

Route 109 (Main Street) Safety Improvement Program: 100% design is being advertised on the 1998 Transportation Improvement Program and will be bid in 1998.

South Street Extension: Work on this project was started in October.

Landfill: Work is progressing on the closure of the landfill. A gas vent layer is currently being graded. During the spring and summer, an impervious layer and final cover will be put in place. This entire project is being done by the Highway Department at a substantial savings to the town.

Snow: After a fairly mild winter, the April 1st storm brought our total snowfall amount to sixty nine and one half inches. This storm caused a considerable amount of tree damage. Personnel from the Highway, Water and Sewer Departments worked together cleaning up the brush. The Board of Selectmen and the Finance Committee declared a snow emergency.

Transfer Station: The Highway Department constructed cement pads for the cardboard compactor at the Transfer Station.

A new contract was negotiated with North Shore Recycled Fibers for newspaper and cardboard. This new contract should save the Town on trucking costs.

The Medfield Highway Department trucked 6136 tons of rubbish to the Millbury incinerator.

<u>Recycled:</u>	Glass	139.7 tons
	Cans	19.59 tons
	#2 Plastics	30.8 tons
	Light Metal	130.78 tons
	Newspaper	760.9 tons
	Corrugated	37.8 tons
	Grass/Leaves/Brush	504 tons

Total Revenue      \$5174.66

Revenue received for deposit cans and bottles:    \$1797.00

### Water Department

The Medfield Water Department replaced, fixed, installed or inspected the following:

15 meters repaired	22 meters replaced
34 new services	9 new hydrants
1 1/2 miles of water main	

Flushing Mains: To ensure quality water, the Water Department flushed the water system twice, once in the spring and again in the fall.

Well 6 was substantially completed in 1997 and will be on line for the 1998 pumping season.

Chris Rhuda of the Medfield Water Department successfully completed the Grade 2 Water Treatment State Examination.

### Sewer Department

In 1997 the Medfield Waste Water Treatment Plant treated 329,967,950 gallons of sewerage from homes and various businesses in town. The State Hospital discharged an additional 25,303,140 gallons of sewerage and 776,850 gallons of septic from private systems were treated. The combined effluent was discharged to the Charles River with a better than 95 % removal of impurities. One million one hundred twenty five thousand gallons of sludge were shipped to the Upper Blackstone Incinerator. A new three year contract for sludge disposal was awarded to NETCO.

Raw sewerage pumps were replaced at the Treatment Plant. Sand from the filter bed was removed and replaced and the stainless steel tracks and stainless steel rollers for the filter bridge were replaced.



The town negotiated a consent order with the Department of Environmental Protection regarding the Wastewater Treatment Plant. As a result, the WWTP Operation Manual will have to be updated and an evaluation of the WWTP will be completed in 1998.

Barry Mandell successfully completed the Grade 4 Wastewater Treatment Plant Operator examination.

In conclusion, appreciation is expressed to Administrative Secretaries Edith Fernald of the Highway Department and Evelyn Clarke of the Water and Sewer Department, Robert Kennedy, Street Department Foreman; Edward Hinkley, Water & Sewer Foreman and Peter Iafolla, Chief Operator of the Wastewater Treatment Plant, as well as all the men of the various departments who are to be commended for their continuous conscientious public service.

Respectfully submitted,

Kenneth P. Feeney,  
SUPERINTENDENT OF PUBLIC WORKS



The April 1st snowstorm on Philip Street

# BOARD OF WATER AND SEWERAGE

To the Honorable Board of Selectmen  
and Residents of Medfield:

The water supply situation during last summer necessitated again a mandatory odd/even watering ban. The peak water consumption fell from close to 2 million gallons per day before the ban to about half of this figure, thanks to the cooperation of Medfield residents. Our wells were able to handle the demand. The Board is happy to report that significant progress has been made in this area.

The pollution of wells 1 and 2 by tetrachloroethylene was eliminated by the air stripping plant at well 2 which is in operation when wells 1 and 2 are pumping. Mandatory tests continue to show the plant is totally effective in removing any traces of that cleaning fluid. Efforts are still under way to determine the source of the pollutant which remains evasive. Efforts to obtain state or federal funding to help defray the cost of the installation are continuing, although with little hope due to budget shrinkage.

The manganese level in well 4, which caused discolored water in some town areas, has been greatly reduced.

After the 10 year struggle for a permit, construction of well 6 and associated pumping facilities was completed. Test pumping of this very capacious well showed excellent water quality. After replacement of a pump station component under warranty, the well is expected to be on line for the summer season. The new well can support the winter water demand of Medfield and will be pumped during the winter to allow the other wells to recover.

Due to new requirements posed on Medfield by the Department of Environmental Protection, our Supplemental Comprehensive Wastewater Management Plan requires revisions before final approval. Construction of a sewer under South Street and associated pumping station, concurrent with the Mass Highway Project, is under way.

After Phase I of the Medfield Sewer Extension Plan was voted down, the Board submitted a scaled down version. With a modified financing ratio of 5% financed by taxes and 95% by betterment, the modified version of that project was approved at Annual Town Meeting. The Board is continuing to promote full implementation of Phase I.

The impact of Title V has put additional urgency to address short term and long term solutions to Medfield's sewer problems. Due to the stay in implementing the full Phase I plan and the unavoidable delays in construction of the sewer lines approved during the town meeting, a number of residents who could not pass the Title V tests indicated their need for more immediate relief of their problems. To help these residents, the Board drafted a regulation to permit private parties to install sewer extensions under public way.

The Board is not promoting this solution and requires a need test before considering a permit. The regulation assures that these installations will meet all town and DEP mandates and protect against health and financial risks to the community. The regulation was submitted during a public meeting and approved with comments from the Board of Health.

Water and sewer user fees remain the same as in the previous year.

Wastewater treatment sludge disposal was renegotiated favorably.

Respectfully submitted,

Neil MacKenzie, Chairman  
Gary Lehmann  
Paul Sowyrda  
Edmund L. Kelley, Associate Member  
Paul F. Pronovost, Associate Member



Installation of the aeration tower for wells 1 & 2 on Route 109



# **MEDFIELD FIRE – RESCUE**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hearby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 1997.

## **Fire Department**

The activity in the Fire Department has been consistently busy. This year we answered over three hundred and twenty calls. Our requests for assistance were varied. We responded to five structure fires, thirty-three brush fires, seventeen motor vehicle accidents, and assisted our neighboring communities ten times, to name a few. In April, while on storm standby, we answered over twenty calls for assistance. With the increasing number of homeowners installing carbon monoxide detectors, we investigated over forty alarm activations.

In July, we hired the town's first full-time Firefighter/EMT. FF/EMT Jeffrey Bennotti was selected from the field of eight in-house candidates. His daily presence has truly been an asset to the operation of the department. It is my hope that a second position will be funded in "FY 99."

Our equipment is in good shape. This years Annual Town Meeting appropriated funds to replace our Jaws of Life rescue tool. The new system, which is lighter, faster and more powerful, replaced our twenty-year-old unit. The old tool will be kept as a spare. We also acquired a 4x4 Bronco that was slated to be replaced by the Police Dept. It was refurbished at minimal cost and will be used by Department personnel as needed.

Our departmental training continued throughout the year. The Massachusetts State Fire Academy conducted two classes; Health and Safety of the Firefighter and Leadership 1. These classes were well attended by personnel from Medfield and other surrounding communities.

Fire Inspections, Drills, and plan reviews were conducted throughout the year. The three major construction projects, Town Hall, Public Library and Post Office are being monitored on a regular basis until they are complete.

## **Ambulance**

As of July 1, 1997 the daily operation of the Ambulance service was incorporated into the Fire Department. During the day, Monday through Friday, a Firefighter and a Police Officer staff the unit. The remaining hours of operation, nights

and weekends, continue to be covered by "On-Call" EMT's.

This has been a very busy year for the Ambulance with over three hundred and ninety requests for assistance.

Training continues on a monthly basis. Hands on scenarios, a class on sports injuries, updates on new regulations, quarterly Defib training, all new equipment and changes in the Ambulance were reviewed.

Many upgrades to the Ambulance and its equipment have been made in the past six months. This was evident when we passed our licensure inspection by the State with only two minor violations. The Inspector was pleased with our efforts.

I would like to thank all the men and women of the department who serve as Firefighters and /or Emergency Medical Technicians. I look forward to their continued commitment in serving our community. I would also like to thank Georganne Gerlach, our billing secretary, the Town Hall officials and staff for their help and support throughout the year.

Respectfully submitted,

William A. Kingsbury  
Fire Chief

SERVICES RENDERED FOR THE YEAR ENDING  
DECEMBER 31, 1997

**Ambulance**

Total Calls: 397

Transports To:	Metrowest Medical	185	Norwood Hospital	98
	Southwood Hospital	8	Newton Wellesley	9
	Deaconess Glover	6	Mass General	3
	Framingham Union	3	Beth Israel	1

**Advanced Life Support**

Metro West	107	Norwood Hospital	NP-1	39	NP-2	21
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Other Services:	Medflight	2	Standby	4	Cancelled	21
	Mutual Aid		Rendered	8	Received	17

## Fire Department

### ALARMS

Accidental/System Malfunction	38
Box	113
False	20
Still	215
Home	11

### SERVICES

Ambulance Assist	4	Haz-Mat	1
Appliances	16	Investigations	40
Brush and Grass	33	Motor Vehicles	6
Burners Oil:	4	Motor Vehicle Accidents	17
Gas:	4	Mutual Aid Rendered:	10
Carbon Monoxide Alarms	44	Received:	5
Details	3	Rescues	1
Dumpsters	5	Reports to Fire Marshall	11
Electrical	23	Responses to MSH	8
Fuel Spills	5	Station Coverage	1
		Structures	5
		Storm Related	23

### PUBLIC ASSISTANCE

Lock Outs	3
Pumping Cellars	2
Water Problems	5
Other	4

### PERMITS ISSUED

Blasting	22
Bonfire	2
Burning	1130
Fuel Storage	30
Sprinkler Inst./Alt	7
Propane Storage	11
U/Tank Removal	12
Fire Alarm Inst.	3
Tank Truck	1

### INSPECTIONS

Blasting	80
Fire Prevention	40
Fuel Storage	36
New Residential	44
Smoke Detectors - New	44
- Resale	164
Oil Burners	36
Wood stoves	4
U/Tank Removal	12



New Full time Firefighter Jeffrey Bennotti



New Police Officers Daniel Smith & Daniel McCarthy



# POLICE DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

I would like to thank the Board of Selectmen and the residents of Medfield for their continued support throughout the year.

In August Officer Michael Hocking transferred to the Sharon Police Department. Mike served the Medfield Police Department well for the last two years. We all wish him the best of luck. In April Officer Daniel McCarthy was appointed to the department to replace Officer John Carmichael. Dan transferred from Rockland P.D. where he served as an Intermittent Police Officer and he also worked many years for Massasoit College as a Police Officer. Dan holds an Associate's Degree in Criminal Justice and is pursuing his Bachelor's Degree. He brings his seven years of experience and knowledge to Medfield and in the short time he has been with us, he has proven to be an asset to the Town and his fellow officers. In September Officer Daniel Smith joined our ranks. He transferred from the Millis Police Department where he served as an Intermittent Police Officer, he also worked for the Millville Police Department. Dan holds a Bachelor's degree in Criminal Justice and is currently pursuing his Masters degree. Dan's father George was the former Chief of Police in Millis. Officer Smith has proven worthy of his badge and an asset to the community. I welcome both officers to our ranks.

We continue to pursue grants. We have received continued funding in our DARE and Community Policing grants and will continue with and expand on all the programs we have worked so hard to establish. We also received a grant from the Department of Justice to place laptop computers in our cruisers. These laptops will allow our officers in the field to have access with the state and registry computers, as well as our in-house computer. We have started installation on this project and hope to have it completed by March.

In July, the operation of the ambulance was transferred to the Fire Department. The ambulance is now staffed by a full-time Police Officer and a full-time Fire-fighter. The town had expanded its needs, calling for the start of a full-time service. I would like to thank every EMT who served our squads in the region. I would also like to take this time to thank the men and women who serve the department each and every day with honor, and their families who sacrifice holidays and special events without them so that they may serve the town.

Respectfully submitted,

Richard D. Hurley, Chief  
MEDFIELD POLICE DEPARTMENT

## POLICE DEPARTMENT

The Department handled 5,971 calls for service in 1997. This is a summary of those calls.

Accidents	361
Annoying call complaints	125
Arrests	51
Arson	2
Assaults	28
Assists	989
Breaking & Entering	20
Burglar Alarms	727
Citations issued	1,936
Civil/Family Problems	162
Disturbance calls	190
Doors & Windows	126
Drug Offenses	13
Emergency 911 calls received	1,875
Fire Alarms answered	166
Larceny	78
Malicious Damage	137
Medical calls	339
Messages Delivered	31
Mischief	111
Miscellaneous Complaints answered	707
Missing Patients-MSH	14
Missing Patients Returned-MSH	14
Missing Persons reported	20
Missing Persons returned	20
Parking tickets issued	244
Protective Custody	5
Rapes	4
Runaways	1
Runaways returned	1
Sex Offenses	6
Stolen Cars	4
Stolen Cars recovered	4
Sudden Deaths	3
Summons served	18
Suspicious cars	102
Suspicious persons	198
Threats	14
Traffic/Vehicle complaints	280



# CIVIL DEFENSE DEPARTMENT

To the Honorable Board of Selectmen  
and residents of Medfield

I hereby submit the Annual Report for the Civil Defense/Emergency Management for the year ending December 31, 1997.

The Civil Defense Department provides coordination between the Selectmen, Town Departments and the Massachusetts Emergency Management Agency (MEMA) in the event of a declared emergency.

The Emergency Management Section and the Auxiliary Police Unit are in the Medfield Civil Defense Department and are under the control of the Civil Defense Director/Chief of Police.

The Emergency Management Section maintains backup communications systems and runs the shelter operations in the event of an emergency situation where people would need temporary shelter due to power outages or other such storm damage. The Auxiliary Police Unit provides additional manpower to the Police Department during emergencies and large events such as the several parades held each year and Medfield Day.

These 2 units combined have contributed more than 1000 man hours of community service during 1997 by providing communications and traffic support at the special events as well as weekly patrols of town property.

This year the Civil Defense Department will undergo 2 important changes. The Department's name will change to the Medfield Emergency Management Agency to more accurately reflect the changing nature of its operations. This change in its operations reflects a change from the original mission statement of providing fallout shelters in the event of a nuclear attack to the current mission of providing support to the other town agencies and citizens during natural disasters.

The second change is in the location of its headquarters. For many years the headquarters for Civil Defense has been located in the basement of the Police Station while storage facilities were located in the Town Hall basement. After year long talks with the Medfield State Hospital an agreement has been worked out to relocate the headquarters and storage facilities in a section of one of the unused buildings. One wing of East Hall has been selected as the new headquarters. This move will better serve the town by providing a separate location for the backup communication equipment and storage for all the equipment under one roof.

I would like to thank the men and women of the department for their continued support and contributions throughout the year. Also, I wish to thank the Board of Selectmen, Mike Sullivan and his staff and the Medfield Police Department for their assistance and support.

Respectfully submitted,

Richard D. Hurley  
Chief of Police



Elizabeth Hinkley and Mary Solari are honored for  
30 years of service as Traffic Supervisors

# ANIMAL CONTROL OFFICER/INSPECTOR

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report reflects my duties as Animal Control Officer and Animal Inspector from  
January 1 through December 31, 1997.

**Total Animal Control Calls from 1/1 - 12/31, 1997** **2,405**

**Total Animal Control Incidents** **763**

(Incidents include removing bats from houses, searching for dogs running loose, and helping people with animal related problems not listed below)

Licensed dogs returned to their owner 142  
Number of citations issued 45

Number of animals hit by cars **138**

Cats	20
Dogs	6
Raccoons	16
Deer	15
Opossums	20
Rabbits	5
Other (skunks, woodchucks, etc.)	56

Number of sick or injured wildlife destroyed by ACO **69**

Raccoons	9
Deer	11
Opossums	4
Other (bats, skunks, squirrels, birds)	25

**NOTE:** All sick wildlife are presumed to be rabid, and are incinerated.  
There were **three** animals tested for rabies with **two positive** results.

Number of dogs adopted	2
Number of cats adopted	23

There were twenty-one dog bites and four cat bites in 1997, each requiring a minimum 10 day quarantine. (Most of these people were bitten by their own dogs). There were thirty-one cats and six dogs placed in forty-five day quarantines for wounds of an unknown origin.

All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals and barns are in the best of condition.

The following animals were counted in Medfield in 1997:

Beef cows	14	Ponies	2
Donkeys	2	Poultry	71
Goats	3	Sheep	12
Horses	59	Swine	1

I appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department and Heritage Hill Veterinary Clinic. I also want to thank Shawn Collis, Jackie Driscoll, Heather and MaryLou Canty, and Teens in Action for donating their time to the shelter, and the Medfield residents for their ongoing donations and support of the animals at the Medfield Animal Shelter. Without them I could not have saved the twenty-three cats and two dogs that were adopted this year.

Respectfully submitted,

Jennifer A. Shaw  
Animal Control Officer  
Animal Inspector



## COUNCIL ON AGING

To the Honorable Board of Selectmen and Residents of Medfield:

The Medfield Council on Aging has had a very busy and successful year. The Council consists of 6 community members. We continue to provide services to 1500+ individuals over age 60. The Council staff consists of 2 part time employees: JoAnn Kunz, Director, and Joanne Murray, mini-bus driver. The Medfield Council on Aging is represented on the Board of Directors of Health and Social Services Consortium, Inc. (HESSCO) by Rena Romano, on the Advisory Board of HESSCO by Barbara Connors, and on the Nutrition Council Board by Mildred Procop. Monthly reports on activities and statistics from the Council are provided to the Board of Selectmen and the Town Administrator.

Our monthly health clinics continue at the Pfaff Center with a blood pressure and health screening by the Walpole Visiting Nurse Association, a free hearing testing, and a podiatrist who charges \$10 per person. The numbers of seniors attending these clinics is ever increasing. A flu immunization clinic in November served 185 people.

A daily hot lunch program, run by HESSCO elder services, provides meals on wheels to those at home who need meals (over 6000 meals were delivered this past year) as well as a nutritious hot lunch to 12-20 individuals Monday through Friday at the Pfaff Center. A small group of dedicated volunteers deliver over 30 meals daily during the week to homebound elders.

The Council on Aging received a formula grant in the amount of \$4762 in December 1997 from the Executive Office of Elder Affairs. This funding will be used to help pay for the monthly HOPE newsletter mailing. One other Incentive Grant Award was awarded in December; \$5594 for the Senior Outreach Worker position. The Council also received a grant award from the Executive Office of Transportation and Construction for \$27,000 towards the purchase of a new wheelchair accessible van to replace the 11 year old "Bus for Us". This will cover 80% of the cost of the van with the other 20% borne by the town.

Activities for seniors at the Pfaff Center include an art class, a line dancing class, a needlepoint group, a caregiver's support group, and a weight management group. Monthly informational talks for seniors have included topic on tax/assessors information, long term care insurance, nutrition, physical therapy and medicare HMO's. Computer classes are anticipated for the future as well as computer availability for Internet access.

Information on Council on Aging activities is covered on a regular basis on Cable 8, as well as in the Medfield Press, WDIS radio, and occasionally in the Middlesex News as well as the HOPE newsletter. The Director also communicates regularly with the Medfield Home Committee, the Youth Outreach Worker, the Medfield Housing Authority, the Medfield Interfaith Council and several schools. The Director also meets regularly with all COA Directors in the HESSCO area, the Mass. Association of COA Directors, and other local Council Directors.

The Bus For Us continues to provide in-town and mall trips transportation Monday through Friday from 9-1. Over 2200 individual trips were made last year by the Bus For Us. In town trips also include rides to the polls and to Lions Club senior functions as well as transportation provided to the Thomas Upham House nursing home. The driver, Joanne Murray, follows a set schedule so as to insure serving the greatest number of seniors possible.

The Friends of Seniors, Inc. (FOSI), raises money through donations for a variety of projects and services to benefit Medfield seniors. FOSI has helped with mailing of the HOPE newsletter, provided entertainment at Lions Club functions, provided beverages at the meal site, helped decorate the meal site, helped offset the cost of day trips for seniors and with emergency needs of seniors.

The Medfield Lions Club and the American Legion hosted a lovely dinner in August for 200 seniors. These two organizations along with MEMO, the Sportsmen's Club, and FOSI, hosted a Christmas dinner at the Legion Hall with over 200 seniors enjoying a meal and entertainment.

The monthly HOPE newsletter is mailed to all seniors, age 60+, in Medfield and to many out of town seniors and senior organizations. Over 1000 newsletters are mailed monthly.

In September and October, the Tax Work Off Program began with 21 seniors assisting in several town departments; the Police Department, Building Department, Council on Aging, Park and Recreation, the Town Clerk's Office, Highway garage, Transfer station, and all the town schools. These seniors complete projects and then receive a credit on their property taxes. The Council on Aging is pleased to have continued this new and mutually beneficial program.

The Mature Mods luncheons continue monthly at the United Church of Christ. These pot luck lunches are open to any and all seniors. Speakers, entertainment and fellowship are included.



One volunteer gave of his time and expertise in February through April to help fellow seniors with preparation of their federal and state tax forms. He provided 51 sessions to individuals.

The Garden Club and several Brownie and Girl Scout troops as well as a Boy Scout troop donated decorations and favors to the seniors at holiday times. The Council was fortunate to have help from a wonderful volunteer who coordinates others to shovel out walkways for seniors who are unable to do this.

Transportation is a need for many seniors in Medfield. The MBTA para-transit service, The Ride, continues to serve many in town. Medical transportation is also provided by a small group of volunteers by calling the COA office.

The Babysitting Connection, where interested seniors are referred to young families in need of child care, receives approximately 5-6 calls monthly from families.

The COA and FOSI had a booth at Medfield Day for the second year in a row with information and a raffle to benefit FOSI.

We continue to receive donations from the Blue Moon Cafe and Shaws for snacks at the meal site.

Roberta Lynch, Senior Outreach Worker, began in February 1997 due to an Incentive Grant from Executive Office of Elder Affairs. Roberta has visited over 80 seniors to offer assistance and information. She coordinates the Caregivers Support Group. She also interacts and communicates with many other agencies. Roberta began regular office hours at Tilden Village from 10-12 on the second and fourth Thursdays each month. Roberta is able to provide crisis intervention services to seniors in Medfield.

The COA met with the Park and Recreation Commission in the winter of 1996 to finalize arrangements for dedicating one room at the Pfaff Center for exclusive use by senior citizens in Medfield. A donation from Senior Flexonics and the Park and Recreation Commission helped to renovate the room. The Seniors Room is now newly decorated and available for any senior to use from 9-5 Monday through Friday. Many programs and activities occur during the week.

The Council on Aging and the Middle School 8th graders collaborated in March to offer computer training to 15 seniors at the Middle School. Other intergenerational activities included a Halloween parade and a carol sing from the Medfield Afterschool Program.

Our shared Volunteer Coordinator provided 2 different volunteer training sessions to volunteers who desire to work with senior citizens in Medfield. These volunteers were trained in providing friendly visiting, medical driving, telephone reassurance, and other areas of service. Thirty three volunteers were trained.

In November 1997, the Council received a computer and printer on loan from the Health Care Services and Finance Administration in Boston. The primary purpose of the computer is to assist seniors in obtaining information on Medicare, Medicaid, and other health topics through the Internet.

SHINE (Serving Health Insurance Needs of Elders) is available by calling the COA office for any senior with health insurance questions. Douglas Jenkins is our SHINE counselor.

The Council on Aging wishes to thank all the dedicated volunteers who provide many hours of service to the seniors in Medfield through meals on wheels delivery, friendly visiting, tax preparation help, snow shoveling, medical appointment driving, HOPE newsletter collation and innumerable other ways.

We would also like to thank all the civic groups and town departments for their cooperation and support in helping us to serve Medfield's senior population.

Respectfully submitted,

Jo Ann Kunz, Director  
Douglas Jenkins, Chairman  
Carl Brewer, Vice Chairman  
Peg Jenkins, Member  
Nan Rogers, Member  
Barbara Connors, Member  
Werner Kiessling, Member  
Madeleine Harding, Associate  
Member

# BOARD OF APPEALS ON ZONING

To the honorable Board of Selectmen  
and Residents of Medfield:

During 1997 the Board of Appeals acted on the following applications:

- GRANTED: One Special Permit for a Family Apartment  
One Special Permit for a food service establishment  
One Special Permit for a swimming pool  
Two Variances for frontage  
One Special Permit for work in the Watershed Protection District  
One Special Permit for a gas station  
One Special Permit for a home occupation  
Four findings to allow construction of additions on nonconforming lots
- DENIED: Extension of a Comprehensive Permit for Summer Street  
Variance from parking requirements on North Street

The Board of Appeals would like to express its sincere thanks for all the support and consideration it has received this past year from the Town Boards and the residents of Medfield.

Respectfully submitted,

Robert F. Sylvia, Chairman  
Burgess P. Standley, Clerk  
Stephen M. Nolan, Member  
Charles H. Peck, Associate  
Osler L. Peterson, Associate  
Thomas M. Reis, Associate

## BOARD OF ASSESSORS

To the Honorable Board of Selectmen  
and Residents of Medfield:

During the past year Medfield reached new heights when our total valuation climbed into the billions on completion of the triennial recertification. The revaluation was completed timely for the bills, reflecting a tax rate of \$15.10 to be mailed before the end of 1997. The new single rate applies to all classes of properties since the percentage of commercial and industrial property is not large enough to justify a higher rate for these properties.

Your Board of Assessors also implemented the regulation permitting preliminary bills to reflect new growth and the 2.5% allowable increase, thus lessening the impact due on the actual bill for most taxpayers. Previously, preliminary bills were limited to one half of the tax for the prior year.

During the year, representatives of the department, both staff and assessors, spent time educating themselves and taxpayers. We have had liaisons on many town committees and attended internal workshops and meetings affecting taxpayers, including education formula task force, sewer extension and land use. At the state level we learned about Title V, classified land use and preservation as well as computerized recording keeping, much of which we tried to incorporate into public relations. Our work in this area earned a Public Relations Honorable Mention from the Massachusetts Association of Assessing Officers.

The purchase of a new computer became necessary when the old one crashed and the move to permanent office space was delayed. We had hoped to wait until after the move. The new equipment gives us access to the Department of Revenue on the Internet and reduces the cost of printed forms purchases. It also helps make use of the knowledge gained at a course taken by Marjorie Temple and C.B. Doub at U Mass.

As always, we conclude our report with credit to our office staff for their willingness to keep learning and applying their knowledge and technical skills to keep pace with changing times, questions on laws and concerns of taxpayers. We also appreciate the job well done on a successful completion of value recertification which becomes more complex each time our appraiser, Stan Bergeron, undertakes it.

Respectfully submitted,  
C.B. Doub, clerk  
Carol A. Rossi  
William D. Walsh, chairman



## CEMETERY DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit the annual report for the Cemetery Department for the year ending December 31, 1997.

In 1997 we continued with the pruning and fertilization of the shade and ornamental trees throughout the cemetery in an effort to keep them as healthy as possible. We also planted numerous trees and shrubs in various areas of the cemetery. As always, we continued with the maintenance and renovation of the turf areas through fertilization and liming.

I am also pleased to announce that the upper section of the Bridge Street expansion is proceeding as planned.

During the year of 1997 there were 57 interments and 45 burial plots sold. I would like to thank the highway department for their continued help and support throughout the year.

Respectfully submitted,

Lawrence Whitestone  
Superintendent Cemetery Dept.



# CONSERVATION COMMISSION

To the Honorable Board of Selectmen  
and residents of Medfield

The Conservation Commission administers the Massachusetts Wetlands Protection Act including the recently incorporated River's Protection Act and Stormwater Management Policy along with the Medfield Wetland Bylaw. These laws seek to protect wetlands and waterways and thereby safeguard public surface and groundwater supplies and prevent damage from flooding by preserving floodplains, swamps and bogs, streams and other water bodies, and certain types of land adjoining them. Anyone proposing to alter a wetland or land subject to flooding, or to perform work within 100 feet of a wetland or bank, or within 200 feet of a river or perennial stream must file with the Conservation Commission. Before any work is begun, the Commission must make a determination that these laws either: (i) do not apply; (ii) apply and the work may be performed under conditions the Commission imposes as a Determination of Applicability or an Order of Conditions; (iii) apply and the work may be performed without conditions.

In 1997, the Commission accepted the resignations of several Commissioners: Craig Harwood, John Thompson and Robert Burns. Each had served several terms on the Commission both as members and as chairmen. Mr. Harwood and Mr. Thompson were instrumental in the development of the Medfield Wetland Bylaw and Regulations and the hiring of a Conservation Officer for the Town. John Gagliani and John Guthrie completed short term interim appointments and did not seek reappointment. The Commission thanks each of these residents for the time, energy and skills that each graciously provided the Town in its effort to protect and conserve the wetland resources of Medfield.

The Commission has now employed Leslee Willitts, the Town's Conservation Officer, for five years. This position is supported entirely by the fees collected from applicants. The Conservation Office is located in the Town House (temporarily at 93 West Street, Unit F) and is open on Mondays and Thursdays. The Conservation Officer is responsible for site inspections, investigation of violations, inquiries from the public, residents and applicants concerning the Commission, the Wetland laws and regulations, and procedures of the Commission. Presently the Commission has approximately 45-60 open projects that require monitoring by the Conservation Officer. Each Notice of Intent results in a minimum of four site inspections during the life of the project. The overall scope of the project and the amount of resource areas impacted by the project usually results in additional inspections to determine compliance with the Conditions issued. Additional field work is consistent with the number of telephone inquiries and assistance needed by residents and developers concerning possible wetlands issues.

On October 6, 1997, the Commonwealth of Massachusetts issued the revised Wetlands Protection Act Regulations to encompass the implementation of the River's Protection Act. The enactment of this new resource area, known as the 'riverfront' resource, has

increased the scope of review of which the Commission has regulatory review. The riverfront resource area extends 200 feet on each side of a perennial stream, brook, or river. Medfield has two major rivers: the Charles River and the Stop River and numerous perennial streams and brooks. Anyone wishing to work within this protected 200-foot area must satisfy the Commission that the proposed work would not significantly harm the riverfront area or adjacent wetlands. The Department of Environmental Protection has yet to provide the fee assessment for 'riverfront area' applications.

The Commission is largely self-funded through the fees charged under the Massachusetts Wetlands Protection Act and the Medfield Wetland Bylaw. The Commission's fees are consistent with those charged in comparable towns. The enactment of the minimum 50 foot undisturbed buffer land within the Bylaw regulations has been an essential tool for the Commission to provide adequate protection of Medfield's wetlands from pollution, nutrient overloading and encroachment. The Commission and the Town have continued to benefit from having precise bylaw regulations to provide guidance and consistency to applicants with regards to the Commission's rules for various construction projects.

In recent years, enforcement activities by the Commission have included various investigations to determine whether applicable laws have been violated, and to determine the causes and explore the remedies for damage to wetland resource area, including ponds, streams, brooks, wetlands vegetation and wildlife habitat. The Commission has issued several notices of violation to developers and others ( often at the prompting of alert neighbors) when construction activities have endangered wetlands resources protected by state and local laws. These violations generally have been remedied to the satisfaction of the Commission.

In 1997, the Commission held 22 public meetings for the purpose of: 15 Requests for a Determination of Applicability, 23 Notices of Intent, 16 continued hearings for Notices of Intent, 8 Enforcement actions and 3 informal reviews. The Commission issued the following formal decisions: 14 Negative Determinations of Applicability, 1 Positive Determination of Applicability, 22 Orders of Conditions, 26 Certificates of Compliance, 3 Extensions, and 8 Enforcement Orders. The Commission also issued 6 'citations' for wetland bylaw violations for a total of \$4,125.00. Only one fine is still outstanding for the sum of \$375.00. We anticipate that 1998 will continue to be very active for the Commission as planning is under way for several subdivisions, and the scope of review has increased with riverfront resource area projects.

In addition to the regulatory responsibilities of the Commission, we have also provided support to the Open Space Committee in efforts to identify and acquire parcels of open land for the Town, and have coordinated with the Planning Board in its consideration of subdivisions with significant wetlands implications. In 1998, the Commission will continue to be actively involved in the Town's consideration of various sewer line proposals.

During 1997 the Commission began a review and inventory of properties under the Commission's jurisdiction. This involves marking the boundaries and public access points, assessing the general characteristics of each property, and preparing accurate files for each property. This project has been successfully developed by four volunteers: Betty Kaewar, Theresa Cos, John Kelly and Ralph Parmigiane. The Commission continues to work with the Open Space Committee as trail systems are created and mapped. The Commission also met with the Department of Environmental Management Forester, Cynthia Wood to review the scope of management of lands along the Charles River. We have also actively participated in the Neponset River Watershed Initiative with John Clarkson as Municipal Liaison and the Neponset River Watershed Wetlands Restoration and Banking Program under the direction of Christy Foote-Smith, both from Executive Office of Environmental Affairs.

During 1997, we were fortunate to have four new members: Beth Larkin, a civil engineer, Michael Amaral, an attorney, Mary McCarthy, a cell biologist, and Michael Perloff, a mathematician. These new members bring invaluable knowledge, experience, and scientific background to the Commission.

Members of the Commission have attended various workshops offered by Department of Environmental Protection and Massachusetts Association of Conservation Commissioners throughout the year. These workshops enable the Commission to keep current with the most up to date information and regulations for wetlands protection. The Conservation Commission meets on the first and third Thursdays of the month. The Commission generally holds site inspections on weekend mornings.

Respectfully submitted,

Ralph A. Parmigiane, Chairman  
Anne L. Howell, Vice Chairman  
Michael Amaral  
Beth J. Larkin  
Mary McCarthy  
Michael Perloff  
Douglas Sparrow

Associate Members: Theresa A. Cos  
Betty A. Kaerwer  
Caroline D. Standley



## BOARD OF HEALTH

To the Honorable Board of Selectmen  
and the Residents of Medfield:

The calendar year of 1997 found the Board of Health members focusing their attention on a variety of areas. The entire Board and staff successfully completed the Massachusetts Association of Health Boards Certification Program. This is an eight hour program that gives members the skills necessary to adequately perform their duties and fulfill their responsibilities in the areas of local public and environmental health issues.

The Board has been researching the idea of hiring an individual public health nurse. The board feels that having a nurse on the staff will give the residents of Medfield a comfortable, accessible avenue to ask questions and receive guidance about health issues.

The members staffed a booth at Medfield Day with information for residents on various aspects of environmental, mental and public health. The highlight of the booth was the free drawing for septic system pumping, of which 10 homeowners were winners.

We took a large step forward in the control of mosquitoes by joining other area towns in a Aerial Larviciding program. This program offers an environmentally friendly, species specific approach to mosquito control.

**ENVIRONMENTAL ENGINEERING:** In 1997, the major focus continued to be the implementation of Title 5 for septic systems that needed to be upgraded as a result of the inspection at time of home sale requirements. Ninety seven (97) inspection reports were received during 1997 with a failure rate of 7%. To assist homeowners to minimize the financial burden, the Board of Health issues local and state variances as needed to achieve Maximum Feasible Compliance. These variances have to be justified by the applicant's system designer based upon difficult site conditions or excessive system costs. Guidelines for obtaining such variances are available at the Board of Health office. In addition to complete upgrades, 17 systems have required minor remediation such as replacement of the distribution box or deficient piping.

In view of the proposed sewer expansion, recommendations have continued to be made to the Water & Sewer Board as to priority areas for town sewer. This is based on the Board of Health's broad based knowledge of the soil conditions in Medfield and is compatible with the current DEP emphasis on the consideration of decentralized solutions where on-site and non-centralized solutions may be more appropriate and cost effective.



The following is a summary of the reviews and inspections performed by the consulting engineer/agent in 1997:

On-site soil test applications	36
New septic system plans submitted	25
Disposal System Construction Permits issued	
New Construction	11
Upgrades	18
Construction inspections	152
Repair permits issued	21
Installers permits issued	35
Subdivision/Project reviews	2
Well permits	7
Septage Handlers & Carters' permits issued	24
Swimming pool reviews (private)	13
Review of plans for additions & renovations	56

**PUBLIC HEALTH NURSING:** The Walpole Area VNA experienced little growth in overall visits during the calendar year 1997. Approximately 95,000 visits will be made by year end.

The Balanced Budget Act of 1997 will provide significant challenges to the resourcefulness and adaptability of the staff in 1998. A shift to an Interim Payment System will impact patient care. Under this plan the agency will be paid a capitated rate per episode based on costs in 1993. Since our costs were very low in that year and they are the basis of 75% of our interim rate, we will likely be paid much less than other agencies who had high costs and high utilization in the base year. It will be very difficult to continue "business as usual" as we focus on appropriate care with fewer visits. The agency will be proactive in lobbying the federal legislators to change the methodology for achieving Medicare savings.

The agency has been making serious efforts to reduce cost in anticipation of the change in reimbursement. In July, we discontinued walk in office hours. We notified all existing office patients and gave them schedules of area clinics. This switch has resulted in an increase in patients seen at clinics.

The Walpole Area VNA is accredited by the Community Health Accreditation Program and is a Medicare and Medicaid Certified Agency.

The Walpole Area VNA continues to provide programs in health promotion to all age groups in addition to traditional home health services. The four major components of the Health Promotion Program are:

**Health Maintenance for the Elderly:** Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents who are homebound and have multiple chronic illnesses or conditions but do not qualify

for skilled care in the Home Health Program are seen on a periodic basis by a nurse at home. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizens clinics held at the Pfaff Center on the first Tuesday of every month and at Tilden Village on the third Tuesday of every month.

**Maternal/Child Health:** Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal/child health nurse specialist and lactation consultant through home visits.

**Communicable Disease:** Prevention and control of communicable disease through caseloading and education and provision of follow up care consistent with public health practice.

**Public Health:** Promotion of good health awareness for the prevention of serious illness. Periodic cholesterol, hypertension, and diabetes screenings are held at the clinics and in the community. The annual flu clinics were held in October and November. The pneumonia vaccine was also offered this year.

The Town of Medfield Public Health statistics for 1997 are as follows:

SERVICE	VISITS
Home Visits/Health Maintenance	154
Maternal/Child Health Visits	9
Office Visits	65
Communicable Disease Follow-up	6
Senior Citizens Clinics	301
Flu Vaccine	223
Pneumonia Vaccine	34

**HUMAN HEALTH SERVICES:** With funding throughout the Medfield Board of Health, The South Norfolk County Association for Retarded Citizens ("SNARC") provides and supports services to citizens of Medfield who are mentally retarded. The Association is a non-profit, membership-based organization of more than 500 members, governed by family members of those we service, including community residents on the Board of Directors.

The Association's work is grounded in its Mission Statement:

**"To advocate for and provide support and services to people disabled by mental retardation and other developmental disabilities and to their families."**

There are nine types of programs:

1. Vocational Training through Lifeworks Employment Services and Lifeworks.
2. NCE Pre-vocational program in Norwood, serving Medfield residents.
3. SNARC Day Habitation and Alternative Day Program in Westwood, serving Medfield residents.
4. Community Residential Facilities serving Medfield residents.
5. Advocacy services to all Medfield families upon request.
6. Special-Recreational and Special Olympics for people with disabilities from Medfield.
7. Respite Care and Family Support for Medfield families in their homes, plus afterschool, weekend, and summer camp programs for Medfield children.
8. Elder Services to Medfield citizens who are elderly and disabled.
9. Clinical Services through Harbor Counseling and Education Center

Medfield residents desiring these services for their family member with mental retardation or other developmental disability should contact the South Norfolk County Association for Retarded Citizens at (508) 359-5546, or (781) 762-4001. The Association welcomes visits from interested persons to its community-based programs.

**TOBACCO CONTROL PROGRAM** - The Board of Health, in conjunction with the Boards of Health of Dover, Needham, and Westwood, was awarded a three year contract annualized at \$61,565.00 from the Massachusetts Department of Public Health for the Tobacco Control Program. The Program's activities are supported by the Health Protection Fund established upon passage of voter referendum Question 1 (Tobacco Excise Tax) in November, 1992.

Key elements of the Tobacco Control Program include:

Policy promotion and enforcement of regulations regarding tobacco sales  
to minors (youth access) and environmental tobacco smoke  
Smoking cessation services-referral and delivery  
Community Education

Thirteen (13) tobacco vendor permits were issued in 1997.

In order to enforce the prohibition on the sale of tobacco to minors, the Tobacco Control Program conducted four compliance checks of the tobacco vendors in Medfield. During the first check, one vendor sold tobacco to a minor. Because it was the vendor's first offense, a warning was issued. On both subsequent checks, all vendors were found to be in compliance.

The Tobacco Control Program consulted with the Medfield Public Schools staff to providing information and materials to students and staff during the November "Great American Smokeout". The Program also had an exhibit at Medfield Day.



The Program's Tobacco Advisory Committee, comprised of community volunteers, meets monthly at the Dover Public Library. The public is encouraged to attend.

The Tobacco Control Program is located in the office of the Needham Board of Health. For information call: Janet Lilienthal, Director, at 781-449-2215.

**OUTREACH PROGRAM -** The Medfield Youth Outreach program, administered by the Board of Health and advised by the Outreach Advisory Committee, continues to be a program supported by the town. The focus of the Outreach position has traditionally been and remains crisis intervention and prevention, short and some long term counseling, information and referrals, community and client liaison, advocacy and the Peer Counseling/Leadership program. The confidential services are free of charge to Medfield residents. Elizabeth Newton completed her seventh year as director of the program in October.

In 1997 clients were referred to the Outreach office by the schools (36%), police (11%), family members (9%), self (31%), and other sources (13%) including clergy, local professionals, and state agencies. In most cases concerning minor children, parents or other family members became involved in meetings. Clinical supervision for the Outreach Worker was provided bimonthly by Dimension House counselor, Thomas Hughart. Consultations with school personnel, police, other service providers, and community agencies occurred regularly. Major issues dealt with throughout the calendar year included:

Juvenile Delinquency  
Suicidal Ideation  
Sexual Orientation  
Running Away  
Bereavement  
Family Conflicts  
Eating Disorders

Child Abuse  
Parenting Issues  
Depression  
Parental Alcoholism  
Addiction and Recovery  
Dating Violence  
Financial Difficulties

A highlight of the Outreach Office is the Peer Counseling program where high school students are trained to provide assistance, support and improved listening skills for peers in town. After completing the training, Peer Counselors are available to help orient all new students to the high school, including the freshman class and work with younger students in a "Big Buddy" capacity. The Outreach Worker is responsible for recruiting and selecting all Peer Counselors, as well as developing and administering all training and meetings. She has overall supervision of the program, consulting with individual Peer Counselors as they work within their match-ups. The Outreach Worker also shares equal responsibility in leading the Peer Leadership program that involves the Peer Counselors and Peer Educators (a drug and alcohol prevention program in the high school).



In 1997 the Outreach office served a number of additional functions in the community. The office served as a site for eligible residents to apply for the Good Neighbor Energy Fund and South Middlesex Opportunity Council fuel assistance programs. The Medfield Alcohol and Other Drug Advisory Council (MAODAC), on which the Outreach Worker acted as a co-chair, had three main goals: to serve as the Health Advisory Committee for the schools' health grants; to support the all night graduation party; and to present a panel of high school students to relay their impression of alcohol and other drug related issues in Medfield. The Outreach Worker continued to work with the coordinator of the Tobacco Control Program in recruiting teenagers to do compliance checks. The Tobacco Free Teens cessation program was successful in the third year at the high school.

The Outreach Worker participates in a number of organizations on a regular basis including: Association of Municipal Administrators of Youth and Family Services (AMAYES) where she was reelected as a member of the administrative board, the Board of Directors of the Massachusetts Peer Helpers Association, the Medfield Home Committee, the Health Education Advisory Committee, and the Community Partnership for Children, which was recently re-funded for another year to provide more affordable day care to eligible Medfield families.

The Outreach office was fortunate to utilize the services of an intern and a volunteer in 1997. The intern worked with the Outreach Worker on developing a resource booklet for parents and practitioners who care for children birth to five years old. The resource booklet is an effort created out of the Community Partnership for Children. The volunteer is working with the Outreach Worker and the Police Department on a new project the Substance Abuse Awareness Program. Young first time offenders facing charges related to substance use may have the option of entering this 15 hour intensive assessment and education program.

Thanks to the generosity of the First Parish Church of Medfield, The Outreach office is centrally located in the U-House at 26 North Street during the Town House renovations. When the Town House renovations are complete the office will be located on the third floor in the rear of the building. The telephone number is 359-7121 and messages may be left 24 hours a day. Informational brochures on a variety of issues are available at the office.

**SANITATION:** Enviro-Tech Consultants conducted health agent services for enforcement of regulations related to food establishments, massage therapy. Swimming facilities and general sanitation issues.

The services and consultation to the Board of Health included attending Board of Health meetings and hearings. Inspectional services of the food establishments and school cafeterias, consultation and field services with the Tobacco Control Agent, consultation with the Environmental Agent, inspections of the swimming facilities at Hinkley Pond recreational facility and the Pleasant Street Condos which included bacteriological reports. The review of food handling procedures with many groups holding non-profit temporary

food events and the review of design plans for changes to food establishments was also conducted. The Board of Health was provided with proposed recommendations for food manager certification and was provided with support services during hearings for tobacco control issues. Food borne illness complaints were investigated and support services to the various Town Officials were provided for fires and hazardous spill issues.

1997 Permits Issued:

Restaurants, counter bars, cafeteria food service and vending machines	29
Food stores and markets	7
Temporary Food service permits	11
Bakeries	3
Tanning Facilities	1
Massage Therapy (establishments)	3
Massage Therapy (individual)	7
Semi-Public Pool	1
Catering Services	1

Inspections and Investigations

Food Establishment inspections	89
Beach and pool inspections	9
Consultation Units - Investigations & Discussions	>100
Food Establishment Plan Review (includes Canelli's, Cumberland Farms/Gulf, Shaw's - seafood display)	3

Enviro-Tech Consultants would like to provide special thanks to the Administrative Secretary, Sheryl Sacchetine, who was helpful in orchestrating the requests of the general public for the Health Agent Services.

The Board of Health normally holds its meetings on the second and fourth Wednesday evenings of each month at 6:30 PM. These meetings are open to the public and citizens are invited to attend. Anyone interested in becoming a Board of Health member may call the Board of Health office or attend one of the regular meetings for information.

Respectfully submitted,

Evan Wilmarth, CSE, Chairman  
Heidi Groff, RNC, MPH  
Nancy Silva, Ph.D.

# **MEDFIELD HISTORICAL COMMISSION**

To the Honorable Board of Selectmen  
and residents of Medfield:

The Medfield Historical Commission is appointed by the Board of Selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We make sure that historic preservation is considered in community planning and development decisions. The Commission has an annual budget of \$2,000, and it has certain statutory authority. Its monthly meetings in the town hall are open to the public.

(The Medfield Historical Society, with which the Commission is often confused, is a private, not-for-profit organization of history buffs.)

## **What Certified Local Government (CLG) Status Means**

Thanks primarily to the efforts of Richard Reinemann, our Historical Commission has the distinction of being one of a very few in Massachusetts that has been awarded Certified Local Government status, in recognition of local preservation efforts. CLG status has made us eligible to compete for and receive a share of the federal funds awarded to the Massachusetts Historical Commission. Monies we have received are being used to prepare updated inventories and maps of historically significant buildings and archaeological sites, with the help of the Public Archaeological Laboratory of Pawtucket, RI. In addition, we have applied for a grant to hire a consultant to prepare a comprehensive historic preservation plan for Medfield.

## **Demolition Delay Bylaw**

The demolition delay bylaw was passed by the voters at the 1993 annual town meeting. The bylaw prescribes hearings and other procedures to assure no historically significant structure over 50 years old is torn down before serious efforts have been made to rehabilitate or restore it. In 1994 the bylaw was extended at town meeting to protect archaeologically sensitive areas. When a property owner asks the building inspector for a demolition permit, the Historical Commission automatically reviews the application.

In 1997 the Commission reviewed a demolition request for a small, simple, contemporary-style stucco house on a sloping, wooded lot at 2 Linden Court. After considerable research, we were unable to ascertain the exact date of construction -- the house could have been 48 to 50 years old -- so it was problematical whether or not the demolition delay bylaw could have been applied. We interviewed a former owner, who told us how much he liked the looks of the house when he bought it. Then he told of the myriad practical problems which made him sell it. The Commission really liked the



house, but we had to let it go. Also approved was a petition to demolish a house at 15 Dale Street.

### **Medfield Archaeological Advisory Committee**

This seven-member subcommittee of the Medfield Historical Commission continued its efforts to identify and protect archaeologically significant areas in Medfield in 1997.

Activities ongoing with the AAC include registering local artifacts and collections with the Massachusetts Historical Commission; walkovers and site explorations in town; Medfield Day, Medfield History Day, and Massachusetts Archaeology Week participation; and a website on Medfield's home page.

AAC members are Deborah Gaines, Robert Naughton, Barbara Palson, Burgess Standley, John Thompson, Electa Tritsch, Jacqueline Wile, and Charlotte Reinemann, Chair.

### **1997 Historic Preservation Award**

This annual award was presented with deep gratitude to the Dwight-Derby House Committee, which has saved Medfield's oldest house, built in 1651, the year the town was founded. The house is on Frairy Street, across from Meeting House Pond. The Dwight-Derby House Committee members honored were Town Historian Richard DeSorgher (chairman), and Donna Baker, Lisa Cohen, John Gagliani, Thelma Spicer, Geralyn Warren, and Douglas Whitla.

### **We Want Your Participation**

We sometimes have turnover in the Commission as members' personal circumstances change; we always try first to fill vacancies from the ranks of the associate members. There is no limit to the number of associate members we can have; let us know if you would like to be appointed. The only requirements are an interest in local history, and Medfield residency.

Respectfully submitted,

Deborah Kelsey

Mary Preikszas

Charlotte Reinemann

Richard Reinemann

Burgess Standley

Ancelin Wolfe

David Temple, Chair

*Associate Members:*

Richard DeSorgher, Monica Bushnell,

Michael Taylor



# HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectmen  
and Residents of Medfield:

## OVERVIEW

The Historic District Commission administers the Town's three Historic Districts:

- The John Metcalf Historic District, established in 1989 on West Main Street and enlarged in 1996.
- The Hospital Farm Historic District which was established in 1994.
- The Clark-Kingsbury Farm Historic District, established in 1997.

## PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION

Authority to create Historic Districts and the accompanying governing body is granted under The Historic Districts Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of this law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of their historic areas. Such districts are governed by town-appointed Local Historic Commissions. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic Commission. Approval is in the form of a certificate of appropriateness, or a certificate of hardship with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. Medfield's bylaw does not require approval to paint one's home a new color, build a walk or driveway, replace roofing material, or install storm doors or storm windows.

## **HISTORIC DISTRICTS IN MEDFIELD**

Medfield passed "Historic Districts", Article 14 of the bylaws and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included four historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes 33 buildings at the Medfield State Hospital, and the surrounding historic landscape. The buildings were built at the turn of this century mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark-Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18th century Clark-Kingsbury farm house, outbuildings and pond with grist mill that forms a widely appreciated and essential part of the rural character of Medfield.

## **ACCOMPLISHMENTS AND PLANS**

- The Commission reviewed four applications for Certificates of Appropriateness, one in the Clark-Kingsbury Farm District, and three in the John Metcalf Historic District
- The Commission wrote and put into effect a design guide, "Guidelines for Changes within Medfield Local Historic Districts".
- The Commission established a uniform application to streamline the approval process.
- For a second year, the Archaeological Advisory Committee has received grant money for archaeological mapping and house inventorying.

We look forward to the conclusion of this program as it will provide us with much needed data to create new districts in an effort to preserve Medfield's historic resources.

Respectfully submitted,

David Sharff, Chair  
Connie Sweeney, Secretary  
Barbara Jacobs  
Bradley Phipps  
Burgess Standley

# MEDFIELD HOUSING AUTHORITY

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Housing Authority is pleased to submit its Annual Report for 1997.

The Authority is authorized by and operates under the provisions of Chapter 121B of the Massachusetts General Laws. It is entirely funded through the Division of Housing and Community Development and is responsible to DHCD for the management of elderly housing.

For information and/or application for housing at Tilden Village, please contact the Executive Director, at 359-6454, Monday through Friday, from 9:00 a.m. to 2:00 p.m. The Medfield Housing Authority meets regularly on the second Wednesday of each month at 7:30 p.m. in the office of the Executive Director at Tilden Village, 30 Pound Street. The general public is welcome to attend these meeting.

For the second year, the Blake Middle School eighth graders hosted a very enjoyable dinner for all residents in December that was well attended and enthusiastically received. The food was delicious and more than plentiful. The students made hand-decorated placemats and pins for every resident, prepared and served a delicious meal, and did all the clean-up. As the residents were leaving, they were each presented with a loaf of homemade bread to take home. The students also provided musical entertainment, but it was their enthusiasm that was the highlight of the evening.

Michael Medina was elected Commissioner to serve through 2002.

In closing, we would also like to thank the Girl Scouts and Brownie troops who were kind enough to come to Tilden to help, St. Edward's CCD classes, UCC Youth Group, the high school Jazz Choir, and the Boy Scouts for donating wreaths. The Medfield Afterschool Program came over and planted bulbs to enhance the entrance to Tilden Village. Also Mr. DeSorgher's Political Science class decorated the Community Room for the holidays and hung bows from the outside lanterns. We very much appreciate the support these groups have given us this past year.

Respectfully submitted,

Richard D. Jordan, Chairman

James T. Regan, Treasurer

Michael Medina, Secretary

Mary Rogers, Commissioner

Valerie Mariani, Commissioner and State Appointee

## INSPECTION DEPARTMENT

To the Honorable Board of Selectmen and Residents of Medfield:

The following is our annual report for the year ending December 31, 1997:

DEPARTMENT	PERMITS		INSPECTIONS		INCOME		EXPENSES	
	1996	1997	1996	1997	1996	1997	1996	1997
BUILDING	298	298	1590	1429	125,541	127,970	33,746	31,369
PLUMBING	202	183	311	255	12,670	9,365	7,495	5,294
GAS	182	170	229	215	5,988	4,775	4,793	4,470
WIRING	376	376	711	725	21,525	29,005	14,442	15,083

Total revenue from the issuance of permits and fees for inspections for the calendar year 1997, was \$171,115.00, as compared to \$165,724.00 in 1996. Expenses for 1997, were \$56,216.00 as compared to \$60,476.00 in 1996.

### BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	45
Multi Family (Condo's)	0
Complete partially finished single dwellings	1
Additions to private dwellings	54
Renovations to private dwellings	69
Additions & renovations to business/industrial buildings	27
New industrial/business buildings	3
Family Apartments	0
2 Family Apartments	0
Shingling roof & installation of sidewalls	37
Private swimming pools	20
Accessory buildings	7
Residential garages	2
Demolition's	6
Tents (temporary) & Construction trailers	3
Signs	13
Stoves (solid fuel burning/chimneys)	10
Foundations	1
<b>TOTAL</b>	<b>298</b>



Occupancy certificates were issued for 35 new residences in 1997, as compared to 66 in 1996.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and nursery schools amounted to 65 inspections for 1997.

Estimated construction costs on permits issued:

	1996	1997
New Dwellings	\$10,557,300.	\$10,582,400.
Renovations & additions, pools, shingling, sidewalls, etc. on residential	2,671,170.	3,355,258.
New construction business and industry	533,000.	595,000.
Renovations & additions business and industry	2,344,176.	4,343,988.
Multi-family buildings	-0-	-0-
Two Family Dwellings	-0-	-0-
Family apartments	73,000.	-0-

Whether you are planning to add a pool, a deck, or put in a new window, any changes to your home that are non-cosmetic (such as new kitchen cabinets) require a building permit. These comprehensive building laws may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please, also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Inspection Department at the Town Hall (359-8505) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code continues to be the responsibility of the local building inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Inspection Department staff to institute procedural changes for compliance. The office of the Inspection Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 109.1.1 of the State Building Code. The building inspectors continue the enforcement to the code by making inspections of schools, churches and rest homes as well as other places of assembly on a periodic basis.

The Inspectors of Buildings also serve the town in the capacity of Enforcing Officers for Zoning and as such, made 140 inspections to investigate complaints and inquiries brought to their attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Kingsbury during inspections was greatly appreciated. The Fire Chief and the Inspectors continue to inspect smoke detectors in new construction and in additions and renovations as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood stove installations inspected and certified in accordance with requirements of the Massachusetts State Building Code.

The 6th Edition of the Massachusetts State Building Code (780 CMR) was filed with the Secretary of State on January 24, 1997, and is now effective. Amendments are being voted on and hopefully will be in effect this spring, 1998. Please contact this office for further information.

### PLUMBING AND GAS INSPECTION

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Unlike other trades, homeowners cannot be issued plumbing or gas permits. They can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until a permit has been issued by the Inspector of Plumbing or Gas. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requests the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will not only be installed correctly and safely, but also that the work will be installed by a professional and not exploited by non professionals. It is definitely in the homeowners interest to insist on inspections by qualified town inspectors knowledgeable in their trade. It is money well spent in times where every penny counts.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

## WIRING INSPECTION

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations. The assistance of Tauno Aalto and James Leonard during the periodic absences of the Wiring Inspector was greatly appreciated.

Respectfully submitted,

John P. O'Toole, Inspector of Buildings  
Anthony Calo, Local Insp. of Buildings  
Joseph F. Erskine, Inspector of Wires  
John A. Rose Jr., Plumbing Inspector  
Peter Navis, Gas Inspector



Judy Cahill, Inspection Department and Sheryl Sacchetine, Board of Health



# KINGSBURY POND COMMITTEE

To the Honorable Board of Selectmen  
and the Residents of Medfield

The Committee is pleased to report that there has been considerable productive activity at the mill during the 1997 year.

The big news is the September 2 delivery of the rebuilt turbine. This is a wonderful piece of work combining the old, original iron rotor and spider, found during excavation of the tailrace, with the new lignum vitae bearing, copper scroll, cedar planks top and bottom, and all new steel bolts. A great job performed by Mr. Rae Johnson of Douglas, MA, and since he volunteered his time and expertise the only minor expense was for the lignum vitae and the copper. He is now engaged in fabricating a new steel shaft and 20-inch gear to mesh with the present 30-inch gear, which are needed to transfer power from the turbine to the stone.

In June two committee members began what was thought would be a not-too-extensive job - replacing some boards in the west side of the main floor. The half-inch thick rough white pine for the subfloor was ordered from Mr. William Leland who has a sawmill in Sherborn, and he delivered this to the mill. Unfortunately, the structure was not in as good condition as first thought because when the old floor was removed it was noted that the joists were in poor shape, so eight new 4"x 4"x 6' timbers were obtained from Mr. Leland. The cost of this material was very reasonable and it is certainly convenient to have a cooperative sawyer close at hand. Over the subfloor was laid native rough sawn pine which was donated sometime ago by Ellis Allen. To get up the old floor in one corner required the dismantling and removal of the cob grinder - a heavy iron machine on a timber frame. When it was taken apart a stone was found inside, no wonder it would not turn! After the new joists and floor were put down the grinder was reassembled, bolted down, and the shaft braced and plumbed. Only the section of the floor under this machine was nailed; the remaining being left unfastened so it could be removed later for (hopefully) lowering the turbine into the sluice. The new flooring was cut in arcs to fit the curve of the millstone. Two framed holes on the north and south sides of the stone were covered with planks held up by new supports lagged to the old beams which were not in very good condition.

The project began to expand when the southeast corner was cleared of extraneous material and the floor was found to be quite rotten. Some boards were cut back to a joist and new flooring set in. The joists in this area were old 6"x 6" reused timbers, but still fairly sound. This work continued until December.



Unused flooring was put up on racks, and the white oak planks were stored in one corner of the mill. This served to neaten up the interior and to clear the "annex", thus providing space for storage of the turbine until it can be installed.

On arrival in the Spring it was found that vandals had pushed in the front door and one roller was broken. Since this type of roller is not readily available today it was fortunate it could be "welded", and now the rolling door operates smoothly.

On March 22 the Bay State Historical League held its Annual Meeting in Medfield and the mill was open for those who wished to visit - and some did. On Trolley Day, June 14, there were 30 visitors. In September the 8th grade bike tour included a visit to the mill. The class is so large now that this is an extensive project involving two staffers for about an hour on each of six days; but no doubt a worthwhile one since the students seem to enjoy a sort of "hands-on" experience.

Unfortunately during this year the Committee lost the valued assistance of Joseph Comeau, Richard Ostrander and Lori Zegarelli. However, one new member, Philip Meader, signed on and immediately went to work. Space is available if anyone would like to volunteer for some good old hard work.

Plans for 1998 include (1) cutting off the ends of the posts in the headrace and building a bridge over this space where the water enters the mill. The red oak planks which had been sawn some time ago for this purpose, and stored at the Waste Treatment Plant, are now on-site. (2) Completing the headrace box. (3) Drilling holes in the ledge at the bottom of the sluice to set a base for the turbine. (4) Moving the turbine inside, and perhaps directly down into place.

The Committee would like to extend thanks to those folks who deposit their returnable cans and bottles at the Transfer Station - a portion of this revenue is the only funding for this mill project. And, of course, to the Public Works Department and the staff of the Waste Treatment Plant for their willing assistance.

Respectfully submitted,

Michael Cronin, Chair  
Michael Sullivan, Treasurer  
Barbara Leighton, Secretary  
Armand Janjigian  
Philip Meader  
Paul Simpson

## **LONG RANGE PLANNING COMMITTEE**

To the Honorable Board of Selectmen and Residents of Medfield:

The Long Range Planning Committee (LRPC), a nine member committee appointed by the Planning Board, studies and makes recommendations on long-range issues driven by changes in land use, population growth and demographics. In 1997, the LRPC organized and oversaw the development of the the Goals and Policies Statement for the Master Plan, worked with the Planning Board to start the recodification of the town Zoning By-laws and Subdivision Rules and Regulations, continued to send 2 representatives to the GIS committee, and 1 representative to the Open Space committee to study waste water management issues.

**Goals and Policies statement for the Master Plan.** This project was completed in May 1997 by the firm of Whitman and Taintor. A public forum was held in April to allow the public the opportunity to have input into the content of the Master Plan.

Medfield's Goals and Policies Statement is organized in the following fashion:

### **Land Use**

- Maintain existing land use pattern
- Preserve open space and the town character
- Minimize the fiscal and environmental impacts of growth

### **Housing**

- Manage the rate and location of residential growth to; a)preserve rural quality and b)maintain high levels of service
- Promote the provision of housing meeting present and future needs

### **Services and Facilities**

- Maintain the fiscal health of the Town
- Ensure that the Town's water supply is adequate and of a high quality
- Provide wastewater collection/treatment to protect environmental quality and groundwater supply
- Maintain high quality schools
- Maintain high quality public services

### **Economic Vitality**

- Maintain, preserve and improve the existing commercial and industrial base
- Preserve the Town Center as an area that primarily serves local community needs

### **Natural and Cultural Resources**

- Protect and enhance Medfield's natural resources
- Preserve and enhance; a)historic district, buildings, landmarks and landscapes, b)unique cultural resources and c)significant views

### **Open Space and Recreation**

- Provide system of open land that; a)preserves the natural environment, b)preserves the character of the community and c)provides recreational opportunities

### **Circulation**

- Improve the flow of auto, bicycle and pedestrian traffic
- Balance the demands of traffic with the preservation of town character.

**By-law revision project.** The Planning Board funded Long Range Planning's initiative to Re-codify Medfield's Zoning By-laws and Land Subdivision Rules and Regulations. The project was given priority in light of LRPC's continuing effort to complete a new Master Plan for the town and the Planning Board's own concerns with substandard Bylaws. The project primarily entails a thorough editing of the Bylaws and Rules and Regulation to conform with recent State and Federal legal precedent while removing inconsistent and irrelevant items. LRPC retained Mark Bobrowski, a leading authority on Massachusetts municipal by-laws, to spearhead the project.

The LRPC will remain committed to advocating a long range planning perspective in 1998. Emphasis is expected to be placed on updating the Master Plan, water resource research and education, implementation of the recommendations of the GIS committee, and facilitating the efforts of Medfield's governing agencies to plan and prepare for the future.

Respectfully submitted,

Timothy P. Sullivan, Chairman

Andrea C. Costello

Peter J. Fellman

Margaret M. Gryska

Burgess P. Standley

David G. Strimaitis

## MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen  
and Residents of Medfield:

1997 was a challenging, yet exciting year for the Library. The long awaited renovation and expansion project finally began with the demolition of a portion of the old library and the construction of a new three story wing. Townspeople have marveled at how closely the new brick matches the old and are pleased that the design of the new addition blends so well with the original Dailey building. Construction should be completed by the spring of 1998 and a grand re-opening held soon thereafter. The new library will provide a community meeting room with an after hours exit, space for additional computers, a quiet reading area for newspapers and magazines, a much larger children's room, and expanded stack areas for books and non print materials.

During construction the Library moved to temporary quarters, with the adult department and children's room housed in separate but nearby locations. It was necessary to place almost half of the adult books in storage because of lack of space. The limited adult collection led to a slight drop in circulation during the year, but it is anticipated as soon as the move to the expanded library takes place, circulation will again set new records. Even though library services were somewhat hampered in the temporary quarters, townspeople and the library staff maintained a cheerful, positive attitude.

Children's Librarian, Kelly Unsworth, continued to offer an excellent array of story hours and other programs during the year, but enrollment had to be limited because of space constraints. The children's room in the new library will have a separate, large program room which will help meet the widespread demand for children's programs.

A technology plan was written to take the Library into the 21st century. Multiple public workstations offering connectivity to the Internet are a central component of the plan, as information available on the Internet continues to explode. The Library will play an important educational role as it becomes an adult learning center where townspeople can receive instruction on how to effectively use this new technology. The Library will be connected to the Internet with a very fast T1 phone line to be installed in the spring of 1998 which will greatly enhance access to graphic and text information on the Internet.

Special thanks is extended to the Friends of the Library who provided valuable support to the Library by funding the purchase of additional library materials, sponsoring programs, underwriting the cost of museum passes, and supporting the library building project. The Library would also like to thank the young volunteers who assisted in the children's room throughout the year.



I would like to take this opportunity to express my deep appreciation to the Board of Library Trustees and the Library Building Committee who gave countless hours of volunteer time and expertise to insure that the new Library is a building the town can be proud of and one that will meet the needs of the community well into the 21st century.

1997 STATISTICS

New Acquisitions	3,058
Total Acquisitons	141,065
Total Materials Owned	45,474
Residents With Library Cards	8,101

Respectfully submitted,

Jane B. Archer  
Library Director



Ground breaking ceremonies at the Memorial Public Library site

# TRUSTEES OF THE MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen and Residents of Medfield:

It is with great pleasure that the Trustees of the Memorial Public Library submit its annual report for the year 1997.

After many years of planning, the construction of the new addition to the Library began shortly after the groundbreaking ceremony on June 14. Throughout the summer months, residents were thrilled at the rapid progress of the job. First, the pouring of the immense concrete basement was completed and followed by the erection of steel, the placing of matching brick and the installation of the new slate roof on both buildings. Although little could be seen from the street during the winter months, an array of subcontractors was very busy inside. The trustees, library director and staff are currently making plans to relocate the materials from the two temporary sites at 266 and 258 Main Street to the main library in the Spring of 1998. A dedication ceremony will be announced to the Town as soon as final details are known.

The Trustees would like to thank all those who have been involved with this project from its inception many years ago to those who are currently working on it. Special thanks go to the Building Committee, which included Chairman Wright Dickinson, Geoff Tritsch, Library Director Jane Archer, all members of the Trustees and Robert Jordan who was on the site every day during construction. Also, we want to thank the residents of the town and the donors to the Medfield Library Building Gift Fund for their generous support of the project, the Board of Selectmen, the Warrant Committee, Mike Sullivan, town administrator, Mark Cerel, town counsel, the various boards who offered their support and advice, the Friends of the Library and the Massachusetts Board of Library Commissioners. We would also like to thank the library staff during this period of transition, for they have been the ones who have continued to provide excellent service within the confines of reduced space and a limited book collection.

As we approach the completion of the construction of the new library, the Trustees are delighted that we will soon offer the town a new and beautiful facility that will hopefully serve our needs well into the next century.

Respectfully submitted,

George L. Gray, Chair  
Elizabeth Kozel, Vice Chair  
Sarah Person, Secretary  
Maura McNicholas, Signer of Bills  
Jo-anne Hooper  
Patricia Fitzgerald

## COMMITTEE TO STUDY MEMORIALS

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Committee to Study Memorials is pleased to submit its ninth Annual Report. Most of our time, energy and efforts were again centered on the War Memorial at Baxter Park. As a committee, we were very excited about receiving a \$60,000 Humanities Grant from the Commonwealth of Massachusetts, to go towards the construction of the planned Korean War and Vietnam War memorials which will be located around the World War I Memorial Flag Pole in the center of the park. Our committee obtained the grant after a three-year effort. Special thanks needs to be given Senator William Keating, Representative Lida Harkins and Representative John Rogers for their support. In a ceremony held at Baxter Park in August before a good crowd of veterans, civic groups and town citizens, Senator William Keating presented Chairman Richard DeSorgher with the \$60,000 check. With this additional money, the committee is now developing plans to complete the memorials, to brick the walkways inside the park and to properly landscape the area.

Also during the year our committee attended several meetings with the State Highway Commission. We have obtained an agreement from the state to brick the sidewalk that circles the park along Main and Spring Streets. Our committee will pay for the bricks themselves and the state will do the actual labor. Construction is scheduled to take place in the summer of 1998, during the Route 109 reconstruction work. We were also able to work with the Cumberland Farms/Gulf project across the street from the park and they have agreed to install the same style Colonial Lamp that is in the park and to brick the sidewalk around their property. The committee held several meetings during the year with members of the Park and Recreation Commission, the Highway Department, the Medfield Garden Club and Lueders Landscaping to develop the final landscaping plans for the park.

During the year additional donations to purchase the last two benches along Spring Street were received from the Medfield Fitness Association and the Ralph and Eleanor Manganiello family. Senior Flexonics, Inc., Metal Bellows Division of Sharon, Massachusetts, also made a donation to purchase one of the Colonial lamps.

Patricia Walsh stepped down from the committee to tend to family matters. Patty was one of the original members on the committee and she dedicated much time and effort in setting the direction of the committee. She was instrumental in the planning for Baxter Park and helped with much of the work. Her sense of community and volunteerism will be greatly missed. Jane Lomax was appointed by the Board of Selectmen to complete Patty's term. Veterans' Agent and committee member Gerry Doucette continues to gather names for the Vietnam Memorial. Over 200 names have been obtained to date with the help of the residents and veterans' organizations.



We continue to be at the service of the Planning Board to assist with street naming. Town Bylaw requires developers to select street names from the official street name list developed by this committee. We are available to research possible street names that have a connection to an exact area of town. The committee also continues to place flags in front of the War Memorial during all holidays.

We wish to sincerely thank the many individual town residents and the civic and business community for their support. We also wish to make note of the many efforts of Ken Feeney, the Highway Department, the Water Department, John Horgan, Mike Sullivan and the Town Hall staff, especially June Doucette, who continues to assist us by keeping track of the many donations we receive. We would also like to express our continued appreciation to mason Steve Wallace for his work in the park and to Lueders Landscaping, who continues to care for the park's shrubs and trees. Lueders has performed this service for many years now as a donated service to the town.

Respectfully submitted,

Richard P. DeSorgher  
Clifford G. Doucette  
Robert A. Kinsman  
Jane M. Lomax  
David F. Temple



Student Peter J. Mitchell delivers the Gettysburg Address on Memorial Day



## MEMORIAL DAY ADDRESS

Given by Lt. Col. Al Clark, Retired, USAF

The Boston Globe has a column, "This Day in History." Reading it this morning I noted that today marks the 57th anniversary of the day that the evacuation of allied troops began from the port of Dunkirk, France. I mention this because WW II history plays an important part in the content of this morning's speech. I've always loved history and because I'm also a proud member of Medfield High's Class of 1940 there's a little bit of it woven into that history.

The scene: A beautiful summer's day, July 25, 1989. I'm standing on a high bluff overlooking a beautiful stretch of beach filled with people on holiday. As I looked at that peaceful scene and thought about the massive concrete fortifications where I was standing, I said to myself: Thanks guys. It was not in vain. It is a better world. The "guys" I was talking about were those brave men who had stormed that beach and four other Normandy beaches on D-Day, the 6th of June, 1944, forty-five years before. By extension I was including all those men in the allied armies who fought in a "Crusade in Europe" to rid it of the Nazi horror.

There were those on that July day in 1989 when I visited Normandy who might have argued about the "better world." The cruel menaces of Communism and the Soviet Union were ruling in Eastern Europe. The "Iron Curtain" was intact and the "Berlin Wall" was like an obscene scar in that divided city. Only two weeks before I had traveled by train through the heavily fortified East German border to West Berlin, and I had seen that "Wall." So was it a "better world? Absolutely! Just think about what the situation was before that June 1944 D-Day.

When the Class of '40 began its senior year on September 5, 1939, what was to become known as WW II had begun at 4:45 AM on September 1, when Hitler's armies began their blitzkrieg into Poland. On September 3, Great Britain and France declared war on Germany. Then, at Hitler's request, Russia invaded Poland from the East on September 17. (A quick reminder here: Although Hitler eventually invaded Russia, the two nation's had signed a non-aggressive pact only nine days before the Polish invasion. A secret clause allowed Russia to annex eastern Poland in event of war. No problem for Hitler. He planned to take it and Russia, too, eventually.) Back to Poland: All resistance had ended by October 6, one month after our class began its senior year. I'm sure we were shocked and saddened by what had happened, but it was all very far away, and there wasn't much we or our country could do about it.

While the various armies settled down to what became known as "the phony war," we busied ourselves with raising money for a seven day trip to Washington, D.C. It was going to cost us \$39.95 per student, (that's right, \$39.95) plus two chaperones at no cost. However, our treasury was bare, and we had much to do before we left on our trip on April 23.

Hitler had plans for April, also. Without warning, he invaded Denmark on April 7. The poor Danes didn't even know he was angry at them. When he threatened to bomb Copenhagen, they immediately surrendered.

On the same day, Norway was invaded. Britain and France were able to swiftly send help, but by mid-May their armies were desperately needed in France. By the end of May, Norway was under the Nazi yoke. The long Nazi night was beginning to descend on Western Europe. Between May 10-13, the German armies smashed into neutral Belgium and the Netherlands. By the end of May, they had been conquered. Meanwhile, on May 13, the Germans crossed into France. On June 14, the day that the Class of '40 graduated, Paris was occupied. On June 22, the day after we had had our Senior Reception and Ball, France surrendered. The Battle of France was over in less than six weeks. Hitler had won. It would be four long years before the light of freedom would begin to shine again on the European continent.

The Battle of Britain followed. It was essentially an aerial one. It began on July 10, 1940 and massive daily raids were mounted in an attempt to destroy British morale prior to a planned invasion. That invasion was called off on Oct 30. Bombings continued throughout the war, but the Battle of Britain was won by the British and not just by Churchill's "few", but because an indomitable leader and a courageous people would "never surrender."

As we know, war came to the United States on Dec 7, 1941. Eventually nine boys and one girl in our class of 25 students joined the Armed Forces. All returned safe and sound. My own return home was on July 23, 1945. It was both a time of great joy and deep grief. That first night was a happy one for my parents and me. A special bonus for them was that I had had a reunion earlier that month with my brother Roland whom they hadn't seen in over 2 and 1/2 years.

My second night back in Medfield was one of shared grief with John and Mildred Ross, whose son John, my best friend, would not be coming home. He had died on June 4, 1945, of wounds he had received when a Japanese kamikaze plane attacked his ship. On August 19, memorial services were held for John at the Congregational Church. At their request, I sat with his parents, not mine. It's an honor I'll never forget. God bless you John and God bless all those who have lost their lives in the service of our great nation since those first shots were fired at Lexington and Concord 222 years ago.

Yes, it is a better world. The light of freedom shines even brighter than it did on that July day of 1989 when I visited Normandy. The "Iron Curtain" is gone, the "Berlin Wall" has disappeared. It may never be a perfect world, but we must always strive to make it a better one. The "guys" of D-Day, and all the men and women who have served, deserve it.

# METROPOLITAN AREA PLANNING COUNCIL

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as forum for state and local officials and provides technical planning assistance and service delivery to its member communities. MAPC works with cities and towns through eight subregional organizations whose members are appointed by chief elected officials and planning boards. The Council provides the subregions with financial, planning and administrative support, and offers technical aid on selected special projects. MAPC is a designated Economic Development District of the federal Economic Development Administration and as one of 14 members of the Metropolitan Planning Organization (MPO), has oversight responsibility for the region's federally funded transportation program.

MAPC completed another successful year of working with its communities, state agencies, various non-profit groups, universities, businesses, special interest coalitions, state and federal legislators, and other regional planning agencies. The agency held at least 15 regularly scheduled meetings each month, eight of which were in the different subregions. These meetings plus special workshops, seminars, focus groups, and conferences linked together the hundreds of issues and individuals who are part of the Boston area's and the nation's planning scene. It was this network that provided the energy, vision and focus for MAPC's activities in the region.

After years of concern about the role of local governments in state transportation planning and funding decisions, 1997 saw a landmark achievement in the formation of a new Boston area MPO. The reorganization was the outcome of federally supported mediation, with MAPC serving as a key negotiator for a stronger state/local partnership. MPO voting members now include seven cities and towns, along with seven state and regional agencies, including MAPC. The municipal and regional members of the MPO are responsible for programming about \$40 million per year in local road and bridge projects, about one-third of the total funds available for the metropolitan region. MAPC works with communities to develop a list of local projects to be programmed for funding.

In September, the first Transportation Improvement Program was adopted by the new MPO. The TIP also included \$10 million for "Enhancement projects", and \$3 million for Transportation Demand Management (TDM) projects. As a regional planning agency MAPC's role in both the Enhancement and TDM programs is to solicit proposals and prescreen them for funding eligibility.

As always, the agency also participated in a variety of transportation related projects. One of the major efforts this year involved working on the Transportation Summit



meeting that was held in Springfield. This effort was organized to support the reauthorization of ISTEA and help assure that federal transportation funding for New England is not diminished. MAPC completed a three-year Pavement Management system project that involved the inspection of all federal-aid eligible roadways throughout the entire MAPC region. A report on the over 3,000 miles of road that were inspected was submitted to the Massachusetts Highway Department.

A new project that was organized last year was the Metropolitan Greenspace Initiative. Over 65 environmental and historic preservation organizations have indicated their interest in participating in this effort that MAPC is currently staffing. As part of this project the agency has produced a map that illustrates the development growth in the greater Boston area from 1970 to 1991. The accompanying data documents the results of urban sprawl that has occurred showing a 15% growth in land development with only a 5% growth in population. MAPC staff has also been working with graduate students at the Harvard Graduate School of Design on a report outlining the potential for open space protection as the region continues to grow. During the past year the agency increased its association with the Boston Harbor Islands National Recreation Area planning project with the expectation that the agency will become one of the groups officially involved in the establishment of this new federal/state facility.

MAPC produced a number of publications during 1997. This past year the agency published its first yearly calendar with each month displaying maps containing different demographic data of interest to communities in the region and their residents. The Data Center also published a report, Top Employers, which listed by community the number of employees per establishment in the region. Other recent projects include a Title 5 compliance computer software application for Ashland and Hopkinton, economic forecasting for several agencies, school enrollment forecasts for several communities, and updates to the community profile series. The Data Center, working with Harvard University and the University of Massachusetts Boston, also completed a collaborative project known as The Massachusetts Electronic Atlas. This atlas provides access via the Internet to information on the 351 cities and towns in the state. All the information can be downloaded.

The GIS Lab completed numerous projects for both individual communities and for the region as a whole. Staff worked with Watertown on developing a tree inventory for the community. They also completed a wireless communication siting study for one of the subregions, and open space update for another, and a comprehensive regional zoning report for yet another. GIS staff conducted a number of workshops on parcel data automation and acted as an information resource for municipalities interested in beginning or expanding their GIS programs.

In addition to playing a major role on a number of regional boards and commissions, the staff also applied for and received grants to investigate shared services in one of the subregions and also to help communities deal with the issue of utility deregulation.



MAPC continued to participate with the South Weymouth Naval Air Station reuse planning project. One MAPC staff member was contracted to work part time for the Town of Rockland on planning issues related to the base closure and reuse.

In 1997, the agency also completed a project that focuses on opportunities for bolstering the shoreline seafood processing and distribution industries in the Commonwealth, including an analysis of the importance of the industry to affected coastal communities in Massachusetts.

MAPC updated its Overall Economic Development Program for 1997, analyzing the regional economy and economic development needs, and revising the list of projects eligible for federal funds through the Economic Development Administration (EDA). The agency administered a Community Adjustment Planning Grant provided by the U.S. Department of Housing and Urban Development to examine community responses to defense industry downsizing and evaluate defense dependencies of small and mid-sized municipalities. The project included several focus groups and regional forum. A final report on strategies to adjust and diversify local economies in response to reduced defense spending will be completed in early 1998.

# NORFOLK COUNTY MOSQUITO CONTROL

To the Honorable Board of Selectmen  
and Residents of Medfield:

The operational Project Program integrates all proven technologies into a system of mosquito control that is rational, safe, effective and economically feasible. All mosquito eggs need stagnant water to hatch and to sustain larval growth.

**Source Reduction Work:** Our primary efforts are concentrated on the drainage of shallow, standing, stagnant water, and the maintenance of existing flow systems which contribute to mosquito breeding sources.

Drainage ditches hand cleaned:	4,761 feet
Brush obstructions cut:	610 feet
Culverts cleaned:	118 culverts

**Larviciding:** Treatment of mosquito larvae during aquatic development is the next most effective control effort. The Project has begun to rely more on briquet applications, which provides a more site specific, sustained type of control for the mosquito larvae.

Larvicide with briquets:	Total briquets: 685	1.51	acres
Larvicide with mistblower:	Total gallons: 36	36	acres

**Adulticiding:** The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, or threatening to residents. All fogging is done in response to adult surveillance which includes logging of citizen complaints.

Adulticide fogging (1/2oz./acre) from trucks:	
Total gallons: 2.59	665.6 acres

**Surveillance:** In an effort to more fully implement an Integrated Pest Management (IPM) approach, the Project has expanded data collection and surveillance. Surveys, inspections, and monitoring in support of our program include locating and mapping larval breeding areas. Locations of nuisance populations of adult mosquitoes are also identified through the surveillance program.

Total man hours in town:	208.5 hours
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The Project received 107 calls from residents for information and assistance.

Respectfully submitted,  
John J. Smith, Superintendent

For more information on the Project please access our Website at  
<http://home.sprynet.com/sprynet/tdescham>

## A MESSAGE FROM THE NORFOLK COUNTY COMMISSIONERS

To the Citizens of Norfolk County:

As Norfolk County Commissioners, we saw significant changes take place in county government within the Commonwealth in fiscal year 1997, including an attempt to abolish it altogether. Through prudent financial management in our county over the years and legislative awareness, motivated by the belief that the ability to communicate with and provide valuable services to our municipalities on the county level was a valuable commodity to our citizens, Norfolk County survived.

For some time we have realized the importance of supporting regional services throughout the county and in 1997 continued to provide grants to D.O.V.E. and R.S.V.P., as well as grants to food pantries within the county. The budget also provided for grants to the Norfolk County Fire Chiefs Assoc. for the equipping of a mass casualty incident vehicle. A grant to the South Shore Drug Task Force reinforced our efforts to combat drug-related activities and crimes. The United Chamber of Commerce, which includes several Norfolk County towns also received a grant to hire an economic development consultant.

Our county engineering department rendered useful and necessary assistance to municipalities who would otherwise have to pay for such services. Wollaston Recreational Facility, housing Presidents Golf Course in North Quincy, gave golfers an affordable and quality course on which to enjoy the game, and also provided a camp for tennis enthusiasts. The Registry of Deeds, as always, provided outstanding services through its state of the art computer system and proceeded with developing its digital imaging program, while Massachusetts Respiratory Hospital in Braintree continued to provide specialized care for patients. Everyone was saddened at the death of Norfolk County Sheriff Clifford H. Marshall. Our newly appointed Sheriff John H. Flood expanded the current programs and worked towards initiating new accreditation for another ten years and continued to show a steady increase in enrollment, while developing technical programs and involving students in community service work. All of the preceding statements demonstrate that county government work in Norfolk County.

We wish to continue to be of service to the citizens of Norfolk County, and express our thanks to the advisory board, its coordinator, county and municipal officials, including our newly elected County Treasurer, Timothy P. Cahill, department heads, employees and interested citizens for their support, cooperation and assistance during the past fiscal year.

Respectively submitted,

William P. O'Donnell  
Chairman

John M. Gillis

Peter H. Collins



## OPEN SPACE COMMITTEE

The Open Space Committee has continued to work with other Town committees to identify and monitor open space within the town whose future disposition is of public interest for reasons of natural resource protection, passive recreation, or scenic and historic value.

In January, 1997 the establishment and location of a connecting trail from Hinkley Pond to Rocky Woods were finalized, although a portion of it on a 12.711 acre parcel will need to be relocated when that parcel is developed.

Working with the Charles River Watershed Association (CRWA), Medfield became the site of a pilot project in which CRWA has used its digital mapping system, or GIS, to analyze land use and open space in the town and their relationship to our water resources and to the watershed. The results of their analysis will be of significant help in evaluating possible land acquisitions critical to the protection of the town's water supply.

During the summer the Committee assisted in the expansion of the membership of The Friends of Medfield Forest and Trails (FMFT). This non-profit group is dedicated to "work for the protection and maintenance of forests, trails, and other natural features in the town of Medfield, which contribute to the Town's recreational resources, scenic beauty, special wildlife habitats, distinctive character and historic significance." A town-wide mailing was sent, which elicited responses from nearly 175 families, 50 of whom volunteered to work on trails, and in contributions to support FMFT's work. Trail evaluation walks began in several areas in the late fall, and subsequent work parties began trail clearing and maintenance in some areas.

The third annual Goldthwait Award for open space preservation was presented in June to Carol and Joseph Donnelly, former owners for nearly 30 years of 260 North Street, one of the three or four oldest houses in Medfield and site of the Allen Homestead. The award was made in recognition of their gift to the Upper Charles Conservation land trust of 3.5 acres, comprised of what could have been house lots on either side of the house, thereby preserving the visual integrity and historic landscape of one of the most significant pieces of Medfield's past. (On a sad note, we mourn the passing of Henrietta Goldthwait in January, 1998, at age 101 Medfield's oldest resident. It was Mrs. Goldthwait who granted permission three years ago to the Open Space Committee to name our award in honor of the Goldthwait family, who over three generations has given the Rocky Woods Reservation for all people to enjoy.)

Throughout the spring the Open Space Committee continued to scrutinize the relationship between proposed expansions of the central sewer system and their potential impact on open space in the town. In early January, 1998 the Committee, together with the Medfield League of Women Voters and the Medfield Long Range Planning Committee, sponsored a public meeting at which Robert Zimmerman, Executive Director of the Charles River Watershed Association, outlined the choices Medfield faces in the coming months and years concerning water supply, wastewater treatment, and open space protection. Based on CRWA's 3-year analysis in neighboring Franklin, Medway, Millis and Norfolk, Mr. Zimmerman warned that current trends toward regional sewer systems and increased public water demand are on a collision course, and the sustainability of drinking water supplies is threatened.



The Capital Budget Committee again supported our request for an appropriation of \$40,000 at the 1997 Town Meeting for land acquisition so that the town can continue to build a fund against future acquisitions. We thank them for their advocacy. There will need to be a ongoing commitment to building this fund if the town wishes to do what it can to control the growth of demand for town services directly attributable to the continuing conversion of open space into new housing.

The Committee has continued to meet as warranted with the Dover Open Space Committee on areas of mutual interest and concern, particularly any potential change in the status of Medfield State Hospital. We also continue to work with the Bay Circuit Alliance, the Upper Charles Conservation land trust , the Charles River Watershed Association, and other groups operating in the area.

For their valuable insight and support, the Committee wishes to thank the town boards and committees with whom we have worked, in particular the Board of Selectmen. We are also indebted once again to Town Counsel and Mike Sullivan for their sage advice and continued interest in open space preservation. We enthusiastically welcome input from any resident of Medfield . We encourage you to get in touch with us to share your knowledge and suggestions.

Jonathan Bennett  
Chris Hajjar  
Lee Howell  
Eric O'Brien  
Martha Schroeder  
Martha Smick  
Caroline Standley  
James Sullivan  
David Wang



Summer Discovery Program at Rocky Woods

# **PARK AND RECREATION COMMISSION**

To the Honorable Board of Selectman  
and Residents of Medfield:

The Medfield Park and Recreation Commission is a five member, elected board of volunteers. The Commission is charged with the oversight and administration of six Town properties. The properties are Baker's (Meeting House) Pond, Baxter Park, Hinkley Swim Pond and Playground, Metacomet Park, Pfaff Community Center and 56 Acres (McCarthy Park) property located on Hospital Road.

The Commission meets on the second and fourth Tuesday of each month at the Pfaff Center. The administration and oversight responsibilities of the Commission include, but are not limited to, setting policies and fees, initiation and administration of programs, park and field facility maintenance, building maintenance, short term planning, long term planning, and staffing.

The Park and Recreation Commission continues to work towards the goal of providing a department that is attentive to the policy decisions of the Commission as well as being responsive to the community. The Director, Amy O'Shaughnessy, responsibilities include, but are not limited to, carrying out the Commission's administrative duties, oversight of staff, development and implementation of program and special events, as well as day to day operations of the department.

The Program Director is Elsie Pocock. The programs have continued to increase over the past year with new programs implemented and existing ones expanded upon. The Program Director's responsibilities include, but are not limited to, coordination of classes, class development and evaluation, compilation of classes for the brochure as well as administrative assistance.

The Park and Recreation office is available to community residents Monday - Friday from 9 - 1 as well as Thursday evenings from 4:30 - 7:30 PM.

The Baker's Pond site includes the pond and park adjacent to the pond. This property is utilized by many groups as well as the host site for Medfield Day and the 1997 Summer Concert series, sponsored along with MEMO, while the library and gazebo area is under construction.

Baxter Park has seen many changes over the past few years. This year, the Committee to Study Memorials was awarded a grant to complete the Korean/Viet Nam Memorial along with a brick walkway connecting the monuments.

Hinkley Swim Pond, located on Green Street, continues to provide swimming lessons, swim team and recreational swim in the summer. The pond bathhouse completed

the first step to making the pond accessible for all participants as well as a new coat of paint and metal partitions. A new dock was also added to the pond. Membership at the pond has continued to increase again this year with over 200 families. Our swim team has also increase participation with 61 swimmers enjoying their summers at practices, meets and an end of the summer BBQ.

Metacomet Park, located on Pleasant Street, consists of the Little League field soccer field, the playground and the tennis courts. The tennis courts were well used this year with junior lessons offered in the summer as well as adult lessons in the spring and fall. The soccer field was in full use throughout the summer, spring and fall.

The Pfaff Community Center, located on the corner of North and Dale Streets, Pfaff Center continues to be the main meeting place for local groups as well as the location for all Park and Recreation programs. These programs serve hundreds of participants each seasons from infants to seniors. There are currently over 65 programs in each of the spring, fall and winter line ups as well as holiday and special events, T-ball and soccer for 4/5 year olds and kindergartners.

The Senior's Room at the Pfaff Center underwent some major renovations to improve the appearance and create a more welcoming atmosphere. The room is now open for senior citizen's exclusively from 9:00-5:00 for classes, clinics or simply to drop in.

56 Acres site is currently home to two softball fields (McCarthy Park). The Medfield Youth Sports Boosters initiated the current project of construction of 4 little league fields and two soccer fields in this location. This project will be ongoing for the next year or so.

Summer Discovery had another successful year. There were 325 children registered through the summer who enjoyed sports, crafts, music, nature, theme days and swimming, just to name a few of the fun activities planned.

We would like to thank all the volunteers and residents for their efforts in helping the Commission and for the continued support.

Respectfully submitted,

Jack Parenteau, Chairman  
Geraldyn Warren, Secretary  
Nina French, Treasurer  
Heidi Oppel, Commissioner  
Tom Caragliano, Commissioner  
Amy O'Shaughnessy, Director





Park & Recreation Activities at Pfaff Center and Hinkley Pond





## PLANNING BOARD

To the Honorable Board of Selectmen and Residents of Medfield:

During 1997 the Planning Board approved two definitive subdivision plans each with two lots.

A total of sixteen lots were released for building from three previously approved subdivisions: Green Street Extension, Hunt Meadow Farm, and North Meadows Estates subdivisions.

The Board endorsed four "approval-not-required" plans, creating five new lots along existing streets and redefining lot lines for three existing lots.

The Board reviewed a site plan for Benjamin Franklin Savings Bank on North Street and allowed the applicant to withdraw without prejudice.

### TOWN MEETING ACTIONS

The Board placed four (4) articles on the Annual Town Meeting Warrant. An article to prohibit roof type canopies over pumps at gasoline service stations was defeated. The remaining three articles were passed at Town Meeting and approved by the Attorney General:

- ♦ Section 17 created a Personal Wireless Communications Facilities Bylaw for controlled placement and operation of radio communications facilities and towers.
- ♦ Section 18 established an Adult Uses Bylaw to address and mitigate the secondary effects of Adult Uses and sexually oriented businesses referenced therein.
- ♦ amended Section 10 Flood Plain District and Section 11 Watershed Protection District to require applicants to go to the Conservation Commission prior to submitting an application for special permit under either section.

### SIGN ADVISORY BOARD

During 1997 the Sign Advisory Board continued to review applications for sign permits and to advise and assist sign applicants.

### LONG RANGE PLANNING COMMITTEE

The Planning Board continued to work with the LRPC toward updating the Town Master Plan.

### OTHER BUSINESS

Board members served on the Medfield State Hospital Reuse Committee, Capital Budget Committee, Tower Study Committed, Historic District Commission, G.I.S. Committee, and Metropolitan Area Planning Council.

Chairman David A. Franchi moved from Medfield in August. By a joint vote of the Planning Board and Board of Selectmen, Tidal B. Henry was selected to serve as the fifth member until the March 1998 elections.

The Board continued to use the engineering services of Earth Tech, Inc. for subdivision review and street construction inspections.

The Planning Board acknowledges with thanks the cooperation and assistance of the Town Boards and Departments with special thanks to Town Counsel Mark G. Cerel; Superintendent of Public Works Kenneth P. Feeney; Tree Warden Edward Hinkley ; Pat Hirtle of the School Business Office; and the custodian of the Dale Street School.

Planning Board meetings are generally held on Monday evenings at 8:00 P.M. During Town Hall reconstruction these meetings are held at the Dale Street School in Classroom 3. Upon completion of the work they will return to the Town House. These meetings are open to the public. Appointments with the Board must be made by the Thursday noon prior to the meeting. Request for information or appointments should be directed to the Planning Board Administrator, Norma Cronin, at the Town House.

Respectfully submitted,

George N. Lester, Chairman  
Stephen J. Browne, Secretary  
Paul B. Rhuda, Member  
David E. Sharff, Member  
Tidal B. Henry, Member



Norma Cronin and Catherine Stathers of the Planning Board  
and Board of Appeals Departments

# MEDFIELD RECYCLING COMMITTEE

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Recycling Committee is appointed by the Board of Selectmen to implement recycling in Medfield. We hereby submit our report on recycling for the calendar year 1997.

## COST AVOIDANCE

The following is a chart of the number of tons of commodities that were recycled in 1997. Paper was again a focus of attention, as Medfield's contract with North Shore Fibers came up for renegotiation during the late Spring, with the new contract taking effect on July 1. As in 1996, markets for unbaled paper of all types were weak, and for the most part recyclers were being paid to take paper. The Town has been able to negotiate a favorable contract with North Shore pursuant to which the "floor price" (or amount the Town must pay to have its paper tipped at the contractor's facility) is fixed at \$30 per ton for newspaper, with provision for payment to the Town when prices rebound. Mixed paper and corrugated cardboard are being compacted using a compactor supplied by North Shore and all paper is picked up and transported by North Shore at no cost to the Town, obviating the need to pay thousands in rising trucking costs. As a result, the Cost Saved by Medfield recycling paper rather than incinerating it is still substantial (nearly \$50,000) and is substantially unchanged from last year.

The total solid waste tonnage that went to the Wheelabrator incinerator in Millbury was 6,136 tons, an increase of 4.2% over the 1996 figure. The Town paid approximately \$460,200 (including transportation costs) for disposal by incineration. Approximately 1,604.12 tons (about 21%) of solid waste generated was recycled, including Yard Waste composted at the Transfer Station. This saved the Town approximately \$63,665.45 in transportation and incineration fees. Additional waste, that cannot accurately be measured, was deposited in home composting bins, and residents continued to use the swap area at the Transfer Station, further diverting potential waste from the tipping floor.

It may be worth noting that Medfield's total recycling rate of 21% compares to the national rate of 27% reported by the United States Environmental Protection Agency in its most recent survey on Municipal Waste (1996 Update). Also worth noting are a number of decreases in recycled tonnage across commodities, offset largely by a higher reported amount of Yard Waste recycled at the Transfer Station, which accounts for over one-fourth of reported recycled material.



COMMODITY	TONNAGE	%CHANGE FROM '96	REVENUE [COST] GENERATED	SAVINGS*
Mixed Paper	760.90	- 5.0%	[\$11,855.50]	\$45,212.00
Corrugated	37.80	+75.0%	[ ** ]	\$2,835.00**
Glass	139.70	-17.0%	\$ 952.90	\$11,430.40
White Metal	110.69	-18.0%	\$ 2,767.61	000***
Metal Cans	19.59	-12.0%	000	\$1,469.25
Plastics	30.80	+16.0%	000	\$ 2,310.00
Yard Waste	504.00	+26.0%	000	000***
Deposit****	.64	-28.0%	\$ 360.80	\$ 408.80
<b>TOTAL TONS RECYCLED</b>			<b>1,604.12</b>	
<b>TOTAL APPROXIMATE SAVINGS IN 1997</b>			<b>\$63,665.45</b>	

\*Savings calculated by multiplying tonnage by \$75 (approximate cost per ton incinerated) then adding revenue net of transportation costs.

\*\*Under the new contract with North Shore Fibers, which took effect on July 1, all recycled paper, including Corrugated, is picked up by North Shore and transported to its facility; the cost of tipping the paper was not reported to us separately by type, so cost for Corrugated has been incorporated in the Mixed Paper figures.

\*\*\*White metal and Yard Waste are not counted in Cost Saved as neither have ever been sent to the Millbury incinerator.

\*\*\*\*Proceeds from collection of deposit cans and plastic bottles goes one-third each to the restoration of the Grist Mill, the Gazebo and Household Hazardous Waste collection.

## 1997 HIGHLIGHTS AND DEVELOPMENTS

**1. Massachusetts Department of Environmental Protection Grant.** In December, the Recycling Committee was notified that it would again receive a grant for the publication and mailing of a brochure detailing Medfield's recycling program and Transfer Station schedule. The brochure will be mailed in the Spring of 1998 to residents and businesses with Transfer Station permits.

**2. Municipal Recycling Incentive Program (MRIP).** The Recycling Committee worked with the Town Administrator and the Highway Department to learn about this DEP-sponsored program whereby municipalities receive a cash incentive to maximize recycling rates. Under the program, Medfield will receive \$4 per ton of qualified recyclable material (approximately \$1,880.00) early in 1998, to be used by the Town for recycling-related expenses and environmental protection.

**3. Buy-Recycled Policy.** The Recycling Committee has worked with the Town Administrator to help develop guidelines for adoption by the Selectmen, pursuant to which Town departments will endeavor to increase purchases of supplies with recycled content where feasible. Integrally involved with this effort is an ad-hoc committee com-



prising several Town Hall officials, including Sherry Sacchetine of the Board of Health. The guidelines are scheduled to be considered for adoption early in 1998. In addition to enhancing the Town's recycling efforts, the buy-recycled policy is a requirement for recipients of MRIP payments described earlier.

**4. Educational Mailings.** In 1997, the Recycling Committee received the approval of the Tax Department to include brochures on home composting in residents' quarterly tax bills. This public education effort helped Medfield meet the requirements for participation in the MRIP program.

**5. Home Compost Bins.** Sales of compost bins to residents at below-retail prices continued in 1997, with an additional 16 bins sold (bringing the total sold by the Recycling committee to 115 over the past three years). The Committee plans to make bins available again in 1998, as residents continue to request them.

**6. Paper Collection.** The Town entered into a new 3-year contract with its paper recycler effective July 1. The contract, described in more detail in the Cost Avoidance section above, requires our counterparty, North Shore Fibers, to pick up our paper at the Transfer Station at no cost. In order to maximize truckload weight and market value of materials, North Shore has required the Town to change its collection procedure. The Transfer Station now takes newsprint separately (rather than as a part of a "household mix") and corrugated cardboard is now collected in a mix with linerboard, unwanted mail, office paper, kraft and other unsoiled household paper. The "cardboard mix" is deposited into a compactor at the Transfer Station, supplied at no cost to the Town by North Shore. It is hoped that these new collection procedures will make it easier for residents to recycle their cardboard.

**7. Household Hazardous Waste Collection.** In 1997, the Board of Health took over management of Household Hazardous Waste collection. This arrangement seems to parallel that of most surrounding localities.

**8. Recycling Volunteers.** The Recycling Committee continues to schedule volunteers to help in the recycling area at the Transfer Station on Saturday mornings and afternoons, to provide assistance and information to residents. The Committee wishes to recognize the time and effort of these volunteers: Arthur Brown, Bob Collins, Andy Costello, Sandy Frigon, Gail Giggi, Cynthia Greene, Laura Hechler, Barbara Meyer, John Moon, Garth Moss, Lisa Pagliarulo, David Press, Louise Urick.

The Medfield Recycling Committee would like to thank all of the residents for their participation in and support of recycling in Medfield. We hope that through our combined efforts recycling will continue to grow and to benefit our Town.

Respectfully submitted,

Donna Masterson, Chairperson  
Kenneth Feeney, Town Representative  
Andrea Costello  
Sandra Frigon  
Cynthia Greene  
Karen Shapiro

# SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is my annual report for the fiscal year of 1997.

The following scales, weights, liquid measuring meters and linear measures were sealed:

Balances and scales	32
Weights	55
Liquid measuring meters	71
Linear measures	4

A total of 159 inspections were made and/ or sealed for 1997.

Revenue for the department was \$3,068.

Respectfully submitted,

Patricia A. Rioux

SEALER OF WEIGHTS AND MEASURES

# TOWN HALL RENOVATION COMMITTEE

To the Honorable Board of Selectmen  
and Residents of Medfield:

Under a 1996 Town Meeting appropriation of \$2.3 million in bonding for construction, the Town Hall renovation work commenced in October 1996, under a contract with Anchor Contractors, Inc. of Weymouth, MA, administered by Strekalovsky & Hoit of Hingham, MA, Project Architects. At the beginning of 1997, the demolition of the interior was nearly complete and underground utilities had been installed. Because of a change in the structural plans, the Town granted a three month extension to the contractor, with a September 30, 1997 completion deadline. Between January and August, the contractor constructed the elevator tower in the rear of the building; built the new hip roof and the two smaller tower roofs; began installation of the HVAC system; installed most of the interior structural steel to support the existing floors and a new third floor; partially built the new third floor; and repaired fire-damaged brick on the interior.

As of September 3rd, with construction only 35% complete, and much defective work still requiring correction, Anchor Contractors abandoned the project. On September 17<sup>th</sup>, the Town declared Anchor in default, and sought to have the project completed under Anchor's Performance Bond with Fidelity & Deposit Company of Maryland. On December 17<sup>th</sup>, Fidelity & Deposit tendered to the Town a new contractor, Travi Construction Corporation of Norwell, MA, to complete the work within a five-month construction period beginning in January 1998.

The Committee wishes to acknowledge with thanks the continuing support of the Selectmen and the townspeople during the at-times-trying course of this year, and the patience and understanding of the Town Hall staff, whose relegation to temporary office space has been extended from one year to two years because of the construction delay. We also would like to recognize the important role of Town Counsel Mark Cerel, who has ably assisted the Committee in navigating through the aftermath of the contractor default.

The Committee sincerely hopes that by mid summer of 1998 the Town Hall renovation will be complete, and will be deemed to have been worth the wait.

Respectfully submitted,

Margaret E. Bancroft, Chairman  
Kathleen M. Leader  
Neil D. MacKenzie  
Irene L. O'Toole  
Burgess P. Standley (Resigned)  
Michael J. Sullivan





Town Hall renovations underway





# TREE AND INSECT CONTROL DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report is for the calendar year ending December 31, 1997.

This year there were few incidents of foliage damage due to insects and pests.

The April snowstorm did extensive tree damage throughout town. Due to the storm, cleanup efforts continued for several weeks. This included brush cutting, chipping and removal by several Town Departments.

The South Street Reconstruction Project has commenced. After several hearings it was determined which trees were to be saved and which were to be removed. As of the writing of this report, Roads Corporation is working on this part of the project.

Our tree planting program is expanding to include, oak, maple and linden trees, throughout town.

The contract service for a skyworker was awarded to Professional Tree from Ashland.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be given to the Town Clerk by registered mail no later than March 1, of that year. This notice must be given each year.

Respectfully submitted,

Edward M. Hinkley  
Tree Warden  
Director of Insect Pest Control

# TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL

To the Honorable Board of Selectmen  
and Residents of Medfield:

In July 1997 the School Committee reorganized and elected the following officers: Alan Lovely (Plainville) Chairman, Robert Heavey (Medway) Vice-Chairman, and Mark LaScola (North Attleboro), Secretary.

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:30 P.M. in the Committee Meeting Room at the school. Sub-committee meetings are scheduled as needed.

## GRADUATION

On June 15, 1997, 156 students were graduated in an impressive afternoon ceremony. Victor Knust Graichen, Chairman of the Tri-County School Committee, delivered the welcoming address to more than one thousand guests. Music was provided by the North Attleboro High School Band.

Camilla Huston, Director of Pupil Personnel Services, presented scholarships and awards totaling more than \$200,000 to deserving seniors.

## PUPIL PERSONNEL SERVICES

In September 1997, Tri-County welcomed approximately 794 students to the new school year. The district towns and number of students are Franklin 164, Medfield 25, Medway 58, Millis 28, Norfolk 34, North Attleboro 182, Plainville 60, Seekonk 68, Sherborn 6, Walpole 69, and Wrentham 60. Also 40 students were accepted from Out of District areas.

The Pupil Personnel Department continued its evening programs for 96-97. The Guidance Department continued its Peer Helpers program to assist with school adjustment and to introduce Tri-County to junior high students in the community. The department continued its programs on preparing for college with the assistance of Dean College Financial Aid Administrators and Admissions Counselors. Tri-County hosted two Career Days for Grade 8 students and held evening Open Houses for parents.

Tri-County has established itself as a leader in the Tech Prep System. This concept has been referred to by National Business and Educational Leaders as one of the most exciting initiatives in education. The primary function of the Tech Prep program is the combined secondary/post secondary program that is being offered to Tri-County students with Massachusetts Bay Community College, Wentworth Institute of Technology,

Northeastern University, Dean College, Middlesex Community College and Aquinas College. Students involved in the Tech Prep program must complete an established level of academics and technical competencies. Students upon completion of their high school work will be awarded credits according to the articulated agreement. In 1996 students who received college credit for completion of Tech areas are now attending Wentworth Institute, University of Massachusetts at Lowell and Arizona State University.

Tri-County along with the Franklin Area Chamber of Commerce serve as the co-chairs of the Tri-County School-to-Career Partnership. This partnership will share in over \$762,000 over three years to serve the career education needs of all area students.

## ACADEMICS

The Education Reform Act of 1993 has mandated change, improvement, and a raising of standards for all public schools in Massachusetts. To that end, Tri-County has embraced a national vocational initiative, High Schools That Work, as its procedural vehicle for effecting such goals. As we enter academic year 1997-98, the third year of participation in this program, we already see positive results and continue to strive for even higher standards.

This year we have completely rewritten each course curriculum to allow for consistency within the respective disciplines to reflect our new course sequencing and to match the State Curriculum Frameworks. It is our belief that these revisions will better prepare our students for the worlds of work and continuing education and will result in proficient results on the Massachusetts Comprehensive Assessment Systems (MCAS) tests. We are already enheartened in this regard by our positive performance on this year's IOWA test.

As we raise our standards and challenge students to perform at higher levels, we need to remember to increase our support to them. This year's Summer Academy is such an effort. Its purpose is to provide invited students and opportunity to fill in missing shells in the areas of Math, Reading or Writing so that they could better succeed in the next academic year. More initiatives will follow.

## VOCATIONAL-TECHNICAL PROGRAMS

The Vocational programs have made every effort to simulate real work experience by providing service to District Town Agencies, Civic Organizations, and Residents. The Auto Repair, Auto Body and Metal Trade departments are fully scheduled for customer work at all times. Work is accepted from district residents if such work coincides with the instructional curriculum. The Auto Repair program has received A.S.E. Master Certification from the National Automotive Technician Education Foundation.

The Child Care program provides a creative agenda that fosters the wholesome development of the pre-schoolers in a variety of early childhood settings. High School



students work with these youngsters learning first hand the various theories and practices of child development.

Cosmetology is a program that provides skill in a variety of beauty services, such as hair, scalp, skin and nails. The program prepares the student for the State License in hairdressing. The clinic is open to the public during the school year.

The Culinary Arts shop continues to attract many local patrons to their student run restaurant (Gerry's Place) and bake shop. Many senior citizen groups from the community visit Tri-County to sample the delicious meals that are prepared by the high school students.

Desktop Publishing instructs students in the use of the latest software applications utilized in the Graphic Design Industry. Students create and execute various visuals used in advertising such as: book, package, newsletter and promotional design.

Electronics Technology prepares the student for entry level positions in the electronics, computer technology. This area of study is concerned with the principles of operation, design, and fabrication of various electronics hardware. Students who complete the program will possess basic skills in DC, AC, digital, solid state, CAD, and logical troubleshooting techniques. Upon graduation, students will be qualified for various positions such as electronics assembler, electronics technician, test technician, computer and engineering assistant.

Market/Computer Information Systems includes banking, retailing and computer skills for students who have selected this vocational program. Students master skills in computerized accounting, data base management, word processing and spreadsheet analysis. Students learn on up-to-date software such as Microsoft Office 97 and Lotus Smart/Suite.

The Medical Careers program continues to grow and is now currently affiliated with three area nursing homes (Medfield, Franklin, and Wrentham) where students can apply skills on patient care and recreational activities.

The Plumbing and Electrical programs allow students to acquire technical skills while accruing state-mandated hours in both practical and theory applications. Once completed, these students will be prepared to take the state journeyman examination in their respective trade areas.

The Heating, Ventilating and Air Conditioning program provides students with proper instruction relative to the recovery and recycling of refrigerants. EPA government regulations require that HVAC standards remain at the cutting edge of technology.



The Carpentry program allows students to become familiar with both rough and finish construction. As students complete this program, they are well on their way to securing construction supervisor licenses.

Our Construction program has been very busy during this year with the building of a Senior Center in the Town of Wrentham.

### CONTINUING EDUCATION

The Continuing Education Programs offers an Adult Cosmetology program during the day. This is a separate program that provides 1000 hours of instruction. The program runs from September to May and follows the high school calendar. Registration for this program takes place at the end of May each year. The Evening School Division has enrolled approximately 600 students for the 1996-97 school year. Registration for the Evening Division takes place in September for the Fall Semester and in January for the Winter Session. New programs for the 97-98 school year include Parenting Your Young Child, International Cooking, Baking (Breads) and Esthetics.

### ATHLETICS

The Athletic Program had a very successful year with strong performances by all the teams. The Fall Season saw the Soccer Team make it to the 2nd round of the state tournament, while the Cross Country Team finished 2nd in the league. Football and Volleyball had fine performances with all teams being well represented on All-Star Teams.

The Winter Season had five basketball teams filling the gym with the Boy's Varsity Team competing in the State Tournament. The Wrestling Team had several athletes compete in the All State Wrestling Tournament. The Cheerleading Squad continued to cheer on all the teams and performed well at several competitions.

The Spring Season had two teams play in the State Tournament, as Baseball and Softball both finished in the top of their division. Track & Field had some great performances by the team and individuals.

Intramurals continues to grow with Floor Hockey, Weightlifting, Basketball and Golf.

### STUDENT ACTIVITIES

The Vocational Industrial Clubs of America (VICA) is of continued interest to students with great success at the local, state and national competitions. In the area of fund-raising, VICA once again will be sponsoring numerous events, including a Breakfast with Santa and Breakfast with the Easter Bunny.

The Distributive Education Clubs of America attended the North Atlantic Regional Conference. At this conference students had an opportunity to meet other students from the Northeast and participate in various seminars and workshops.

The National Honor Society sponsors and promotes many of the school's community service activities, both on and off campus. This group coordinated and hosted National Student Leadership Week events, as well as the school-wide Honors Night ceremonies in June.

### SUMMARY

As we continue to provide for the educational needs of our students, we wish to thank the District residents for their support and cooperation. We intend to maintain in the future the high educational standard that has earned Tri-County that support in the past.

Alan Lovely, Chairman  
Karl D. Lord, Medfield



Town Accountant Georgia Colivas and her Assistant June Doucette

## VETERANS' SERVICES

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my Annual Report for the fiscal year 1997.

Services and assistance rendered Medfield Veterans and their dependents is authorized by the Commissioner of Veterans' Services. The Commonwealth reimburses the town seventy-five percent of the benefits extended. Effective this year, the legislature increased the Veterans benefits by seven percent, increased the Gold Star Parents to \$750 payable July 1 and December 1, and increased the exemption to Veterans with a minimum of 10% disability to \$250.

This assistance includes clothing, food, fuel, housing, and medical expenses for Veterans and their families.

Veterans' services include helping the veteran with pension assistance, benefits when needed, hospitalization, information or education, social security and burial allowance. Please feel free to contact me at the Town Hall if you need assistance, forms, or have any questions.

As the Veterans' Director, I have compiled a list of almost 300 names for the Vietnam Memorial. So far I have verified a little over 150 Vietnam Veterans that served during the years Dec. 22, 1961 through May 7, 1975. We need your help in getting the remaining Veterans DD 214s and information such as, social security number, branch of service, the day of entry, and the day of discharge, the address lived at when the veteran joined and the current address.

In my capacity as the Veterans' Director, I serve on the Committee to Study Memorials. We are in the second phase at Baxter Veterans' Park at the intersection of Rt. 109 and Rt. 27. The benches and lamps are in place. The Korean and Vietnam Memorials will be placed on a circular granite base around the flag pole with the inner park walk ways coming in diagonally. An Honor walk way from the WWII Memorial to the Flag pole will be paved with donated bricks engraved with family names or names of veterans to be remembered.

I would like to take this opportunity to thank the Town Hall Staff for their help and support throughout this past year.

Respectfully submitted,

Clifford G. Doucette  
VETERANS' AGENT

**MEDFIELD PUBLIC SCHOOLS**

**REPORT**

**FOR THE YEAR ENDING**

**DECEMBER 31, 1997**



# REPORT OF THE SCHOOL COMMITTEE

To the Superintendent of Schools:

We are pleased that Medfield continues to be a highly desirable community in which to live. We provide a high quality and nurturing school system in which students grow to become respectful and responsible young adults who are high achievers and well rounded citizens. Ninety-seven percent of our graduates go on to college and attend some of the best schools in our nation; however, success is not without cost. Medfield's school population continues to grow at a rate of 4+%. This growth increase continues to tax our budget in the form of many needs; particularly more for teachers, equipment and supplies, textbooks, space and maintenance. Additionally, the State Education Reform Act of 1993 has imposed curriculum frameworks guidelines which require that we make changes in some of our course offerings. Statewide mandated student and school assessment testing of all students in grades 4, 8 and 10 will begin in 1998 and compel us to restructure some of our curriculum and update textbooks and materials. We are fortunate to have a strong administrative leader, Superintendent Christopher Martes, who is knowledgeable and proactive in meeting the demands of Education Reform and our growing community.

Beginning in January 1997, the School Committee discussed the FY98 budget needs, the Technology Bond Bill, class size, transportation and the State Aid formula. Medfield received far less in State Aid than other comparable communities. A World Language presentation was given by Dr. Cave, with an update on our Spanish and French student exchange programs. A wellness course outline was presented. Both physical education and health courses would be removed and replaced with two years of wellness for freshmen and sophomores in the high school. This change was due to a change in graduation requirements by the State Board of Education. Kim Cave, fourth grade teacher, received The Education Cooperative Art of Teaching Award. An Internet Acceptable Use Policy was adopted by the School Committee.

Judy White-Orlando became our new Food Service Director in February. The Cafeteria Personnel Contract was ratified. Mr. Richard Pearson gave a presentation of our school music program.

The League of Women Voters presented their proposal for a change in the way the legislature distributes funding for education to cities and towns. A generous donation for technology was made by the Carruth Capital Corporation.

Net Day, a statewide initiative to encourage community volunteers to wire the schools for technology was held at Blake Middle School on April 5. Twenty-five volunteers pulled wire for six classrooms, then connected on-line to the State Department of Education to become an official participant of Net Day.

The school committee agreed to review and update the School Committee Policy book. The Curriculum Strategic Plan was presented including a review of mathematics, science, English/language arts, health education and the arts. The Strategic Plan tracks the State Frameworks. Dr. Martes presented the Medfield Public Schools Technology plan. A transfer from the Reserve Fund was made by the Warrant Committee for immediate short term repair and designer selection for the Wheelock Elementary and Blake Middle School roofs.

School Improvement Plans were developed by each school site counsel and presented to the committee. All plans were approved by the committee on the condition that space and funding was available. A deficit in the special education budget was discussed and a request to transfer funds from the reserve fund was made to offset the deficit. The Superintendent's evaluation was presented and it was noted that he had a very successful second year in meeting all of his goals. Our Odyssey of the Mind teams went to the world championship competition. Margaret Mongiello was appointed the new principal of the Thomas A. Blake Middle School. I want to express a note of thanks to Matthew Lahaie, student representative to the School Committee for the past year.

The committee ratified a new three year contract for our teachers in July. The Laptop Computer Program was introduced as a cost-sharing effort between the teachers and the school. Fayre Stephenson announced her resignation from the School Committee, effective August 1 and Steven Kramer was appointed a month later to take her place. Thank you to Fayre for her work on the committee. During the summer Wheelock and Blake Middle School roofs received temporary repairs and the Dale Street School interior was painted.

The Superintendent's goals for the 1997-98 school year were discussed and agreed upon. They include working with principals and teachers during the school year in preparation for the first administration of the Massachusetts Comprehensive Assessment System tests (MCAS) in May 1998, prekindergarten to grade five organization and budget development. Additional goals for consideration to carry over from the 1996-97 school year are technology, teacher evaluation and Business and College/University Partnerships. The Medfield/Millis Community Partnership for Children received funding of \$106,000 from the State Department of Education for tuition assistance for working families of young children. Ms. Linda Lola left our system to become a principal of a middle school in Marshfield. Tom Cowell, athletic director for the past twelve years resigned that position and continues to teach at the Wheelock School. Thank you, Linda and Tom, for many years of dedicated service.

School opened in the fall with a total of 2498 students as of October 1, 1997. Julia McElroy joined the committee as our student representative. The school committee adopted a policy for the handling of Student Activity Accounts as recommended by the

Massachusetts Association of School Business Officials. SAT results for the graduating class of 1997 were significantly higher than the National and State averages and our tenth grade students earned the third highest score in the Commonwealth on the Iowa Test of Educational Development.

New England Patriots' quarterback, Drew Bledsoe and Coach Pete Carroll attended a fund raising event at the high school on September 24, 1997. The greatest catch of the year was made by twelve year old Peter Harrington as he bolted from his seat when his number was called for the prized Bledsoe autographed football. As he approached the podium, Drew reared back and hurled it across the gym. Harrington pulled it in like a professional. This fund raiser garnered enough funds to sod the football, soccer and baseball fields. Thank you to Drew Bledsoe and Pete Carroll for supporting the Medfield Public Schools.

Net Day was held October 25<sup>th</sup> and the wiring for Blake Middle School was completed. An anonymous benefactor is working with our school system to achieve full wiring for technology in all of our buildings. Our goal is to have every school building wired by June of 1998. Thank you to Richard Guilmette and his employer, Digital Equipment Company, who have provided the school system with very low cost computer systems.

The committee discussed a five year plan developed by David Proule for maintenance projects, equipment and capital projects. The FY99 budget discussions have become much more extensive and the need for an override is essential if we are to maintain our existing programs. Reasonable class size has always been a priority in our system and well trained teachers and support staff have played an integral role. I wish to thank all of the parents, citizens and community groups who have volunteered their time and talents this past year. The children of our community are the true beneficiaries of your highly creative and generous efforts.

I want to recognize my colleagues on the school committee: Mark Wilson, William Tosches, Carolyn Casey and Steven Kramer for their dedication and energy. It has been a privilege and a pleasure for me to serve the Medfield Public Schools and the citizens of Medfield as your chairperson.

Respectfully submitted,

Sharon Suppes Semeraro  
Chairperson



# MEDFIELD PUBLIC SCHOOLS

## Enrollment Figures

1996-1997

These enrollment figures are as of October 1, 1996:

### Memorial School

Kindergarten:	220
Grade 1:	233

### Ralph Wheelock School

Grade 2:	255
Grade 3:	207

### Dale Street School

Grade 4:	249
Grade 5:	203

### Thomas A. Blake Middle School

Grade 6:	182
Grade 7:	175
Grade 8:	163

### Amos Clark Kingsbury High School

Grade 9:	143
Grade 10:	120
Grade 11:	116
Grade 12:	133

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TOTAL: 2401



# REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of Medfield:

It is with a great deal of pleasure that I submit this report at the end of 1997. This has been an exceptional year for the Medfield Public Schools in many ways. We have embraced a number of initiatives that have allowed us to move the school system forward. I will offer an update in each area.

As the curriculum driven strategic planning process finished in May 1997 with a "state of the curriculum" report to the School Committee, we are now much clearer about our mission, vision, and core values. This work coincides with the new Massachusetts Comprehensive Assessment System (MCAS), a test that all of our fourth grade, eighth grade, and tenth grade students will take for the first time in May 1998. Students will be tested in mathematics, science/technology, and English/language arts according to the Massachusetts Curriculum Frameworks that have been adopted by the Board of Education. Progress has been made in aligning our curriculum to these frameworks. This initiative will continue to be a priority for the next few years.

The Medfield Public Schools have made significant progress in wiring our classrooms and schools to take advantage of the power of technology. Through the generous donation of a benefactor in Medfield, it is expected that all classrooms will be connected by the end of the current school year. When that is accomplished, students and staff will be able to communicate using e-mail, utilize the Internet for research and learning, enhance video presentations, and share data around the world. This generous donation will save the school system over \$250,000. In addition, a Technology Plan was completed and submitted for approval to the Department of Education last May. Approval of this plan has allowed the school system to access \$70,100 from the Technology Bond Bill. Purchases of computer hardware, software, network hubs, and professional development have allowed the school system to continue to make great progress in this important area. An accomplishment very worthy of note is that the Dale Street School was designated as a Technology Lighthouse School when a grant that they wrote last spring to utilize the library/media center through the Big Six Information Skills Program won in a competitive grant process. Along with the \$21,000 awarded in the grant, the school is now a model site for this program throughout Massachusetts. Training has begun for the entire school system.

Another important area of study has been the pre-kindergarten through grade five organization. As the school system continues to grow, needs regarding classroom space, other instructional areas, the number of grade levels at each school, transportation, and projections for the future are being researched. A committee comprised of parents,

teachers, school administrators, site council members, and community members formed in October. The results of the study will be discussed at a School Committee meeting before the end of the present school year.

As always, growth and finance issues have continued to dominate many discussions. We continue to analyze expenditures in each area and to develop a responsible budget to meet the needs of our expanding student population. The student growth is now moving into the middle school and high school and will continue for the next six years. We will articulate those needs as we move forward in the budget development process.

We also continue to improve on the goals that have been set in years past. The new teacher evaluation system, now in its second year, has allowed us to set goals with each teacher, observe lessons, offer feedback, and judge performance. Improvements will continue as teachers and administrators gain a greater understanding of the entire process. In addition, we are working to develop more partnerships with businesses and colleges/universities. Donations from local businesses and foundations began a noteworthy program to cost share laptop computers for some of our high school teachers. We are exploring other partnerships in teacher education, resource management, and career development.

In closing, once again, I extend my sincere appreciation to the teachers, support staff, administrators, school committee members, parents, and community members for their outstanding efforts on behalf of the students of the Medfield Public Schools. Although we face important challenges in the years ahead, I am confident that the community will work together. The high esteem in which public education is held in Medfield is very evident. As we continue to improve our outstanding school system, your support is most appreciated.

Respectfully submitted,

Christopher H. Martes, Ph.D.  
Superintendent of Schools

# **MEDFIELD PUBLIC SCHOOLS**

## **STAFF DIRECTORY**

### **CENTRAL OFFICE**

Martes, Christopher, BS, MEd, PhD

Proule, David, AS, BS, MEd

Leader, Kathleen

Bennotti, Beverly

Floser, Anna

Hirtle, Patricia

Kavanaugh, Mary

Sullivan, Colleen

Superintendent of Schools

Dir/Finance & Operations

Administrative Assistant to Superintendent

Secretary to the Superintendent

Secretary to Dir/Finance & Operations

Accounts Payable/Bookkeeper

Payroll Officer

Mail Transfer

# MEDFIELD HIGH SCHOOL

Name	Position	Education	Medfield Appointment
Maguire, Robert	Principal	BA,MA,Worcester State College	1991
Gibbs, David	Dn. of Students/ Wellness	BS, Springfield College MEd, Cambridge College	1970
Noble, Judith	Dean of Aca- demics/ Chemistry	BS, University of NH MEd, Worcester State College	1974
Miner, Marty	Secretary		1985
Davidson, Sandy	Secretary		1988
Henry, Mary	Secretary		1997
Allen, Elaine	English	BA, Emmanuel College MEd, Lesley College	1980
Azer, Allen	English	BA, Northeastern University MEd, Boston University	1971
Barton, James	Social Studies	AB, Merrimack College MA, University of Massachusetts	1964
Bernier, Rita	Art	BA,BFA, Emmanuel College MEd,Lesley College	1980
Bertucci, Edward	Science	BS, University of Massachusetts MNS, Worcester Polytechnic Institute	1994
Boucher, Richard	Computer Technician		1997
Callahan, George	Mathematics	BS, Boston College MALS, Wesleyan University	1964
Cave, Michael	Foreign Lang.	BA, Southern Connecticut State MA,PhD, University of Connecticut MEd, Harvard	1992
Connolly, Helen	English/Rdng.	BS, University of Maine Masters, Framingham State	1968
Connolly, Richard	English	BA, Boston State College	1970
Coppola, Judy	Science	AB, Our Lady of the Elms College MEd, Lesley College	1977
Cowell, Susan	Wellness	BS, Springfield College	1984
Cuoco, John	Mathematics	BS, Boston College MEd, Northeastern University	1958
Davis, Thea	Social Studies	BA, University of New Hampshire MSEd, University of Pennsylvania	1997
DeSorgher, Richard	Social Studies	BA, University of Mass/Amherst MA, University of Mass/Boston	1976
Doherty, Candice	Foreign Lang.	BA, University of Wisconsin	1997
Dugan, Ellen	English	BA, Mt. St. Mary College	1987
Gibbons, Colleen	Wellness	BS, Bridgewater State College	1997
Gubellini, Barbara	Science	BA, Wheaton College MEd, Cambridge College	1986
Hafner, Jacqueline	Mathematics	BS, Boston University MS, Suffolk University	1997
Hagins, Whitney	Science	BA, MA, Mt. Holyoke College MAT, Duke University	1981



Hardy, Adele	Consumer & Family Science	BS, Framingham State College	1981
Irwin, Ross	Mathematics	BEd, Leeds University, England	1992
Johnson, Judy	Foreign Lang.	BA, Williams College	1996
		MAT, University of Massachusetts	
Joseph, Vincent	Social Studies	BA, University of Bridgeport	1990
		MS, Fitchburg State College	
Joyce, Maura	Foreign Lang.	BA, Middlebury College	1993
		MEd, University of Massachusetts	
Karnakis, Victoria	Library Assistant		1992
Kinch, Terry	Science Tech/ Computers	BS, SUNY at Brockport	1994
Kirby, Jon	Wellness	BS, University of Bridgeport	1977
		MS, Cambridge College	
Kraemer, Michael	Mathematics/ Computer	BA, College of the Holy Cross	1993
		MAT, Bridgewater State College	
Kryzanek, Carol	Science	BA, Bridgewater State College	1988
		MA, University of Massachusetts	
Lee, Christine	Social Studies	BA, University of Massachusetts	1997
Lofblad, Kristin	Writing	BA, Connecticut College	1997
		MFA, Emerson College	
		MEd, Harvard Graduate School of Ed.	
Malitsky, Joshua	English/Rdng.	BA, University of Wisconsin	1996
McDermott, Janet	English	BA, Regis College	1971
		MAT, Boston College	
Nickerson, Mark	Social Studies	BA, Gettysburg College	1995
		Masters, Framingham State College	
Pearson, Richard	Music	BME, Ohio State University	1993
Perham, Ann	Librarian	BA, Hartwick College	1997
		MEd, Boston State	
Pratt, Suzanne	Science	BS, University of Massachusetts	1971
		MS, Central Connecticut State College	
Rennick, James	Business	BS, Bryant College	1970
		MEd, Northeastern University	
Rossmann, Rochelle	Mathematics	BA, University of Connecticut	1997
Sabra, Ann Marie	English	BA, Worcester State College	1995
Santoro, Robert	Foreign Lang.	BA, Marietta College	1970
		MA, Indiana University	
Scharak, Robin	Foreign Lang.	BA, SUNY at Buffalo	1969
		MA, Boston University	
Shapiro, Richard	Science	BS, Worcester Polytechnic Institute	1981
		MS, Northeastern University	
Shea, Bernard	Social Studies	BA, Boston College	1966
		MA, University of Massachusetts	
Slyne, Marguerite	Mathematics	AB, Emmanuel College	1967
		MS, University of Notre Dame	
Spencer, Ann	Mathematics	BA, Florida State University	1976
		MEd, Lesley College	
Stevens, Nicholas	Wellness	BS, Springfield College	1995
Stockbridge, Gary	Social Studies	BA, Framingham State	1970
		MEd, Cambridge College	

Tobiasson, Susan	Art	AA, Lasell College BA, Southern Connecticut State University	1989
White, Robert	Acting Director, Curric.&Tech.	BA, MEd, Northeastern University DEd, Boston College	1987
Woods, Jane	Mathematics	BA, MAT Bridgewater State College	1996

## THOMAS A. BLAKE MIDDLE SCHOOL

Name	Position	Education	Medfield Appointment
Mongiello, Margaret	Principal	BS,MA, Bowling Green State U.	1997
Hodne, Gordon	Dean of Students, Reading	BA, Barrington College MEd., University of Mass/Boston	1966
Brown, Jo-Anne	Secretary		1994
Cianfrocca, Carol	Secretary		1993
Ammon, Robert	Science	BS,MEd, East Stroudsburg State	1967
Ayers, Sandra	Reading/English	BS, MEd, Boston State College	1995
Bastianelli, Melissa	Foreign Language	BA, Boston College	1997
Beltran, Maria	Foreign Language	BS, Central University of Ecuador	1997
Bernstein, Allison	Librarian	BA, SUNY, Albany MAT, MSLS, Simmons College	1996
Cohen, Wendy	Science	BS, Simmons College	1988
Costa, Karen	Health,PE,Family Consumer Science Content Specialist	BS,MEd, Bridgewater State	1987
Craig, Kathleen	Mathematics	BA, Webster College Masters, Cambridge College	1981
Dalpe, Cynthia	Foreign Language	BA, Worcester State College MA, Cambridge College	1985
Dawson, Sarah	Science	BA, Ohio Wesleyan University MA, University of Colorado	1997
Demeritt, Deborah	Science	BS, University of Connecticut Masters, Cambridge College	1974
Deveno, Nancy	Art	BSA, Mass. College of Art	1993
Fahey, Loretta	Health Education	BS, University of Maine	1981
Farroba, Joseph	Health/PE	BS, Boston State College MEd, Cambridge College	1978
Fitzpatrick, Janet	Mathematics	BS, State College at Boston	1964
Friel, Kathleen	Computer Lab Super- visor		1995
Gross, Roseanne	Science/Rdng	BA, College of Our Lady of the Elms MA, Regis College CAGS, Bridgewater State College	1970
Hoffman, Janice	English	BA, Emmanuel College University of Madrid, Spain	1973
Horgan, Mary Susan	Art	BS, Moore College of Art & Design MA, Cambridge College	1975

Ingram, Maryjean	Guidance/Health Paraprofessional		1995
Jalkut, Maryann	Reading	BS, Framingham State College	1987
Kee, Dianne	Mathematics	BS, William Smith College Masters, University of Buffalo	1995
Krause, Dorothy	Social Studies	BA, Framingham State College	1993
Lombardi, Patricia	Mathematics	BA, St. Mary's College MS, University of Notre Dame	1994
McCarthy, Elaine	Social Studies	BA, University of Massachusetts MA, Economics, Northeastern MAEd, MA (Mod.Spec.Needs), Eastern Nazarene College	1994
McConnell, Ellen	English	BA, Marymount College MA, Northeastern University	1992
McDonald, Rose Ann	Foreign Language	BA, Emmanuel College MA, Boston College	1968
McHugh, Joseph	Social Studies	BS, Boston University MEd, State College at Boston	1965
McNamara, Deborah	Talent Development		1995
Miller, Martha	English/Reading	BA, State College at Framingham MEd, State College at Boston	1988
Nelson, Carol	English	BA, University of Massachusetts MA, Boston College	1978
O'Neil, Joyce	Physical Education	BS, University of Wisconsin	1988
Perrier, Craig	Social Studies	BA, Clark University	1997
Russo, Ann	Reading	BA, MEd, Boston College	1996
Stameris, Philip	Mathematics	BS, University of Massachusetts MSMFGE, Boston University MAT, Simmons College	1997
Stranding, Nancy	Library Assistant		1992
Steinkeler, Susan	Foreign Language(LOA)	BA, Tufts University MEd, Harvard University	1988
Tasker, Geraldine	Social Studies	BA, Our Lady of the Elms College MEd, Lesley College	1986
Tremblay, Ann Maire	Music	BM, Marywood College	1995
Walker, Doris	English	BA, University of Maine MAT, Bridgewater State College	1987
Zaia, Diane	Science	AS, Westbrook College BS, Northeastern University MS, University of Rhode Island	1995

# DALE STREET SCHOOL

Name	Position	Education	Medfield Appointment
DeYoung, Richard	Principal	BA, Merrimack College MEd, Suffolk University	1995
Cooley, Pauline	Secretary		1981
Englehardt, Nancy	Secretary		1997
Baldwin, Miriam	Grade 5	BS, Kutztown State Teachers' College	1976
Belmont, Katherine	Grade 4	BS, Framingham State College	1971
Berges, Elizabeth	Grade 4	BA, Mt. Holyoke College	1995
Brown, Ellen	Music	Bach, Music, Boston University	1982
Carey, Pauline	PE/Health	BS, Springfield College MEd, Cambridge College	1991
Cauldwell, Mary	Reading	BS, Bridgewater State College MEd, Framingham State College	1974
Cave, Kim	Grade 4	BS, Framingham State College MS, University of New England	1987
Crable, Heidi	Grade 5	BS, University of Maine	1994
Croak, Anne	Librarian	BA, Stonehill College MA, Simmons College MA, Wheelock College	1977
D'Ambrosia, Elizabeth	Grade 4	BA, Providence College MEd, Lesley College	1992
Delaney, Christine	Technology Assistant		1990
Douglas, Michael	Grade 4	BS, Stonehill College MEd, Bridgewater State College	1995
Driscoll, Joan	Lunchroom Assistant		1997
Harrington, Lauren	Grade 4	BA, Notre Dame College	1967
Harris, Elizabeth	Lunchroom Assistant		1997
Kirby, Joia	Grade 4	BA, Trinity College MEd, Lesley College	1996
Kristof, Ann	Grade 4	BS, Framingham State College	1974
Mason, Michael	Grade 5	BS, Northeastern University MEd, Bridgewater State University	1989
McKechnie, Claire	Grade 5	BA, Boston College MEd, Cambridge College	1977
Moon, Martha	Library Assistant		1992
Murray, Lauren	Grade 5	BA, Clark University MAT, Simmons College	1996
Nelson, Laura	Grade 5	BA, University of Massachusetts MEd, Cambridge College	1972
O'Brien, Teri	Grade 5	BA, National College of Education	1984
Olsen, Douglas	Music	BA, University of Massachusetts	1994
Olson, Janice	Grade 5	BS, Boston State College	1973
Pendleton, Anne	Reading	BS, University of Southern Maine MEd, University of Lowell	1995



Pope, William	Physical Education	Associate, Dean College BS, Springfield College	1997
Sager, Bethany	Grade 4	BA, Mount Holyoke College	1996
Touhey, Kathryn	Grade 5	BA, University of New Hampshire MEd, Cambridge College	1968
White, Joseph	Grade 5	AS,BS, Northeastern University MEd, University of Massachusetts	1992
Woodman, Susan	Grade 5	BA, Boston University	1992

## RALPH WHELOCK SCHOOL

Name	Position	Education	Medfield Appointment
Whitten, Susan	Principal	BA, Mount Holyoke College MEd, Boston College	1992
Naughton, Karen	Secretary		1985
Hicks, Donna	Secretary		1989
Aaronson, Debra	Grade 3	BA, MEd, University of New Hampshire	1996
Allyn, Cynthia	Grade 2	BS,MS, Lesley College CAS, Harvard Graduate School	1970
Brodeur, Kathleen	Grade 3(LOA)	BS, Keene State College MEd, Lesley College	1987
Busconi, Elizabeth	Grade 2	AB, Boston University MEd, Framingham State College	1984
Carey, Ann	Grade 2	BS, Framingham State College	1971
Centore, Gwenneth	Teacher Assistant		1997
Counihan, Mary	Teacher Assistant/Lunchroom Assistant		1997
Cowell, Thomas	Physical Education	BA, University of Texas	1970
Crandall, Jane	Grade 2	BS, Castleton State College MS, Indiana University	1979
Detweiler, Abigail	Grade 3	BA, Wellesley College MAT, Simmons College	1996
Dunlea, Cheryl	Grade 3	BA, Boston College	1986
Evenson, Sandra	Grade 2	AA, Vermont College BS, Kent State University MEd, Antioch College	1970
Featherman, Nancy	Grade 2	BA, University of Massachusetts MEd, Lesley College	1972
Frewald, Dorothy	Library Assistant		1993
Gardella, Jana	Reading	BSE, Westfield State College	1992
Guthrie, Kristen	Grade 3	BA, University of Vermont MEd, Boston University	1997
Hall, Rachel	Grade 3	BS, North Adams State College M,SpecEd, Framingham State College	1997

Interrante, Janice	Grade 3	BA, Marywood University	1986
Kuehl, James	Grade 3	Bachelors, University of Arizona	1997
Larsen, Cynthia	Grade 3	BS, Springfield College	1970
		MEd, Lesley College	
Martin, Andrea	Technology Assistant		1992
McCabe, Karen	Health	BS, Purdue University	1996
		MEd, Bridgewater State University	
Meaney, Donna	Technology Assistant		1993
Middleton, Carol	Grade 3	BA, Gettysburg College	1985
		MEd, Lesley College	
Moriarty, Carolyn	Grade 3(LOA)	BS, University of Rhode Island	1991
Morris, Regina	Grade 2	BS, MEd, Framingham State	1976
Murphy, Dorothy	Music	BA, Marymount College	1978
		MEd, Lesley College	
Parker, Susan	Art	BS, Skidmore College	1978
		MEd, Lesley College	
Pope, Susan	Library	BA, University of Vermont	1979
		MLS, University of Illinois	
Scobbo, Mary	Teacher Assistant		1996
Sheehan, Nicole	Grade 3	BS, Bridgewater State College	1994
		MSEd, Wheelock College	
Slason, Michael	Physical Education	BS, New Mexico Highlands Univ.	1986
Tascione, MaryAnn	Grade 2	AB, Emmanuel College	1966
		MEd, Boston State College	
Tiernan, Ann	Grade 2	BA, University of Massachusetts	1993
Troob, Cynthia	Grade 2	AA, Newton Junior College	1969
		BS, Boston University	
		MEd, Antioch College	
Wadsworth, Margaret	Grade 2	BA, Washington College	1996
		MAT, Simmons College	
Watson, Erin	Grade 3	BA, University of New Hampshire	1995
		MEd, Lesley College	

# MEMORIAL SCHOOL

Name	Position	Education	Medfield Appointment
Safran, Janice	Principal	BA, American University MEd, Boston College	1994
Driscoll, Marcia	Secretary		1989
Bianchi, Michelle	Grade 1	BS, University of Maine MEd, Lesley College	1970
Bond, Sharon	Teacher Assistant		1997
Bryant, Sarah	Kindergarten	BA, Dartmouth College MEd, Lesley College	1996
Colantoni, Juliana	Grade 1	BS, Wheelock College	1991
DiMarzo, Barbara	Grade 1	BS, Boston State College MA, Lesley College	1990
Gatti, Rosemary	Teacher Assistant		1986
Gordon, Emily	Grade 1	BA, Bryn Mawr College MAT, Simmons College	1997
Grace, Herbert	Physical Education	BS, Keene State College MEd, Cambridge College	1992
Grace, Paula	Kindergarten	BS, Westfield State College MEd, Lesley College	1989
Graham, Karen	Physical Education	BS, Boston University	1989
Green, Susan	Kindergarten	BA, University of Massachusetts	1991
Guilmette, Gail	Kindergarten	BA, Our Lady of the Elms College	1988
Imbrogna, Ann	Kindergarten	BS, North Adams State College M,SpecEd, Bridgewater State College	1991
Kinsman, Mary	Teacher Assistant		1980
Lenza, Kathryn	Music	Bach,Music, University of Mass.	1995
Mason, Rebecca	Grade 1(LOA)	BS, Framingham State College	1992
Matson, Kathryn	Technology Assistant		1997
Minkle, Corine	Grade 1	AA, Mt. Ida College BS, Framingham State College	1990
Nicholson, Margaret	Grade 1	BA, Newton College of the Sacred Heart MEd, Lesley College	1978
Nickerson, Jeninne	Teacher Assistant		1994
O'Donnell, Ruth	Teacher Assistant		1991
Orsogna-Muir, Constance	Teacher Assistant		1993
Paget, Christine	Grade 1	BS, Framingham State College MEd, Lesley College	1990
Pendergast, Marie	Teacher Assistant		1997
Pollock, Allison	Grade 1	BA, University of Vermont MEd, Lesley College	1992
Shay, Theresa	Grade 1	BS, Bridgewater State College MEd, Lesley College	1972

Shiff, Mary	Art	BFA, Mass. College of Art University of Florida	1997
Singer, Laura	Reading	BS, St. Bonaventure University MA, University of Bridgeport	1996
Stoll, Tracey	Kindergarten	BA, Ithaca College MEd, Lesley College	1997
Trasher, Andrea	Grade 1	BBA, Northeastern University MEd, Bridgewater State College	1994
Wile, Jacqueline	Teacher Assistant		1989
Wilson, Paula	Teacher Assistant		1989



## PUPIL SERVICES

Name	Position	Education	Medfield Appointment
McArdle, Kathleen	Director	BS, Fitchburg State College MS, Simmons College MBA, Boston University	1995
Murphy, Anna Marie	Secretary		1997
Delaney, Linda	Secretary		1997
Giessler, Jane	Secretary		1988
Baine, Carol	Psychologist	BA, University of Pittsburgh MEd, Boston University CAGS, Boston State College	1972
Banas, Debbie	Integrated Preschool	BA, University of Kentucky MA, University of Tennessee	1996
Braun, Marianne	Speech/Language	BA, Univ. of Stockholm, Sweden MS, University of Rhode Island	1980
Brodie, Melissa	Guidance	BA, Princeton University MA, Boston College	1994
Brown, Judith	Teacher Assistant		1992
Cardell, Lois	Nurse	BSN, University of Michigan	1980
Chen, Joy	Occupational Therapist	BA, Oberlin College MS, Boston University	1994
Curran, Kathleen	Teacher Assistant		1994
Dolan, Connie	Teacher Assistant		1989
Donovan, Patricia	Learning Specialist	BA, Curry College MA, University of Massachusetts	1996
Frauenberger, Gretchen	School Physician		
Golden, Susan	Psychologist	BA, Regis College MEd, CAGS, University of Massachusetts	1994
Gordon, Beverly	Learning Specialist	BA, State University College MSEd, The College of St. Rose	1993
Green, Betty	Psychologist	BA, Washington University MA, Boston University MEd, CAGS, University of Massachusetts	1997
Guglietta, Maureen	Teacher Assistant		1987
Kashalena, Nancy	Nurse	RN, Beth Israel Hospital	1969
Kevins, Edward	Learning Specialist	BA, MS, Fordham University	1997
Kline, Paula	Teacher Assistant		1995
Lavelle, Patricia	Speech & Language	BA, Marywood College MEd, Northeastern University	1994
Lawless, Paula	Teacher Assistant		1997
Lynch, Robert	Guidance	BS, Salem State College MSEd, Boston State College	1970
Mahoney, Mary	Learning Specialist	BS, Wheelock College MEd, Cambridge College	1995

McGonigle, Lisa	Teacher Assistant		1996
Mello, Felicia	Teacher Assistant		1989
Miller, Timothy	Inclusion Paraprofessional		1997
Miranda, Heather	Teacher Assistant		1997
Morawski, David	Teacher Assistant		1997
Naughton, Carol	Teacher Assistant(LOA)		1989
Nelson, Patricia	Teacher Assistant		1997
Nickerson, Alexandria	Teacher Assistant		1976
Nilson, Holly	Speech & Language	BA, University of Massachusetts MA, Washington State University	1987
Patch, Mary	Nurse	BSN, University of Wisconsin	1995
Preikszas, Mary	Teacher Assistant		1996
Pugatch, Diane	Learning Specialist	BS, Boston University MSEd, Lesley College	1995
Robinson, Judith	Learning Specialist	AB, Boston University Masters, Newton College of the Sacred Heart	1988
Salka, Martin	Guidance	AB, St. John's Seminary College MEd, Boston College	1966
Salka, Nancy	Psychologist	BS, Lesley College MEd, Boston College	1982
Scheld, Nancy	Teacher Assistant		1997
Seiler-Moon, Jill	Occupational Therapist Assistant		1996
Siegle, Donna	Learning Specialist	BA, Northeastern University MSEd, Bridgewater State College	1995
Sockol, Dawn	Case Manager	BA,MEd, Michigan State Univ. CAGS, Rhode Island College	1985
Sullivan, Barbara	Teacher Assistant		1995
Sullivan, Virginia	Learning Specialist	BS,MA, Boston State College	1975
Tarulli, Nancy	Speech & Language	BS,MA, Kent State University	1995
Thompson, Kathleen	Nurse	BS, Salem State College MS, Boston College	1997
Typadis, Angela	Integrated Preschool	BA, Stonehill College MEd, Bridgewater State College	1989
Ulrich, Laurette	Teacher Assistant		1997
Walunas, Kathryn	Learning Specialist	BA, Boston College	1991
West, Eileen	Teacher Assistant		1996
Wood, Joan	Nurse	RN, Boston City Hospital School of Nursing	1975
Yerardi, Derek	Teacher Assistant		1997

## FOOD SERVICES

Orlando-White, Judith  
Miller, Terry  
Briggs, Valerie  
Chandler, Julie  
Clark, Heather  
Elam, Lynn  
Evans, Sandra  
Jones, Christina (Manager)  
Kennah, Anthony  
Konevich, Stephanie (Manager)  
LaPlante, Laurie (Manager)  
Leppo, Anne  
Moore, Halina (Acting Manager)  
Mullen, Joanne  
Nitishin, Joy  
Norton, Nancy  
O'Donnell, Lenora (LOA)  
Priante, Marianne (Manager)  
Stavris, Donna

Director  
Secretary  
Ralph Wheelock School  
Memorial School  
High School  
Ralph Wheelock School  
Blake Middle School  
Blake Middle School  
Dale Street School  
Memorial School  
Ralph Wheelock School  
Dale Street School  
Dale Street School  
Blake Middle School  
High School  
Dale Street School  
Dale Street School  
High School  
High School

## PLANT MANAGEMENT

Fitzgerald, Robert  
Burton, Linda  
  
Currier, Richard  
Floser, Ronald  
Glassman, Barry  
Howland, George (Head)  
Johnson, Donald (Head)  
Kelly, Cathy (Head)  
Kerins, Anne  
Landry, Leon  
MacPherson, John  
Murphy, Brian  
Murphy, Thomas (Head)  
Rogers, Thomas  
Spillaine, Bernie  
Stavris, Kenneth  
Suereth, Eric (Head)  
Volpicelli, Brian  
Whiffen, Thomas  
Wicks, Arthur

Director  
Dale Street School  
Food Service Transfer  
High School  
High School  
Blake Middle School  
Memorial School  
High School  
Ralph Wheelock School  
Memorial School  
Maintenance  
Dale Street School  
High School  
Dale Street School  
Blake Middle School  
Maintenance  
Ralph Wheelock School  
Blake Middle School  
Ralph Wheelock School  
Maintenance  
Memorial School

# REPORT OF THE DIRECTOR OF FINANCE & OPERATIONS

To the Superintendent of Schools:

During the year ending December 31, 1997, the Medfield Public Schools continues to work on the upkeep of their school buildings and grounds. Over the past year, we have recognized that the buildings and grounds are in need of maintenance. Recognizing this, we have put forth an effort to upgrade and repair the buildings as we see areas that need attention. Throughout the year the building and maintenance crews have painted classrooms, offices and the outside of buildings. Tiles and rugs throughout the buildings have been replaced as needed.

The School Department has begun the process to replace the Blake Middle School and Wheelock School roofs. Both roofs were getting close to forty years old and repairs could no longer be kept up due to the many leaks developing throughout the school year. We would like to replace these roofs during the summer of 1998.

At the High School, we have begun using the athletic football/soccer field with its new sprinkler system. Sod was placed on the field last summer which allowed the students to use the field for the fall season. The High School baseball/softball field has been reconditioned and leveled for the upcoming spring season. At the Wheelock School, the School Department will bid a sprinkler system for the rear soccer fields in January 1998. This is a cooperative effort between the Town and the Medfield Youth Soccer Association, putting funds together to install the sprinkler system.

The School Department will continue to upkeep the facilities and grounds and at the same time apply for state and federal grant money to supplement the cost to the Medfield taxpayers. At this point, the state will reimburse Medfield at a rate of 63% of the cost for certain projects. The School Department has applied for a Foundation Reserve Program Grant and was awarded the Grant in the amount of \$115,000. The grant has provided extra money to Medfield in the areas of maintenance, equipment replacement, textbooks, professional development and technology. We will continue to apply for such grants. During the year, we have made efforts to reduce energy by bidding our gas contract and lowering the cost per therm. With the deregulation of gas last year, the schools have taken advantage of the lower cost of gas for ALL its schools.

Capital outlay for the schools was granted by the town for a total of \$65,000. The money was used to fund a utility truck for the maintenance staff and to purchase a handicap chair lift for the Dale Street School gym. I will continue to upgrade and put into place the requirements for the handicap accessibility for all schools (ADA Requirements). I will apply to the town's Capital Committee for the approval to contract a designer for the purpose of having an engineering firm do a study to lay out a plan to replace facilities and equipment throughout the school buildings. The engineering firm will give the town a plan of action needed to replace large building items, such as roofs, boilers, etc., over a twenty-year program. The cost can be budgeted through a town maintenance facility fund and lower the possibility of having to go out for a large costly bond.



It has been my goal to fund on-going maintenance projects for all school buildings. We will continue to replace rugs, school furniture, and paint the classrooms for each year. On-going and continuous improvement of the buildings and grounds for the Medfield schools must be a focus now and in the future.

Fiscal year 1997-98 showed an increase in the total budget of six percent (6%) (\$694,707 over last year's budget). We are now in the process of developing the 1998-99 fiscal year budget. The process of developing the budget begins in September with the input from numerous groups. Principals, parents, superintendent of schools, director of finance and operations, site councils and school committee ALL have an important part in preparing the school budget. During the process, capital outlay projects are submitted to the town officials for their consideration for all major repairs and upkeep projects for the school buildings and grounds. The school administration strives for open communication with town officials on projected deficits in the current budget, particularly in the special education accounts. This is an area of the budget that could be affected with an increase of students throughout the year and requires flexibility from the Town. The town officials realize the variability of special education and have been helpful in meeting the overages in these accounts. New funding from the state to Medfield for school finance has only been at a rate of \$75 per student per year with the Educational Reform Act and a small reimbursement for transportation costs. Clearly Medfield is one of the communities that just receives the minimum aid from the state. Knowing this, the school administration has tried to work with the state legislators and representatives to help change the educational funding formula so the town could get a larger portion of state school funds.

Enrollment is a large factor in the increase in the schools' budgets. Over the past three (3) years, Medfield has seen an increase in students at the rate of approximately 100 students per year. With this increase in students, it is a driving force in the increased need of services and staff that is required of all the schools. Again, as I did last year, I am reporting that the enrollment within the elementary grades will continue to grow. The administration and school committee will monitor and observe this increase in students in order to keep the Town informed of its progress.

The School Department transportation needs are great with the busing of more than 90% of its students. With enrollment continuing to grow at four percent (4%) or more each year, I have asked for additional buses for the 1998-99 fiscal year budget. We presently have thirteen (13) full-size buses, one (1) half-bus, and one (1) mini-bus. My request is for an additional two (2) full-size buses, one (1) mini-bus and one (1) additional kindergarten run.

The community of Medfield has high expectations for the quality of education which shows in its support for the schools. I look forward to working with the residents and town officials of Medfield in the coming year.

Respectfully submitted,

David W. Proule  
Director, Finance & Operations

# **REPORT OF THE AMOS CLARK KINGSBURY HIGH SCHOOL**

To the Superintendent of Schools:

As Principal of Medfield High School I respectfully submit our Annual Report for the school year ending December 31, 1997.

The official enrollment for the high school for the 1996-97 school year is 512 students. There were 132 students who graduated in the class of 1997. Of these, 93.3% have gone on to further their studies at post-secondary institutions of learning.

This year was marked by great achievement on the part of many students. Among its graduates, 37% were members of the National Honor Society. Matthew Lahaie and Alexis Tonti were selected as class essayists by the high school faculty and were presented with their awards at the graduation ceremony in June. A number of students were honored for academic excellence by the National Merit Scholarship Corporation. The Commended Students based on their 1996 PSAT scores were: Daniel Callahan, Jonathan Gips, Juline Holland, Michael McCabe, Kenneth Pickering, Thomas Roache, Kyle Schriver, Becky Sherwood and Timothy Standing. Emily Harrison and Lily Wang were named as Semi-Finalists in the scholarship competition. These students are in a select group of only 12,000 students nationally who will compete for approximately 6,000 scholarships to be awarded in the spring of 1998.

Over 97% of our graduating seniors took the College Board Examinations. Our SAT I and SAT II scores were well above state and local averages. We are pleased to announce that our verbal mean score was 567; our mathematics mean score was 570.

Medfield High School students not only excelled in the classroom but also were outstanding in many extracurricular activities. Over 75% of the student body participated in our interscholastic athletic programs. Many of our teams made tournament: boys basketball, girls basketball, boys tennis, girls tennis, baseball, golf, field hockey, girls soccer and volleyball. Our track teams in all seasons qualified for state level meets. The members of our relay team, Uzo Aduba, ChiChi Aduba, Kate Nelson, Ryan Shean, Kristen Lang, Karen Leong and Lauren Maffucci qualified and went to North Carolina to compete in the United States Track and Field National High School Relays.

Spring track brought home Medfield's first ever state championship. Medfield High School also earned its first Dalton Award, for Division 3, a statewide award presented to the high school in each division with the highest winning percentage.

As Principal of Medfield High School I am more than satisfied with the many achievements of the student body.



I would like to take this opportunity to thank the Medfield School Committee, the superintendent of schools, the school business manager, and the many parents and community groups for their continued support.

Respectfully submitted,

Robert C. Maguire



Graduation  
Exercises of  
Medfield  
High School



**CLASS OF 1997**

**Sunday, June 8, 1997 — 2:00 P.M.**



## PROGRAM

PROCESSIONAL.....	Medfield High School Band
	Richard Pearson, Director
NATIONAL ANTHEM.....	Megan Wood
CHORAL SELECTION.....	Senior Choral Students
OPENING REMARKS.....	Christopher Martes
	Superintendent of Schools
WELCOME.....	Matthew DeSorgher
	President, Class of 1997
HONOR ESSAYISTS.....	Matthew Lahaie
	Alexis Tonti
PRESENTATION OF CLASS GIFT.....	Andrew Kepple
	Treasurer, Class of 1997
MESSAGE TO THE CLASS OF 1997.....	Sharon Semeraro
	Chairperson, Medfield School Committee
SPECIAL GUEST SPEAKER.....	Kevin Kregel
	Astronaut/Pilot for Two Previous Space Missions; Cmdr. Of The STA-87 Mission in October, 1997

Tim Bussow Memorial Scholarship

Tim Bussow Scholarship Sponsored in part by Coca Cola

## PRESENTATION OF AWARDS AND SCHOLARSHIPS

Honor Awards.....	Robert Maguire
	Principal
Robert Flagg Memorial Scholarship.....	Mark Wilson
Regis College Presidential Scholarship	Medfield School Committee
Friends of Medfield Library Amy Fiske Memorial Award	
Union College Scholarship.....	Fayre Stephenson
NICSA/William T. Blackwell Scholarship	Medfield School Committee
University of Massachusetts/Amherst ACORN Scholarship	
The Boston Globe's Paper Route to College Awards.....	William Tosches
Medfield Women's Association Scholarship	Medfield School Committee
Providence College Presidential Scholarship.....	Carolyn Cascy
Gordon College Discipleship & Music Awards	Medfield School Committee
Medfield Ladies Spring Tennis Scholarships	
Lesley College Leadership Scholarship.....	Judith Noble
Boston University Scholarship	Dean of Academics
American Legion, Beckwith Post No. 110 Scholarship	
In Memory of Ed Duhamel	
University of Richmond Scholarship	
Potpourri Collection Scholarship.....	David Gibbs
Robert Belmont Track and Field Team Spirit Award	Dean of Students
Saint Michael's College Bay State Scholarship	
Boston Assoc. of School Administrators & Supervisors	
Benjamin Franklin Savings Bank Scholarship.....	Dorothy Steeves
Medfield Lions Club Scholarships.....	Michael Stadelman
Medfield School Boosters Awards.....	Nancy Stranding
Medfield School Spirit Awards	
Peter Kennedy Memorial Scholarship.....	Daniel Zuccarini

# MEDFIELD HIGH SCHOOL GRADUATES — CLASS OF 1997

RYAN JEROME ANGELL  
 \* MELISSA LYNN ARMSTRONG  
 \*\* PATRICK RENÉ ARNOID  
 \* ANDREA JEANNINE DALUTIS  
 ERIC WARREN BAZIGIAN  
 BRANDI KAY LYNN BEAL  
 \*\* KATHERINE DILLON BEARD  
 MEGAN LEE BENIHARDT  
 JENNIFER LOUISE BENOIT  
 \* GREGORY LEA BEWKS  
 CHRISTINA MARIE BOKSAKI  
 REBECCA ELIZABETH BRIGGS  
 RYAN OLIVER BROOKS  
 \* COLLEEN JUDITH BROWN  
 NICHOLAS ALAN BRYAN  
 ELIZABETH ANNE CECILIA BURKE  
 BRIAN JARRET CALLAHAN  
 MICHELLE LYNN CALO  
 ERIC AARON CARMEL  
 MARK WILLIAM CARRIGAN, JR.  
 BRENDA JOY CLARK  
 PATRICK QUINN CLAUSEN  
 \* KENNETH LAWRENCE COLE  
 TIMOTHY DAVID COYLE  
 GERARDO CRADOCK  
 \* LINDSAY MORSE CUTTER  
 DARREN ELDON D'ORLANDO  
 PHILLIP RAYMOND DAIGLE  
 BRANDON ALFRED DALY  
 \*\* JEFFREY WALTER DAVIDSON  
 \*\* MATTHEW PAUL DESORGHIER  
 JENNIFER JANETTE DIGIOVANNI  
 \* COURTNEY ANNE DISCIUINO  
 DAVID ANTHONY DINI  
 KEITH RICHARD DOMINICK  
 JACQUELYN ELLEN DRISCOLL  
 JEFFREY EATON DUNN  
 \* PETER CHARLES DUNN  
 \* KELLY LYNN ELAM  
 KIMBERLY TINDARA FANDEL  
 \* JULIE ANNE FISHER  
 KELLY ANN FITZPATRICK  
 \* GREGORY SCOTT FLYNN  
 \* HEATHER LYN FOLEY

WESLEY RICHARD FRANK  
 JACQUELYN MARIE FRAZIER  
 \* MATTHEW WOODRUFF GAINES  
 JESSE DAVID GILBRIDE  
 \* AARON GAVIN GONG  
 ETHAN DANIEL GOTTLIEB  
 BRENDAN MICHAEL GREENE  
 PETER MICHAEL GRILLO  
 \* LAUREN ANN GUGLIETTA  
 \* ANDREA LEIGH HALLIDAY  
 SAGEE ATEA HANCOCK  
 SETH MICHAEL HANNAH  
 SUSAN HELENA HARRINGTON  
 SARAH ELIZABETH HERVEY  
 \* BARBARA ALLISON HICKS  
 COLE WILLIAM JACKSON  
 ROBERT McLAIN JACQUES  
 ANTHONY JOSEPH JONES  
 \* DAVID RICHARD JORDAN  
 \*\* KERRY ELIZABETH JORDAN  
 NICOLE RENEE KALINOWSKI  
 \*\* GERALD PETER KAZANJIAN, JR.  
 MATTHEW KEITH KEIGAN  
 \* ANDREW MCCARTHY KEEPLE  
 MARTHA CHRISTINA KIRSCH  
 LAUREN ANNE KLEMPA  
 MICHAEL JAMES KONEVICH  
 ANGELA MICHELLE KRAWEC  
 HILLARY MEREDITH KUSHNER  
 ROBERT THOMAS LaPLANTE  
 \*\* MATTHEW PETER LAHAIE  
 COLIN EUGENE LEARY  
 \* MATTHEW CHRISTOPHER LOMAX  
 NEIL DEAN MacKENZIE, III  
 \* BRIAN MICHAEL MACKINTOSH  
 LYNNIE MARIE MAHONEY  
 \* EMILY ANNE MARIANI  
 JEANNINE MARY MARKS  
 \*\* MEREDITH LEA McMILLAN  
 \* WALTER MAYNARD MELLO, JR.  
 JENNIFER LYNN MOHAN  
 HADLEY HUSTON MOORE  
 DANIEL CHARLES MORRISSEY  
 MICHAELA ANNE MOYNIHAN

\* KATHERINE ANNE NELSON  
 \* CHRISTIE LYNN OLINGER  
 MIRIAM LIZETTE PALACIOS  
 BETHANY JOY PANTUCK  
 \* DANIELLE PAQUETTE  
 ANDREW DAVID PELLEGRINI  
 SARA ANNE PETRAS  
 \* SARA CATHERINE PHELPS  
 JUSTIN MATTHEW PICCIRILLO  
 AMARI LAIUS POCOCK  
 ELFINA ANN POULAKIS  
 \* JAMES ROBERT PRAGER  
 KATIE MARIE QUINTINA  
 \*\* KATRINA ANN RHOADS  
 JAMES WILLIAM RICHARDSON, JR.  
 \* KEVIN THOMAS ROACHE  
 \*\* JONATHAN MORRISSEY ROBINSON  
 KATIE JO ROBINSON  
 DAVID ANDREW SAMMAN  
 BERNARD VASILIOS SAROGLOU  
 \* JAMES ANTHONY SCHWARTZ  
 MARK SHUBH SETHI  
 MARIA SPARROW  
 \* ALAN KENNETH STAVRIS  
 \*\* JILL ALANA STEINKELER  
 AMANDA KATHERINE STENQUIST  
 DARREN STREETER SWAIN  
 ROBERT CARMEL TEMPESTA, JR.  
 EDWARD JOSEPH TERRENZI, IV  
 JOHANNA CRYSTYN THOMAS  
 KELLY ELIZABETH THOMSON  
 \* KRISTINA LYNN TOBIASSON  
 \*\* TIONG IQOA TON  
 \*\* ALEXIS LINDA TONTI  
 \* JAMES PETER TYPADIS  
 ALEXANDRA SARAH VanSICKLEN  
 AMALIA STAVROS VIRVIDAKI  
 \*\* JASON PETERSON WARDWELL  
 WILLIAM ROBINSON WEBB  
 \* NOAH WILLIAM WEINSTEIN  
 MEGAN MICHELLE WOOD  
 \* KEITH JOHN WRIGHT  
 JAMIE LYNN YOULDEN  
 SCOTT CAMERON YOUNG

## MARSHALLS

THOMAS ROACHE

DANIEL CALLAHAN

\*NATIONAL HONOR SOCIETY  
 \*RECOGNIZED FOR ACADEMIC EXCELLENCE

Medfield Teachers Association Book Awards.....	Patricia Kallio
University of New Hampshire Dean's Scholarship	
Norfolk County Teachers Association Plaque	
MA State Firemens Assoc. Henry Belknap Memorial Scholarship	
Christopher Naughton Memorial Scholarship.....	Richard Pearson
Lowell Mason Music Education Award	
Harbor Capital Management Scholarship	
University of New Hampshire Endeavor Scholarship	
Medfield Music Association Scholarship.....	Bruce Tobiasson
National Honor Society Scholarships.....	Richard Shapiro
Providence College Dean's Scholarships	
Thomas Family Dental Services Scholarship	
University of Connecticut Scholarship	
CHIRON Diagnostics Scholarships.....	Clarence Purvis
Medfield Youth Basketball Association.....	Thomas Cowell
Bob Porack Memorial Awards	
M.H.S. Athletic Association Scholar/Athlete Awards	
Medfield Soccer, Inc. Scholarships	
Roche Bros. Supermarket Scholarship	
Medfield High School Theatre Society Awards.....	Regina O'Connor
Proud to be Substance Free Scholarship.....	James Calo
	Christopher Stanley
Madelyn L. Grant Scholarships.....	William Nourse
Hannah Adams Woman's Club Scholarships.....	Claudette O'Brien
Hannah Adams/Cecile Levesque Memorial Scholarship	
Medfield Police Association Scholarship.....	John Geary
Medfield Youth Sports Boosters Scholarships.....	Larry Dunn
Sons of The Legion Scholarship.....	Brian Teague
Peter Panciocco Scholarship.....	Thomas Chadie
Amy Fiske American Field Service Scholarship.....	Michelle Driscoll
American Legion, Beckwith Post 110 Medals.....	Robert Farrell
American Legion Scholarships	
American Legion Women's Auxiliary.....	June Doucette
Beckwith Post No. 110 Scholarship	
New York University CAS Scholarship.....	Richard DeSorgher
USC Trojan Scholarship	
Wentworth Merit Scholarship	
Prudential Page Realty Scholarship	
In Memory of Roger C. Rao	
Medfield Employers & Merchants Organization Scholarships.....	Sharon Semeraro
Student Council Awards	Medfield School Committee
Carnegie Mellon University Presidential Scholarship	

#### **\*PRESENTATION OF DIPLOMAS**

Sharon Semeraro.....	Chairperson, Medfield School Committee
Christopher Martes.....	Superintendent of Schools
Robert Maguire.....	Principal

RECESSIONAL..... Medfield High School Band

\*\*\*\*\*

<sup>1</sup>Please refrain from applause until all graduates have received their diplomas

# REPORT OF THE THOMAS A. BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

As Principal of the Thomas A. Blake Middle School, it is my pleasure to submit my first Annual Report for the year ending December 31, 1997.

Blake Middle School opened its door in September 1997 with a new administrative team and a renewed sense of purpose. As principal, I believe strongly that a middle school faces the exciting challenge of meeting the diverse academic, social, emotional and physical needs of the emerging adolescent. To that end, a safe and supportive environment and an engaging and dynamic curriculum need to be provided to help all learners realize their potential. Gordon Hodne, as the new Dean of Students, shares these beliefs and assures discipline with dignity to help students understand their actions and to provide fair and appropriate consequences. As a team we met with staff and students during the opening of school to help develop a sense of community and to address the 4Rs- Respect, Responsibility, Resourcefulness and Reflection. The need to master these life skills has guided our interactions and our programs this year.

Early this fall, our students put these skills to work. Our 206 sixth graders participated in the Never Ending Dig project at the Wight Farm. This rich interdisciplinary unit helped students unearth "What is history?" and discover the needed resources archeologists use to relate the past. They reflected on their artifacts and drew conclusions about life long ago. They also utilized the rich natural resources at this farm, currently owned and graciously shared by Barbara and Mike Cronin, as they completed a scavenger hunt that required orienteering techniques and keen observation skills. This opening sixth grade activity allowed students to work successfully in cooperative groups, develop research skills and encourage critical thinking. Boston became an exciting resource for our 172 seventh graders as they learned about urban geography and traced how this vibrant metropolis grew and changed. Students, parents and teachers walked the city neighborhoods gaining information for maps and travel brochures students created when they returned. Medfield became a living resource for our 176 eighth graders as they explored their town's history and natural resources. Students traveled to the historical society and reviewed primary sources that spoke to the rich past of Medfield. They then biked 14 miles around the town discovering sites of King Philip's War, the underground Railroad and the Grist Mill. The role of the Charles River in both the settling of this town and in our water resources was seen first hand as students canoed eight miles down the Charles, testing water samples and visiting the water treatment plant. Students then used their technology skills to share their findings about Medfield with their fellow students. Throughout the school year, students will continue to refine their research techniques and to explore various resources as they expand their knowledge and increase their skills.



Providing opportunities for students to be responsible citizens and caring and concerned members of a community has also been a major thrust at Blake this year. Students in all grades have been involved in community service opportunities including collecting canned goods for the food pantry, stuffing holiday stockings for the Red Cross and filling baskets for the residents of the Thomas Upham House. This year was our second annual Holiday Dinner for Tilden Village. All eighth graders participated in some aspect of the evening from preparing pumpkin bread to give as gifts to serving dinner, providing music and designing placemats. It was community service learning at its best with both adults and students benefiting greatly. Current plans include Community Service Learning becoming a required related offering for all seventh graders next year as well as an integral part of our Advisory program.

Celebrations reflect a community's values and create bonds that bring people together. Our community took time at Thanksgiving to reflect as we joined together in a Celebration of Voice. Students shared their thoughts about their school, their town and their world as they offered words of thanks. Our band and combined chorus provided rich accompaniment. Again, we took time in January to join in a Celebration of Freedom, honoring Martin Luther King, both the man and his movement. Sixth grade students presented skits that summarized the Civil Rights Movement while eighth graders recited Martin Luther King's famous "I Have a Dream" speech. Seventh graders shared their own dreams for the future as our orchestra and sixth, seventh and eighth grade choruses sang. A Celebration of Remembrance is planned in honor of Memorial Day.

A community creates a culture by sharing common experiences. Volunteer Blake staff, students and parents demonstrated a commitment to technology as they pulled together to wire the school for NET Day on November 1, 1997. All rooms are now wired, and we are eagerly anticipating a newly stocked 25 station computer lab and needed computers for use in our classrooms. Blake students continue to develop their technology skills as we now have our own WEB page at <http://Blake.Medfield.net/> and all eighth grade students have learned to use Powerpoint as a viable production tool. Plans for next year include sixth graders developing keyboarding skills and all eighth grade students learning to use technology as a processing, production and resource tool.

In response to both the State Curriculum Frameworks and the Massachusetts Comprehensive Assessment System Tests, the staff has committed themselves to the belief that all teachers are writing teachers. In May, our students will be asked to use writing to demonstrate their thinking in all content areas and will need to respond on demand to open ended questions. We have created a writing program for all students in all content areas and have been working throughout this year providing opportunities for students to become comfortable, confident and competent writers. We also are examining our curriculum and making needed adaptations in both curricular materials, content coverage and skills mastered to prepare our students for these tests this May.

Many exciting enrichment programs have been provided for the students at Blake this year. Our after school program has involved students in cross country, ceramics, school newspaper, theater, floor hockey, ultimate frisbee, chess, Math Olympiad and Math Counts. Area business people have worked with our students through the Junior Achievement program and a strong career awareness program has provided students with insight into possible future plans. This spring other opportunities will include Project Jason, the Homework Club, the Writing Lab, Aerobics and Track and Field.

New teachers also started at Blake this year. Phil Stameris joins the staff as a seventh grade math teacher, after leaving the field of engineering and obtaining his Masters in Middle School education from Simmons College. Craig Perrier is a new seventh grade social studies teacher having recently completed his student teaching at Medfield High School and graduating from Clark University. Sarah Dawson joins the staff having recently completed her Masters at the University of Colorado, bringing her diverse science background to the sixth grade team. Melissa Bastionelli leaves Malden Catholic High School and Maria Beltran travels from her native Ecuador to join the staff as World Language teachers. As our numbers increase by at least 80 new students next year, the hiring of many new staff members to enrich our community will be a major focus this spring.

As we anticipate 635 students at Blake next year, we are designing a structure that will help support the needs of the emerging adolescent. Three to five teachers will be assigned a group of students, together forming a learning cluster. Students will be with these teachers for math, science, English, language arts, social studies and World Language. This provides a smaller structure within our rapidly growing school to nurture student growth and strengthen the school-home partnership through parent meetings and frequent communication. This structure is essential to a middle school concept that acknowledges the physical, emotional, social and intellectual changes that this age faces.

The Blake students are an exciting and bright group of eager adolescents. They are eager to learn and have taught us much as well. The staff works extremely hard and provides an engaging and challenging program for our young people. The parents have been extremely supportive and invested in assuring a positive climate for student growth. A special thanks to the CSA and the Site Council; both groups have been valuable resources of information, champions of our efforts and partners in raising tomorrow's leaders. I am excited and pleased to be a part of the Blake community.

Respectfully submitted,

Margaret Mongiello  
Principal

# REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

As the principal of Dale Street School for the 1997 to 1998 school year, I am delighted to submit the following report for the year ending December 31, 1997.

## Enrollment

Enrollment figures at Dale Street School as of October 1, 1997 were 211 students in grade four and 256 in grade five, a total of 467 students. The average class size for each grade was 23 students.

## Instructional Highlights

All instructional programs benefited by the acquisition of twenty new computers for the school. During 1996-1997 Dale Street School teachers were provided with training in the use of Microsoft Word, Power Point, and Excel to support classroom use of the new technology. Also during the year, our Library Media Center successfully implemented a flexibly scheduled "open access" model. This model provides an opportunity for students to use the Library Media Center after classroom teachers and the Library Media Center Team have co-planned the learning activities the students will be engaged in. These successful collaborative efforts of classroom teachers and the Library Media Center team to plan instruction and integrate the use of technology into their programs has resulted in the Dale Street School being recognized as a *Lighthouse School* by the Commonwealth of Massachusetts.

Fourth and fifth grade students also participated in many exciting enrichment activities last year. As part of their unit on oceans, grade four students visited the New England Aquarium for a water study of the Boston Harbor. The fourth grade also visited the Museum of Fine Arts, the Franklin Park Zoo, and held their annual Heritage Day celebration. Heritage Day was highlighted by food, costumes, and the sharing of dances and traditions of native countries.

Fifth grade students attended two performances by the Boston Symphony Orchestra, visited the Museum of Science, Christa Corrigan McAuliffe Center, Sturbridge Village and enjoyed a visit from the *Petticoat Patriot*.

School-wide enrichment included a three-week writing residency by children's author Jeff Kelley, the National Geographic Geography Bee, and performances by *Faustworks Mask Theatre*, Tony DeBlois, *Epic Brass*, and the *Magic of Lyn*.



### Important Instructional Achievements

Students began to use Microsoft Word, PowerPoint and Excel programs to support their research report presentations.

### Teachers/ Students Who Have Excelled

Mrs. Kim Cave was recognized for *Excellence in Teaching* by The Education Cooperative (TEC) and Mrs. Claire McKechnie was recognized as *Teacher of the Year* by the Medfield Teachers Association. Mrs. Kathy Belmont and Mrs. Laura Nelson were recognized for 25 years of service as educators by the Medfield Teachers Association. The National Geographic Geography Bee winner was fifth grade student, Jamie Coslett.

### Staff In-service Training

Staff members enhanced their use of technology with in-service programs relating to Microsoft Word, Power Point, and Excel programs. Teachers were further trained in the use of math manipulatives to support the math program.

### Public/Parental Involvement

Throughout the school year, the Dale Street School Site Council and the Community School Association (CSA) have provided opportunities for parental involvement, with the goal of strengthening the ties between home and school. The following list contains a few of the important initiatives that resulted from the CSA's efforts:

- Funding a three week author's residency
- Holiday Craft Fair, Kids Night Out
- Yankee Candle, Box Tops for Education, SCRIP, Spring Plant Sale, and A+ America fund raisers
- School volunteer programs

The following list contains some of the important work of the School Site Council:

- Annually reviewing the curriculum guides for September distribution.
- Annually reviewing and updating the Student/Parent Handbook.
- Annually review and evaluation of Parent Information Night.
- Advocating and supporting the addition of personnel to address our increased enrollment.
- Providing support for the continued revitalization of the Dale Street School facility.



### Future Trends (Personal, Programs, Students, Plant)

We look forward to Mass Net Day, implementation of the Lighthouse grant, revisions in social studies curriculum, and possible reorganization K-5.

### Community Service

Students continue to be encouraged to reach out to others through our annual holiday donation to the Medfield Home Committee, the Medfield Food Cupboard, the Oxfam Banquet, and contributions through a penny drive to protect the rainforest and to adopt an American Eagle.

### Elementary Reorganization

Dr. Martes formed a Reorganization Study Committee to make recommendations with regard to how the elementary schools are currently organized and what effect the projected increasing enrollments would have on the facilities. Parents, teachers, and administrators from all three elementary schools were represented on the team. An initial report will be submitted in early 1998.

### Education Reform Legislation

Grade four students participated in the piloting of the Massachusetts Comprehensive Assessment System Test (MCAS) The test will be given to grade four students each year.

Respectfully submitted,

Richard L. DeYoung  
Principal



# REPORT OF THE RALPH WHELOCK SCHOOL

To the Superintendent of Schools:

Please accept this report regarding the educational programs and co-curricular activities of the Ralph Wheelock School for the year ending December 31, 1997. As principal, this is my sixth annual report for the Town of Medfield.

## ENROLLMENT AND STAFF

The Wheelock School's enrollment has climbed to 506 students as of October 1, 1997: 243 in grade two and 263 in grade three. Additionally, the three ACCEPT Collaborative classes and The Education Cooperative (TEC) class housed within our school have 20 students enrolled. The school currently houses eleven sections of grade two and eleven sections of grade three. Our enrollment grew by thirty-eight students this past year. We created an additional section of third grade in response to enrollment growth. Two other new staff members joined our third grade team due to resignations in the spring of 1997.

## PROFESSIONAL DEVELOPMENT

The Wheelock School faculty and staff continues to challenge themselves in their professional growth and development. Our programs this year have been designed to support consistency within our classrooms. January of 1997 saw our third grade team collaborate in the implementation of their "What's In Our Water?" unit. Training included opportunities to work through classroom experiments, to establish instructional timelines and to telecommunicate with the National Geographic Society in Washington, D.C.

A small team of teachers participated in training on three occasions in January of 1997 to form our Teacher Support Team alongside colleagues from the Dale Street School. The development of the T.S.T. continued throughout this year through faculty meetings and small study groups. A means for meeting the needs of teachers in addressing individual students in the classroom, our T.S.T. has been fully functioning since September of 1997. Our efforts in 1998 will be to revise our model and to enlist the talents of other teachers as members of the team.

We worked together as a staff to revamp and revise our model for reading and language arts instruction. This required outside training of our reading specialist and special educators to create an age appropriate model for all students. The fall of 1997 saw a new schedule for the Wheelock School and numerous training sessions for classroom teachers, reading lab aides and special education aides.

Additional projects we continue to work on include Social Competency training for new teachers and support staff, training in the teaching of writing and the many different uses of technology for instruction.

## PARENT EDUCATION

One goal of our School Improvement Plan for both the 1996-97 school year and the 1997-98 school year emphasized the need for parent education programs. We are pleased with the results of these programs as we work together to enhance the learning of our students.

Work that began at a district-wide Mathematics Curriculum Night in January was continued through a Family Math Activities column in our school newsletter. Each month saw different experiences to try at home to further support classroom work. These activities were designed by the grade level teachers in consultation with our mathematics program. This was further extended at a "Make It and Take It" math night for parents. Those in attendance created learning experiences for home under the direction of classroom teachers.

A Volunteer Initiation event was held in the fall of 1997 to address our volunteers' many questions. Parents attending the program were instructed in how to best work with the school staff, when and how to respond to student behavior and when to enlist the support of the classroom teacher. Our newly implemented Volunteer Handbook acts as a reference for those who work within our building on a voluntary basis.

The fall of 1997 provided parents with an opportunity to learn more about Social Competency and Conflict resolution - programs which are at the core of the Wheelock School's mission. Rachel Poliner of "Educators for Social Responsibility" provided two evenings of parent education in identifying conflict, ascertaining parental perceptions of conflict and strategies for working with children to de-escalate conflict at home. This program was funded through our grant from Newman's Own and Good Housekeeping Recipe Contest.

## COMMUNITY INVOLVEMENT

Visitors to the Wheelock School have witnessed the creation of a bird sanctuary in our formerly overgrown courtyard. Janet Entriken and Cheryl O'Malley (former Wheelock parents) designed and implemented the sanctuary as a learning environment for our students. Funds obtained through grants and CSA contributions allowed our courtyard to be re-landscaped with plants which provide natural shelter and food to regional birds. Feeders have been added to the courtyard as have birdhouses and observation stations. The windows in the hallway provide excellent viewing of the many different species of birds which visit the sanctuary over the course of the year.



Second grade students at our school successfully contributed to the walkway at the Dwight-Derby House through their weekly contributions for "Chores to Restore." Our students raised over \$600 for this restoration. We will repeat this effort in 1998 to fund another specific area of the house.

We have continued with successful community programs at our school this year. These include our WISH Program of volunteering for senior residents of the Town of Medfield and our Victory Garden which involves community members outside of the school setting. Our School Improvement Goal for enhancing volunteers within our school community continues to develop.

## STATEWIDE TESTING

April of 1997 saw the introduction of state mandated testing in the area of reading for our third grade students. The Iowa Test of Basic Skills was administered to all third grade students to assess their development in vocabulary, reading comprehension and spelling. Our results, which were received in June, supported our belief that our students have a solid grasp of the skills necessary to succeed in the area of reading. Eight-eight percent of the children performed at a proficient level or better.

## FUTURE PLANS

Our plans for 1998 focus on the area of enhancing our physical environment through re-painting and re-outfitting some of our classrooms. The building, after thirty years of continuous use, is beginning to show signs of age. A major project to take place in the summer months will be to replace our current, badly worn roof. We are also hopeful of moving outside of our immediate community through the wiring of our school to access the Internet. This is scheduled to take place in the spring of 1998.

Our work in curriculum will continue to address the Statewide Curriculum Frameworks. We have recently begun looking at the social studies curriculum for second and third grade to assure consistency and relevancy. Each of our units will be revised to reflect the frameworks and to reflect student involvement in learning.

Respectfully submitted,

Susan A. Whitten  
Principal



# REPORT OF THE MEMORIAL SCHOOL

To the Superintendent of Schools:

As Principal of the Memorial School, I respectfully submit the Annual Report for the school year ending December 31, 1997. This is my third Annual Report for the Town of Medfield.

## ENROLLMENT AND STAFF

The Integrated Preschool continues at the Memorial School, providing a developmentally appropriate program to three and four year old children with and without special needs. The enrollment in that program was 41 children as of October 1, 1997 in both the morning and afternoon sessions.

The enrollment for kindergarten was 203 students as of October 1, 1997. There were ten sections of kindergarten with five classes in the morning and five classes in the afternoon session. The average class size was 20 students.

The first grade enrollment of 235 students was divided into ten sections, with an average class size of 23 students.

Two new teachers, one in first grade and one in kindergarten, were added to our school in September in response to two resignations. We also hired a new part-time art teacher in response to a transfer to another building. A Project Accept Collaborative Class came to our school in September. It replaced the TEC Collaborative program which was at Memorial School through June.

## PROFESSIONAL DEVELOPMENT

The staff at the Memorial School were all involved in a variety of professional development activities during the past year and will continue to be involved throughout the upcoming year. These opportunities are important for teachers to learn new ideas and network with other professionals.

Much of the professional development this year focused on teachers expanding their knowledge in the priority areas established by our School Improvement Plan. Integrating technology into the curriculum and exploring options for enrichment programs to challenge children were two areas that teachers pursued this year. Many teachers also participated in math and science workshops designed to help increase the use of hands-on, inquiry based learning in teaching new concepts. Teachers have also continued to increase their knowledge of alternative assessments so that they can continue to learn about effective ways to measure and report student progress. Several staff members also participated in workshops regarding curriculum modification and classroom management

in order to provide the most effective program for our children with special needs.

Upcoming events for teachers will continue to provide valuable experiences for teachers to improve the quality of education provided to children in the classroom.

## COMMUNITY INVOLVEMENT

The Memorial School Council developed their School Improvement Plan which was presented to the School Committee in June 1997. Topics addressed in the plan included increasing the integration of technology, exploring enrichment programs which challenge children and expanding the kindergarten day.

Our Community School Association (CSA) continues to make significant contributions to the school through both financial support and volunteerism. This year their fund raising efforts have significantly supported the school through the purchase of a multi-media projector, additional classroom materials to augment the curriculum and new additions to the playground. Parent volunteers have provided untold hours in every classroom, the media center and the school office to assist the staff and children with a variety of activities. Their efforts are commendable and deserve much recognition.

Through the award of grants, the Medfield Coalition has also made valuable contributions to our school this year. Grants that were funded provided additional support for the kindergarten science program through the purchase of equipment to study the life cycle of a chicken and the purchase of science big books on a variety of topics. We were also awarded a grant to purchase the Junior Great Books program to help address the area of classroom enrichment. Professional development grants for classroom teachers were awarded in the areas of math and writing. Another grant will allow us to bring an author to our school during the remainder of this school year.

Several senior citizens from the community have been volunteering at the Memorial School again this year through Project WISH (Wonderful Individuals Supporting and Helping). This program, which originated at the Ralph Wheelock School, has been successful at our school as well. Mrs. Margaret Jenkins has contributed many hours to insure the success of this valuable program. The children enjoy the many contributions made by their adoptive grandparents.

Through the efforts of Donna Dragotakes and her long list of parent volunteers, the kindergarten children continued to benefit from a hands-on approach to learning about scientific inquiry. The science curriculum was supported by a science center which was brought to the Memorial School on a regular basis. This program showed children how to experiment with science in a laboratory-like environment and was designed to complement existing classroom activities by introducing new ideas, reinforcing knowledge and stimulating further investigation in classrooms after the science center left the school. Mrs. Dragotakes' dedication has truly enhanced the learning of these young children.



The Performing Arts Program, under the direction of Chris Taft, brought many different artists to the Memorial School to enrich the educational curriculum. Some of these performances included Johnny the K, Food Play, Ocean World and Dinosaurs and Fossils. The children and staff are most appreciative of these programs which add so much to the positive atmosphere of the school.

### FUTURE TRENDS

Emphasis will continue at Memorial School on developing literacy, math and science concepts and providing opportunities for social growth in a responsible manner. Increased emphasis will continue on the developing role of technology in the educational process. Effort will continue to investigate ways for extending the kindergarten day and providing increased opportunities for kindergarten and first grade children to learn together. As an early childhood center, the Memorial School will continue to stress teaching children at their own level and addressing the varied learning styles that they bring to their classrooms. In this way, the potential of each child can truly be met.

Respectfully submitted,

Janice Safran  
Principal



Fourth and fifth grade participants of National Geographic Bee

# REPORT OF THE PUPIL SERVICES DEPARTMENT

To the Superintendent of Schools:

I wish to submit my Pupil Services Department report for the year ending December 31, 1997.

## Special Education

There has been a small increase in the special education student enrollment reflecting the overall increase of students in the community.

Students	Dec. 1, 1996	Dec. 1, 1997
ages 3-5	33	41
ages 6-17	255	263
ages 18-21	<u>9</u>	<u>5</u>
	297	309

Most of our children receive their services within our school system as indicated below:

<u>Special Education Figures Only</u>	<u>Dec. 1, 1997</u>
Grades K-5	140
Grades 6-8	72
Grades 9-12	44
Collaborative Placements	7
Private Day	4
Private Residential	3

To support teachers in providing special education services to children in the regular classroom, we have provided teachers with opportunities to participate in a range of professional development programs. This year we have provided training in developing Teacher Support Teams in each of the elementary schools. The Teacher Support Teams, each comprised of a group of staff members, have been established for teachers who request assistance to develop/expand and implement strategies in the regular classroom to meet the diverse learning needs of students. In addition, the Teams have increased professional partnerships and collegiality as faculty members work together to meet the needs of students in the regular classroom. This process has provided teachers with immediate instructional strategies and has provided intervention before a child is considered for referral to special education.



### Preschool Services/Programs

We continue to operate four half-day early childhood programs at Memorial School. We have 20 four year old and 24 three year old children who are enrolled in our integrated preschool programs. These programs are supported by tuitions and grant funding.

The integrated preschool teachers continue to participate as members of the Community Partnership Council. The council has received grant money to provide tuition assistance to working parents of young children in the Medfield and Millis communities.

### Guidance Services

At the high school, our two counselors continue to use innovative programs and modern technology to provide assistance to our students and their parents as well as the high school staff and the administration. This fall, to better meet the needs and busy schedules of parents, evening meetings were initiated with seniors and their parents to discuss future plans after high school, particularly college information. Laptop computers are used to instantly update schedules and search for college information, careers, and financial aid by traversing the Internet. The counselors continue to utilize every means to stay in contact with their students during the new block scheduling program.

The middle school guidance counselor is responsible for providing support and counseling to 554 sixth, seventh, and eighth grade students individually, in small groups, and in classroom group guidance. Consultation with the middle school faculty and parents on classroom, parenting, and student concerns is also an integral part of this department. This year provided students with enriching opportunities, including Eighth Grade Career Week during the last week of January and Career Shadow Day on May 1. Serving as Blake's School to Career Coordinator, the guidance counselor initiated a grant that secured the development of a Career Center in Blake's Library Media Center. This center will be complete with a CD-ROM computer, programs, television, VCR, and videos. It will be accessible to students in all three grades.

### Health Services

Four full-time nurses and one part-time school nurse provide services to children in the school system. The nurses are both caring and conscientious in providing services and maintaining a healthy school environment.

The diverse role of the school nurse includes: adherence to and documentation for state requirements regarding immunizations, screenings, education, care for children with medical special needs, participation at special education team meetings, and conducting home visits as recommended by the school planning team.

Postural screening was conducted for 848 children in grades 5,6,7,8 and 9. Thirty-eight children were referred to their physicians for further evaluation and, of that number, eleven had confirmed findings.

Two hundred and thirty-eight youngsters were screened for kindergarten last year with the assistance of school personnel, trained volunteers, Dr. Stewart Galeucia and the Medfield Lions Club. Additional volunteers assisted our nurses in completing vision and hearing screening for 2,475 preschool and school age students. As always, we are very grateful for this assistance, as we would be unable to conduct so many screenings in a timely way without their help.

#### Personnel

Mrs. Ruth Campbell, part-time nurse at Dale St. School, retired this year after twenty years of service. Ruth touched many young lives and will be remembered for her involvement and caring. Ms. Kathleen Thompson has replaced her.

At the Medfield High School, Mrs. Patricia Kallio retired after twenty-three years of service. Many adolescents benefited from her limitless energy and constant encouragement. She has been replaced by Mr. Edward Kevins.

At the Blake Middle School, Ms. Donna Moilanen, part-time psychologist, chose not to return this year and was replaced by Ms. Betty Green.

Mary Kavanaugh, former secretary to the Director of Pupil Services, transferred to the Business Office as the Payroll Officer/ Bookkeeper. She is being replaced by Anna Marie Murphy.

Respectfully submitted,

Kathleen McArdle  
Director of Pupil Services

# REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my first annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 1997.

It is my pleasure to report that for the fourth year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children.

My goal will be to continue to emphasize the tradition of sportsmanship which has been our history here in Medfield. Fair play, competition, goal setting, team work, are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education.

The athletic program during the past year provided two very important first time events. Our girls spring track team won the first State Championship in Medfield history. This was an incredible event for such a small school, competing against every other school in the state. Our second significant accomplishment came when we received the news that we won the Ernest Dalton Award for Division Three. This award is given to the school that has the best winning percentage in their athletic program. We, as a school, were very proud because we all had a hand in winning the award.

Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

## WINTER

Basketball (Boys)	Varsity	Herb Grace
	Junior Varsity	Michael Mason
	Freshman	Michael Douglas
Basketball (Girls)	Varsity	John Dunn
	Junior Varsity	Ann M. Sabra
	Freshman	Joyce Phelan
Cheering		Leigh Ann Evans
Ice Hockey	Varsity	John Cosgrove
		John Chambers
		(Assistant)
		Gary Savignano
Indoor Track (Boys)		(Assistant)
		Nicholas Stevens

Indoor Track (Girls)

Michael Slason

### SPRING

Baseball

Varsity

Richard Nickerson

Mark Nickerson

(Assistant)

Martin Salka

Herbert Grace

Junior Varsity

Freshman

Golf

George Callahan

Softball

Varsity

Johanna Madge

Junior Varsity

Andrea Flynn

Freshman

Josh Malitsky

Tennis (Boys)

Vincent Joseph

Tennis (Girls)

Ross Irwin

Track and Field (Boys)

Michael Kraemer

Brian Frazier(Assist.)

Track and Field (Girls)

Michael Slason

Brian Frazier(Assist.)

Volleyball (Boys)

John Hastings

### FALL

Cheering

Leigh Ann Evans

Cross Country

Michael Kraemer

Bernie Shea (Assist.)

Field Hockey

Varsity

Betsy D'Ambrosia

Junior Varsity

Dianne Kee

Freshman

Sarah Dawson



Football	Varsity	Vincent Joseph Mike Slason (Assist.) Nick Stevens (Assist.)
	Junior Varsity Freshman	Joseph Farroba Brian Frazier
Soccer (Boys)	Varsity Junior Varsity I Junior Varsity II	Ross Irwin Don Heikkila Josh Malitsky
Soccer (Girls)	Varsity Junior Varsity	Albert Kearney Philip Stameris
Volleyball (Girls)	Varsity Junior Varsity	John Hastings Karen Counihan

All of our interscholastic teams participate in the Tri-Valley League which consists of Ashland, Bellingham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Medway, Millis and Westwood. Medfield is currently ranked fourth in the TVL in total enrollment, grades nine through twelve. The league is highly competitive in all sports, boys and girls. Tri-Valley teams traditionally are quite successful in state tournament play.

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Our athletic highlights begin with the winter season, 1996-97. Girls basketball coming in at 19-4, qualified for state tournament play for the eighth year in a row. They finished second in a very tough girls league under second year coach Jack Dunn. Our boys enjoyed a banner year, winning the TVL, and the Medfield Hoop Classic for the fourth consecutive year. They finished at 18-4 and were sectional quarter-finalists. Girls indoor track was second in the TVL, and placed four team members on the All League Team, while setting nine school records. Ryan Shean won the Class D 600, and was the State Pentathlon Champion. Our boys indoor track team was 2-3 and placed third in the league. Peter Grillo was the State 600M Champion. We placed seven runners on the All League Team. Our ice hockey team qualified for the state tournament under first year coach John Cosgrove Jr.

The spring of 1997 proved to be very exciting. Baseball finished 15-5, and was the State Division Three South Champions. Softball, under first year coach Johanna Madge, recorded a 4-14 record, but will return the core of their team next year. Boys volleyball won the Western Alliance Conference with a 19-3 record. Brendan Greene was named as

a Boston Globe All-Scholastic player and Jack Hastings was named Globe Coach of the Year. Golf, in only its third year, won the TVL. Third year All Star, Greg Flynn, was voted the League Sportsman Award by the coaches for the second year in a row. Our girls tennis team at 9-6 qualified for tournament play. The boys tennis team qualified for tournament play for the seventh consecutive year and finished second in the TVL. Boys track carried their winter success into spring, ending 6-2. Peter Grillo was the State Class D Champion in the 400 and set a school record in the 800 (1:58). Our girls track team finished 7-1, winning the TVL. Ryan Shean was the Class D State Champion in the 300 Hurdles and Uzo Aduba was Class D State Champion in the 100 Dash and the 100 IM. National All-Americans include Kristen Lang, Uzo Aduba, Chi-Chi Aduba, and Ryan Shean. Mike Slason was Boston Globe Coach of the Year. Uzo Aduba was a Boston Herald All-Scholastic choice. As I stated before, the girls track team won our first State Championship in school history.

Fall 1997 was filled with success for Warrior teams. Girls volleyball won the TVL with a 22-3 mark. They won the Central Massachusetts Championship and lost 5 exciting games in the State Finals. The football team finished 1-9-1. Anthony Priante was a first team TVL All-Star. Anthony Priante and Jason Haigh were named Homecoming and Thanksgiving MVP's respectfully. Field hockey had a wonderful season, finishing in second place with a 17-3-1 mark. They won the South Sectional Championship, and lost to eventual state champ Watertown in the Eastern Massachusetts Finals. The Boston Globe All-Scholastic award went to Ryan Shean. Jeanna Guilmette was chosen All-Scholastic by the Herald, and Betsy D'Ambrosia was chosen Coach of the Year by the Middlesex News. Boys soccer ended their season 5-9-2. Lewis Chang was picked for the Eastern Mass. All State Team. Our girls' program returned to tournament play, with a record of 9-8-2, under first year coach, Al Kearney. Five girls were chosen for the TVL All star team. Both our boys and girls cross country teams had fine seasons. Both teams finished second in the TVL. Kim Zaia was a Class D All-Star. Robert Polagye was selected as a TVL All-Star.

The annual All Sports Banquet, sponsored by the Medfield Boosters, was held in early June at the Glen Ellen Country Club in Millis. An audience of over 600 student athletes, coaches and parents were treated to a very special evening including the third annual Thomas Reis Sportsmanship Award which was presented this year to Senior Sara Petras. At the banquet, in addition to the individual sport MVP awards, Merideth McMillan and David Jordan were named the 1996-97 Scholar Athlete recipients. Medfield High School's 1997 "Wall of Fame" inductees included: John A. Finase, Class of 1942; Ruthann Hardy Lobo, Class of 1961; Sally Evans Field, Class of 1973; Thomas D. Gorman, Class of 1981. Each inductee was in attendance and enthusiastically addressed the audience.

At the June graduation exercises, Matthew DeSorger and Kelly Elam were named recipients of the School Boosters Spirit Award. The Robert Porack Memorial Basketball Scholarships given by the Medfield Youth Basketball Association (M.Y.B.A.) were awarded to Ryan Angell, Katie Nelson, Keith Dominick and Megan Benhardt. The Robert Belmont Track and Field Spirit Award was presented to Patrick Clausen. First Team Tri-Valley League All Star selections for 1997 are as follows:

Boys Basketball	David Samman Dan Callahan Justin Riceberg
Girls Basketball	Megan Benhardt Hillary Dunn Kate Robinson
Ice Hockey	Mark Carrigan Greg Berks Mark Lennon Dan Tosches
Boys Indoor Track	Peter Grillo Nick Bryon Brendan Greene Pat Clausen Jack Murphy Ken Whelan
Girls Indoor Track	Ryan Shean Uzo Aduba Kristin Lang Danielle Vollmuth
Baseball	Dan Callahan Matt Lomax
Softball	Sheila Saroglou
Girls Tennis	Sara Phelps Christie Olinger Jill Steinkeler

Boys Tennis	Matthew Keigan Andy Hession Matt Monahan Joe Cope
Boys Track	Patrick Clausen Peter Grillo Greg Woo Jason Wardwell Will McManama Bob Webb
Girls Track	Ryan Shean Uzo Aduba Chi Chi Aduba Lauren Maffucci Kristin Lang Karen Leong Kate Nelson Quyen Le
Golf	Greg Flynn Neil Mackenzie
Volleyball (Boys)	Brendan Greene Nick Bryan
Cross Country	Robert Polagye Kimberly Zaia Lyndsey Bauer
Field Hockey	Ryan Shean Kate Wilson Karen Preikszas
Boys Soccer	Matthew Monahan Lewis Chang
Girls Soccer	Kristin Lang Kate Robinson



## Volleyball (Girls)

Emily Rapa  
Hillary Dunn  
Quyen Le  
Shannon Pao  
Jamie Carroll  
Liz Palmieri

Our winter and fall cheering teams under the guidance Leigh Ann Evans were, as always, talented and creative. They constantly contribute to the athletic program's success by providing leadership, support and much enthusiasm to our teams, spectators and community. Year after year, their cheering and dance routines are without equal in the Tri-Valley League. The annual Homecoming Pep Rally organized by the fall cheering team was once again spectacular! Our third annual outdoor Thanksgiving game rally was a big success. Adding to the festivities this year to commemorate our 100th anniversary of playing football, we held our first annual alumni touch football tournament. This was well attended and was followed by a bonfire. It was a great event for our athletic community.

This concludes my first annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, the Medfield School Boosters and the community for all of their support throughout the year .

Respectfully submitted,

Jon Kirby  
Director of Athletics



# REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM

To the Superintendent of Schools:

The Medfield Community Education Program is comprised of an Adult Education Program, an After-School Intramural Program at Blake Middle School and Dale Street School, and a Summer Enrichment Program.

The Adult Education Program, under the direction of Mr. Richard DeYoung, offers workshops on financial planning as well as courses on painting, using technology, and photography. Sports and wellness activities such as basketball for both men and women, co-ed volley ball, and weight training and fitness have also been very popular this year. Throughout the year four sections of driver's education are also offered to students at Medfield High School.

The Dale Street School Intramural Program, under the direction of Mrs. Teri O'Brien, offers programs to fourth and fifth grade students in both the fall and spring. This year's offerings included creative writing, indoor and outdoor field hockey, rocket making, French, Spanish, puppetry, basketball, flag football, homework helper and arts and crafts.

The Blake Middle School Intramural Program, under the direction of Mrs. Nancy Standring, offers programs to sixth, seventh and eighth grade students. This year's offerings included cross country, track, pottery and sketching.

The Summer Enrichment Program, under the direction of Mrs. Mary Counihan runs during the months of July and August. The program focuses on activities for elementary aged children.

As I conclude my first year as Director of Community Education in Medfield, I look forward to expanding the offerings in all of our programs, especially in the area of Adult Education. If there is interest in a course in a particular area being offered or if you know of someone who is interested in offering a course through Adult Education please contact me at (508)359-1415.

Respectfully submitted,

Richard L. DeYoung  
Medfield Community Education Director

# REPORT OF THE FOOD SERVICE PROGRAM

To the Superintendent of Schools:

It is with pride that I submit my first report to you and the Town of Medfield for the School Food Service Program.

I came to the Medfield Public Schools in February 1997 as the Food Service Director. My goals for the program were to increase lunch participation in all schools, to serve appetizing and nutritious foods that are appealing to children and teenagers and to make each cafeteria welcoming and fun.

The majority of Medfield students now purchase a school lunch. Total participation for the five schools is fifty-two percent. Our greatest participation is at the elementary level. A great deal of energy has gone into marketing different foods and menu items. Some examples of this are outdoor picnic meals and stickers promoting the first day of spring. Students also enjoy fresh fruit such as kiwi, Granny Smith apples and lunch bunch grapes on their menus. The middle school and high school have seen new menu items: fresh dough pizza, salad plates, including chicken Caesar salad and "turkey gobbler" sandwiches. Reduced calorie and low fat salad dressings have been incorporated into our meals.

All meals are planned according to the American Dietary Guidelines, including foods from the Food Pyramid. The school food service program is a member of the National School Lunch Program. The program receives government food commodities each month. These foods are used in our menu planning and allows us to keep costs down. We purchase fresh produce weekly and incorporate seasonal fruits and vegetables into our menus. A variety of breads are delivered daily to insure freshness and quality.

The students at Dale Street School have just completed writing lunch menus for their school. Over twenty-five menus will appear during the months of January through June. The student's name will appear at the bottom of each menu. This project was a joint venture between the health teacher, Ms. Pauline Carey, and the food service program. The middle school and high school health classes and student government meet with the food service director on occasion to share their ideas about the cafeteria and the food offerings.

The school food service staff have been trained in sanitation, recipe and menu development, nutrition and equipment operation. Some training is offered on in-service days and additional training is offered through The Education Collaborative (TEC), which



services all of the surrounding towns. The food service staff works diligently to prepare and serve a quality meal in a pleasant manner to all of the students of Medfield.

Food and supplies	\$207,366.50
Payroll	174,687.33
Receipts	365,883.58

Respectfully submitted,  
  
Judith White-Orlando  
Food Service Director



Eighth Graders with baskets for the residents of the Thomas Upham House -  
One of many community service projects students undertake





High School Representatives to the School Committee



Sixth Graders discover an artifact on archeological dig at Wight Farm

**TOWN CLERK'S REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 1997**

# MARRIAGES RECORDED IN MEDFIELD 1997

DATE	NAME	RESIDENCE	WHERE AND BY WHOM MARRIED
Jan 25	Joan E. Sullivan	Waltham	In Wellesley
	Daniel K. White	Medfield	Rev. Robert L. Wood, Clergyman
Mar 1	Marion J. Fratolillo	Watertown	In Medfield
	Ian Timothy Kennish	N. Billerica	Leroy E. Owens, Priest
Mar 22	Wendy Briggs Gianacoples	Roslindale	In Medfield
	Michael William Nossal	Roslindale	Philip J. Bauman, Minister
Apr 12	Marie Joan Kovatsi	Medfield	In Dedham
	John David MacPherson	Medfield	Claudette F. Caruso, J.P.
Apr 19	Elizabeth Windsor	Medfield	In Milton
	Eric Sawyer Knox	Medfield	Samuel S. Rodman, III, Priest
May 3	Faith F. Welton	Medfield	In Medfield
	Scott C. Sullivan	Medfield	Diana M. Kirk, Minister
May 10	Christine Ketis	Medfield	In Natick
	Kenneth Edward Myers III	Dover	Arthur VonAu, Clergyman
May 10	Jennifer Robin Bristol	Medfield	In Lynnfield
	Timothy Michael Cronin	Medfield	Michael Lawlor, Priest
May 11	Maria Exarhopoulos	Medfield	In Boston
	Drake G. Behrakis	Cambridge	Constantine Xanthakis, Priest
May 17	Sarah Lynn Cain	Medfield	In Weston
	Geoffrey Phillips Brown	Medfield	Dennis, J. Robinson, Minister
May 31	Sarah Abigail Fosdick	Pennsylvania	In Medfield
	Scott Allen Cohen	Pennsylvania	Philip J. Bauman, Clergyman
June 7	Kristin M. DeVasto	Medfield	In Norwood
	Thomas L. Gordon	Walpole	Jeffrey W. Larsen, Clergy

June	28	Jennifer Lynn Breen	Millis	In Millis
June	29	Christopher John MacKay	Millis	Henry G. Chambers, Priest
July	7	Renee Dawn Hersee	Medfield	In Medfield
July	12	James Robert Morris	Medfield	Philip J. Bauman, Clergyman
July	13	Rachel Marie Miller	Medfield	In Blackstone
July	19	John J. Polechronis	Medfield	Edward V. Fox, Justice of the Peace
July	19	Carolyn Louise Bickley	Michigan	In Medfield
July	19	Jeffrey Dean Emerine	Michigan	Robert L. Wood, Clergyman
July	19	Kimberly Gabrielle Hemphill	Virginia	In Sudbury
July	19	Travis Ryan Ferguson	Virginia	Charles Mercer, Clergyman
July	19	Maria Joy Wood	Dedham	In Medfield
July	19	Ronnie Salma Armany	Dedham	Robert L. Wood, Clergyman
July	19	Charissa Lee Jones	Medfield	In Boston
Aug	9	Christopher John Sharkey	Medfield	Kenneth a. Larsen, Minister
Aug	15	Jane Ellen Murphy	Medfield	In Bourne
Aug	15	John Anthony Gianino Jr.	Braintree	W. James Nyhan, Priest
Aug	16	Edith Haffenreffer Simmers	Medfield	In Brookline
Aug	30	Dale A. Herbeck	Medfield	Hugh R. B. Haffenreffer, Clergyman
Aug	30	Christina Michele Bankuty	Florida	In Springfield
Aug	30	Brett Sherman Sloan	Florida	Robert L. Wood, Clergyman
Sept	7	Elizabeth Ann Loer	New York	In Dover
Sept	7	Cory Jay Perkins	New York	Thomas R. Niblock, Clergyman
Sept	7	Rosa Musto	Medfield	In Milford
Sept	7	Charles Anthony Davis	Norwood	Kathleen Fraher, Justice of the Peace
Sept	13	Nancy Lynn Moy	Medfield	In Boston
Sept	13	Tommy Szeto	Medfield	Dr. Milton P. Ryder, Minister
Sept	13	Maira Katherine McCabe	Medfield	In Medfield
Sept	13	John Francis Keating	Framingham	Leroy E. Owens, Priest



Sept	13	Christina Marie Donovan	Norfolk	In Plymouth
		Stephen Craig Vogt	Norfolk	Doreen M. Potter, Justice of the Peace
Oct	4	Melissa Richards Hand	N. Carolina	In Medfield
		Andrew Francis Nowel	N. Carolina	Mark Nowel, Priest
Nov	2	Carol Denise McPhee	Medfield	In Medfield
		Patrick Philip Cody	Natick	Susan B. Green, Justice of the Peace
Nov	22	Karen Melinda Krause	Medfield	In Boston
		James L. Bosworth, Jr.	Medfield	Victor P. Kennedy, Priest

# BIRTHS RECORDED IN MEDFIELD 1997

DATE	CHILD'S NAME	PARENTS
Jan 5	Daniel Patrick McCadden	Joseph A. and Kelly A. Canty
Jan 8	Brandon Joseph Goldman	Randy K. and Sherri E. Levy
Jan 8	Emily Elizabeth Marble	Jeffrey S. and Abby H. Schwartz
Jan 10	Dean Joseph Adams	Gilbert S. and Kim M. Galasso
Jan 12	Michael Ryan Friedman	Paul J. and Cathryn D. Abrams
Jan 17	William Joseph D'Angelo	Andrew M. and Carrie L. Braunstein
Jan 19	Emma Keohane Whalen	John P. and Kerry A. Keohane
Jan 24	Connor Paul Jordan	Charles H. and Kathleen S. Sullivan
Jan 28	Cameron Scott Keough	W. Scott and Mary Jane Dupuis
Jan 28	Matthew Durr Patry	Ronald P. and Cheryl D. Durr
Jan 30	Jordyn Reece Kafka	Stephen M. and Janice Kamin
Jan 31	Joseph John Kerwin	Joseph M. and Paula Donahue
Jan 31	Colten Shane Lomp Bigony	Glenn R. and Donna Lomp
Feb 3	Caroline Claire Patterson	Richard H. and Kathleen D. Delisle
Feb 3	Carolyn Dorothy Tella	Robert R. and Cynthia V. Valeri
Feb 6	Cole Edward Miller	Paul E. and Nancy K. Kearns
Feb 15	James Patrick Callahan	Stephen D. and Maura A. Fitzpatrick
Feb 18	Thomas Joseph Frazier	Matthew and Kimberly A. Leader
Feb 19	Ryan Robert Cerulle	James V. and Lisa M. Erickson
Feb 20	Payton Jane Ouimette	Gaetan J. and Jennifer G. Gassaway
Feb 22	Alexis Gwen Morrel	Eric M. and Margery Gardiner
Feb 24	Daniel Roberts Grant	Christopher J. and Carol J. Darling
Feb 25	Lindsay Barnes Brown	Glenn F. and Carol T. Cox
Feb 25	Keleigh Anne Boudreau	Ronald J. and MaryJane E. Healy
Feb 27	Danielle Anne Miano	Edward L. and Lisa E. Kendig
Feb 28	Marissa Capra Davis	Timothy P. and Lisa Capra
Mar 6	Helen Suzanne Cawley	John F. and Theodora Pitsiokos

Mar	7	Nicholas Ronald Fragola	Dean F. and Dorrian Cohen
Mar	7	Amanda Grace Shackley	Stephen G. and Patrice M. Fontaine
Mar	13	Alison Rose Mandell	Ronald V. and Clara M. Costa
Mar	14	Nelia Elinore Hogan	Paul F. and Tracey T. Tiffin
Mar	15	Owen Christopher Maguire	Shawn C. and Colleen M. Hosey
Mar	18	Julia Catherine Fedor	David S. and Cindy A. Szuba
Mar	21	Katerina Jordan Dichiara	Kevin C. and Kimberly J. Brown
Mar	21	Aidan Thomas Scott	Thomas S. and Michelle S. Seaver
Mar	22	Mary Rose Davis	Paul D. and Mae J. Agrillo
Mar	25	Nikolas Samuel Dombrowski	Lawrence J. and Elissa A. Margiotti
Mar	28	Joshua Owen Trigg	John B. and Inez Alvarez
Mar	28	Daniel Patrick Haverty	Richard T. and Donna A. McGue
Mar	29	Amanda Elizabeth Yannoni	Stephan M. and Pamela Hughes
Mar	31	Calvin Georges Schneider	Corey A. and Emmanuelle D. Defaux
Mar	31	Zoe Taylor Schneider	Corey A. and Emmanuelle D. Defaux
April	2	Sarah Anne Pickard	Gregory L. and Suzanne S. Powell
April	2	Bryce Jordan Worthy	Cole E. and Susan T. Travers
April	8	Samantha Yuen Lee	Kai S. and Yuen Man Lam
April	15	Blake Samuel Wertlieb	Jordan M. and Katherine A. Bacon
April	18	Amy Elizabeth Piccolo	Donald D. and Lisa A. Sabino
April	20	Christopher James Rose	Michael G. and Jacqueline Thompson
April	20	Carolann Winters Norris	John S. and Mary B. Quigley
April	20	Taylor Downs Valente	David J. and Debra L. Flueckiger
April	21	Ethan O'Brien Murby	Gustave H. and Jean E. O'Brien
April	26	Sarah Beth Toubman	Steven M. and Ellen Hennick
April	26	Gavin Richard Etzkorn	Dennis D. and Karen Minsk
April	27	Alexandra Nicole Papantonis	Anthony N. and Kristine A. Johnson
May	3	Katherine Marie King	Richard P. and Paula M. Haley
May	5	Erik Kade Anderson	Dana E. and Pamela A. Murphy
May	5	Alexandra Fernandy Riddle	Todd M. and Loral A. Pansire

May 6	Maxwell Richard Baum	Joseph and Susan E. Yankee
May 6	Maeve Elizabeth Driscoll	Richard D. and Jill E. Crowley
May 6	Joshua Aaron Shuman	Harris L. and Carol L. McCulloch
May 9	Sean Carter Potts	Jeremiah M. and Christine McCue
May 11	Yannick Luca Shreve	Scott A. and Franziska Bapst
May 15	Madison Brooke Cronin	Thomas J. and Sally Thayer
May 25	Daniel Harold Knight	David H. and Rosemary G. Cardaci
May 26	Peter John Vajentic	Marko A. and Suzana Simic
May 27	MaryJoan Elizabeth Swan	David P. and Ann R. Whalen
May 28	Isabelle Ann Sarrafzadeh	David A. and Tamara A. Horton
May 28	Andrew James Heinz	James V. and Leigh Andrews
May 28	Jennifer Roes Heinz	James V. and Leigh Andrews
May 29	David Liang	Jing-Chau and Ming-Chu Chiang
June 3	Christian Sloan Murphy	Brian P. and Deborah Sloan
June 3	Nigel Kenneth Reiff	Kenneth A. and Nancy A. Kenney
June 6	Alexander James Ahmadi	Darian H. and Stephanie Hoag
June 6	William Michael Hufnagle	John J. and Maureen Granfield
June 10	Zachary Benton Smith	Stephen L. and Sarah Barney
June 10	Isobel Lawrence Guest Burgess	Stephen R. and Bonnie L. Wren
June 11	Jennifer Mary Harrity	Paul F. and Jane Desisto
June 12	Thomas Edward Beardsley	Bruce J. and Marianne E. Hammel
June 13	Samantha Margaret Rhuda	Timothy P. and Michele J. Lomber
June 16	Caroline Marie Brassil	Paul W. and Karen Gallagher
June 16	Maxwell Joseph Schlott	Michael J. and Jayne C. Guertin
June 18	Jeffrey David Lundstrom	Scott R. and Karen M. Lafond
June 18	Michael Burke Lundstrom	Scott R. and Karen M. Lafond
June 20	Nicole Maclean Inglis	Scott D. and Sharon Buzzell
June 23	Madison Ashton Underhill	Carl A. and Ellen M. McGandy
June 28	Tulpen Springstead Hansen-Schwoebel	John N. and Keoki I. Hansen
June 30	Lauren Mary Tschirch	Paul D. and Mary Welch
June 30	Haley Elizabeth Tschirch	Paul D. and Mary Welch



June	30	Lindsay Christine Soderlund	Eric E. and Cheryl Summa
July	1	Joseph Mitchell Young	Joseph M. and Joanne M. Nugent
July	6	Eileen Catherine Gillis	Joseph A. and Julie C. Sullivan
July	8	Joshua William Hirschfeld	Paul M. and Shari L. Gordon
July	10	Leah Nicole McGoldrick	Michael F. and Alycia A. Murray
July	12	Jameson Paul Desjourdy	Paul C. and Lynne Carrachino
July	13	Colton Thomas Luby	Thomas M. and Jennifer A. Fischer
July	14	Kaela Marie McKenzie	Brian M. and Jeanne Marie L. Mackessy
July	15	Michelle Rose Beggan	Paul M. and Melinda Davis
July	18	Samantha Paige Newman	Christopher J. and Marilyn R. Sheinkopf
July	21	Patrick Edward Dolan	Peter F. and Sheree A. Morgan
July	22	Jonah Robinson Kone	Michael A. and Abigail J. Robinson
July	28	Kyra Ilana Kramer	Lawrence I. and Erica B. Kramer
Aug	1	Olivia Janggen	Hansjoerg and Cornelia Beuggert
Aug	9	Joseph James Arcuri	James A. and Charlene Gorgone
Aug	10	Nicholas Vrakas	Spiros and Dionysia Ntatsi
Aug	13	Joshua Adam Tobin	John C. and Cathy J. Ellis
Aug	13	Kerry Anne Clark	Brad C. and Maureen E. Frank
Aug	16	Meaghan Ann Adorn	Frank J. and Ann J. Grady
Aug	17	Frank John Ficcardi	Francis N. and Jennifer L. Barrows
Aug	18	Timothy Joseph Warren	Mark F. and Susan J. Coleman
Aug	20	Patrick Michael Cooney	Michael J. and Joellyn R. Shindel
Aug	23	Julia Elizabeth Clifford	Joseph P. and Lynne M. Gagnon
Aug	26	Joseph Michael Healy	John J. and Sandra V. Adams
Aug	27	McKenna Scheid Neeb	Christopher W. and Halle Scheid
Aug	29	Tara Kathryn Beckwith	Alan R. and Nancy E. Walker
Aug	30	Anastasia Elise Fields	Gregory F. and Marion H. Brettner
Aug	31	James Joseph Fahey	James E. and Kelly P. Cox
Sept	3	Nicole Elizabeth Keith	Alan R. and Lorraine M. Geraci
Sept	4	Emily Ruth O'Donnell	Roger J. and Tracy Giunta

Sept 4	Kevin John McCordic	Craig H. and Lisa M. Luczkow
Sept 5	Katie Laura Hooker	Richard E. and Diane M. Leonard
Sept 5	Kyle Alexander Belforti	Paul C. and Joi A. Pershula
Sept 6	Molly Kathryn Bootman	Matthew W. and Kellie E. Rogers
Sept 11	Marygrace Elizabeth Petrie	Scott F. and Joanne M. Franklin
Sept 13	Paul Christian Mulvihill	John G. and Veronica J. Mickalonis
Sept 14	Emily Hope Piersiak	Robert F. and Jennifer H. Emerson
Sept 17	Noah Lewis Grafton	Richard W. and Jennifer L. Robinson
Sept 18	Caleigh Anne O'Leary	Kenneth R. and Anne E. Dawson
Sept 20	Mackenzie Katherine Hine	Robert H. and Laurie S. Stanton
Sept 20	Louis Connor Moher Braun	Thomas J. and Christina Field
Sept 22	Meredith Lauren Cox	Brian D. and Donna M. Sliney
Sept 25	Julia Lynne McGillicuddy	Brian R. and Janet L. Shinney
Sept 25	Shannon Patricia Delaney	Kevin M. and Diane Zammitti
Sept 25	John Patrick Farrell	Shawn M. and Cynthia L. Bero
Sept 28	Samuel Quinn Johnson	Gordon A. and Tracey A. Rogers
Sept 30	Emilia Johanna Nordgren	Karl F. and Kathleen Noonan
Oct 1	Parth Parul Nanavati	Parul S. and Preeti P. Shah
Oct 8	Matthew Anthony Treiber	Robert and Kristin J. Simplicio
Oct 9	Jacqueline Elaine Giggi	William M. and Gail E. Wilson
Oct 11	Millar Heron Minahan	Thomas O. and Claire Carman
Oct 14	Cooper Nicholas Brown	Nicholas T. and Gayle E. Lynch
Oct 15	Zoe June Smith	James L. and Diane E. Cote
Oct 16	Shawn David Toubeau	Robert C. and Dawna L. Thompson
Oct 17	Christopher Michael Tapley	Jeffrey M. and Sally A. Bacci
Oct 18	Cole Joseph Foster	John J. and Sarah A. Leone
Oct 19	Ella Cawley Strickler	David C. and Suzanne C. Rienecker
Oct 20	Spencer Maxwell Allen	Matthew L. and Denise Thisse
Oct 23	Lily Anne Baker	Michael E. and Jeanne Lucey
Oct 23	Christina Celia Desantis	John L. and Deborah A. Cooke

Oct	24	Colden Fougere Lundberg	Kenneth C. and Anisia R. Gifford
Oct	27	Eileen Catherine Lent	Robert F. and Marian L. Ward
Nov	5	William McCarthy Murray	Joseph R. and Janet M. McCarthy
Nov	7	Ashley Erin Huntington	Robert H. and Susan M. McCafferty
Nov	7	Kristina Nicole Rimmel	Michael C. and Janice E. Coughlin
Nov	8	Daniel Charles Martin	Daniel R. and Carol A. Chamberlain
Nov	17	Paul Preussner Bryant	William B. and Barbara Preussner
Nov	18	Amanda Winnifred Joyce	Kevin M. and Kristen Lorenz
Nov	21	Julianne Mary Bennotti	Jeffrey P. and Nancy M. Chipman
Nov	21	Jessica Hazel Varner	Christopher K. and Concezia G. Gioioso
Nov	28	Jake Patrick Kelleher	Neil P. and Maryellen Nelson
Nov	30	Caleb Daniel Wong	Sing-Cham and Dilys Liu
Dec	1	Drew Steven Hagan	Eric J. and Samantha R. Walsh
Dec	1	Michael Anthony Hagan	Eric J. and Samantha R. Walsh
Dec	3	Samuel Bishop Denney	Mark R. and Wendy H. Friend
Dec	4	Hannah Marie Frawley	Leon D. and Linda Pasciuto
Dec	6	Nathaniel Nicholas Schwartz	Lawrence S. and Deborah A. Noseworthy
Dec	8	Matthew Leo McKinney	Richard S. and Elizabeth R. Marchioni
Dec	9	Alana Kathleen Bassett	Glen T. and Kathleen P. Quin
Dec	11	Aidan Thomas Cook	Stephan P. and Kathleen A. O'Connor
Dec	18	Anne Read Tucker	John A. and Mary L. Fleishell
Dec	21	Carter Koehler Howe	Samuel A. and Julia Koehler
Dec	23	Douglas Cornelius Connolly	Patrick F. and Christine E. Fitzpatrick
Dec	24	Ryan David Schworer	David M. and Geraldine A. Fair
Dec	27	Carly Rose Ellison	Richard B. and Ava R. Kaplan
Dec	30	Julia Marie Sprofera	Salvatore W. and Michele A. Kovalfski
Dec	30	Natalia Michele Sprofera	Salvatore W. and Michele A. Kovalfski
Dec	31	Matthew David Johnson	David D. and Heidi K. Lombard

# DEATHS RECORDED IN MEDFIELD 1997

DATE	NAME	AGE	CAUSE
Jan 3	Catherine Driscoll	93	Carcinoma of the Colon
Jan 4	Irene Beatrice Baer	84	Breast Cancer
Jan 13	Joseph Edward McBride	65	Respiratory Failure
Jan 14	Dorothy L. Newell	93	Pneumonia
Jan 30	Wilfred Hugh Wills	80	Respiratory Arrest
Jan 31	Marie Paturzo	86	Pancreatic Adenocarcinoma
Feb 4	Elinor Howard	85	Congestive Heart Failure
Feb 11	George Edward Klotz	91	Pneumonia
Feb 13	Earle Clifford Smith	67	Atherosclerotic Heart Disease
Feb 16	James Robert Given	32	Respiratory Failure
Feb 27	Leona May Bassett	64	Duodenal Fistula With Sepsis
Mar 5	John Joseph Moran	63	Metastatic Carcinoma - Bladder
Mar 13	Robert Leo Coulter	78	Cerebral Thrombosis
Mar 20	Lillian Pauline Paraschos	91	Myocardial Infarction
Mar 23	Clemens F. Stapin	87	Cardiac Arrest
Mar 23	Annie Munroe Wills	94	Alzheimer Disease
Mar 29	Ernest Ellis Knotts	80	Cardiorespiratory Arrest
Apr 5	Marilyn W. Demers	51	Drowning
Apr 10	Margaret Hudson	86	Presumed Sepsis
Apr 11	Helen E. Ford	84	Stroke
Apr 12	Kenneth L. Viera	66	Cardopulmonary Arrest
Apr 22	Nancy Jane Preston	72	Cancer of Lung
May 7	Avis Collins	79	Bronchial Pneumonia
May 14	Lucille Suzanne Meagher	72	Ovarian Cancer
May 16	Mary Casey	75	Pneumonia
May 18	Adrian Patrick O'Brien	50	Aortic Dissection



May	20	Verna Dustin Arnold	88	Renal Failure
May	25	Robert Joseph Sessa	60	Acute Myocardial Infarction
May	28	Harold F. Pritoni Sr.	74	Coronary Artery Disease
June	10	John Kenneth TerVeen Sr	58	Coronary Thrombosis
June	15	Anthony Joseph Medeiros Jr.	52	Pneumonia
June	23	Margaret Eleanor Bland	78	Cardiac Arrhythmia
June	25	Mary S. Taylor	83	Respiratory Failure, Pneumonia
July	8	Muriel R. Kouns	70	Sepsis
July	31	Diane Spender	46	Cardiopulmonary Arrest
Aug	2	Joseph J. Aiello	81	Coronary Thrombosis
Aug	18	Stanley Chester Ziemba	82	Sepsis
Aug	27	Barbara A. Gundacker	57	Cardiorespiratory failure
Sept	20	Marie Alice Bowles	69	Metastatic Carcinoma
Sept	21	Scott Carlisle	73	Cardio Respiratory Arrest
Oct	5	Edward G. Campbell	65	Gastrointestinal Bleeding
Oct	8	Sven E. Gustavson	81	Pneumonia
Oct	12	Maureen Ann Keleher	57	Breast Cancer
Oct	22	Rose Ott	90	Acute Cerebrvascular Accident
Oct	23	Kevin L. Robsham	20	Hanging
Oct	29	John Philip Baber	81	Cardiac Arrhythmia
Nov	14	Gertrude Albertson	63	Respiratory Failure
Nov	27	Louis G. Faltas	83	Parkinson's Disease
Nov	28	George Wiley	94	Congestive Heart Failure
Dec	6	Gerard Francis Gallagher	71	Myonecrosis Both Legs
Dec	7	John Joseph Horgan	79	Cardiac Arrest
Dec	10	John Nelson Lamb	76	Sepsis
Dec	19	Mary M. Campbell	82	Cardiopulmonary Arrest
Dec	19	Victoria Louise Jacobs	81	Congestive Heart Failure
Dec	24	Mary Florence McDonald	91	Pneumonia
Dec	29	Charles Victor Haigh	43	Pneumonia

TOWN OF MEDFIELD  
TOWN ELECTION  
March 31, 1997

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the reading of the warrant, and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instructions to the voters posted.

TELLERS: Dorothea Gaughran, Elizabeth Lordan, Priscilla A. Anderson, Joan L. Bussow, Anna Murphy, Gale Rad, Katherine M. Buchanan, C.B. Doub, Clifford G. Doucette, Cecilia Haney, Phyllis Wilmarth, Mae Maguire, Emmy Mitchell, Eva Grover, G. Marshall Chick, Barbara Connors, Elton Bassett and Elmer Portmann.

The polls were closed at 8:00 P.M.

The total vote was 458. Total registered voters numbered 7502, 6.1% of the voters voting. After the counting and tabulation of the ballots, the results were as follows:

		PRECINCT				
		1	2	3	4	TOTAL
MODERATOR (one year)VOTE						
FOR ONE						
Ralph C. Copeland		81	95	57	95	328
Blanks		37	37	20	31	125
Scattered		1	1	2	1	<u>5</u> 458

SCHOOL COMMITTEE (three years) VOTE					
FOR ONE					
William A. Tosches	80	84	62	92	318
Blanks	39	49	16	35	139
Scattered			1		<u>1</u> 458

HOUSING AUTHORITY (five years) VOTE					
FOR ONE					
Michael Medina, Jr.	90	97	60	95	342
Blanks	29	36	19	32	<u>116</u> 458

# TOWN CLERK (three years) VOTE

## FOR ONE

Carol A. Mayer	73	92	56	66	287	
Gail E. Merrow	45	39	21	59	164	
Blanks			2	2	4	
Scattered	1	2			<u>3</u>	458

# SELECTMEN (three years) VOTE

## FOR ONE

John T. Harney	47	66	36	69	218	
Blanks	65	62	38	54	219	
Scattered	7	5	5	4	<u>21</u>	458

# ASSESSOR (three years) VOTE

## FOR ONE

William D. Walsh	87	96	62	99	344	
Blanks	32	37	17	28	<u>114</u>	458

# TRUST FUND COMMISSION (three years)

## VOTE FOR ONE

Timothy Rhuda	3		2	8	13	
Thomas Sweeney		2			2	
Blanks	115	129	74	118	436	
Scattered	1	2	3	1	<u>7</u>	458

# PLANNING BOARD (five years) VOTE

## FOR ONE

Paul E. Rhuda	98	97	64	99	358	
Blanks	20	36	15	28	99	
Scattered	1				<u>1</u>	458

# LIBRARY TRUSTEE (three years) VOTE FOR

## NOT MORE THAN TWO

Jo-Anne L. Hooper	96	96	62	100	354	
Elizabeth J. Kozel	93	90	63	93	339	
Blanks	49	90	33	61	<u>223</u>	916

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A true copy attest:

Nancy J. Preston, S/, TOWN CLERK

April 1, 1997

TOWN OF MEDFIELD  
WARRANT FOR ANNUAL TOWN MEETING

Norfolk, ss.

To either of the Constables of the Town of Medfield in said County, greetings:

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Memorial School, in said Medfield, on Monday, the thirty-first day of March, A.D., 1997 at 6:00 o'clock A.M., then and there to act on the following articles:

ARTICLE 1. To choose all Town Officers required to be elected annually by ballot, viz:

One Moderator for one year.

One member of the Board of Selectmen, one Town Clerk, one Assessor, one member of the School Committee, two members of the Library Trustees, and one Trust Fund Commissioner for three years.

One member of the Planning Board and one member of the Housing Authority for five years.

The polls will be open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

On Monday, the twenty-eighth day of April, A.D., 1997, commencing at 7:30 P.M. the following articles will be acted on in the Amos Clark Kingsbury School gymnasium in said Medfield, viz:

ARTICLE 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

VOTE:           Voted to accept the reports of several town officers  
for the past year. (consent calendar 4/28/97)

ARTICLE 3. To see if the Town will vote to authorize the Treasurer/Collector to use all means in the collection of taxes as the Treasurer/Collector might if elected to that office.

(Treasurer/Collector)

VOTE:           Voted to authorize the Treasurer/Collector to use all  
means in the collection of taxes. (consent calendar 4/28/97)



ARTICLE 4. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereon as may be necessary for said care, viz:

Agnes Gilbert	\$ 850
George Cioto	425
Gertrude Albertson	850
Kullervo H. Hynynen	1,700
Betty Gates	1,700
Oscar Wallace, Jr.	425
Dorothy McMurtrie	1,700
Scott Bassett	1,700
Linda Codispoti	1,700
David Hazel	425
E. Eugene Swezey	1,700
R. M. McCauley	1,700
Frederic Norton	1,700
Ethel Walker	850
William Holmquist	50
Carl and Diane Ciancarelli	850
William Kingsbury	2,550
Gordon and Lucy Jackson	<u>425</u>
TOTAL	\$21,300

VOTE: Voted to accept the named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery. (consent calendar 4/28/97)

ARTICLE 5. To see if the Town will vote to accept as public ways the following named streets, or parts thereof:

Overfield Drive	from	Station 0+0 to 12+0
Chestnut Lane	from	Station 0+0 to 4+15
Quail Run	from	Station 0+0 to 9+15
Steeplechase Drive	from	Station 0+0 to 8+75
Martingale Lane	from	Station 0+0 to 5+0
Derby Lane	from	Station 0+0 to 6+0
Snow Hill Lane	from	Station 0+0 to 7+08
Wild Holly Lane	from	Station 0+00 to 11+00
Newport Lane - Road "A"	from	Station 0+00 to 6+50
- Road "B"	from	Station 0+00 to 4+50
Powderhouse Road	from	Station 0+00 to 3+95

as laid out by the Board of Selectmen and as shown on plans referred to in the several Orders of Layout on file with the Town Clerk's office, and to authorize the Board of

Selectmen to acquire by eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted unanimously to accept as public ways the following named streets as laid out by the Board of Selectmen and as shown on plans referred to in the several Orders of Layout on file with the Town Clerk's office, and to authorize the Board of Selectmen to acquire by eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes. (4/28/97)

Overfield Drive	from	Station 0+0 to 12+0
Chestnut Lane	from	Station 0+0 to 4+15
Quail Run	from	Station 0+0 to 9+15
Steeplechase Drive	from	Station 0+0 to 8+75
Martingale Lane	from	Station 0+0 to 5+0
Derby Lane	from	Station 0+0 to 6+0
Snow Hill Lane	from	Station 0+0 to 7+08
Wild Holly Lane	from	Station 0+00 to 11+00
Powderhouse Road	from	Station 0+00 to 3+95

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money for the purpose of conducting a Hazardous Waste Collection Day, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted to appropriate the sum of \$1,000 on the 1998 tax levy for the purpose of conducting a Hazardous Waste Collection Day. (4/28/97)

ARTICLE 7. To see what sum of money the Town will vote to transfer from the Wetlands Protection Fee Fund and appropriate for the use of the Conservation Commission to complete project reviews, and to issue regulatory decisions within required time frames, including but not limited to the costs of engaging consultant and technical assistance for project reviews and administrative and clerical costs associated with processing the applications and decisions, or do or act anything in relation thereto.

(Conservation Commission)

VOTE: Voted to transfer the sum of \$13,504 from the Wetlands Protection Fund and appropriate said amount for the use of the Conservation Commission in carrying out its duties under the provisions of the Wetlands Protection Act. (4/28/97)

ARTICLE 8. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for a Fire Alarm Revolving Fund to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$6500 to come from the Maintenance Fee account, and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Department)

VOTE: Voted to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for a Fire Alarm Revolving Fund to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$6500 to come from the Maintenance Fee account, and to authorize the Fire Chief to expend from said funds. (consent calendar 4/28/97)

ARTICLE 9. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for an Ambulance Revolving Fund to be used for the replacement of the ambulance, funds not to exceed \$12,000 to come from the Ambulance Mileage Fee Account, and to authorize the Police Chief to expend from said funds, or do or act anything in relation thereto.

(Police Department)

VOTE: Voted to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for an Ambulance Revolving Fund to be used for the replacement of the ambulance, funds not to exceed \$12,000 to come from the Ambulance Mileage Fee Account and to authorize the Police Chief to expend from said funds. (consent calendar 4/28/97)

ARTICLE 10. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for an Advanced Life Support Fund to be used for the payment of Advanced Life Support charges, funds not to exceed \$30,000 to come from the client or client's insurer, and to authorize the Police Chief to expend from said funds, or do or act anything in relation thereto.

(Police Department)

VOTE: Voted to accept the provisions of G.L. Chapter 44, Section 53E 1/2 to provide for an Advanced Life

Support Fund to be used for the payment of Advanced Life Support charges, funds not to exceed \$30,000 to come from the client or client's insurer, and to authorize the Police Chief to expend from said funds. (consent calendar 4/28/97)

ARTICLE 11. To see if the Town will vote to amend the Medfield Bylaws ARTICLE I. TOWN MEETING, SECTION 4. by adding the following after the third paragraph:

When a two-thirds vote is required for passage of any matter at an Annual or Special Town Meeting, the Moderator may declare that the matter passed, if he concludes that the votes cast in favor of passage were two-thirds of the votes cast, and no count of the votes need be taken even though the vote in favor of passage was less than unanimous; but in declaring passage, the Moderator shall expressly declare that at least two-thirds of the votes cast were in favor of passage and said declaration shall be recorded by the Town Clerk in the official minutes of the meeting. Nothing herein shall preclude seven voters from questioning the declaration in accordance with Massachusetts General Laws, Chapter 39, Section 15 and thereupon a standing count shall be taken.

or do or act anything in relation thereto.

(Moderator)

VOTE: Voted unanimously to amend the Medfield Bylaws Article I, Town Meeting, Section 4 by adding the following after the third paragraph:

When a two-thirds vote is required for passage of any matter at an Annual or Special Town Meeting, the Moderator may declare that the matter passed, if he concludes that the votes cast in favor of passage were two-thirds of the votes cast, and no count of the votes need be taken even though the vote in favor of passage was less than unanimous; but in declaring passage, the Moderator shall expressly declare that at least two-thirds of the votes cast were in favor of passage and said declaration shall be recorded by the Town Clerk in the official minutes of the meeting. Nothing herein shall preclude seven voters from questioning the declaration in accordance with Massachusetts General Laws, Chapter 39, Section 15 and thereupon a standing count shall be taken.

(consent calendar 4/28/97)



ARTICLE 12. To see whether the Town will vote to amend the Town Charter by adding a new Section 2-5 1/2 as follows:

SECTION 2-5 1/2 Submission of Articles for Annual or Special Town Meeting.

Articles for either the annual or any special town meeting may be submitted in writing by:

- a. A majority of the Board of Selectmen.
- b. A majority of the membership of any elected town board, commission or committee.
- c. A majority of the membership of any appointed town board, commission, or committee, if approved by a majority of the membership of the appointing authority.
- d. The requisite number of registered voters as provided in G.L., Chapter 39, Section 10.

or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted unanimously to amend the Town Charter by adding a new Section 2-5 1/2 and to delete subsection "c" in it's entirety, relabing section "d" to section "c" and insert the words "or appointed" after the word elected in section "b".

SECTION 2-5 1/2 Submission of Articles for Annual or Special Town Meeting

Articles for either the annual or any special town meeting may be submitted in writing by:

- a. A majority of the Board of Selectmen.
- b. A majority of the membership of any elected or appointed town board, commission or committee.
- c. The requisite number of registered voters as provided in G.L., Chapter 39, Section 10. (4/28/97)

ARTICLE 13. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commission, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

(Board of Selectmen)

<u>Officer</u>	<u>Present Salary</u>	<u>Warrant Committee Recommends</u>
Moderator	0	0
Housing Authority	0	0
Town Clerk	30,160	15,532
Selectmen, Chairman	900	900
Selectmen, Clerk	800	800
Selectmen, Third Member	800	800
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation Commissioners	0	0
Trust Fund Commissioners	0	0

The Change in the Town Clerk's salary reflects returning the position to half time.

VOTE:            Voted to fix the salaries of elected officials as  
                      printed in the warrant. (4/28/97)

ARTICLE 14. To see if the Town will vote to amend the Personnel Administration Plan, by deleting the present XX. SEXUAL HARASSMENT POLICY and inserting the following in its place:

XX. SEXUAL HARASSMENT POLICY

Sexual harassment in the workplace is unlawful and our goal is to promote a work environment free of sexual harassment. To further this goal, we have established the following policy:

Prohibited conduct shall include:

1. Conduct which has the purpose or effect of unreasonably interfering with an employee's work performance or creating an environment which is intimidating, hostile or offensive to the employee.

2. Verbal conduct (e.g., sexual epithets, foul language, unwanted sexual flirtation, commentaries about an individual's body, or derogatory statements of a sexual nature).
3. Physical conduct (e.g., improper touching or assault).
4. Visual harassment (e.g., sexually explicit or derogatory postures, sexually suggestive objects, pictures or cartoons, or obscene gestures).

Even if such actions do not rise to the level of legally actionable harassment, they nonetheless are unacceptable in the workplace.

In addition, offering or implying to offer employment benefits in exchange for sexual favors or retaliating or threatening retaliation for refusal to respond to sexual advances is unlawful. It is also unlawful to retaliate against an employee for filing a complaint of harassment or for cooperating in an investigation of a complaint of harassment.

Employees who are found to have engaged in the type of conduct described above shall be subject to disciplinary measures, up to and including termination. Such violations also could lead to personal legal and financial liability.

#### Complaint Procedure:

If an employee believes he/she has been the victim of a violation of this policy, the employee shall file a written complaint with the employee's department head who shall forthwith transmit copies to the Town Administrator, Personnel Board, and Town Counsel.

All complaints under this policy will be investigated promptly and dealt with appropriately. In addition, if an employee has a complaint under this policy, he/she may contact the following state or federal employment discrimination agencies:

United States Equal Employment Opportunity Commission  
10 Congress Street - 10th Floor  
Boston, MA 02113  
(617) 565-3200

Massachusetts Commission Against Discrimination (MCAD)  
One Ashburton Place - Room 601  
Boston, MA 02108  
(617) 727-3990

or do or act anything in relation thereto.

(Personnel Board)

VOTE: Voted unanimously to amend the Personnel Administration Plan XX SEXUAL HARASSMENT POLICY by deleting the present wording and replacing it with the new language as follows: (4/28/97)

## XX. SEXUAL HARASSMENT POLICY

Sexual harassment in the workplace is unlawful and our goal is to promote a work environment free of sexual harassment. To further this goal, we have established the following policy:

### Prohibited conduct shall include:

1. Conduct which has the purpose or effect of unreasonably interfering with an employee's work performance or creating an environment which is intimidating, hostile or offensive to the employee.
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Boston, MA 02113  
(617) 565-3200

Massachusetts Commission Against Discrimination (MCAD)  
One Ashburton Place - Room 601  
Boston, MA 02108  
(617) 727-3990

ARTICLE 15. To see if the Town will vote to amend the Personnel Administration Plan XIII. LEAVES OF ABSENCE E. Personal Leave by deleting the present wording and by inserting the following in its place:

E. Personal Leave:

For those full time employees with vacation accruals of less than 21 days per year, upon completion of 30 days regular full-time employment, employees shall be allowed one quarter (1/4) of one day personal time off with pay for each completed month of service. Such personal time must be taken within one year of being earned, and scheduled with the approval of the individual's supervisor.

or do or act anything in relation thereto.

(Personnel Board)

VOTE: Voted to amend the Personnel Administration Plan  
XIII LEAVES OF ABSENCE E. Personal Leave  
by deleting the present wording and replacing it with  
the new language as follows: (4/28/97)

E. Personal Leave:

For those full time employees with vacation accruals of less than 21 days per year, upon completion of 30 days regular full-time employment, employees shall be allowed one quarter (1/4) of one day personal time off with pay for each completed month of service. Such personal time must be taken within one year of being earned, and scheduled with the approval of the individual's supervisor.

ARTICLE 16. To see if the Town will vote to accept the provisions of General Laws, Chapter 41, Section 97 which provides for the establishment of a Police Department under the direction of the Board of Selectmen, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted to dismiss this article. (4/28/97)

ARTICLE 17. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN - CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 1997, to read as set forth in the warrant:

PERSONNEL ADMINISTRATION PLAN  
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

POLICE DEPARTMENT AS PER CONTRACT:

FIVE STEP PLAN

	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Maximum</u>
<u>Police Department (Weekly)</u>					
Police Sergeant	653.22	679.54	712.48		780.12
Police Officer	512.90	548.87	591.08	630.47	655.56
Sr. Police Dispatcher	459.46	482.83	510.08	515.61	565.90
Police Dispatcher	413.61	436.53	459.46	482.83	510.08
Specialist Range	376.48	(Annual Stipend)			2152.80

EIGHT STEP PLAN

	<u>Minimum</u> <u>Step 6</u>	<u>Step 2</u> <u>Step 7</u>	<u>Step 3</u> <u>Step 8</u>	<u>Step 4</u>	<u>Step 5</u>
Police Sergeant	653.22 721.19	666.29 735.60	679.60 780.12	693.20	707.05
Police Officer	512.89 606.12	528.27 624.27	544.12 655.56	560.45	588.45
Sr. Police Dispatcher	459.46 532.58	473.30 548.59	487.16 565.90	501.86	517.00
Police Dispatcher	413.61 479.37	426.15 494.07	438.69 510.08	452.11	465.52
Animal Control Officer/Inspector	482.85 513.32	488.95 519.42	494.55 526.23	501.13	507.22

Annually

Asst.. Animal Control	1384.	1511.	1640.	1767.	1896.
	2025.	2152.	2306.		

Police Officers designated as Detective, Photographer/Fingerprinter, Prosecutor, Animal Control Officer, Assistant Animal Control Officer or Training Officer by the Police Chief shall receive additional compensation annually at a rate to be determined by the Police Chief within the above Specialist Range. In the absence of a Police Sergeant being on duty, the senior officer-in-charge of any shift shall be paid 20% of the difference between the Police Officer's salary and the Police Sergeant's salary.

<u>MANAGERIAL POSITIONS</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Town Administrator	55,756	69,696	84,902
Police Chief	50,182	61,332	74,093
Superintendent of Public Works	47,545	58,696	71,202
Fire Chief	43,910	54,362	64,816
Treasurer/Collector	43,910	54,362	64,816
Library Director	43,910	54,362	64,816
Administrative Assistant	33,452	40,423	47,394
Town Accountant	39,204	49,580	59,958

Other Salaried Positions:

Cemetery Supervisor	30,975	37,430	43,883
Park & Recreation Director	28,840	32,445	36,050
Detached Social Worker	26,935	30,310	33,687
Children's Librarian	26,935	30,310	33,687

HOURLY PAID POSITIONS

GR.	MIN.	S 2	S 3	S 4	S 5	S 6	S 7	MAX.
1	7.12	7.30	7.53	7.77	7.99	8.24	8.48	8.71
2	7.46	7.67	7.89	8.14	8.37	8.63	8.89	9.14
3	7.84	8.08	8.31	8.57	8.83	9.09	9.35	9.65
4	8.25	8.49	8.76	9.00	9.28	9.56	9.85	10.15
5	8.71	8.98	9.25	9.53	9.82	10.10	10.41	10.65
6	9.14	9.41	9.68	9.97	10.27	10.59	10.91	11.23
7	9.65	9.84	10.24	10.55	10.87	11.19	11.52	11.82
8	10.16	10.45	10.77	11.09	11.42	11.76	12.12	12.43
9	10.65	10.97	11.30	11.64	11.99	12.34	12.73	13.13
10	11.23	11.57	11.91	12.27	12.63	13.03	13.41	13.80
11	11.82	12.20	12.55	12.92	13.32	13.71	14.13	14.56
12	12.43	12.80	13.18	13.59	13.98	14.42	14.83	15.29
13	13.13	13.53	13.93	14.37	14.78	15.22	15.69	16.10

14	13.80	14.20	14.64	15.07	15.52	15.98	16.46	16.94
15.	14.56	15.02	15.47	15.91	16.41	16.89	17.40	17.85
16.	15.29	15.76	16.22	16.71	17.20	17.73	18.24	18.77
17.	16.10	16.58	17.08	17.58	18.12	18.66	19.22	19.73
18	16.94	17.46	17.99	18.51	19.09	19.65	20.24	20.72

Minimum wage \$5.25 per hour. Lower rates as authorized by the Commonwealth of Massachusetts may also be paid. (Effective 1/1/97 - Federal and State)

## HOURLY GRADE LISTINGS

### Grade 1

Presently no jobs

### Grade 2

Intern/Trainee

### Grade 3

Laborer

### Grade 4

Library Assistant

Clerk Typist

Mini-bus Driver

### Grade 5

Skilled Laborer

### Grade 6

Senior Library Assistant

Secretary

### Grade 7

Collector/Bookkeeper/Secretary

Police Matron

Traffic Supervisor

### Grade 8

Presently no jobs

### Grade 9

Senior Secretary

Truck Driver

### Grade 11

Light Equipment Operator

Municipal Buildings Custodian

Administrative Secretary

Reference Librarian

### Grade 12

Waste Water Treatment Plant  
Operator

Heavy Equipment Operator

Water Technician

Groundskeeper

### Grade 13

Equipment Operator Repairman

Finance/Data Process. Supervisor

Sr. Administrative Secretary

### Grade 14

Senior Groundskeeper

Tree Warden/Insect/Pest Control

Senior Heavy Equipment Operator

Senior Water Technician

Senior Waste Water Treatment  
Operator

Call Firefighter

### Grade 15

Assistant Waste Water Treatment  
Operator-in-Charge

Senior Equipment Operator/  
Repairman



Special Police Officer  
Permanent Intermittent  
Executive Director (Aging)

Grade 16  
Presently no jobs

Grade 10  
Conservation Agent

Grade 17  
Street/Water/Sewer Foreman  
Waste Water Treatment Plant  
Operator-in-Charge

Grade 18  
Senior Waste Water Treatment  
Senior Foreman

#### SPECIAL RATE/FEE POSITIONS - PART TIME/TEMPORARY

##### Annually

Veterans' Agent	\$ 5,014
Sealer of Weights & Measures	1,707
Registrar, Clerk	970
Registrar	403

##### Weekly

Police Intern	\$301 to 397
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##### Hourly

Tree Climber	\$ 8.64 to 13.98
Ambulance E. M. T.	16.13
Library Page	5.67 to 6.44

##### FIRE

##### Annually

Deputy Chief	\$2,575
Captain	1,545
Lieutenant	1,236
Clerk	535
Fire Alarm Superintendent	535

##### INSPECTORS

\$19.99 per inspection

Annual Minimum

Inspector of Buildings	\$3,867
Local Inspector of Buildings	518
Gas Inspector	1,065
Assistant Gas Inspector	195
Plumbing Inspector	3,158
Assistant Plumbing Inspector	724
Wiring Inspector	1,758
Assistant Wiring Inspector	518
Zoning Enforcing Officer	19.99 per inspection
Street Inspector	10.51 per hour

PARK AND RECREATION

Annually

Program Director	\$10,800	\$12,500
Swim Pond Director	4,500	6,000
Swim Pond Assistant Director	3,000	4,000
Swim Team Coach/Guard	2,500	3,500
Assistant Coach/Guard	1,600	2,700
Water Safety Instructor	1,900	2,700
Lifeguard	1,800	2,500
Swim Pond Badge Checker	600	900
Swim Pond Maintenance	700	900
Swim Pond Set Up Workers	500	2,000
Camp Director	2,000	4,000
Camp Specialists	1,000	3,000
Counselors	800	2,000
Jr. Counselor	200	600
Tennis Director	3,000	4,000
Tennis Instructor	600	1,000
Trainee	(Hourly)	4.75

or do or act anything in relation thereto.

(Personnel Board)

VOTE: Voted to amend the PERSONNEL ADMINISTRATION PLAN, CLASSIFICATION OF POSITIONS AND PAY SCHEDULES, effective July 1, 1997 as printed in the warrant. (4/28/97)

ARTICLE 18. To see if the Town will vote to appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission, and Committee to defray operating expenses of the Town for the fiscal year, commencing July 1, 1997, or such other sums as the Town may determine as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

VOTE: Voted that the Town appropriate the sum of \$22,924,775 to defray the operating expenses of the various town departments for fiscal 1998. And to meet said appropriations, \$21,444,279 be raised on the tax levy, \$13,504 transferred from the Wetlands Protection Fund, \$4,000 transferred from the Fire Alarm Revolving Fund, \$34,000 transferred from Cemetery Perpetual Care Fund, \$800,757 made available from revenue of the Water Enterprise Fund and \$628,235 made available from revenue of the Sewer Enterprise Fund. (4/28/97)

ARTICLE 19. To see what sum the Town will vote to raise and appropriate from the Fiscal 1998 Tax Levy and /or transfer from available funds for Capital Expenditures including the following:

<u>DEPARTMENT</u>	<u>PROJECT TITLE</u>
Assessors	Property revaluation
Police	Cruiser and utility van replacement
Fire	Rescue tool replacement (jaws of life) Police-Fire expansion study
Planning Board	Geographic information system Master plan update
Open Space/Conservation	Fund for open space land purchase

Council on Aging	Senior van (20% matching grant or refurbish existing van) 2 way base radio unit
Park & Recreation	Hinkley Pond - Sluiceway - Handicapped rest rooms - Dock replacement Metacomet Park rest rooms
Cemetery	Commercial riding mower Cemetery expansion
Public Works	Ten-wheel dump truck One-ton four-wheel drive flatbed truck Resurface subdivisions. F600 truck Chipper
Schools	Handicapped access to Dale St. gym New pickup truck Window repairs/Wheelock Carpet gym/Wheelock Replace fire system/Memorial Repair windows/Middle Renovate restrooms/Dale Replace handicapped chairlift/Wheelock Repair and refinish gym floor/Dale Resurface/line bus parking lots/H.S. Replace boiler/Memorial Energy conservation - all schools Painting/Drainage repairs-Dale/Memorial New boiler - High School Floor tile replacement-Memorial

and that the Board of Selectmen and/or the School Committee be further authorized to contract with, and otherwise deal with, any federal and state agencies for reimbursement of the cost of any capital expenditure; and that the Board of Selectmen be authorized to trade or sell toward part of the purchase price the following:

DEPARTMENT

TRADE-IN OR SELL

Public Works

1974 Mack truck



1989 GMC 4x4  
1978 F600 Ford truck  
1986 Chipper

Police

1993 Ford Crown Victoria cruiser  
1992 Ford Bronco

or do or act anything in relation thereto

(Capital Budget Committee)

VOTE: Voted unanimously to appropriate the sum of \$504,135 for the Capital Budget and that the Board of Selectmen and/or the School Committee be further authorized to contract with, and otherwise deal with, any federal and state agencies for reimbursement of the cost of any capital expenditure; and that the Board of Selectmen be authorized to trade or sell toward part of the purchase price the following:

DEPARTMENT

TRADE-IN OR SELL

Public Works

1974 Mack truck  
1989 GMC 4x4  
1978 F600 Ford truck  
1986 Chipper

Police

1993 Ford Crown Victoria cruiser  
1992 Ford Bronco

DEPARTMENT

PROJECT TITLE

Assessors	Property revaluation	\$50,000
Police	Cruiser & utility van replacement	\$55,000
Fire	Rescue tool replacement	\$28,000
	Police/fire expansion study	-0-
Planning	Geographic information system	\$27,000
	Master plan update	\$10,000
Open Space	Conservation fund for land purchases	\$40,000
Council on Aging	Senior van	\$10,000
	Two-way base radio unit	-0-
Park & Recreation	Hinkley Pond improvements	
	-sluiceway	\$8,000
	-handicapped access	\$4,500
	-dock replacement	\$22,000

	Metacomet Park restrooms	-0-
Cemetery	Commercial riding mower	\$14,195
	Cemetery expansion	\$10,940
Public Works	Ten wheel dump truck	\$100,000
	One ton flatbed dump truck	\$29,500
	Resurface subdivisions	\$30,000
	F600 truck	-0-
	Chipper	-0-
Schools	Handicap access Dale/other	\$45,000
	New pickup truck	\$20,000
	Window repairs/Wheelock	-0-
	Carpet gym/Wheelock	-0-
	Replace fire system/Memorial	-0-
	Repair windows/Middle	-0-
	Renovate restroom/Dale	-0-
	Replace chairlift/Wheelock	-0-
	Repair & refinish gym/Dale	-0-
	Replace boiler/Memorial	-0-
	Energy conserv/all schools	-0-
	Painting/repairs Dale/Mem.	-0-
	New boiler/High School	-0-
	Floor tile replace/Memorial	-0-
		<hr/>
		\$504,135
To be funded by:	Tax Levy	\$400,000
	Stabilization Fund	90,000
	Sale of Lots Fund	10,940
	Unexpended balances	1,695
	Trade-ins	<u>1,500</u>
		\$504,135

(4/28/97)

ARTICLE 20. To see if the Town will vote to appropriate a sum of money for the purpose of replacing or repairing the roof at the Ralph Wheelock School, and to determine in what manner the funds shall be raised or do, or act anything in relation thereto.

(School Committee)

VOTE: Voted to dismiss this article. (consent calendar 4/28/97)

ARTICLE 21. To see what sum of money the Town will vote to transfer from the Stabilization Fund and appropriate for the purpose of performing the Town's triennial property revaluation for Fiscal 1998, or do or act anything in relation thereto.

(Board of Assessors)

VOTE: Voted to dismiss this article. (consent calendar 4/28/97)

ARTICLE 22. To see whether the Town will appropriate a sum of money to conduct additional mosquito control, namely, larvicide application, or do or act anything in relation thereto.

(Board of Health)

VOTE: Voted unanimously to appropriate the sum of \$15,000 to be raised on the tax levy to conduct additional mosquito control, namely, larvicide application.  
(4/28/97)

ARTICLE 23. To see if the Town will vote to amend the Town of Medfield Historic Districts Bylaw to add a Historic District to Section 3. Historic District Boundaries as follows:

Clark-Kingsbury Farm Historic District

The boundaries are hereby established as shown on the official Historic District map filed with the Massachusetts Historical Commission on January 4, 1997, and also filed with the Town Clerk and recorded with the Norfolk County Registry of Deeds, which map accompanies and is hereby declared to be a part of this bylaw

or do or act anything in relation thereto.

(Historic District Commission)

VOTE: Voted unanimously to amend the Town of Medfield Historic Districts Bylaw to add a Historic District to Section 3 Historic District Boundaries as follows:

Clark Kingsbury Farm Historic District

The boundaries are hereby established as shown on the official Historic District map filed with the Massachusetts Historical Commission on January 4, 1997, and also filed with the Town Clerk and recorded with the Norfolk County Registry of Deeds, which map accompanies and is hereby declared to be a part of this bylaw. (4/28/97)

ARTICLE 24. To see if the Town will vote to appropriate a sum of money, for the Town's share of matching funds, to be used with grant money from the Massachusetts Historical Commission and determine in what manner the money shall be raised, or do or act anything in relation thereto.

(Historical Commission)

VOTE: Voted unanimously to appropriate the sum of \$11,000 to be raised on the tax levy to continue to update the town's inventory of historic buildings and to apply to the Massachusetts Historical Commission for reimbursement for a portion of this expenditure. (4/28/97)

ARTICLE 25. To see if the Town will vote to amend the Zoning Bylaw, Section 5.4.4.14 by adding the following:

Roofs, canopies, or similar coverings are not permitted in connection with the fuel dispensers.

(Planning Board)

VOTE: Voted not to pass this article. (4/28/97)

YES 276 NO 145

ARTICLE 26. To see if the Town will vote to amend the Zoning Bylaw, SECTION 10 FLOOD PLAIN DISTRICT and SECTION 11 WATERSHED PROTECTION DISTRICT, as follows:

By adding to Section 10.4 APPLICATION FOR SPECIAL PERMIT a new section 10.4.4 as follows:

10.4.4 Prior to submitting an application for special permit, the applicant shall have obtained an Order of Conditions or Determination of Non-applicability, as appropriate, from the Medfield Conservation Commission; a copy of the Commission's decision shall be included with the application.

And by adding to Section 10.5 ISSUANCE OF SPECIAL PERMITS a new subsection 10.5.1.9 as follows:

10.5.1.9 The proposed project, and its construction, will be consistent with the Conservation Commission's decision.

By adding to Section 11.4 APPLICATION FOR SPECIAL PERMIT a new section 11.4.4 as follows:



- 11.4.4 Prior to submitting an application for special permit, the applicant shall have obtained an Order of Conditions or Determination of Non-applicability, as appropriate, from the Medfield Conservation Commission; a copy of the Commission's decision shall be included with the application.

And by adding to Section 11.5 ISSUANCE OF SPECIAL PERMITS a new subsection 11.5.1.8 as follows:

- 11.5.1.8 The proposed project, and its construction, will be consistent with the Conservation Commission's decision.

(Planning Board)

VOTE: Voted unanimously to amend the Zoning Bylaw, Section 10 FLOOD PLAIN DISTRICT and Section 11 WATERSHED PROTECTION DISTRICT as follows:

By adding to Section 10.4 APPLICATION FOR SPECIAL PERMIT a new section 10.4.4 as follows:

10.4.4 Prior to submitting an application for special permit, the applicant shall have obtained an Order of Conditions or Determination of Non-applicability, as appropriate, from the Medfield Conservation Commission; a copy of the Commission's decision shall be included with the application.

And by adding to Section 10.5 ISSUANCE OF SPECIAL PERMITS a new subsection 10.5.1.9 as follows:

10.5.1.9 The proposed project, and its construction, will be consistent with the Conservation Commission's decision.

By adding to Section 11.4 APPLICATION FOR SPECIAL PERMIT a new section 11.4.4 as follows:

11.4.4 Prior to submitting an application for special permit, the applicant shall have obtained an Order of Conditions or Determination of Non-applicability, as appropriate, from the Medfield

Conservation Commission; a copy of the Commission's decision shall be included with the application.

And by adding to Section 11.5 ISSUANCE OF SPECIAL PERMITS a new subsection 11.5.1.8 as follows:

11.5.1.8 The proposed project, and its construction, will be consistent with the Conservation Commission's decision. (4/28/97)

ARTICLE 27. To see if the Town will vote to amend the town's Zoning Bylaw by amending SECTION 5 USE REGULATIONS as follows:

Delete 5.4.4.33 Adult Bookstore and the related notations by zoning district and replace with:

5.4.4.33 Adult Uses: See Section 18  
and by adding a new Section 18 as follows:

### SECTION 18 ADULT USES

#### 18.1 PURPOSE AND INTENT:

It is the purpose and intent of this Section 18 to address and mitigate the secondary effects of the Adult Uses and sexually oriented businesses referenced herein, since such secondary effects have been found by the Planning Board, as a result of the studies relied upon by it and after other public input, to include increased crime, adverse impacts on public health, adverse impacts on the business climate of the Town, adverse impacts on the property values of residential and commercial properties, and adverse impacts on the quality of life in the Town, all of which secondary impacts are adverse to the health, safety, and general welfare of the Town of Medfield and its inhabitants. The provisions of this Section have neither the purpose nor intent of imposing a limitation or restriction on the content of any communicative matter or materials, including sexually oriented matter or materials. Similarly, it is not the purpose or intent of this Section to restrict or deny access by adults to Adult Uses and to sexually oriented matter or materials protected by the Constitutions of the United States of America and of the Commonwealth of Massachusetts, nor to restrict or deny rights that distributors or exhibitors of such matter or materials may have to sell, rent, distribute, or exhibit such matter or materials. Neither is it the purpose or intent of this Section to legalize the sale, rental, distribution, or exhibition of obscene or other illegal matter or materials.

## 18.2 DEFINITIONS:

18.2.1 ADULT USES: An establishment, a building or portion thereof, or a use of land having a substantial or significant portion of its business activity, stock in trade, or other matter or materials for sale, rental, distribution, or exhibition, which are distinguished or characterized by their emphasis on depicting, describing, or relating to sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws, including but not limited to the following:

- 18.2.1.1      Adult Bookstore: An establishment having a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis on depicting, describing or relating to sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws;
- 18.2.1.2      Adult Club: An establishment having as any of its activities or entertainment a person or persons in a state of nudity or distinguished by an emphasis on matter depicting, describing or relating to sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws;
- 18.2.1.3      Adult Entertainment Establishment: An establishment offering activities or goods or providing services where employees, entertainers or patrons are engaging in nudity, sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws;
- 18.2.1.4      Adult Motion Picture Theater: An establishment used for presenting material distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws;
- 18.2.1.5      Adult Paraphernalia Store: An establishment having as a substantial or significant portion of its stock devices, objects, tools or toys which are distinguished or characterized by their association with sexual activity, including sexual conduct or sexual excitement as defined in Section 31 of Chapter 272 of the General Laws;
- 18.2.1.6      Adult Video Store: An establishment having as a substantial or significant portion of its stock in trade videos, movies or other film materials which are distinguished or characterized by their emphasis on depicting, describing, or relating to sexual conduct or sexual excitement as

defined in Section 31 of Chapter 272 of the General Laws.

### 18.2.2 SUBSTANTIAL OR SIGNIFICANT PORTION:

The term "substantial or significant portion" as used in this Section 18 shall mean any of the following:

Twenty percent (20%) or more of the business inventory or stock of merchandise for sale, rental, distribution, or exhibition during any period of time;

Twenty percent (20%) or more of the annual number of gross sales, rentals, or other business transactions; or

Twenty percent (20%) or more of the annual gross business revenue.

### 18.3 SPECIAL PERMIT:

No Adult Use shall be allowed except by a Special Permit granted by the Board of Appeals. The Board of Appeals may grant a Special Permit for an Adult Use, with such conditions as it deems appropriate for the protection of public health, safety, and welfare, only in the Adult Use District, hereinafter defined, and only if the use is found by the Board of Appeals to comply with the following standards and procedures:

18.3.1 Location: An Adult Use may only be located in the Adult Use District namely: A parcel of land located on the easterly side of North Meadows Road and shown as Lot #8 on Map 48, of the Town of Medfield Official Assessors Map containing, according to said map, 4 acres, together with a portion of Lot 35 on said Map 48 bounded, as follows:

Northerly by Penn Central R.R. right of way, westerly by North Meadows Road for a distance of two hundred feet, southerly by the remainder of said Lot 35, and easterly by said Lot 8.

18.3.2 Site Development Standards:

a. Site Plan Review: No Special Permit for any Adult Use shall be issued without Site Plan Approval having been obtained from the Planning Board under Section 14.12 hereof.

b. Dimensional Requirements: Any building or structure containing an Adult Use shall meet the setback requirements and other dimensional controls which apply to the district of which the Adult Use District is a part as specified in these By-Laws. For any property proposed to contain an Adult Use, the applicant for a Special Permit for such use



shall comply with these requirements and controls following the establishment of such use thereon.

c. **Parking and Loading:** On-site parking and loading shall be provided in accordance with the requirements set forth in Section 8 of these Bylaws as pertains to retail stores, offices, and consumer service establishments. For any property proposed to contain an Adult Use, the applicant for a Special Permit for such use shall demonstrate that the entire property shall comply with these requirements and controls following the establishment of such use thereon.

d. **Landscaping:** At a minimum, the property on which an Adult Use is proposed to be located shall contain a landscaped buffer strip along its entire perimeter, except that portion directly abutting a public street in accordance with the requirements of Paragraph 6.2.9 hereof.

e. **Signs:** All signs for any Adult Use must meet the requirements of Section 13 hereof. In addition, no advertisement, display or other promotional material which contains sexually explicit graphics or sexually explicit text shall be visible to the public from any public way including but not limited to sidewalks, pedestrian walkways, highways or railways.

18.3.3 Other Special Permit Requirements:

18.3.3.1 If the Adult Use allows for the showing of films or videos within the premises, the booths in which the films or videos are viewed shall not be closed off by curtains, doors or screens. All booths must be able to be clearly seen from the center of the establishment.

18.3.3.2 The application for a Special Permit for an Adult Use must include the following information:

- a. Name and address of the owner of record of the property;
- b. Name and address of the legal owner of the proposed Adult Use Establishment;
- c. Name and address of all persons having a lawful equity or security interest in the Adult Use Establishment,
- d. A sworn statement must be provided stating that neither the applicant, nor the manager, nor any person having a lawful, equity or security interest in the Adult Use establishment has

been convicted of violating the provisions of Section 63 of Chapter 119 of the General Laws or Section 28 of Chapter 272 of the General Laws;

- e. Name and address of the manager of the Adult Use Establishment;
- f. Proposed provisions for securing the safety of the public within and without the Adult Use Establishment;
- g. The number of employees; and
- h. The present and proposed physical layout of the interior of the Adult Use Establishment.

18.3.3.3 No Special Permit for an Adult Use shall be issued to any person convicted of violating Section 63 of Chapter 119 of the General Laws or Section 28 of Chapter 272 of the General Laws.

18.3.3.4 An Adult Use Special Permit shall only be issued following a public hearing held within sixty-five (65) days after the filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant.

18.3.3.5 Any Adult Use Special Permit issued under this By-Law shall lapse within one (1) year if substantial use thereof has not sooner commenced except for good cause or, in the case of a permit for construction, if construction has not begun by such date except for good cause; excepting only any time required to pursue or await the determination of an appeal from the grant thereof.

18.3.3.6 Any Adult Use Special Permit issued under this By-Law shall require that the owner of such adult use shall supply on a continuing basis to the Building Inspector any change in the name of the record owner or address or any change in the name of the current manger, and that failure to comply with this provision shall result in the immediate revocation of such Special Permit. If anyone so identified is or is found to be convicted of violating Section 63 of Chapter 119 of the General Laws or Section 28 of Chapter 272 of the General Laws, such Special Permit shall immediately be null and void.

18.3.3.7 No Adult Use Special Permit issued under this By-Law shall become valid or in full force and effect until and unless the owner of the property containing such Adult Use shall supply to the Building Inspector a notarized statement agreeing to all terms and conditions of said Adult Use Special Permit.

18.3.4 Non-Conformity:

- 18.3.4.1 Any Adult Use in existence prior to the adoption of this Section 18 shall apply for a Special Permit as specified in this Section within ninety (90) days following the adoption of this Section and shall be required to comply in all respects with all requirements of this Section.
- 18.3.4.2 Any Adult Use in existence prior to the adoption of this Section 18 which has applied for such Special Permit but which has not been granted such Special Permit may be permitted by a unanimous vote of the Board of Appeals following a public hearing to continue in operation at its present location for a period of time not exceeding six (6) months following the date of the application for such Special Permit provided that a written request therefor is made to the Board of Appeals. The Board of Appeals, upon written application made prior the expiration of any such period of time and following a public hearing may grant one additional extension period of time not to exceed six (6) months. The Adult Use owner must demonstrate to the Board of Appeals undue financial hardship if forced to close immediately upon failure to obtain a Special Permit in order to obtain any such extension.
- 18.3.4.3 The provisions of this Section 18.3.4 shall only apply to Adult Uses as defined in Section 9A of Chapter 40A of the General Laws.

18.3.5 Invalidity:

In the event that any provision of this Section 18 shall be determined to be invalid by a Court of competent jurisdiction or otherwise, the remaining provisions of this Section 18 not manifestly inseparable from the invalid provisions) shall remain in full force and effect.

or do or act anything in relation thereto.

(Planning Board)

VOTE: Voted unanimously to amend the Zoning Bylaw Section 5 USE REGULATIONS by deleting 5.4.4.33 Adult Bookstore and the related notations by zoning district and replace with a new Section 18 ADULT USES as printed in the warrant. (4/28/97)

ARTICLE 28. To see if the Town will vote to amend the town's Zoning Bylaw by amending SECTION 5 USE REGULATIONS as follows:

Add to 5.4.4.21 Commercial communications and television towers the following:  
(See Section 17 for exceptions)  
Retaining the "NO" listing in 5.4.4.21 for each zoning district.

Adding a new Section 5.4.4.21.a "Personal Wireless Communications facilities with the notation "See Section 17 for limitations and exceptions" with "NO" listings in all zoning districts except the Industrial-Extensive district which will be marked "SP."

and by adding a new SECTION 17 as follows:

SECTION 17

PERSONAL WIRELESS COMMUNICATIONS FACILITIES

17.1 PURPOSE

The purpose of these regulations is to promote the health, safety, convenience, and welfare of the inhabitants of Medfield by providing for controlled placement and operation of certain radio communications facilities and towers within the Town. Placement is controlled by establishing a limited number of permitted locations, minimizing the number and overall height of towers, encouraging shared use of structures, and limiting new construction to specific radio communications services.

17.2 DEFINITIONS

- 17.2.1 Radio Communications: All forms of communication which transmit radio frequency or microwave signals.
- 17.2.2 Personal Wireless Service: Radio Communications services specifically identified by the Federal Communications Commission as Personal Wireless Services. Such services include cellular services, personal communications services, and enhanced specialized mobile radio services, among others. Typically, these services are mobile or portable in nature, operate at low power, and are provided to subscribers for a fee.
- 17.2.3 Personal Wireless Facility: An arrangement of transmitting/receiving equipment, network interconnection equipment, and transmit/receive antenna(s) operated by a Personal Wireless Service carrier at one location that provides service to a geographic area.



- 17.2.4 Personal Wireless Facility Accessory Building: A structure designed to house Personal Wireless Facility transmit/receive equipment that is placed at a Personal Wireless Tower or other Personal Wireless Facility antenna support structure.
- 17.2.5 Personal Wireless Tower: A self-supporting lattice tower, a monopole, or other structure erected for the primary purpose of supporting Personal Wireless Service antennas at a Personal Wireless Facility.
- 17.2.6 Personal Wireless Antenna: Any antenna that is used to transmit and/or receive signals in the operation of a Personal Wireless Facility.
- 17.2.7 Secondary Antenna, Secondary Communications: Antennas and communications services which do not qualify as Personal Wireless and which may be supported on a secondary, subservient basis by a Personal Wireless Tower.

### 17.3 LOCATION:

- 17.3.1 Personal Wireless Facilities shall be permitted in the I-E zoning district, the B-I district at Medfield State Hospital, and on the Town of Medfield water tower property at Mt. Nebo only after compliance with all the provisions of this section. Personal Wireless Facilities at permitted locations may be housed in existing buildings, Personal Wireless Facility Accessory Buildings, or weather resistant outdoor equipment enclosures. Personal Wireless Antennas may be installed on existing structures at these locations or on Personal Wireless Towers built for the purpose.
- 17.3.2 A Personal Wireless Tower shall be permitted in the I-E district, and at Medfield State Hospital in an area extending 150 feet north from the rear of the present "R" building, only after compliance with all the provisions of this section. Secondary Antennas may be installed on a Personal Wireless Tower under the provisions of this section.
- 17.3.3 No Personal Wireless Tower may be constructed within twenty-five hundred (2500) feet of another Personal Wireless Tower. In the event of conflicting applications, the Board shall make a judgment as to which proposed personal Wireless Tower, if any, is most suitable.
- 17.3.4 Towers may not be built for any purpose other than to provide for Personal Wireless Services.

## 17.4 GENERAL REQUIREMENTS

- 17.4.1 No Personal Wireless Facility or Personal Wireless Tower shall be erected or installed except in compliance with the provisions of this section. In all cases, a Special Permit (SP) is required from the Zoning Board of Appeals (the "Board"). Section 14.10 of these By-Laws shall not apply to these applications. Any proposed increase in the height of a tower, or in the number of antennas, or any construction or replacement of a Personal Wireless Tower or Personal Wireless Facility accessory building shall be subject to a new application for a Special Permit.
- 17.4.2 Applicants for a new or modified Personal Wireless Tower must make a showing satisfactory to the Board, that existing structures and existing Personal Wireless Towers are not capable of providing adequate service to those Personal Wireless Service carriers planning to use the tower.
- 17.4.3 Personal Wireless Towers may be self-supporting monopoles, lattice towers, or other styles of support structure and shall meet with the approval of the Board, subject to this Section and to the requirement that no guy wires shall be used.
- 17.4.4 Personal Wireless Towers and Personal Wireless Facilities shall be suitably screened from view to the maximum extent possible.
- 17.4.5 Personal Wireless Towers shall be designed and constructed to support the antennas of multiple Personal Wireless Facilities. An applicant for a Special Permit to construct a Personal Wireless Tower shall certify to the Town that it will reasonably and in good faith make the tower available to other Personal Wireless Services. Each installation of a Personal Wireless Facility shall require a Special Permit.
- 17.4.6 Secondary Communications and Secondary Antennas may be installed at a Personal Wireless Tower such that they may be moved or removed to accommodate the maximum number of additional Personal Wireless Antennas possible. The Personal Wireless Tower Special Permit Holder shall apply to the Board for a Special Permit for such Secondary installations, as if they were Personal Wireless Facilities.
- 17.4.7 Personal Wireless Towers shall be removed within one (1) year after cessation of use by all Personal Wireless Services, whether or not there are one or more Secondary Antennas on the tower. Personal Wireless Antennas shall be removed within one (1) year after cessation of use.

- 17.4.8 Continuation of the Special Permit for a Personal Wireless Tower or Personal Wireless Facility is subject to inspection and reporting requirements established by the Inspector of Buildings.

## 17.5 APPLICATION PROCESS:

All applications for Personal Wireless Towers or Personal Wireless Facilities shall be made and filed in accordance with the requirements of the Medfield Zoning Board of Appeals. The following is required to be filed with an application:

- 17.5.1 A locus plan of appropriate scale showing elevation contours; all property lines, structures, and landscape features within 500 feet; the proposed tower and/or accessory building, access way, and fencing.
- 17.5.2 A photograph or rendition of the proposed Personal Wireless Tower and/or Personal Wireless Facility Accessory Building. Photographs of the proposed location from the property lines. The Board may request site-line drawings to specific locations be prepared, dependent on the site proposed.
- 17.5.3 The following information prepared by one or more qualified individuals:
  - a. A description of the facility and/or tower proposed.
  - b. A description of the reasons the facility is proposed, the reason the location is proposed, and a rationale for the height proposed.
  - c. Verification that the facility will be in compliance with federal and state regulations.
  - d. A description of tower capacity for additional Personal Wireless Antennas.
  - e. A description of site capacity for additional Personal Wireless Facilities.

## 17.6 DESIGN GUIDELINES

The following guidelines shall be used when preparing plans to site and construct any Personal Wireless Tower or Personal Wireless Facility.

- 17.6.1 All Personal Wireless Towers shall be designed to stand at the minimum height necessary to accommodate planned use and anticipated shared use. The tower shall be set back a minimum of fifty (50) feet from any property line. The Board may require more setback if a benefit is achieved and it is practicable.



- 17.6.1.1 Personal Wireless Tower with attached antenna(s) shall not exceed 150 feet in height above the lowest finished grade contacting the base. In the I-E district, a maximum height with antenna(s) of 190 feet shall be allowed if the applicant can make a significant showing that the low ground elevation prevents satisfactory performance of a proposed Personal Wireless Facility at 150 feet and lower. A Personal Wireless Tower shall not be constructed on a building.
- 17.6.1.2 Personal Wireless Antennas may be mounted on existing structures in the allowed locations and districts. They shall be mounted no more than ten feet above the roof-line or top surface of the existing structure. Mounting hardware extending vertically ten feet or less above a structure shall not be considered a tower in this Section. Consideration will be given to disguising or concealing roof- or top-mounted antennas and hardware.
- 17.6.2 All Personal Wireless Towers and Personal Wireless Facility Accessory Buildings shall be sited and landscaped in such a manner that the view of them from neighboring residences shall be as limited as possible. They shall be colored in a manner that best blends in with the surroundings, subject to approval of the Board.
- 17.6.3 Personal Wireless Towers shall be designed to accommodate the maximum number of Personal Wireless Antennas practical. The intent of this requirement is to maximize shared use of towers and limit the number required to provide satisfactory and competitive Personal Wireless Service in the town.
- 17.6.4 Fencing shall be provided to limit access to Personal Wireless Towers and Personal Wireless Facilities. It shall be compatible with the character of the area in which it is installed and shall be approved by the Board.
- 17.6.5 Signs shall be limited to those required by federal or state regulation, and those necessary to provide safety information or warnings. Signs shall conform with Section 13 of this By-Law.
- 17.6.6 The Special Permit holder shall maintain with the Medfield Police Department up to date twenty-four hour emergency contact information for each Personal Wireless Facility and Personal Wireless Tower permitted.
- 17.6.7 Lighting of Personal Wireless Towers is not allowed unless the applicant demonstrates to the Board that it is essential for safety.
- 17.6.8 A minimum of one on-site parking space shall be available for maintenance personnel to park their vehicles off-street.



## 17.7 SPECIAL PERMIT REVIEW

17.7.1 Applications to the board for Special Permits shall be approved or approved with conditions, only if the applicant can fulfill the requirements of these By-Laws to the satisfaction of the Board. If the Board is not satisfied that the applicant has fulfilled or addressed these requirements, the application shall be denied.

17.7.2 When considering an application for a Personal Wireless Tower or Personal Wireless Facility, and to the extent allowed by federal and state law, the Board shall consider potential impacts of an installation on the immediate neighborhood and the community, including health, safety, visual, nuisance, access, and compatibility concerns.

17.7.3 The Board may impose as a condition of the Special Permit a requirement for periodic review of the minimum necessary height of the tower and may require a reduction in the tower's height based upon the review.

or do or act anything in relation thereto.

(Planning Board)

VOTE: Voted unanimously to amend the Zoning Bylaw by amending Section 5 USE REGULATIONS as set out in the warrant, and by adding a new Section 17 PERSONAL WIRELESS COMMUNICATIONS FACILITIES as set out in the warrant except that in 17.3, LOCATION 17.3.1 AND 17.3.2 the following shall be inserted after the words "I-E zoning district" "east of route 27 to West Mill Street and west of route 27, north of the railroad tracks on town owned land". The remainder amended as set out in the warrant.  
(4/28/97)

ARTICLE 29. To see if the Town will transfer certain space at the Hannah Adams Pfaff Center, namely; the front small office area and the room adjacent to the Park and Recreation office, currently under the control of the Park and Recreation Commission, to the Council on Aging for exclusive use of senior citizens, or do or act anything in relation thereto.

(Council on Aging)

VOTE: Voted to dismiss this article. (consent calendar 4/28/97)

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or accounts for fiscal year 1998, or borrow pursuant to any applicable statute, a sum of money for the purpose of providing senior citizen real estate tax vouchers for services rendered in an amount not to exceed \$500 per person, pursuant to a program to be continued by the Council on Aging and approved by the Board of Selectmen, or do or act anything in relation thereto.

(Council on Aging)

VOTE: Voted to appropriate the sum of \$6,000, said sum to be raised on the tax levy for the purpose of providing senior citizen real estate tax vouchers for services rendered in an amount not to exceed \$500 per individual, pursuant to a program formulated by the Council on Aging and approved by the Board of Selectmen. (4/28/97)

ARTICLE 31. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of completing the War Memorial at Baxter Park, including memorials to honor Medfield Korean Conflict and Vietnam War veterans, or do or act anything in relation thereto.

(Committee to Study Memorials)

VOTE: Voted to dismiss this article. (consent calendar 4/28/97)

ARTICLE 32. To see if the Town will vote to authorize the Board of Selectmen to appoint a committee to plan and carry out the celebration of the Three Hundred and Fiftieth Anniversary of the Incorporation of the Town of Medfield in 2001, and to raise and appropriate a sum of money therefor, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Vote to authorize the Board of Selectmen to appoint a committee to plan and carry out the celebration of the Three Hundred and Fiftieth Anniversary of the Incorporation of the Town of Medfield in 2001. (4/28/97)

ARTICLE 33. To see if the Town will vote to authorize a sum of money for the purpose of designing and constructing collector sewer and laterals on the following streets:

Indian Hill Road from South Street to Nauset Street  
Bayberry Road  
Lee Road  
Snyder Road  
Stagecoach Road  
Oxbow Road  
Ridge Road  
Wilson Road

and determine in what manner said sum shall be raised; to authorize the Treasurer-Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of paragraphs (1) and (3), Section 7, Chapter 44 and/or Chapter 29C of the General Laws of the Commonwealth of Massachusetts; to authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, such rights, titles or interests in land as may be necessary to carry out the purposes of this article; to authorize the Water and Sewerage Board and/or the Board of Selectmen to enter into contracts and to accept grants and/or loans from the Commonwealth of Massachusetts and/or the United States Government to accomplish said purpose; and to see if the Town will vote to contribute up to one-third of the cost of the project; and to authorize the Board of Water and Sewerage to assess betterments in accordance with the provisions of Chapters 80 and 83 of the General Laws of the Commonwealth of Massachusetts and the sewer assessment regulations of the Town of Medfield, as they may from time to time be amended; provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2-1/2 debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts; or do or act anything in relation thereto.

(Board of Water and Sewerage)

VOTE: Voted unanimously that the sum of \$1,350,000 be appropriated for the purpose of designing and constructing collector sewer and laterals on the following streets: (4/28/97)

Indian Hill Road from South Street to Nauset Street  
Bayberry Road  
Lee Road  
Snyder Road  
Stagecoach Road  
Oxbow Road  
Ridge Road  
Wilson Road

and that the Treasurer-Collector, with the approval of the Board of Selectmen, be authorized to borrow said sum in accordance with the provisions of paragraphs (1) and (3), Section 7, Chapter 44 and/or Chapter 29C of the General Laws of the Commonwealth of Massachusetts; and that the Board of Selectmen be authorized to acquire by purchase, eminent domain or otherwise, such right, titles or interests in land as may be necessary to carry out the purposes of this article; and that the Water and Sewerage Board and/or the Board of Selectmen be authorized to enter into contracts and to accept grants and/or loans from the Commonwealth of Massachusetts to accomplish said purpose; and that the Town be authorized to contribute five percent (5%) of the cost of the project; and that the Board of Water and Sewerage be authorized to assess betterments in accordance with the provisions of Chapter 80 and 83 of the General Laws of the Commonwealth of Massachusetts and the sewer assessment regulations of the Town of Medfield, as they may from time to time be amended; provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 -1/2 debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts.

ARTICLE 34. To see if the Town will vote to appropriate a sum of money for the purpose of completing a study of Wastewater Management Alternatives and to determine in what manner the sum shall be raised and authorize the Board of Selectmen to engage a consultant to perform said study, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted unanimously that \$15,000 be appropriated and raised on the tax levy for the purpose of completing a study of Wastewater Management Alternatives and that the Board of Selectmen be authorized to engage a consultant to perform said study. (4/28/97)

ARTICLE 35. To see if the Town will vote to appropriate a sum of money, and determine in what manner said sum will be raised, for the purpose of purchasing and installing an irrigation system in soccer fields at the Wheelock School, or do or act anything in relation thereto.

(Petition)

VOTE: Voted, by majority, that the sum of \$50,000 be appropriated and raised on the tax levy for the purpose



of purchasing and installing an irrigation system in soccer fields at the Wheelock School, said sum to be used with private funds donated for this purpose. (4/28/97)

ARTICLE 36. To see if the Town will vote to adopt a policy, which will specify the use of the four Metacomet Tennis Courts from Memorial Day to Labor Day, which will include a tennis badge and reservation system with hours of preferential usage evenings and weekends, and a procedure for non-preferential usage by all Medfield residents, or do or act anything in relation thereto.

(Petition)

VOTE: Voted to dismiss this article. (4/28/97)

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to solicit proposals for the private development of a recreational complex, on a portion of Town-owned land located off West Mill Street and to select a developer, and to enter into a ground lease for a term not to exceed fifty years on such terms as the Board of Selectmen determine to be in the Town's best interests and to petition the General Court of the Commonwealth of Massachusetts to enact special legislation authorizing the Town of Medfield to lease the property for a term exceeding ten years and/or to waive compliance with General Laws Chapter 30B, Section 16, or do or act anything in relation thereto.

(Board of Selectmen)

VOTE: Voted, by majority, that the Board of Selectmen be authorized to solicit proposals for the private development of a recreation complex, on a portion of Town-owned land located off West Mill Street. (4/28/97)

ARTICLE 38. To see if the Town will authorize the Board of Assessors to use a sum of money from Free Cash in the Treasury for the reduction of the tax rate for fiscal 1998, or do or act anything in relation thereto.

(Board of Assessors)

VOTE: Voted unanimously that the Board of Assessors be authorized to use the sum of \$555,000 from Free Cash in the Treasury for the reduction of the tax rate for fiscal 1998. (4/28/97)

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said election.

Hereof find not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid, given unto our hands this 20th day of March, One Thousand Nine Hundred and Ninety-Seven.

John T. Harney, Chairman S/  
Ann B. Thompson, Clerk S/  
Clarence A. Purvis S/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places, seven days before the date of the meeting, as within directed.

Shawn P. Garvey S/  
Constable of Medfield  
March 20, 1997

Boston, Massachusetts

The foregoing amendments to the zoning by-laws adopted under articles 26, 17 and 28 of warrant for the Medfield Town meeting that convened on April 28, 1997 and the amendments to the historic district by-laws adopted under article 23 and the map that pertains to article 23, are approved.

SCOTT HARSHBARGER  
ATTORNEY GENERAL  
by: Kathryn B. Palmer S\  
Assistant Attorney General  
July 22, 1997

Boston Massachusetts

The foregoing amendments to the general by-laws adopted under article 11 of the warrant for the Medfield town meeting that convened on April 28, 1997, are approved.

SCOTT HARSHBARGER  
ATTORNEY GENERAL  
by: Kathryn B. Palmer S\  
Assistant Attorney General  
July 9, 1997

TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
June 9, 1997

Norfolk ss

To any of the Constables of the Town of Medfield in said County, greetings:

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of the Town of Medfield, qualified to vote in elections and in Town affairs, to meet at the Memorial School, in said Medfield on Monday, the 9th day of June, A.D., 1997 at 6:00 A.M. to vote by ballot on the following question:

PROPOSITION 2 1/2 DEBT SERVICE EXEMPTION QUESTION

Shall the Town of Medfield be allowed to exempt from the provisions of proposition two and one half, so-called, the amounts required to pay for the bonds to be issued for the purposes of constructing collector sewers and laterals in all or a portion of the following streets:

Indian Hill Road from South Street to Nauset Street  
Bayberry Road  
Lee Road  
Snyder Road  
Stagecoach Road  
Oxbow Road  
Ridge Road  
Wilson Road

YES \_\_\_\_\_ NO \_\_\_\_\_

Polls will be open from 6:00 A.M. to 8:00 P.M.

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town clerk at the time and place of election aforesaid. Given unto our hands this 27th day of May in the year One Thousand Nine Hundred and Ninety-seven.

Ann B. Thompson, Chairman

Clarence a. Purvis, Clerk

John T. Harney, Member  
SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting, as within directed.

Constable of Medfield: Kevin Robinson S/  
Date: May 30, 1997

Carol A. Mayer, Town Clerk S/  
A true copy attest



TOWN OF MEDFIELD  
SPECIAL TOWN ELECTION  
June 9, 1997

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list displayed and instruction to the voters posted.

WARDEN: Elmer Portmann

TELLERS: Gale Rad, Anna Murphy, Katherine Buchanan, Eva Grover, Joan Bussow, Clifford Doucette, Cecilia Haney, Phyllis Wilmarth, Mae Maguire, Emmy Mitchell, Marshall Chick, Barbara Connors, C.B. Doub, Kathy Lee, Mary Martin, Elmer Portmann, Jessie Portmann and Elton Bassett.

The polls were closed at 8:00 P.M.

The total vote was 403. Total Registered Voters numbered 7,615, 3% of the voters voting.

PROPOSITION 2-1/2 DEBT SERVICE EXEMPTION QUESTION

Shall the Town of Medfield be allowed to exempt from the provisions of proposition two and one half, so-called, the amounts required to pay for the bonds to be issued for the purposes of constructing collector sewers and laterals in all or a portion of the following streets:

Indian Hill Road from South Street to Nauset Street  
Bayberry Road  
Lee Road  
Snyder Road  
Stagecoach Road  
Oxbow Road  
Ridge Road  
Wilson Road

YES \_\_\_\_\_ NO \_\_\_\_\_

	PRECINCT				TOTAL	
	1	2	3	4		
YES	28	43	73	133	277	
NO	29	40	23	34	<u>126</u>	403

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer S/

TOWN CLERK

June 10, 1997



Town Clerk Nancy Preston administers the oath of office  
her successor, Carol Mayer

**FINANCIAL REPORTS  
FOR THE YEAR ENDING  
JUNE 30, 1997**

**BOARD OF ASSESSORS**  
**COMPARATIVE FINANCIAL REPORTS**  
1996, 1997, 1998

1996

1)	Residential	3764	868,007,900.00
2)	Open Space	153	3,865,300.00
3)	Commercial	140	30,817,475.00
4)	Industrial	52	21,381,150.00
5)	Personal Property	166	11,281,105.00
Total Real and Personal		4275	935,352,930.00
Tax Levy			14,395,081.59
Overlay			79,325.59
Tax Rate per thousand all classes			15.39

1997

1)	Residential	3779	888,165,200.00
2)	Open Space	144	3,619,500.00
3)	Commercial	156	31,112,175.00
4)	Industrial	49	20,725,350.00
5)	Personal Property	164	11,543,000.00
Total Real and Personal		4292	955,165,225.00
Tax Levy			15,311,298.56
Overlay			81,534.56
Tax Rate per thousand all classes			16.03

1998

1)	Residential	3851	989,988,650.00
2)	Open Space	122	4,146,500.00
3)	Commercial	140	34,515,300.00
4)	Industrial	49	24,260,450.00
5)	Personal Property	181	12,272,030.00
Total Real and Personal		4343	1,065,182,930.00
Tax Levy			16,084,262.25
Overlay			111,027.25
Tax Rate per thousand all classes			15.10



## COLLECTOR OF TAXES

Taxes Receivable as of June 30, 1997

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Excise Tax</u>
1997	\$211,101	\$3,458	\$27,003
1996	92,855	3,164	18,454
1995 & Prior	57,307	6,468	9,417
TOTAL	<hr/> \$361,263	<hr/> \$13,090	<hr/> \$54,874

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Tax Title	\$43,239
Taxes in Litigation	34,176

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Water Rates	\$140,817
Sewer Rates	130,027

### ADDED TO TAXES:

Septic	\$555
Water & Sewer Liens	9,161
Apportioned Betterments	437
Committed Interest	421

Respectfully submitted,

Robert G. Stokes  
Tax Collector

# TOWN TREASURER

To the Honorable Board of Selectmen and Residents of Medfield:

## STATEMENT OF CASH

Receipts Fiscal 1997 -	
including investment returns	\$31,913,041.05
Disbursements Fiscal 1997 -	
including reinvestments	27,959,667.69
Cash in Banks June 30, 1997	\$10,388,401.51

## STATEMENT OF INVESTMENTS

Pooled Investment Fund	
Investments June 30, 1997	<u>1,915,820.23</u>
Total Cash, Savings and Investments -	
June 30, 1997	\$12,304,221.74

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## STATEMENT OF INTEREST RECEIVED ON SAVINGS/INVESTMENTS

General Fund	\$342,225.80
Pooled Investment Fund	79,988.43
Total Interest Received Fiscal 1997	\$422,214.23

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## OUTSTANDING DEBT ACCOUNTS

June 30, 1997

### Debt Exclusion:

Aquifer Land Acquisition	\$200,000.00
Town Land Acquisition	900,000.00
Sewers - Pine Needle Park	1,470,000.00
School Construction	7,920,000.00
Library Renovation	2,055,000.00
	\$12,545,000.00

### Non-Exclusion:

Land Acquisition	\$1,120,000.00
Refuse Transfer Station	50,000.00
Fire Truck	380,000.00
Town Hall Renovation	2,300,000.00
Post Office	175,000.00
Cap Landfill	800,000.00
Athletic Facilities	215,000.00
School Administration Remodel	150,000.00
	5,190,000.00

### Enterprise Fund:

Well No. 6	1,525,000.00
Water Treatment Plant	475,000.00
	<u>2,000,000.00</u>

Net Funded or Fixed Debt Balance	\$19,735,000.00
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# TOWN TREASURER

## TRUST AND INVESTMENT ACCOUNTS

### Funds in Custody of Town Treasurer:

Retirement/Pension	\$1,859,486.45
Conservation	83,999.26
Stabilization	232,146.09
Group Health Insurance	77,050.62
Special Unemployment Insurance	183,288.36
Library Trusts	12,730.30
Granville Dailey - Library	77,210.39
Gloria Lynn Library Scholarship	11,555.76
Municipal Insurance	205,541.34
Madelyn L. Grant Scholarship	111,338.69
Council on Aging	3,743.07
Palumbo Sports Fund	3,414.17
Cemetery Perpetual Care	463,175.96
Moses Ellis Post #117 G.A.R.	7,034.45
Medfield Antiquities Trust	3,612.91
Tri-Centennial Trust	2,076.47
Madelyn L. Grant Library Fund	40,686.04
School Essay Fund	3,368.76
Pilgrim Health Care Fund	17,725.17
Allendale Pumping Station Fund	42,786.77
Dela Park Acres Trust	11,715.49
Cedarview Acres	11,134.27
Carruth Sewer District	11,174.29
Maude Washburn Trust Fund	2,261.24
Playground Trust	7028.44

Balance June 30, 1997 \$3,485,284.76

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The foregoing is a record of cash, investments, interest earned, trust funds and outstanding debts for fiscal year ended June 30, 1997.

Respectfully submitted

Robert G. Stokes  
Town Treasurer/Collector

# TOWN ACCOUNTANT

## TOWN OF MEDFIELD

### BALANCE SHEET

FISCAL YEAR ENDED JUNE 30, 1997

GENERAL FUND		DEBIT	CREDIT
Cash	\$4,053,216		
FMC Discounted Note	992,691		
Certificates of Deposit	3,000,000		
Amount due to General Fund from Trust Funds	547		
	-----		
Total Cash & Avail Funds		\$8,046,454	
Personal Property			
Current Year	3,458		
Prior Years	11,240		
	-----		
		14,698	
Real Estate			
Current Year	204,880		
Prior Year	220,508		
Prepaid Taxes	0		
	-----		
		425,388	
Other Taxes			
Forestry	0		
Recreation	0		
	-----		
		0	
		-----	
Total Taxes		440,086	
Provision for Abatements & Exemptions			
Current Year		13,659	
Prior Years		130,525	
Reserve for Uncollected Taxes		440,086	
		-----	
		584,270	



Tax Liens Receivable	43,239	
Reserve for Uncollected Tax Liens		43,239
Taxes in Litigation Receivable	34,176	
Reserve for Taxes in Litigation		34,176
Deferred Taxes Receivable	15,451	
Reserve for Deferred Taxes		15,451
Motor Vehicle Excise Taxes		
Current Year	26,985	
Prior Years	26,758	
	<hr/>	
	53,743	
Reserve for Uncollected Excise Tax		53,743
Departmental Receivables:		
Ambulance	32,669	
Reserve for Uncollected Departmental Receivables		32,669
Ambulance Mileage	29,601	
Reserve for Uncollected Mileage		29,601
Apportioned Sewer Betterments Paid in Adv.	0	
Apportioned Betterments Added to Tax:		
Water	0	
Sewer	1,643	
Committed Interest	8,012	
	<hr/>	
	9,655	
Reserve for Betterments Added to Tax		9,655
Amt. to be Provided for Accrued Sick & Vacation	703,383	
Amount to be Provided for Retirement of General Long Term Bonds	19,725,000	

Agency Payables:		
Federal Income Tax Withholding Payable		(128)
Teachers' Retirement Withholding Payable		0
Life Insurance Withholdings		9,279
Add'l Voluntary Life Ins. Withholding		0
Health Insurance Withholdings		(1,761)
Annuity & Def. Comp. Withholding Payable		14,701
Medicare Withholding Payable		0
		-----
		22,091
Due From Department of Education	1,448	
Accrued Revenue from Department of Education		1,448
Due from Department of Criminal Justice	1,544	
Accrued Revenue from Department of Justice		1,544
Warrants Payable		398,014
Guarantee Deposits		7,500
Accrued Sick Leave		703,383
Treasurer/Collector's Tax Title		18,877
Bond Indebtedness		19,725,000
RESERVED FUND BALANCES:		
Fund Bal Res for Approp. Snow & Ice Deficit	0	
Reserve for Encumbrances:		
Reserve over/under Assessments		3,148
Pine Needle Park Sewer Construction		598,718
Special Warrant Articles		5,252,694
Budget Escrow Accounts		241,854
Reserve for Planned Budget Deficit in FY 98		555,000
		-----
TOTAL RESERVED FUND BALANCES		6,651,414
Unreserved Fund Balance		804,374
		-----
GENERAL FUND TOTALS	29,136,449	29,136,449

## SPECIAL REVENUE FUND

Cash and Investments	\$1,783,481
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### FEDERAL GRANTS:

Ambulance	508
	-----
Total Federal Grants	508

### STATE GRANTS:

#### TOWN:

Arts Lottery	5,112
Elderly Grants	2,560
Community Policing FY97	6,714
Library Building Grant	361,270
Youth Advisory Grant	89
Library Grants	41,808
DARE-Police Donations	2,088
DARE-Police FY96	3,435
DARE-Police FY97	8,728
Drug Education Grant - Police	765
Census Grant	563
Household Hazardous Waste Collection Grant	1,000
DEP Compost Bin Grant	976
Police Vests Grant	326
Law Enforcement Block Grant	(1,544)
Council on Aging -Volunteer Coordinator	4,651
Council on Aging-Outreach Worker	984
Chapter 90 Inadvance Funds	43,493
LRPC Housing Development Grant	4,000

#### SCHOOL:

Safe Schools Program	126
Drug Free Schools	(91)
Chapter I ECIA	6
Title VIB (94-142)	4,732
Title VIB Early Childhood	0
Chapter II ECIA	1,245
School Improvement Grant	2,454
D. Eisenhower Grant	2
Horace Mann Grant	1
Governor Alliance Dare	(1,357)

TEC Metrowest H.S. Alliance Grant	1,274
Curriculum Framework Grant	810
SPED SPRIG Grant	65
Health Education Grant	86
Community Partnership for Children Grant	0
	-----
Total State Grants	496,371
Revolving:	
School Tuition	(1,161)
School Lunch	22,121
H.S. Project & Plans	1,762
School Custodian Detail	3,813
Adult Education	26,401
School Athletics	10,488
Park and Recreation-Undesignated	9,988
Park and Recreation-Designated	29,748
Swim Pond-Undesignated	9,999
Swim Pond-Designated	1,010
Tennis-Undesignated	9,999
Tennis-Designated	4,024
Fire CPR Revolving	405
Voluntary Local Education Fund	1,501
Police Detail	48,511
College Night	0
Fire Alarm Fees	5,829
Ambulance Mileage Fees	14,244
Tax Refund IRS	1,872
Kennel Fee Revolving	2,856
Novus Fees	6
Summer Enrichment	450
Pilgrim Self-Insured	866,549
	-----
Total Revolving	1,070,415
Reserved for Appropriation:	
Perpetual Care	15,240
Sale of Cemetery Lots	21,750
	-----
Total Reserved for Appropriation	36,990



Other Special Revenue:		
Gift Accounts		120,138
Fine Arts		5,216
Oxbow Water System Study		50
Theatre Fund		1,086
Conservation Fee Account		29,878
Conservation Comm. Appropri. Tn. Mtg.		1,908
Special Investigation Fund		1,073
Cable Access		100
Premium/Interest Accrued on Loans		12,273
Fire Revolving		6
Insurance Reimb < \$5,000		2,380
Bay St. Gas School Gift		657
Backflow Testing Fees		(45)
Bella/Pine St. Busing		2
West Mill St. Restoration		5,500
Georgetown Roadwork		3,000
Development Engineering Fund		(4,025)
		-----
Total Other Special Revenue		179,197
		-----
SPECIAL REVENUE TOTALS	1,783,481	1,783,481

#### TRUST FUNDS

Cash and Investments	3,485,831
Amount Due to General Fund from Trust	(547)
	-----
	3,485,284

In Custody of the Treasurer:	
Pension	1,859,486
Conservation	83,999
Stabilization	232,146
Gloria Lynn Library Scholarship	11,556
Library Trusts	12,730
Granville Daily Library	77,210
Cemetery Perpetual Care	463,176
Special Unemployment Insurance	183,288
Madelyn L. Grant Scholarship	111,339
Council on Aging	3,743
Palumbo Sports	3,414
Municipal Insurance	205,541
Group Health Insurance	77,051

Pilgrim Health Trust		17,725
Moses Ellis Post G.A.R.		7,035
Antiquities		3,613
Tricentennial		2,077
Madelyn L. Grant		40,686
Essay Fund		3,369
Allendale Sewer Trust		42,787
Dela Park Acres		11,716
Cedarview Acres		11,134
Carruth Sewer District		11,174
Maude Washburn		2,261
Park & Recreation Playground Trust		7,028

	-----	-----
TRUST FUND TOTALS	3,485,284	3,485,284

TOTAL FUND BALANCES	34,405,214	34,405,214
	-----	-----
	-----	-----

Respectfully submitted,

Georgia K. Colivas  
Town Accountant

WATER ENTERPRISE FUND FISCAL 98  
ESTIMATED REVENUES AND EXPENSES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

User charges \$ 800,757

TOTAL WATER REVENUES

\$ 800,757

TOTAL COSTS APPROPRIATED:

COSTS APPROPRIATED IN THE ENTERPRISE FUND

Water Department Budget 140-00

Personnel \$ 171,203

Operations 305,724

Reserve Fund:

No projects 0

Sub-total Water Department \$476,927

Debt Service:

Principal 150-01 \$100,000

Interest 150-02 94,724

Sub-total Debt Service \$194,724

ALLOCATED EXPENSES:

Services from Other Departments

Insurance 155-00 \$ 21,705

Pensions 161-00 17,477

Shared employees 82,950

Shared facilities 6,974

Sub-total allocated expenses \$129,106

ESTIMATED TOTAL EXPENSES:

\$ 800,757

ESTIMATED WATER FUND SURPLUS (DEFICIT)

\$ 0

CALCULATION OF GENERAL FUND SUBSIDY

Enterprise fund revenues and available fund \$ 800,757

Less: Total costs (800,757)

Less: Prior year deficit 0

General Fund Subsidy

\$ 0

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN  
THE ENTERPRISE FUND:

Enterprise fund revenues and available funds \$ 800,757

Taxation 0

Free Cash 0

Non-enterprise available funds 0

TOTAL SOURCES OF FUNDING FOR COSTS  
APPROPRIATED IN ENTERPRISE FUND:

\$ 800,757

WATER ENTERPRISE RATE STRUCTURE:

MINIMUM (for 6 months) \$15.00

0-35,000 gallons \$1.44/1,000 gallons

36,000 - 70,000 gallons \$2.40/1,000 gallons

over 70,000 gallons \$3.30/1,000 gallons

SEWER ENTERPRISE FUND FISCAL 98  
ESTIMATED REVENUES AND EXPENSES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

User charges \$ 628,235

TOTAL SEWER REVENUES \$ 628,235

TOTAL COSTS APPROPRIATED:

COSTS APPROPRIATED IN THE ENTERPRISE FUND

Sewer Department Budget 131-00

Personnel \$ 156,995

Operations 287,067

Reserve Fund:

raw sewerage pumps 55,000

Sub-total Sewer Department \$499,062

Debt Service:

Principal 150-01 \$ 0

Interest 150-02 0

Sub-total Debt Service \$ 0

ALLOCATED EXPENSES:

Services from Other Departments

Insurance 155-00 \$ 20,871

Pensions 161-00 19,981

Shared employees 82,950

Shared facilities 5,371

Sub-total allocated expenses \$129,173

ESTIMATED TOTAL EXPENSES: \$ 628,235

CALCULATION OF GENERAL FUND SUBSIDY

Enterprise fund revenues and available fund \$ 628,235

Less: Total costs (628,235)

Less: Prior year deficit 0

General Fund Subsidy \$ 0

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN  
THE ENTERPRISE FUND:

Enterprise fund revenues and available funds \$ 628,235

Taxation 0

Free Cash 0

Non-enterprise available funds 0

TOTAL SOURCES OF FUNDING FOR COSTS

APPROPRIATED IN ENTERPRISE FUND: \$ 628,235

SEWER ENTERPRISE RATE STRUCTURE:

HOUSEHOLD: 75% of water consumption at \$3.70/thous. gallons

COMMERCIAL: 100% of water consumption at \$3.70/thous. gallons

SEPTIC DISPOSAL FEE: \$110.00 per thousand gallons



**WATER AND SEWER ENTERPRISE FUND  
ESTABLISHED JULY 1, 1991 (Fiscal Year 1992) under  
MASSACHUSETTS GENERAL LAWS, CHAPTER 40, SECTION 39k**

YEAR ENDING JUNE 30, 1997

**WATER**

Total Services	3493
Added Services	65
Thousand Gallons Pumped	429,711,000
Thouseant Gallons Sold	421,131,000
Water Expenditures	\$ 1,729,566
Retained Earnings - Reserved (As of 6/30/97)	\$ 121,776
Retained Earni;ngs - Unreserved (As of 6/30/97)	\$ 492,372

**SEWER**

Total Services	1261
Added Services	65
Sewer Expenditures	\$ 750,819
Debt Service	0
Retained Earnings - Reserved (As of 6/30/97)	\$ 235,926
Retained Earnings - Unreserved (As of 6/30/97)	\$ 514,893

## PERPETUAL CARE

Charles Ferullo and Mary Dockery	\$1700
Oscar L. Wallace, Jr.	1275
Josephine R. and Tidal B. Henry	1700
Scott Bassett	850
Claire Moran	1700
Edward Kim	425
Velma and Kenneth Viera	1700
Loretta Hulitzky	1700
Ned and Linda Faltas	850
Robert J. Sessa	2125
James R. Congelosi	850
William and Helen Walker	850
Barbara and George Nourse	1700
Warren and Joan Bussow	1700
Heather D. Clark	425
Ruth Campbell	850
	<hr/>
	\$20,400

# CONTRACTS FOR PROFESSIONAL SERVICES

## Department

### Board

### Purposes

### Amount

### Assessors

Stanley Bergeron

Real Estate appraisal  
Consultant

\$45/hour

Municipal Computer  
Services

Printing tax bills, commitment  
books, master report lists and  
computerized equalization  
program.

\$16,430

Carlson Survey Company

Correcting and updating  
assessor's maps.

\$6/Parcel  
\$3/Lot

### Health

William R. Domey, P.E.

Consultant Sanitary Engineer/  
Agent for the Board of Health

\$24,492

Mark Oram, R.S.

Enviro-tech  
Consulting Food Inspector

\$ 9,152

Walpole Visiting Nurse  
Association, Walpole, MA

Responsible for all Public Health  
nursing needs and communicable  
disease follow-ups and statistics

\$ 8,806

Human Health,  
(SNARC)

Services for mentally retarded  
citizens

\$ 5,811

### Planning

Earthtech, Inc.

Assistance in reviewing subdivision  
plans, site plans and other  
engineering services.

\$100/hour

### Selectmen

Tucci & Roselli  
Certified Public Accountants

Fiscal Audit

\$8,000

### Town Clerk

Government Solutions  
LHS

Street List  
Census by Mail

\$ 730  
\$.40/name

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