

TOWN OF MEDFIELD

TOWN ADMINISTRATOR UPDATE

KRISTINE TRIERWEILER



Town House

- Join our team! The Town is looking to fill several open positions such as an HR Generalist, Part-time Payroll/Benefits Coordinator, and part-time Energy Manager. Visit the Town's website for full job descriptions

Meet our New Staff Members!

Assistant to the Treasurer/Collector

- We welcomed a new Assistant to the Treasurer/Collector's office; Jyoti Sachdeva. Jyoti comes to us from the Town of Franklin! Fun fact: She went to her first concert in August!



Assistant to the Town Administrator

- We welcomed a new Assistant to the Town Administrator; Kamryn Smith. Kamryn comes to us with experience in both state and local government. Fun fact: She traveled to Japan this summer!

Medfield School Building Committee

- At the AUGUST meeting the SBC discussed next steps as we wait for the MSBA to review and approve the various documents submitted in June for Module One.
- The SBC will host a booth on Medfield Day- Saturday, September 27th, 10:00-4:00. Our booth will be located on North Street, across from the Adams Street exit. Please stop by with any questions, and/or thoughts as we move ahead with our future elementary school building project.
- **Do you have a question for the SBC?** In preparation for our Medfield Day booth, the SBC is putting together a brief "Current Questions" handout. If you have a question that you would like answered please send an email to: casey_sbc@medfield.net.
- **NEXT STEPS:** After the MSBA reviews and accepts all of our submitted documents for Module One, the SBC will be invited to a MSBA Board meeting to begin Module Two. Module Two is when the Feasibility Process begins and the hiring of an OPM (Owner's Project Manager). We will let you know as soon as we hear back from the MSBA about our status. This process of moving to Module Two may take a few months.
- **NEXT MEETING IS SEPTEMBER 3rd @ 7:00 at the Public SafetyBuilding**



Open Gov

- July 1 marks the launch of Open Gov, a new online permitting and licensing platform. Starting September 1, Land Use and Fire departments join Building and DPW on the OpenGov permitting system—making permits faster, easier, and more accessible for all.
- With this new platform we are looking for a streamlined, user-friendly experience to increase transparency in our permitting processes
- To access the new portal, please visit - <https://medfieldma.portal.opengov.com/>



Pictured L-R: Oschild Alexis (Wilkins Glen Property Manager), Brittney Franklin, Kristine Trierweiler, Kathy McDonald, Mia Cianciarulo

Medfield Outreach

- Town Administrator, Kristine Trierweiler, Assistant Town Administrator, Brittney Franklin, Human Service Director, Kathy McDonald and Medfield Outreach Clinician, Mia Cianciarulo were excited to attend this year's Wilkins Glen Annual Block Party. We were able to bring backpacks from our School Supply Program to share with families, helping students get ready to start school.
- We are deeply grateful to Medfield Village Cleaners, Backpacks for New Beginnings, Susan Bernstein and the Medfield Democratic Town Committee, and the Medfield community for their generous donations that made this possible.

Facilities Department

- The Metacomet Tennis courts reconstruction project commenced early July, and is now in the final stages. The court surfacing for these asphalt tennis courts started this week, and courts are expected to be open for play before the end of September.
- Fifteen new exterior windows were recently installed at the Town House. The majority of this project was funded through the Department of Energy's: Energy Efficiency and Conservation Block Grant (EECBG). Window replacements are expensive, and this grant provided an opportunity to have a portion of the Town House's 25+ year old windows replaced. The new windows will improve energy efficiency and occupant comfort at the Town House.
- The salt shed building at the DPW is in the process of being repainted. The existing paint was faded and flaking off, leaving the structure exposed to the elements. The shed has been power washed, scraped down, primed, and will receive two finish coats of paint which will improve the overall lifecycle of the structure. The project is expected to be completed within the week.



Fire Department

- On July 29th, the Medfield Fire Department held a swearing-in and promotion ceremony at the public safety building. The event recognized six new full-time firefighters—Nick Novitch, Collin Hern, Bret Matthews, Mike Murphy, Pat Dunn, and Caroline Conlin—who officially took their oaths of service to the Town of Medfield. In addition, Scott Donahue was promoted to the rank of Captain, honoring his two decades of dedicated service and leadership within the department. Friends, family, and community members attended the ceremony, where each firefighter was pinned either by the Fire Chief or a family member.
- Looking ahead, the department will be hosting its **annual Fire Department Open House on Saturday, October 4th**. All families are welcome to attend this community event to learn more about the fire service, meet members of the department, explore the fire trucks, ambulances, and other emergency equipment. More details will be shared in the coming weeks.



Parks and Recreation

Meet our New Staff Member!



Parks & Recreation Assistant Director

- We welcomed a new Assistant Director; Erin LeBlanc. Erin comes to us from Millis Recreation with a lot of new ideas and energy! We're excited to see what the future brings for the Parks and Recreation department with Erin as part of the team!

- We wrapped up an AMAZING summer! Between camps, swim pond, and our Medfield Marlins swim team, there were many memories made in Summer 2025! We'd like to thank the Medfield Public Schools for their partnership and allowing us to use the school's facilities to run camp effectively. We look forward to next summer already!



- We partnered with the Medfield Police Department to host National Night Out at Hinkley Pond on August 5th! It was an awesome event with food trucks, dunk tank, movie night, touch-a-cruiser, meet Nova, our K9, and a Marlins Swim Meet! It was great to see the community come together for a beautiful summer night!

Public Works

- Since the new 2ND year sticker cycle opened on May 6th, the Transfer Station has sold over 4,250 stickers. Thank you to everyone for making this process smooth and timely. Your cooperation has helped the DPW run efficiently and we appreciate your support.

Trinity Financial Update

- Trinity has completed several permitting milestones in the last month, receiving its Stormwater/Drainage compliance approval from the Board of Health, its Definitive Subdivision and Site Plan approval from the Planning Board and approval from the Conservation Commission for the proposed off-site infrastructure improvements. Trinity will be preparing documentation for submission of its Single Environmental Impact Report to MEPA in the coming weeks. Trinity will be preparing documentation to go out to public bid for the construction of the offsite intersection improvements in the early fall.

Are you signed up for notifications?

- *Never miss a meeting again! Sign up for emails/texts from your favorite boards and committees*
- *Sign up for important emergency alerts from the Town*

