

APPROPRIATION TRANSFERS

Requested Under The Provisions Of Chapter 77 of the Acts of 2006

amends M.G.L. Chapter 44 section 33B

amended per Municipal Modernization Act of 2016

(Requests allowed at fiscal year end, May, June, and the first 15 days of July)

Board of Selectmen & Warrant Committee

Town of Medfield

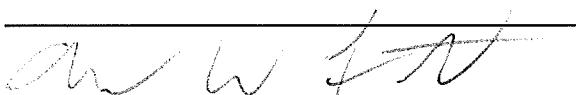
Request is hereby made for the following transfer in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B of the Massachusetts General Laws to avoid appropriation deficits.

Transfer from: 011342-540220 Town Accountant Office Supplies
Account Number Account Name

Transfer to: 013012-565000 Regional School Assessment
Account Number Account Name

Requested amount of transfer: \$1,38

Reason for request: The Tri-County Assessment was budgeted in whole dollars rounded down. There was a 38 cent arreage as a result.



Requesting Department Head Signature

Availability of funds:

Town Accountant 6/13/25

Title Date

6/13/25

Town Accountant Date

| | | |
|----------------------------------|---------------------------------|-------------------|
| Signature for BOARD OF SELECTMEN | Approved _____ | Disapproved _____ |
| Date | Number Present and Voting _____ | |

| | | |
|---------------------------------|---------------------------------|-------------------|
| Signature for WARRANT COMMITTEE | Approved _____ | Disapproved _____ |
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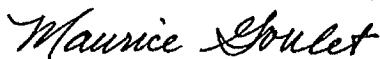
Transfer from: 014911-510100 Cemetery – Cemetery Salaries
Account Number Account Name

Transfer to: 014912-522030 Cemetery – Contract Services Cemetery
Account Number Account Name

Requested amount of transfer: \$10,000.00

Reason for request: _____

Increase in contract services as a result of increased internments.



Requesting Department Head Signature

Availability of funds:

Director of Public Works 06/16/2025
Title Date


Town Accountant 6/16/25
Date

Signature for SELECTBOARD

Approved _____ Disapproved _____

Number Present and Voting

Date

Signature for WARRANT COMMITTEE

Approved _____ Disapproved _____

Number Present and Voting

Date

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Transfer from: 014262-520300 Equip. Repair and Maint. – Equip. Repair Service
Account Number Account Name

Transfer to: 014332-520200 Solid Waste Disposal - Grounds and Building Maint.
Account Number Account Name

Requested amount of transfer: \$35,000.00

Reason for request: _____

The existing electrical system feeding the recycling equipment was found to be faulty and in need of replacement prior to the installation of the new recycling compactor. New electrical panel was also installed
This was an unanticipated expense.

Maurice Goulet

Requesting Department Head Signature

Availability of funds:

Director of Public Works 06/16/2025
Title Date

Maurice Goulet 6/16/25
Town Accountant Date

Signature for SELECTBOARD

Approved _____ Disapproved _____

Number Present and Voting _____

Date

Signature for WARRANT COMMITTEE

Approved _____ Disapproved _____

Number Present and Voting _____

Date

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| | | |
|-------------------------------|----------------|-------------------|
| Transfer from: | 011752-521850 | PROFESSIONAL DEVE |
| | Account Number | Account Name |
| Transfer to: | 011751-510100 | TN PLANNR DPT SAL |
| | Account Number | Account Name |
| Requested amount of transfer: | \$660.02 | |

Reason for request: Staff member worked overtime to catch the Land Use Department up on past meeting minutes, for which we were falling behind, and to do additional filing and organizing when the new carpet was being installed. The Dept is now almost fully caught up in minutes, and the staff member will be returning to her usual hours.

Fernanda
Requesting Department Head Signature

Director of Land Use and Planning. 06/09/25
Title Date

Approx. \$2,192
Availability of funds:

AWH 6/16/125
Town Accountant Date

| | | |
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Transfer from: 011341-510100
Account Number

Town Accountant Salary
Account Name

Transfer to: 011231-510100
Account Number

Town Administrator Salary
Account Name

Requested amount of transfer:

\$1,213.60

Reason for request: Tracy Klenk was hired as a full-time customer service coordinator/assistant town clerk using the money left over from a part-time person leaving in the Town Accountant's office. That position will not be filled in the future.

Requesting Department Head Signature

Availability of funds:

Title _____ Date _____

Arlynn Far 6/13/25
Town Accountant Date

Signature for BOARD OF SELECTMEN

Approved _____ Disapproved _____

Number Present and Voting _____

Date _____

Signature for WARRANT COMMITTEE

Approved _____ Disapproved _____

Number Present and Voting _____

Date _____

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Transfer from: 012411-510100 Inspections Salary
Account Number Account Name

Transfer to: 012442-521917 Sealer-Contract
Account Number Account Name

Requested amount of transfer: **\$6,500.00**

Reason for request: Prior year sealer of weights and measures bill

Requesting Department Head Signature

Availability of funds:

Title _____ Date _____

Town Accountant

Signature for BOARD OF SELECTMEN

Signature for BOARD OF SELECTMEN

_____ **III** _____

Date

Number Present and Voting

Signature for WARRANT COMMITTEE

Signature for WARRANT COMMITTEE

Number Present and Voting

Date

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Transfer from: 019122-570100 Workers Compensation Insurance
Account Number Account Name

Transfer to: 019452-575000 Property and Liability Insurance
Account Number Account Name

Requested amount of transfer: **\$3,342.00**

Reason for request: MIA credits were allocated per insurance type instead of across the board leaving property and liability estimate off.

Requesting Department Head Signature

Availability of funds:

Title _____ Date _____

Town Accountant Date

Signature for BOARD OF SELECTMEN

Signature for BOARD OF SELECTMEN

Number Present and Voting

Date

Signature for WARRANT COMMITTEE

Number Present and Voting

Date

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Transfer to: 0122071-510100 First operations salary
Account Number Account Name

Requested amount of transfer: 777,74

Reason for request: Overage is due to unexpected retirement and change in staffing

Requesting Department Head Signature

Availability of funds:

Chief

6/16/25

Title

Date

6/16/25

Date

Signature for BOARD OF SELECTMEN

Number Present and Voting

Date _____

Signature for WARRANT COMMITTEE

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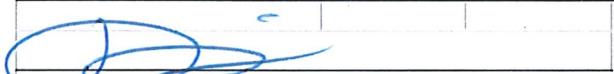
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Board of Selectmen & Warrant Committee
Town of Medfield

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| | | |
|-------------------------------|--------------------|------------------------------|
| Transfer from: | 011922-510100 | BLD FAC MAI SAL |
| | Account Number | Account Name |
| Transfer to: | 011922-524010-100 | Town Hall Building Contracts |
| | Account Number | Account Name |
| Requested amount of transfer: | \$10,000.00 | |

Reason for request: New Facilities Director hired mid-fiscal year after budget was set. maintenance projects completed than usual.

| | | | |
|---|------|---------------------------|-------------|
|  | | Availability of funds: | |
| Requesting Department Head Signature <i>Director of Facilities 6/16/25</i> | | <i>AWF</i> 6/16/25 | |
| Title | Date | Town Accountant | |
| Signature for BOARD OF SELECTMEN | | Approved | Disapproved |
| Date | | Number Present and Voting | |
| Signature for WARRANT COMMITTEE | | Approved | Disapproved |
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| | | |
|-------------------------------|----------------|---|
| Transfer from: | 016301-510100 | Parks and Recreation Salaries |
| | Account Number | Account Name |
| Transfer to: | 016302-520200 | Parks and Recreation Grounds and Building Maint |
| | Account Number | Account Name |
| Requested amount of transfer: | \$57,419.00 | |

Reason for request: Invoices for siting and stormwater review for the modular project prior to the bid opening. Groundskeeper contractor was engaged to do work due to staffing changes.

Requesting Department Head Signature

Availability of funds:

Title _____ Date _____

Town Accountant _____ Date _____

| | | |
|----------------------------------|---------------------------------|-------------------|
| Signature for BOARD OF SELECTMEN | Approved _____ | Disapproved _____ |
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| Date _____ | Number Present and Voting _____ | |

Request for Transfer from the Reserve Fund

Date June 16, 2025

Warrant Committee
Town of Medfield

Dear Committee Members:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws:

1. Amount requested:

\$ 5,619.64

2. To be transferred to:

011231-510100

(Give Name and No. of Appropriation)

3. Present balance in said appropriation:

\$ 8,098.55

4. The amount requested will be used for (give specific purpose):

Town Administrator's office salaries.

5. This expenditure is extraordinary and/or unforeseen for the following reasons.

Overlap in Assistant Town Administrator pay
for staff due to turnover.

Officer or Department Head

Action of Warrant Committee

Date of Meeting _____ Number Present and Voting _____

Transfer voted in the sum of \$ _____ Transfer disapproved

Warrant Committee Chair

**Request must be made and transfer voted before any
expenditure in excess of appropriation is incurred.**

Request for Transfer from the Reserve Fund

Date June 14, 2025

Warrant Committee
Town of Medfield

Dear Committee Members:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws:

1. Amount requested:

\$ 50,000

2. To be transferred to:

Town Counsel 011512-521902

(Give Name and No. of Appropriation)

3. Present balance in said appropriation:

\$ 482.00

4. The amount requested will be used for (give specific purpose):

Pay outstanding legal fees.

5. This expenditure is extraordinary and/or unforeseen for the following reasons.

Increase in staff internal investigations and need for outside labor counsel. New firm was hired to complete environmental review of MSH overlock was more expensive than previous lawyer.

Officer or Department Head

Action of Warrant Committee

Date of Meeting _____ Number Present and Voting _____

Transfer voted in the sum of \$ _____ Transfer disapproved

Warrant Committee Chair

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.