

TOWN OF MEDFIELD

TOWN ADMINISTRATOR UPDATE

KRISTINE TRIERWEILER



Town House

- Join our team! The Town is looking to fill several open positions such as an HR Generalist and Part-Time Health Agent. Visit the Town's website for full job descriptions
- Congratulations to Maria De La Fuente, Land Use Director, for receiving her MCPPO designation demonstrating her commitment to excellence in public procurement
- A big welcome to our new staff members: **Emily Dellaglio, BSN, RN** our new part-time public health nurse. Emily will be in the office Mon-Thurs from 8:30am-1pm and **Shaughn Carter** our new Assistant Town Accountant

Customer Service Coordinator

- We are excited to announce that Tracey Klenk, Assistant Town Clerk has agreed to expand her role and take on the additional responsibility of becoming our first Customer Service Coordinator
- The main phone line to the Town House will now be answered live by Tracey and she will help staff counters that may have limited staff due to sickness or vacations improving the town house experience for residents

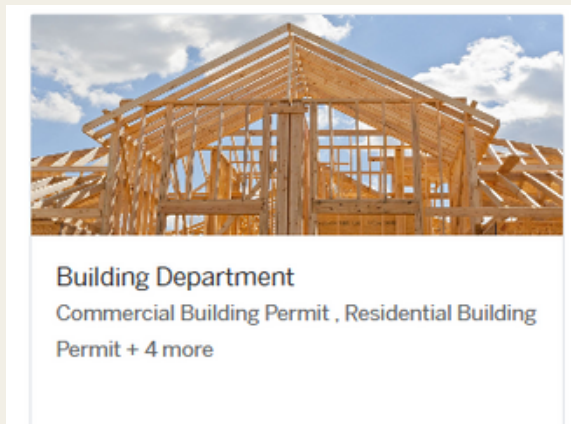


Assistant Town Administrator

- May 30th marked the last day for Assistant Town Administrator **Frank Gervasio** as he moved on to become Holliston's first Town Manager. We want to thank Frank for his dedication and passion to the Town over the past 2 ½ years
- With Frank's departure, **Brittney Franklin**, Assistant to the Town Administrator/Public Information Coordinator has been promoted to Assistant Town Administrator

Medfield School Building Committee

- At the MAY meeting the SBC viewed the remaining requirements for Module One in the MSBA process: the Maintenance Documents and the Educational Profile Questionnaire. We also reviewed the process and data for determining enrollment projections. Within the next two weeks we will have submitted all of the requirements for Module One!
- At the JUNE meeting the SBC discussed next steps as we wait for the MSBA to review and approve the various documents submitted in May for Module One.
- **NEXT STEPS:** After the MSBA reviews and accepts all of our submitted documents for Module One, the SBC will be invited to a MSBA Board meeting to begin Module Two. Module Two is when the Feasibility Process begins. Module Two begins with the hiring of an OPM (Owner's Project Manager). We will let you know as soon as we hear back from the MSBA about our status. This process of moving to Module Two may take a few months.
*Since the SBC is currently in a holding pattern, our next meeting will be in August.
- **NEXT MEETING AUGUST 20th @ 7:00 Public Safety Building**



Open Gov

- July 1 marks the launch of Open Gov, a new online permitting and licensing platform. The initial launch will include access to the Building/Inspections Department and Department of Public Works Transfer Station Stickers
- With this new platform we are looking for a streamlined, user-friendly experience to increase transparency in our permitting processes
- To access the new portal, please visit - <https://medfieldma.portal.opengov.com/>

Medfield Energy Committee

- The Town applied for Municipal Decarbonization Planning Assistance and received the technical assistance award. With the award, the Town will be working towards becoming a Climate Leader Community
- Medfield has been selected to receive an inaugural Mass Save Municipal Energy Manager Grant which aims to help municipalities hire a dedicated resource to manage their energy use, become more efficient, and reduce greenhouse gas emission from facilities, with a particular focus on K-12 school buildings





Public Works

- Our Highway Division, which includes the newly formed Grounds Division, has been busy with town-wide cleanup efforts in preparation for the summer months. From mowing and pruning to maintaining plantings and vegetation, the team has been working diligently to keep Medfield looking its best. It takes a lot of planning, coordination, and dedication to stay on a rigorous schedule — and their efforts truly show. Thank you to the entire crew for helping to beautify our town and keep our public spaces safe and well-maintained.
- Make sure you give a special welcome to **Curran Pelletier** as he recently joined the division and has already become an integral part of the team
- The DPW Garage hosted a tour for preschoolers at Beginning Years and a Touch-A-Truck event at Dale Street School

Facilities Department

- The basketball court located behind the Public Safety Building on the corner of Adams and Dale Street was completed at the end of May, and is now open to the public.



Fire Department

- On May 10th, the Medfield Fire Department hosted a hands-on training session for two Medfield High School students currently enrolled in the department's Cadet Program. This initiative offers local students the opportunity to gain real-world experience and a deeper understanding of the fire service
- During the session, the cadets learned how to dress a fire hydrant, operated the aerial ladder on Ladder 1, and participated in a vehicle extrication drill using hydraulic rescue tools ("Jaws of Life") to simulate gaining access to a trapped individual in a motor vehicle collision. These realistic training evolutions provide invaluable exposure to the physical demands and teamwork required in the fire service
- The department is proud to mentor the next generation of public safety professionals and remains committed to fostering strong community partnerships through educational outreach

Fire Chief

- Swearing in of **Chief Bill DeKing** - On May 13, 2025, the Medfield community gathered in Chenery Hall at the Town House to witness the swearing-in of William DeKing III as the new Chief of the Medfield Fire Department
- Chief DeKing brings over two decades of experience to his new role, having served with the Medfield Fire Department since 2005. He was promoted from Captain, a position in which he led fire prevention initiatives and community outreach programs
- A graduate of Anna Maria College with a degree in Fire Science, Chief DeKing is committed to advancing the department's training, education, and community engagement efforts. The Town of Medfield congratulates Chief DeKing on his appointment and looks forward to his leadership in continuing to serve and protect our community



Medfield Outreach

- We're thrilled to announce that the Medfield Foundation's Campership Fund sponsored 51 weeks of summer camp for children in Medfield this year! We are incredibly grateful for our partnerships with The Medfield Foundation and Medfield Park and Recreation Department for their support, and to the generous Medfield community whose donations to the Campership Fund made this possible.



Police Department

- The Medfield Police Department completed their first ever Police Youth Academy. During this week long program, teen recruits learned the basics of policing including Motor Vehicle Law, Defensive Tactics, Emergency Vehicle Driving Simulator, and Drug/Alcohol Awareness. They even had a special visit by the MA State Police Airwing Unit

Trinity Financial Update

- Trinity has completed several permitting milestones in the last month, receiving its Stormwater/Drainage compliance approval from the Board of Health, its Definitive Subdivision and Site Plan approval from the Planning Board and approval from the Conservation Commission for the proposed off-site infrastructure improvements. Trinity will be preparing documentation for submission of its Single Environmental Impact Report to MEPA in the coming weeks. Trinity will be preparing documentation to go out to public bid for the construction of the offsite intersection improvements in the early fall.

Are you signed up for notifications?

- Never miss a meeting again! Sign up for emails/texts from your favorite boards and committees
- Sign up for important emergency alerts from the Town

