

Medfield Conservation Commission Deadlines for Receipt of Materials Policy

To allow placement of legal ads (when necessary) and to facilitate careful review by Town staff, all applicants and inquirers under the Wetlands Protection Act must submit **(in hard copy and electronic form)** complete materials as follows:

- New applications (NOI, RDA, ANRAD, Amended OOC)
 - All materials are due by noon, Thursday, 14 days prior to the hearing/meeting,
- New applications (COC's)
 - All materials are due by noon, Thursday, 7 days prior to the hearing/meeting,
- Revised materials for open hearings
 - All materials are due by noon, Friday, 4 Business days prior to the hearing/meeting*,

* NOTE: For complicated sites, cases, or revisions, the Conservation Commission and/or the Conservation Agent may require that materials be submitted up to 14 days prior to the hearing.